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HEADQUARTERS  
DEPARTMENT OF THE ARMY  
Washington, DC, 27 August 1975

PERSONNEL PROCUREMENT  
ARMY REENLISTMENT PROGRAM

Effective 27 September 1975

This change implements the Privacy Act of 1974 (5 U.S.C. 552a) by adding Privacy Act Statements for forms prescribed in this publication that are covered under the act.

AR 601-280, 1 August 1975, is changed as follows:

1. The following form(s) (col m b) will be reproduced locally on 8 x 10 1/2 inch paper and made available on and after 27 September 1975 to the individual supplying data on form(s) in column a.

Column a

Column b

DD FORM 4 ----- DD FORM 4, Privacy Act Statement

2. File this change sheet in front of the publication for reference purposes.

The proponent agency of this publication is the Office of the Deputy Chief of Staff for Personnel. (Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA (DAPE-MPR) WASH DC 20310.

By Order of the Secretary of the Army:

FRED C. WEYAND  
General, United States Army  
Chief of Staff

Official:  
VERNE L. BOWERS  
Major General, United States Army  
The Adjutant General

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DATA REQUIRED BY THE PRIVACY ACT OF 1974

(5 U.S.C. 552a)

TITLE OF FORM

Enlistment Contract

PRESCRIBING DIRECTIVE

AR 601-280

1. AUTHORITY

The authority to request this information is contained in Sections 504, 505, 508 and 510 of Title 10, United States Code.

2. PRINCIPAL PURPOSE(S)

The information in this document is to establish an agreement between the Government and you in relationship with the Armed Forces of the United States.

3. ROUTINE USES

The principal use of this form is to maintain a permanent record of your qualifications and your oath of enlistment.

The information may be transmitted to other Department of Defense officials and Federal or state investigative or law enforcement agencies for ascertaining the truth of information provided or to ensure enlistment or program eligibility at any time subsequent to the execution of this form.

It may be furnished to Federal, state, or local law enforcement officials or command military justice officers for use in connection with a criminal investigation or prosecution.

It may also be provided to the Veterans Administration or other Federal or state agencies for verification of eligibility for benefits.

4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION

The disclosure of information on this form is voluntary. However, to be considered for enlistment, it is necessary that you provide answers to all items of information requested.

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HEADQUARTERS  
DEPARTMENT OF THE ARMY  
Washington, DC, 27 August 1975

PERSONNEL PROCUREMENT  
ARMY REENLISTMENT PROGRAM  
*Effective 27 September 1975*

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1. The following form(s) (col m b) will be reproduced locally on 8 x 10½ inch paper and made available on and after 27 September 1975 to the individual supplying data on form(s) in column a.

Column a	Column b
DA Form 3286-----	DA Form 3286R - Privacy Act Statement

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**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

*(5 U.S.C. 552a)*

TITLE OF FORM Statement for Enlistment (Parts I thru V)	PRESCRIBING DIRECTIVE AR 601-280
1. AUTHORITY Sections 504, 505, 508 and 510 of Title 10, United States Code	
2. PRINCIPAL PURPOSE(S) Information required by Part II of the form is to determine eligibility for reenlistment in the United States Army. Personnel immediately reenlisting need list only those violations occurring during current term of service, except for offenses not previously revealed.	
3. ROUTINE USES Referral to the Judge Advocate General if trial by court martial for fraudulent enlistment is warranted.	
4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION Applicants for reenlistment are required to answer all questions in Part II. Securing reenlistment by means of false statement, willful misrepresentation or concealment of information may subject the individual to trial by court martial or discharge for fraudulent enlistment.	

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ARMY REGULATION }  
No. 601-280 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 1 August 1975

**PERSONNEL PROCUREMENT  
ARMY REENLISTMENT PROGRAM**

*Effective 1 October 1975*

*This is a complete revision of AR 601-280 and changes are made throughout. Local limited supplementation of this regulation is permitted, but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy of each to HQDA (DAPE-MPR) WASH DC 20310; other commands will furnish one copy of each to the next higher headquarters.*

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# CHAPTER 1

## GENERAL

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### Section I. GENERAL

**1-1. Purpose and scope.** The purpose of this regulation is to assist commanders and reenlistment personnel in conducting the Army reenlistment Program. It lists eligibility criteria and options currently available and covers uniform procedures for immediate reenlistment of persons serving in the Active Army.

**1-2. Objectives.** The objectives of the Army Reenlistment Program are to—

*a.* Reenlist, on a long-term basis, highly qualified enlisted personnel. In particular, emphasis is placed on retaining qualified soldiers who are first termers.

*b.* Obtain maximum command involvement at each echelon of command. Reenlistment competitions down to and including the company/battery level are encouraged.

**1-3. Explanation of terms.** See appendix A.

**1-4. Communications with Headquarters, Department of the Army, and other Governmental agencies.** Soldiers who desire reenlistment should be told that their cases will be handled at the local level when possible. They should not be advised to visit, write, or telephone Headquarters, Department of the Army, or other Governmental agencies unless such action is absolutely necessary. If it is necessary to contact higher authorities, correspondence will be forwarded through channels with appropriate recommendations.

**1-5. Secretarial authority.** *a.* Qualifications for reenlistment in the Regular Army are determined by the Secretary of the Army. He, or his duly authorized designees, may deny reenlistment to anyone, including those who

otherwise meet the criteria specified in this regulation, except those who have a "statutory entitlement" (*b* below).

*b.* Any former member of the Regular Army who has served on active duty as a Reserve commissioned or warrant officer of the Army, or who was discharged as an enlisted member to accept a temporary appointment as a commissioned or warrant officer of the Army, is entitled to be reenlisted in the Regular Army provided his commission or warrant officer service was terminated by an honorable discharge or by relief from active duty for a purpose other than that to await appellate review of a sentence, including dismissal or dishonorable discharge, and provided application for reenlistment is made within 6 months following such termination (10 USC 3258). The following further clarifies this entitlement and its use within this regulation.

(1) A statutory entitlement to reenlist under 10 USC 3258 exists only for Regular Army enlisted personnel who hold Reserve Commissions and are called to active duty under that commission, and for those Regular Army enlisted personnel who were discharged to accept AUS commissions in time of emergency.

(2) The 6-month period of statutory entitlement to reenlist starts on the first day of separation from the period of the officer's or warrant officer's service described in (1) above.

(3) Separation as an officer or warrant officer with other than an honorable discharge (separation) serves to negate the statutory entitlement to reenlistment. The Secretary of the Army, however, retains discretionary authority to determine whether a commissioned or warrant officer whose ser-

vice is terminated by a general discharge should be allowed to continue his military career.

(4) A break in continuous active service either between enlisted and officer/warrant officer service or a break as an officer/warrant officer negates the statutory entitlement to reenlistment.

(5) A Regular Army officer or warrant officer who is released from active duty, discharged, or otherwise separated has no statutory entitlement to reenlist under 10 USC 3258.

(6) The foregoing applies where this regulation refers to the statutory entitlement of a former officer/warrant officer to reenlist.

(7) Regular Army officers who were

separated from Regular Army enlisted status to immediately accept an appointment as a Reserve officer on active duty, and who have served continuously on active duty as an officer since that time may apply for enlistment within six months of separation from officer status, if quantitatively separated under the provision of chapter 18, AR 635-120.

**1-6. Entitlements.** The eligibility of a service member for pay and allowances resulting from an in-service reenlistment and/or extension is governed by the following:

*a. Reenlistment bonus.* See Part One, chapter 9, DODPM, and chapter 10, AR 600-200.

*b. Reenlistment leave.* See AR 630-5.

## Section II. RESPONSIBILITIES

**1-7. General.** The success of the Army Reenlistment Program depends upon effective leadership, vigorous command involvement, and aggressive reenlistment programs at all organizational levels, and is a direct indicator of the quality of leadership exhibited by officers and noncommissioned officers alike.

**1-8. Major commanders.** Major commanders reporting directly to Headquarters, Department of the Army, and heads of Department of the Army staff agencies having command responsibility will—

*a.* Implement and support active reenlistment programs within their commands and will require subordinate commanders to do the same.

*b.* Continually provide guidance for subordinate commanders who need help in establishing and running their reenlistment programs.

*c.* Conduct yearly staff assistance visits and inspections to insure that subordinate command reenlistment programs are functioning in compliance with this regulation and supplementary instructions published by the major commands.

*d.* Conduct conferences to review, discuss, and improve the reenlistment program. Major problems, suggestions, publicity, and other methods for improving the reenlistment program resulting from these confer-

ences will be forwarded to HQDA (DAPE-MPR) WASH DC 20310.

**1-9. Subordinate commanders.** Subordinate commanders will be actively involved in their respective reenlistment programs and will insure that—

*a.* Every soldier who is serving honorably and faithfully and who meets the eligibility requirements for reenlistment, including individuals with waivable disqualifications, is counseled and interviewed as prescribed in section VI. Every effort should be taken to make soldiers aware that retention in the US Army is not a right, but a privilege.

*b.* Every qualified soldier who desires unbroken service is given the opportunity of immediately reenlisting.

*c.* Soldiers who are untrainable or unsuitable for military service are prevented from reenlisting or extending their service as prescribed in section VIII.

*d.* Personnel assigned to full-time reenlistment duties are properly used to further the reenlistment program and are provided with transportation, office space, and clerical assistance.

*e.* Every officer and every NCO in the command is informed of current reenlistment programs and changes to regulations.

*f.* The film entitled "Mission: Reenlistment" (MF12-5800) is made available to com-

pany grade officers and noncommissioned officers. This is a motivational film and viewing it on an annual basis should be encouraged.

*g.* In organizations in which career counseling personnel are not authorized on a primary-duty basis, a reenlistment officer and a reenlistment NCO will be appointed on orders on an additional duty basis to carry out reenlistment functions.

**1-10. Reenlistment officers.** The reenlistment officer will—

*a.* Keep the commander informed on all matters concerning the reenlistment program.

*b.* Make a continuing estimate of the reenlistment situation for future planning.

*c.* Submit recommendations for reenlistment policies or changes thereto and submit plans to implement commander's directives.

*d.* Translate reenlistment decisions and plans of the commander into orders, and insure distribution of the orders to subordinate units.

*e.* Exercise supervision, including inspections as necessary, to insure that reenlistment policies, intentions, and orders of the commander are executed properly.

*f.* Be alert for factors that hinder the reenlistment effort.

*g.* Maintain contact with local finance, personnel, and public information officers.

*h.* Maintain reenlistment statistics to determine effectiveness of the reenlistment program.

*i.* Insure that immediate reenlistments are reported as an immediate reenlistment transaction to the automated personnel information systems in a timely manner. For a detailed discussion of reporting procedures, see chapter 5.

**1-11. Career counselors.** The career counselor will—

*a.* Advise his superiors in matters relating to the reenlistment program.

*b.* Interview personnel and provide reenlistment counseling (see sec VI).

*c.* Give assistance to subordinate units regarding the latest interviewing and counseling methods and assist in proper display and use of promotional material.

*d.* Give talks to officers and NCOs not assigned to reenlistment duties, or who are assigned on an additional-duty basis, to stimulate interest and support of the reenlistment program.

*e.* Obtain from the Unit Personnel Section, up-to-date information on reenlistment bonuses for prospective reenlistees (see Part One, chap. 9, DODPM and chap. 10, AR 600-200).

### Section III. STAFFING, FACILITY, AND PUBLICITY SUPPORT

**1-12. Staffing.** The basis for determining requirements for career counselor positions is shown in appendix B for TDA units and in AR 570-2 for TOE units. Action will be initiated to obtain these personnel, where appropriate, in accordance with AR 310-49. Primary duty career counselor position requirements (PMOS OOE) and authorizations for other than TOE units will be documented in the appropriate TDA. A TDA will not be established for the sole purpose of augmenting MTOE to provide career counselor personnel.

*a.* Grades of career counselor personnel assigned on a primary-duty basis are prescribed in AR 611-201.

*b.* At every battalion, company/battery, detachment, or similar size unit level, an NCO

will be assigned career counseling duties as an additional duty, unless full-time personnel are authorized. Personnel selected for such additional duty should be in grade E-6 or E-7. First primary duty counselor in the chain of command will advise additional-duty reenlistment NCO's of their responsibilities (para 1-11).

*c.* Career counselors will not be used for administrative preparation of separation and reenlistment forms. Further, any duties that detract from the full-time reenlistment mission, including duties requiring the issuance of orders and use in the unit of choice/station of choice (UOC/SOC) recruiting programs, will not be imposed on primary duty career counselors (PMOS OOE). Exemption of career

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counselors from rostered-type duties common to all NCO's is a prerogative of the commander.

**1-13. Facilities.** *a.* Reenlistment activities will be carried out in favorable surroundings. Locations in which interviewing, counseling, and related activities take place should insure—

- (1) Privacy.
- (2) An informal, friendly atmosphere.
- (3) An effective display of reenlistment literature.

(4) Access to all necessary material, directives, and other sources of information needed for interviewing and counseling.

*b.* A reenlistment office should be centrally located and attractively furnished. When available, a separate building is desirable, identified by signs posted throughout the installation indicating location and telephone extension. When possible, reenlistment offices should not be a part of or occupy office space with military personnel offices. It is desirable, however, to have the reenlistment and personnel offices close to one another.

**1-14. Publicity.** The Army Reenlistment Program will be supported by promotional materials developed and distributed by Hqquarters, Department of the Army. In addition to those items provided by HQDA, each command should develop ideas of its own to advertise reenlistment opportunities, using publicity materials which have been proven to be most effective.

*a.* Reenlistment posters and displays will be featured in all locations frequented by enlisted personnel. Posters will be changed as needed and kept in good condition.

*b.* Reenlistment material will be made available at all times. Self-service displays will be maintained in unit areas.

*c.* Outside displays with all-weather protection should be made where possible.

*d.* Reenlistment publicity materials are distributed and may be requisitioned as follows:

(1) When a reenlistment promotional item is printed or reprinted, it is automatically distributed to all major commands.

(2) Items stocked by AG publications centers may be requisitioned by submitting DA Forms 17 and 17-1 (Requisition for Publications and Blank Forms), in four copies, addressed through Commander, US Army Recruiting Command, ATTN, USARCASP-D, Fort Sheridan, IL 60037 to Commander, US Army AG Publications Center, 2800 Eastern Boulevard, Baltimore, MD 21220.

(3) The Recruiting and Career Counseling Journal periodically publishes a list of promotional items in support of the reenlistment program. The Journal will also publish instructions for the use of new promotional items.

*e.* All commands are encouraged to submit appropriate articles concerning reenlistment activities for publication in the Recruiting and Career Counseling Journal. Articles will be addressed to the Commander, US Army Recruiting Command, ATTN: USARCASP-C (Journal), Fort Sheridan, IL 60037.

*f.* Suggestions for reenlistment advertising should be submitted to the Commander, US Army Recruiting Command, ATTN: USARCASP-PC, Fort Sheridan, IL 60037, with an information copy to HQDA(DAPE-MPR) WASH DC 20310.

#### Section IV. SELECTION, TRAINING, ASSIGNMENT, AND USE OF REENLISTMENT PERSONNEL

**1-15. Officer personnel selected for full-time reenlistment duty.** Officer personnel selected for assignment to reenlistment duties on a full-time basis will possess the following qualifications:

- a.* Be a career officer in the grade of captain or above.
- b.* Be assigned to the branch of service that

is most prevalent in the unit or station to which assigned.

*c.* Have a minimum of 1-year of command experience.

**1-16. Enlisted personnel selected for full-time career counseling duty.** Personnel currently assigned to career counseling duties, who are

performing satisfactorily, will not be reassigned solely for failure to meet prerequisites for the job. Commanders will continually evaluate the performance of each individual on career counseling duty to determine whether the individual should continue to be retained on such duty. Commanders will withdraw MOS 00E and reclassify, in accordance with section VI, chapter 2, AR 600-200, those individuals who fail to maintain the high standards of career counseling. Prerequisites for full-time career counselors, submission and disposition of applications, and assignment and utilization matters are covered in appendix C.

**1-17. Enlisted personnel selected for additional duty career counseling.** When possible, personnel who have had previous career counseling or recruiting experience should be assigned as additional-duty career counselors. When possible, individuals assigned these duties should possess the same general qualifications as those required for the duty on a full-time basis. Personnel not having previous career counseling or recruiting experience are encouraged to apply for attendance at the Recruiter/Career Counselor

Course, USAIA, for award of a secondary MOS 00E.

**1-18. Processing of personnel with MOS 00E due to return from oversea commands.** Personnel serving in oversea commands who hold primary MOS 00E and who do not desire career counselor or recruiting duty in CONUS when they return from their completed oversea tours will be reclassified into another MOS in accordance with section VI, chapter 2, AR 600-200, and will be reported on the AOR List. Personnel serving in oversea commands who hold MOS 00E and who desire full-time duty as career counselors in CONUS when they return from an oversea tour will take action indicated in *a* and *b* below, no later than 6 months prior to date of completion of their overseas tours.

*a.* If in grade E-7, E-8, or E-9, indicate preference of area and duty desired in the remarks section of the Enlisted Preference Statement (DA Form 2635).

*b.* If in grade E-5 or E-6, submit application on DA Form 2496 (Disposition Form) to indicate choice of area and duty desired through channels to HQDA (DAPC-EPC) Alexandria, VA 22331.

#### Section V. REENLISTMENT DATA CARD (DA FORM 1315)

**1-19. Purpose and use.** The Reenlistment Data Card (DA Form 1315) is used by the commander to implement prescribed counseling procedures. Each interview and attendance at a reenlistment film will be recorded on the reverse of the form. Remarks such as "will not reenlist" or "does not like Army" will not be used on the form. Instead, remarks should be specific; for example, if an individual has a civilian job awaiting, the remark might be "Return to civilian employment--will work for Parrish Construction Co., Staunton, VA." For soldiers returning to school, the remarks should show the name and location of the school, such as "will attend Swager School of Design, Louisville, KY." (See fig. 5-1.)

**1-20. Initiation.** *a.* The initial DA Form 1315 for all personnel in grade E-6 and below will be prepared at the first permanent duty sta-

tion. The unit personnel officer receiving and/or having custody of the soldier's personnel records will complete section I.

*b.* Entries on the DA Form 1315 will be legibly recorded.

*c.* After section I is completed, the DA Form 1315 will be forwarded to the commander of the individual concerned within 15 days from the date of assignment.

*d.* DA Forms 1315 are available through normal AG publications supply channels.

**1-21. Maintenance.** *a.* The DA Form 1315 normally will be maintained in the company/battery to which the soldier is assigned. The results of interviews and counseling sessions and the individual's attendance at reenlistment film showings will be recorded on the form. Prior to the individual's transfer or reassignment, unit commanders will verify the accuracy of Section II, DA Form 1315.

b. A bar to reenlistment (sec. VIII) will be initiated for individuals who are not recommended for reenlistment. Personnel, if otherwise eligible, may not be denied reenlistment arbitrarily.

1-22. **Disposition.** a. When the individual is transferred or reassigned before his term of service expires, the DA Form 1315 will be forwarded as a part of the individual's personnel records. The gaining unit personnel

officer and unit commanding officer will follow the procedures outlined in paragraphs 1-20c and 1-27a.

b. When a favorable reenlistment decision is obtained, the DA Form 1315 will be retained until reenlistment has been accomplished. After reenlistment, the DA Form 1315 will be destroyed and a new DA Form 1315 prepared by the unit personnel officer and forwarded to the individual's commanding officer.

## Section VI. REENLISTMENT INTERVIEWS AND COUNSELING

1-23. **Reenlistment orientation.** Although the maximum reenlistment effort will be made during the latter part of an individual's term of service, reenlistment orientation must begin on the day the individual reports to the unit. Counseling, with a view to promoting reenlistment, cannot be restricted to the last few months of a soldier's term of service, especially among first-term personnel. The scheduled reenlistment counseling procedure prescribed in this section is considered to be the minimum effort and counseling should not be limited to this schedule. In the interest of stability, economy or travel, and continuity of operations, major emphasis by unit commanders will be directed to encouraging qualified individuals to reenlist for their present assignments.

1-24. **Eligibility.** All persons connected with the processing of applicants for reenlistment in the Regular Army will give primary consideration to the enlistment of quality personnel. Eligibility will be determined on the basis of a soldier's ability to meet all requirements, including approval of necessary waivers.

1-25. **Unlawful enlistment.** Particular attention of all officers and reenlistment personnel will be given to Article 84, Uniform Code of Military Justice, which provides "Any person subject to the code who affects an enlistment or appointment in, or a separation from, the Armed Forces of any person who is known to him to be ineligible for such enlistment, appointment, or separation, because it is prohibited by law, regulations, or order, shall be

punished as a court-martial may direct." Commanders will give due consideration to the initiation of disciplinary action for violations of the article.

1-26. **Reenlistment interviews.** Full advantage should be taken of the opportunities which reenlistment interviews afford to counsel and assist individuals in all grades in making definite plans. These discussions should be related to the grade and length of service of the individual being interviewed and will be designed primarily to influence the individual's reenlistment intent favorably.

a. Reenlistment interviews further provide an opportunity to extend encouragement, to eliminate old grievances, and to develop self-understanding and self-assurance.

b. Prior preparation is essential for a satisfactory interview and will include collection of background data concerning the soldier.

c. Individuals should not be required to report for interviews, but they should be contacted to arrange for interviews. Individuals will be interviewed separately—never in groups.

d. During interviews, each soldier will be asked about the existence of civil offenses, convictions, and/or confinement during current period of service.

e. Particular attention will be given to the applicant's ability to meet current educational standards for Regular Army service. When the individual does not meet current standards, he will be encouraged to participate in educational development programs in

an effort to become qualified before his current term of service expires.

**1-27. Reenlistment interview procedures.** *a.* The commanding officer will determine a soldier's eligibility for reenlistment under the provisions of this regulation. If applicable, the DA Form 1315 (Reenlistment Data Card) will show why a soldier is not eligible to reenlist. Results of all interviews will be recorded on DA Form 1315 as shown in figure 5-1.

*b.* If a soldier is not eligible for immediate reenlistment, the unit commander will—

(1) Interview the individual upon assignment and inform him that he is not eligible for reenlistment and further advise him of what he must do to become eligible. The date of the interview will be placed in section 2, DA Form 1315.

(2) Determine by observation and job performance whether a request for waiver is appropriate. If so, and it is desired by the soldier, a request for waiver will be initiated promptly and within the time frame specified in chapter 2.

*c.* If the individual is eligible/ineligible for reenlistment but is not recommended, the unit commander will promptly initiate a bar to reenlistment under the provisions of section VIII. This information will be shown on the DA Form 1315.

*d.* If reenlistment is recommended by the unit commander and the enlisted person meets the eligibility requirements outlined in chapter 2, action will be taken in accordance with the following procedures:

(1) As soon as practicable, but no later than 120 days after a soldier's assignment to a unit, the first interview should be held by the unit commander. Individuals should be told at this time of their good points, where they can improve, chances for promotion, need for reclassification action, if any, and any other information of concern to them. If their conduct and efficiency, or either of the two, warrant bar action, then so inform them and take necessary bar to reenlistment action. Upon completion of the job performance interview, the reenlistment status *portion of the card will be completed on those individuals for whom a card is required to be*

*maintained (E-6 and below). Inform individuals of eligibility to reenlist and advise specifically what action is necessary to become reenlistment eligible. Those individuals ineligible for reenlistment, who have a waivable disqualification and are recommended, will receive all interviews.*

(2) First term personnel will be interviewed by reenlistment personnel upon completion of 15 months' service. Reenlistment personnel will advise each member of the importance of MOS testing and the reenlistment options, benefits, and entitlements which are available. Reenlistment personnel will also counsel persons without a high school diploma, or GEI equivalent, on the educational programs available for receiving high school completion credit to meet careerist educational retention standards.

(3) First term personnel on an enlistment of 3 years or more and all personnel in grade E-6 and below will be interviewed by their commanding officer 8 to 10 months prior to ETS. Those personnel on a 2-year enlistment will be interviewed 3 or 4 months prior to ETS. If the soldier cannot decide whether or not he wants to reenlist, the commander will discuss the individual's abilities and shortcomings and the opportunities available to him. The unit commander is authorized to waive the unit reenlistment NCO's interview ((4) below) when he is convinced, as the result of his interview, that the individual will reenlist immediately. When such action is taken, however, control will be maintained to insure the individual's favorable reenlistment intent has not changed.

(a) During this interview, individual problems should be resolved as far as practicable.

(b) Personnel will be encouraged to see the career counselor for additional information.

(c) Information concerning this interview will be entered on DA Form 1315.

(4) During the period after the unit commander's interview, the unit reenlistment NCO will contact the individual and conduct an interview in accordance with accepted interview procedures. Current reenlistment opportunities and benefits will be emphasized.

(a) Every effort will be made to obtain a reenlistment decision.

(b) Assistance from full-time reenlistment personnel at higher headquarters should be solicited to supplement unit reenlistment efforts.

(c) Information concerning the interview by the full-time and unit career counselor will be recorded on DA Form 1315.

(5) Twelve months prior to ETS, all eligible and/or recommended first term personnel may be shown the film entitled "The Work Men Do" (MF-12-5745). Attendance will be recorded on DA Form 1315 (fig. 5-1).

(6) Commanders will initiate aggressive programs designed to influence recommended first-term enlisted personnel who do not intend to reenlist. Prior to departure from the unit

these individuals will be informed of the reenlistment opportunities available to them at time of separation or within 3 months thereafter. In addition, these individuals will be told of the provisions of chapter 2, AR 601-210, with respect to grade authorizations for reenlistment after a break in service. An appropriate entry signifying that this interview was conducted will be entered on DA Form 1315.

(7) Personnel in grades E-7 and above will be contacted by the primary duty career counselor 3 or 4 months prior to their ETS to determine their reenlistment intentions.

(8) First termers declining reenlistment will be scheduled for an interview with an available National Guard/USAR RCCC 90 days prior to ETS.

## Section VII. UNFULFILLED OR ERRONEOUS REENLISTMENT COMMITMENTS

1-28. Policy. All claims of unfulfilled or erroneous reenlistment commitments will be investigated promptly. The individual's MPRJ will be reviewed to determine the validity of allegations.

1-29. Action by installation commander. The installation commander will report as immediately available for assignment an individual who has a reenlistment commitment which cannot be fulfilled by reassignment action within the major command. The individual will be reported to HQDA in accordance with chapter 8, AR 614-200. (See table 1-1, AR 614-200 for office symbol.)

1-30. Action by claimants. a. Claimants of either erroneous reenlistment commitments or unfulfilled reenlistment commitments, which cannot be resolved by reassignment action, will be assisted in the preparation of a request for correction of unfulfilled or er-

roneous reenlistment commitment. The request, including inclosures, will be submitted by the soldier on DA Form 2496 and forwarded through channels to HQDA (DAPC-EPA-R) Alexandria, VA 22331, to arrive in two copies. The request will be accompanied by a DA Form 209 (card) addressed to the applicant, and copies of the DA Form 4, all DA Forms 3286 and other statements of understanding, DA Form 20, SF 88 and SF 93 (if appropriate), a statement of waiver or statement that MPRJ does not contain such, a statement that service member was interviewed by a career counselor and that the options pertaining to an unfulfilled reenlistment commitment were explained, and other documents or statements pertinent to the case which will assist in making a decision.

b. For claims of erroneous or unfulfilled commitments made in connection with extensions of enlistments, the provisions of chapter 3 apply.

## Section VIII. BAR TO REENLISTMENT PROCEDURES

1-31. General. This section prescribes procedures for the denial of reenlistment to persons whose reentry into or continued service with the Army is deemed not to be in the best interest of the military service. Policy and procedures described herein apply to the field

commander's bars to reenlistment. The HQDA bar to reenlistment which results from the Qualitative Screening feature of the Qualitative Management Program (QMP) is discussed in chapter 4, AR 600-200.

1-32. Policy. It is HQDA policy that only per-

sonnel of high moral character, professional competence, and demonstrated adaptability to the requirements of the professional soldier's moral code will be extended the privilege of reenlisting in the Regular Army. Persons who cannot, or who do not, measure up to and maintain such standards, but whose separation under appropriate procedures is not warranted, will be barred from further service under the provisions of this section.

**1-33. Guidelines in the use of bar to reenlistment procedures.** *a.* Bar to reenlistment procedures will not be used in lieu of separation action under appropriate regulations.

*b.* Bar to reenlistment procedures will not be used in lieu of trial by courts-martial, non-judicial punishment, or other appropriate administrative action.

*c.* The fact that disciplinary or administrative action not resulting in separation has been previously taken does not preclude initiation of bar to reenlistment procedures, if such action is deemed appropriate.

*d.* The fact that an individual may be issued an honorable or general discharge for the current period of service does not preclude initiation of bar to reenlistment procedures to deny the individual subsequent service in the Regular Army.

*e.* While the fact that an individual may have served honorably for a number of years is considered in the evaluation of his service, it does not prohibit the initiation of bar to reenlistment procedures, if such action is otherwise appropriate. Bar to reenlistment procedures initiated against persons who have completed 18 but less than 20 years of active Federal service at ETS will be approved only by HQDA. Such requests for bars to reenlistment will be forwarded through command channels to Commander, US Army Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, MO 63132. Major commanders may approve bars to reenlistment on individuals with 18 or more years of active Federal service if the individual will have over 20 years' service or the commander concurrently takes action to extend the individual so that he will be retirement eligible at ETS.

**1-34. Criteria.** Commanders must be espe-

cially alert to the need to evaluate the advisability or desirability of affording continued military service to individuals of the following, or similar, calibers:

*a. Untrainable personnel.* These are individuals who are found to be so lacking in abilities and aptitudes as to require frequent or continued special instruction or supervision and will be identified as soon as possible with a view toward eliminating them from service. When discharged under such procedures is not warranted, action will be taken under the provisions of this regulation to bar the individual from entry into, or further service with, the Regular Army.

*b. Unsuitable personnel.* These are persons who may exhibit their unsuitability through interests and/or habits which are detrimental to the maintenance of good order and discipline and they may have records of habitual minor misconduct requiring corrective or disciplinary action. When possible, these individuals will be identified early in their military service with a view toward elimination from the service. When discharge under such procedures is not warranted, action will be taken under the provisions of this regulation to bar the individual from entry into or continued service with the Regular Army.

*c. Individuals against whom bar-to-reenlistment proceedings are initiated.* Soldiers against whom bar-to-reenlistment proceedings are initiated often have records which disclose the recurrence of one or a combination of the following:

- (1) Late to formations, details, or assigned duties.
- (2) AWOL for 1- to 24-hour periods.
- (3) Losses of clothing and equipment.
- (4) Substandard personal appearance.
- (5) Substandard personal hygiene.
- (6) Continuous indebtedness; reluctance to repay; or late payments.
- (7) Recurrent Article 15 punishments.
- (8) Frequent traffic violations.
- (9) "Rides" sick call without medical justification.
- (10) Late returning from pass or leave.
- (11) Cannot follow orders; shirks; takes too much time; is recalcitrant.
- (12) Cannot train for a job; apathetic; disinterested.

(13) Cannot adapt to military life; uncooperative; involved in frequent difficulties with fellow soldiers.

(14) Failure to manage personal, marital, and/or family affairs.

(15) Causes trouble in the civilian community.

(16) Involved in immoral acts.

**1-35. Procedures.** An individual's unfitness or unsuitability may show up soon after entry into the military service, or it may not develop or become apparent until after many years of service.

*a.* The fact that personnel performing in a substandard manner may have been permitted to remain on active duty for a number of years should not stop a current commander from taking action under the provision of this regulation or other appropriate directives if he thinks such action is proper.

(1) A bar to reenlistment procedure normally should not be initiated against an individual who has been assigned to a unit for less than 90 days.

(2) A bar to reenlistment procedure should not be based on generalities or approximate dates and/or vague places and times, but should be specific and substantiated by official remarks made at the time of each occurrence. It is essential that the individual be counseled on each occurrence and that all instances are made a matter of official record when acts considered unworthy of a member of the US Army are performed.

(3) A bar to reenlistment is initiated without regard to an individual's ETS or his reenlistment intent.

(4) Normally, a bar to reenlistment procedure will not be initiated against an individual during the last 30 days prior to ETS on his departure from the unit to which currently assigned. When a bar to reenlistment is initiated during this period, the commander's certificate will contain a complete explanation of why the action was not taken at an earlier date.

*b.* The soldier's unit commander will prepare a DA Form 4126-R (Bar to Reenlistment Certificate) (fig. 5-8), signed in duplicate, summarizing the basis for his intent to in-

itiate bar-to-reenlistment procedures. This will include, if appropriate, the number and dates of courts-martial, incidents of punishment under Article 15, and all other factual and relevant information supporting his recommendation. DA Form 4126-R will be reproduced locally on 8- by 10½-inch paper, printed head to foot. The commander will refer the certificate to the enlisted person concerned for a statement in his own behalf, if desired, as required by paragraph 2-6, AR 600-37. The individual will be allowed a period of 15 days for the preparation of his comment and the collection of any documents and/or pertinent materials. An extension to this period may be granted by the individual's unit commander on an individual case basis.

*c.* Upon receipt of the comment of the individual, the certificate will be indorsed personally by the brigade/regimental or separate battalion commander, and approved or disapproved by appropriate authorities. A copy of the DA Form 20 or DA Form 2, as appropriate, will accompany the certificate.

(1) General courts-martial authority—for persons with less than 10 years' active Federal service at ETS. This authority may be delegated to commanders with special courts-martial authority. If the individual being barred contests or appeals the action, the certificate will be forwarded to the commander exercising general courts-martial jurisdiction for final decision.

(2) Major commander—for persons with 10 to 18 years' active Federal service at ETS and for persons with 18 or more years' service, if individual will have over 20 years' service or the commander concurrently takes action to extend the individual so he will be retirement eligible at ETS. This authority may be delegated to the MACOM DCSPER.

(3) Headquarters, Department of the Army (EEA)—for persons with 18 years' or more, but less than 20 years' of active Federal service at ETS. This authority may not be delegated.

*d.* When a certificate has been approved by the appropriate commander, the custodian of the individual's personnel records will place a signed copy of the individual's MPRJ (DA Form 201), where it will remain a permanent

part of the file. The remark "Not recommended for further service" will be entered on the individual's DA Form 20 or DA Form 2-1, as applicable, in accordance with AR 640-2-1, and the enlisted person concerned will be advised that he is barred from reenlistment.

e. After placing an approved certificate in the enlisted person's file under the foregoing procedure, the company, detachment, or comparable commander of the unit to which the individual is assigned or attached for duty and administration may submit a recommendation to have the certificate voided. Approval to void such a certificate may be granted by the same authority that approved the certificate originally or, if the individual has moved to another jurisdiction, by a comparable commander in that jurisdiction.

(1) A recommendation to void a bar to reenlistment may be submitted at any time by the individual's unit commander if he feels the individual has proven that he is worthy of retention in the Army.

(2) An approved bar to reenlistment will be initially reviewed by the appropriate unit commander 6 months after date of approval or 30 days prior to the individual's scheduled departure date from current unit or the individual's date of separation, whichever occurs first.

(a) If the commander feels a bar to reenlistment should be removed, he will initiate a recommendation to this effect in writing. The approved recommendation voiding the bar to reenlistment will be placed in the individual's MPRJ as a permanent part of the file. The Bar to Reenlistment Certificate will be removed and destroyed, and the remark "not recommended for further service" on the DA Form 20 or DA Form 2 will be lined through, dated, and initialed by the custodian of the individual's personnel records.

(b) If the commander feels the bar to reenlistment should remain in effect, he will so notify the custodian of the individual's personnel records who will enter the following remark on the individual's DA Form 20 or DA Form 2: "Bar to Reenlistment reviewed; not recommended for removal, (date)." The commander will make the same entry on the DA Form 1315.

(c) Subsequent reviews will occur at 6 month intervals and will be reflected by appropriate entries on the soldier's DA Form 20.

(3) Upon completion of the review(s) prescribed above, the unit commander will inform the individual concerned that the bar to reenlistment has been reviewed and what action was taken. The unit commander will continue to emphasize the seriousness of the bar to reenlistment and the effect it has on promotion eligibility, continued service in the Army, type of discharge received, and possible civilian employment opportunities.

f. The DD Forms 214 (Report of Separation from Active Duty) of otherwise qualified persons, who are separated with a bar to reenlistment in effect, are coded RE-3 even though an honorable discharge may be issued; however, if the individual is separated with more than 18 years' service, he will be coded RE-4. This code *will not* be entered on copies furnished the individual, the Veterans Administration, and the Selective Service.

(1) Commanders of transfer activities will examine the qualification record of each individual undergoing transfer processing and when the remark prescribed in *d* above appears, he will enter in Item 27, DD Form 214, "Paragraph 2-22, AR 601-280 applies; AR 600-37 complied with." This remark *will not* be entered on copies furnished the individual, the Veterans Administration, and the Selective Service.

(2) When the remark prescribed in *d* above has been deleted from the DA Form 20 or DA Form 2, the commander effecting separation will examine the records to determine if proper authorization was granted to make the deletion. If the deletion is not properly substantiated, the remark will be re-entered.

(3) If the deletion is properly substantiated, separation will be accomplished and no entry will be made in Item 27, DD Form 214.

g. On all copies furnished the individual, the Veterans Administration, and the Selective Service, the RE code will not appear. The RE code will continue to be entered on all copies which remain within the Active Army or are furnished State adjutants general or USAR area commanders.

### Section IX. CAREER COUNSELOR BADGE

**1-36. Eligibility.** The Career Counselor Badge is authorized for wear by all career counselors holding MOS 00E as primary and serving in an authorized TOE or TDA position of 00E. Appropriate orders will be published to insure that only authorized personnel are permitted to wear the badge.

**1-37. Procurement procedures.** Career Counselor Badges are available in the Defense

Supply System and must be requisitioned. Pertinent information regarding the badges is contained in paragraph 5-45, AR 672-5-1.

**1-38. Control.** Commanders will establish appropriate controls to insure that only authorized personnel are issued badges. Further, when the career counselor is reassigned, the badge will be returned to the commander for reissue to the succeeding counselor.

### Section X. CAREER COUNSELOR OF THE YEAR AWARD AND DEPARTMENT OF THE ARMY REENLISTMENT AWARD

**1-39. Career Counselor of the Year Award.** The purpose of the Career Counselor of the Year Award is to give recognition to the most outstanding career counselor for high production and demonstrated outstanding personal qualities.

**1-40. Eligibility.** Any enlisted career counselor may be nominated who has performed duties in MOS 00E for a minimum of 6 months during the fiscal year for which the award is being considered.

**1-41. Criteria for selection.** Eligible career counselors will be nominated and considered in accordance with the following criteria:

*a.* Accomplishment of reenlistment objectives.

*b.* Demonstration of outstanding personal qualities and traits required to be a successful NCO and US Army career counselor.

*c.* Individual innovations regarding methods of career counseling.

*d.* Knowledge of the Army Reenlistment Program.

**1-42. Procedure for selection.** Commanders of major Army commands and Army field commands listed in AR 10-5 will nominate the most outstanding career counselor of their respective commands by 15 August annually. These nominations will be forwarded with appropriate recommendations to HQDA (DAPE-MPR) WASH DC 20310. The nominations will be reviewed by a board of officers

from the Office of the Director of Military Personnel Management. The selected nominee will be recommended by this board to the Deputy Chief of Staff for Personnel for his approval.

**1-43. Submission of nominations.** Nominations for the Secretary of the Army Career Counselor of the Year award will include the following:

*a.* Career counselor's name, grade, Social Security Number, date of birth, names of wife and children, organization/installation to which assigned, and date of assignment.

*b.* A brief narrative biography—not to exceed one typewritten page.

*c.* A brief description of duties and how reenlistment objectives were accomplished—not to exceed one typewritten page.

*d.* A recent, full-length, 8- by 10-inch photograph.

**1-44. Presentation of the award.** The award will be presented at the Pentagon by the Secretary of the Army or his designated representative at an appropriate ceremony. In each instance, consideration will be given to inviting the wife and immediate family of the selected career counselor in accordance with pertinent provisions of the Joint Travel Regulations.

**1-45. Department of the Army Reenlistment Award.** *a.* The Department of the Army Reen-

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listment Award will be presented, on a fiscal year basis, to each major command that attains or exceeds its reenlistment objective.

b. Objective for the year will be the sum of the monthly objectives assigned by Head-

quarters, Department of the Army. Reenlistment accomplishments of each command will be determined from statistics published each month in the DCSPER 46 Report, Strength of the Army.

## CHAPTER 2

### QUALIFICATION FOR IMMEDIATE REENLISTMENT

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#### Section 1. GENERAL.

2-1. **General.** A member currently serving in the Active Army who desires to reenlist or extend a current enlistment will submit to his immediate commander a DA Form 3340 (Request for Regular Army Reenlistment or Extension). The commander will then determine whether or not the applicant is eligible for continuing Regular Army service. This chapter discusses applicant processing, basic qualifications for reenlistment, procedures to be followed in the event waiver action is appropriate, and reenlistment periods and grades.

2-2. **Applicant processing.** The purpose of applicant processing is to insure that all persons accepted for Regular Army reenlistment possess the required qualifications. A secondary purpose is to insure the accurate preparation of records and reports which document the applicant's military status and which may be a matter of major importance during the individual's military service, upon his return to civilian life, and even after his death. Information pertaining to the preparation and disposition of appropriate enlistment forms and records is covered in chapter 5, with the exception of DA Form 1696-R (Enlistment Qualifying Application (Specially Recruited Personnel)) which appears in figure 2-1.

2-3. **Determination of qualifications.** Applicants for immediate reenlistment in the Regular Army, who are currently serving in the Active Army, must meet basic eligibility criteria outlined in this chapter. Most data pertaining to an individual's eligibility for Regular Army service are a matter of record and can be verified from official personnel records.

2-4. **Submission of requests for waiver.** *a.* In the event applicants are unable to qualify for reenlistment for one or more reasons, a request for waiver, if applicable, must be submitted through command channels to the waiver approval authority in sufficient time to allow for normal administrative processing. Requests should not be submitted earlier than 9 months nor later than 3 months prior to the proposed date of reenlistment or extension. This requirement is particularly important for requests pertaining to personnel approaching ETS who desire unbroken service.

*b.* Unless otherwise prescribed in this chapter, requests for waivers will be submitted only for meritorious cases. All requests for waivers will be fully substantiated with appropriate documentary evidence. Such additional documentation as may be considered relevant and of value in reaching a sound decision on the request may also be included.

*c.* All requests for waivers and circumstances requiring approval by the Commanding General, US Army Military Personnel Center (CG MILPERCEN), as set forth in this chapter, will be forwarded to the Commander, US Army Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, MO 63132. The CO USAEEA has the authority to act in behalf of the CG MILPERCEN.

*d.* Field commanders authorized to grant waivers under the provisions of this chapter are encouraged to communicate with the CO USAEEA in doubtful cases to seek advice or screen records pertaining to periods of prior service.

2-5. **Validity period.** *a.* Unless otherwise stated in the waiver instrument, waivers

granted under the provisions of this chapter are valid only for the purpose of providing continuous unbroken service for in-service personnel.

b. Waivers granted for the purpose of extending current enlistment will not satisfy the requirement for a waiver for the purpose of reenlistment subsequent to the extension.

**2-6. Administrative instructions.** a. *Requests for waivers.* The use of electrical communications for the purpose of requesting waivers is discouraged. Requests for waivers will be submitted on DA Form 3072 (Request for Waiver of Disqualifications for Enlistment/Reenlistment in the Regular Army for In-Service Personnel) and will include a copy of the DA Form 3340. (Forms pertaining to reenlistment appear in chap. 5.)

b. *Disposition of approved waivers.*

(1) When reenlistment has been accomplished, a notation of the waiver granted will be made in items 34 and 56 on all copies of the DD Form 4. The waiver instrument, together with any report of investigation and documentary evidence on which the waiver was predicated, will be attached to the original copy of the enlistment contract.

(2) When extension has been accomplished, the waiver instrument, together with any report of investigation and documentary evidence on which the waiver was predicated, will be attached to the original Oath of Extension of Enlistment (DA Form 1695). A duplicate copy of the waiver instrument will be attached to the duplicate copy of the DA Form 3340.

c. *Disposition of disapproved requests for waivers.* Disapproved request for waiver will be attached to the DA Form 3340 and filed in the MPRJ.

**2-7. Civil offenses.** A civil offense, in itself, does not require a waiver in that there are other disqualification provisions in this regulation or retention considerations under other regulations which are applicable. However, commanders having custody of personnel records will carefully review the records of persons convicted of civil offenses to insure consideration for retention under the provisions of AR 635-206.

**2-8. Special category.** Waiver authority will not disapprove requests for waivers of disqualifications for the following persons who have less than 20 years' of active Federal service. Recommended disapprovals will be referred to CG MILPERCEN for final determination.

a. Recipients of Medal of Honor, Distinguished Service Cross, Navy Cross, or Silver Star Medal.

b. Persons who have completed 18 years', but less than 20 years', of active Federal service and are requesting extensions of enlistment by an amount sufficient to complete 20 years' active Federal service.

c. Partially disabled, combat-wounded veterans.

d. PW returnees.

e. Persons requesting extensions whose dependents are experiencing episodes of illness requiring hospitalization or whose wives are pregnant. However, the extension term will expire upon release of said dependents from hospitalization or termination of pregnancy (plus 6 weeks' postnatal care), as applicable. A statement from medical authorities as to the approximate date of delivery and expected confinement will be obtained prior to affecting the extension or forwarding the case to CO USAEEA for consideration.

**2-9. Qualifications.** The basic eligibility criteria, discussed in sections II through IX, are as follows:

a. Age.

b. Citizenship.

c. Trainability requirement.

d. Education.

e. Medical.

f. Waivable and nonwaivable administrative disqualifications.

g. Grade.

h. MOS evaluation.

**2-10. Marital status and number of dependents.** The marital status of an applicant is immaterial and there is no restriction on the number of dependents.

**2-11. Questions on eligibility criteria.** Questions regarding eligibility criteria and waiv-

ers thereof should be referred to the next higher headquarters. If the next higher headquarters is unable to respond adequately to questions in this regard, requests for clarification should be forwarded through

channels until the level of command having such information is reached. Under no circumstances should units contact HQDA directly.

## Section II. AGE

**2-12. Basic eligibility criteria.** Applicant must—

a. Be not less than 18 years and not 55 years of age or more (this includes those individuals who will attain age 55 before termination of a new period of contracted service, i.e., reenlistment or extension).

b. If past 35th birthday and less than 55 years of age, be an age that is not greater than 35 plus the number of years of prior honorable active Federal service completed.

c. Be considered exempt from above age requirements if he can qualify for retirement by age 60 and if he is not age 55 or older with 20 or more years' of active Federal service provided he is immediately reenlisted following separation as—

(1) An Army commissioned or warrant officer honorably relieved from active duty, or

(2) An enlisted man last separated from the Regular Army with an honorable or general discharge.

**2-13. Waiver action:** a. Waivers of coverage may be granted by the CG MILPERCEN to otherwise qualified personnel as follows:

(1) Those Regular Army personnel who cannot acquire the necessary minimum active Federal service to qualify for retirement by age 60 when it is determined that there is

an implied or actual moral obligation based on long active Federal service.

(2) Regular Army members age 55 or over or who will attain age 55 before termination of new period of contracted service by reenlistment or extension, who are eligible for retirement and who meet the requirements specified below may be recommended to CG MILPERCEN for waivers by commanders:

(a) Individual has been awarded the Medal of Honor, Distinguished Service Cross, Navy Cross, or Silver Star Medal.

(b) Individual who, through a number of years of assignment in the current unit or activity, adds to the morale and prestige of the unit or activity.

(c) Individual whose performance has been outstanding when compared with others of equal grade and ability and who possesses a critical military occupational specialty. (A critical MOS is one which requires extensive training and has a low reenlistment rate.)

b. Waivers of a(2) above, granted by CG MILPERCEN, will not authorize retention of the individual beyond the last day of the month in which he attains age 60.

c. Requests for waivers, with reasons therefor, should be made sufficiently in advance of separation to permit continuous service.

## Section III. CITIZENSHIP

**2-14. Basic eligibility criteria.** Application must—

a. Be a citizen of the United States, or

b. Be an alien who has been lawfully admit-

ted to the United States for permanent residence, or

c. Be an American Samoan National.

**2-15. Waiver action:** Not waivable.

## Section IV. TRAINABILITY REQUIREMENT

**2-16. Basic eligibility criteria.** Applicant must attain scores of 90 or higher on any three or

more aptitude areas of the ACB or WACB or qualify for exemption to complete 20 years'

active Federal service by demonstrating qualification in his PMOS by verification under the Enlisted Evaluation System.

a. Test scores as recorded on DA Form 20 or DA Form 2, as applicable, will be used to determine reenlistment eligibility.

b. Persons who do not meet or do not qual-

ify for exemption from prescribed standards may be (re)tested with the ACB or WACB, as appropriate, under the provisions of AR 600-200.

2-17. Waiver action: Not waivable.

### Section V. EDUCATION

2-18. **Basic eligibility criteria:** Applicant must meet educational requirements for promotion to the next higher grade in accordance with provisions of AR 600-200.

2-19. **Waiver action:** a. Requests for waiver of educational requirements may be forwarded through command channels to CG MILPERCEN, providing individuals are currently en-

rolled in a course or program which, during next term of service, will satisfy the educational requirement.

b. Waiver of educational requirements may be granted by the immediate unit commander for persons who have completed 18 years', but less than 20 years', of active Federal service to permit extension or reenlistment, if necessary, to attain retirement eligibility.

### Section VI. MEDICAL

2-20. **Basic eligibility criteria.** Applicant must—

a. Meet retention medical fitness standards prescribed in chapter 3, AR 40-501. A *medical examination is not required for persons currently serving in the Active Army who are discharged under the provisions of chapter 5, AR 635-200 (convenience of the Government) for the purpose of immediate reenlistment, providing an examination has been conducted within the time frame specified in AR 40-501.*

b. Meet any additional requirements prescribed for the specific option for which reenlisting.

c. Be approved for reenlistment by CG

MILPERCEN if he or she is a partially disabled member continued on active duty under the provisions of AR 635-40. (A medical board examination is required for such persons no less than 4 nor more than 6 months prior to expiration of current term of service.)

d. Meet weight standards prescribed in appendix III, AR 40-501.

2-21. **Waiver action.** a. Partially disabled personnel will be processed in accordance with chapter 10, AR 635-40.

b. The CG MILPERCEN may grant waivers to persons who do not meet prescribed standards of medical fitness.

### Section VII. MORAL AND ADMINISTRATIVE DISQUALIFICATIONS

2-22. **Waivable disqualifications.** Male and female applicants for Regular Army reenlistment, to whom the following disqualifications apply, may be granted waivers to permit immediate reenlistment or extension. Only those disqualifications occurring during current term of service and disqualifications not previously revealed, regardless of date of occurrence, are considered applicable. Requests for waivers should be submitted sufficiently

in advance of separation date to permit continuous service. For persons who are not granted waivers prior to separation and/or who do not reenlist immediately at the station to which assigned at separation, the appropriate RE Code (see app D) will be entered on DA Forms 1315, DA Forms 20(2-1), and DD Forms 214 to indicate eligibility for Regular Army service in the future. To determine the correct RE Code, see paragraph 2-23a and b

for a listing of waivable and nonwaivable disqualifications. The waivable disqualifications will be coded RE 3 unless otherwise indicated. The nonwaivable disqualifications will be coded RE 4 unless otherwise indicated.

a. *AWOL/Time Lost*. Requests for waiver may be approved as follows:

*One through 15 days AWOL/time lost*: commanders of battalions/battalion size units (O5), and/or special court-martial authority, as appropriate.

b. *Suspension of favorable personnel action (flagging action)*. When no specific procedure for a waiver of a particular disqualification has been prescribed in this regulation, and a waiver for immediate reenlistment is not prohibited in paragraph 2-23, personnel who are otherwise qualified for reenlistment may be recommended by the unit commander through channels to the CG MILPERCEN, under the provisions of paragraph 2-4.

c. *Persons not eligible for security clearance*. Waivers apply only to the following: unit commanders may grant *extensions* of enlistments to permit personnel who have 18, but less than 20, years' service to complete 20 years' service.

d. *Persons serving as Army commissioned or warrant officers*.

(1) If persons are currently serving as Army commissioned or warrant officers and have *statutory entitlement* to reenlist or are Regular Army officers quantitatively involuntarily separated UP of chapter 18, AR 635-120 (para 1-4), no waiver is required. If without statutory entitlement or regular officers meeting the above criteria, but one or more of the following criteria apply, waiver requests may be submitted through channels to the Commanding Officer, Enlistment Eligibility Activity.

(2) Requests for waiver may be submitted if officers/warrant officers desiring reenlistment—

(a) Were separated as regular members from another service for the purpose of entering on active duty as Army Reserve commissioned or warrant officers;

(b) At any time in their military service, have been the recipients of the Medal of Honor, the Distinguished Service Cross, the Silver Star, or an equivalent medal awarded by one of the other US Armed Services; or

(c) Have sufficient creditable active service to retire in enlisted status. Authority to reenlist will include instructions that the individual will be placed on the retired list on the first day of the month following the month of reenlistment.

e. *Drug abusers or alcoholics*. Requests for waiver for the purpose of extending current enlistments or for immediate reenlistment for personnel identified as drug abusers or alcoholics may be approved by commanders as follows:

(1) *Unit commanders*. Personnel undergoing rehabilitation may be extended for as many as 3 months to continue to receive treatment.

(2) *Unit commanders*. Personnel who have completed treatment for rehabilitation and less than 1 year has elapsed since treatment was completed may be extended for a period which will provide continued service of 1 year since treatment was completed.

(3) *General courts-martial authority*. Personnel who have been rehabilitated and 1 year or longer has elapsed since treatment was completed may be reenlisted if otherwise qualified and recommended waiver is approved. The determination that an individual has been rehabilitated will be made by the chief of the post rehabilitation team in conjunction with the individual's unit commander. Should there be no chief of a post rehabilitation team available, the determination may be made by the department of psychiatry or mental hygiene consultation service.

2-23. *Nonwaivable disqualifications*. Male and female applicants for Regular Army reenlistment, to whom the following disqualification(s) apply, are ineligible for Regular Army *reenlistment* at any time and requests for waivers will not be submitted.

a. Persons with disqualification(s) listed below may be eligible to apply for Regular Army enlistment under the provisions of AR 601-210 at a later date.

(1) Persons being separated from current term of service whose DD Forms 214 are coded RE-1A, RE-2A, RE-3, RE-3B, RE-3C, or RE-4A.

(2) Persons being separated from current term of service with a "Bar to Reenlistment" in effect with less than 18 years' active service.

(3) Persons being separated from current term of service by reason of hardship or dependency (chap. 6, AR 635-200).

(4) Persons serving on unspecified enlistments who resign from current term of service in lieu of other administrative action (chap. 9, AR 635-200).

(5) Persons being discharged from current term of service for the good of the service under the provisions of chapter 10, AR 635-200.

(6) Persons being separated from current term of service under the provisions of AR 635-206 or chapter 13, AR 635-200.

(7) Women being separated for pregnancy or parenthood (chap. 8, AR 635-200).

(8.) Persons being discharged from current term of service with a dishonorable or bad conduct discharge (chap. 11, AR 635-200).

(9) Persons in a nonpromotable status under the provisions of AR 600-200. (See note 1.)

(10) Persons in a surplus-nonretrainable status. This category will be identified in accordance with reenlistment controls announced by DA. (See note 2.)

(11) Persons who cannot be granted the appropriate security clearance required for the next higher grade.

(12) Persons who have been denied reenlistment under the Qualitative Screening Process under the provisions of chapter 4, AR 600-200; RE code 3c applies. (See note 2.)

(13) Persons being separated for physical disability with entitlement to receive disability severance pay (AR 635-40).

(14) Persons being separated for physical disability—EPTS—established by physical

evaluation board proceedings (not entitled to severance pay) (AR 635-40).

(15) Persons discharged under the provisions of the Trainee Discharge Program or Expeditious Discharge Program (AR 635-200).

(16) Persons currently serving as Army commissioned or warrant officers who are being separated and did not have regular Army enlisted service immediately prior to entering on active duty as a commissioned or warrant officer (except as provided in para 2-22); RE code is NA.

(17) Persons who complete their terms of service and are being separated as conscientious objectors or persons with religious convictions which preclude unrestricted assignments. (See note 4 for exceptions to qualify for immediate reenlistment.)

(18) Persons who failed to complete individual weapons qualification training.

b. Persons with disqualifications listed below will not be eligible to apply for Regular Army enlistment under the provisions of AR 601-210 at a later date.

(1) Insane persons.

(2) Persons having a history of psychotic disorders.

(3) Persons of questionable moral character, history of antisocial behavior, sexual perversion, having frequent difficulties with law enforcement agencies.

(4) Persons not accepted for further military service pursuant to AR 40-501 because of venereal disease.

(5) Persons having a history of frequent or chronic venereal disease.

(6) Persons being processed for separation for unfitness or unsuitability with 18 or more years' of service completed.

(7) Persons being processed for separation with a "Bar to Reenlistment" in effect after completion of 18 or more years' of service.

(8) Persons barred from reenlistment by Department of the Army under the provisions of chapter 4, AR 600-200.

(9) Persons being separated prior to completion of term of service as conscientious objectors under the provisions of AR 600-43.

(10) Persons whose reenlistment would not be clearly consistent with interests of national security under AR 604-10.

(11) Persons being separated under the Military Personnel Security Program (AR 604-10).

(12) Persons being separated from EAD by reason of physical disability and reversion to inactive status for the purpose of retirement under the provisions of Title 10, USC, Sections 1331-1337, in lieu of discharge with entitlement to receive disability severance pay (AR 635-40).

(13) Persons being separated for physical disability resulting from intentional misconduct or willful neglect or incurred during a period of unauthorized absence (not entitled to severance pay) (AR 635-40).

(14) Persons being discharged as a result of board action (homosexual acts).

(15) Persons accepting discharge under AR 635-200 for homosexual acts.

(16) Persons being separated for homosexual tendencies (discharge for unsuitability pursuant to recommendation of a board of officers convened under the provisions of chapter 13, AR 635-200).

(17) Persons separated as aliens without legal residence in the United States (para 5-6, AR 635-200).

(18) Persons being retired after 20, but less than 30, years' active Federal service (Title 10, USC, Section 3914).

(19) Persons being retired after 30 years' active Federal service (Title 10, USC, Section 3917).

(20) Persons being retired in lieu of discharge under AR 635-200 (homosexuality) (Title 10, USC, Section 3914).

(21) Persons whose DD Forms 214 will be coded RE-4 upon separation.

(22) Persons with a general court-martial conviction during current term of service. (See notes 1 and 3.)

(23) Persons with more than 15 days AWOL/lost time during current enlistment term.

(24) Persons with nonqualifying (69 or below) PMOS evaluation score.

(25) Persons not in receipt of PMOS evaluation score. (See note 5.)

✓*Note 1.* Request for extensions of enlistments by an amount sufficient to complete 20 years' active Federal service for persons who have completed 18, but less than 20 years' service may be forwarded to the US Army Enlistment Eligibility Activity in accordance with waiver procedures outlined in paragraph 2-4d.

*Note 2.* Unit commanders may grant extensions of enlistments by an amount sufficient to complete 20 years' active Federal service for persons who have completed 18 but less than 20 years' service.

✓*Note 3.* Prior conviction cannot be considered until finding of guilty has become final after review of the case has been fully completed. (See Article 76, UCMJ and para 108 of Manual for Courts-Martial, United States, 1969 (Revised Edition)).

*Note 4.* Persons classified as 1-A-0 noncombatants with a PMOS in the medical career management field who are otherwise qualified may reenlist for an option which will provide continued duty in the medical career management field.

*Note 5.* Extensions to permit receipt of PMOS evaluation score are permissible. Additionally, the provisions of AR 600-200 apply to determine those individuals who meet temporary exemption criteria.

**Section VIII. GRADE**

2-24. Basic eligibility criteria. a. Applicant must not exceed the following retention ineligibility point by more than 29 days before termination of contracted service, i.e., reenlistment or extension:

Grade	Retention Ineligibility Point* (Total Years' Active Federal Service)
E-9	30
E-8	27
E-7	24
E-6	20
E-5	13
E-4	10
E-3	5
E-2 and below	3

\*For members of the US Army Band, the US Military Academy Band, and the US Army Field Band in grades E-7, E-8 and E-9, see chapter 4, AR 600-200.

b. Individuals who have attained official order-of-merit promotion list status (an E-3 recommended for promotion to grade E-4) will be considered for reenlistment under the criteria of the grade in which they will be promoted.

c. Grade eligibility does not apply to persons selected for attendance at an officer training program such as Officer Candidate School or Warrant Officer Flight Training.

**2-25. Waiver action.** *a.* Waiver of grade criteria may be granted by immediate unit commanders for persons who have completed 18 years', but less than 20 years', of active Federal service to permit extension or reenlistment, if necessary, to attain retirement eligibility.

*b.* The commanders listed in paragraphs A-16 and A-17 are authorized to grant waivers for persons who meet the following criteria (this authority may be delegated to the next lower major subordinate commanders).

(1) Service member's commander recommends retention based on the member's demonstrated performance and review of the field DA Form 201 file.

(2) The individual is otherwise eligible for reenlistment without waiver.

(3) The individual possesses a current PMOS Evaluation Score of 70 or higher.

(4) The individual's reenlistment or extension will not exceed 3 years and will not place ETS beyond the retention ineligibility for the next higher grade.

*c.* Commanders may submit request for waiver of grade requirements to CG MILPERCEN when, in the commander's judgment, circumstances warrant such consideration.

*d.* Personnel who require a second waiver of the reenlistment ineligibility points are not eligible for a second waiver unless the waiver authority has obtained approval from CG MILPERCEN. (Also, see para 4-7c, AR 600-200.)

### Section IX. MOS EVALUATION SCORE

**2-26. Basic eligibility criteria.** *a.* Applicant must attain a score of 70 or higher in current PMOS Evaluation Score unless exempt from testing under the provisions of AR 600-200.

*b.* Persons completing AIT who are selected for oversea service or for further training who do not have a PMOS Evaluation Score are exempt from this requirement for the purpose of extending term of service to meet service time remaining requirement.

*c.* The previous PMOS Evaluation Score, providing it is current, may be applied for personnel promoted and/or reclassified into a

new PMOS prior to next scheduled award/termination date for the new PMOS.

*d.* Insuring that an applicant is tested is not a responsibility for reenlistment personnel.

**2-27. Waiver action.** Waiver of MOS Evaluation Score criteria may be granted by immediate unit commander for persons who have completed 18 years' but less than 20 years', of active Federal service to permit extension or reenlistment, if necessary, to attain retirement eligibility.

### Section X. WEAPONS QUALIFICATION TRAINING

**2-28. Basic eligibility criteria.** Applicant must complete initial individual weapons qualification training. Soldiers who fail to complete this training will be ineligible for reenlistment. CO's are exempt from this requirement.

**2-29. Waiver action.** Not waivable. DD Form 214 will be coded RE 3 for individuals failing to complete this training. (See chap. 3 for extension action.)

### Section XI. REENLISTMENT PERIODS AND GRADES

**2-30. Authorized reenlistment periods.** Immediate reenlistments in the Regular Army are authorized for periods of 3, 4, 5, and 6

years. The reenlistment period selected is at the option of the applicant, except as otherwise prescribed below:

### Authorized Reenlistment Periods

<i>Line</i>	<i>Category of Personnel</i>	<i>Authorized Reenlistment Period</i>
A	Men and women authorized to immediately reenlist for an option or special program requiring a minimum reenlistment period.	As specified by option or program directive.
B	Persons, except Medal of Honor winners, who are granted waivers for immediate reenlistment.	3 Years. Waiver of this authorized reenlistment period may be approved by the appropriate authority authorized to waive the disqualification.
C	Persons in pay grades E-7, E-8, and E-9, to whom the restrictions of line B above apply, will satisfy the minimum service-in-grade requirements for enlistment in these grades.	If current term of service cannot be extended under the provisions of chapter 3 to meet this service-in-grade requirement, applicant may be reenlisted for the minimum authorized period which, when combined with extension, if applicable, will expire on or as soon as possible after service requirement has been met.
D	Persons immediately reenlisting following separation from current active service as an Army commissioned or warrant officer.	3 Years. Longer period, up to 6 years, is authorized if retention ineligibility point outlined in paragraph 2-24 will not be exceeded before termination of contracted service.

**2-31. Reenlistment grades—general information.** Unless otherwise prescribed by this regulation or by special directive, the grade, title, date of rank, and NCO/Specialist status for enlisted members upon immediate reenlistment in the Regular Army will be the same as that held on date of separation.

**2-32. Reenlistment grades for former officers and warrant officers.** *a. With statutory entitlement—*

(1) An individual currently serving on active duty as an officer or warrant officer, who has a statutory entitlement to reenlist or is a regular officer quantitatively involuntarily separated UP chapter 18, AR 635-120, may apply for immediate reenlistment in the grade held immediately before entry on active duty as a commissioned or warrant officer, or in pay grade E-5, whichever is higher. Commanders having custody of the individual's personnel record will process the individual for immediate reenlistment, providing reenlistment is in the same grade and PMOS previously held in enlisted status. If individual desires a change of PMOS, appropriate MOS evaluation test will be administered in an MOS listed as balanced or short in AR 600-200. Individuals attaining scores of 70 or higher may be immediately reenlisted.

(2) If a higher grade is desired, a request for grade determination will be submitted on DA Form 1696-R (Reenlistment Qualifying Application—Specially Recruited Personnel) (fig. 2-1) which will be locally reproduced on 8-by 10½-inch paper. The title will appear on all locally reproduced forms.

(3) The MOS and pay grade in which the commissioned or warrant officer desires to be evaluated will be entered in the remarks section of DA Form 1696-R and an MOS evaluation will be completed as required in chapter 5, AR 600-200.

(4) Unit personnel officers will record the MOS evaluation tests (four characters), date tested, and evaluation score(s) attained, as shown on the evaluation data card received from the USAEEC, in item 14, DA Form 1696-R, prior to forwarding through channels for comment of the commanders.

(5) Major commanders will evaluate the individual's qualifications and indicate a recommended grade and MOS. The MOS must be one in which the individual previously held or attained an evaluation score of 70 or higher.

(6) In making recommendations, the commander will give consideration to the

commissioned or warrant officer grade attained, positions held, previous enlisted grades held, training, and potential value to the Army. However, reenlistment in pay grade E-8 or E-9 may be recommended only when the individual previously held such grade.

(7) The application will be submitted as soon as possible after receipt of DA notification and at least 45 days prior to release from active duty.

(8) Supporting documents, as appropriate, will be attached to the form. Applications from commissioned and warrant officers will be forwarded through the major commander to Commander, US Army Enlistment Eligibility Activity, 9700 Page Boulevard, St Louis, MO 63132.

*b. Without statutory or policy entitlement—*

(1) Commissioned and warrant officers without a statutory entitlement to reenlist,

but who meet one or more of the conditions described in (2) below, may apply for reenlistment in pay grade E-5; however, individual qualifications will determine the grade to be awarded.

(2) If without statutory entitlement, but *one or more of the following criteria apply*, a request for waiver and request for grade determination may be submitted through channels to the Commander, EEA:

(a) Separated as a regular member from another service for the purpose of entering on active duty as an *Army Reserve* commissioned or warrant officer; or

(b) If at any time during military service, the applicant received the *Medal of Honor*, *Distinguished Service Cross*, the *Silver Star*, or an *equivalent medal* awarded by one of the other US Armed Services; or

(c) The applicant has sufficient credible active service to *retire in enlisted status*.

## Section XII. ADMINISTRATION OF OATH OF ENLISTMENT AND RELATED MATTERS

**2-33. Orientation prior to administration of oath.** Prior to administering the oath of enlistment or extension, the enlisting officer will thoroughly explain the provisions of Article 83, the Uniform Code of Military Justice, to the applicant. Its significance to the applicant's answers to questions recorded on enlistment forms will be revealed to the applicant, emphasizing that all statements made by the applicant thereon must be correct.

*a.* The applicant will be informed that anything in his record which may preclude reenlistment should be disclosed before the oath is administered.

*b.* The applicant will also be warned that his fingerprints are on file with the Federal Bureau of Investigation and that should he conceal a criminal record, such record will be discovered later and he will be subject to trial by courts-martial for fraudulent enlistment or, in lieu of trial, he may be given an undesirable discharge.

**2-34. Administration of oath of enlistment.** *a.* The oath of enlistment or extension will be administered by a commissioned officer. Suit-

able arrangements will be made to insure that the oath is administered in a dignified manner and in appropriate surroundings. The ceremony should be personalized and made meaningful to the individual reenlisting. The flag of the United States will be displayed prominently near the individual administering the oath. The words "So help me God" may be omitted for those persons who desire to affirm rather than to swear to the oath. Subsequent to enlistment, the substances of Articles 85 and 86, the Uniform Code of Military Justice, will be explained to the individual.

*b.* Reenlistment will be made an occasion of official ceremony and will not be sensationalized to publicize the event (i.e., parachuting, climbing utility poles, and other similar activities which are clearly not in keeping with the solemnity and seriousness associated with the Oath of Enlistment). When appropriate, the reenlistee's spouse and other members of the immediate family should be invited to the ceremony. The officer administering the Oath of Enlistment will be the individual's commanding officer or an officer of the reenlistee's choosing when possi-

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ble. Appropriate photographic coverage will be provided.

**2-35. Date of reenlistment antedating reenlistments.** Except as indicated below, the date of reenlistment is the date upon which the oath of enlistment is administered, and it must be shown on the enlistment record above the signature of the officer who administers the oath.

a. No reenlistment will be antedated without prior approval of CG MILPERCEN. When

reenlistment in the Regular Army of an individual is delayed through no fault of his own, but for the convenience of the Government, and it appears that he has a well-founded claim to have a prior date recorded as the date of reenlistment, a full report of all the facts, with recommendations, will be made to the Commander, US Army Enlisted Records Center, Fort Benjamin Harrison, IN 46249.

b. Under no circumstances will a reenlistment be postdated.

REENLISTMENT QUALIFYING APPLICATION (SPECIALLY RECRUITED PERSONNEL)				
For use of this form, see AR 601-280; the proponent agency is ODCSPER.				
1. LAST NAME-FIRST NAME-MIDDLE INITIAL			2. FORMER SERVICE NUMBERS	
3. DATE OF BIRTH	4. PHYSICAL PROFILE		5. AFQT TEST AND SCORES	
6. PRIOR ACTIVE FEDERAL SERVICE				
Component or Service	From	To	MOS Code	Grade
TOTAL ACTIVE FEDERAL SERVICE		Years	Months	Days
7. DESCRIPTION OF MAJOR DUTY ASSIGNMENTS ON ACTIVE DUTY				
8. SERVICE SCHOOL COURSES COMPLETED				
Course	MOS Code	School and Location	Length of Course	Year Attended
9. INACTIVE FEDERAL SERVICE				
Component or Service	From	To	MOS Code	Grade
TOTAL INACTIVE FEDERAL SERVICE		Years	Months	Days

DA FORM 1696-R, 1 APR 75

Previous edition of this form is obsolete.

Figure 2-1. DA Form 1696-R Enlistment Qualifying Application (Face)

10. CIVILIAN EDUCATION				
Level	Name and Location of School	Major or Specialty	Degree	Year
High School				
College				
University				
Post Graduate				
Other Education and Description of Training which Qualifies for Enlistment Specified.				
11. CIVILIAN EMPLOYMENT SINCE DATE OF LAST SEPARATION FROM THE ARMED FORCES (If additional space is required used blank sheet of paper)				
From (Date)	To (Date)	Employer and Address		
Description of Duties and Responsibilities				
From (Date)	To (Date)	Employer and Address		
Description of Duties and Responsibilities				
12. LIST OF SUPPORTING DOCUMENTS ATTACHED				
13. STATEMENT OF APPLICANT				
I, _____, do hereby acknowledge that I have examined in detail the data and information presented herein and that the same are true, complete and correct to the best of my knowledge and belief.				
Signature _____ (First Name - Middle Name - Last Name)				
14. RECOMMENDATIONS OF RECRUITING OFFICER TO INCLUDE MOS AND GRADE				
Typed Name, Grade and Organization of Recruiting Officer		Signature		

Figure 2-1. DA Form 1696-R (Back)—Continued.

## CHAPTER 3

## ACTIONS AUTHORIZED TO MEET LENGTH-OF-SERVICE REQUIREMENTS

## Section I. REGULAR ARMY PERSONNEL

3-1. **General.** *a.* Enlisted members of the Regular Army, including those granted waivers, who have insufficient service remaining on their current enlistments to satisfy service requirements will be afforded the opportunity or required, as appropriate, to take the following actions to provide for continued service.

(1) Elect a discharge for the convenience of the Government (COG) for the purpose of immediate reenlistment.

(2) Extend current enlistment (table 3-1).

*b.* Persons who are selected for attendance at an officer training program, such as Officer Candidate School or Warrant Officer Flight Training, will not be authorized discharge and immediate reenlistment if they have the required amount of service remaining or can meet the time remaining requirements by an extension of their current enlistment.

*c.* Persons with more than 6 years' service for pay completed are required to take appropriate action to meet service remaining requirements.

3-2. **Extensions of enlistment.** *a.* Extensions of enlistment for Regular Army personnel are authorized only for purposes—

(1) Of attaining eligibility for reenlistment under educational criteria or to receive initial PMOS evaluation score. Soldiers who do not meet the requirement to complete initial individual weapons qualification training through no fault of their own may be extended a sufficient period of time to complete the training. Said period will not exceed 12 months, and will be approved by commander having custody of individual's personnel records. Individuals may be extended beyond their ETS only for the number of months

needed to attain eligibility. This may not exceed a total of 12 months.

(2) Determined by the commander having custody of the individual's personnel records to be in the best interests of the Army, provided the extension does not exceed 12 months, except for those personnel who have a DA bar to reenlistment under section III, chapter 4, AR 600-200. Examples are:

(a) Applicant is waiting for special assignment or participation in a program which will have a service-time-remaining requirement.

(b) Applicant has reached the maximum age criteria.

(3) Of retirement (chap. 12, AR 635-200).

(4) Of extending to the retention ineligibility point when the period to be extended is less than the minimum reenlistment contract and the individual is otherwise qualified.

(5) Of extending beyond the retention ineligibility point in order to complete normal oversea tours, except those personnel who have a DA bar to reenlistment under section III, chapter 4, AR 600-200.

(6) Of allowing for an adequate promotion appraisal period for individuals who have been reduced within the previous year and have not had adequate opportunity to be considered for promotion. The total period of extension will be limited to the minimum necessary to provide a fair opportunity for promotion consideration, but will not exceed 1 year.

(7) Of reaching maximum age criteria.

(8) Of approving an enlistment extension for personnel who are on a second or subsequent reenlistment and who are first-time failures in their PMOS test. Extensions authorized under this provision will be for the purpose of reclassification and evaluation in a

new PMOS and will not exceed a period of 12 months.

b. Enlisted personnel who have completed 18 or more, but less than 20, years' active service, unless sooner separated for disciplinary or medical reasons, may be authorized to continue to serve by extension to 20 years, even if ineligible for reenlistment. If ineligible, however, a request for waiver must be submitted.

c. Exceptions. Members whose initial extension is approved by GCM authorities must be fully qualified in accordance with the provisions of chapter 2, except as follows:

(1) Applicant's dependent is ill and requires hospitalization.

(2) Applicant's wife is pregnant and will be confined after his current term of service is due to expire.

(3) When extensions are for the purpose specified in a(1), (4), (5), (6), and (7) above.

(4) When extensions are for the purpose of meeting service remaining requirements for promotion.

(5) Persons classified as 1-A-O noncombatants, who do not hold a PMOS in the medical career management field, may be extended, if otherwise qualified, for the purpose of qualifying for award of PMOS in the medical career management field. Extension is limited to minimum period of time necessary to qualify (to include any service-remaining requirement).

(6) When a member has submitted a request for waiver to meet reenlistment eligibility criteria, and it is apparent the member's ETS will occur before processing can be finalized. Extensions for this purpose will not exceed 3 months beyond ETS. If there are extenuating circumstances, and the commander believes the best interests of the service and the individual will be served, requests for extensions may be submitted up to the point that processing for separation has commenced. Once transfer processing for separation has begun, a request for extension will not be submitted.

d. A period of extension will be for 1 or more months, as required, but will not be

greater than 48 months on any one enlistment.

e. Normally, only one extension will be authorized. However, the appropriate major commander may authorize a subsequent extension when he deems such action justified, unless MILPERCEN must act upon a waiver request before an individual is fully qualified. Subsequent extensions will not be granted for the purpose of changing a retirement date, i.e., after an individual submits an application for retirement. If subsequent extensions are granted, the combined total of these extensions and all previous extensions of the current enlistment may not exceed 48 months (10 USC 509).

f. Requests for cancellation of extension from personnel who have extended but did not receive the benefits of such extension will be forwarded to the Commander, US Army Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, MO 63132. Request will include complete facts and circumstances and justification for cancellation, together with a copy of individual's DA Form 20 or DA Form 2. When approved, the original of the request for cancellation will be forwarded to Commander, US Army Enlisted Records Center, Fort Benjamin Harrison, IN 46249, and the duplicate will be filed as semipermanent material in the "Field file section" of the individual's DA Form 201. Concurrently with the approval of a cancellation of an extension of enlistment, action will be taken to correct and/or cancel, as appropriate, any record, reports, personnel action, etc., affected by the extension.

3-3. Processing of persons who are required but refuse to take action to meet length-of-service requirements. a. Individuals who refuse to take action to meet length-of-service requirements will be counseled on the effects of their refusal. A statement that the individual has been counseled and has refused to comply with published instructions will be prepared. This statement will include the date, time, and place of counseling and the name of the counseling officer. The statement will also include the individual's reason(s) for

Table 3-1. EXTENSION OF ENLISTMENT CRITERIA\*

R U L E	If a member requests an extension and the purpose is	extension of any one enlistment will not exceed	and action will be taken
1	to meet service-remaining requirements for service school training or special assignment of choice	48 months	prior to compliance with order directing movement or enrollment
2	volunteering for an overseas assignment or to complete a normal overseas tour	48 months	prior to compliance with order directing movement
3	to meet service-remaining requirement for service school training or special assignment for which selected	48 months	prior to compliance with order directing movement
4	selected for overseas assignment with insufficient service remaining as prescribed in AR 614-30, including members of units which are making a unit movement overseas	48 months	prior to compliance with orders directing movement
5	ordered overseas and qualified for movement of dependents with insufficient service remaining to complete the prescribed accompanied tour for the area to which assigned	48 months	prior to compliance with orders directing movement
6	serving in an overseas area and qualified for movement of dependents with insufficient service remaining to complete the prescribed accompanied tour for the area to which assigned	48 months	prior to being granted approval for non-concurrent travel of dependents
7	to meet service-remaining requirement for promotion	24 months	upon receipt of promotion orders

\*All extensions will be limited to minimum time required to achieve desired purpose.

his refusal to comply with published instructions. The immediate commander responsible for the counseling will personally indicate whether he believes these reasons are, or are not, proper and just. This opinion will be considered if the individual subsequently requests restoration of reenlistment rights. The original statement will be forwarded to Commander, US Army Enlisted Records Center, Fort Benjamin Harrison, IN 46249, to be filed permanently in the OMPF; a copy will be filed in the individual's MPRJ and destroyed at time of separation from the service. An additional copy of the statement will be prepared and forwarded to MILPERCEN (HQDA DAPE-EPC (appropriate career branch symbol)), Alexandria, VA 22331. (See table 1-1, AR 614-200 for correct office symbol.)

b. These individuals are ineligible to reen-

list in grade and may not reenlist for a period of 93 days after discharge. The individuals' separation documents will be coded RE-2A.

c. Requests for withdrawal of counseling statement by persons serving in CONUS will be fully justified and submitted to Commander, US Army Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, MO 63132, for approval/disapproval. Personnel serving overseas will forward requests for withdrawal of counseling statements, fully justified, to the major overseas commander for approval/disapproval. Such requests will be submitted prior to 90 days (120 days for E-7, E-8, and E-9) before rotation date. Disposition of approval of withdrawal of counseling statement will be the same as the counseling statement (a above).

## Section II. RESERVE COMPONENTS PERSONNEL

**3-4. General.** Members of the Army National Guard of the United States (ARNGUS) and the Army Reserve (USAR), currently serving in the Active Army who do not desire separation under the provisions of AR 635-200 for the purpose of immediate reenlistment, may voluntarily remain on duty beyond expiration of current active duty tour for monthly periods up to a maximum of 12 months. Only those members of the Reserve and National Guard who are on extended active duty are eligible to reenlist under the provisions of this regulation.

a. Extensions of periods of active duty may be authorized for the following reasons:

(1) When determined to be in the best interest of the Service.

(2) To meet the minimum service-remaining requirement for individuals volunteering and selected for—

(a) Specific programs,

(b) Assignment to specific organizations, or

(c) Attendance at Army Service schools.

b. Commanders having custody of personnel records are delegated authority to—

(1) Approve requests for extensions of active duty under the provisions of this section, unless a waiver must be granted by a higher authority than the one authorized to grant extensions. In these cases, the approving authority for the waiver must also approve the extension.

(2) Approve requests for cancellation of extensions, provided the period of extension has not commenced.

c. As an exception to the 12-month maximum period of extension, members of the ARNGUS and the USAR currently serving on active duty, who have applied and been selected for OCS, may extend their period of active duty in monthly increments up to the number of months required to meet the service obligation set forth in AR 351-5.

**3-5. Eligibility.** The following categories of personnel may not voluntarily extend their periods of active duty:

a. Individuals who do not meet the criteria for reenlistment in the Regular Army.

b. Individuals en route to or at transfer activities for the purpose of release from active duty or discharge.

c. Individuals undergoing investigation under AR 604-10. Such individuals will not have their period of active duty extended, be reenlisted, or ordered to active duty as reservists under this regulation without specific approval of the Secretary of the Army.

**3-6. Submission of requests for additional active duty.** Each request for extension of active duty will be submitted sufficiently in advance to accomplish necessary administrative actions prior to commencement of permanent change of station or relief from active duty processing. In the event a security clearance is a prerequisite for the training or assignment for which extension of active duty is requested, at least an interim clearance for access to the category of classified defense information will be granted prior to approval of the extension.

**3-7. Applications.** Individuals will submit a DA Form 2496, requesting additional active duty, with a DA Form 1315 (fig. 5-1) attached. If the training or duty for which applying is covered by one of the reenlistment options authorized in chapter 4, an appropriately modified Part VI—Statement for Enlistment, will be attached to the DA Form 3339-R (fig. 5-6). DA Form 3339-R (Request for Extension of Current Period of Active Duty) will be reproduced locally on 8- by 10½-inch paper. Paragraph 1 of the Statement for Enlistment (Part VI) will be amended to read: "In connection with my request for additional active duty." Inapplicable items or comments will be lined out and initialed by the applicant.

a. Applications will be submitted through intermediate commanders to the commander authorized to approve the extension.

b. When an application is approved, the applicant will be notified in writing of such approval and a copy of the request and its

approval will be made a part of the individual's personnel records.

**3-8. Information pertaining to Army Reserve personnel.** *a.* If the request for additional active duty is approved for an Army reservist, who has sufficient time remaining in his current Reserve enlistment to cover the additional active duty tour desired, the following actions will be taken:

(1) Appropriate orders will be issued substantially as follows:

Under provisions of section 672(d), Title 10, United States Code, (name and Social Security Number of member) has been voluntarily retained on active duty for ..... months.  
Authority: AR 601-280.

(2) Notation will be made in the Remarks section of DA Form 20 or DA Form 2:

"Vol retained on AD ..... months, eff ....., SO No. ...."

*b.* If the request for additional active duty is from an Army reservist who does not have sufficient time remaining in his current Reserve enlistment to cover the additional active duty tour desired, he must concurrently request an extension of his enlistment in the Reserves. Such a request for extension of his reserve enlistment will be submitted under the provisions of AR 140-111, together with his application for extension of active duty. If his requests are approved, the following actions will be taken:

(1) The individual will be required to sign an Oath of Extension of Enlistment (DA Form 1695), appropriately modified.

(2) Appropriate orders, as prescribed in *a*(1) above, will be issued and will include the phrase:

"Having volunteered to extend his enlistment for ..... months."

(3) The following entries will be made in DA Form 20 or DA Form 2:

(*a*) Show extension of enlistment.

(*b*) Under Remarks enter:

"Enl vol ext ..... months. Vol retained on active duty for ..... months, eff ....."

**3-9. Information pertaining to ARNGUS personnel.** If a request for additional active duty

is approved for an ARNGUS member who has sufficient time remaining in his current enlistment to cover the additional active duty tour requested, actions outlined in paragraph 3-8*a* will be taken. If he does not have sufficient time remaining in his current enlistment, instructions indicated below apply.

*a. Limitations.* An individual may be reenlisted in the Army National Guard of the appropriate State, under the authority contained in this section, only in conjunction with his extension of active duty.

*b. Discharge for purpose of reenlistment.* Concurrent discharge from the State Army National Guard and as a Reserve enlisted member of the Army will be accomplished at the expiration of term of enlistment, or prior thereto, for the convenience of the Government for the purpose of immediate reenlistment and extension of active duty tour.

*c. Reenlistment.* The military authorities of the several States have granted Department of the Army authority to reenlist applicants in their State Guard (ARNG) under this regulation. Reenlistments under this authority will be—

(1) In the Army National Guard of the State from which ordered to active duty and as a Reserve of the Army.

(2) For a period of 3 years.

(3) In the grade the individual held in the Active Army at time of discharge. Such grades will be designated as the permanent Army National Guard grade on appropriate records.

*d. DD Form 4 (Enlistment Contract—Armed Forces of the United States).* The DD Form 4 will be prepared in accordance with instructions contained in chapter 5, modified as follows:

(1) In the upper left corner, the words "IMMEDIATE REENLISTMENT" will be typewritten.

(2) In item 12, the authority for reenlistment will be shown as AR 601-280.

(3) In item 56, enter "Reenlisted to continue on active duty for ..... months."

(4) Item 58 will be completed and subscribed to.

*e. Orders.* When ARNGUS member reenlists, orders will—

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(1) Direct his relief from active duty and discharge from the service;

(2) Reorder him to active duty under provisions of section 672(d), Title 10, United States Code, citing this regulation as authority; and

(3) Reassign the individual to present organization and station.

*f. Disposition of documents.*

(1) A copy of orders will be furnished to

the appropriate State adjutant general. When reenlistment is involved, two copies of the DD Form 4, with orders attached thereto, will be furnished the appropriate State adjutant general.

(2) The original copy of the DD Form 4 will be forwarded to Commander, US Army Enlisted Records Center, Fort Benjamin Harrison, IN 46249.

## CHAPTER 4

### REENLISTMENT OPTIONS

**4-1. General.** Reenlistment options are designed to meet the personal desires of the soldier and to fill the requirements of the Army. To serve the interests of both the individual and the Service, it is necessary to insure that a man accepted for reenlistment is qualified for the option he has chosen. It is also important for the applicant to be familiar with what is expected of him when he selects a particular option.

**4-2. Qualifications.** Regardless of the option chosen, all applicants must meet basic eligibility standards listed in chapter 2. The purpose of this chapter is to discuss additional standards which apply to each of the options offered.

**4-3. Restrictions.** Career counselors and applicants should be aware of certain restrictions which must be thoroughly understood before referring to the option tables (tables 4-1 through 4-15). These restrictions are:

a. A former member of the Peace Corps who served overseas may not be reenlisted for options which would require assignment to USASA, any intelligence duties, or to the country in which he served as a Peace Corps volunteer.

b. Individuals who have been previously selected for oversea assignment, either individually or as a unit, are eligible only for present duty assignment option (table 4-2). Qualified first-term applicants eligible for reenlistment, who are on orders for reassignment within CONUS, are eligible to reenlist for any option for which qualified. Qualified applicants, who have been selected for oversea service and who have 6 or less years of service for pay completed, may be reenlisted for any op-

tion for which qualified at expiration of term of service (ETS).

c. A service member with 6 or less years of service for pay purposes, who was awarded a PMOS which required school training of 20 weeks or more, may not reenlist for further MOS training until he has served in his PMOS for the same period of time required by service-remaining requirements in chapter 11, AR 614-200. This restriction does not apply—

(1) To an individual who, in his last school course, acquired 20 weeks or more as a prerequisite to further training—and that further training is the reason for which he desires to reenlist.

(2) At normal ETS.

(3) To personnel with PMOS 04B or 04C who have completed a utilization tour.

d. The provisions of *c* above also apply to an individual who—

(1) Has completed 20 or more weeks of training, including the OJT phase, in the Skill Development Base Program.

(2) Is undergoing training scheduled for 20 or more weeks' duration.

e. An individual authorized discharge for the convenience of the Government under the provisions of AR 635-200 to immediately reenlist, will be reenlisted for a period of service which will expire no earlier than his current ETS plus 8 months.

f. A Regular Army enlisted member, who has completed more than 6 years' service for pay purposes; who is not required to take action to meet length-of-service-requirements; and who does not reenlist immediately at the last duty station to which assigned, will be classified as not eligible to reenlist for a period of 93 days after discharge. The indi-

vidual's separation documents will be coded RE-1A.

g. Personnel in oversea areas who elect to return to CONUS for ETS will not be permitted reenlistment once departed from the oversea area, and will be processed for immediate separation from the service upon arrival at the CONUS transfer point.

4-4. **PCS considerations.** The selection of an option under this regulation is permitted even if it will result in a second or subsequent permanent change of station during the same fiscal year. See AR 614-6.

4-5. **Stabilized assignments.** An individual serving on a stabilized assignment may reenlist for any available option for which qualified without regard to length of time served in his current assignment.

4-6. **Waiving reenlistment commitments.** a. An individual reenlisted with a specific commitment, who later desires to waive his commitment, will be required to sign a statement in duplicate as follows:

"I voluntarily waive my reenlistment commitment made at the time of my reenlistment. I realize and fully understand that I will be assigned in accordance with the needs of the service."

b. The original of this statement will be forwarded to the Commander, US Army Enlisted Records Center, Fort Benjamin Harrison, IN 46249. The duplicate will be attached to the copy of the DD Form 4 in the service member's MPRJ. When a reenlistment commitment for an authorized assignment is waived prior to the report date, approval of the cancellation will be obtained from the of-

fice which authorized the assignment. Waiving a reenlistment commitment does not in itself cancel existing assignment instructions.

4-7. **Unfulfilled reenlistment commitments.** The following statement applies to all reenlistment options and will be appended to DA Form 3286-85, Part VI, and signed by the applicant.

"In the event my reenlistment commitment cannot be fulfilled, the alternatives available to me will be as provided in chapter 5, AR 635-200, as of the date my claim of unfulfilled reenlistment commitment or erroneous reenlistment is submitted. I understand that I will have a period of 30 days to elect an alternative or to request other training or assignment from the date I am advised that my selected option cannot be fulfilled, or where not formally advised, from the date I discover or should have discovered, the grounds for submitting a claim. This period may be extended by the general courts-martial convening authority when necessary to determine the availability of my selected alternative. If I make no election within that period, my claim will be deemed to have been waived. I may withdraw any request for training or reassignment prior to approval and elect another alternative, but not thereafter."

4-8. **Reenlistment options.** Tables 4-1 through 4-15 provide discussions of the following reenlistment options:

<i>Name of Option</i>	<i>Table</i>
Regular Army Reenlistment Option .....	4-1
Present Duty Assignment Option .....	4-2
Army Service School/Army Training Center Reenlistment Option .....	4-3
Oversea Area Reenlistment Option .....	4-4
In-Service CONUS Station of Choice Reenlistment Option .....	4-5
US Army Security Agency (USASA) Reenlistment Option .....	4-6
MOS for Training and Assignment Under the USASA Reenlistment Option ..	4-6A
Special Intelligence Duties Reenlistment Options .....	4-7
Bandman Reenlistment Option .....	4-8
In-Service Reenlistment Option for Recruiting Duty .....	4-9
Combat Arms Unit of Choice Reenlistment Option .....	4-10
USACC Reenlistment Option .....	4-11
Language School Reenlistment Option .....	4-12

US Army Berlin Brigade Reenlistment Option .....	4-13
US Army 3d Infantry Reenlistment Option .....	4-14
US Army Ranger Unit Reenlistment Option .....	4-15

**Table 4-1. Regular Army Reenlistment Option**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION .....	Regular Army Reenlistment Option.
2	DESCRIPTION OF OPTION .....	Promises assignment to training and/or duty in accordance with the needs of the Army.
3	AVAILABLE TO QUALIFIED APPLICANTS .....	<p>a. Who are reenlisted for periods of 3, 4, 5, and 6 years.</p> <p>b. Who are not eligible to select another available option, regardless of grade or amount of service completed.</p> <p>c. When:            At any time during the last 3 months of current term of service, or period of extended active duty, unless reenlisting to meet service-remaining requirement as provided in chapter 3.</p>
4	PREREQUISITES .....	Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications except for lost time of 1 to 5 days. Personnel granted waiver of lost time are limited to a 3 year enlistment period unless approved for a longer period by the appropriate waiver approval authority.
5	INFORMATION FOR APPLICANTS .....	<p>a. No promises can be made that the entire enlistment period or any definite portion thereof will be served in a specific assignment.</p> <p>b. If grade or MOS changes prior to reassignment, applicant may be assigned according to current qualifications and needs of the Army.</p> <p>c. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p>
6	OPTION PROCESSING PROCEDURES .....	<p>a. Normal processing procedures prescribed in chapter 2.</p> <p>b. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p> <p>c. When appropriate, request assignment instructions in accordance with AR 614-200.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	None.
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts IV through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS .....	<p>Orders and records of applicants found to be qualified for reenlistment for a specific option will contain entries as follows:</p> <p>a. <i>Orders</i>: Reenlistment orders will specify that applicant is reenlisting for the Regular Army Reenlistment Option under the provisions of table 4-1, AR 601-280. Enter reenlistment control number.</p> <p>b. <i>DD Form 4 (Enlistment Contract-Armed Forces of the United States)</i>:</p> <p>(1) <i>Item 12</i>: AR 601-280.</p> <p>(2) <i>Item 48</i>: Enter Regular Army reenlistment option and, if eligible, SRB multiplier and MOS.</p> <p>(3) <i>Item 56</i>: Reenlistment control number.</p>

Table 4-2. Present Duty Assignment Option

Line	Item	Comment
1	NAME OF OPTION	Present Duty Assignment Option.
2	DESCRIPTION OF OPTION	Promises initial assignment after reenlistment will be to present duty assignment or to any vacancy for which qualified, provided a change of station is not involved.
3	AVAILABLE TO QUALIFIED APPLICANTS	<ul style="list-style-type: none"> <li>a. Who are reenlisting for periods of 3, 4, 5, or 6 years.</li> <li>b. Who are permanent party personnel, regardless of grade or amount of service completed.</li> <li>c. When: At any time during the last 3 months of current term of service, or period of extended active duty, unless reenlisting to meet service remaining requirement as provided in chapter 3.</li> </ul>
4	PREREQUISITES	Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualification except for lost time of 1 to 5 days. Personnel granted waiver of lost time are limited to a 3-year enlistment period unless approved for a longer period by the appropriate waiver-approval authority.
5	INFORMATION FOR APPLICANTS	<ul style="list-style-type: none"> <li>a. Option is for initial assignment only and no promises can be made that the enlistment period or any definite portion thereof will be served in the assignment chosen.</li> <li>b. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.</li> <li>c. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</li> </ul>
6	OPTION PROCESSING PROCEDURES	<ul style="list-style-type: none"> <li>a. Normal processing procedures prescribed in chapter 2.</li> <li>b. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</li> </ul>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<ul style="list-style-type: none"> <li>a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein.</li> <li>b. Members in grades E-8 and below serving in oversea commands may elect a guaranteed 12-month period of assignment in the unit to which assigned effective from date of reenlistment.</li> <li>c. Authority to approve 12-month guarantee, when all or any portion of the guaranteed period exceeds the normal tour, is the prerogative of the appropriate oversea commander.</li> <li>d. If member's DEROS will occur prior to the completion of the 12-month guarantee, his oversea tour will be extended for a sufficient period to insure the full 12-month guaranteed period.</li> </ul>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	<ul style="list-style-type: none"> <li>a. DA Form 3286, Parts I through V, and DA Form 3286-85, Part VI—all applicants.</li> <li>b. An entry will be made in items 1 and 2, DA Form 3286-85, when member is assigned overseas and reenlistment for this option includes a guaranteed 12-month period of assignment from date of reenlistment.</li> </ul>
9	RECORD ENTRIES AND ORDERS	<p>Orders and records of applicants found to be qualified for reenlistment for a specific option will contain entries as follows:</p> <ul style="list-style-type: none"> <li>a. <i>Orders:</i> Reenlistment orders will specify that applicant is reenlisting for the Present Duty Assignment Option under</li> </ul>

Table 4-2. Present Day Assignment Option—Continued

<i>Line</i>	<i>Item</i>	<i>Comment</i>
9	RECORD ENTRIES AND ORDERS—Continued	<p>the provisions of table 4-2, AR 601-280, and will include reenlistment control number.</p> <p><i>b. DD Form 4 (Enlistment Contract-Armed Forces of the United States):</i></p> <p>(1) <i>Item 12:</i> AR 601-280.            (2) <i>Item 48:</i> Enter PDA reenlistment option and, if eligible, SRB multiplier and MOS.            (3) <i>Item 56:</i> Reenlistment control number.</p>

Table 4-3. Army Service School/Army Training Center Reenlistment Option

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION -----	Army Service School/Army Training Center Reenlistment Option.
2	DESCRIPTION OF OPTION -----	Promises attendance at the specific MOS producing Army service school/training center course of choice. Reenlistment at secondary MOS course is authorized providing entry level training is taught at same installation.
3	AVAILABLE TO QUALIFIED APPLICANTS -----	<p><i>a.</i> Reenlisting for 3-, 4-, 5-, or 6-year periods.</p> <p><i>b.</i> In pay grade E-6 or below, regardless of amount of service completed (see line 4f).</p> <p><i>c. When:</i></p> <p>At any time during the last 3 months of current term of service, or period of extended active duty unless reenlisting to meet service remaining requirements.</p>
4	PREREQUISITES -----	<p><i>a.</i> Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications except for lost time of 1 to 5 days. Personnel granted waiver of lost time are limited to a 3-year enlistment period unless approved for a longer period by the appropriate waiver approval authority.</p> <p><i>b.</i> Possess a physical profile equal to or higher than (in every factor) the physical profile contained in AR 611-201 for the MOS.</p> <p><i>c.</i> Meet, without exception, the prerequisites prescribed in AR 611-201 and DA Pam 361-4 for attendance at the school course of choice.</p> <p><i>d.</i> Select a course which required no special processing for application, such as would be required for OCS, Army language training, WO flight training, nuclear power plant operator.</p> <p><i>e.</i> In a pay grade that is not higher than that authorized in AR 611-201 for the three-character MOS in which to be trained (exclusive of prerequisite entry level training).</p> <p><i>f.</i> If in pay grade E-6, upon reenlistment—</p> <p>(1) Possess a PMOS that is listed as surplus in appendix IV, AR 600-200, or</p> <p>(2) Request a course which provides advanced training for career development in currently held three-character PMOS, provided that MOS is not included as surplus for pay grade E-7. These applicants may not request training within their current MOS except at a higher skill level than currently held.</p> <p><i>g.</i> If an NCO applying for a course in which his NCO grade is not authorized, sign a statement prior to reenlistment agreeing to accept specialist status upon successful completion of school course.</p> <p><i>h.</i> Possess security clearance, if required, prior to arrival at the service school.</p>

Table 4-3. Army Service School/Army Training Center Option—Continued

Line	Item	Comment
4	PREREQUISITES—Continued	i. Meet any other special requirements for the school course selected.
5	INFORMATION FOR APPLICANTS.....	<p>Applicant will be—</p> <p>a. Oriented on the school courses in which interested, including an explanation and discussion of course purpose, scope, and prerequisites as outlined in DA Pam 351-4 and a review of the MOS description (AR 611-201) for which the course trains.</p> <p>b. Advised to indicate second and third choice school courses in the event course quotas are not available for first choice.</p> <p>c. Assisted in selecting alternate courses, when appropriate.</p> <p>d. Advised that if relieved from the school course of prerequisite training for academic deficiency, disciplinary reasons, or failure to retain required security clearance, he will be reassigned in accordance with the needs of the Army and will be required to complete the term for which he reenlisted.</p> <p>e. Informed that if the school course selected is discontinued before he attends or while he is in attendance, or if he is later medically disqualified for the course selected, he will be provided the opportunity to select another course for which qualified and for which quotas are available.</p> <p>f. Be informed that individuals selecting an option for retraining which, upon successful completion, will result in redesignation of PMOS (chap 10, AR 600-200) will lose their entitlement to the Selective Reenlistment Bonus unless otherwise specified in current reenlistment bonus directives.</p> <p>g. If an applicant becomes disqualified after reenlistment and prior to starting the course for which he reenlisted, he will be reassigned against the needs of the Army.</p> <p>h. If an applicant should fail to reenlist, a report of cancellation will be made to the office which authorized the assignment.</p> <p>i. If a change in the applicant's grade and/or MOS occurs prior to reenlistment, applicant will be reported for confirmation or change of assignment.</p> <p>j. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p> <p>k. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p>
6	OPTION PROCESSING PROCEDURES .....	<p>a. Requests for school course quotas under this option will be made by telephone in CONUS between 0700 and 1530 hours (Eastern Standard or Eastern Daylight time, as appropriate), Monday through Friday, AUTOVON 221, Ext 8041/8042/8043.</p> <p>b. The following personnel data will be reported when school quota is requested:</p> <ol style="list-style-type: none"> <li>(1) Grade.</li> <li>(2) PMOS.</li> <li>(3) BPED.</li> <li>(4) BASD.</li> <li>(5) ETS.</li> <li>(6) School course choices.</li> </ol>

Table 4-3. Army Service School/Army Training Center Reenlistment Option—Continued

Line	Item	Comment
6	OPTION PROCESSING PROCEDURES— Continued	(7) Name. (8) SSN. (9) Physical profile. (10) Appropriate aptitude area score. (11) Security clearance. (12) Reenlistment date. (13) Reenlistment leave (amount.)
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	a. Requests for school course quotas will be submitted telephonically with the information required by line 66, with exception of (13), to HQDA (DAPC-EPT-S), Alexandria, VA 22331, not earlier than 10 months or later than 3 months prior to anticipated departure from oversea commands. The following information will be included: (1) Current tour is in long or short tour area. (2) Effective date of departure for overseas. (3) Requested date of return to CONUS. If applicant desires and is eligible to extend rotation date in consideration of attending school of choice, so indicate. (4) Amount of leave desired upon return to CONUS. b. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts I through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS-----	a. Reenlistment orders will include the following additional information: (1) Course number and title. (2) Class reporting date. (3) Reenlistment control number. (4) Reporting date to school (same as class reporting date). b. Orders will assign enlistees to the student detachment of the appropriate Army service school as follows: (1) Those reenlisted for attendance at a school course of 20 or more weeks' duration will be assigned to the school in a PCS status. (2) Those reenlisted for attendance at school course of less than 20 weeks' duration will be assigned to the school in a TDPFO-PCS status as prescribed in appendix A, AR 810-10. c. DD Form 4 will include the following additional information: (1) <i>Item 12</i> : AR 601-280. (2) <i>Item 48</i> : Army Service School/Training Center. Course title and number and, if eligible, SRB multiplier and MOS. (3) <i>Item 56: Reference Item 48</i> : Class quota authorized by Reenlistment control No. (RCN) per (DA instrument of authorization).

Table 4-4. Oversea Area Reenlistment Option

Line	Item	Comment
1	NAME OF OPTION -----	Oversea Area Reenlistment Option
2	DESCRIPTION OF OPTION -----	Promises to qualified applicants: a. Assignment to one of the following oversea areas of choice: (1) Korea. (2) Pacific area, long tour. (3) Pacific area, short tour.

Table 4-4. Oversea Area Reenlistment Option—Continued

Line	Item	Comment
2	DESCRIPTION OF OPTION—Continued	(4) Alaska. (5) Caribbean area. (6) Europe.
3	AVAILABLE TO QUALIFIED APPLICANTS	b. A guarantee of 12 months in long tour areas or 12 months from date of arrival of dependents, whichever occurs later. a. Reenlisting for 3-, 4-, 5-, or 6-year periods who are in pay grade E-6 or below, regardless of the number of years service completed.
4	PREREQUISITES	b. When: At any time during the last 3 months of current term of service, or period of extended active duty. a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications except for lost time of 1 to 5 days. Personnel granted waiver of lost time are limited to a 3-year enlistment period, unless approved for a longer period by the appropriate waiver approval authority. b. Qualify as a volunteer for overseas service under AR 614-30. c. Be qualified in PMOS for which an overseas requirement exists.
5	INFORMATION FOR APPLICANTS	a. If applicant is a non-US citizen, a favorable background investigation with recommendation for overseas assignment must be completed prior to overseas movement. Failure to receive such a favorable investigation will negate the overseas option and applicant will be assigned in accordance with the needs of the Army and required to complete the term for which enlisted. b. Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen except when specifically stated in option table. c. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army. d. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB). e. For individuals reenlisting with a guaranteed assignment, the following applies as appropriate: (1) If the guaranteed station, area, or unit of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station or area in the major command to which assigned, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army. (2) If the guaranteed station, area, or unit of choice is redesignated, relocated, transferred, or deployed, member will be assigned or remain assigned to the redesignated, relocated, transferred, or deployed station, area, or unit. f. Applicants are not guaranteed assignment to a particular unit in their area or station of choice, and any promises to the contrary, made to them orally or recorded on any enlistment documents will be considered void.
6	OPTION PROCESSING PROCEDURES	a. Obtaining assignment instructions (see line 7 for special instructions pertaining to overseas commands):

Table 4-4. Oversea Area Reenlistment Option—Continued

Line	Item	Comment
6	OPTION PROCESSING PROCEDURES— Continued	<p>(1) Requests for assignment instructions under this option will be made by telephone in CONUS, AUTOVON 221, Extension 7740 or 7782.</p> <p>(2) In the request for assignment instructions, report the personnel data required by AR 614-200 and the following:</p> <p>(a) Additional awarded MOS.</p> <p>(b) Desired assignment (three choices in order of preference).</p> <p>(c) Last overseas area for which a complete tour is credited, DROS. If no complete tour, indicate none.</p> <p>(d) Applicant's eligibility for concurrent travel of dependents and whether he desires to request concurrent or nonconcurrent travel of dependents.</p> <p>(e) Physical profile code.</p> <p>(f) If applicant is a non-CONUS resident, indicate area of residence.</p> <p>b. Processing required for overseas movement. The unit to which the individual is assigned at time of reenlistment for this option is responsible for the following:</p> <p>(1) POR qualification of the individual under the provisions of AR 612-2.</p> <p>(2) Informing persons with dependents of the provisions of AR 55-46.</p> <p>(3) Processing persons who are not eligible for or who do not desire to request concurrent travel of dependents as follows:</p> <p>(a) Port call instructions will be requested in accordance with chapter 3, AR 55-28.</p> <p>(b) Upon receipt of port call instructions and completion of POR processing, the individual will be reassigned from his current unit to the appropriate USAOSREPLSTA for further assignment to the overseas command.</p> <p>(4) Processing persons who are eligible for and who desire to request concurrent travel of dependents as follows:</p> <p>(a) Request for concurrent travel of dependents (unless submission is precluded or suspended by separate DA directives and/or orders) will be transmitted to the overseas commander in accordance with AR 55-46.</p> <p>(b) If request for concurrent travel is approved, the individual will be reassigned from his current unit directly to the specific overseas organization and station. Processing will be in accordance with the provisions of AR 55-46 and port call will be requested in accordance with chapter 3, AR 55-28.</p> <p>(c) If request for concurrent travel is not approved, individual will be processed as outlined in (3) above.</p> <p>c. Normal processing procedures prescribed in chapter 2.</p> <p>d. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment.</p> <p>e. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p>f. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p> <p>g. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p>

**Table 4-4. Oversea Area Reenlistment Option—Continued**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
6	OPTION PROCESSING PROCEDURES— Continued	<p><i>h.</i> Applicants will be advised that they may not indicate on any enlistment document that reenlistment is for a particular unit.</p> <p><i>a.</i> Processing requirements in the oversea command are the same as those with CONUS, except as modified herein.</p> <p><i>b.</i> Request for assignment instructions will be requested 1 to 5 months prior to anticipated departure from the oversea command.</p> <p><i>c.</i> Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 636-200 for the purpose of immediate reenlistment for reassignment to another oversea area at ETS.</p> <p><i>d.</i> Applicants with more than 6 years' service for pay must complete the normal oversea tour and be within the last 3 months of current term of service.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>DA Form 3286, Parts IV through V, and DA Form 3286-86, Part VI—all applicants.</p>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	<p>Orders and records of applicants found to be qualified for reenlistment for this option will contain the following entries:</p> <p>(1) Applicant is an enlistee for the Oversea Area Reenlistment Option under the provisions of table 4-4, AR 601-280, and will include additional information as follows:</p> <p>(a) Reenlistment control number (RCN).</p> <p>(b) Date of authorization.</p> <p>(c) Oversea organization and station.</p> <p>(2) <i>DD Form 4(Enlistment Contract—Armed Forces of the United States)</i>:</p> <p>(a) <i>Item 12</i>: AR 601-280.</p> <p>(b) <i>Item 48</i>: Enter oversea and reenlistment option, oversea area of choice, and, if eligible, SRB multiplier and MOS.</p> <p>(c) <i>Item 56: Reference Item 48</i>: Initial assignment authorized by RCN (number) per (DA instrument of authority) (date).</p>
9	RECORD ENTRIES AND ORDERS.....	

**Table 4-5. CONUS Station of Choice Reenlistment Option**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION .....	CONUS Station of Choice Reenlistment Option.
2	DESCRIPTION OF OPTION .....	This option guarantees assignment of a minimum 12 months' duration at the CONUS station of choice. For a listing of CONUS stations, refer to paragraph 1-13, AR 680-29.
3	AVAILABLE TO QUALIFIED APPLICANTS .....	<p><i>a.</i> Reenlisting for 3-, 4-, 5-, or 6-year periods.</p> <p><i>b.</i> In pay grade E-6 and below, regardless of the number of years service completed, who are serving in an oversea area or who are serving in CONUS and desire a 12-month period of stabilization at the station to which presently assigned.</p> <p><i>c. When:</i> At any time during the last 3 months of current term of service, or period of extended active duty.</p>
4	PREREQUISITES .....	<p><i>a.</i> Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications, except for lost time of 1 to 5 days. Personnel granted waivers of lost time are limited to a 3-year enlistment period, unless approved for a longer period by the appropriate waiver approval authority.</p> <p><i>b.</i> Be qualified in an MOS for which a requirement exists at the CONUS station for which applying.</p>

Table 4-5. CONUS Station of Choice Reenlistment Option—Continued

Line	Item	Comment
4	PREREQUISITES—Continued	<p>c. Have no assignment limitation which will preclude assignment to the station of choice.</p> <p>d. If serving overseas, personnel with more than 6 years' service for pay must complete the normal o/s tour and be within 3 months of ETS; or, if applicant has 6 or less years' service for pay purposes, he must be at ETS prior to completion of the overseas tour.</p>
5	INFORMATION FOR APPLICANTS-----	<p>a. Qualified applicants in CONUS may only apply for a 12-month period of stabilization at the station to which assigned. Custodian of personnel records will validate upon receipt of Reenlistment control number (RCN) from MILPERCEN.</p> <p>b. Period of stabilization will commence on date of reenlistment or, in the case of oversea returnees, upon arrival at new station, whichever is later. If subsequently placed on TDY, period will not exceed 30 days, unless stabilization is waived by individual concerned. If Hq, DA determines that, to meet the operational needs of the Army, the unit to which the individual is assigned—be it a company or detachment—must be deployed from the parent organization, the SOC reenlistee will deploy with the unit, and no grounds for a broken reenlistment commitment will exist.</p> <p>c. If grade or MOS change occurs prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.</p> <p>d. Individuals who take short discharges subsequent to a reenlistment for which a bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p> <p>e. For individuals reenlisting with a guaranteed assignment, the following applies as appropriate:</p> <p>(1) If the guaranteed station of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station in the major command to which assigned, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army.</p> <p>(2) If the guaranteed station is redesignated, relocated, transferred, or deployed, member will be assigned or remain assigned to the redesignated, relocated, transferred, or deployed station.</p> <p>f. Individuals desiring stabilization at present station, must make known their intention to reenlist at least 4 months prior to normal ETS. Information is required to preclude MILPERCEN from selecting an individual to fill a requisition that has been submitted for a known loss.</p> <p>g. Applicants will be advised that they may not indicate on any enlistment document that reenlistment is for a particular unit.</p>
6	OPTION PROCESSING PROCEDURES -----	<p>a. Normal processing procedures prescribed by chapter 2.</p> <p>b. Request for assignment instructions will be requested 3 to 6 months prior to anticipated date of reenlistment.</p> <p>c. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment not later than the date of individual's discharge.</p> <p>d. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p>

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**Table 4-5. CONUS Station of Choice Reenlistment Option—Continued**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
6	OPTION PROCESSING PROCEDURE— Continued	<p>e. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the reassignment of the individual. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p> <p>f. Requests for assignment instructions under this option will be made by telephone, AUTOVON 221, Ext 7740 or 7782.</p> <p>g. In the request for assignment instructions, report the personnel data required by AR 614-200 and the following:</p> <ol style="list-style-type: none"> <li>(1) Additional awarded MOS.</li> <li>(2) Desired station.</li> <li>(3) Last oversea area for which a complete tour is credited. If no complete tour, indicate none.</li> <li>(4) Physical profile code.</li> </ol>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein.</p> <p>b. Request for assignment instructions will be requested 1 to 5 months prior to anticipated departure from the oversea command.</p> <p>c. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 636-200 for the purpose of immediate reenlistment for reassignment to CONUS at ETS.</p> <p>d. In requesting assignment instructions, report the personnel data required by AR 614-200 and the following:</p> <ol style="list-style-type: none"> <li>(1) Additional awarded MOS.</li> <li>(2) Desired station (three or more choices in order of preference).</li> <li>(3) Date departed United States and date normal oversea tour will be completed.</li> <li>(4) Physical profile code.</li> </ol>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts IV through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS.....	<p>a. <i>Order</i>: Reenlistment orders will specify applicant is an enlistee for the CONUS station of Choice Reenlistment Option under the provisions of table 4-5, AR 601-280, and will include additional information as follows:</p> <ol style="list-style-type: none"> <li>(1) RCN and approving authority for present station assignment.</li> <li>(2) Date of authorization.</li> <li>(3) CONUS station to which assigned.</li> </ol> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i>:</p> <ol style="list-style-type: none"> <li>(1) <i>Item 12</i>: AR 601-280.</li> <li>(2) <i>Item 48</i>: Enter CONUS station of choice reenlistment option, specific station chosen and, if eligible, SRB multiplier and MOS.</li> <li>(3) <i>Item 56: Reference Item 48</i>: Authorization for initial assignment RCN (number) per DA instrument of authority (date) and approving authority for present station assignment.</li> </ol>

**Table 4-6. United States Army Security Agency (USASA) Reenlistment Option**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION .....	United States Army Security Agency (USASA) Reenlistment Option.
2	DESCRIPTION OF OPTION .....	Promises initial assignment to USASA provided required prerequisites are met.

Table 4-6. United States Army Security Agency (USASA) Reenlistment Option—Continued

Line	Item	Comment
8 AVAILABLE TO QUALIFIED APPLICANTS		<p>a. Reenlisting for 3-, 4-, 5-, or 6-year periods.</p> <p>b. In pay grades E-6 and below with less than 6 years' service, who require training to receive a PMOS listed in Table 4-6A. Those personnel who possess a PMOS listed in Table 4-6A, may qualify for reenlistment under the provisions of this option only if serving in an oversea area or are serving in CONUS and desire a 12-month period of stabilization at the station to which presently assigned.</p> <p>c. When:</p> <p>(1) At any time during the last 3 months of current term of service, or period of extended active duty.</p>
4 PREREQUISITES		<p>a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications.</p> <p>b. Have satisfactorily completed basic (basic combat) training.</p> <p>c. Be a high school graduate or the equivalent. (The CG USASA may waive this requirement.)</p> <p>d. Have a GT/ST aptitude area score of 100 or higher. (The CG USASA may waive this requirement.)</p> <p>e. Be of excellent character, discretion, and unquestioned loyalty to the United States.</p> <p>f. Meet citizenship requirements as follows:</p> <p>(1) Applicant and spouse must be United States citizens. If the applicant or spouse is a United States citizen by naturalization, approval procedures on line 6b apply.</p> <p>(2) The immediate family of the applicant and spouse should be United States citizens. For the purpose of this option, immediate family is defined as parents, brothers, sisters, and offspring. If members of the immediate family are not US citizens, approval procedures on line 6b apply.</p> <p>(3) No member of the immediate family of the applicant or spouse, and no person to whom the applicant and spouse may reasonable be considered to be bound by ties of affection, kinship, or obligation, may be a resident of a foreign country having basic or critical national interests opposed to those of the United States. If the applicant and/or spouse have relatives or alien friends residing in foreign countries, approval procedures on line 6b apply.</p> <p>g. Receive prior approval for reenlistment from the CG USASA. If a waiver of the provisions of line c or d above is necessary, it will be obtained prior to reenlistment.</p>
5 INFORMATION FOR APPLICANTS		<p>a. The training and/or duty to which he will be assigned will depend on his individual qualifications and the requirements of USASA and will be determined by the CG USASA.</p> <p>b. Should he fail to meet required standards and/or prerequisites for retention with the agency either during training or duty assignment, he will be advised of this and that his reenlistment commitment has been voided. He will be relieved from USASA, reassigned in accordance with the needs of the Army, and required to complete the term for which reenlisted.</p> <p>c. His financial activities and sense of financial responsibility must be such as to make it highly unlikely that he would succumb to temptation arising from financial difficulties.</p> <p>d. Foreign interests, foreign holdings, or continual personal indebtedness are considered to be possible causes of security risk.</p> <p>e. His personal habits and traits of character must be unquestionable from a security standpoint.</p>

Table 4-6. United States Army Security Agency (USASA) Reenlistment Option—Continued

Line	Item	Comment
5 INFORMATION FOR APPLICANTS— Continued	<p><i>f.</i> A person with the following habits or characteristics is not considered to be a satisfactory security risk.</p> <ol style="list-style-type: none"> <li>(1) Heavy drinker.</li> <li>(2) Drug addict.</li> <li>(3) Gambler.</li> <li>(4) One who is unduly susceptible to persuasion.</li> <li>(5) One who is emotionally unstable.</li> <li>(6) One who possesses other habits or traits of character which may prompt indiscreet disclosures.</li> </ol> <p><i>g.</i> He must be approved for a security clearance by the CG USASA and qualify for retention of such clearance.</p> <p><i>h.</i> Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p>	
6 OPTION PROCESSING PROCEDURES -----	<p><i>a.</i> Preliminary determination of eligibility:</p> <ol style="list-style-type: none"> <li>(1) Upon receipt of an application for reenlistment for USASA, the career counselor will review all relevant documents and interview the applicant to determine if he meets prerequisites required to apply for this option.</li> <li>(2) If the applicant fails to meet a qualification which is waivable by the CG USASA, the disqualification will be noted on the documents provided to the USASA field representative in accordance with (4) below.</li> <li>(3) If special approval procedures are required for citizenship status, this fact will be noted on documents provided the USASA field representative.</li> <li>(4) The Army career counselor will inform the applicant of the provisions of line 5. If, after completion of this interview, the applicant still desires to apply for this option and it appears that he is qualified for reenlistment, the Army career counselor will arrange for the applicant to be interviewed by the local USASA field representative. The career counselor will provide the USASA field representative with all relevant documents pertaining to the applicant to include a penciled copy of the DD Form 398 (Statement of Personal History).</li> </ol> <p><i>b.</i> Interview by USASA field representatives:</p> <ol style="list-style-type: none"> <li>(1) The local USASA field representative will interview the applicant for the purpose of orienting him on the <i>missions, functions, and responsibilities of USASA and of determining the applicant's suitability for reenlistment for USASA.</i></li> <li>(a) If, as a result of the interview, the USASA field representative considers the applicant suitable for reenlistment without waiver, he will, through channels, obtain acceptance and assignment instructions.</li> <li>(b) If, as a result of the interview, the USASA field representative considers the applicant suitable for reenlistment—even though a waiver or special procedures for citizenship requirements apply—he will assist the applicant in the preparation of a waiver request which will be forwarded by the USASA field representative to the Commander, US Army Security Agency, ATTN: IAAG-PR, Arlington Hall Station, Arlington, VA 22212, for approval. Upon receipt of notification of approval from the CG USASA, the applicant may be reenlisted.</li> <li>(c) If, as a result of the interview, the USASA field representative considers the applicant to be unqualified for</li> </ol>	

## Table 4-6. United States Army Security Agency (USASA) Reenlistment Option—Continued

Line	Item	Comment
6	OPTION PROCESSING PROCEDURES Continued	<p>USASA, he will tactfully inform the applicant of this and refer him to the career counselor who should attempt to interest the applicant in another option, if appropriate.</p> <p>(2) The local USASA field representative will review the penciled copy of the DD Form 398 for accuracy and completeness and advise the applicant of any modifications required.</p> <p>c. Action after approval for reenlistment is obtained:</p> <p>(1) The career counselor will supervise and assist the applicant in the preparation of the following:</p> <ul style="list-style-type: none"> <li>(a) DD Form 398—six copies.</li> <li>(b) FD Form 258—two copies.</li> <li>(c) DD Form 1584—four copies.</li> </ul> <p>(2) The completed forms will be reviewed for accuracy prior to dispatch and will be forwarded directly to the CDR USASA, ATTN: IAAG-PR, Arlington Hall Station, Arlington, VA 22212.</p> <p>(3) Upon reenlistment for USASA, applicants will be sent directly from the place of reenlistment to the USASA unit to which assigned in accordance with instructions issued by CG, USASA. Reenlistment will be accomplished and all required personnel records prepared and/or appropriately annotated before the individual is ordered to report to the USASA unit to which assigned.</p> <p>(4) If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p>(5) If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p> <p>(6) Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein.</p> <p>b. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.</p>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts IV through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS.....	<p>Orders and records of applicants found to be qualified for reenlistment for this option will contain entries as follows:</p> <p>a. <i>Orders</i>: Reenlistment orders will specify applicant is an enlistee for the USASA Reenlistment Option under the provisions of table 4-6, AR 601-280, and will include the following additional information:</p> <ul style="list-style-type: none"> <li>(1) USASA unit to which assigned.</li> <li>(2) Authority for assignment and acceptance by USASA.</li> <li>(3) Two copies of all orders issued on persons reenlisting for this option will be forwarded to CDR USASA, ATTN: IAAG-PR, Arlington Hall Station, Arlington, VA 22212.</li> </ul> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i>:</p> <ul style="list-style-type: none"> <li>(1) <i>Item 12</i>: AR 601-280.</li> <li>(2) <i>Item 48</i>: Enter reenlistment option and, if eligible, SRB multiplier and MOS.</li> <li>(3) <i>Item 56: Reference Item 48</i>: USASA acceptance and assignment instructions per (cite authority).</li> </ul>

**Table 4-6A. MOS for Training and Assignment under the USASA  
Reenlistment Option**

<i>Line</i>	<i>Career</i>	<i>Management</i>	<i>Field/MOS</i>
1	31—Field and Area Communications Maintenance—	31E(312B), 31J(312c), 31L(312D), 31S(314B), 31T(314C).	
2	32—Fixed Plant Communications Maintenance—	32D(320B), 32F(320D), 32G(320E).	
3	33—Intercept Equipment Maintenance—all MOS's.		
4	35—Electrical/Electric Instrument Maintenance—	35B(351B), 35K(353B), 35L(353C), 35R(353F).	
5	36—Wire Antenna and Control Office—	36D(360C), 36K(360G).	
6	51—General Engineering—	81B(511J), 51L(512D).	
7	52—Power Production—	52B(521B), 52D(521D).	
8	63—Mechanical Maintenance—	63A(633Z), 63B(633B).	
9	65—Transportation—	71N(650B), 64C(652B), 71P(655B).	
10	67—Aviation Maintenance—	67B(671B), 67F(671D), 67G(671E), 67N(671H), 68B(672B), 68F(672E), 68G(672F), 68H(672G).	
11	71—Administration—all MOS's less 71C(711C), 71G(711E), 71S(711H), 71E(71eC), 71R(715C).		
12	72—Telecommunications and Audio-Visual—	72E(721E), 05F(721L), 84B(722B), 84D(722D).	
13	74—Automatic Data Processing—	74C(741B), 74D(741C), 74E(741D), 74F(741E), 74G(741F), 71U(741G), 34D(742C), 34F(742E).	
14	76—Supply—	76P(760D), 76U(760J), 76Y(760M).	
15	81—Topographic Engineering and Map Reproduction—	81E(811D), 83F(813D).	
16	91—Medical—	91C(912C), 91E(912E), 91P(914E), 91Q(914F).	
17	94—Food Service—	94B(940B).	
18	95—Law Enforcement—	95B(950B).	
19	96—Military Intelligence—	96B(960B).	
20	98—Signal Intelligence—all MOS's.		
21	00—Exceptional Management Specialties—	00U(000U).	

**Table 4-7. Special Intelligence Duties Reenlistment Option**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION .....	Special Intelligence Duties Reenlistment Option.
2	DESCRIPTION OF OPTION .....	Promises initial assignment to duty in controlled intelligence MOS and duties, provided required prerequisites are met.
3	AVAILABLE TO QUALIFIED APPLICANTS .....	a. Reenlisting for 3-, 4-, 4-, or 6-year periods. b. In pay grades E-6 and below with less than 6 years' service for pay purposes completed. c. When: At any time during the last 3 months of current term of service, or extended active duty.
4	PREREQUISITES .....	a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications. b. Meet special requirements as prescribed in AR 614-200.
5	INFORMATION FOR APPLICANTS .....	a. Provisions of AR 614-200. b. The scope, purpose, and prerequisites for attendance at school courses for special intelligence MOS as prescribed in DA Pam 351-4. c. The MOS descriptions of special intelligence MOS as contained in AR 611-201 and AR 611-202. d. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB). e. Option is for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen except when specifically stated in option table.
6	OPTION PROCESSING PROCEDURES .....	a. Submit an application for special intelligence duties as prescribed in AR 614-200. b. Upon approval of application for special intelligence duties, applicants will undergo normal reenlistment processing as prescribed in this regulation.

Table 4-7. Special Intelligence Duties Reenlistment Option—Continued

Line	Item	Comment
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein.</p> <p>b. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.</p> <p>At ETS with credit for completed oversea tour.</p>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts IV through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS.....	<p>a. <i>Orders</i>: Reenlistment orders will specify applicant is an enlistee for the Special Intelligence Duties Reenlistment Option under the provisions of table 4-7, AR 601-280, and will include the following additional information:</p> <p>(1) Report date to US Army Intelligence School, if applicable.</p> <p>(2) Initial unit of assignment, if applicable.</p> <p>(3) Approval authority and date.</p> <p>(4) Two copies of the reenlistment orders will be furnished HQDA (DAPC-EPC-GS), Alexandria, VA 22331, within 15 days of reenlistment date.</p> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i>:</p> <p>(1) <i>Item 12</i>: AR 601-280.</p> <p>(2) <i>Item 48</i>: Special Intelligence Duties Reenlistment Option with initial assignment and MOS to (unit, if applicable).</p> <p>(3) <i>Item 56: Reference Item 48</i>: MILPERCEN acceptance per (cite authority) (date.)</p>

Table 4-8. Bandsman Reenlistment Option

Line	Item	Comment
1	NAME OF OPTION .....	Bandsman Reenlistment Option.
2	DESCRIPTION OF OPTION .....	Promises assignment to the Army band of choice with a guaranteed 2-year stabilized tour.
3	AVAILABLE TO QUALIFIED APPLICANTS .....	<p>a. Reenlisting for 3-, 4-, 5-, or 6-year periods.</p> <p>b. In pay grade E-6 and below with less than 6 years' service for pay completed and who are serving in an oversea area or who are serving in CONUS and desire stabilization at the station to which presently assigned.</p> <p>c. <i>When</i>:</p> <p>At any time during the last 3 months of current term of service, or extended active duty.</p>
4	PREREQUISITES .....	<p>a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications.</p> <p>b. Meet the bandsman MOS skill-level requirements outlined in AR 611-201.</p> <p>c. Be auditioned by an Active Army bandmaster from whom a letter of recommendation is required.</p> <p>d. Meet the requirements of AR 614-3 if applying for the US Army Band.</p>
5	INFORMATION FOR APPLICANTS.....	<p>a. This option guarantees initial assignment to Army bands as indicated below, provided the appropriate commander shown approves application and preliminary training (as required) is successfully completed:</p> <p>(1) <i>Special bands</i>:</p> <p>(a) <i>The United States Army Band</i>. Applicants must be approved by the Commanding General, US Army Military District of Washington. Applications will be sent to Comman-</p>

Table 4-8. Bandsman Reenlistment Option—Continued

Line	Item	Comment
5	INFORMATION FOR APPLICANTS— Continued	der, US Army Military District of Washington, Washington, DC 20319.
		(b) <i>The United States Army Field Band.</i> Applicants must be approved by the Commanding General, First United States Army. Applications will be sent to Commander, First United States Army, Fort Meade, MD 20755.
		(c) <i>The United States Military Academy Band.</i> Applicants must be approved by the Superintendent, United States Military Academy. Applications will be sent to the Superintendent, United States Military Academy, West Point, NY 10966.
		(2) Specific bands or Army bands unassigned: Any authorized Army organization or separate band (AR 220-90).
		(3) <i>United States Army Element (WIMUAA), School of Music, Naval Amphibious Base (Little Creek), Norfolk, VA 23521:</i> Applicants for initial assignment to this activity as instructor personnel must be approved by The Adjutant General. Applications will be sent to HQDA (DAAG-EMS-B) WASH DC 20314.
		b. <i>If applying for the US Army Band, US Army Field Band, or US Military Academy Band, applicant will be processed under the provisions of chapter 11, section IX, AR 614-200 and will be placed on a 5-day period of temporary duty with the band for which applying for the purpose of audition and interview before final approval of his reenlistment will be granted.</i>
		c. Informed of the requirements of AR 614-3 if he is an applicant for reenlistment for the US Army Band.
		d. <i>Enlisted women applicants—</i>
		Who do not hold a bandsman's MOS, but who desire to do so and can qualify, must reenlist for the WAC band if there is a vacancy for their grade and MOS (instrument). If there is no vacancy in the WAC Band, they may reenlist for the Army band of their choice.
		e. Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen, except when specifically stated in this table.
		f. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.
		g. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).
		h. <i>For individuals reenlisting with a guaranteed assignment, the following applies as appropriate:</i>
		(1) If the guaranteed station, area, or unit of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station or area in the major command to which assigned, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army.
		(2) If the guaranteed station, area, or unit of choice is redesignated, relocated, transferred, or deployed, member will be assigned or remain assigned to the redesignated, relocated, transferred, or deployed station, area, or unit.

Table 4-8. Bandsman Reenlistment Option—Continued

Line	Item	Comment
6	OPTION PROCESSING PROCEDURES -----	<p>a. Application and determination of eligibility:</p> <p>(1) Individuals desiring to reenlist for this option will submit application on DA Form 2496 (Disposition Form).</p> <p>(2) Persons who desire reenlistment for one of the special bands will be processed in accordance with chapter 11, section IX, AR 614-200.</p> <p>(3) The career counselor will review the application and interview applicant to establish eligibility for application for this option. The counselor will—</p> <p>(a) Insure that an applicant desiring reenlistment for the US Army Band meets the criteria specified by AR 614-3.</p> <p>(b) Arrange a date and time for a personal audition with the bandmaster of the nearest Active Army band.</p> <p>(c) Request instructions from DA WASH DC//DAAG-EMS-B, by electrically transmitted message, for applicants who desire reenlistment for instructor duty at the United States Army Element (MUWIAA), The School of Music, Naval Amphibious Base (Little Creek), Norfolk, VA 23521.</p> <p>(d) Determine whether there is a vacancy in the WAC Band for the WAC applicant's grade and MOS (instrument) by calling the Commander, 14th US Army Band (WAC), Fort McClellan, AL, AUTOVON 865, Ext 3922 or 5610, or Area Code 205-238-3922/5610.</p> <p>(e) Notify the Commander, 14th US Army Band (WAC), using DA Form 2496, of the reenlistment of WAC applicant for a band other than the 14th US Army Band (WAC).</p>
		<p>b. Audition (technical evaluation).</p> <p>(1) The bandmaster will determine whether applicant meets the appropriate MOS skill-level requirements.</p> <p>(2) If the applicant passes the audition, the bandmaster will give applicant a letter of recommendation containing audition score, bandsman MOS, recommended assignment, and required bandsman training, if appropriate.</p>
		<p>c. Processing after audition.</p> <p>(1) Special Bands. Process under provisions of chapter 11, section IX, AR 614-200. (Assignment instructions for accepted applicant may be obtained from HQDA (DAPC-EPC-GT) by telephone: AUTOVON 221, Ext 7664/7665).</p> <p>(2) Specific band and Army bands unassigned.</p> <p>(a) Assignment instructions will be requested between 30 and 120 days prior to anticipated date of reenlistment.</p> <p>(b) Requests will be made by telephone: AUTOVON 221, Ext 7664/7665.</p>
		<p>d. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p>
		<p>e. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p>
		<p>f. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein.</p> <p>b. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.</p>

Table 4-8. Bandsman Reenlistment Option—Continued

Line	Item	Comment
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts I through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS.....	<p>a. <i>Orders</i>: Reenlistment orders will specify applicant is an enlistee for the Bandsman Reenlistment Option under the provision of table 4-8, AR 601-280, for initial assignment (specify band to which destined for assignment or "Army Band Unassigned", as appropriate).</p> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i>:</p> <p>(1) <i>Item 12</i>: AR 601-280.</p> <p>(2) <i>Item 48</i>: Bandsman Reenlistment Option for initial assignment to (specify, using one of the following entries) and, if eligible, SRB multiplier and MOS.</p> <p>(a) US Army Band.</p> <p>(b) US Army Field Band.</p> <p>(c) USMA Band.</p> <p>(d) US Army Element (MUWIAA).</p> <p>(e) Army Band unassigned.</p> <p>(f) Identify other band for which reenlisted.</p> <p>(3) <i>Item 56: Reference Item 48</i>: Letter of Authorization, (issuing headquarters) (date).</p> <p>(4) Copy of letter of authorization will be attached to original copy of DD Form 4.</p>

Table 4-9. In-Service Reenlistment Option for Recruiting Duty

Line	Item	Comment
1	NAME OF OPTION .....	In-Service Reenlistment Option for Recruiting Duty.
2	DESCRIPTION OF OPTION .....	Promises initial assignment to recruiting duty in an area of choice where a vacancy exists.
3	AVAILABLE TO QUALIFIED APPLICANTS .....	<p>a. Reenlisting for 3-, 4-, 5-, or 6-year periods.</p> <p>b. Serving in grades E-5 through E-7 and require training to receive PMOS OOE.</p> <p>c. At any time during the last 3 months of current term of service.</p>
4	PREREQUISITES .....	<p>a. Meet the prerequisites outlined in AR 601-1.</p> <p>b. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications.</p>
5	INFORMATION FOR APPLICANTS.....	<p>a. Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen, except when specifically stated in this table.</p> <p>b. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.</p> <p>c. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p> <p>d. For individuals reenlisting with a guaranteed assignment, the following applies as appropriate:</p> <p>(1) If the guaranteed station, area, or unit of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station or area in the major command to which as-</p>

Table 4-9. In-Service Reenlistment Option for Recruiting Duty—Continued

Line	Item	Comment
5 INFORMATION FOR APPLICANTS— Continued		<p>signed, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army.</p> <p>(2) If the guaranteed station, area, or unit of choice is redesignated, relocated, transferred, or deployed, member will be assigned to the redesignated, relocated, transferred, or deployed station, area, or unit.</p> <p>e. Applicants will be required to successfully complete the Army Recruiting and Career Counseling Course at the United States Army Adjutant General's School, Fort Benjamin Harrison, IN, prior to or after reporting to their duty stations.</p> <p>f. Retention on recruiting duty will be dependent upon their conduct and performance.</p> <p>g. Personnel now assigned as recruiters are not authorized to reenlist for this option.</p>
6 OPTION PROCESSING PROCEDURES -----		<p>a. Personnel desiring to reenlist for this option will submit their request to the career counselor at the installation where serving. The request will include a list of three locations where he/she would like to be assigned. A recent 5- by 7-inch, full-length photograph must be submitted with the application.</p> <p>b. The installation career counselor will arrange to have the applicant appear before an interview board at the nearest US Army District Recruiting Command.</p> <p>c. Upon notification that an interview board has recommended an individual for recruiting duty, the installation career counselor will request a dossier check from CG USAREC. Requests will be made by telephone (AUTOVON 459 ext. 2048 or 2373).</p> <p>d. Upon determination by CG USAREC that an individual is acceptable for recruiting duty, USAREC AG will request assignment instructions from MILPERCEN and notify the local career counselor of the acceptance. MILPERCEN will issue assignment instructions through USAREC who, in turn, will advise local career counselors. Should the individual decline to reenlist after the option is offered, the career counselor will notify USAREC and MILPERCEN.</p> <p>e. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment.</p> <p>f. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p>g. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p> <p>h. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p>
7 SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.		<p>a. Applicants serving in oversea areas are eligible to apply for this option and may reenlist at ETS.</p> <p>b. Interview boards will be arranged as prescribed by this regulation. For applicants found acceptable, interview board results and a copy of the application will be forwarded immediately to CG USAREC, ATTN, USARCAG-PM (RE-UP). Additionally, the oversea commander will request that a dossier check be made. Requests will be submitted to CG</p>

**Table 4-9. In-Service Reenlistment Option for Recruiting Duty—Continued**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND—Continued	<p>USAREC FT SHERIDAN IL//USARCAG-PM, by electrical transmission, and will contain the following information:</p> <ol style="list-style-type: none"> <li>(1) Name (full).</li> <li>(2) SSN.</li> <li>(3) DOB.</li> <li>(4) POB.</li> <li>(5) Date of NAC or dossier number, if known.</li> </ol> <p>c. For those individuals accepted by CG, USAREC, the AG USAREC will request assignment instructions from MILPERCEN. The AG USAREC will notify the oversea commander that approval is granted to reenlist the individual for recruiting duty.</p>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts IV through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS.....	<p>Orders and records of applicants found to be qualified for reenlistment for a specific option will contain entries as follows:</p> <p>a. <i>Orders.</i> Reenlistment orders will specify that individual is reenlisting for the In-Service Reenlistment Option for Recruiting Duty under the provisions of table 4-9, AR 601-280.</p> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States):</i></p> <ol style="list-style-type: none"> <li>(1) <i>Item 12:</i> AR 601-280.</li> <li>(2) <i>Item 48:</i> Enter Recruiting Duty Option.</li> <li>(3) <i>Item 58: Ref Item 48:</i> Authorization for initial assignment RCN (number) per DA instrument of authority (date).</li> </ol>

**Table 4-10. Combat Arms Unit of Choice Reenlistment Option**

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION .....	Combat Arms Unit of Choice Reenlistment Option.
2	DESCRIPTION OF OPTION .....	<p>Promises qualified applicants assignment to one of the following units of choice:</p> <p>a. CONUS (following units) with 12 months stabilization at unit of choice:</p> <ol style="list-style-type: none"> <li>(1) 1st Inf Div, Ft Riley, KS.</li> <li>(2) 4th Inf Div, Ft Carson, CO.</li> <li>(3) 197th Inf Bde, Ft Benning, GA.</li> <li>(4) 82d Abn Div, Ft Bragg, NC.</li> <li>(5) XVIII Abn Corps Arty, Ft Bragg, NC.</li> <li>(6) 1st Cav Div, Ft Hood, TX.</li> <li>(7) 2d Armd Div, Fort Hood, TX.</li> <li>(8) 3d Armd Cav Regt, Ft Bliss, TX.</li> <li>(9) 194th Armd Bde, Ft Knox, KY.</li> <li>(10) 101st Air Aslt, Ft Campbell, KY.</li> <li>(11) III Corps Arty, Ft Sill, OK.</li> <li>(12) United States Army Combat Developments Experimentation Command (USACDC).</li> <li>(13) 9th Inf Div, Ft Lewis, WA.</li> <li>(14) 5th Inf Div (-), Ft Polk, LA.</li> <li>(15) 7th Inf Div (-), Ft Ord, CA.</li> <li>(16) 24th Inf Div (-), Ft Stewart, GA.</li> <li>(17) 5th Special Forces Gp, Ft Bragg, NC.</li> <li>(18) 7th Special Forces Gp, Ft Bragg, NC.</li> <li>(19) 10th Special Forces Gp, Ft Devens, MA.</li> </ol> <p>b. USAREUR. Guarantees assignment for minimum of 16 months in unit of choice.</p>

Table 4-10. Combat Arms Unit of Choice Reenlistment Option—Continued

Line	Item	Comment
2 DESCRIPTION OF OPTION— Continued	(1) 3d Armd Div. (2) 1st Armd Div. (3) 3d Inf Div. (4) 8th Inf Div. (5) 2d Armd Cav Regt. (6) 14th Armd Cav Regt. (7) 3d Bde, 1st Inf Div.	
	c. Korea. Guarantees assignment for normal tour length in 2d Inf Div.	
	d. Alaska. Guarantees assignment for minimum of 16 months in 172d Inf Bde/Alaska.	
	e. Panama. Guarantees assignment for minimum of 16 months in 193d Inf Bde/Panama.	
	f. Hawaii. Guarantees assignment for minimum of 16 months in 25th Inf. Div.	
3 AVAILABLE TO QUALIFIED APPLICANTS	a. Reenlisting for 3-, 4-, 5-, or 6-year periods who are in grade E-6 and below with less than 6 years' service for pay purposes completed.	
	b. Who are serving in an oversea area; who are serving in CONUS and desire a period of stabilization in the unit to which presently assigned; who are in CONUS and desire to reenlist for a unit in an oversea area.	
	c. When:	
	(1) At any time during the last 3 months of current term of service, or extended active duty.	
	(2) At any time after completion of 21 months' active Federal service on current term of service of the following individuals:	
	(a) Regular Army personnel serving on their first enlistment with 6 or less months or prior active duty service, or prior active duty service, all of which was in REP-63 or similar training.	
	(b) Personnel of the ARNGUS and the USAR ordered to extended active duty without prior RA service.	
4 PREREQUISITES	a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications listed in paragraph 2-22, except for lost time of 1 to 5 days. Personnel granted waiver of lost time are limited to a 3-year enlistment period, unless approved for a longer period by the appropriate waiver approval authority.	
	b. Possess a PMOS for which a requirement exists in the unit of choice, or	
	c. Qualify for training in Career Management Field 11-Infantry; 11-Armor- or 13-Artillery. If in CONUS and qualified for retraining in CMF 11 or 13, movement to another station unit with training for new PMOS en route, is authorized.	
	d. Be airborne qualified or accepted for airborne training under provisions of chapter 10, AR 614-200 if unit of choice is the 82d Abn Div.	
	e. If serving overseas, complete a normal oversea tour.	
5 INFORMATION FOR APPLICANTS	a. Qualified applicants presently assigned to one of the authorized units of choice may reenlist, under this option, for the same unit.	
	b. Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen, except when specifically stated in this table.	

Table 4-10. Combat Arms Unit of Choice Reenlistment Option—Continued

Line	Item	Comment
5	INFORMATION FOR APPLICANTS— Continued	<p>c. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.</p> <p>d. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p> <p>e. For individuals reenlisting with a guaranteed assignment, the following applies as appropriate:</p> <p>(1) If the guaranteed station, area, or unit of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station or area in the major command to which assigned, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army.</p> <p>(2) If the guaranteed station, area, or unit of choice is redesignated, relocated, transferred, or deployed, member will be assigned or remain assigned to the redesignated, relocated, transferred, or deployed station, area, or unit.</p>
6	OPTION PROCESSING PROCEDURES -----	<p>a. Normal processing procedures prescribed by chapter 2.</p> <p>b. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment.</p> <p>c. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p>d. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p> <p>e. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p> <p>f. Obtaining assignment instructions.</p> <p>(1) Requests for assignment instructions under this option will be made by telephone—AUTOVON 221, Ext 7740 or 7782.</p> <p>(2) In the request for assignment instructions, report the personnel data required by AR 614-200 and the following:</p> <p>(a) Unit of choice (three choices in order of preference)—personnel in o/s area; personnel undergoing training in new PMOS and personnel in CONUS reenlisting for an o/s unit.</p> <p>(b) Applicant's eligibility for concurrent travel of dependents.</p> <p>(c) Physical profile code.</p> <p>(d) If applicant is a non-CONUS resident, indicate area of residence.</p> <p>g. Processing required for oversea movement. The unit to which the individual is assigned at time of reenlistment for this option is responsible for the following:</p> <p>(1) POR qualification of the individual under the provisions of AR 612-2.</p> <p>(2) Informing persons with dependents of the provisions of AR 55-46.</p> <p>(3) Processing persons who are not eligible for or who do not desire to request concurrent travel of dependents as follows:</p>

Table 4-10. Combat Arms Unit of Choice Reenlistment Option—Continued

Line	Item	Comment
6	OPTION PROCESSING PROCEDURES— Continued	<p>(a) Port call instructions will be requested in accordance with chapter 3, AR 55-28.</p> <p>(b) Upon receipt of port call instructions and completion of POR processing, the individual will be reassigned from his current unit to the appropriate USAOSREPLSTA for further assignment to the oversea command.</p> <p>(4) Processing of persons who are eligible for and who desire to request concurrent travel of dependents is as follows:</p> <p>(a) Request for concurrent travel of dependents (unless submission is precluded or suspended by separate DA directives and/or orders) will be transmitted to the oversea commander in accordance with AR 55-46.</p> <p>(b) If request for concurrent travel is approved, the individual will be reassigned from his current unit directly to the specific oversea organization and station. Processing will be in accordance with AR 55-46 and port call will be in accordance with chapter 3, AR 55-28.</p> <p>(c) If request for concurrent travel is not approved, individual will be processed as outlined in (3) above.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein.</p> <p>b. Request for assignment instructions will be requested 1 to 5 months prior to anticipated departure from the oversea command.</p> <p>c. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for reassignment to CONUS at ETS.</p>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts IV through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS. ....	<p>a. <i>Orders</i>: Reenlistment orders will specify applicant is an enlistee for the Combat Arms Unit of Choice Reenlistment Option under the provisions of table 4-11, AR 601-280, and will include additional information as follows:</p> <p>(1) Reenlistment control number (RCN).</p> <p>(2) Date of authorization.</p> <p>(3) Unit or area to which assigned.</p> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i>:</p> <p>(1) <i>Item 12</i>: AR 601-280.</p> <p>(2) <i>Item 48</i>: Enter CA unit of choice, reenlistment option, and the specific unit and, if eligible, SRB multiplier and MOS.</p> <p>(3) <i>Item 56: Reference Item 48</i>: Reenlistment control number (RCN) (number) per DA instrument of authority (date).</p>

Table 4-11. USACC Reenlistment Option

Line	Item	Comment
1	NAME OF OPTION .....	United States Army Communications Command Reenlistment Option.
2	DESCRIPTION OF OPTION .....	<p>Promises to qualified applicants:</p> <p>a. School training in any MOS (table 4-11A) for which a vacancy exists and, upon successful completion of the course, assignment to a USACC unit with a 16-month stabilization; or,</p> <p>b. Initial duty assignment in MOS listed in table 4-11A to a USACC unit in CONUS or oversea area listed in table 4-11B with a 16-month stabilization.</p>

Table 4-11. USACC Reenlistment Option—Continued

Line	Item	Comment
3 AVAILABLE TO QUALIFIED APPLICANTS		<p>a. Reenlisting for 3-, 4-, 5-, or 6-year periods who are in grades E-6 and below with less than 6 years' service for pay purposes completed, who require training to receive a PMOS listed in Table 4-11A. Those personnel who possess a PMOS listed in Table 4-11A may qualify for reenlistment under the provisions of this option only if serving in CONUS and desire a 12-month period of stabilization at the station to which presently assigned.</p>
4 PREREQUISITES		<p>b. When: At any time during the last 3 months of current term of service, or extended active duty</p> <p>a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications.</p> <p>b. Meet, without exception, the prerequisites set forth in AR 611-201 and DA Pam 351-4 if an MOS school course is selected under this option.</p> <p>c. Qualify as a volunteer for overseas service under the provisions of AR 614-30, if the overseas area of choice is selected under this option.</p> <p>d. Be of excellent character, discretion, and unquestioned loyalty to the United States.</p>
5 INFORMATION TO APPLICANTS		<p>e. Receive approval for reenlistment from MILPERSEN.</p> <p>a. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.</p> <p>b. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p> <p>c. Must successfully complete MOS training or possess a PMOS available in USACC.</p> <p>d. Applicants may select training in a PMOS available in USACC or they may select assignment to a USACC unit located in CONUS (if currently serving in the overseas area) or one of the overseas areas listed in table 4-11B. If the applicant selects the training, the Army will select the area of assignment. If the applicant selects the area of assignment, the Army will select the MOS in which to be trained, if training is required.</p> <p>e. Reenlistment for the assignment option will require successful completion of training in a PMOS available in USACC unless individual is, at time of reenlistment, already qualified in one of these MOS.</p> <p>f. If relieved from MOS school course selected or, in the case of assignment option reenlistees, from the MOS school course assigned, for academic or disciplinary reasons or failure to receive required security clearance, they will be reassigned in accordance with the needs of the Army and required to complete term for which reenlisted.</p> <p>g. For individuals reenlisting with a guaranteed assignment, the following applies as appropriate:</p> <p>(1) If the guaranteed station, area, or unit of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station or area in the major command to which assigned, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army.</p>

Table 4/11. USACC Reenlistment Option—Continued

Line	Item	Comment
5	INFORMATION TO APPLICANTS— Continued	<p>(2) If the guaranteed station, area, or unit of choice is redesignated, relocated, transferred, or deployed, member will be assigned or remain assigned to the redesignated, relocated, transferred, or deployed station, area, or unit.</p> <p><i>h.</i> When an oversea area of choice is selected for assignment, and the normal tour is less than 16 months, the period of stabilization guaranteed will be the normal tour for that area.</p> <p><i>i.</i> The MOS training portion of this option requires a minimum 4-year reenlistment commitment.</p>
6	OPTION PROCESSING PROCEDURES -----	<p><i>a.</i> Applicant interview:</p> <p>(1) The Career Counselor will interview applicant to establish eligibility for reenlistment for this option.</p> <p>(2) During the interview the counselor will determine and/or verify the following items of personnel data which will be used in obtaining authority for reenlistment:</p> <ul style="list-style-type: none"> <li>(a) Name.</li> <li>(b) Grade.</li> <li>(c) SSN.</li> <li>(d) PMOS.</li> <li>(e) SMOS.</li> <li>(f) Physical profile serial and code.</li> <li>(g) Period of reenlistment.</li> <li>(h) Tentative reenlistment date.</li> <li>(i) Marital status.</li> <li>(j) Appropriate aptitude score.</li> <li>(k) Citizenship (native or naturalized).</li> <li>(l) Security clearance.</li> <li>(m) Conduct and efficiency.</li> <li>(n) Prior communications training, if any.</li> <li>(o) School course or assignment of choice.</li> </ul> <p><i>b.</i> Obtaining assignment instructions. Authority to enlist the applicant will be obtained by telephone from MILPER-CEN AUTOVON 221, Ext 7740 or 7782. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment.</p> <p><i>c.</i> If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p><i>d.</i> If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p> <p><i>e.</i> Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p><i>a.</i> Processing requirements in the oversea command are the same as those within CONUS, except as modified herein.</p> <p><i>b.</i> Request for assignment instructions will be requested 1 to 5 months prior to departure from the oversea command.</p> <p><i>c.</i> Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for reassignment to CONUS, or to another oversea area as desired at ETS.</p>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts IV through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS -----	<i>a.</i> Orders: Reenlistment orders will specify applicant is an enlistee for the USACC Reenlistment Option under the pro-

Table 4-11. USACC Reenlistment Option—Continued

Line	Item	Comment
9 RECORD ENTRIES AND ORDERS— Continued		<p>visions of table 4-11, AR 601-280, and will include additional information as follows:</p> <ol style="list-style-type: none"> <li>(1) If selecting school training:               <ol style="list-style-type: none"> <li>(a) Course number and title.</li> <li>(b) Class reporting date.</li> <li>(c) Reenlistment control number (RCN).</li> <li>(d) Reporting date to school (same as class reporting date).</li> </ol> </li> <li>(2) If selecting initial assignment:               <ol style="list-style-type: none"> <li>(a) Reenlistment control number (RCN).</li> <li>(b) Date of authorization.</li> <li>(c) Initial assignment.</li> </ol> </li> </ol> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States):</i></p> <ol style="list-style-type: none"> <li>(1) <i>Item 12:</i> AR 601-280.</li> <li>(2) <i>Item 48:</i> Enter USACC reenlistment option, oversea area, if applicable, and, if eligible, SRB multiplier and MOS.</li> <li>(3) <i>Item 56:</i> If selecting school training, enter: <i>Reference Item 48:</i> Class quota authorized by Reenlistment control number (RCN) (number) per (DA instrument of authorization). If selecting initial assignment, enter: <i>Reference Item 48:</i> Initial assignment authorized by Reenlistment control number (RCN) (number) per (DA instrument of authorization). No specific unit of assignment will be reflected in items 48 or 56.</li> </ol>

Table 4-11A. MOS for Training and/or Assignment Under the USACC Option

05B20	71N40	35K20	36H40	84C20
05B40	71P20	72G20	36K20	84D20
05C20	71P40	72G40	41E20	84F20
05C40	71Q20	72G30	41F20	84G20
05E20	71Q40	73C20	76L40	84G40
05E40	71T20	73C30	76P20	93D20
05F20	72E20	71C40	76P40	93D40
05F40	72E40	73D20	76S20	93H20
26C20	72C20	73D30	76T20	93H40
26L20	72C40	73D40	76T40	93J20
26L40	31M20	74C20	76U20	93J40
26V20	31M40	74C40	76U40	93K20
26V40	31N20	74D20	76V20	93K40
26Y20	31N40	74E20	76V40	94B20
26Y40	31S20	74E20	76W20	94B40
*31B20	31S30	74E30	76X20	63B20
*31B30	31T20	75B20	76Y30	63B40
31E20	31T30	75C20	76Y40	63F20
31E40	32D20	75C40	81B20	63H20
31J20	32D40	75D20	81B40	63H30
31J40	32E20	75D40	71B40	64C20
31L20	32E40	75E20	51L20	64C30
31L40	32F20	75E40	52B20	64C40
71B20	32F40	36C20	52B30	67N20
71B30	32G20	36C40	52C20	67V20
71D20	32G40	36D20	52E20	95B20
71F20	32H20	36D40	52E40	95B40
71L20	32H40	36E20	62B40	96B20
71L40	35B20	36E40	83F20	96B30
71M20	35B30	36G20	84B20	96B40
71N20	35B40	36H20	84B40	

\*Males Only

Table 4-11B. Oversea Areas Available for Assignment Under the USACC Reenlistment Option

<i>Overseas Area Locations</i>	
Alaska	Japan
Germany	Korea
Hawaii	Okinawa
Iran	Panama
Italy	Taiwan
Thailand	Turkey

Table 4-12. Language School Reenlistment Option

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION -----	Language School Reenlistment Option.
2	DESCRIPTION OF OPTION -----	Promises attendance at a Defense Language Institute facility to learn a foreign language of the individual's choice consistent with Army requirements.
3	AVAILABLE TO QUALIFIED APPLICANTS ..	a. Reenlisting for 3-, 4-, 5-, or 6-year period who are in grades E-6 and below with less than 6 years' service for pay purposes completed.

Table 4-12. Language School Reenlistment Option—Continued

Line	Item	Comment
3 AVAILABLE TO QUALIFIED APPLICANTS—Continued		<p>b. When: At any time during the last 3 months of current term of service, or extended active duty.</p>
4 PREREQUISITES -----		<p>a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications. b. Have a grade and MOS for which there is a language training requirement. c. Be a high school graduate. d. Be a US citizen. This provision also applies to spouse if applicant is married. e. Have no speech impediment. f. Possess a minimum hearing acuity of 15 decibels at 500, 1,000, and 2,000 cycles per second or 30 decibels at 4,000 and 9,000 cycles per second. g. Have a physical profile serial of "1" in the "S" factor. h. Possess a SECRET security clearance. i. Possess a DLAT 1 or DLAT 2 score of 18 or higher.</p>
5 INFORMATION FOR APPLICANTS-----		<p>a. Relief from the school course for academic deficiency, disciplinary reasons, or failure to retain required security clearance is basis for reassignment in accordance with the needs of the Army, and enlisted member is required to complete the term for which enlisted. b. Department of the Army makes every effort toward maximum use of language qualified personnel. Due to length of schooling and changing requirements within the Army, assignment of personnel to positions or areas in which their linguistic abilities can be used cannot be guaranteed. Language school graduates may be awarded MOS 04B and assigned duties therein in an appropriate country or area. c. Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen, except when specifically stated in this table. d. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army. e. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p>
6 OPTION PROCESSING PROCEDURES -----		<p>a. Normal processing procedures prescribed by chapter 2. b. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment. c. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment. d. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment. e. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10. f. Requests will be made by telephone, AUTOVON 221, ext 8474, or by electrically transmitted message to CDRMILPERCEN ALEX VA/DAPC-EPT-T. g. In the request for quota, report the following personnel data:</p>

Table 4-12. Language School Reenlistment Option—Continued

<i>Line</i>	<i>Item</i>	<i>Comment</i>
6	OPTION PROCESSING PROCEDURES— Continued	(1) Grade. (2) PMOS. (3) BPED. (4) BASD. (5) ETS. (6) Language choices. (7) Name. (8) SSN. (9) Physical profile. (10) DLAT 1 or DLAT 2 score. (11) Security clearance. (12) Reenlistment date. (13) Reenlistment leave (amount).
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein. b. Request for assignment instructions will be requested 1 to 5 months prior to anticipated departure from the oversea command. c. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts I through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS-----	a. <i>Orders</i> : Reenlistment orders will specify applicant is a reenlistee for the Language School Reenlistment Option under the provisions of table 4-13, AR 601-280, and will include the following information: (1) Course number and language. (2) Class reporting date. (3) Orders will assign applicant PCS to the appropriate Defense Language Institute training facility. b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i> : (1) <i>Item 12</i> : AR 601-280. (2) <i>Item 48</i> : Enter Language School Reenlistment Option, course number, and language and, if eligible, SRB multiplier and MOS. (3) <i>Item 56: Reference Item 48</i> : Class quota authorized per (enter appropriate authority).

Table 4-13. United States Army Berlin Brigade Reenlistment Option

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION -----	United States Army Berlin Brigade Enlistment Option.
2	DESCRIPTION OF OPTION -----	Promises assignment to the Berlin Brigade, United States Army, Berlin for a minimum period of 16 months.
3	AVAILABLE TO QUALIFIED APPLICANTS	Reenlisting for 3-, 4-, 5-, or 6-year periods who are in grades E-6 and below with less than 6 years' service for pay purposes completed at any time during the last 3 months of current term of service, or extended active duty.
4	PREREQUISITES -----	a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications. b. Must not have previously served in Berlin. c. Have no record of civil offenses other than minor traffic offenses. d. Have no record of courts-martial convictions or Article 15 offenses. e. Have no history of mental or psychiatric disorder.

## Table 4-13. United States Army Berlin Brigade Reenlistment Option—Continued

Line	Item	Comment
4	PREREQUISITES—Continued	<p><i>f.</i> Be of excellent character, discretion, and of unquestionable loyalty to the United States and possess a record which indicates a good potential for a security clearance.</p> <p><i>g.</i> Have no personal habits or traits of character which are questionable from a security standpoint (financial irresponsibility, heavy drinking, gambling, emotional instability, etc).</p> <p><i>h.</i> Meet citizenship requirements as follows:</p> <p>(1) Applicant must be a citizen of the US by birth or naturalization.</p> <p>(2) All adult living members of the applicant's immediate family must be United States citizens by birth or naturalization. Immediate family, for the purpose of determining eligibility for this option, is defined as spouse, parents, brothers, sisters, and children.</p> <p>(3) No member of the individual's immediate family and no person to whom the individual may reasonably be considered to be bound by ties of affection, kinship, or obligation will be a resident of a foreign country having basic or critical interests opposed to those of the United States.</p> <p>(4) The members of the individual's family and those persons to whom he is bound by affection or obligation should neither be subject to physical, mental, and other forms of duress by a foreign power, nor advocate the use of force or violence to overthrow the Government of the United States nor the alteration of the form of Government of the United States by unconstitutional means.</p> <p>(5) Neither the applicant nor spouse may have vested interests in such a country as is referred to in (3) above.</p>
5	INFORMATION FOR APPLICANTS-----	<p><i>a.</i> Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen except when specifically stated in this table.</p> <p><i>b.</i> If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.</p> <p><i>c.</i> Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p> <p><i>d.</i> Upon completion of 16 months' service in the Brigade, reenlistees for this option may be retained in the Brigade beyond the 16 months or be reassigned in accordance with the needs of the Army.</p> <p><i>e.</i> An individual who fails to maintain the standards prescribed for assignment to the Berlin Brigade will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.</p> <p><i>f.</i> In the event the Brigade, or any element of the Brigade to which an individual is assigned under the provisions of this option, is deployed, relocated, inactivated, transferred, or redesignated prior to the expiration of the guaranteed period of assignment to the unit, the following will apply:</p> <p>(1) If the unit is transferred, deployed, or relocated within USAREUR to CONUS or to another oversea area, individuals will be assigned or remain assigned to the unit for the remaining time specified in the option or for the time specified by Army policy in effect at that time.</p> <p>(2) If the unit is inactivated and the transfer of its members to other units is necessitated, individuals will be given</p>

Table 4-13. United States Army Berlin SBrigade Reenlistment Option—Continued

Line	Item	Comment
5	INFORMATION FOR APPLICANTS— Continued	<p>their choice of reassignment to any other unit assigned to the major command to which the unit is assigned at the time of inactivation, provided a vacancy in MOS and grade exists.</p> <p>(3) If the unit is inactivated and another unit is activated to replace the inactivated unit, individuals will be assigned to the redesignated unit.</p> <p>(4) If the unit is redesignated, individuals will be assigned to the redesignated unit.</p>
6	OPTION PROCESSING PROCEDURES -----	<p>a. Normal processing procedures prescribed by chapter 2.</p> <p>b. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment.</p> <p>c. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p>d. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p> <p>e. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p> <p>f. Obtaining assignment instructions:</p> <p>(1) Requests for assignment instructions under this option will be made by telephone, AUTOVON 221, 7740 or 7782.</p> <p>(2) In the request for assignment instructions, report the personnel data required by AR 614-200 and the following:</p> <p>(a) Additional awarded MOS.</p> <p>(b) Desired assignment (three choices in order of preference).</p> <p>(c) Last oversea area for which a complete tour is credited, DROS. If no complete tour, indicate "none."</p> <p>(d) Applicant's eligibility for concurrent travel of dependents and whether he desires to request concurrent or nonconcurrent travel of dependents.</p> <p>(e) Physical profile code.</p> <p>(f) If applicant is a non-CONUS resident, indicate area of residence.</p> <p>g. Processing required for oversea movement. The unit to which the individual is assigned at time of reenlistment for this option is responsible for the following:</p> <p>(1) POR qualifications of the individual under the provisions of AR 612-2.</p> <p>(2) Informing persons with dependents of the provisions of AR 55-46.</p> <p>(3) Processing persons who are not eligible for or who do not desire to request concurrent travel of dependents as follows:</p> <p>(a) Port call instructions will be requested in accordance with chapter 3, AR 55-28.</p> <p>(b) Upon receipt of port call instructions and completion of POR processing, the individual will be reassigned from his current unit to the appropriate USA-OSREPLSTA for further assignment to the oversea command.</p> <p>(4) If request for concurrent travel is not approved, individual will be processed as outlined in (3) above.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>a. Processing requirements in the oversea command are the same as those within CONUS except as modified herein.</p> <p>b. Request for assignment instructions will be requested 1 to 5 months prior to anticipated departure from the oversea command.</p>

Table 4-13. United States Army Berlin Brigade Reenlistment Option—Continued

<i>Line</i>	<i>Item</i>	<i>Comment</i>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND—Continued	c. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts I through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS-----	a. <i>Orders</i> : Reenlistment orders will specify applicant is an enlistee for the United States Army Berlin Brigade Reenlistment Option under the provisions of table 4-13, AR 601-280. b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i> : (1) <i>Item 12</i> : AR 601-280. (2) <i>Item 48</i> : Enter Berlin Brigade reenlistment option and, if eligible, SRB multiplier and MOS. (3) <i>Item 56</i> : <i>Reference Item 48</i> : Assignment authorized per (enter appropriate authority).

Table 4-14. United States Army 3d Infantry Reenlistment Option

<i>Line</i>	<i>Item</i>	<i>Comment</i>
1	NAME OF OPTION -----	United States Army 3d Infantry Reenlistment Option.
2	DESCRIPTION OF OPTION -----	Guarantees assignment, provided prerequisites are met, to the 1st Battalion (Reinf), 3d Infantry (The Old Guard) for a period up to 3 years.
3	AVAILABLE TO QUALIFIED APPLICANTS .	a. Reenlisting for 3-, 4-, 5-, or 6-year periods who are in grades E-6 and below with less than 6 years' service for pay purposes who are serving in an oversea area or who are currently assigned to the 3d Infantry. b. <i>When</i> : At any time during the last 3 months of current term of service, or extended active duty.
4	PREREQUISITES -----	a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications. b. Meet selection criteria outlined in AR 614-200. c. Receive approval for reenlistment for The Old Guard from the Commander, 3d Infantry, or his authorized representative.
5	INFORMATION FOR APPLICANTS-----	a. Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen, except when specifically stated in this table. b. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army. c. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB). d. For individuals reenlisting with a guaranteed assignment, the following applies as appropriate: (1) If the guaranteed station, area, or unit of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station or area in the major command to which assigned, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army.

Table 4-14. United States Army 3d Infantry Reenlistment Option—Continued

Line	Item	Comment
5	INFORMATION FOR APPLICANTS— Continued	<p>(2) If the guaranteed station, area, or unit of choice is redesignated, relocated, transferred, or deployed, member will be assigned or remain assigned to the redesignated, relocated, transferred, or deployed station, area, or unit.</p> <p>e. As a member of the The Old Guard individuals must—</p> <ol style="list-style-type: none"> <li>(1) Be able to stand for long periods of time.</li> <li>(2) Maintain the highest level of—               <ol style="list-style-type: none"> <li>(a) Personal conduct.</li> <li>(b) Personal appearance.</li> <li>(c) Pride, as a member of The Old Guard.</li> </ol> </li> </ol> <p>f. An individual who is found unacceptable for continued assignment to The Old Guard for any reason will be advised that his enlistment option is negated and that he will be reassigned in accordance with the needs of the Army and will be required to complete the period of service for which enlisted.</p>
6	OPTION PROCESSING PROCEDURES -----	<p>a. The Career Counselor will review all relevant documents and interview applicant to establish eligibility for reenlistment for this option.</p> <p>b. If, after completion of the interview, the applicant still desires to enlist for this option and it appears that he is qualified, the Career Counselor will forward the application (DA Form 2496) to Commander, US Army 3d Infantry, ATTN: ANOG-PO, Ft Myer, VA 22211.</p> <p>c. Copies of the following documents will be attached to the application:</p> <ol style="list-style-type: none"> <li>(1) DA Form 20 or DA Form 2-1.</li> <li>(2) DD Form 398.</li> <li>(3) SF 88 and 93.</li> </ol> <p>d. The Commander, 3d Infantry, will determine whether the applicant is acceptable for enlistment for The Old Guard and so notify the career counselor and, if accepted, provide assignment instructions.</p> <p>e. Normal processing procedures prescribed by chapter 2.</p> <p>f. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment.</p> <p>g. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p>h. If a change in the applicant's grade and/or MOS occurs prior to reenlistment for authorized assignment, applicant will be reported for confirmation or change of assignment.</p> <p>i. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.</p>
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND.	<p>a. Processing requirements in an oversea command are the same as those within CONUS, except as modified herein.</p> <p>b. Request for assignment instructions will be requested 1 to 5 months prior to anticipated departure from the oversea command.</p> <p>c. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.</p>
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts I through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS -----	a. Orders: Reenlistment orders will specify applicant is an enlistee for the United States Army 3d Infantry Reenlistment Option under the provisions of table 4-14, AR 601-280.

**Table 4-14. United States Army 3d Infantry Reenlistment Option—Continued**

Line	Item	Comment
9	RECORD ENTRIES AND ORDERS— Continued	<p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States):</i></p> <p>(1) <i>Item 12:</i> AR 601-280.</p> <p>(2) <i>Item 48:</i> Enter 3d Infantry reenlistment option and, if eligible, SRB multiplier and MOS.</p> <p>(3) <i>Item 56: Reference Item 48:</i> Assignment authorized per (enter appropriate authority).</p>

**Table 4-15. United States Army Ranger Unit Reenlistment Option**

Line	Item	Comment
1	NAME OF OPTION .....	United States Army Ranger Unit Reenlistment Option.
2	DESCRIPTION OF OPTION .....	Guarantees initial assignment, provided prerequisites are met, to the 1st, 2d, or 3d Battalion (Ranger), 75th Infantry, for a minimum period of 18 months unless sooner terminated for any of the reasons in lines 4 through 6 below.
3	AVAILABLE TO QUALIFIED APPLICANTS .....	<p>a. Reenlisting for 3-, 4-, 5-, or 6-year periods who are grades E-6 and below with less than 6 years' service for pay purposes and who are serving in an oversea area or who are currently assigned to a Ranger battalion and desire reenlistment for that specific battalion.</p> <p>b. When:</p> <p>(1) At any time during the last 3 months of current term of service, or extended active duty.</p>
4	PREREQUISITES .....	<p>a. Meet basic eligibility criteria prescribed in chapter 2 without waiver for disqualifications, as modified by provisions of this table and chapter 7, AR 40-501, for medical fitness standards for airborne and ranger training and duty.</p> <p>b. Volunteer for assignment to the unit and for airborne and ranger training, if not already so qualified. See chapter 10, AR 614-200.</p> <p>c. Regardless of prior airborne/ranger qualification, be able to meet current medical, (physical and mental) prerequisites for attendance at the airborne and ranger school as prescribed in chapter 10, AR 614-200, DA Pam 351-4, and chapter 7, AR 40-501.</p> <p>d. If not airborne qualified, submit an application for airborne training as prescribed in AR 614-200.</p> <p>e. Upon approval of application for airborne training, applicant will then be able to undergo normal processing as provided for in this regulation.</p> <p>f. Not require a waiver of lost time during last period of active service, and have no lost time during current enlistment.</p> <p>g. Have no record of court-martial convictions during current enlistment.</p> <p>h. If grade E-5 or above, be eligible for SECRET security clearance; if E-4 or below, be eligible for CONFIDENTIAL security clearance.</p> <p>i. Possess an MOS which matches PMOS currently required within a battalion of the 75th Infantry.</p> <p>j. Receive approval for reenlistment for a battalion of the 75th Infantry from the commanding officer or his designated representative.</p> <p>k. Must be airborne qualified prior to assignment to a ranger battalion.</p>
5	INFORMATION FOR APPLICANTS .....	<p>a. As a member of a ranger battalion, 75th Infantry, individuals must—</p> <p>(1) Be airborne qualified.</p>

Table 4-15. United States Army Ranger Unit Reenlistment Option—Continued

Line	Item	Comment
5	INFORMATION FOR APPLICANTS—Continued	<p>(2) Be physically able to perform all duties and missions involving airborne, airmobile, or amphibious operations.</p> <p>(3) Maintain the highest level of personal conduct and personal appearance.</p> <p>b. An individual who, because of medical reasons or substandard performance or conduct, is found unacceptable for continued assignment to a ranger battalion, 75th Infantry, will be advised that his reenlistment option is negated and that he will be reassigned in accordance with the needs of the Army and will be required to complete the period of service for which enlisted. In this regard, the ranger battalion commander has authority to summarily relieve from duty and remove from the battalion individuals he determines are unsuited for continued ranger battalion assignment.</p> <p>c. Assignment to a specific ranger training course conducted by the USAIS, Ft Benning, GA, will be determined by the commander of the ranger battalion subsequent to applicant's assignment for duty.</p> <p>d. Options are for initial assignment only and no promises can be made that the entire enlistment period or any definite portion thereof will be served in the assignment chosen, except when specifically stated in this table.</p> <p>e. If grade or MOS changes prior to reassignment, applicant may be ineligible for the assignment for which enlisting and may be assigned according to current qualifications and needs of the Army.</p> <p>f. Individuals who take short discharges subsequent to a reenlistment for which reenlistment bonus (and VRB/SRB) was paid are subject to prorated recoupment or nonpayment of bonus (and SRB).</p> <p>g. For individuals reenlisting with a guaranteed assignment, the following applies, as appropriate:</p> <p>(1) If the guaranteed station, area, or unit of choice is inactivated and transfer of members is necessitated, individuals will be given their choice of reassignment to any other station or area in the major command to which assigned, provided a vacancy in MOS and grade exists. If this is not possible, reassignment will be accomplished in accordance with the needs of the Army.</p> <p>(2) If the guaranteed station, area, or unit of choice is redesignated, relocated, transferred, or deployed, member will be assigned or remain assigned to the redesignated, relocated, transferred, or deployed station, area, or unit.</p>
6	OPTION PROCESSING PROCEDURES -----	<p>a. Normal processing procedures prescribed by chapter 2.</p> <p>b. Request for assignment instructions will be requested 1 to 4 months prior to anticipated date of reenlistment.</p> <p>c. If an applicant should fail to reenlist for an authorized assignment, a report of cancellation will be made to the office which authorized the assignment.</p> <p>e. The career counselor will review all relevant documents and interview applicant to establish eligibility for reenlistment for this option.</p> <p>f. Career counselors will ascertain if a personnel vacancy exists or a projected loss exists in applicant's desired MOS prior to reenlistment by contacting MILPERCEN (DAPC-EPC-AR), AUTOVON 221, Ext. 7740 or 7782.</p> <p>g. In the preliminary interview, the career counselor will determine the applicant's general qualifications for airborne and ranger training as prescribed in chapter 10, AR 614-200, DAPAM 351-4, and this regulation.</p>

Table 4-15. United States Army Ranger Unit Reenlistment Option—Continued

Line

Item

Comment

h. If, after completion of the interview, the applicant still desires to reenlist for this option and it appears that he is qualified, the career counselor will forward the application (DA Form 2496) through command channels to HQDA (DAPC-EPC-CI). Disapproval authority rests with the installation commanders for those individuals not qualified. However, for those individuals who are qualified, the application must be forwarded to MILPERCEN.

i. Copies of the following documents will be attached to the application:

(1) DA Form 20 or DA Form 2-1.

(2) Completed DA Form 3286-85, Part VI.

(3) Statement, attached to DA Form 3286-85, consisting of the following: "If I am not already airborne qualified, I will be required to qualify for and successfully complete such training before assignment to the 75th Infantry. I volunteer to attend the ranger course. By my enlistment for this option, I am volunteering to perform frequent aircraft flights and parachute jumps and to participate in realistic training while engaged in airborne/ranger training and duty. Should I fail to become airborne qualified or fail to qualify for ranger training/duty subsequent to my enlistment, I will not be offered another assignment choice, but will be reassigned in accordance with the needs of the Army. I am aware that the battalion commander has the authority to relieve summarily from duty and move from the battalion individuals he determines are unsuited for continued assignment to the ranger battalion. In such event, reassignment to another ranger unit will be at the option of the Army which may instead reassign me in accordance with its needs. I acknowledge that if I am not reassigned to another ranger unit, no breach of my reenlistment commitment will occur and I will be required to complete the period of service for which reenlisted. In the event the unit or activity to which I am ultimately assigned or attached under the provisions of this option is deployed, relocated, inactivated, disbanded, discontinued, reorganized, or redesignated prior to the expiration of the minimum period of assignment to the ranger unit, I will remain assigned to the unit or be reassigned in accordance with my preferences. However, if the foregoing is not possible or does not fulfill Army worldwide personnel requirements, the needs of the Army will determine whether I will remain assigned to the unit or be reassigned. In such an event, I acknowledge that a breach of my reenlistment commitment will not occur. My term of reenlistment is ....."  
(Number of years for which reenlisting). Applicant will date and sign the above statement. Typed name, grade, SSN, and signature of career counselor will also appear on statement below signature of applicant.

j. Reenlistment will be accomplished and all required personnel records prepared or completed prior to the individual's reassignment. Personnel records will be transmitted in accordance with the provisions of AR 640-10.

a. Processing requirements in the oversea command are the same as those within CONUS, except as modified herein and in the option table.

b. Request for assignment instructions will be requested 1 to 5 months prior to anticipated departure from the oversea command.

7 SPECIAL PROCESSING INSTRUCTIONS  
FOR OVERSEA COMMAND.

Table 4-15. United States Army Ranger Unit Reenlistment Option—Continued

Line	Item	Comment
7	SPECIAL PROCESSING INSTRUCTIONS FOR OVERSEA COMMAND—Continued	c. Applicants with 6 or less years' service for pay purposes are authorized discharge under the provisions of AR 635-200 for the purpose of immediate reenlistment for this option at ETS.
8	STATEMENTS FOR ENLISTMENT REQUIRED.	DA Form 3286, Parts I through V, and DA Form 3286-85, Part VI—all applicants.
9	RECORD ENTRIES AND ORDERS-----	<p>a. <i>Orders</i>: Reenlistment orders will specify applicant is an enlistee for a United States Army Ranger Battalion, 75th Infantry, Reenlistment Option under the provisions of table 4-15, AR 601-280.</p> <p>b. <i>DD Form 4 (Enlistment Contract—Armed Forces of the United States)</i>:</p> <p>(1) <i>Item 12</i>: AR 601-280.</p> <p>(2) <i>Item 48</i>: Enter Ranger Unit reenlistment option and, if eligible, SRB multiplier and MOS.</p> <p>(3) <i>Item 56: Reference Item 48</i>: Assignment authorized per (enter appropriate authority). The statement "I have read and understand the provisions of line 56, table 4-15, AR 601-280" will be entered and initialed by the reenlistee.</p>

## CHAPTER 5

### FORMS, RECORDS, AND REPORTS

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#### Section I. GENERAL

**5-1. General.** This chapter provides instructions for the preparation and disposition of various forms, records, and reports related to the reenlistment program. The need for accuracy and completeness in the preparation of these documents cannot be overemphasized. All persons sharing in the responsibility for the preparation, custody, and transmission of these documents must be impressed with the importance of this function. Further, policies and procedures which implement those portions of the Privacy Act of 1974 (5 USC 552a) concerning forms (or formats) used by the Army to obtain personal information from individuals are contained in HQDA Letter 310-75-8, dated 10 June 1975, and will be strictly complied with.

**5-2. Verification of entries.** *a.* It is essential that entries on all documents pertaining to reenlistment/extension are compared to preclude contradictions in areas where these entries should be identical or similar. When a discrepancy is noted, it will be called to the attention of the applicant for verification.

*b.* The correctness of entries on basic forms will be firmly established before signatures

are obtained. Necessary corrections will be initialed by the applicant and by the enlisting officer.

**5-3. Listing of forms and records.** The following constitutes a listing of forms and records used in the reenlistment/extension process. Due to the complexity of the DD Form 4 (Enlistment Contract), it is discussed separately in section III.

*a.* DA Form 1315 (Reenlistment Data Card) (fig. 5-1).

*b.* DA Form 1695 (Oath of Extension of Enlistment) (fig. 5-2).

*c.* DA Form 3072 (Request for Waiver of Disqualification for Reenlistment in the Regular Army for In-Service Personnel) (fig. 5-3).

*d.* DA Form 3286 (Statements for (Re)enlistment (Parts I through V)) (fig. 5-4).

*e.* DA Form 3286-85 (Statements for Enlistment (Part VI)) (fig. 5-5).

*f.* DA Form 3339-R (Request for Extension of Current Period of Active Duty) (fig. 5-6).

*g.* DA Form 3340 (Request for Regular Army Reenlistment or Extension) (fig. 5-7).

*h.* DA Form 4126-R (Bar to Reenlistment Certificate) (fig. 5-8).

SECTION I	NAME (Last - First - Middle Initial) AND SSN		UNIT	
	GRADE	MOS		EXPIRATION TERM OF SERVICE
		PRIMARY	DUTY	
SECTION II				
PMOS, EES AND DATE				
REENLISTMENT STATUS				
<input type="checkbox"/> RECOMMENDED		<input type="checkbox"/> ELIGIBLE (AR 601-280)		WAIVER. <input type="checkbox"/> RECOMMENDED <input type="checkbox"/> NOT RECOMMENDED
<input type="checkbox"/> NOT RECOMMENDED		<input type="checkbox"/> BAR TO REENLISTMENT (AR 601-280) INITIATED		REMARKS
<input type="checkbox"/> NOT ELIGIBLE (State reasons)				
REENLISTMENT ELIGIBILITY CODE				
RE-	(To be entered by Unit CO prior to receipt to Transfer Point for separation.)			

DA FORM 1315, 1 Aug 73

EDITION OF 1 DEC 65 IS OBSOLETE.

REENLISTMENT DATA

Figure 5-1. DA Form 1315, Reenlistment Data Card (Face).

SECTION III		
PERFORMANCE AND INTERVIEW		
	DATE	REMARKS
ATTENDED SHOWING OF REENLISTMENT FILM(S)		
REENLISTMENT INTERVIEW BY UNIT COMMANDER		
REENLISTMENT INTERVIEW BY CAREER COUNSELOR		
ADDITIONAL REENLISTMENT INTERVIEW (If appropriate)		
REMARKS		

☆ GPO-1973-768-375/1041

Figure 5-1. DA Form 1315, Reenlistment Data Card (Back)—Continued.

<b>OATH OF EXTENSION OF ENLISTMENT</b>	
For use of this form, see AR 601-280; the proponent agency is Office of the Deputy Chief of Staff for Personnel.	
NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER
ORGANIZATION	
<p>I, a member of the Regular Army, do hereby acknowledge this _____ day of _____</p> <p>19____, to have voluntarily extended my _____ enlistment of</p> <p style="text-align: center;"><small>(Enter term of original enlistment)</small></p> <p>the _____ day of _____ 19____, as a soldier in the Regular Army of the United States to a period of _____ years</p> <p>_____ months from the last mentioned date. Period of this extension is _____ months. My request for extension UP</p> <p>paragraph _____, Chapter 3, AR 601-280 is _____</p> <p style="text-align: center;"><small>(appropriate paragraph) (specify reason)</small></p>	
<input type="checkbox"/> I elect to carry accrued leave forward. <input type="checkbox"/> I request lump sum payment of accrued leave.	
_____ <small>(Signature)</small>	_____ <small>(Grade)</small>
FOR USE OF THE ADMINISTERING OFFICER	
Subscribed and sworn to before me this _____ day of _____ 19_____.	
TYPED NAME, GRADE AND BRANCH OF OFFICER	SIGNATURE

**DA FORM 1695**  
1 APR 75

PREVIOUS EDITION IS OBSOLETE.

Figure 5-2. DA Form 1695, Oath of Extension of Enlistment:

REQUEST FOR WAIVER OF DISQUALIFICATION FOR ENLISTMENT/REENLISTMENT IN THE REGULAR ARMY FOR IN-SERVICE PERSONNEL (AR 601-210) (USE REMARKS SECTION FOR EXPANSION OF ITEMS IF NECESSARY)						DATE	
TO: (Include ZIP Code)			FROM: (Include ZIP Code)			DISQUALIFICATION	
						PARAGRAPH AR 601-210	
						TYPE	
1. LAST NAME - FIRST NAME - MIDDLE INITIAL			2. TITLE AND PAY GRADE		3. IDENTIFICATION NUMBERS		
			CURRENT		SOCIAL SECURITY ACCOUNT NO.		
4. MILITARY ADDRESS (Include ZIP Code)			AT LAST ENTRY		FORMER SERVICE NO. (with prefix)		
					FORMER SERVICE NO. (with prefix)		
5. DATE OF BIRTH		6. DATE OF RANK		7. BP&D		8. BASD	
9. MOS			10. DATE OF ENTRY ON CURRENT PERIOD OF ACTIVE SERVICE		11. TERM OF CURRENT SERVICE (years)		
PRIMARY	SECONDARY	DUTY					
12. RECORD OF LETTERS OF INDEBTEDNESS				13. APTITUDE AREA SCORES			
NUMBER	AMOUNT	DISPOSITION		ACB OR AQB			
				RETEST			
				DATE OF RETEST		AFQT	
14. PRIOR MILITARY SERVICE			15. CIVILIAN EDUCATION (Years (hours) and type completed during current service)			TOTAL YEARS COMPLETED	
	YR	MO	DA				
TOTAL ACTIVE							
TOTAL INACTIVE							
16. MARITAL STATUS				17. NUMBER AND AGE OF DEPENDENTS			
	SINGLE	MARRIED	DIVORCED	WIDOWED	SPOUSE	CHILDREN	OTHER
AT ENLISTMENT							
CURRENT							
DATE MARRIED							
18. U. S. CITIZENSHIP							
<input type="checkbox"/> YES <input type="checkbox"/> NO (If "No", explain in remarks)							
19. PHYSICAL STATUS							
HEIGHT		WEIGHT		BRIEF SUMMARY OF ASSIGNMENT LIMITATIONS			
P	U	L	H	E	S	SUFFIX	CODE
							DATE
20. ETS		21. PROFICIENCY PAY		22. SECURITY CLEARANCE			
NORMAL		PMOS DESIGNATOR		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> CRYPTOGRAPHIC	
				P-	SCORE:	<input type="checkbox"/> TOP SECRET	
ADJUSTED		BMOS DESIGNATOR		P-	SCORE:	<input type="checkbox"/> SECRET	
						<input type="checkbox"/> CONFIDENTIAL	
23. CONDUCT AND EFFICIENCY RATINGS							
PERIOD (from/to)		CONDUCT	EFFICIENCY	PERIOD (from/to)		CONDUCT	EFFICIENCY
24. PENDING ADMINISTRATIVE ACTIONS (UP AR 600-31, charges, investigations, confinement, application for retirement or other)							
<input type="checkbox"/> YES <input type="checkbox"/> NO (explain "yes" in remarks)							
25. AWARDS AND DECORATIONS							

DA FORM 3072, DEC 68

Figure 5-3. DA Form 3072, Request for Waiver (Face).

26. ARTICLES 15 DURING CURRENT SERVICE			
DATE	OFFENSE	SENTENCE	
27. POLICE AND CIVIL COURT RECORD DURING CURRENT SERVICE			
DATE	OFFENSE	SENTENCE	
28. PROMOTIONS AND REDUCTIONS (Current service)			
DATE	REASON	AUTHORITY	GRADES (From/to)
29. TIME LOST DURING CURRENT SERVICE			
DATES (From/to)	NO. OF DAYS	REASON	
30. COURTS-MARTIAL DURING CURRENT SERVICE			
TYPE	OFFENSE	DATE OF CONVICTION	SENTENCE
31. REMARKS			
32. EVALUATION AND RECOMMENDATION OF COMMANDING OFFICER WITH REASONS AND JUSTIFICATIONS			
33. LIST OF INCLOSURES (double column, if necessary)			
____ INCLOSURES			
34. TYPED NAME AND GRADE OF COMMANDING OFFICER		35. SIGNATURE	

Figure 5-3. DA Form 3072, Request for Waiver (Back)—Continued.

STATEMENTS FOR REENLISTMENT (Parts I through VI) <small>For use of this form, see AR 601-280; the proponent agency is Office of the Deputy Chief of Staff for Personnel.</small>	
<b>PART I - GENERAL STATEMENT OF UNDERSTANDING</b> <i>(To be completed by all applicants for reenlistment in the Regular Army)</i>	
1. In connection with my reenlistment in the Regular Army, I hereby acknowledge that:	
<b>ACKNOWLEDGEMENT</b>	
a	All promises made to me are contained in Item 3 (Rate/Grade, Item) of the DD Form 4, my Enlistment Contract. <span style="float: right;">48 (Untitled)</span>
b	I have not been guaranteed Technical School Training unless the title of the school course has been entered in Item 48, DD Form 4.
c	Should I make any material omission or misstatement of fact in connection with any of my enlistment documents: (1) I may be subject to early separation from this enlistment, or, (2) I will complete, if permitted, the period for which I enlisted in any assignment deemed appropriate in accordance with the needs of the Army.
d	Should I choose an option which requires a security clearance and I am not granted such clearance after I have enlisted, or my granted clearance is revoked after I have enlisted, I agree to accept any assignment in accordance with the needs of the Army and I will complete the period for which I enlisted.
e	Law violations for which I have been convicted or have had adverse adjudications as a juvenile or youthful offender may be cause for denial of security clearance.
f	My choice of initial enlistment option shown in Item 48 of my DD Form 4 does not constitute any guarantee that a substantial part of my enlistment will be served in this option, and the needs of the service may result in my transfer at any time (other than as may be provided by the specific option selected) to any other assignment within the continental United States or to an overseas command.
g	Should my enlistment involve a commitment for specialized training or a selective assignment, conduct on my part occurring after my enlistment which results in disciplinary action may be just cause for my transfer to any other assignment within the continental United States or to an overseas command.
h	My acceptance for enlistment carries no promise whatsoever relative to furnishing transportation for dependents to overseas commands or to the furnishing of family quarters either in overseas commands or in the continental United States.
i	If, after my enlistment for a specific option, I should fail to meet required qualifications which cannot be determined prior to my enlistment, I understand that I will not be offered another enlistment option, but will be trained and assigned in accordance with the needs of the Army and will be required to complete the term of service for which I enlisted.
j	If, after my enlistment in the Regular Army, I should waive my initial enlistment option as listed in Item 48, DD Form 4 and in Part VI of my statements for enlistment for any reason whatsoever, this initial option will not be reinstated at a later date.
k	I am not consciously opposed, by reason of religious training or belief, to bearing arms or to participation, or training for war in any form.
l	I am aware that in the event of armed conflict involving the United States, the Secretary of the Army may declare null and void any portion of my enlistment option pertaining to training, assignment, or duty, if he determines such action to be necessary.
<b>PART II - STATEMENT OF LAW VIOLATIONS AND PREVIOUS CONDITIONS</b> <i>(Item 2 to be completed by ALL applicants. Item 4 applies to ALL applicants.)</i>	
<b>INSTRUCTIONS TO APPLICANT.</b> <i>(Read before completing Part II)</i>	
2.	
<p>a. Complete the statement in item (1) below as appropriate, and</p> <p>b. Answer questions (2) through (6) by writing "Yes" or "No" as appropriate, in the "Answer" column.</p> <p>c. This statement is to be a complete and accurate list of all law violations and offenses (including minor traffic violations or offenses) for which you have been arrested, cited, charged, or held (regardless of subsequent disposition of your case) by civil law enforcement officials, or for which you were referred to juvenile court or juvenile probation officials.</p>	<p>d. Inservice personnel immediately enlisting, list only those violations occurring during current term of service, except for offenses not previously revealed.</p> <p>e. Prior to Army service personnel list only those violations occurring during and/or subsequent to last period of honorable active service, except for offenses not previously revealed.</p>
NO.	ANSWER
(1)	I have read or had explained to me paragraph 2-4 and 7-4, AR 604-10 which sets forth the criteria (reasons) for discharge and types of discharge and certify that I <input type="checkbox"/> have <input type="checkbox"/> have not (check one) engaged in disloyal or subversive activities as defined herein.
(2)	Have you ever been rejected for enlistment or induction in any of the Armed Forces to include failure of the mental examinations administered by any APEES, or been discharged from previous service under other than honorable conditions, under Personnel Security Regulations, or by reason of unsuitability, or undesirable habits or traits of character, or for medical reasons?
(3)	Have you ever been arrested, cited, charged or held by Federal, State, County, City or other law enforcement authorities or by Juvenile Court of Juvenile Probation Officials for any violation of any Federal Law, State Law, County or Municipal Law, Regulation or Ordinance?
(4)	Have you ever been convicted of a felony or any other offense, or adjudicated a youthful or juvenile delinquent?
(5)	Have you ever been imprisoned under sentence of any court?
(6)	Are you now or have you ever been on parole, probation supervision, under suspended sentence or are you awaiting final action on charges against you?

DA FORM 3286  
1 APR 75

REPLACES EDITION OF 1 MAY 72, WHICH IS OBSOLETE.

Figure 5-4. DA Form 3286, Statements for Enlistment (Face).

PART II - STATEMENT OF LAW VIOLATIONS AND PREVIOUS CONDITIONS (CONTINUED)			
3. Remarks (Give full details for any of the above questions to which you answered yes.) (If additional space is required, continue this item on a separate sheet of paper and attach securely to this form.)			
REF ITEM	OFFENSE(S)	DATE AND PLACE	DISPOSITION
4. I understand that immediately on entrance on active duty, a check will be made with the Federal Bureau of Investigation (FBI) and other agencies to determine previous records of arrest or convictions or juvenile court adjudications, if any. I also understand that should I intentionally conceal or misrepresent any information regarding my record of arrests or convictions or juvenile court adjudications, I may later be subject to disciplinary action under the Uniform Code of Military Justice (UCMJ) and/or discharged from the Service under other than honorable conditions.			
PART III - ACKNOWLEDGEMENT OF UNDERSTANDING OF SERVICE REQUIREMENTS <i>(Applicable to all male applicants who incur a military service obligation under current laws)</i>			
5. I understand that upon completion of my period of enlistment in the Regular Army, I will become a Reserve of the Army. Being a Reserve of the Army, if I enlist in a federally recognized unit of the Army National Guard, I will become an enlisted member of the Army National Guard of the United States. I understand further that satisfactory service as an enlisted member of the Army National Guard of the United States constitutes service in the Ready Reserve. Accordingly, if Ready Reserve service in an appropriate activity of the United States Army Reserve is not available to me, I agree to enlist in the Army National Guard of a state (including the District of Columbia and Puerto Rico) in which I am residing, if so directed. If my enlistment is accepted by proper authority I agree to complete my Ready Reserve service as a member of the Army National Guard of the United States.			
PART IV - DEPENDENCY STATEMENT <i>(To be completed by all applicants)</i>			
6. Relationship and age of all persons who are dependent upon me for support are recorded below (If none, so state):			
RELATIONSHIP			AGE
PART V - MARRIAGE STATEMENT <i>(Item 7 is applicable to ALL applicants. Item 8 to be completed by ALL applicants)</i>			
7. I understand that if I am selected for enlistment in the Regular Army, I will be expected to accept such assignments as are in the best interests of the Service regardless of marital status and/or responsibility for dependents; and that it is my responsibility to make appropriate arrangements for the care of my dependents should I be required to perform duty in an area where dependents are not authorized.			
8. Complete one of the following statements by entering "X" in applicable box(es) and recording date(s) when appropriate.			
<input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED _____ (Date)			
<input type="checkbox"/> DIVORCED _____ (Date) <input type="checkbox"/> LEGALLY SEPARATED _____ (Date)			
I have read and understand the meaning of all statements contained in Parts I through V of this form and agree to all conditions set forth therein. I certify that all answers to questions, statements and entries on this form are true, correct and complete and that the Recruiter/Carer Counselor has informed me that should I intentionally conceal any information required above, I may later be subject to disciplinary action or discharge upon its discovery. I explicitly understand that Part III - Acknowledgement of Understanding of Service Requirements applies to me, if I have not previously discharged my lawful military service obligation.			
DATE	SIGNATURE OF APPLICANT	SIGNATURE AND TITLE OF WITNESS	

Figure 5-4. DA Form 3286, Statements for Enlistment (Back)—Continued.

<b>STATEMENTS FOR REENLISTMENT</b> <b>PART VI - IN-SERVICE REENLISTMENT OPTION</b>	
For use of this form, see AR 601-280; the proponent agency is the Office of the Deputy Chief of Staff for Personnel.	
To Be Completed By Applicant Reenlisting for a Specific Option	
1. In connection with my reenlistment in the Regular Army for the _____ Reenlistment Option, I hereby acknowledge that provided I meet required prerequisites I will be assigned as follows:	
2. I have read and understand the provisions of Lines 2, 3, 4, and 5 of the option table for which I am reenlisting. Furthermore, to avoid misunderstandings, I have recorded below in my own words and handwriting all the spoken and written promises that have been made to me in connection with my enlistment in the Regular Army (at end of statement, applicant will print the word "END").	
DATE	SIGNATURE OF APPLICANT
TYPED NAME, GRADE, AND SSN OF CAREER COUNSELOR	SIGNATURE OF CAREER COUNSELOR

**DA** FORM **3286-85**  
1 APR 75

PREVIOUS EDITION IS OBSOLETE.

Figure 5-5. DA Form 3286-85, Statements for Enlistment Part VI.

<b>REQUEST FOR EXTENSION OF CURRENT PERIOD OF ACTIVE DUTY</b> For use of this form, see AR 601-280; the proponent agency is ODCSPER.		<b>DATE</b>
<p>I _____ (Name) _____ (SSN)</p> <p>have had explained to me the provisions of Section II, Chapter 3, AR 601-280 as pertains to my status (USAR or ARNGUS).</p> <p>I understand that:</p> <p>a. In the event this request for _____ extension is approved, I may not thereafter retract my consent for additional active duty, if my period of extension has commenced. <i>(Number of months)</i></p> <p>b. I must satisfactorily complete such requirements as may be indicated in the attached Part VI - Statement for Enlistment which I have signed as modified.</p> <p>c. My request for extension is _____ <i>(Reasons listed in paragraph 3-4)</i></p>		
<b>SIGNATURE</b>		
<b>NAME, GRADE AND SOCIAL SECURITY NUMBER</b> <i>(Officer who explained the provisions of Section II, Chapter 3, AR 601-280)</i>		<b>SIGNATURE</b>
<b>STATION</b>		<b>DATE</b>
<p>1 Incl (if applicable) Part VI - Statements for Enlistment</p>		

<b>REQUEST FOR REGULAR ARMY REENLISTMENT OR EXTENSION</b> <small>For use of this form, see AR 601-280; the proponent agency is the Deputy Chief of Staff for Personnel.</small>		
TO:	FROM:	
1. REQUEST THAT I BE AUTHORIZED TO (Complete as appropriate): a. REENLIST IN THE REGULAR ARMY FOR A PERIOD OF _____ YEARS. b. EXTEND MY CURRENT REGULAR ARMY ENLISTMENT FOR A PERIOD OF _____ MONTHS, THEREBY INCREASING THE TERM OF MY CURRENT ENLISTMENT TO A TOTAL PERIOD OF _____ YEARS AND _____ MONTHS.		
2. I DESIRE THE ABOVE ACTION FOR THE REASON(S) LISTED BELOW (If applying for a specific option authorized by Chapter 4, so state):		
3. PERTINENT PERSONNEL DATA FOLLOWS: a. DATE OF ENTRY ON CURRENT PERIOD OF ACTIVE DUTY: _____ b. CURRENT TERM OF SERVICE: _____ c. CURRENT RYS: _____ d. CURRENT STATUS (RA, AUS, USAR, NGUS): _____ e. PMOS: _____ f. AMOS: _____ g. NUMBER OF DEPENDENTS: _____		
4. TO THE BEST OF MY KNOWLEDGE I <input type="checkbox"/> DO <input type="checkbox"/> DO NOT REQUIRE A WAIVER TO AUTHORIZE THIS ACTION. (If waiver is required, specify disqualification.):		
DATE	SIGNATURE OF APPLICANT	
5. COMMANDER'S RECOMMENDATION: a. <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL b. REMARKS		
DATE	TYPED NAME AND GRADE OF COMMANDING OFFICER	SIGNATURE

**DA** FORM 3340  
1 APR 75

PREVIOUS EDITION IS OBSOLETE

Figure 5-7. DA Form 3340, Request for RA Reenlistment or Extension.

1 August 1975

AR 601-280

BAR TO REENLISTMENT CERTIFICATE			DATE		
For use of this form, see AR 601-280; the proponent agency is ODCSPER.					
THRU: (Include ZIP Code)		TO: (Include ZIP Code)		FROM: (Include ZIP Code)	
<b>SECTION I - COMMANDER'S RECOMMENDATION</b>					
Under the provisions of paragraph 1-35, AR 601-280, I recommend the individual named below be barred from reenlistment in the United States Army for reasons indicated in item(s) 9 through 12 as may be applicable. Prior to submission of this recommendation, individual was counseled by the undersigned about his undesirable traits which are the basis for this action. Individual concerned has been counseled and advised of the adverse consequences that may ensue from this or similar action.					
1. NAME		2. SSN	3. GRADE	4. ETS	5. DEROS
6. TOTAL ACTIVE SERVICE		7. CONDUCT		8. EFFICIENCY	
YRS	MOS	DAYS			
9. RECORD OF COURT-MARTIAL CONVICTIONS (Indicate type, offense, sentence, date adj and app)					
10. RECORD OF NON-JUDICIAL PUNISHMENT (Art 15) (Indicate offense, sentence and date)					
11. RECORD OF NON-PAYMENT OF JUST DEBTS (Indicate dates of Letters of Indebtedness, Counseling, and Results)					
12. OTHER FACTUAL AND RELEVANT INDICATORS OF UNTRAINABILITY OR UNSUITABILITY (See para 1-34, AR 601-280)					
TYPED NAME, GRADE, BR OF COMMANDING OFFICER			SIGNATURE		

DA FORM 4126-R, 1 APR 75

Figure 5-8. DA Form 4126-R, Bar to Enlistment/Reenlistment Certificate (Face).

SECTION II - INDIVIDUAL'S REVIEW		
<p><input type="checkbox"/> 1. I have been furnished a copy of my Commanding Officer's recommendation (Sec I) to bar me from further reenlistment.</p> <p><input type="checkbox"/> 2. I have been counseled and advised of the basis for this action.</p> <p>3. I <input type="checkbox"/> do <input type="checkbox"/> do not desire to submit a statement in my own behalf. (If applicable, make statement - may be made on separate sheet and attached to this form.)</p>		
TYPED NAME, GRADE, SSN AND DATE	SIGNATURE	
SECTION III - REVIEW AND RECOMMENDATION OF BATTALION OR NEXT HIGHER COMMAND		
THRU: (Include ZIP Code)	TO: (Include ZIP Code)	FROM: (Include ZIP Code)
<p>I have reviewed Sections I and II and recommend that:</p> <p><input type="checkbox"/> The individual be barred from reenlistment.</p> <p><input type="checkbox"/> The individual not be barred from reenlistment.</p>		
TYPED NAME, GRADE AND BR OF OFFICER	SIGNATURE	
INSTRUCTIONS		
<ol style="list-style-type: none"> <li>1. If more space for items is required, continue on separate sheet and attach.</li> <li>2. After completion of Section I by the unit commander, the recommended Bar to Reenlistment will be referred to the individual being barred for a statement in his own behalf, as required by AR 600-37, and completion of Section II. The individual will be allowed a reasonable period of time for the preparation of his comment and collection of any documents and/or pertinent materials.</li> <li>3. The battalion or equivalent level cdr will personally review Sec I &amp; II and make appropriate recommendation in Sec III and then forward to the Bde/Gp/Regt Cdr for further indorsement to the approving headquarters.</li> <li>4. Distribution after final approval: 1 copy to individual's MPRJ and 1 copy to the individual concerned.</li> </ol>		

Figure 5-8. DA Form 4126-R (Back)—Continued.

## Section II. PREPARATION AND DISPOSITION INSTRUCTIONS

**5-4. DA Form 1315 (Reenlistment Data Card).** The purpose, use, initiation, maintenance, and disposition of DA Form 1315 appear in sections V and VI, chapter 1.

**5-5. DA Form 1695 (Oath of Extension of Enlistment).** *a.* DA Form 1695 is prepared when a member of the Regular Army or member of the US Army Reserve extends his current Regular Army or Reserve enlistment. The oath is executed and sworn to before a commissioned officer. The extension of enlistment will be recorded on appropriate personnel records and the DA Form 1695 will be disposed of as follows:

*b.* The extension of enlistment will be recorded on the DA Form 20 (Enlisted Qualification Record), or DA Form 2-1, as prescribed in AR 600-200.

*c.* The DA Form 1695 will be prepared in three copies and disposed of in accordance with procedure 7-11, DA Pam 600-8.

(1) For those units preparing morning reports, the original will be attached to the morning report of the individual's organization on the effective date of the extension and forwarded to the servicing data processing unit for processing. After processing, the original oath of extension will be disposed of by the data processing unit in accordance with AR 680-2. For those units operating under SIDPERS, the original will be forwarded to the Military Personnel Office (MILPO) for subsequent submission to the Commander, US Army Enlisted Records Center, ATTN: PCRC-F, Ft. Benjamin Harrison, IN 46249.

(2) The remaining two copies of the DA Form 1695 will be forwarded to the MILPO.

*(a)* The second copy will be attached to the copy of the Enlistment Contract-Armed Forces of the United States (DD Form 4) and filed in the individual's MPRJ in accordance with AR 640-10.

*(b)* The third copy will be provided the servicing finance and accounting office.

*d.* If an enlisted member voluntarily extends his enlistment and continues on active duty in the extended period, he may

elect not to carry leave over into the extended period, in which case accrued leave is payable on the day before the effective date of extension; however, payments for accrued leave cannot be made on second or subsequent extensions under the provisions of Rule 2, table 4-4-4, DODPM.

**5-6. DA Form 3072 (Request for Waiver of Disqualification for Enlistment/Reenlistment in the Regular Army for In-Service Personnel).** Instructions concerning this form are provided in paragraph 2-6. DA Form 3072 is always accompanied by DA Form 3340.

**5-7. DA Form 3286 (Statements for Enlistment) (Part I through V) and DA Form 3286-85 (Part VI).** Statements for reenlistment constitute an integral part of the reenlistment contract. Unless otherwise prescribed for a specific option, these statements will be completed as required and signed in duplicate and will be securely fastened to the original and duplicate copies of the DD Form 4. The statements are designed to preclude the possibility of erroneous reenlistments; broken reenlistment commitments; and misunderstandings concerning entitlements, assignments, and other matters relating to the reenlistment contract. DA Forms 3286 and 3286-85 consist of six parts and are available through normal AG publications supply channels.

*a. Part I—General Statement of Understanding.*

*b. Part II—Statement of Law Violations and Previous Conditions.*

(1) This part will be completed by all applicants who reenlist in the Regular Army. The information is used to determine an applicant's eligibility for reenlistment only, and will not be used for any other purpose. This fact will be explained to the applicant prior to signature.

(2) The information requested in Instructions to Applicant must be indicated regardless of any advice the applicant may have received to the effect that he is not

required to reveal this information in connection with his enlistment. This matter should be brought to the attention of all reenlistees to preclude confusion by applicants with "expunged records."

*c. Part III—Acknowledgment of Service Obligation Under Military Selective Service Act of 1967.* This part does not apply to in-service personnel.

*d. Part IV—Dependency Statement.*

*e. Part V—Marriage Statement.* This part does not apply to in-service personnel.

*f. Part VI—(Specific Option, as indicated in chapter 4).* Part VI consists of a statement of understanding pertaining to the specific option for which the applicant is reenlisting. It outlines the conditions of the commitment being made, including a precise statement of the promise made to the individual by a representative of the Army and a detailed statement of the requirement the individual must fulfill in order for the promise to be kept.

(1) To insure that no misunderstanding exists on the part of the reenlistee in regard to the specific provisions of the option under which he is reenlisting, a copy (zerox, photocopy, etc.) of the option table which is in effect at the time of reenlistment will be given to the reenlistee and an identical copy filed with his other enlistment documents.

(2) In the event of an erroneous commitment or an unfulfilled enlistment commitment, the Army, as well as the individual, will then have access to the option as it existed at the time of enlistment.

### Section III. PREPARATION AND DISPOSITION OF DD FORM 4

**5-11. General.** Before an applicant signs the enlistment contract, the oath of enlistment will be administered and the enlisting officer will explain the exact terms of training or initial assignment agreement and the period of service.

*a.* The enlisting officer will carefully explain the individual's liability with regard to any false representations made in statements by the applicant. During the interview, it will be made clear to the applicant that entries on DA Form 3286, Part II, will include any conviction, regardless of the fact that conviction may have been expunged, pardoned, or

**5-8. DA Form 3339-R (Request for Extension of Current Period of Active Duty (USAR or ARNGUS personnel)).** *a.* DA Form 3339-R will be reproduced locally on 8- by 10½-inch paper.

*b.* Applications will be submitted through intermediate commanders to the commander authorized to approve the extension. When approved, the applicant will be notified, in writing, of such approval and a copy of the request and its approval will be made a part of the individual's personnel records.

**5-9. DA Form 3340 (Request for Regular Army Reenlistment or Extension).** A member currently serving in the Active Army who desires to reenlist in the Regular Army or to extend a current Regular Army enlistment will submit a DA Form 3340 to his immediate commander. The unit commander will make an appropriate determination (chap. 1) concerning the individual's desirability for Regular Army service. When the unit commander approves the request submitted, appropriate processing will be accomplished. The DA Form 3340 will be filed in the MPRJ until reenlistment is accomplished. If the applicant fails to reenlist, the DA Form 3340 will be destroyed.

**5-10. DA Form 4126-R (Bar to Reenlistment).** Instructions pertaining to preparation and disposition of DA Form 4126-R are provided in section VIII, chapter 1. DA Form 4126-R will be reproduced locally on 8 × 10½ inch paper.

otherwise "wiped out" by the civil court after a period of probation.

*b.* The enlisting officer will insure that no promises have been made to applicants, either direct or implied, which cannot be substantiated by appropriate regulations. If it is found that applicants have any misunderstanding about the extent of their full reenlistment commitment, a detailed explanation will be furnished by the enlisting officer.

**5-12. Preparation instructions for DD Form 4 (Enlistment Contract—Armed Forces of the United States).** *a.* Blue-black or black ink,

typewriter, or automatic writing machine equipment will be used in preparation of the enlistment contract. The utmost care will be exercised in the preparation of the form in order to eliminate the need for subsequent correction. Any corrections and/or erasures will be initialed by the applicant and by the enlisting officer.

b. Each item will be completed in accordance with instructions outlined below.

c. Overprinting of fixed information on DD Form 4 may be accomplished as prescribed in AR 310-1. The use of rubber stamps is also permitted; however, the use of facsimile rubber stamp signatures is prohibited. Overprinting or the use of rubber stamps is optional. When accomplished, however, it will be limited to the entries in items 4, 9, and 15. Branch/Class and component; Name and Location of Activity Effecting Enlistment/Reenlistment/Induction; and Accepted at may be overprinted or rubber stamped.

5-13. Completion of DD Form 4 for members immediately reenlisting. For members who immediately reenlist, a new DD Form 4 will be completed in triplicate in accordance with the provisions of table 5-1. The words "IM-

MEDIATE REENLISTMENT" will be typewritten in capital letters in the upper left corner of the new enlistment contract.

5-14. *Disposition instructions.* Disposition of the enlistment contract and accompanying forms will be made as follows:

a. *Original.* For those units/installations operating under SIDPERS, the reenlistment office will attach the original copy of the DD Form 4 to the DA Form 3728 and submit in accordance with procedures in paragraph 5-22. For those units/installations operating under a reporting system other than SIDPERS, the original copy of the DD Form 4 will be submitted directly to the servicing data processing unit as prescribed in paragraph 5-23. After processing, the original copy of the contract will be disposed of in accordance with AR 680-2.

b. *Duplicate copy.* The duplicate copy of DD Form 4, together with required forms and documents, will be filed in the member's MPRJ.

c. *Triplicate copy.* The triplicate copy of DD Form 4 will be disposed of in accordance with instructions issued by the major commanders.

**Table 5-1. Instructions for Completing DD Form 4 Upon Immediate Reenlistment in the Regular Army**

<i>Item</i>	<i>Entry</i>	
1	SERVICE NUMBER:	
	a. Enter the Social Security Number as recorded on the Social Security Number card.	
	b. SAMPLE ENTRY: 400-27-1576	
2	HIGHEST SCHOOL GRADE COMPLETED: NA	
3	RATE/GRADE:	Reference: AR 600-200
	a. From the list below, enter the grade abbreviation and pay grade for which reenlisted:	

<i>Abbreviation</i>	<i>Pay grade</i>	<i>Designation</i>
SMA	E-9	Sergeant Major of the Army
CSM	E-9	Command sergeant major
SGM	E-9	Sergeant Major
MSG	E-8	Master sergeant
1SG	E-8	First sergeant
SFC	E-7	Sergeant first class
PSG	E-7	Platoon sergeant
SP7	E-7	Specialist 7
SSG	E-6	Staff sergeant
SP6	E-6	Specialist 6
SGT	E-5	Sergeant
SP5	E-5	Specialist 5
CPL	E-4	Corporal
SP4	E-4	Specialist 4
PFC	E-3	Private First Class
PV2	E-2	Private
PV1	E-1	Private

**Table 5-1. Instructions for Completing DD Form 4 Upon Immediate Reenlistment in the Regular Army—Continued**

- b. SAMPLE ENTRIES: CPL E-4, SP 5, E-5
- 4 BRANCH/CLASS AND COMPONENT: Reference: None
- a. Make entry for COMPONENT only. For Regular Army male and female personnel, enter RA.
- b. SAMPLE ENTRY RA
- 5 LAST NAME—FIRST NAME—MIDDLE NAME: Reference: AR 600-2
- a. Enter, in capital letters, the applicant's full name in the following order:  
Last name, first name, middle name.  
The spelling will be verified.
- b. When "JR," "II," or other similar designation is used, it will appear as the last entry.
- c. If the document from which the applicant's name was obtained shows that he was named with an initial or initials rather than name or names, indicate this by entering the initial or initials only. The abbreviations NMN (no middle name), NMI (no middle initial), or IO (initial(s) only), will not be used.
- d. A space will be left between each part of the name.
- e. If the applicant has a compound name, enter a hyphen (-) between the two parts of the compound name.
- f. If the applicant has a name with a prefix immediately followed by a capital letter, the name will be entered with a space after the prefix.
- g. If the applicant's name contains an apostrophe, the name will be entered without an apostrophe or space.
- h. SAMPLE ENTRIES: SWIFT BENJAMIN FRANK  
JONES EDWARD KEITH JR  
DIAZ-ROMERO LOUIS ROBERT  
BROWN J E  
McDuff will be recorded as MC DUFF  
O'Brien will be recorded as OBRIEN
- 6 DATE OF ENLISTMENT Reference: AR 601-280
- a. Enter the day, month, and year on which the enlistment is accomplished. This date will be the same as the date shown in item 57.
- b. The first three letters will be used as abbreviation for the month of enlistment.
- c. SAMPLE ENTRIES: 9 July 1975 will be recorded as 09/Jul/75, 10 November 1975 will be recorded as 10/Nov/75.
- 7 TERM OF ENLISTMENT
- a. Enter on a line preceding the word "Years," the code which designates the period of enlistment, as shown below:
- | <i>Term of Enlistment</i> | <i>Code</i> |
|---------------------------|-------------|
| 3 Years .....             | 3           |
| 4 Years .....             | 4           |
| 5 Years .....             | 5           |
| 6 Years .....             | 6           |
- b. The entry in this item must be the same as that shown in item 57.
- c. Do not use block pertaining to minority.
- 8A MARITAL STATUS: NA
- 8B NUMBER DEPENDENTS: NA
- 9 NAME AND LOCATION OF ACTIVITY EFFECTING ENLISTMENT/REENLISTMENT/INDUCTION: Reference: None
- a. Enter the name and location of the military installation accomplishing the reenlistment.
- 10 AFQT Score: NA
- b. SAMPLE ENTRIES: Fort Ord, CA
- 11 ENLISTED/REENLISTED Reference: chapter 1, AR 601-280
- Enter an "X" in the box labeled "reenl." In space to the right of the word "reenl," enter the number of times (including this reenlistment) the soldier has reenlisted.
- Example: 1st reenlistment: X Reenl (1)  
2d reenlistment: X Reenl (2)  
3d reenlistment: X Reenl (3)

**Table 5-1. Instructions for Completing DD Form 4 Upon Immediate Reenlistment in the Regular Army—Continued**

- 12 **AUTHORITY FOR ENLISTMENT/REENLISTMENT/INDUCTION** Reference: None.  
*a. Enter the authority under which enlisted/reenlisted.*  
*b. SAMPLE ENTRIES:* table 4-2, AR 601-280.
- 13 **TERM OF ACDU (RESERVE ONLY):** NA
- 14 **ACTIVE/INACTIVE STATUS (RESERVE ONLY):** NA
- 15 **ACCEPTED AT:** NA
- 16 **DATE MILITARY OBLIGATION INCURRED:** NA
- 17 **PMOS/AFS/CODE/MOD:** Reference chapter 2, AR 601-280.  
*a. For former officers and warrant officers enter the MOS code determined under the provision of chapter 2.*  
*b. For all other personnel, enter the MOS recorded in item 23a of the latest DD Form 214.*  
*c. SAMPLE ENTRY:* 22G20, 11C3N, 09E00
- 18 **RELIGION:** NA
- 19 **SOCIAL SECURITY NUMBER:** Enter: Reference: Item 1.
- 20 **CONTRACT DUTY LIMITATIONS:** Reference: None.  
*a. Enter contract and/or duty limitations, if applicable. If not applicable, enter "NA."*  
*b. SAMPLE ENTRY:* Combat-Wounded Veteran, AR 635-40.
- 21 **DATE OF BIRTH:** Reference: AR 600-2.  
*a. Date of birth will be recorded in the following order; day, month, and year.*  
*b. The first three letters will be used as abbreviation for the month of birth; the last two digits will identify the year of birth.*  
*c. SAMPLE ENTRY:* 6 June 1945 will be recorded as 06/Jun/45.
- 22 **CITIZENSHIP:** NA
- 23 **PLACE OF BIRTH:** NA
- 24 **DATE OF TRANSFER:** NA
- 25 **PHYSICAL PROFILE:** Reference: AR 40-501.  
*a. Enter the physical profile and physical category from item 76, SF 88 (Report of Medical Examination).*  
*b. SAMPLE ENTRY:* 111111A.
- 26 **UNTITLED ITEM:** NA
- 27 **TRANSFER TO (ACTIVITY AND LOCATION):** NA
- 28 **UNTITLED ITEM:** NA
- 29 **DATE LAST DISCHARGED/RELIEVED FROM ACTIVE DUTY:** NA
- 30 **SERVICE FROM WHICH LAST DISCHARGED:** NA
- 31 **UNTITLED ITEM:** NA
- 32 **UNTITLED ITEM:** NA
- 33 **TYPE OF LAST DISCHARGE:** NA
- 34 **UNTITLED ITEM:** Reference: None  
 Enter the type of waiver granted using the following abbreviations or the word "None," as applicable.
- | ENTRY      | REASON  |
|------------|---|
| W(A) ..... | Waiver for AWOL or Lost Time  |
| W(B) ..... | Waiver for drug abuse or alcoholism   |
| W(C) ..... | Waiver of MOS evaluation score  |
| W(E) ..... | Waiver for educational requirements   |
| W(G) ..... | Waiver of grade criteria  |
| W(H) ..... | Waiver of suspension of favorable personnel action (flagging action) other than as indicated above. |
| W(O) ..... | Waiver for over-age   |
| W(P) ..... | Waiver for medical requirements   |
| W(X) ..... | Waiver other than as indicated above  |
| None ..... | No waiver   |
- 35 **DATE OF RATE/GRADE:** NA

- 36 SELECTIVE SERVICE NUMBER: NA
- 37 RATE/GRADE APPOINTED/REAPPOINTED: NA Reference: None
- 38 SELECTIVE SERVICE LOCAL BOARD: NA
- 39 BASIC ACTIVE SERVICE DATE/ACTIVE DUTY BASE DATE: NA
- 40 TOTAL ACTIVE FEDERAL SERVICE: Reference: DODPM
- a. Include all active duty in a regular component of any of the Armed Forces, active duty as an inductee or as a member of a Reserve Component on active duty training pursuant to RFA 55, REP 63, or similar program for which a DD Form 214 issued.
- b. SAMPLE ENTRY: 5 years 11 months 16 days.
- 41 HOME OF RECORD: Reference: None.
- a. Enter the complete address for the individual's permanent home or legal residence to include, if applicable, house number and street, RFD and box number, city, town, county, State, and zip code.
- b. SAMPLE ENTRY: 1234 East Street, Balmora, Stevens, ID 82104.
- 42 BASIC PAY ENTRY DATE/PAY ENTRY BASE DATE: NA
- 43 TOTAL INACTIVE FEDERAL SERVICE. Reference: DODPM
- a. For persons with no inactive Federal Service, enter NA.
- b. For persons with verified inactive service, enter in the appropriate spaces, the number of years, months, and days of such service.
- c. SAMPLE ENTRY: 2 years 9 months 2 days.
- 44 MENTAL TEST SCORES: Reference: None.
- a. Prior service personnel.
- (1) For male persons immediately reenlisting, enter the three highest aptitude area scores as recorded on DA Form 20 or DA Form 2-1.
- (2) For female applicants immediately reenlisting, enter the two highest aptitude area scores as recorded on DA Form 20 or DA Form 2-1.
- (3) Rescinded.
- b. SAMPLE ENTRIES: MM 135; EL 124; GT 120.
- 45 SEX: Reference: None.  
Enter M for male, F for female.
- 46 RACE: Reference: None.
- a. Race entries will be limited to one of the following abbreviations:
- | <i>Designation</i> | <i>Abbreviation</i> |
|--------------------|---------------------|
| Caucasian -----    | CAU                 |
| Negroid-----       | NEG                 |
| Other-----         | OTHER               |
| Unknown-----       | UNK                 |
- b. SAMPLE ENTRIES: CAU, NEG, OTHER
- 47 CODE: NA No entry required.
- 48 UNTITLED ITEM: Reference: None.
- a. Enter reenlistment option and code (from Appendix C, AR 680-29) to reflect the initial assignment or specific programs outlined in chapter 4 or other special reenlistment directives.
- b. The entry in this item and that which the enlistee writes in Part VI, DA Form 3286-85, must be identical.
- c. Guidelines for specific entries:
- (1) If reenlisted for the overseas area, CONUS station of choice or USACC reenlistment options, enter the title of the option, code, and specific area/station selected. Example:
- (a) Oversea area reenlistment option (Pacific area, long tour) (E008).
- (b) CONUS Station of Choice Reenlistment Option (Ft Carson, CO) (F0CC).
- (2) If reenlisted for the combat arms unit of choice reenlistment option, enter the title of the option, code, and the unit selected. Example: combat arms unit of choice reenlistment option (2d Arms Div, Ft Hood, TX) (Q02R).
- (3) If reenlisted for the Army Service School, USASA, or USACC reenlistment option, enter the title of the option, code, and specific MOS selected. (In the case of a service school, give course, title, and number from which the MOS produced can be derived.) Example:

(a) Army Service School Reenlistment Option (Case 551-76P20-Stock Control and Accounting Specialist) (D76P).

(b) ASA Reenlistment Option (MOS 32G) (I32G).

(4) If reenlisted for the Language School Reenlistment Option enter the title of the option chosen, code, and class number (from which the language chosen can be derived). Example: Language School Reenlisted Option (Class Number 01FR24W027S) (T000).

(5) All other options enter only the title of the option selected. Examples: PDA (B000), Recruiting Duty Reenlistment Option (P000), Berlin Brigade Reenlistment Option (U000).

d. In addition, if eligible for SRB, enter SRB Multiplier and MOS (sample entry: SRB-3, MOS 12F). If ineligible, indicate SRB-0.

49 PRIOR SERVICE: Reference: None.

Enter the following, without regard to columnar headings:

Item	Entry	
		Date of discharge or release, type of discharge, grade, organization at time of separation, and date and term of last enlistment.

50

51

NA No entries required.

52

53

54 UNTITLED ITEM: Reference: None.

Complete statements by entering in the space provided after the word "indicated," the words "in attached Statements for Enlistment."

55 UNTITLED ITEM: Reference: None.

a. Signature of Applicant:

(1) The applicant will sign in the space provided on the right side of the form "Signature of Applicant."

(2) The applicant will sign his full name using the same names entered in item 5 and in the following order: first name, middle name, and last name.

b. Signature of Witness:

(1) The witness will be a member of the Armed Forces.

(2) The witness will observe the applicant sign his name prior to signing in the witness space.

(3) The witness will affix his signature in the space provided on the left side of the form "Signature of Witness."

(4) The typed name of the witness will be entered in this space in the manner in which the witness formally signs his name (payroll signature).

c. SAMPLE ENTRY: None.

56 REMARKS: Reference: None.

a. Enter authority for grade shown in item 3.

b. Reference item 41—Home of Record:

If current home address is other than home of record, enter in this item "Current home address \_\_\_\_\_"

c. Reference item 34—Untitled Item:

If applicable, enter type and authority for waiver granted under the provisions of chapter 2.

d. Enter continuation of any preceding item requiring additional space. Precede such entries with "REF ITEM (Item No. )"; i.e., "Reference Item 17—PMOS/AFS/Code/MOD: Enter PMOS score and date."

e. Enter reenlistment control number (RCN).

57 OATH OF ENLISTMENT (For service in Regular or Reserve Component of the Armed Forces except National Guard or Air National Guard):

a. Prior to completing this item, the enlisting officer will—

(1) Examine any documentary evidence required for completion of entries on DD Form 4.

(2) Note any waivers granted, and attach copy of waiver to original enlistment contract.

(3) Insure that any entries involving promises and conditions not authorized by regulations are resolved prior to enlistment.

b. The enlistee will—

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- (1) Initial any promises withdrawn by reasons of discussion with the enlisting officer.
  - (2) Initial words and figures representing term of enlistment.
  - (3) Sign, in block labeled "Signature," full name, using first, middle, and last name in that order. Signature will be verified name as typed in this item and in item 5.
  - (4) Not sign oath until oath has been administered as outlined in paragraph 2-32. The words "So help me God" may be omitted by any person who elects to affirm rather than to swear.
- 58 OATH OF ENLISTMENT (For service in National Guard or Air National Guard:  
NA
- 59 CONFIRMATION OF ENLISTMENT: Reference: None.
- a. The date will be entered in the same manner and will be the same date as appears in item 57.
  - b. Name, grade, and organization of enlisting officer may be rubber stamped.
  - c. The use of facsimile signature is prohibited.

## Section IV. REPORTS

5-15. **Reenlistment objective.** Three reenlistment objectives are provided monthly by HQDA to each of the major commands. Each major command's first term and career goals are its fair share of the DA objective based on the number of soldiers in the command who are eligible to reenlist. Each major command's first term quality goal is based on the percentage of quality first termers in the command who are eligible to reenlist versus all first termers in the command who are eligible to reenlist.

5-16. **Reenlistment accomplishments.** Reenlistments are credited to the major command to which the soldier is assigned at the time of reenlistment. The measure of success is the degree to which each of the above objectives is obtained. Data on accomplishments are extracted from Part II, DCSPER 46 Report (Gains and Losses to the Strength of the Active Army), a copy of which is furnished each major command.

5-17. **Reenlistment Summary Report (RCS CSGPA-1144(R2)).** This report establishes a base on which to evaluate the effectiveness of automated reporting of immediate reenlistments by the Personnel Information System (PERSINS) and provides certain other data, not now reported by PERSINS, which are used to monitor the reenlistment program. The report is divided into two parts which will be prepared and submitted in accordance with instructions in paragraphs 5-18 and 5-19. (Reporting of immediate reenlistments is discussed in paragraphs 5-21 through 5-24.)

5-18. **Part I—Reenlistment Option and Waiver Information (DA Form 3858-R).**

a. Report is submitted monthly to HQDA (DAPE-MPR-R) WASH DC 20310, on DA Form 3858-R (Reenlistment Summary) (fig. 5-9) by the following:

- (1) Commanding General, US Army Military District of Washington.
- (2) Commanding General, US Army Materiel Command.
- (3) Commanding General, US Army Security Agency.

(4) Commanding General, US Army Communications Command.

(5) Commander, Military Traffic Management Command.

(6) Commander-in-Chief, US Army, Europe and Seventh Army.

(7) Commanding General, US Army Criminal Investigation Command.

(8) Commanding General, US Army Health Services Command.

(9) Commanding General, US Army Training and Doctrine Command.

(10) Commanding General, US Army Forces Command.

(11) Commanding General, US Army Recruiting Command.

(12) Commanding General, US Army, Japan.

(13) Commanding General, Eighth US Army.

(14) Commander, US Military Assistance Command Thailand Support Group.

b. The report will be prepared as of the last day of the month and dispatched no later than the 15th working day of the month following the report month. DA Form 3858-R will be locally reproduced on 8- by 10½-inch paper.

c. Information contained in this report will reflect data on immediate reenlistments only and will not include data on extensions. Attached to the report will be copies of the Personnel Transaction Registers by Organization (PTRO) (SIDPERS Procedure 4-1) or listing of MILPC 6 cards submitted by subordinate elements in accordance with instructions in *d* through *g* below. The total number of immediate reenlistments indicated on the report should equal the sum of names on Section 1 of the PTRO, plus those names on the lists generated from the MILPC 6 cards.

d. Each reenlistment office (RO) will forward to the appropriate major command RO a copy of the DD Form 4 for each soldier assigned to that command who reenlisted during the month. These forms will be retained by the major command (MACOM) until the reenlistment transaction appears on the DCSPER 398 report which will be provided the MACOM's by HQDA.

e. RO's supported by SIDPERS will forward to the appropriate MACOM RO a copy of Section I (Transactions Processed) of all PTRO's that contain the names of soldiers assigned to that command who were processed as immediate reenlistment transactions (transaction code RENL in SIDPERS) during the month.

f. RO's supported by PERMACAP will forward to the appropriate MACOM RO a list of the reenlistees processed as immediate reenlistment transactions (transaction codes 81, 83, 84, and 87 in PERMACAP). This roster will be produced by the servicing data processing activity by interpreting and listing the MILPC 6 cards, which are an output of PERMACAP.

g. For each DD Form 4 submitted to the MACOM, there should be a corresponding name on either a Section I of the PTRO or on the list generated from the MILPC 6 cards. If the RO is unable to obtain all of the names on either a PTRO or a MILPC 6 card listing in time to meet the suspense date for the submission of the report, the following information will be included in the Remarks section of the report: for each soldier not listed, provide the name, SSN, date of reenlistment, and a brief explanation of the reason the appropriate PTRO or MILPC 6 listing could not be obtained. The missing lists should be submitted with the next monthly report.

#### 5-19. Part II—Lump Sum Selective Reenlistment Bonus Summary (DA Form 3858-1R).

a. Report is submitted monthly to HQDA (DAPC-PM-I) Alexandria, VA 22331, on DA Form 3858-1R (Selective Reenlistment Bonus Payment Summary) (fig. 5-10) by the commanders listed in paragraph 5-18a. DA Form 3858-1R will be reproduced locally on 8- by 10½-inch paper.

b. All entries will reflect costs for Selective Reenlistment Bonus (SRB) lump sum payments only. Regular Reenlistment Bonus costs and DA-approved accelerated SRB installment payments will not be included in any amounts on this report. Data to complete Sections B and C of the report will be obtained from the installation finance and accounting office.

c. Detailed instructions for completing the report are as follows:

(1) *Heading. As of date:* Enter the last day of the reporting month.

(2) *Section A—Lump Sum Payment:*

(a) *Brought forward.* Enter the total number of unused quotas brought forward from the beginning of the current fiscal year.

(b) *Allocated.* Enter total number of quotas allocated for the reporting month.

(c) *Used.* Enter total number of quotas used during the reporting month. Figure must equal sum of totals in columns b through g, Sections B and C.

(d) *To carry forward.* Subtract "Used" (c) from the sum of "Brought Forward" (a) and "Allocated" (b)

(e) *Total cost.* Enter total expenditures for the reporting month. This figure should equal the figure reported in column h of Grand Total.

(3) *Section B—SRB Paid in a Lump Sum:*

(a) *MOS.* Enter three-character MOS, in ascending order, for which SRB lump sum was paid.

(b) *Number of payments.* Enter actual number of payments made for each MOS in the appropriate SRB multiplier column.

(c) *Cost.* Enter actual cost for each MOS.

(d) *Total.* Enter total for each column.

(4) *Section C—Balance of SRB Paid within 2 Months of First Installment:*

(a) *MOS.* Enter three-character MOS, in ascending order, for which payment was made.

(b) *Number of payments.* Enter the actual number of persons paid the SRB balance in a lump sum within 2 months after payment of the first installment.

(c) *Cost.* Enter the total cost per MOS of all persons who received payment of the SRB balance within 2 months after receipt of the first installment. Figure should not include any portion of the Regular Reenlistment Bonus or DA-approved accelerated SRB installment payments.

(d) *Total.* Enter total for each column.

(e) *Grand total.* Enter total for each column in Sections B and C.

**5-20. Monthly Reenlistment Roster (DCSPER 398 Report).** This report is prepared by MILPERCEN and sent to the commands listed in paragraph 5-18a. It provides the MACOM RO's with the names of all reenlistees processed through PERSINS by MILPERCEN and credited to the MACOM in Part II (Gains and Losses to Active Army) of the DCSPER 46 Report (Strength of the Army). Reenlistment officers will compare the names contained in these rosters with those on the DD Forms 4 on file.

**5-21. Reporting of immediate reenlistments.** It is necessary that immediate reenlistment information be correctly reported in a timely manner since many decisions which have long-range budgetary and manpower implications are made based on these data. To insure that all reenlistments are submitted and processed correctly as an immediate reenlistment transaction in the Automated Personnel Information System (PERSINS), the procedures outlined in paragraphs 5-22 through 5-24 will be followed.

**5-22. Units/installations operating under SIDPERS.** Reenlistment officers of units/installations operating under SIDPERS will—

a. Be assigned an originator code by the SIDPERS Interface Branch (SIB).

b. Be responsible for filling out the Mark Sense DA Form 3728 (SIDPERS Input and Control Data-Personnel Change-Expanded) in accordance with Procedure 2-72, SIDPERS Users Manual, Volume 2.

c. Submit properly prepared DA Forms 3728, with DD Forms 4 attached, to the SIB not later than the first workday after the reenlistment is accomplished, except as modified by paragraph 5-24.

d. Obtain from the SIB a copy of each PTRO that contains data on a reenlistment transaction.

e. Insure that all names of soldiers reenlisted appear on Section I (Transactions Processed), PTRO.

f. Make corrections on errors listed in Section II (Transactions Not Processed), PTRO, on the appropriate error suspense cards in accordance with instructions contained in chapter 3, SIDPERS User Manual, Volume 2, and submit corrected cards to the SIB not later than the first workday following receipt.

g. Maintain a log of these actions.

**5-23. Units/installations not operating under SIDPERS.** a. Reenlistment officers of units/installations operating under a reporting system other than SIDPERS will—

(1) Except as modified in paragraph 5-24, submit DD Forms 4 and a copy of the orders on each reenlistee directly to the servicing data processing activity (DPA) not later than the first workday after the reenlistment is accomplished.

(2) Maintain contact as frequently as necessary, but not less often than once a week, with the serving DPA. The purpose of this coordination is to insure that documents are received, processed, and correctly transmitted to the next higher PERSINS level.

(3) Provide the unit commander of the reenlistee, by letter or DA Form 2496—

(a) The necessary information for the commander to make a correct reenlistment entry on the morning report.

(b) The date that the reenlistment documents were forwarded to the DPA and the certified mail control number (if applicable).

(4) Maintain a log of forms forwarded.

b. Each morning report unit will report reenlistment actions as prescribed in AR 680-1 and attach career counselor's notification of reenlistment to the unit morning report.

**5-24. Reenlistment of member away from home station.** For personnel who reenlist away from their home stations, all applicable reenlistment documents should be sent directly to the SIB/DPA which services the unit to which the reenlistee is assigned.

<b>REENLISTMENT SUMMARY</b> <small>For use of this form, see AR 601-280, the proponent agency is DCSPFH.</small>		<b>REPORTS CONTROL SYMBOL</b> CSCPA - 1144 (R2)
TO: HQDA (DAPE-NPE-ER) WASH DC 20310	FROM:	FOR MONTH OF:
<b>PART I - REENLISTMENT OPTION/WAIVER INFORMATION</b>		
Indicate below the number of individuals in each category who reenlisted during the month and option selected.	Indicate below the number of reenlistments in each category that required waiver, type of waiver and approval authority.	
FIRST TERM      CAREER      OPTION	FIRST TERM      CAREER      TYPE OF WAIVER	
a. _____	a. _____	AWOL/LOST TIME
b. _____	b. _____	ENL EVALUATION SCORE
c. _____	c. _____	GRADE
d. _____	d. _____	EDUCATION
e. _____	e. _____	MEDICAL
f. _____	f. _____	OVERAGE
g. _____	g. _____	DRUG OR ALCOHOL
h. _____	h. _____	OTHER
TOTAL J. _____	TOTAL J. _____	APPROVED BY HQDA/EEA OTHER APPROVALS
REMARKS:		

DA Form 3858-R, 1 Jul 73

Figure 6-9. Reenlistment Summary (Part I).

REENLISTMENT SUMMARY		REPORTS CONTROL SYMBOL			
PART II - SELECTIVE REENLISTMENT BONUS PAYMENT SUMMARY		CSGPA - 1144(R2)			
For use of this form, see AR 601-280; the proponent agency is DCSPER.		As of Date:			
TO: Commander, MILPERCEN ATTN: DAPC-PMP-J Alexandria VA 22331		FROM:			
SECTION A - LUMP SUM PAYMENT		SECTION B - SRB PAID IN A LUMP SUM			
a. Brought Forward:	b. Allocated	c. Used	d. To Carry Forward		
e. Total Cost					
SECTION C - BALANCE OF SRB PAID WITHIN TWO MONTHS OF FIRST INSTALLMENT					
MOS (3 digit)	NUMBER OF PAYMENTS				COST
	SRB-6 b	SRB-5 c	SRB-4 d	SRB-3 e	
TOTAL					
MOS (3 digit)	NUMBER OF PAYMENTS				COST
	SRB-6 b	SRB-5 c	SRB-4 d	SRB-3 e	
TOTAL					
GRAND TOTAL					

DA FORM 3858-1R, 1 Aug 74

Figure 5-10. Reenlistment Summary (Part II).

## APPENDIX A

### EXPLANATION OF TERMS

---

**A-1. Applicant.** A soldier who applies for enlistment or reenlistment in the Regular Army.

**A-2. Enlistee.** A soldier who enrolls as a member of the Regular Army for a period of enlistment.

**A-3. Army.** The Regular Army, Army of the United States, Army National Guard of the United States, and the United States Army Reserve.

**A-4. Regular Army (Active Army).** The permanent Army comprising a major component of the United States Army. Used throughout this regulation to distinguish between the other major components.

**A-5. Enlistment.** Enrollment in the Regular Army as an enlisted member. An enlistment becomes official when the enlistee takes the oath. When the term enlistment is applied to membership in a Reserve component or another Armed Force in this regulation, it will be identified as such. The term "reenlistment" (STGT) includes both "first enlistments" and "reenlistments," as defined in paragraphs A-6 and A-7, and original enlistments in the Regular Army by persons with prior Army service.

**A-6. First enlistment.** A voluntary enrollment in the Regular Army as an enlisted member for the first time by an individual with no prior Regular Army service or with prior service only in other branches of the Armed Forces.

**A-7. Reenlistments.** A second or subsequent voluntary enrollment in the Regular Army.

**A-8. Immediate reenlistment.** A voluntary enrollment in the Regular Army as an enlisted member immediately upon separation from active military service in the Army. This term represents a concurrent action in which the separation documents are not given to the individual until he has been reenlisted in the Regular Army. This term identifies enlistments in the Regular Army for the first time as well as reenlistments.

**A-9. In-service personnel.** Persons currently serving on active duty in the Army.

**A-10. Prior service personnel.** In-service personnel with service before their current active duty commitment.

*a.* Prior service personnel have 1 or more days of completed active duty—

- (1) In a regular component of the Armed Forces.
- (2) In the Army of the United States (AUS).
- (3) On extended active duty in a Reserve component of any of the Armed Forces.
- (4) In REP-63 training (previously defined as initial active duty training) as members of the Army National Guard or Army Reserve or similar training for members of the Reserve components of the other Armed Forces under the RFA-55 or REP-63 programs.

*b.* Persons who have participated in short periods of active duty for training (ADT) other than as indicated in *a*(4) above are not considered prior service personnel under the provisions of this regulation.

**A-11. Non-prior service personnel.** Persons who have—

- a.* No previous service in any of the Armed Forces, or
- b.* Previous service without completion of one or more days of active duty or RFA-55 or REP-63 active duty for training as explained in paragraph A-10.

**A-12. First term.** A soldier serving on his first term of service with the active Army. For statistical purposes a first term is defined as a soldier who has 3 or less years of service at the time of his reenlistment.

**A-13. First Term RA.** A prior or non-prior service soldier serving on his first enlistment in the Regular Army.

**A-14. Grade(s).** Generally refers to pay grade(s).

**A-15. Persons, applicants, individuals, personnel.** Unless the term clearly applies to only one sex in general usage, it applies to both men and women.

**A-16. Major Army commanders.**

- a.* Commanding general, US Army Military District of Washington.
- b.* Commanding General, US Army Materiel Command.
- c.* Commanding General, US Army Security Agency.
- d.* Commanding General, US Army Communications Command.
- e.* Commander, Military Traffic Management Command.
- f.* Commander in Chief, US Army Europe and Seventh Army.
- g.* Oversea major Army commanders.
- h.* Heads of Department of the Army agencies.
- i.* Commanding General, US Army Criminal Investigation Command.
- j.* Commanding General, US Army Health Services Command.
- k.* Commanding General, US Army Training and Doctrine Command.
- l.* Commanding General, US Army Forces Command.

**A-17. Considered major commanders.** The following commanders are considered major commanders for the purpose of approving second ex-

tensions, bars to reenlistments, and processing requests for waivers under this regulation:

- a. Commanding Officer, US Army Intelligence Agency.
- b. Commanding General, US Army Recruiting Command (may approve requests for waivers where authority is delegated to GCM authority).
- c. Commanding General, US Army, Japan.
- d. Commanding General, Eighth US Army.
- e. Commander, US Military Assistance Command, Thailand.

**APPENDIX B**  
**Personnel Staffing Guidance for TDA Units for the**  
**Army Reenlistment Program (See AR 570-2 for TOE Units)**

Line	Command	Reenlistment Officer Career Counselor			
		Primary duty	Additional duty	Primary duty	Additional duty
1	Headquarters of commands identified in appendix A -----	1-3	-----	1-5	-----
2	All other commands, e.g., logistical commands, depots, provisional commands, separate support commands, corps. <sup>1</sup>				
	a. Enlisted strength over 1,000 -----	1	-----	1 <sup>2</sup>	-----
	b. Enlisted strength under 1,000 -----	-----	1	-----	1
3	Battalion and comparable size unit <sup>3</sup> -----	-----	-----	-----	1
4	Company/battery, detachment, or similar size unit -----	-----	-----	-----	1
5	Installations <sup>1</sup>				
	a. Enlisted strength over 1,000 -----	1	-----	1 <sup>2</sup>	-----
	b. Enlisted strength under 1,000 -----	-----	-----	-----	1

<sup>1</sup> Exclusive of enlisted strength of units assigned/attached to the command/installation which are authorized career counselor personnel on a full-time basis.

<sup>2</sup> Additional enlisted spaces authorized on the basis of one for each additional 1,000 enlisted strength or major fraction thereof.

<sup>3</sup> Includes permanent party personnel assigned to US Army service schools.

## APPENDIX C

Selection of Enlisted Personnel for Full-Time Career  
Counseling Duty

Line	Item	Comment
1	MANDATORY QUALIFICATIONS.	<p>Applicants for full-time counseling duties must meet the following prerequisites:</p> <ul style="list-style-type: none"> <li>a. Minimum service: 6 years.</li> <li>b. Noncommissioned officers or specialists grade E-5 or above.</li> <li>c. Standard score of 110 or higher on Aptitude Area GT (waiver may be granted).</li> <li>d. High School graduate or those presenting substantiating data of the successful completion of the High School General Education Development (GED) test.</li> <li>e. Hold valid Army or State motor vehicle operator's permit.</li> <li>f. Favorable national agency check completed.</li> <li>g. Be a citizen of the United States.</li> <li>h. Must have a minimum of 12 months remaining prior to ETS after completion of the Army Recruiting and Career Counseling Course.</li> </ul>
2	DESIRABLE QUALIFICATIONS.	<ul style="list-style-type: none"> <li>a. Ages 24 to 35 years inclusive.</li> <li>b. Past experience in personnel management, interviewing, classification, or sales experience.</li> <li>c. Service in a combat organization.</li> <li>d. Credit for at least one overseas tour.</li> </ul>
3	PREPARATION OF APPLICATION.	<p>Application will contain information as to the applicant's choice of areas of assignment, in order of preference.</p> <ul style="list-style-type: none"> <li>a. Personnel in CONUS are limited to reassignment within the same Army area (three choices in order of preference) in which presently serving.</li> <li>b. Personnel serving in overseas commands and requesting duty as career counselors in CONUS are authorized any three choices of area assignment (Army area or major CONUS command).</li> </ul>
4	SUBMISSION OF APPLICATION.	<p>Application for duty as career counselor will be made through command channels to the appropriate major commanders.</p> <ul style="list-style-type: none"> <li>a. Persons applying in CONUS must be eligible for a permanent change of station. Personnel ineligible for a permanent change of station will only be considered for career counseling duties at the station to which assigned.</li> <li>b. Persons applying in overseas commands will submit their applications no earlier than 9 nor less than 6 months prior to date of completion of overseas tour.</li> </ul>
5	APPOINTMENT AND COMPOSITION OF INTERVIEW BOARDS.	<ul style="list-style-type: none"> <li>a. Appointment: Boards for interviewing enlisted personnel being considered for full-time duty as career counselors will be appointed as follows: <ul style="list-style-type: none"> <li>(1) In CONUS, at installations by the appropriate commander.</li> <li>(2) In overseas commands, by the commander exercising general courts-martial jurisdiction.</li> </ul> </li> <li>b. Composition: Boards will be composed of— <ul style="list-style-type: none"> <li>(1) At least two commissioned officers, one of whom will be a full-time reenlistment officer, when practicable. When a full-time reenlistment officer is not available, maximum use</li> </ul> </li> </ul>

Line	Item	Comment
5	INFORMATION FOR APPLICANTS—Continued	<p>will be made of existing boards established on a permanent basis at US Army Recruiting Command facilities.</p> <p>(2) At least one experienced career counselor, senior or equal in grade to the applicant.</p> <p>(3) When WAC enlisted personnel are being considered, a WAC officer or a WAC noncommissioned officer, senior or equal in grade to the applicant, will be a member of the board.</p> <p>c. If a commander desires, he may use interview boards of the US Army Recruiting Service, even though a full-time reenlistment officer is available.</p>
6	INTERVIEW BOARD ACTIONS.	<p>Interview boards will—</p> <p>a. Determine whether applicants possess the following qualifications:</p> <p>(1) Genuine desire and interest to become a career counselor.</p> <p>(2) Mandatory prerequisites as listed in line 1, this table.</p> <p>(3) Ability to express themselves clearly, both orally and in writing, and have a pleasing personality.</p> <p>(4) Outstanding military bearing.</p> <p>(5) No obvious facial or other physical defects.</p> <p>b. Determine that applicants desire and are suited for award of MOS OOE.</p> <p>c. Return applications not favorably considered through channels to applicants, with reason(s) therefor.</p> <p>d. Forward, through channels, to the appropriate major commander applications from persons who are recommended for duty as career counselors together with a recent, full-length photograph of the applicant in uniform (class A).</p>
7	ACTION BY THE REVIEWING AUTHORITY.	<p>a. The commander who convenes the board will review applications forwarded by the interview board.</p> <p>b. Prior to forwarding applications to major commanders, a records check of the repository files at Fort Holabird, MD, will be completed.</p> <p>c. Applications for which approval is recommended will be annotated, "Favorable Records Check Completed, date -----," and validated by the reviewing authority.</p> <p>d. Applications for which disapproval is recommended, based on an unfavorable records check, will not reflect this as a reason for disapproval. Any record of a felony, poor management of personal or family affairs, poor credit standing, a morals offense, a history of propensity for traffic violations or repeated offenses indicating an unwillingness to conform to laws and regulations, preclude an assignment to career counseling duty.</p> <p>e. With the exception of d above, reviewing authorities will state reason(s) for recommendation for disapproval.</p>
8	DISPOSITION OF APPLICATIONS.	<p>a. Applications which are disapproved by the major commander will be returned to the initiating unit with appropriate notation thereon.</p> <p>b. Applications from CONUS personnel which are approved by the major unit commander will be returned to the initiating unit, with appropriate approval notation, for action indicated on line 9, this table.</p> <p>c. Applications submitted in overseas commands for duties in CONUS which are recommended for approval by the major overseas commander will be forwarded to HQDA (DAPC-EPC), Alexandria, VA 22331.</p> <p>(1) The letter of transmittal will indicate that the applicant is available for assignment upon successful completion of school course.</p>

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*Line*

*Item*

*Comment*

8 DISPOSITION OF APPLICATIONS--  
Continued

(2) If the applicant is accepted for duty, the application will be returned to major oversea commander with assignment instructions.

9 TRAINING AND ASSIGNMENT.

a. Applicants accepted for career counseling duty at their present duty station will attend the Army Recruiting and Career Counseling Course at The Adjutant General's School at the earliest practicable date. Assignment to career counseling duty is contingent upon successful completion of the school course. School quotas will be obtained from USAREC, AUTOVON 459-3477.

b. Personnel selected for career counseling duty when reassignment is involved will attend the Army Recruiting and Career Counseling Course in a TDY status en route to their next assignment. Personnel who fail to successfully complete the school course will be reported by the commandant of the school to the CG MILPERCEN in accordance with AR 614-200. Commanders at all levels will insure that personnel assigned full-time reenlistment and career counseling duties are utilized only for that purpose.

10 UTILIZATION.

## APPENDIX D

## Reenlistment Eligibility Codes for Reenlistment in the Regular Army

Code	Explanation	Reference
RE-1	Fully qualified for immediate reenlistment .....	Chapter 2
RE-1A	Fully qualified for immediate reenlistment; however, ineligible to reenlist for 93 days after date of separation .....	Paragraph 4-3f
RE-1B	Fully qualified for immediate reenlistment except has not received a PMOS Evaluation Score during current term of service .....	Section IX, Chapter 2
RE-2	Fully qualified for immediate reenlistment; however, separated for convenience of Government under a separation authority which does not contemplate immediate reenlistment .....	Chapter 5, AR 635-200
RE-2A	Fully qualified for immediate reenlistment; however, ineligible to reenlist in grade and for 93 days after date of separation .....	Paragraph 3-3b
RE-3	Not eligible for immediate reenlistment unless waiver consideration is permissible and is granted .....	Chapter 2
RE-3B	Not eligible for immediate reenlistment unless waiver is granted. This code is applicable only to persons who have time lost during their last period of service .....	Paragraph 2-22
RE-3C	Not eligible for immediate reenlistment unless waiver consideration is permissible and is granted. This code is applicable to persons who do not meet the grade requirement in basic eligibility criteria or have been denied reenlistment under the Qualitative Screening Process UP chapter 4, AR 600-200 .....	Chapter 2
RE-4	Not eligible for reenlistment. Nonwaivable disqualification .....	Paragraph 2-23
RE-4A	Not eligible for immediate reenlistment. This code is applicable only to enlisted personnel failing to meet citizenship criteria .....	Section III, Chapter 2



1 August 1975

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The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Personnel. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA (DAPE-MPR) WASH DC 20310.

By Order of the Secretary of the Army:

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*General, United States Army*  
*Chief of Staff*

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