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ARMY REGULATION

No. 611-75

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 15 February 1969

PERSONNEL SELECTION AND CLASSIFICATION

SELECTION, QUALIFICATIONS, RATING AND DISRATING OF MARINE DIVERS

Effective 1 April 1969

This revision provides updated policies and procedures regarding the selection, qualifications, rating and disrating of Army marine divers based upon current technological and doctrinal development and the organizational structure of the Army. A new category of marine divers, scuba diver, is included as a marine diver rating. Local limited supplementation of his regulation is permitted but is not required. If supplements are necessary, one copy of each will be furnished to the next higher headquarters.

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*This regulation supersedes AR 611-75, 15 February 1965, including C 1.

CHAPTER 1

GENERAL

1-1. Purpose. This regulation establishes the policies and procedures for the selection, qualification, rating and disrating of Army marine divers.

1-2. Applicability. This regulation applies to all Army military personnel, including members of the Active Army, Army National Guard, and Army Reserve who are being considered for assignment to, or who are assigned to the following duty positions:

a. To a Table of Organization and Equipment (TOE) or Table of Distribution and Allowances (TDA) duty position in MOS OOB or 7242.

b. To a position that has been designated "diving duty" by the Deputy Chief of Staff for Personnel, Department of the Army, with authority to redelegate.

1-3. Explanation of terms. *a. Unit Commander.* Commanding officer of a unit or activity for which the TOE or TDA includes duty positions of MOS OOB or 7242 or the commanding officer of a unit or activity for which duty positions have been designated "diving duty" by the Deputy Chief of Staff for Personnel, Department of the Army.

b. Scuba. Self-contained underwater breathing apparatus.

CHAPTER 2

POLICY AND PROCEDURES

2-1. Marine diver ratings. *a.* Enlisted marine divers will be awarded the following ratings:

- (1) Scuba diver.
- (2) Diver second class.
- (3) Salvage diver.
- (4) Diver first class.
- (5) Master diver.

b. Commissioned officers who qualify as marine divers will be designated as Diving Officers and awarded the following ratings:

- (1) Salvage diver.
- (2) Diver first class.
- (3) Master diver.

c. A detailed description of each of the above ratings is contained in paragraph 2-3.

2-2. Selection criteria. Officer and enlisted personnel who are selected for marine diver training must:

a. Volunteer for marine diver training.

b. Be in grade E-2 to E-5 and have as a minimum 21 months or more of active duty service remaining after completion of course (enlisted personnel only).

c. Attain a standard score of 100 or higher on Aptitude Area GM (enlisted personnel only).

d. Attain a standard score of 300 or higher on the Army Physical Combat Proficiency Test (TM 21-200).

e. Have successfully completed a swimming test administered by a commissioned or non-commissioned officer of the applicant's parent unit prior to applying for diver training. Individual's application for diver training will contain the following statement "Individual was administered and successfully completed the swimming test required by paragraph 2-2e, AR 611-75. Test was administered on (date)." The swimming test will consist of:

(1) Entering the water feet first and immediately swimming underwater for 25 yards. Swimmer is authorized to break the surface twice for breathing during this distance, at intervals of approximately 8 yards.

(2) Swimming 220 yards using any stroke.

f. Undergo a Type B medical examination as prescribed in chapter 10, and appendix IX, AR 40-501, and meet the medical fitness standards prescribed by section IV, chapter 7, AR 40-501, within 1 year prior to the starting date of the school course or on-the-job training program (OJT). Standard Form 88 (duplicate) and Standard Form 89 (original) will be forwarded to The Surgeon General, Department of the Army, ATTN: MEDPS-SP, Washington, D.C. 20315, for review and approval no later than 60 days prior to starting date of the school course or OJT. A reviewed and approved copy of the report of medical examination will be filed in the individual's Health Record (DD Form 722), and will accompany the student when reporting to a service school or to a unit for OJT. Students will not depart their parent unit or home station prior to receipt of the reviewed and approved report of medical examination.

g. Successfully complete recompression chamber pressure and oxygen tolerance tests and an indoctrination dive. These tests will be administered at the service diving school or at the unit responsible for conducting a diver OJT program to which the individual is assigned or attached for training prior to enrollment in course of instruction.

2-3. Qualification factors. No individual will be awarded a marine diver rating who fails to meet the qualifications for that rating as established in paragraphs *a* and *b* below:

a. Enlisted personnel.

(1) *Scuba diver.* An individual will not be awarded a scuba diver rating unless he has satisfactorily completed a formal course of instruction in scuba diving at an approved service diving school or a scuba diving OJT program. Scuba divers must know the nomenclature of and techniques of using scuba apparatus, and must:

(a) Swim 1000 meters on surface in open water without fins but with face mask, life jacket and knife as necessary equipment.

(b) Swim 500 meters underwater using fins, face mask and scuba.

- (c) Clear scuba underwater.
 - (d) Ditch and don scuba underwater.
 - (e) Make a positive-bouyancy free ascent from a depth of at least 35 feet.
 - (f) Swim with scuba to a depth of 30-100 feet.
 - (g) Conduct day and night general underwater search and detailed ship bottom search.
 - (h) Use underwater compass, depth indicator and associated underwater equipment.
 - (i) Perform routine inspection, adjustment, and field and shop maintenance on scuba and underwater accessories.
 - (j) Know safety precautions to be observed in use of scuba, to include use of underwater hand signals.
 - (k) Understand the theory and practice of decompression and the use of decompression tables and the recompression chamber.
 - (l) Have knowledge of divers' illnesses, including oxygen and carbon dioxide toxicity, nitrogen narcosis, decompression sickness and air embolism, and emergency remedial procedures.
 - (m) Know marine animals and plants and be able to recognize dangerous or hostile forms.
 - (n) Understand the use of current and tide tables.
 - (o) Know underwater repair methods and methods of salvage, demolition and blasting.
 - (p) Demonstrate the back-pressure arm-lift and mouth-to-mouth resuscitation methods of manual artificial respiration.
 - (q) Be familiar with underwater camera operation, map making, and hydrographic surveying and charting.
 - (r) Know how to prepare a beach or river intelligence report.
- (2) *Diver second class.* An individual will not be awarded a diver second class rating unless he has satisfactorily completed a diver second class formal course of instruction at an approved service diving school or a diver second class OJT program. Diver second class must:
- (a) Meet all the requirements for scuba diver stated in paragraph 2-3a (1) above.
 - (b) Understand the maintenance, preservation and use of all diving equipment such as compressors, hose, helmets, suits, and scuba.
 - (c) Know how to test, repair and adjust all

air diving equipment and determine whether it is safe for use.

- (d) Know the nomenclature of diving equipment and function of component parts.
- (e) Dress and tend diver expertly.
- (f) Know standard and emergency signals employed in diving operations.
- (g) Know the instructions for maintaining diving log (DA Form 1262-R) and the entries required (see para 2-12a).
- (h) Know the cause, symptoms, treatment and prevention of air embolism.
- (i) Know the dangers of oxygen poisoning during the administration of oxygen under pressure, its usual symptoms, warnings and treatment.
- (j) Know first aid related to the treatment of common diving injuries and illnesses.
- (k) Know the physics of diving.
- (l) Know the methods and procedures employed in searching for and recovering material and objects from the bottom.
- (m) Know how to calculate methods of and materials required to lift objects from the bottom.
- (n) Know how and when to use a recompression chamber and how to properly administer oxygen for decompression and treatment purposes.
- (o) Demonstrate practical application of marlinspike seamanship to diving operations.
- (p) Know the contents and use of the Diving Manual (TM 55-375).
- (q) Know approved techniques and procedures for accomplishing shallow and deep-water dives using surface-supplied air diving equipment.
- (r) Know principles of rigging, to include use, care and selection of ropes, knots and frames.
- (s) Know vessel nomenclature and underwater location of parts of ship's hull to avoid weakening of structure members when cutting or welding.
- (t) Know construction of underwater frames and methods of constructing piers and wharves.
- (u) Know the use and how to operate underwater jet, oxygen-hydrogen cutting, and electric arc welding equipment, and other equipment utilized in diving operations.
- (v) Know safety precautions to be exercised in use of explosives in underwater operations.
- (w) Know how to calculate and place explosives for destruction of material.

(x) Know the advantages, limitations and safety precautions of "open-circuit demand" scuba, and be proficient in its use.

(3) *Salvage diver.* An individual will not be awarded a salvage diver rating unless he has satisfactorily completed a salvage diver course of instruction at an approved service diving school. A salvage diver must:

(a) Meet all the requirements for diver second class stated in paragraph 2-3a(2).

(b) Have performed satisfactorily as a diver second class for a minimum period of 1 year prior to the award of salvage diver rating.

(c) Demonstrate the ability to withstand pressure equal to 150 feet of water while breathing air.

(d) Be able to dive and accomplish work using scuba, shallow-water diving equipment and deep-sea diving equipment.

(e) Demonstrate proficiency in the operation and care of machinery and apparatus required for underwater cutting, including oxygen-hydrogen or oxygen-electric torches.

(f) Understand safety precautions necessary in handling of gases and use of apparatus required for underwater cutting.

(g) Perform proficiently underwater work such as taking measurements, making templates, fitting and placing patches, placing shores, pouring cement, using excavating nozzles, and removal and repair of ship's appendages.

(h) Be able to maintain, rig and operate salvage pumps, air compressors, winches, jacks, beach gear and high-line assemblies.

(i) Demonstrate proficiency in rigging for lifts encountered in salvage operations up to a maximum of 300 tons, including underwater lifts.

(j) Be able to install necessary pumps and air compressors and to lay necessary beach gear for hauling off a stranded vessel, and understand in general the principles of vessel salvage, to include stability, structural strength and groundings.

(k) Demonstrate the ability to enter submerged vessels with discrimination, under the supervision of the diving officer, diving supervisor, or supervising officer.

(l) Demonstrate proficiency in the use of explosives underwater and have knowledge of materials and methods used in such varied salvage

activities as harbor clearance, harbor bottom alteration, rock and concrete blasting, steel and timber cutting and removal of propellers for replacement.

(m) Demonstrate knowledge of diving physics and of diving physiology, know the use of standard decompression tables, recognize symptoms of decompression sickness and know the treatment required for all common diving injuries and illnesses.

(n) Demonstrate proficiency in the use of the recompression chamber for treatment of diving injuries and illnesses and for surface decompression procedures.

(o) Be able to maintain, test, repair and adjust all diving equipment and determine whether it is safe for use.

(p) Be capable of performing underwater surveys, making recommendations and rendering an intelligent report and/or sketch.

(4) *Diver first class.* An individual will not be awarded a diver first class rating unless he has satisfactorily completed a salvage diver formal course of instruction at an approved salvage diving school and has been qualified as a diver first class by a master diver. Divers first class will be selected from the most qualified salvage divers. A diver first class must:

(a) Meet all the requirements for salvage diver stated in paragraph 2-3a(3).

(b) Have performed satisfactorily as a salvage diver for a minimum period of 2 years prior to the award of diver first class rating.

(c) Demonstrate the ability to withstand pressure equal to 297 feet of water while breathing air.

(d) Be able to dive and accomplish work using compressed-air diving equipment.

(e) Be able to dive and accomplish work at depth of 200 feet of water while breathing air.

(f) Demonstrate proficiency in the use of all underwater tools, both in the shop and under actual diving conditions and demonstrate proficiency in marlinspike seamanship commonly used aboard salvage and rescue vessels.

(g) Demonstrate working knowledge of diving physics, to include computing pressures of gases required to operate underwater cutting torches at various depths.

(h) Demonstrate the ability to direct two or more divers on the bottom in their tasks.

(i) Be able to equip a boat for both self-contained and surface-supplied air diving.

(j) Know the advantages, limitations and techniques involved in the use of surface-supplied air and self-contained diving apparatus.

(k) Demonstrate the ability to perform all required rigging for salvage and rescue operations.

(l) Demonstrate the ability to perform and supervise independent diving operations using surface-supplied air and self-contained apparatus.

(m) Be able to plan diving operations.

(5) *Master Diver.* An individual will be awarded a master diving rating only when he is qualified for this rating by being thoroughly examined in all aspects of diving and being approved by a competent board composed of at least two qualified master divers. This board will be appointed at the battalion level or higher and convened by special orders, using special order format TC 351 as prescribed in AR 310-10. A master diver must:

(a) Be selected from the most qualified divers first class.

(b) Meet all requirements for diver first class stated in paragraph 2-3a(4).

(c) Have performed satisfactorily as a diver first class for a minimum period of 3 years prior to award of master diver rating.

(d) Have been actively engaged in diving operations for a minimum period of 3 years.

(e) Demonstrate the ability to plan and supervise all diving operations in the absence of a Diving Officer.

(f) Demonstrate knowledge of all Army-procured types of self-contained underwater breathing equipment, including their advantages and limitations.

(g) Know the methods and materials used to inbeach ships on strand under various conditions of beach, sea and water, and to refloat sunken ships.

(h) Demonstrate knowledge of the types of compressors ordinarily used in diving operations, including the various filtering methods and the necessary precautions to observe.

(i) Understand the principles of diving physics, to include the laws of pressures, fluid saturation, and the general gas law and its derivatives.

(j) Understand the principles involved in the computation of various decompression tables.

(k) Understand the theory of inert gas saturation and desaturation of body fluids and tissues.

(l) Be able to recognize the different forms of decompression sickness and know the treatment required.

(m) Understand the effect upon the respiratory system of such poisonous gases as may be encountered in diving and know the treatment required.

(n) Know the name and use of all equipment required for safe diving operations.

(o) Know the causes, symptoms, treatment of, and preventive measures for all types of diving injuries and illnesses.

(p) Know how to utilize different classes of divers to accomplish a variety of underwater missions.

(q) Know which cargoes form dangerous compounds when acted on by water or pressure.

(r) Know procedures and channels for requisitioning equipment, tools, parts, materials and supplies pertinent to diving operations.

(s) Be able to use and interpret hydrographic charts, maps and sketches.

(t) Be able to supervise the maintenance of all diving equipment.

(u) Be able to prepare written reports of diving operations.

(v) Have comprehensive knowledge of the scope, content and application of the Diving Manual (TM 55-375).

b. Officer Personnel (diving officer).

(1) An officer will not be designated a diving officer and awarded a marine diver rating unless he has satisfactorily completed a marine salvage diver formal course of instruction at an approved diving school. In addition to possessing the qualifications of a marine salvage diver, the diving officer must:

(a) Be able to plan and supervise all diving operations, to include coordinating activities of diving crews.

(b) Prepare written reports of diving operations.

(c) Have comprehensive knowledge of the scope, content and application of the Diving Manual (TM 55-375).

(2) Diving officers may advance to a diver first class or master diving rating. They must meet the qualifications for each rating as set forth in

paragraphs 2-3a(4) and/or 2-3a(5) for enlisted personnel. Diving officers need not appear before a board for award of these ratings. However, they will be thoroughly examined in all aspects of diving for these ratings by a master diver.

2-4. Requalification. *a. Requalification during a current qualification period.* Periodic requalification of all divers is necessary to insure continuous individual proficiency and maximum operational safety. Divers will qualify every six months. When dives are conducted in accordance with the requirements in c(1) through c(4) below, within a current qualification period, a diver will be considered qualified for another six month period beginning on the date he requalifies. Dives and swims made during regular diving operations will count for retaining diver qualification provided they meet the requirements of c(1) through c(4). Minimum depths and duration of qualification dives outlined below are not intended to prescribe operational diving limitations.

b. Requalification after lapse of diver qualification rating. If dives are conducted in accordance with the requirements listed in c(1) through c(4) within one year of the date on which qualification lapsed, the diver will be considered requalified. If qualification has lapsed continuously for more than 1 year, or if his diver rating has been revoked in accordance with the provisions of paragraph 2-9, the diver may be retrained and requalified in that rating or awarded a lower rating for which he may be qualified. Retraining and requalification will be in accordance with the provisions of paragraph 2-3 for the appropriate rating, but only after the individual's interest in diving and sincere desire to be requalified as a diver is first determined by the unit commander.

c. Requalification requirements. Four dives in accordance with the requirements listed below are required to maintain diver qualification for rating purposes, except that scuba divers are required to perform a combination of dives and swims using scuba equipment.

(1) *Master divers and divers first class.* Four dives (repair, search or salvage work problems)

under any of the depth-time requirements as indicated:

Depth of water (feet)	Minimum bottom time (minutes)
100-150.....	45
150-170.....	30
170-200.....	15
200-297.....	10

(2) *Salvage divers and divers second class.* Four dives (search or salvage work problems) under the depth-time requirement as indicated:

Depth of water (feet)	Minimum bottom time (minutes)
30-150.....	45

(3) *Scuba divers.*

(a) Two dives and two swims (search or repair work problems) using scuba equipment as indicated:

Dives	Depth of water (feet)	Minimum bottom time (minutes)
One dive.....	50-70	10
One dive.....	70-130	5

(b) Two scuba swims of 500 yards each.

(4) Diving officers will make requalifying dives based on their diver ratings in accordance with c(1) and c(2) above.

d. Shallow depth and equipment limitation exceptions. Master divers and divers first class may make requalifying dives in accordance with c(2) above, when available water depths or equipment limitations preclude requalification in accordance with c(1) above.

e. Commanders' responsibility. Unit commanders will insure that divers maintain proficiency in the use of all types of diving equipment for which qualified, insofar as the individual activity's authorized equipment will permit. Training and requalification diving should be planned to include salvage, search and repair exercises utilizing deep sea and light weight scuba equipment.

2-5. Special pay for diving duty. Rated divers' entitlement to special pay for diving duty (Part One, Chapter 11, DODPM) depends upon the maintenance of qualification by actual performance of dives according to the requirements cited

in *c*(1) through *c*(4) above. Rated divers are not entitled to special pay for diving duty unless the individual is assigned to a TOE or TDA position of MOS OOB or 7242 or to a position designated diving duty by the Deputy Chief of Staff for Personnel, Department of the Army, and performs a minimum of one qualification dive per month except as provided in Table 1-11-2, Part One, Chapter 11, DODPM and paragraph 4-31*g*, AR 37-104-2:

2-6. Periodic medical examinations. *a.* Individuals on diving duty are required to undergo an annual medical examination as prescribed in paragraph 10-23*c*(1), chapter 10, AR 40-501. Determination of medical fitness for continuance on diving duty may be made by the commanding officer of the Armed Forces medical treatment facility that accomplished the periodic medical examination. Questionable cases may be referred directly to The Surgeon General, Department of the Army, ATTN: MEDPS-SP, Washington, D.C. 20315 for final determination. The approved reports of periodic medical examination will be filed in the individual's health record (DD Form 722).

b. In the event the commanding officer of the Armed Forces medical treatment facility which accomplished the periodic medical examination determines that an individual does not meet the medical fitness standards for continuance on diving duty as prescribed in paragraph 7-7, chapter 7, AR 40-501 the diver will be immediately suspended from further diving duty by the unit commander. If the individual or his unit commander requests a waiver of the medical fitness standards, the individual's health record, to include the report of periodic medical examination, will be forwarded to The Surgeon General, Department of the Army, ATTN: MEDPS-SP, Washington, D.C. 20315 for review and recommendation. Based on the recommendation of The Surgeon General, the unit commander will approve or disapprove the request for waiver.

2-7. Supervision of diving operations. *a.* All diving operations, when practicable, will be under the personal direction and supervision of a diving officer (MOS 7242) or a diving supervisor (MOS 00B40) in organizations and activities authorized these positions by TOE or TDA. All diving operations in organizations and activities not authorized the positions cited above will be under

the personal direction and supervision of the commissioned officer responsible for the conduct of the operation.

b. Divers will not dive to depths greater than those authorized for their rating except in emergencies and when deeper dives are required to qualify an individual for a higher diver rating. In emergencies, the diving officer, diving supervisor, or the commissioned officer responsible for the conduct of the operation, as applicable, will be the judge of the need for a deviation from the authorized depth limitations. Authorized maximum depth for each diver rating is as indicated:

- (1) Scuba divers: 130 feet.
- (2) Divers second class and salvage divers: 150 feet.
- (3) Divers first class and master divers: 297 feet.
- (4) Diving officers: as authorized for their respective diver rating, as described in subparagraphs *b*(2) and *b*(3) above.

2-8. Rating. *a.* Divers may be rated by:

- (1) The commandant of a service diving school.
- (2) The unit commander of a unit or activity for which the TOE or TDA includes positions in MOS OOB or 7242.
- (3) The unit commander of a unit or activity for which positions have been designated diving duty by the Deputy Chief of Staff for Personnel, Department of the Army.
- (4) The unit commander of a unit or activity conducting an OJT program in MOS OOB or 7242.

b. Unit commanders designated in *a*(2) through *a*(4) above, may rate as divers those personnel under their command who meet the qualifications in this regulation, providing the number of divers designated does not exceed the number of positions allotted to the unit or activity by the applicable TOE or TDA or the number of positions designated diving duty by the Deputy Chief of Staff for Personnel, Department of the Army.

c. The civilian experience of members of the Active Army, Army National Guard, and Army Reserve will be evaluated. If civilian diving experience meets the qualifications set forth by this regulation, except for satisfactorily completing a formal course of instruction at an approved service diving school or OJT program, the appropriate diver rating may be awarded. However,

qualification dives, based on the diver rating awarded, will be made in accordance with paragraph 2-4c.

2-9. Skill redesignation and revocation of diver rating. *a. Redesignation.* The commandants and unit commanders competent to rate marine divers may redesignate marine diver qualifications when any of the following conditions exists:

(1) Failure to perform periodic qualification dives and/or scuba swims in accordance with the requirements listed in paragraph 2-4c.

(2) Physical disqualification, as determined by competent medical authority, except those physical incapacities resulting from diving accidents as discussed in Part One, Chapter 11, DODPM.

b. Requalification of diver proficiency. At the discretion of the unit commander, any rated diver who through inactivity or poor performance no longer meets the qualifications of his previously awarded diver proficiency may be requalified through repetition of a formal training program at an approved service diving school or an OJT program in his unit.

c. Revocation. The commandants and unit commanders competent to rate marine divers may revoke marine diver ratings when an individual refuses to make a dive or is found guilty of shirking diving duty.

2-10. Award of diver badges. *a. Proficiency.* Diver proficiency is recognized by the following badges (AR 672-5-1 and AR 672-5-2):

- (1) Master Diver Badge.
- (2) Diver First Class Badge.
- (3) Salvage Diver Badge.
- (4) Diver Second Class Badge.
- (5) Scuba Diver Badge (to be developed).

b. Eligibility requirements. An individual (officer or enlisted) meeting the qualification requirements in accordance with this regulation for the various diver ratings may be awarded the appropriate diver badge. Once awarded, the diver badge will be retained unless an individual's rating is revoked under the provisions of paragraph 2-9c above and AR 672-5-1.

c. Who may award.

(1) The commandant of a service diving school.

(2) The unit commander of a unit or activity

for which the TOE or TDA includes positions of MOS 00B or 7242.

(3) The unit commander of a unit or activity in which positions have been designated diving duty by the Deputy Chief of Staff for Personnel, Department of the Army.

(4) The unit commander of a unit or activity conducting an OJT program in MOS 00B or 7242.

d. Announcement. Unit special orders will be published, utilizing special orders format TC 322 as prescribed in AR 310-10, to award diver proficiency badges. One copy of the special orders will be filed in the individual's DA Form 201 in accordance with AR 640-10. Additionally, DA Form 20 (Enlisted Qualification Record) and DA Form 66 (Officer Qualification Record) will be annotated as prescribed in paragraphs 9-54, AR 600-200 and paragraph 57, AR 611-103, to substantiate the award.

2-11. Orders, qualifications and records. *a. Authority to issue orders.* Authority to issue orders requiring a member to perform diving duty is limited to the following:

(1) Deputy Chief of Staff for Personnel, Department of the Army with authority to redelegate.

(2) Unit commanders (active units only) who maintain personnel records of members assigned to the positions described in subparagraph b below.

(3) Chief, Office of Reserve Components, Department of the Army.

(4) Chief, National Guard Bureau.

(5) Chief, Army Reserve.

(6) Commandants of service schools conducting formal diving courses.

b. Qualifications. For the purpose of qualifying for special pay for diving duty, an individual must be a rated diver in accordance with this regulation and be assigned:

(1) To a TOE or TDA position of MOS 00B or 7242, or

(2) To a position that has been designated diving duty by the Deputy Chief of Staff for Personnel, Department of the Army. Requests for designation of this type position will be submitted through channels to the Deputy Chief of Staff for Personnel, Department of the Army, ATTN: DCSPER-CSD, Washington, D.C. 20310 for approval.

c. Announcement. That special orders will be published, using special order format TC 256 as prescribed in AR 310-10, and one copy filed in an individual's DA Form 201 in accordance with AR 640-10 and Part One, Chapter 11, Table 1-FI-2, DODPM, under the following conditions:

- (1) To announce the award of a marine diver rating.
- (2) To assign a diver to diving duty.
- (3) To change an individual's proficiency rating or to revoke a diver rating.
- (4) To announce the starting month for which a diver is entitled to special pay.
- (5) To announce the termination date of diving duty.

d. Records. Annotation of Personnel Records, DA Form 20 (Enlisted Qualification Record) and DA Form 66 (Officer Qualification Record) will be annotated as prescribed in AR 600-200 and AR 611-103 respectively when special orders are published which affect marine diver ratings and assignments to diving duty.

2-12. Diving records. *a.* DA Form 1262-R, Diving Log (fig. 2-1), will be maintained by each unit or activity authorized to conduct diving operations. The purpose of the Diving Log is primarily to establish a satisfactory and permanent unit or activity record of diving operations and secondarily to provide data for subsequent analysis. To obtain full benefit from this log and to maintain it properly, the diving officer, diving supervisor, or commissioned officer responsible for the conduct of diving operations will record entries at the scene of the diving operations as they occur.

Entries should be printed legibly and without erasures. Maintenance and disposition of DA Form 1262-R will be in accordance with the provisions of Part Two, Chapter 1, Functional Files System, AR 345-210; Records Management: Files Systems and Standards, DA Form 1262-R (image size 12 $\frac{1}{2}$ x 7") will be reproduced locally on 13-by 8-inch paper.

b. DA Form 3475-R, Diving Duty Summary Sheet (fig. 2-2). The Diving Duty Summary Sheet will be used exclusively for the individual's personal diving record. Each dive performed by the individual will be recorded on this sheet in chronological order by date and type of dive. Each dive recorded will be authenticated by the signature of the diving officer, diving supervisor, or the commissioned officer responsible for the conduct of the diving operation. DA Form 3475-R will be filed in the individual's Diver Log Binder while the individual is assigned to diving duty in his parent unit or activity. If the individual is transferred to a different unit or activity, DA Form 3475-R will be reproduced in duplicate and both copies will be signed by the unit commander. The original copy will be filed in the individual's DA Form 201 in accordance with the provisions of AR 640-10 prior to departing the unit or activity and the duplicate copy will be retained by the individual concerned. DA Form 3475-R (image size 7 x 9 $\frac{1}{2}$ ") will be reproduced locally on 8- by 10 $\frac{1}{2}$ -inch paper.

c. It is the individual's responsibility to insure that his Diving Duty Summary Sheet is maintained current at all times.

The proponent agency of this regulation is the Office of Personnel Operations. Users are invited to send comments and suggested improvements to the Chief of Personnel Operations, ATTN: OPOPMM, Department of the Army, Washington, D.C. 20315.

By Order of the Secretary of the Army:

Official:

KENNETH G. WICKHAM,
*Major General, United States Army,
The Adjutant General.*

W. C. WESTMORELAND,
*General, United States Army,
Chief of Staff.*

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