

SP 6 Oct 1975

ARMY REGULATION
No. 611-60

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 4 April 1972

**PERSONNEL SELECTION AND CLASSIFICATION
ASSIGNMENT TO ARMY ATTACHÉ DUTY**

Effective 15 May 1972

This revision provides for the changes in time-frame and required inclosures for submission of an application for attaché duty. Local supplementation of this regulation is prohibited.

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1. General. *a.* The Defense Attaché System is under the operational control of the Director, Defense Intelligence Agency (DIA), and is supported by the military departments.

b. The principal duties of Army personnel assigned to the Defense Attaché System are to collect and report military information, to maintain good relations between the United States Army and Army officials of the country to which assigned, to further the interests of the Department of the Army in the country concerned, to provide military advice to the Chief of the diplomatic mission, and to represent the Secretary of the Army and the Chief of Staff, US Army, on Army matters. When the Army Attaché is assigned the dual responsibilities of Defense Attaché, he also represents the Secretary of Defense and the Chairman, Joint Chiefs of Staff.

c. Periodically a Department of the Army Circular (611 series) announces projected Army officer vacancies in the Defense Attaché System. Information in this circular is a guide only and may not be current at the time final selections are made.

d. Military personnel are encouraged to submit applications for assignment to the Defense Attaché System. The selection of personnel to staff the system, however, will be based on consideration of all eligible and qualified personnel in the Army.

e. Preparation for attaché duty (including travel, training and leave) takes approximately 6 to 18 months, depending on the length of language training. Training is given to both attachés designate and their wives, within legal authority and availability of funds. Administrative orientation

and the attaché course are given in Washington, DC. Language training is usually given either in Washington, DC, or at the Presidio of Monterey, California.

f. Officers assigned to the Defense Attaché System are reimbursed for certain extraordinary and unusual expenses incident to such assignment.

g. With few exceptions, it is considered essential to success in accomplishment of the Defense Attaché Mission that Army attaché personnel be married and that their families be stationed with them overseas. Because of limited facilities at some stations (medical, schooling, housing and general support), applicants with large families or very young children are encouraged to contact Headquarters, Department of the Army (DAMI-AA) for current detailed country information prior to submitting applications.

h. Military personnel and their families will be required to complete a final-type physical examination under the provisions of AR 40-501 (see particularly para 7-9*d* and *e*) prior to departure from the United States. Any medical or dental defects which might reasonably be expected to require care during an oversea tour should be corrected prior to departure from the United States.

2. Qualifications. *a.* Officers considered for assignment to the Army Attaché duty positions must meet the following prerequisites:

(1) Be in grade of major or higher, except for those positions specifically designated by DIA as requiring a captain (O-3).

(2) Have credit for Command and General Staff College, or equivalent. It is highly desirable

*This regulation supersedes AR 611-60, 16 March 1970.

that colonels have credit for senior service college. However, qualifications for colonels will be considered on a case-by-case basis.

(3) Have an outstanding record of military service. Because of the critical importance and sensitivity of attaché duties, the number of applications normally received and the relatively small number of positions, selection will be limited to officers whose records indicate unusually high manner of performance, professional knowledge and ability to work well with others.

(4) Be a member of a combat arm or a combat support branch of the Army, and have demonstrated outstanding abilities in both command and staff assignments. Highly qualified officers from the service branches will be considered on a case-by-case basis, and waivers granted when appropriate.

(5) Have a baccalaureate degree from an accredited institution.

(6) Be proficient in a foreign language, or have a score of at least 25 on the Defense Language Aptitude Test (DLAT: formerly Army Language Aptitude Test, ALAT-1 or ALAT-2).

(7) Present a good appearance and be free of embarrassing handicaps, physical and otherwise. All members of the family must likewise be free of such handicaps.

(8) Be a citizen of the United States, preferably by birth, and be free of any family, commercial, or other influencing relationships within a foreign country. If foreign born, US citizenship must have been attained at least 3 years prior to date of application. Dependents who accompany sponsors to station must also meet these requirements and must be able to qualify for US passports.

(9) Be free of family problems or business implications which might divert attention from military duty.

(10) Possess personal qualities which will enable him to associate on equal and congenial terms with other members of the diplomatic community to include dignity, personality, education, discretion, character, and loyalty to the United States. Wives must have these qualities also, and must have the social graces inherent in the accomplishment of the attaché mission.

(11) Have at least 1 year of active service remaining after completion of attaché tour.

(12) Must have a valid TOP SECRET clearance and be clearable for Special Intelligence.

(13) Waivers to the above qualifications can be granted on a case-by-case basis. Waivers will be limited to those cases where the individual is so exceptionally well qualified in one or more particulars to justify making an exception in another.

b. Warrant officers and enlisted personnel must meet the general qualifications set forth for officers, except for grade and education. Waivers will be granted in appropriate cases.

(1) Warrant officer selections normally are made from applicants who have prior service in the attaché system, or who have served as enlisted attaché specialists. Others who have experience in administrative duties may apply, but opportunities for selection are limited.

(2) Enlisted personnel must have a good background in Army Administration, and be able to type a minimum of 45 words per minute. Personnel qualified in MOS codes 71C (Stenographer), 71L (Administrative Specialist), 71H (Personnel Specialist), 96B (Intelligence Analyst), 73C (Disbursing Specialist), 73D (Accounting Specialist), and 67G (Multi-engine Airplane Maintenance Chief) are encouraged to apply. Personnel with other MOS will be considered, but opportunities are limited. Enlisted personnel are reclassified to MOS 71S concurrent with assignment to the Defense Attaché System.

(3) Enlisted personnel must be at least 25 years of age and in the pay grade of E-5, E-6, or E-7.

3. Applications. a. Personnel may submit application at any time, but not later than 6 months prior to the next scheduled reassignment or rotation.

b. Officers and Warrant Officers desiring to apply for assignment to attaché duty must submit applications, through channels, to the major commander, who will then forward applications to the Chief of Personnel Operations (HQDA (DAPO—(appropriate career branch))), Washington, DC 20310, with a statement as to the applicant's availability for requested assignment. All applications will be forwarded, with recommendations, to Department of the Army for final action.

c. Applications submitted by enlisted personnel will be forwarded through channels to the Chief

of Personnel Operations (HQDA (DAPO-EPC-SS) Washington, DC 20310).

d. Intermediate commanders will make recommendations as to applicant's suitability for requested assignment, to include comments on his wife's suitability, if known.

e. Applications of personnel who are qualified and eligible for consideration will be retained in Department of the Army for a period of 1 year or until selected for assignment, whichever is sooner. At the end of this period the career branch will request the applicant to submit a restatement of desires for attaché duty and to update various forms. Applications of personnel not available or not qualified will be returned as soon as possible.

f. Applications will include the following:

(1) A statement of reasons for desiring assignment to attaché duty.

(2) A listing of countries in order of preference for assignment. Applications should also state whether other countries are acceptable, or not acceptable, as applicable.

(3) Defense (or Army) Language Aptitude Test Score to include date of test. Those with previous language qualifications should list all languages studied to include: Institutions and/or places of study; inclusive dates of study; and degree of fluency in speaking, reading, and writing now retained. Test scores in the Army Proficiency Test (AR 611-6) are to be obtained whenever possible.

(4) A listing of dependents who will accompany applicant to station to include name, relationship; and for children, age, and if applicable grade in school.

(5) DD Form 398 (Statement of Personal History) completed in eight copies on both the applicant and his spouse. Statement of Personal

History will be completed in full on the latest revision of the form regardless of the date of the last submission of a personal history statement or the present security clearance held by the individual. Military stations as a part of residence are to be included in Item 15.

(6) In the case of enlisted personnel, a copy of Enlisted Qualification Record (DA Form 20) prepared in accordance with chapter 9, AR 600-200, in addition to those inclosures listed above. If current record contains no record of typing ability, a typing test will be administered and appropriate entry will be made on the DA Form 20 prior to dispatch of the application.

(7) Two recent full length photographs of applicant and all members of his family who will accompany him. Group pictures are acceptable.

g. Applicants will be required to submit the following immediately upon acceptance:

(1) A medical officer's certificate that the applicant (name, grade, social security number and branch of service) and his dependents (list each showing full name, sex and date of birth) have been physically examined and are free from inherent, latent, or incipient physical weaknesses which might make their residence in (insert the countries of assignment requested) inadvisable. (DA Form 3083-R, figure 10-3, AR 40-501) may be used for this purpose.

(2) Two copies of completed FBI Fingerprint Card (FD Form 258).

(3) Two copies of Armed Forces Security Questionnaire (DD Form 98).

(4) Five copies of National Agency Check Request (DD Form 1584) with all items completed for the applicant, spouse, former spouse if any, and on the following if they are foreign born: father, mother, father-in-law, mother-in-law.

The proponent agency of this regulation is the Office of the Assistant Chief of Staff for Intelligence. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to HQDA (DAMI-AA) WASH DC 20310.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,
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Chief of Staff.*

Official:

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The Adjutant General.*

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Active Army: A (qty rqr block No. 464).

ARNG: D (qty rqr block No. 467).

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