

Mark Center Address:
4800 Mark Center Drive
Alexandria, VA 22350-1400

MARK CENTER VISITOR INFORMATION *(As of 2 January 2021)*

The Mark Center is a Department of Defense facility secured by the Pentagon Force Protection Agency (PFPA).

Visiting the Mark Center requires all of the following:

- Sponsor
- Background check (for individuals 18 years of age or older)
- Valid identification (government-issued, unexpired, with a photo)
- Security screening prior to entering the building

A Mark Center visitor is:

- Anyone without authorized access to the Mark Center
- Government and DoD employee or card holder who does not have CAC access to the Mark Center

ATTENTION: COVID-19 Visitor Access Restrictions

Due to the current Health Protection Condition (HPCON) level, the following visitor restrictions currently apply at PFPA-protected facilities:

- Unofficial visits are limited to promotion and retirement ceremonies
- Escort limitations remain at 3 visitors per escort
- Temperature screenings are being conducted on all visitors at the Pentagon and Mark Center using Enhanced Body Temperature screening equipment
- All individuals are required to wear a cloth face covering to enter the Mark Center

More information related to the impact of COVID-19 on PFPA-protected facilities can be found here: <https://www.whs.mil/coronavirus>

Directions and Transportation Options

For directions to the Mark Center Building by car, mass transit, and commuter options, see directions at <https://www.whs.mil/About/Where-We-Work/Getting-to-the-Mark-Center/> .

Sponsors and Visitors

A sponsor is a DoD employee or contractor with an active DoD Common Access Card (CAC) who has swipe access into the Mark Center and escort privileges.

Visitor Pre-Registration

- All visitors must be pre-registered by their sponsor prior to their visit. This requirement extends to family and personal guests. Sponsors can pre-register a visitor, by visiting: <https://visitorsponsor.pfpa.mil> (CAC enabled).
- More information for sponsors can be found here: <https://extranet.pfpa.mil/visit.html> (CAC enabled).
- Visiting DoD civilians and military personnel with a current CAC, and intelligence community personnel with a U.S. government “blue badge” are not required to be pre-registered; however, it is strongly recommended to expedite access into the building.
- Walk-in visitors who are not pre-registered may experience longer processing times. There is no guarantee that walk-in visitors will be processed in time for their appointment or meeting.
- Visitors will not be allowed access during weekends, holidays, and after-hours unless they have been pre-registered.
- All visitors require a sponsor for entry into the building.
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▪ Mark Center Visitor Parking

Visiting personnel who plan to park at the Mark Center, should contact their sponsoring agency

If you are unable to get a temporary parking pass for Mark Center parking and will be driving, several public garages are available:

- Hilton Hotel is across the street from the Mark Center and charges \$28 a day for parking (December-2020).
- Colonial Parking operates a parking garage about two blocks from the Mark Center. For more information on Colonial Parking, see <http://www.ecolonial.com/>.

Mark Center Entrances

All entrances to the Mark Center are controlled electronically. As a new employee, you are required to enter the Mark Center through the Visitor Control Center.

Locating the Visitor's Control Center (VCC)

From the Transportation Center (Bus Bays):

- After exiting the bus, turn right, and then walk to the Transportation Center entrance.
- Proceed up the escalator and follow signs to the VCC.

From the Parking Garage:

- Look for signs leading to the elevators or the VCC, which is located on the fifth floor.

At the Visitor Control Center:

- Enter the Visitor Control Center which is to the left of the turnstiles.
- Check in with the security specialists behind the windows. Obtain your visitor badge.
- Wait for your escort.
- Once your escort arrives, register your visitor badge, if necessary, at the kiosk with your escort.
- Proceed to security screening.
- Clear screening and exit with your escort.