



WHS Pipeline

A Weekly Newsletter of Washington Headquarters Services

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The Defense Department has launched a new Web site to educate civilian employees about the new National Security Personnel System (NSPS) that will introduce sweeping changes in the way the department hires, pays, promotes, disciplines and fires civilian employees.

For more information, go to <http://www.cpms.osd.mil/nsps/>.
[Click here for the full DefenseLink article.](#)

APSD Unveiled

Providing Customer Service with a WHS Focus

Formerly known as the Administrative Services and Program Support Office, the newly named Administration and Program Support Directorate (APSD) was officially established by the Deputy Secretary of Defense on January 7, 2004. The nearly seven-month-old office has been operating two distinctive divisions under Director Larry Barlow to provide a number of services across all WHS directorates.

Once fully staffed, the Administrative Services Division, managed by Frank Wilson, will be responsible for correspondence and directives for the Directors of WHS and DA&M, Federal advisory committees and legislative programs, facility services management, human resources, and security and fiscal management.

Headed by Bobby Anderson, the Program Support Division oversees communication management, manpower management, management reporting, contingency management and special programs and projects.

Since its inception, APSD has been helping to unify WHS into a more efficient and cohesive company and to support WHS customers. Information and Communications Officer Brett Eaton created a WHS Communications Working Group (CWG), with representatives from each directorate, to facilitate communication throughout the organization. Jim Freeman oversees administrative support for Federal advisory committees and is currently supporting a record 18 committees. Jackie Sellers is tracking and controlling government billets with a WHS-only Manpower Database. Bobby Anderson led a series of continuity of operation (COOP) exercises with Emergency Planning Coordinators from each directorate in April.

Want to know more about how APSD can support your office? Look for more information about what APSD is up to in future *Pipelines*. In the meantime, the staff can be reached through a centralized email account – information@whs.mil.



U.S. Army paratroopers land at Holland drop zone at Fort Bragg, NC.

Photo of the Week by Tech. Sgt. Mike Buytas

Reaching Out for Diversity

The Human Resources Directorate (HRD) has been actively reaching out to groups currently underrepresented within WHS and its serviced organizations. Working closely with the EEO Programs Division, HRD Personnel Services are enhancing recruitment strategies by focusing special attention to increase the recruitment of Hispanics and people with disabilities. Overall minority representation has increased to nearly 30 percent of the OSD/WHS workforce but Hispanics made up only 2.6 percent of the workforce in FY2003. People with disabilities were represented at 5.5 percent of the workforce.

These outreach efforts are creating a broader awareness of the many positions available that in turn will enhance recruitment efforts to diversify the entire OSD/WHS workforce. HRD's outreach recruitment schedule in the last year included:

- Job fairs in New Mexico and Miami
- Careers and the Disabled Job Expo
- Asian/Pacific American Career Advancement Summit
- Visiting historically black colleges and universities
- Transition Assistance Programs at local military installations

For more information about upcoming events, contact Tom Davis at thomas.davis@whs.mil or for information regarding Equal Employment Opportunity, contact Renata Robinson at renata.robinson@whs.mil.

LINKS TO OTHER WHS NEWS SOURCES: -- [DFD News & Views](#) -- [The Renovator](#) -- [Personnel Hilites](#)

WHS Information & Communications Office - <http://www.whs.pentagon.mil> – information@whs.mil – 703-601-2554 x111

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