

AR 611-85
9 Nov 71

S/S 15 June 1981

AR 611-85
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CHANGE
No. 1

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 3 January 1972

PERSONNEL SELECTION AND CLASSIFICATION

**SELECTION OF ENLISTED VOLUNTEERS FOR TRAINING
AS AVIATION WARRANT OFFICERS**

*Effective 13 December 1971 in accordance with DA message
DAPO-OPD-AA 131411Z Dec 71*

*This change alters the prerequisites for civil educational level of enlisted
volunteers for training as aviation warrant officers.*

AR 611-85, 9 November 1971, is changed as follows:

1. New material is indicated by a star.
2. Remove old pages and insert revised pages as indicated below.

<i>Remove pages</i>	<i>Insert pages</i>
2-1 and 2-2.....	2-1 and 2-2
3-1 and 3-2.....	3-1 and 3-2

3. File this change sheet in front of the publication for reference purposes.

The proponent agency of this regulation is the Office of Personnel Operations. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to HQDA (DAPO-OPD-AA), Tempo ABC, Washington, DC 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,
*General, United States Army,
Chief of Staff.*

Official:

VERNE L. BOWERS,
*Major General, United States Army,
The Adjutant General.*

Distribution:

*Active Army, ARNG, and USAR: To be distributed in accordance with
DA Form 12-9 requirements for Personnel Selection and Classification—
A (qty rqr block No. 464).*

*This change supersedes DA message DAPO-OPD-AA 131411Z Dec 71(U), subject:
Interim Change to AR 611-85.

ARMY REGULATION
No. 611-85

C/1

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC 9 November 1971

PERSONNEL SELECTION AND CLASSIFICATION
SELECTION OF ENLISTED VOLUNTEERS FOR TRAINING AS
AVIATION WARRANT OFFICERS

Effective 1 January 1972

This is a complete revision of AR 611-85 which updates prerequisites for entrance into flight training and changes administrative processing procedures. Local supplementation of this regulation is not authorized.

CHAPTER 1. GENERAL	Paragraph	Page
Purpose.....	1-1	1-1
Disposition of graduates.....	1-2	1-1
2. ACTIVE ARMY APPLICANTS		
Applicability.....	2-1	2-1
Responsibility.....	2-2	2-1
Personnel eligible to volunteer.....	2-3	2-1
Selection criteria.....	2-4	2-1
Submission of application.....	2-5	2-2
Processing of applications.....	2-6	2-2
Final selection of volunteers.....	2-7	2-5
Processing, training, and assignment of applicants pending final selection.....	2-8	2-5
Disposition of selected applicants.....	2-9	2-5
Processing at aviation schools.....	2-10	2-5
Disposition of nongraduates.....	2-11	2-6
3. RESERVE COMPONENT APPLICANTS NOT ON ACTIVE DUTY		
Applicability.....	3-1	3-1
Responsibility.....	3-2	3-1
Personnel eligible to volunteer.....	3-3	3-1
Selection criteria.....	3-4	3-1
Submission of application.....	3-5	3-1
Processing of applications.....	3-6	3-1
Final selection of volunteers.....	3-7	3-2
Processing at aviation schools.....	3-8	3-3
Disposition of nongraduates.....	3-9	3-3
4. TEST MATERIALS		
Test materials.....	4-1	4-1

*This regulation supersedes AR 611-85, 2 September 1967, including all changes, and DA message OPDAA 261627Z May 71 (U), subject: Selection of Enlisted Volunteers for Training as Aviation Warrant Officers.

CHAPTER 1

GENERAL

1-1. Purpose. This regulation establishes procedures for application and selection of enlisted volunteers for training as aviation warrant officers.

1-2. Disposition of graduates. Upon successful completion of the Warrant Officer Candidate Rotary Wing Aviator Training Course, graduates will be federally appointed Reserve warrant officers of the Army with assignment to the USAR,

as appropriate, in the MOS code appropriate to their aircraft qualification. Active Army graduates will be called to active duty concurrently. Active duty for training Army National Guard and Reserve graduates will be returned to their respective components for assignment to units requiring their specialty.

CHAPTER 2

ACTIVE ARMY APPLICANTS

2-1. Applicability. This chapter is applicable to all male enlisted personnel on active duty in the Army who volunteer for training as aviation warrant officers.

2-2. Responsibility. Major commanders are responsible for insuring that all applications are complete and forwarded to Headquarters, Department of the Army, within 60 days from date of application.

2-3. Personnel eligible to volunteer. *a.* All enlisted men on active duty may volunteer for training as aviation warrant officers except—

(1) Individuals assigned to units alerted for or on orders for oversea movement.

(2) Individuals alerted for or on orders for oversea service, or on orders for assignment to units alerted for oversea movement.

(3) Individuals under court-martial charges or under investigation which may result in trial by court-martial.

(4) Individuals on stabilized assignments unless the major commander specifically authorizes such application.

(5) Individuals previously eliminated from a course of military or military sponsored flight instruction.

(6) Individuals previously denied a security clearance.

b. Individuals in oversea commands, except as set forth in *a* above, are eligible to volunteer for this training at any time. Personnel serving in long tour areas, if selected, may be returned to CONUS for entry into flight training upon completion of one-half of the normal oversea tour. Personnel serving in short tour areas, if accepted, may enter flight training upon completion of normal tour.

2-4. Selection criteria. Enlisted men volunteering for training as aviation warrant officers must meet the appointment eligibility criteria prescribed in AR 135-100 and the selection criteria in *a* through *k* below.

a. Have completed or be undergoing a course in basic combat training.

b. Attain a standard score of 110 or higher on Aptitude Area GT on the initial testing with the

Army Classification Battery under the provisions of appendix I, AR 600-200.

c. Attain a composite score of 300 or higher on the Flight Aptitude Selection Test, Warrant Officer Candidate Battery. Retest is not authorized.

d. Have at least 2 years' service remaining prior to ETS at time of issuance of orders for attendance to school. Individuals who do not meet this requirement may extend their enlistment under AR 601-210 or be discharged for the purpose of reenlisting under AR 635-200. Discharge under paragraph 5-10, AR 635-200 will not be authorized if the time remaining requirement can be met by an amendment and/or extension of enlistment. Second amendments and/or extensions for this purpose may be authorized as being in the best interest of the service upon approval of the major commander.

★e. Civil education. Minimum: high school graduate. Preferred: 2 years college or better.

f. Not have reached 28th birthday, and must be not less than 18 years of age at time of application.

g. Meet weight standards prescribed by table III, appendix III, AR 40-501.

h. Be not more than 76 inches nor less than 64 inches in height.

i. Have no military or civil court convictions or have an adjudication as a juvenile offender. Although all military or civil court convictions, juvenile offenses, and punishment received under Article of War 104 or Article 15, Uniform Code of Military Justice must be listed, a waiver is not necessary for minor traffic violations involving a fine or forfeiture of \$50 or less, nor action taken under Article of War 104 or Article 15, UCMJ. Requests for waiver of all other convictions will be submitted in affidavit form or will be supported by documentary evidence citing the offense, the court action, and the judgment and sentence rendered. Requests will be processed as follows:

(1) Commanders at each echelon will make a specific recommendation as to granting or denying the waiver.

(2) Major commanders may grant a waiver for convictions under military or civil codes, provided—

(a) The offense was not a felony under local, Federal, or military law.

(b) The offense did not involve moral turpitude.

(c) The offense did not result in sentence to confinement in prison, stockade, or detention area, or in sentence to hard labor.

(d) Applicant's conduct and character are excellent or better.

(e) The potential value of applicant's service as an aviation warrant officer is considered to be very high.

(3) Requests for waiver of conviction of the offenses listed in (2) above, for which the major commander recommends approval, will be forwarded with application file and completed NAC to the Commanding General, RCPAC. ATTN: Appointments Branch, 9700 Page Boulevard, St. Louis, MO 63132. Requests for waiver of convictions will not be forwarded to Headquarters, Department of the Army nor RCPAC when the major commander has failed to recommend approval.

j. Have no known defects which would disqualify him from meeting class I medical standards for flying as prescribed in chapter 4, AR 40-501.

k. Volunteer to accept appointment as a warrant officer, USAR, for an indefinite term and to service as a warrant officer on active duty for a period of 36 months following successful completion of the course.

2-5. Submission of application. An individual who desires to volunteer for training as an aviation warrant officer will submit a letter of application, in triplicate, to his immediate commanding officer, using the format in figure 4-1. Applications will also include the following information:

a. DD Form 98 (Armed Forces Security Questionnaire) in triplicate.

b. For personnel with any flight training and experience, or aircraft engineering or mechanical experience, indicate aviation course (military and/or civilian) attended; total flight time as a pilot indicating solo and dual time and type of aircraft; and any other aviation experience.

c. For personnel licensed as a private pilot or

higher civilian pilot rating a photostatic copy of Airmen's Certificate.

d. For personnel previously rated as a pilot in the military service, a copy of personnel orders designating him an aviator.

2-6 Processing of applications. a. *By immediate commanding officer.* The immediate commanding officer will—

(1) Review application to insure that applicant has included all pertinent information. Applicant will be counseled and cautioned that misrepresentation or failure to disclose military or civil court convictions or juvenile offenses as outlined in paragraph 2-4i will constitute grounds for courts-martial and/or elimination from the course of instruction.

(2) Conduct an interview with objective of insuring that the applicant is fully aware of the requirements of the course of instruction and possesses the determination and motivation essential to successful completion. The existence of family, financial, or emotional problems which could have an adverse effect on personal performance during the demanding course of instruction should be determined during this interview.

(3) Forward the application, by indorsement, to the commander having custody of the applicant's personnel records. Indorsement will include—

(a) Character and efficiency ratings of the applicant.

(b) Statement as to whether in his opinion, the quality of service of the applicant is indicative of satisfactory completion of the prescribed course of instruction.

(c) Statement as to whether the applicant's military aptitudes and personal qualities would be appropriate to a warrant officer of the US Army and remarks, as appropriate, resulting from personal interview bearing on motivation, determination, and personal problems.

(d) A recommendation for approval or disapproval of the application.

b. *By commanding officer with personnel record responsibility.* The commanding officer having custody of the applicant's personnel records will accomplish the following:

(1) Determine whether applicant is eligible under the provisions of paragraph 2-3 and meets selection criteria specified in paragraph 2-4.

(2) Immediately upon determination that applicant is eligible, make arrangements for applicant to undergo a class I medical examination for flying as prescribed in chapter 4, AR 40-501.

(3) Administer the Warrant Officer Candidate Battery of the Flight Aptitude Selection Tests to all eligible applicants. Test administration will be conducted by qualified personnel in accordance with instructions contained in AR 611-5. Completed test answer sheets will be forwarded by the fastest mail to the test control officer designated by the CONUS Army or major Army oversea commander designated to score the Flight Aptitude Selection Test.

(4) Upon receipt of DA Form 6256 (Flight Aptitude Selection Test Scoring Worksheet) from the test control officer, record the composite score, the rotary wing score, and the fixed wing score in item 25 of DA Form 20 (Enlisted Qualification Record) according to the following example:

Flight Aptitude Selection Test	
Score	Group
320-----	Composite
180-----	RW
140-----	FW

(5) If the applicant does not attain a composite score of 300 or higher on the Flight Aptitude Selection Test, the application will be disapproved and returned without further action. Retests of applicant are not authorized.

(6) For those personnel who have attained a composite score of 300 or higher on the Flight Aptitude Selection Test, initiate a DD Form 1584 (Department of Defense National Agency Check Request) if their records indicate that they do not possess a NAC. Enter the address of the CONUS Army, MDW, or major Army oversea commander in the remarks column and indicate that completed NAC should be sent to him. Make appropriate entry on the individual's DA Form 20.

(7) Arrange for applicant to be interviewed by a field grade Army aviator, preferably one not assigned to the applicant's unit. In the event field grade aviators are not available at the installation, coordinate with major commander for availability of a field grade Army aviator to conduct the interview.

(8) Upon receipt of the statement required by e(2) below, indorse the applications of those individuals scoring 300 or higher on the Flight Aptitude Selection Test to the major commander. The indorsement will indicate individual's eligibility and qualification and will include as additional inclosures—

(a) The scoring worksheet received from the test control officer indicating the scores attained on the Flight Aptitude Selection Test.

(b) A copy of DA Form 20 (Enlisted Qualification Record) and/or other pertinent personnel data which can be made available for use in making an appraisal.

(c) Statement of Army aviator conducting the interview.

(d) Copy 6 of DD Form 1584.

(9) Annotate applicant's personnel records in a manner whereby it is obvious that the enlisted man has applied for aviation warrant officer training.

(10) Notify the major commander in the event applicant receives other PCS orders prior to assignment to US Army Primary Helicopter School.

c. By medical facility conducting flight physical. The medical facility that accomplishes the medical examination will forward the report, two copies of SF 88, original copy of SF 93, SF 520, and allied papers authenticated by an aviation medical officer, directly to HQDA (DASG-HES-P), Forrestal Building, Washington, DC 20314. (See fig. 4-2.) When review of applicant's health records and the most recent report of medical examination reveals the presence of an obviously disqualifying defect such as substandard vision, the local flight surgeon is authorized to withhold initiation of further medical examination and notify the applicant's commanding officer with personnel records responsibility that he is medically disqualified for the aviation warrant officer program. This action will obviate the requirement for further processing of the application.

d. By the test control officer designated to score the Flight Aptitude Selection Test. The test control officer will—

(1) Supervise the scoring of answer sheets and preparation of Scoring Work Sheets (DA Form 6256). DA Form 6256 will be prepared in duplicate. Scoring will be accomplished at a cen-

tralized activity within the command designated by the CONUS Army, Military District of Washington, or major Army oversea commander.

(2) Forward by the fastest mail one copy of the completed DA Form 6256 for each applicant to the appropriate commanding officer with personnel records responsibility.

(3) Forward all scored Flight Aptitude Selection Test answer sheets and one copy of DA Form 6256 for each applicant to the US Army Behavioral Science Research Laboratory, ATTN: CRDBSRL-DIR3, 1300 Wilson Boulevard, Arlington, VA 22209. Scored test answer sheets are considered controlled test materials and will be packaged for shipment in accordance with instructions contained in AR 611-5. In packaging answer sheets for shipment, care must be taken to avoid damaging the sheets. Answer sheets will not be folded, creased, pinned, clipped, stapled, torn, or otherwise altered.

e. By Army aviator conducting interview. The Army aviator conducting the interview of the applicant will—

(1) Interview each applicant to determine the following:

(a) Leadership potential.

(b) Personal history, training, and experience, and other information as necessary to ascertain whether or not the applicant possesses the degree of motivation and determination required for successful completion of flight training.

(2) Upon completion of the interview, forward to the commanding officer with personnel records responsibility an appropriate statement of qualification as follows:

"The applicant possesses the necessary personal characteristics and qualifications for appointment as a warrant officer in the Army Reserve and is acceptable for entry into the Warrant Officer Candidate Rotary Wing Aviator Training Course,"

or

"The applicant is not acceptable for entry into the Warrant Officer Candidate Rotary Wing Aviator Training Course and subsequent appointment as warrant officer in the Army Reserve due to the existence of (family) (personnel) (motivational) (other) problems which could have an adverse effect on performance during training."

f. By major commanders. The major commander will—

(1) When requested, assist the commanding officer with personnel records responsibility in providing a field grade Army aviator to conduct an interview with the applicant.

(2) Designate an existing, or appoint a new test control officer under the provisions of AR 611-5 to score the test instruments indicated in *d* above. The test control officer designated to score the Flight Aptitude Selection Test-Warrant Officer Candidate Battery will be appointed on special orders format TC 453. One copy of the special orders appointing or relieving a test control officer from this duty will be forwarded to HQDA (DAPO-PMM), Tempo ABC, Washington, DC 20315.

(3) Upon receipt of the application, take the following actions:

(a) Evaluate the application.

(b) Retain the application until receipt of the completed National Agency Check. For personnel who require a Department of the Army waiver of convictions, forward request in accordance with paragraph 2-4i(3).

(c) Forward all completed applications to HQDA (DAPO-OPD-AV), Tempo ABC, Washington, DC 20315 with appropriate recommendations.

(4) Upon return of Department of the Army disapproved application, forward all correspondence by indorsement to applicant indicating that reapplication will not be accepted for a period of 6 months or until correction of disqualifying medical defect, as appropriate.

(5) Upon return of approved application, forward application, OTSG approved report of medical examination (SF 88 and 93) and all allied papers to the applicant for retention by his personnel officer until DA assignment instructions are issued. The Surgeon General approved report of medical examination must be included in the individual's records for subsequent forwarding to the US Army Primary Helicopter School.

g. By The Surgeon General. Upon receipt of report of medical examination from examining facility, make a determination of medical fitness for entrance into flight training. (Direct communication between medical examining facilities and The Surgeon General is authorized for this

purpose.) Forward reviewed examination directly to DAPO-OPD-AA.

2-7. Final selection of volunteers. All applications will be reviewed by Department of the Army. Disapproved applicants will be notified of reasons for disapproval through channels. When an applicant has been approved for training—

a. Approved application, report of medical examination, and all allied papers will be indorsed to the individual through channels notifying him of approval.

b. Individuals will be ranked in descending order of qualification based on Flight Aptitude Selection Test—Warrant Officer Candidate Battery composite scores.

c. As quotas become available, individuals will be programed for training based on their competitive ranking.

d. Major commanders will be notified of final selection and class assignment by Department of the Army message.

e. Major commanders will, within 7 days from receipt of selection message, acknowledge receipt and list those individuals, to include reasons therefor, who are unable to comply with assignment instructions.

2-8. Processing, training, and assignment of applicants pending final selection. *a.* Permanent party personnel who have submitted applications under this program will not be reassigned outside the major command pending notification of final action.

b. Replacement stream personnel undergoing basic or advanced individual training will be selected, processed, trained, and assigned under normal procedures. Delay in processing, training, or assignment will not be authorized solely because of nonreceipt of notification of selection or nonselection of personnel for flight training.

c. Applicants in oversea commands, who are scheduled for rotation will be processed under normal procedures.

d. Applicants receiving permanent change of station orders will, upon arrival at the new station, notify the personnel officer that they have applied for this training. The personnel officer is responsible for forwarding a DD Form 1175 (Change of Address and Directory Record) directly to HQDA (DAPO-OPD-AV), Tempo ABC, Washington, DC 20315.

e. In the event an applicant desires to withdraw his application, such action should be accomplished by submission of DA Form 2496 through channels to HQDA (DAPO-OPD-AV).

f. If not selected and programed for flight training within 1 year of date of application, approved applicants will be notified of this nonselection and advised they may reapply after a 6-month period.

2-9. Disposition of selected applicants. *a.* Applicants selected for rotary wing warrant officer training will be assigned in PCS status to the US Army Aviation School, Fort Rucker, Alabama, with TDY en route to the US Army Primary Helicopter School, Fort Wolters, Texas.

b. Commanders responsible for publishing necessary orders will insure that the applicant still desires flight training prior to publication of appropriate orders. HQDA (DAPO-OPD-AV) will be informed immediately if selected candidate does not desire this training. Personnel who do not meet the minimum service requirements of paragraph 2-4*d* will be required to extend their enlistment or to reenlist as appropriate, prior to departing home station.

2-10. Processing at aviation schools. *a.* Upon entry in the Warrant Officer Candidate Rotary Wing Aviator Training Course, enlisted men serving below the pay grade E-5 will be appointed E-5 as prescribed in AR 600-200 (AR 140-158 for USAR not on active duty).

b. Students will be entitled to incentive pay for hazardous duty during the courses of instruction.

c. Commandants of the appropriate schools are responsible for—

(1) Effecting appointment of enlisted graduates as warrant officers, USAR. See AR 135-100.

(2) Awarding of appropriate MOS. See AR 611-112 and AR 611-103.

(3) Awarding of appropriate aeronautical designation and issuance of flying status orders. See AR 600-106.

d. Upon completion of each preflight and rotary wing class at any flight training center, the installation will forward to the US Army Behavioral Science Research Laboratory, ATTN: CRDBSRL-DIR3, 1300 Wilson Boulevard, Arlington, VA 22209, the following information which may be in roster form:

(1) Title of course.

(2) Starting date of course or training phase.

(8) Name, grade or rank, and social security number of each class member with an indication of—

(a) Withdrawal or elimination—give reason.

(b) Turn back—give new class number.

(c) Pass—give course grade.

(d) Other—describe any action which would change anticipated date of completion of training.

2-11. Disposition of nongraduates. Personnel who do not satisfactorily complete the course of

instruction will be reported for reassignment to HQDA (DAPO-EPC-R) for grades E-6 and below or HQDA (DAPO-EPC-S) for senior grades (E-7-E-9) and Intelligence, Special Categories, and NCO Logistics Program personnel in pay grades E-6 and below as defined in figure 3-2, AR 600-200; with information copy to HQDA (DAPO-OPD-AV) for all nongraduates. Prior to reassignment, personnel who were appointed in accordance with paragraph 2-10a may be returned to the grade held at the time of such promotion as prescribed in AR 600-200.

CHAPTER 3

RESERVE COMPONENT APPLICANTS NOT ON ACTIVE DUTY

3-1. Applicability. This chapter is applicable to all male enlisted personnel of the Reserve components not on active duty, who volunteer for training as aviation warrant officers.

3-2. Responsibility. *a.* The Commanding General, US Continental Army Command, will allocate quotas for this training to area (CONUSA) commanders and the Chief, National Guard Bureau. Requests for quotas for specific courses and phases as listed in DA Pam 350-10 will be submitted as deemed necessary.

b. The Chief, National Guard Bureau, is responsible for and will insure detailed procedures for the processing, final selection, extension of Federal recognition, and issuance of orders for Army National Guard applicants.

c. Area commanders are responsible for processing the applications, final selection, and issuance of orders for Army Reserve applicants.

3-3. Personnel eligible to volunteer. Members of Army National Guard units and personnel of the USAR who are members of troop program units may apply under this regulation, except—

a. USAR personnel not eligible for appointment as warrant officers under AR 135-100.

b. Personnel who have been eliminated previously from a military or military-sponsored course of flight instruction.

★3-4. Selection criteria. The criteria prescribed in paragraph 2-4*b* through *j* apply to applicants under this section. The maximum age requirements in paragraph 2-4*f* and conviction by military or civil courts in paragraph 2-4*i*(2) may be waived at the discretion of the area commander or the Chief, National Guard Bureau, as appropriate. Requests for waivers under provisions of paragraph 2-4*i*(3) will be forwarded to the Chief, National Guard Bureau, or Commanding General, RCPAC, ATTN: Appointment Branch, 9700 Page Boulevard, St. Louis, MO 63132, as appropriate. Request for waiver of conviction must be accompanied with a completed National Agency Check. Waiver of age requirement will be considered only for individuals having prior experience as aviators, special technical qualifications, or a degree in

electronics or aeronautical engineering. Applicants must also—

a. Be so located geographically as to permit assignment upon graduation against a TOE vacancy in a unit requiring this specialty.

b. Have served on active duty or active duty for training for a minimum of 4 months including the completion of basic training. In addition, he must have been a member of an ARNG unit or the USAR in a troop program unit for a minimum of 1 year. Requirement for 1-year membership may be waived by the area commander of the Chief, National Guard Bureau, as appropriate.

c. Volunteer to serve in the aviation assignment appropriate to his training in a unit of a Reserve Component for a minimum of three years subsequent to completion of training.

3-5. Submission of application. Applications will be submitted in triplicate through channels to the Chief, National Guard Bureau, or area commander, as appropriate. Applications will include—

a. Information constituting evidence of fulfilling the requirements prescribed in paragraph 3-4.

b. Inclosures required by paragraph 2-5.

c. The following statement:

"After successful completion of training as an aviation warrant officer, I agree to serve in an appropriate assignment in a unit of a Reserve Component for a minimum of three years subsequent to the date of completion of the training course."

3-6. Processing of applications. *a. ARNG applications.*

(1) Upon notification by the applicant's immediate commanding officer, the Senior Army National Guard Advisor will make arrangements for administration of the Flight Aptitude Selection Test, Warrant Officer Candidate Battery to qualified applicants. Authority to administer these tests may be delegated to members of the US Army Advisory Group (ARNG). Test administration will be conducted by qualified personnel in accordance with instructions contained in AR 611-5. Com-

pleted test answer sheets will be mailed to a centralized scoring activity designated by the Army commander and scored under the supervision of the test control officer. The test control officer will forward all scored answer sheets to the US Army Behavioral Science Laboratory, ATTN: CRDBSRL-DIR3, 1900 Wilson Boulevard, Arlington, VA 22209.

(2) One copy of the completed DA Form 6256 for each applicant will be mailed to the applicant's immediate commander who will insure that test scores are recorded on the applicant's DA Form 20. Provisions of paragraph 2-6b(4) and (5) apply.

(3) The immediate commanding officer will make necessary arrangements for applicant to undergo a type B medical examination for flight training as prescribed in chapter 10, and appendix IX, AR 40-501.

(4) Forward application, to include SF 88, SF 98 and SF 520, allied medical papers and copies of all prior reports of medical examination available in the state, to the Chief, National Guard Bureau for review and final selection.

(5) Chief, National Guard Bureau, will forward medical documents and the individual's NGB 201 file to HQDA (DASG-HES-P), Forrestal Building, Washington, DC 20314 for final determination of medical qualification and return documents and file to Chief, National Guard Bureau.

b. USAF applications.

(1) The immediate commanding officer will—

(a) Determine whether applicant is eligible under paragraph 3-3 and meets selection criteria specified in paragraph 3-4.

(b) Accomplish actions prescribed in paragraph 2-6a (1) through (3).

(c) Indorse the application to the appropriate area commander. A copy of DA Form 20 and the individual's DA Form 201 (Military Personnel Records Jacket, US Army) will be forwarded in a sealed envelope with the application.

(2) The area commander will screen applications against existing and anticipated troop program unit vacancies and, within available quotas, make initial selections of applicants for training. Applications that cannot be reconciled with existing or anticipated vacancies because of geographic consideration will be returned by appropriate indorsement without further processing. For those

applicants initially selected for training the area commander will—

(a) Make arrangements to administer the Flight Aptitude Selection Test, Warrant Officer Candidate Battery as prescribed in paragraph 2-6b(3). The test answer sheets will be scored, disposition made of answer sheets and the test scores recorded as indicated in paragraphs 2-6b (4) and (5) and 2-6d.

(b) Make arrangements for applicant to undergo a type B medical examination for flight training as prescribed in chapter 10 and appendix IX, AR 40-501.

(c) Take action as prescribed in paragraph 2-6f (1) and (2).

(d) Upon receipt of the statement from the Army aviator interviewer (para 2-6e), indorse the applications to include SF 88, SF 98, SF 520 and allied medical papers to HQDA (DASG-HESP), Forrestal Building, Washington, DC 20314. The complete field DA Form 201 will accompany these applications. Applicants with prior military service should be so identified.

(e) Make final selection of OTSG medically approved applicants within current established quotas and current or anticipated vacancies in troop program units.

(3) The Surgeon General will—

(a) Obtain the TAG 201 file of applicants with prior military service from the Commanding Officer, RCPAC, 9700 Page Boulevard, St. Louis, MO 63132.

(b) Make final determination of medical fitness for entrance into flight training.

(c) Return applications to appropriate area commander and TAG 201 file, when required, to the US Army Reserve Components Personnel and Administration Center.

3-7. Final selection of volunteers. *a.* Qualified applicants will be ranked in descending order of qualification based on their composite scores. Normally, final selection will be based on composite scores (from the top score downward as far as possible, consistent with other requirements prescribed in this regulation).

b. Selected applicants will be notified by the most expeditious means.

c. Upon completion of final selections, area commanders will initiate a National Agency

Check on each selected USAR applicant whose records indicate he does not possess a National Agency Check.

d. The Commanding General, US Continental Army Command, will be advised by the Chief, National Guard Bureau, and the area commanders of the number of personnel selected for training as aviation warrant officer.

e. Orders will be prepared as prescribed in AR 135-200 and will contain the following information:

(1) A statement that a favorable National Agency Check has been completed.

(2) Periods of ADT (approximately 36 weeks).

(3) The specific course or courses to be attended and the schools, including location where the training is to be conducted.

(4) Reporting date for the course.

(5) A statement that the individual is entitled to incentive pay for hazardous duty during the course of instruction.

f. The Chief, National Guard Bureau, or area commander, as appropriate, will forward the approved application, together with the OTSG stamped approved report of medical examination and NAC of those individuals selected for attendance to Commandant, US Army Primary Helicopter School, ATTN: School Secretary, Fort Wolters, TX 76067, prior to reporting date of class. Requests for waiver which have been approved will be indorsed, indicating that a waiver has been approved for entrance into initial flight training under the provisions of this regulation, and for appointment as warrant officer under the provisions of AR 135-100.

3-8. Processing at aviation schools. Upon enrollment at the appropriate school, procedures in paragraph 2-10 apply except as outlined below—

a. The Commandant, US Army Aviation School will notify the Chief, National Guard Bureau, at least 30 days prior to graduation of all ARNG students expected to graduate.

b. The area commander will amend original orders to provide for return of enlisted students to their Reserve unit in a warrant officer status after successful completion of the course. Orders will be effective on date of graduation.

c. Upon receipt of amended orders from the area commanders, or NGB Form 89 (Proceedings of an Examining Board) and other allied papers from the Chief, National Guard Bureau, the school commandant will—

(1) Discharge USAR enlisted graduates from their enlisted status effective on the date prior to their date of graduation. Discharge certificates will not be presented until after the oath of office has been administered. ARNG graduates will be discharged by the appropriate state authority.

(2) Administer oaths of office to enlisted graduates on the date of graduation. (NGB Form 337 for ARNG graduates and DA Form 71 for USAR graduates.)

(3) Present to each ARNG graduate a copy of NGB Form 89, extending temporary Federal recognition as warrant officer, WO1.

(4) Present letter of appointment as Reserve warrant officer to each USAR enlisted graduate, provided favorable NAC has been obtained.

(5) Forward to the Chief, National Guard Bureau, executed oaths of office with evidence that ARNG graduates have successfully completed training as aviation warrant officers and distribute records for USAR graduates in accordance with paragraph 12, AR 135-100.

d. Provisions of paragraph 2-10 apply.

3-9. Disposition of nongraduates. The Commandant, US Army Aviation School, will notify the Chief, National Guard Bureau, or appropriate area commander of individuals relieved prior to completion of the course. Enlisted personnel who were appointed in accordance with paragraph 2-10a will be reduced to the grade held at time of such promotion.

CHAPTER 4 TEST MATERIALS

4-1. **Test materials.** Test materials appropriate to the requirements of the commanders indicated below will be requisitioned by the test control officers appointed under the provisions of AR 611-5. These test materials will be requisitioned in the quantities determined by utilizing the codes contained in paragraph 3a(4), DA Pam 310-8 in conjunction with the alphabetical list of tests contained in section II, DA Pam 310-8.

<i>Appropriate commander</i>	<i>Test material required</i>
Commander having custody of the applicant's personnel records.	DA Pamphlet 611-256, Flight Aptitude Selection Test Administration Manual. DA Forms 6258, 6258-1, 6259, 6259-1, and 6260. Test booklets and answer sheets for Flight Aptitude Selection Test, Warrant Officer Candidate Battery.
Major commander, Test control officers.	DA Pamphlet 611-256-1 and DA Forms 6256, 6258-2, 6259-2, and 6260-2, Scoring manual, scoring worksheet, and scoring keys for Flight Aptitude Selection Test, Warrant Officer Candidate Battery.*

*The scoring manuals and scoring keys will be distributed only to the test control officers described in paragraph 2-6f(2). Maximum number of Flight Aptitude Selection Test, Warrant Officer Candidate Battery scoring keys to be requested initially by designated test control officers will be three each. Additional requisitions for scoring keys will require justification.

Date _____

SUBJECT: Application for Aviation Warrant Officer Training

TO: Commanding Officer
 (Unit)
 (Station)

1. Under the provisions of AR 611-85, I hereby volunteer for Aviation Warrant Officer Training.

2. The following information is submitted:

- a. Name:
- b. Temporary grade:
- c. Permanent grade:
- d. Social security number:
- e. Component:
- f. Highest education, Military and civilian (number of semester hours completed):
- g. Completed basic training:
- h. Aptitude area GT score:
- i. ETS:
- j. Age:
- k. Weight:
- l. Height:
- m. I have no known defects which would disqualify me from meeting class I medical standards for flying.
- n. I have (have not) been convicted of any type of military or civil court, been adjudged a youthful offender, or been administered punishment under Article of War 104 or Article 15, UCMJ. (If answer is affirmative, all infractions must be listed, and a request for waiver, if required, must be attached in accordance with paragraph 2-4i, AR 611-85.)
- o. I have (have not) been eliminated from a previous military course of flying instruction. (Individuals who have previously been eliminated from such a course will furnish complete information regarding the number of flying hours received, type of training, date and location of course, and reasons for elimination.)
- p. I have the following flight training experience (or aircraft engineering or mechanical experience):
- q. In the event I do not have at least 2 years' service remaining prior to ETS at time of issuance of orders for attendance to school, I volunteer to extend or amend my enlistment under the provisions of AR 601-210 or be discharged for the purpose of reenlistment under the provisions of AR 635-205, as appropriate.

Figure 4-1. Format for letter application for aviation officer training.

r. I volunteer to accept appointment as a warrant officer, USAR, for an indefinite term or as a warrant officer of a Reserve Component and to serve as a warrant officer on active duty or in a Reserve Component unit, as appropriate, for a period of 36 months following successful completion of the course.

5 Incl:

- 1. DD Form 98 (Trip) (Name)
- 2. Proof of Civil Education (Grade) (SSN)
- 3. Airman Cert (if appl) (Unit)
- 4. Record of flying time (if appl) (Station)
- 5. Request for waiver (if appl)

Figure 4-1--Continued

SUBJECT: _____
(Individual's name), (grade), (SSN)

Medical Qualification for Army Aviation Flight Training

HQDA (DASG-HES-P)
Forrestal Building
Washington DC 20314

The attached medical examination is forwarded for final determination of medical fitness for Warrant Officer Flight Training, Class I.

4 Incl:

1. SF 88

(Typed or printed) name of FS or AMO

2. SF 93

3. SF 520

4. Allied Medical Papers

Address of examining facility

Figure 4-2.

The proponent agency of this regulation is the Office of Personnel Operations. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to HQDA (DAPO-OPD-AA), Tempo ABC, Washington, DC 20315.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,
*General, United States Army,
Chief of Staff.*

Official:

VERNE L. BOWERS,
*Major General, United States Army,
The Adjutant General.*

Distribution:

Active Army, ARNG, and USAR: To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Selection and Classification—A (qty rqr block No. 464).

51891

CHAPTER 2

ACTIVE ARMY APPLICANTS

2-1. Applicability. This chapter is applicable to all male enlisted personnel on active duty in the Army who volunteer for training as aviation warrant officers.

2-2. Responsibility. Major commanders are responsible for insuring that all applications are complete and forwarded to Headquarters, Department of the Army, within 60 days from date of application.

2-3. Personnel eligible to volunteer. *a.* All enlisted men on active duty may volunteer for training as aviation warrant officers except—

(1) Individuals assigned to units alerted for or on orders for oversea movement.

(2) Individuals alerted for or on orders for oversea service, or on orders for assignment to units alerted for oversea movement.

(3) Individuals under court-martial charges or under investigation which may result in trial by court-martial.

(4) Individuals on stabilized assignments unless the major commander specifically authorizes such application.

(5) Individuals previously eliminated from a course of military or military sponsored flight instruction.

(6) Individuals previously denied a security clearance.

b. Individuals in oversea commands, except as set forth in *a* above, are eligible to volunteer for this training at any time. Personnel serving in long tour areas, if selected, may be returned to CONUS for entry into flight training upon completion of one-half of the normal oversea tour. Personnel serving in short tour areas, if accepted, may enter flight training upon completion of normal tour.

2-4. Selection criteria. Enlisted men volunteering for training as aviation warrant officers must meet the appointment eligibility criteria prescribed in AR 135-100 and the selection criteria in *a* through *k* below.

a. Have completed or be undergoing a course in basic combat training.

b. Attain a standard score of 110 or higher on Aptitude Area GT on the initial testing with the

Army Classification Battery under the provisions of appendix I, AR 600-200.

c. Attain a composite score of 300 or higher on the Flight Aptitude Selection Test, Warrant Officer Candidate Battery. Retest is not authorized.

d. Have at least 2 years' service remaining prior to ETS at time of issuance of orders for attendance to school. Individuals who do not meet this requirement may extend their enlistment under AR 601-210 or be discharged for the purpose of reenlisting under AR 635-200. Discharge under paragraph 5-10, AR 635-200 will not be authorized if the time remaining requirement can be met by an amendment and/or extension of enlistment. Second amendments and/or extensions for this purpose may be authorized as being in the best interest of the service upon approval of the major commander.

e. Have at least 60 semester hours of unduplicated college level studies, or be a graduate from an accredited junior college listed in Part III, Education Directory, Higher Education, Office of Education, Department of Health, Education, and Welfare, or have a Department of the Army 2-year college equivalency certification.

f. Not have reached 28th birthday, and must be not less than 18 years of age at time of application.

g. Meet weight standards prescribed by table III, appendix III, AR 40-501.

h. Be not more than 76 inches nor less than 64 inches in height.

i. Have no military or civil court convictions or have an adjudication as a juvenile offender. Although all military or civil court convictions, juvenile offenses, and punishment received under Article of War 104 or Article 15, Uniform Code of Military Justice must be listed, a waiver is not necessary for minor traffic violations involving a fine or forfeiture of \$50 or less, nor action taken under Article of War 104 or Article 15, UCMJ. Requests for waiver of all other convictions will be submitted in affidavit form or will be supported by documentary evidence citing the offense, the court action, and the judgment and sentence rendered. Requests will be processed as follows:

(1) Commanders at each echelon will make

a specific recommendation as to granting or denying the waiver.

(2) Major commanders may grant a waiver for convictions under military or civil codes, provided—

(a) The offense was not a felony under local, Federal, or military law.

(b) The offense did not involve moral turpitude.

(c) The offense did not result in sentence to confinement in prison, stockade, or detention area, or in sentence to hard labor.

(d) Applicant's conduct and character are excellent or better.

(e) The potential value of applicant's service as an aviation warrant officer is considered to be very high.

(3) Requests for waiver of conviction of the offenses listed in (2) above, for which the major commander recommends approval, will be forwarded with application file and completed NAC to the Commanding General, RCPAC, ATTN: Appointments Branch, 9700 Page Boulevard, St. Louis, MO 63132. Requests for waiver of convictions will not be forwarded to Headquarters, Department of the Army nor RCPAC when the major commander has failed to recommend approval.

j. Have no known defects which would disqualify him from meeting class I medical standards for flying as prescribed in chapter 4, AR 40-501.

k. Volunteer to accept appointment as a warrant officer, USAR, for an indefinite term and to serve as a warrant officer on active duty for a period of 36 months following successful completion of the course.

2-5. Submission of application. An individual who desires to volunteer for training as an aviation warrant officer will submit a letter of application, in triplicate, to his immediate commanding officer, using the format in figure 4-1. Applications will also include the following information:

a. DD Form 98 (Armed Forces Security Questionnaire) in triplicate.

b. For personnel with any flight training and experience, or aircraft engineering or mechanical experience, indicate aviation course (military and/or civilian) attended; total flight time as a pilot

indicating solo and dual time and type of aircraft; and any other aviation experience.

c. For personnel licensed as a private pilot or higher civilian pilot rating, a photostatic copy of Airmen's Certificate.

d. For personnel previously rated as a pilot in the military service, a copy of personnel orders designating him an aviator.

2-6. Processing of applications. a. *By immediate commanding officer.* The immediate commanding officer will—

(1) Review application to insure that applicant has included all pertinent information. Applicant will be counseled and cautioned that misrepresentation or failure to disclose military or civil court convictions or juvenile offenses as outlined in paragraph 2-4i will constitute grounds for courts-martial and/or elimination from the course of instruction.

(2) Conduct an interview with objective of insuring that the applicant is fully aware of the requirements of the course of instruction and possesses the determination and motivation essential to successful completion. The existence of family, financial, or emotional problems which could have an adverse effect on personal performance during the demanding course of instruction should be determined during this interview.

(3) Forward the application, by indorsement, to the commander having custody of the applicant's personnel records. Indorsement will include—

(a) Character and efficiency ratings of the applicant.

(b) Statement as to whether in his opinion, the quality of service of the applicant is indicative of satisfactory completion of the prescribed course of instruction.

(c) Statement as to whether the applicant's military aptitudes and personal qualities would be appropriate to a warrant officer of the US Army and remarks, as appropriate, resulting from personal interview bearing on motivation, determination, and personal problems.

(d) A recommendation for approval or disapproval of the application.

b. *By commanding officer with personnel record responsibility.* The commanding officer having custody of the applicant's personnel records will accomplish the following:

CHAPTER 3

RESERVE COMPONENT APPLICANTS NOT ON ACTIVE DUTY

3-1. Applicability. This chapter is applicable to all male enlisted personnel of the Reserve components not on active duty, who volunteer for training as aviation warrant officers.

3-2. Responsibility. *a.* The Commanding General, US Continental Army Command, will allocate quotas for this training to area (CONUSA) commanders and the Chief, National Guard Bureau. Requests for quotas for specific courses and phases as listed in DA Pam 350-10 will be submitted as deemed necessary.

b. The Chief, National Guard Bureau, is responsible for and will insure detailed procedures for the processing, final selection, extension of Federal recognition, and issuance of orders for Army National Guard applicants.

c. Area commanders are responsible for processing the applications, final selection, and issuance of orders for Army Reserve applicants.

3-3. Personnel eligible to volunteer. Members of Army National Guard units and personnel of the USAR who are members of troop program units may apply under this regulation, except—

a. USAR personnel not eligible for appointment as warrant officers under AR 135-100.

b. Personnel who have been eliminated previously from a military or military-sponsored course of flight instruction.

3-4. Selection criteria. The criteria prescribed in paragraph 2-4*b* through *j* apply to applicants under this section. Waiver of minimum education requirements, paragraph 2-4*e*, may be granted by the Chief, National Guard Bureau, or the Chief, Army Reserve, when the availability of fully qualified applicants is limited. The maximum age requirements in paragraph 2-4*f* and conviction by military or civil courts in paragraph 2-4*i*(2) may be waived at the discretion of the area commander or the Chief, National Guard Bureau, as appropriate. Requests for waivers under provisions of paragraph 2-4*i*(3) will be forwarded to the Chief, National Guard Bureau, or Commanding General, RCPAC, ATTN: Appointment Branch, 9700 Page Boulevard, St. Louis, MO 63132, as appropriate. Request for waiver of conviction must be accompanied with a completed National Agency Check.

Waiver of age requirement will be considered only for individuals having prior experience as aviators, special technical qualifications, or a degree in electronics or aeronautical engineering. Applicants must also—

a. Be so located geographically as to permit assignment upon graduation against a TOE vacancy in a unit requiring this specialty.

b. Have served on active duty or active duty for training for a minimum of 4 months including the completion of basic training. In addition, he must have been a member of an ARNG unit or the USAR in a troop program unit for a minimum of 1 year. Requirement for 1-year membership may be waived by the area commander of the Chief, National Guard Bureau, as appropriate.

c. Volunteer to serve in the aviation assignment appropriate to his training in a unit of a Reserve Component for a minimum of three years subsequent to completion of training.

3-5. Submission of application. Applications will be submitted in triplicate through channels to the Chief, National Guard Bureau, or area commander, as appropriate. Applications will include—

a. Information constituting evidence of fulfilling the requirements prescribed in paragraph 3-4.

b. Enclosures required by paragraph 2-5.

c. The following statement:

“After successful completion of training as an aviation warrant officer, I agree to serve in an appropriate assignment in a unit of a Reserve Component for a minimum of three years subsequent to the date of completion of the training course.”

3-6. Processing of applications. *a. ARNG applications.*

(1) Upon notification by the applicant's immediate commanding officer, the Senior Army National Guard Advisor will make arrangements for administration of the Flight Aptitude Selection Test-Warrant Officer Candidate Battery to qualified applicants. Authority to administer these tests may be delegated to members of the US Army Advisory Group (ARNG). Test administration will

be conducted by qualified personnel in accordance with instructions contained in AR 611-5. Completed test answer sheets will be mailed to a centralized scoring activity designated by the Army commander and scored under the supervision of the test control officer. The test control officer will forward all scored answer sheets to the US Army Behavioral Science Laboratory, ATTN: CRDBSRL-DIR3, 1300 Wilson Boulevard, Arlington, VA 22209.

(2) One copy of the completed DA Form 6256 for each applicant will be mailed to the applicant's immediate commander who will insure that test scores are recorded on the applicant's DA Form 20. Provisions of paragraph 2-6b(4) and (5) apply.

(3) The immediate commanding officer will make necessary arrangements for applicant to undergo a type B medical examination for flight training as prescribed in chapter 10, and appendix IX, AR 40-501.

(4) Forward application, to include SF 88, SF 93 and SF 520, allied medical papers and copies of all prior reports of medical examination available in the state, to the Chief, National Guard Bureau for review and final selection.

(5) Chief, National Guard Bureau, will forward medical documents and the individual's NGB 201 file to HQDA (DASG-HES-P), Forrestal Building, Washington, DC 20314 for final determination of medical qualification and return documents and file to Chief, National Guard Bureau.

b. USAR applications.

(1) The immediate commanding officer will—

(a) Determine whether applicant is eligible under paragraph 3-3 and meets selection criteria specified in paragraph 3-4.

(b) Accomplish actions prescribed in paragraph 2-6a (1) through (3).

(c) Indorse the application to the appropriate area commander. A copy of DA Form 20 and the individual's DA Form 201 (Military Personnel Records Jacket, US Army) will be forwarded in a sealed envelope with the application.

(2) The area commander will screen applications against existing and anticipated troop program unit vacancies and, within available quotas, make initial selections of applicants for training. Applications that cannot be reconciled with existing or anticipated vacancies because of geographic consideration will be returned by appropriate in-

dorsement without further processing. For those applicants initially selected for training the area commander will—

(a) Make arrangements to administer the Flight Aptitude Selection Test-Warrant Officer Candidate Battery as prescribed in paragraph 2-6b(3). The test answer sheets will be scored, disposition made of answer sheets and the test scores recorded as indicated in paragraphs 2-6b(4) and (5) and 2-6d.

(b) Make arrangements for applicant to undergo a type B medical examination for flight training as prescribed in chapter 10 and appendix IX, AR 40-501.

(c) Take action as prescribed in paragraph 2-6f(1) and (2).

(d) Upon receipt of the statement from the Army aviator interviewer (para 2-6e), indorse the applications to include SF 88, SF 93, SF 520 and allied medical papers to HQDA (DASG-HESP), Forrestal Building, Washington, DC 20314. The complete field DA Form 201 will accompany these applications. Applicants with prior military service should be so identified.

(e) Make final selection of OTSG medically approved applicants within current established quotas and current or anticipated vacancies in troop program units.

(3) The Surgeon General will—

(a) Obtain the TAG 201 file of applicants with prior military service from the Commanding Officer, RCPAC, 9700 Page Boulevard, St. Louis, MO 63132.

(b) Make final determination of medical fitness for entrance into flight training.

(c) Return applications to appropriate area commander and TAG 201 file, when required, to the US Army Reserve Components Personnel and Administration Center.

3-7. Final selection of volunteers. *a.* Qualified applicants will be ranked in descending order of qualification based on their composite scores. Normally, final selection will be based on composite scores (from the top score downward as far as possible, consistent with other requirements prescribed in this regulation).

b. Selected applicants will be notified by the most expeditious means.

c. Upon completion of final selections, area commanders will initiate a National Agency