

S/S 15 July 84

AR 601-25

JOINT MESSAGEFORM						SECURITY CLASSIFICATION UNCLASSIFIED		
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FROM: DA STL MO //AGUZ-RCPD-PRO//

TO: ALL HOLDERS OF AR 601-25

DATE RECEIVED
7-JULY 78

UNCLAS

SUBJECT: Interim Change 3-1 to AR 601-25 (Delay in Reporting for and Exemption from Active Duty and Active Duty Training)

1. This interim change is being distributed through the publications pinpoint distribution system to all holders of AR 601-25 in accordance with DA Form 12-9A.

2. This change establishes procedures for delayed ROTC officers to apply for assignment to an ARNG/USAR unit.

3. Paragraph 1-2, add paragraph c as follows:

c. As used in this regulation, the masculine gender pronoun includes both male and female personnel unless otherwise expressly so stated.

4. Paragraph 2-3, add paragraph c as follows:

c. An ROTC officer delayed under the provisions of this regulation may apply for participation in Reserve activities as a member of a specific troop program unit of the ARNGUS or USAR. Applications will be submitted to the Commander, US Army Reserve Components Personnel and Administration Center (RCPAC), for approval and will include the following: (The provisions of this paragraph do not apply to delayed officers who are participating in the Health Professions Scholarship Program (HPSP)).

(1) A statement from the ARNG or USAR unit commander that:

(a) Unit vacancy in a specified branch and SSI exists.

(b) The applicant is acceptable for assignment to the unit.

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DRAFTER TYPED NAME, TITLE, OFFICE SYMBOL, PHONE NO. & EXT.	SPECIAL INSTRUCTIONS
Mrs. Corey MilPersMgtSp AGUZ-RCPD-PRO X7371	

TYPED NAME, TITLE, OFFICE SYMBOL, AND PHONE NO.	SECURITY CLASSIFICATION	DATE TIME GROUP
R. C. JONES, Ch, Pol & Regs Ofc, RCPD	UNCLASSIFIED	
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(c) He understands that the applicant will not be a deployable unit asset until initial active duty training of at least 90 days is completed.

(d) He agrees to release the member for assignment to active duty if selected by MILPERCEN.

(2) A statement attesting to the applicant's understanding that--

(a) If assigned to an ARNG or USAR unit, such service will not be credited toward fulfillment of any active duty or initial active duty for training obligation.

(b) A uniform allowance will not be paid until the member enters on active duty or active duty for training.

(c) If the unit to which a member is assigned is mobilized or otherwise ordered to active duty, delay will automatically be terminated and the member will be ordered to active duty with the unit.

(d) If 3 years of commissioned service is completed while assigned to a unit, the member will be nonselected for promotion to first lieutenant unless an officer basic course has been completed. Accordingly, the member will enter on active duty or initial active duty training in the grade of second lieutenant even though his contemporaries may serve in the grade of first lieutenant.

(e) Delay must be renewed annually in accordance with instructions furnished by the CG, US Army Reserve Components Personnel and Administration Center (RCPAC). Any address change must be furnished to the member's unit commander and Commander, RCPAC, ATTN: AGUZ-PAD-D, 9700 Page Boulevard, St. Louis, Missouri 63132.

(3) Approved applicants will be--

(a) Branched by RCPAC in the branch called for by the unit vacancy. Applicants who are subsequently selected for active duty will be considered for branch transfer by MILPERCEN.

(b) Required to annually renew their delay in accordance with instructions furnished by CG, RCPAC.

S/S ch 2 19 Jul 78

AR 601-25

JOINT MESSAGEFORM						SECURITY CLASSIFICATION UNCLASSIFIED			
PAGE 01 OF 01	DRAFTER OR RELEASES TIME 231902Z	PRECEDENCE		LMF	CLASS UUUU	CIC	FOR MESSAGE CENTER/COMMUNICATIONS CENTER ONLY		
		ACT MAL	INFO				DATE - TIME 311618Z	MONTH AUG	YR 77
BOOK NO	MESSAGE HANDLING INSTRUCTIONS								
<p>FROM: DA STL MO //AGUZ-RPP-PR//</p> <p>TO: ALL HOLDERS OF ID OF AR 601-25 <i>Rec'd 23 Sept 77</i></p> <p>UNCLAS</p> <p>SUBJECT: Interim Change to AR 601-25 (Delay in Reporting for and Exemption from Active Duty and Active Duty Training)</p> <p>1. This interim change is being distributed through publications pinpoint distribution system to all holders of AR 601-25 in accordance with DA Form 12-9A block ____ . Pending revision of AR 601-25 dated 1 April 1976 and by order of the Secretary of the Army, subject regulation is changed as follows and is effective immediately. This change clarifies the policy for exempting selected reservists from entry on active duty during a mobilization.</p> <p>2. Paragraph 3-2b is superseded as follows:</p> <p>b. Requests for exemption prescribed in rules 31 or 32, table 2-1, from members of ARNGUS or USAR units will not be approved unless documentary evidence shows that the condition arose since the most recent inactive duty training period. Normally, individuals whose applications are not yet processed to completion on the movement date will move with their units.</p>									
DISTR:						The Army Library (ANRAL) ATTN: Military Documents, Room 1A510, Pentagon Washington, D.C. 20310			
DRAFTER TYPED NAME, TITLE, OFFICE SYMBOL, PHONE & DATE Mrs. Corey MilPersMgtSp AGUZ-RPP-PR X7371						SPECIAL INSTRUCTIONS			
RELEASER	TYPED NAME, TITLE, OFFICE SYMBOL AND PHONE JAMES F. MONAHAN, LTC JGS, ASST ADJ					SECURITY CLASSIFICATION UNCLASSIFIED		DATE TIME GROUP	
	<i>James Monahan</i>								

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5/5 15 July 1984

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No. 2

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 1 July 1978

PERSONNEL PROCUREMENT

DELAY IN REPORTING FOR AND EXEMPTION FROM
ACTIVE DUTY AND ACTIVE DUTY TRAINING

Effective 1 September 1978

This change clarifies the policy for exempting selected reservists from entry on active duty during a mobilization; eliminates the requirement to detail to JAGC, ROTC officers who are delayed to study law and eliminates the figure for DA Form 4370-R.

AR 601-25, 1 April 1976, is changed as follows:

1. New or changed material is indicated by a star.
2. Remove old pages and insert new pages as indicated below:

<i>Remove pages</i>	<i>Insert pages</i>
2-1 through 2-4	2-1 through 2-4
2-1 through 3-4	3-1 through 3-4
4-1 through 4-2	4-1 and 4-2
Figure 2-2	

3. File this change sheet in front of the publication for reference purposes.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to Commander, US Army Reserve Components Personnel and Administration Center, ATTN: AGUZ-RCPD-PRO, 9700 Page Blvd., St. Louis, MO 63132.

By Order of the Secretary of the Army:

BERNARD W. ROGERS
General, United States Army
Chief of Staff

Official:

J. C. PENNINGTON
Brigadier General, United States Army
The Adjutant General

DISTRIBUTION:

To be distributed in accordance with DA Form 12-9A requirements for AR, Personnel Procurement.

Active Army: C
ARNG: A
USAR: A

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*This change supersedes DA message AGUZ-RPP-PR 321618Z Aug 77, subj: Interim Change to AR 601-25 (Delay in Reporting for and Exemption from Active Duty and Active Duty Training).

Caps

AR 601-25
C 1

CHANGE }
No. 1 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 29 October 1976

PERSONNEL PROCUREMENT

**DELAY IN REPORTING FOR AND EXEMPTION FROM
ACTIVE DUTY AND ACTIVE DUTY TRAINING**

Effective 1 December 1976

This change establishes a time limit for MC and DC officers to request delay or exemption from entry on active duty.

AR 601-25, 1 April 1976, is changed as follows:

1. New or changed material is indicated by a star.
2. Remove old pages and insert new pages as indicated below:

Remove pages

Insert pages

2-7 and 2-8

2-7 and 2-8

3. File this change sheet in front of the publication for reference purposes:

12/7/76

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to Commander, US Army Reserve Components Personnel and Administration Center, ATTN: AGUZ-RPP-PR, 9700 Page Boulevard, St. Louis, MO 63132.

By Order of the Secretary of the Army:

BERNARD W. ROGERS
General, United States Army
Chief of Staff

Official:

PAUL T. SMITH
Major General, United States Army
The Adjutant General

DISTRIBUTION:

To be distributed in accordance with DA Form 12-9A requirements for AR, Personnel Procurement:

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USAR: A

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ARMY REGULATION }
No. 601-25

Chf,

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 1 April 1976

PERSONNEL PROCUREMENT

DELAY IN REPORTING FOR AND EXEMPTION FROM ACTIVE DUTY AND
ACTIVE DUTY TRAINING

Effective 15 May 1976

This is a complete revision and consolidation of AR 601-25 and AR 601-26, and updates those portions of AR 135-90, AR 135-91, and AR 135-200 relating to delay of EM ordered to involuntary AD/ADT and enlisted personnel ordered to initial ADT. This revision establishes delay tables and procedures for considering alleged community hardship requests from certain AMEDD officers. It incorporates procedures to delay enlisted personnel ordered to involuntary AD/ADT for failure to participate and to delay enlisted personnel ordered to initial ADT. Local limited supplementation of this regulation is permitted, but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy of each to Commander, US Army Reserve Components Personnel and Administration Center, ATTN: AGUZ-RPC-PR, 9700 Page Boulevard, St. Louis, MO 63132; other commands will furnish one copy of each to the next higher headquarters.

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* This regulation superseded AR 601-25, 15 December 1967, including all changes, and AR 601-26, 20 March 1969, and all outstanding interim change messages on AR 601-25 and AR 601-26.

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CHAPTER 1

GENERAL PROVISIONS

1-1. Purpose. This regulation prescribes policy and procedures for delay in and exemption from entry on active duty (AD) and active duty training (ADT) for members of the Army National Guard of the United States (ARNGUS) and US Army Reserve (USAR). Exceptions will be made only by Headquarters, Department of the Army (HQDA) on an individual basis.

1-2. Applicability. *a.* This regulation applies to—

- (1) Participants in the ROTC Program.
- (2) Participants in Army Medical Department (AMEDD) officer procurement programs monitored by The Surgeon General (TSG).
- (3) Units and individual members of the Ready Reserve involuntarily ordered to AD during a mobilization or temporary expansion of the active Army.
- (4) Members of the Standby Reserve determined available for AD in time of war or national emergency declared by Congress.
- (5) Enlisted personnel ordered to initial ADT (IADT).
- (6) Enlisted members ordered to involuntary AD/ADT for failure to participate satisfactorily.
- (7) Certain Army Medical Department (AMEDD) officers ordered to involuntary AD.

b. This regulation has equal application to the Army National Guard and the Army Reserve. Specific chapters and paragraphs of this regulation which apply to the ARNG or Army Reserve are:

<i>Reference</i>	<i>ARNG</i>	<i>USAR</i>
Chapter 1 -----	X	X
Chapter 2 -----	--	X
Chapter 3 -----	X	X

<i>Reference</i>	<i>ARNG</i>	<i>USAR</i>
Section I -----	X	X
Section II -----	--	X
Section III -----	X	X
Section IV -----	X	X
Chapter 4 -----	X	X
Chapter 5 -----	X	X

1-3. Explanation of terms. For the purpose of this regulation, the following apply:

a. Appeal. An individual's request for reconsideration of a denied request for delay or exemption from AD or ADT.

b. Delay. The postponement of AD or ADT.

c. Exemption. Total relief from the requirement to report for AD or ADT.

d. Full-time course instruction. Not less than 9 semester hours of graduate studies (excluding enrollment in night school or extension courses); or the institution's certification of enrollment in a full-time course of instruction, whichever is the lesser academic requirement.

e. Graduate studies. Study at the graduate level after attaining a baccalaureate or first degree.

f. Immediate family. The spouse, divorced spouse, a child under age 18 (legitimate, illegitimate, legally adopted, step, or foster), parent, grandparent, brother or sister (under age 18), or a person of any age who is physically or mentally handicapped and whose support the member has assumed in good faith.

g. Institution of higher education. A school, an institution, a seminary, or a professional school—

- (1) Listed in the following publications

(available from the American Council on Education, Publications Division, 1785 Massachusetts Avenue, NW, WASH, DC 20036):

(a) *Higher Education, Education Directory*—for institutions located within CONUS. Published annually by the US Department of Health, Education, and Welfare.

(b) *International Handbook of Universities* (Paris) and the *Commonwealth Universities Yearbook* (London)—for recognized degree-granting institutions located outside CONUS. This handbook does not apply to education in the AMEDD professional specialties.

(2) For AMEDD specialties, an approved or accredited professional school located in the United States or Puerto Rico and accredited by an accrediting agency or association that is recognized for this purpose by the US Commissioner of Education. Included are institutions which are in the process of seeking accreditation and currently have provisional or conditional accreditation, or candidacy status for accreditation, based solely on the newness of the institution.

h. Health professionals. Individuals who are—

(1) Pursuing a degree in medicine, osteopathy, dentistry, veterinary medicine, nursing (B.S.N.), dietetics, physical therapy, occupa-

tional therapy, and specialties applicable to appointment in the Medical Service Corps.

(2) Participating in AMEDD officer procurement programs (para 4-2c(2)).

i. Medical specialist registrant. A doctor of medicine, osteopathy, dentistry, veterinary medicine, or other allied medical specialty who is determined by the Director of Selective Service to be available for service in the Armed Forces (AR 601-54).

j. ROTC officer. An officer commissioned through the ROTC program who has not performed the initial AD/ADT tour agreed upon while enrolled in the ROTC program.

k. Seasonal employment. Employment that is not continuously active or at peak operation during the entire calendar year.

1-4. Right to appeal. An individual whose request for delay or exemption from entry on AD/ADT is denied, is entitled to appeal to higher authority as specified elsewhere in this regulation.

1-5. Suspension of delay. The Department of the Army (DA) may suspend the authority to grant delays or may terminate previously granted delays because of overriding military requirements.

CHAPTER 2

DELAY AND EXEMPTION OF MEMBERS OF THE ROTC AND AMEDD OFFICER PROCUREMENT PROGRAMS

Section I. BASIC POLICY

2-1. General. The primary purpose of the ROTC program and the AMEDD officer procurement programs is to procure commissioned officers to meet the needs of the active Army and to meet mobilization requirements.

a. This chapter applies to all ROTC cadets; officers appointed from the ROTC program who have not completed an initial tour of AD/ADT; and officers approved for participation in AMEDD officer procurement programs listed in paragraph 4-2*c*(2).

b. Participants in the ROTC program and the AMEDD officer procurement programs may be delayed from entry on AD/ADT for the reasons and periods discussed in this chapter and shown in table 2-1.

c. Except as indicated in paragraph 2-3, officers delayed from entry on AD/ADT are neither required nor authorized to participate in Reserve activities during such a delay.

2-2. Assignment. Delayed members of the ROTC program and AMEDD officer procurement program participants will be assigned to USAR Control Group (Officer Active Duty Obligor) (OADO), RCPAC. (See para 2-6*c* for exceptions.)

2-3. Training program. ★*a.* Officers detailed to Staff Specialist Branch, MOS 00A may apply for participation in the educational and training programs for Staff Specialists. (chaplain candidate)

as set forth in AR 135-318. Applications will be submitted to RCPAC at least 60 days before the training date requested.

b. Participants in the AMEDD Early Commissioning Program (AR 601-140) and ROTC officers delayed to study medicine or osteopathy may apply for participation in the Clinical Clerkship Training Program. Applications will be submitted through the deans of the medical schools in question to RCPAC in sufficient time to reach The Surgeon General by 1 January.

2-4. Delay categories. Delay categories authorized ROTC program and AMEDD officer procurement program participants are—

a. Category A.

(1) ROTC participants completing post-graduate studies.

(2) Participants in the AMEDD Early Commissioning Program (AR 601-140).

b. Category B.

(1) ROTC officers awaiting professional licensing in a specialty allied to health or health related fields.

(2) A participant in an AMEDD officer procurement program other than participants in the AMEDD Early Commissioning Program.

c. Category C. Extreme personal or community hardship.

d. Category D. For other cogent reasons.

e. Category X. For administrative reasons. X

Section II. PARTICIPANTS IN THE ROTC PROGRAM

2-5. Planning. *a.* Officers commissioned through the ROTC program normally are scheduled for AD/ADT during the fiscal year following appointment. On or about 1 February, cadets scheduled to be graduated and appointed in May or June will be issued letters of AD/ADT notification.

★*b.* For planning purposes and to prevent issuing unnecessary letters of AD/ADT notification, cadets must show intent to request a delay by completing DA Form 4370-R (Preference Statement

for Specialty, (Branch), Duty, and Initial Training).

2-6. Reserve assignment. *a.* Officers granted a category A or B delay will be transferred to USAR Control Group (OADO), RCPAC. Appropriate ROTC region commanders will issue special orders with an effective date not later than the 20th day of the month in which the delay becomes effective.

b. Officers granted a category C or D delay will remain under the jurisdictional control of the ROTC region commander approving the delay, except as indicated in *c* below.

c. Officers elected or appointed to Congress, those appointed to a Federal Court or to a Federal or State public office, and those elected to a public office of a State will be immediately transferred to USAR Control Group (Standby-Inactive).

2-7. Request for delay. An ROTC graduate or potential graduate may request delay from entry on AD/ADT for one of the reasons and periods shown in table 2-1. Requests must be submitted by formal letter (fig. 2-1) or on DA Form 591 (Application for Initial (Educational) Delay from Entry on Active Duty and Supplemental Agreement). Priority for approval of educational delay for scholarship cadets will be given to those cadets requesting study in a discipline for which the Army has validated requirements. (See DA circulars in the 621 series.)

a. An initial educational delay (category A) may be granted in 1-year increments. (See para 2-8 for renewal of delay.) Applicants will complete DA Form 591 in triplicate in accordance with instructions on the form. One of the following supplemental DA forms must accompany the DA Form 591. A supply of DA Form 591 series may be requisitioned through normal AG publication supply channels.

(1) DA Form 591a (ROTC Supplemental Service Agreement (Initial Educational Delay)).

(2) DA Form 591b (ROTC Supplemental Service Agreement for Health Professional Program Participants).

(3) DA Form 591c (ROTC Supplemental Service Agreement (Army Chaplaincy)). This form will be completed only by students of religion theology who are preparing for the military chaplaincy.

b. An individual who has attained the degree objective for which granted a category A delay may be considered for further delay and, when authorized, will be placed in delay category B, C, or D. Application for further delay will be submitted in triplicate, in the format shown in figure 2-1, together with appropriate documentary evidence (chap. 4).

2-8. Renewal of delay. Individuals granted an educational delay (category A) may have it

renewed annually as prescribed in *a* and *b* below. Renewal of any other delay category is not authorized unless an exception is granted by HQDA.

a. Application for renewal of delay (category A) will be submitted in accordance with instructions provided by RCPAC. An individual's delay status may be terminated if the completed renewal form is not returned within 30 days.

b. Renewal of delay (category A) may be granted in increments of 1 year when requested in writing within the time frames established in paragraph 2-9. The applicant must be satisfactorily studying for the same degree objective for which initially delayed in order to be eligible for consideration of renewal of delay.

2-9. Time frames. Except as indicated in *a* and *b* below, application for an initial or renewal delay will be submitted at least 120 days before the earlier of either the date of graduation or appointment, or the date of expiration of current delay. Applications not submitted within these time frames will be disapproved unless late application was beyond the individual's control. Late requests, together with complete explanation, will be forwarded to RCPAC for determination.

a. ROTC region commanders may grant an exception to the 120 day time frame when late submission of DA Form 591 is not the fault of the applicant. Under these circumstances, one additional copy of DA Form 591 will be prepared and immediately submitted through the professor of military science (PMS) to the major commander. The DA Form 591 will be marked "Advance Copy" and a remark entered in Part II (Enrollment Verification): "For planning purposes only"; completed DA Form 591 will be submitted O/A _____.
(Date)

b. Application for category C delay (extreme personal or community hardship) will be submitted immediately after the situation warranting the delay occurs. If the hardship continues for a long period of time (normally more than 1 year) and cannot be alleviated by a temporary delay, action will be taken to remove the officer from the Ready Reserve (AR 135-133).

2-10. Exception to maximum delay. Delay beyond the maximum period shown in rules 1, 2, 3, 4, 6, 7, and 11 of table 2-1 is not authorized, unless an exception is granted by HQDA. A re-

quest for any exception to the maximum period shown in table 2-1 must give the reason and full justification for the further delay. Justification may include (but is not limited to) the following documentary evidence:

a. Statements concerning an individual's degree program and progress, or statements forecasting the anticipated date of completion of research; or presentation of thesis or dissertation. Statements may be from a graduate school official, or from the applicant when substantiated by the school official.

b. When abnormal difficulty in completing classroom work, experiments, or research was caused by personal hardship, illness, experiment failure, or similar reasons, the request will include substantiating documents from institution officials, from doctors, or from ministers.

c. A request for exception exceeding a total of 12 months will include a résumé of school requirements for completing the degree program. If the estimated date for completing the studies differs from the one given in the previously submitted request for delay, justification for the change must be furnished.

2-11. Responsibility. ROTC region commanders and CG, RCPAC are responsible for the MPRJ and strength accountability of officers under their jurisdictional control. Initial delay requests for post-baccalaureate professionally qualifying programs which indicate subsequent branching to ANC or AMSC will be telephonically coordinated for concurrence with HQDA (SGPE-PDM). Unless selected for ADT or granted a category A or B delay and transferred to RCPAC, jurisdictional control of an ROTC graduate remains with the ROTC region commander until the officers enter AD, is screened to the Standby Reserve, or is sooner separated.

a. ROTC region commanders will—

(1) Process requests for initial delay, determine eligibility for delay, and inform applicants of final decision on all requests.

(2) Remind applicants of their responsibility to report changes shown in part III, DA Form 591, and to request renewal of delay.

(3) Transfer officers selected for IADT to USAR Control Group (Annual Training), RCPAC.

(4) Transfer officers granted a category A or

B delay to USAR Control Group (OADO), RCPAC.

(5) Branch detail officers as follows and after orders are published, transfer as prescribed in (4) above.

(*a.*) Detail to Medical Service Corps (MSC) branch—Officers delayed to study any of the major subject codes listed under Medical Allied Science of AR 680-29 and—

Code	Subject
BBH	Health services administration
CCP	Environmental health engineering
CCE	Sanitation science and/or environmental health science
FEX	Audiology
FGA	Bacteriology
FAX	Chiropody
FHX	Immunology
FIB	Pharmacology
FKK	Physiology
KXX	Pharmacy
LXX	Optometry
DCB	Entomology
DCD	Parasitology
DCG	Medical microbiology
GKF	Biomedical engineering

(*b.*) Detail to branch undesignated—Individuals completing licensure, clinical affiliations, or internships for professional qualification in nursing, physical therapy, occupational therapy, or dietetics will be transferred to USAR Control Group (OADO), RCPAC, with branch undesignated.

★(*c.*) Detail to SS branch (MOS 00A)—Officers delayed to study religion theology (code ACC) in preparation for an Army chaplaincy (officers not preparing for the chaplaincy will not be detailed).

★(*d.*) **Rescinded.**

b. RCPAC will—

(1) Not later than 150 days before their current delay terminates, furnish officers the necessary forms and instructions to apply for renewal of delay.

(2) Make final decision on delay requests and inform the applicant.

(3) Remind applicants of their responsibility to report changes shown in part III, DA Form 591, and to request renewal of delay.

(4) Determine designation of branch, Officer Basic Course (OBC), and Reserve unit of assignment for officers selected for ADT.

(5) Schedule officers for AD/ADT as soon as possible after their delay terminates.

2-12. Failure to graduate. An officer who leaves school or fails to obtain the degree for which delayed will be required to perform AD/

ADT in accordance with the terms of his signed supplemental agreement. When the officer was detailed or transferred (para 2-11a(5)), HQDA will determine the basic entry speciality (branch) in which he will be ordered to AD/ADT.

Section III. PARTICIPANTS IN HEALTH PROFESSIONAL PROGRAMS

2-13. General. *a.* A health professional may be delayed from entry on AD/ADT for one of the reasons shown in table 2-1, provided the DA eligibility requirements are met; or if a member of the ROTC, provided the requirements in section II are met. See section IV and V for procedures for processing essentiality or community hardship requests from Medical Corps (MC) and Dental Corps (DC) officers; for other health professionals, see paragraph 2-15*b*.

b. When the instructions in this section conflict with those in AR 135-50, AR 135-101, AR 351-3, AR 601-130, AR 601-139, or AR 601-140, the provisions of this section will apply.

2-14. Periods of delay. The period of delay authorized will be based on the time required to attain a qualifying degree in a health or health-related field and may include the period needed to complete the first-year graduate medical education (internship). Delay (initial and renewal) of a participant in a health professional program will be granted in increments not to exceed 1 year. Delay to complete graduate school or first-year graduate medical (internship)/dental education beyond the maximum period (table 2-1) is not authorized unless an exception is approved by HQDA. A request for an exception must give the reason and full justification for further delay. Justification may

include (but is not limited to) the following documentary evidence:

a. Statements concerning the individual's degree program and progress or statements forecasting the estimated date of completion. Statements may be from a graduate school official, or from the applicant if substantiated by the school official.

b. When abnormal difficulty in completing classroom work, experiments, or research was caused by experiment failure, or similar reasons, the request will include substantiating documents from an institution official.

c. When abnormal difficulty in completing the degree program or first-year graduate medical (internship)/dental education program was caused by personal hardship or illness, the request will include substantiating documents from a doctor or minister.

2-15. Initial delay. a. *Categories A and B.* A health professional is initially delayed upon acceptance into an AMEDD officer procurement program. An ROTC cadet is initially delayed (category A) in accordance with section II and thereafter considered a health professional program participant. Renewal and subsequent delay of all health professionals will be processed in accordance with this section.

b. *Category C.* A health professional, except an MC or DC officer, may be granted a category C delay when entry on AD/ADT would result in extreme personal or community hardship. Application will be submitted (fig. 2-1) at the time the hardship occurs. The application (in triplicate), together with documentary evidence (para 4-2a or 4-2e), will be submitted to the commander having jurisdictional control over the member. When the hardship continues for a long period of time (normally more than 1 year) and cannot be alleviated by a temporary delay, action will be taken to remove the officer from the Ready Reserve (AR 135-133). MC and DC officers may apply for a category C delay as prescribed in section IV and V of this chapter.

2-16. Renewal of delay. a. *Categories A and B.*

(1) Except as shown in (2) below, application for renewal of delay will be submitted in

accordance with instructions provided by RCPAC. An individual's delay status may be terminated for failure to complete and return the renewal form within 30 days after receipt.

(2) An officer granted a category B delay (para 4-2c(2)(g)) to complete a first-year graduate medical (internship)/dental education may be eligible to enter further delay to pursue residency training. Application for delay for residency training will be submitted in triplicate (fig. 2-1) to HQDA (SGPE-PDB), Washington, DC 20310, at the time prescribed each year in the announcement listing specialties in which delays will be considered. Approved requests will be limited in number and specialties commensurate with the needs of the Army Medical Department. RCPAC will insure that selectees annually request renewal to continue residency training.

(3) Doctors of medicine and osteopathy must obtain advance approval to enter a residency program or additional subspecialty training which exceeds the requirements of the specialty board or teaching hospital concerned. (See the *Directory of Approved Residencies of the American Medical Association* or the *Directory of the American Osteopathy Association*.) Advanced approval must be obtained to enter a residency program if changes are made in the type of residency program for which an individual was originally approved. Request for exception will be submitted through CDR, RCPAC, to HQDA (SGPE-PDB), WASH, DC 20310.

b. *Category C.* Request for renewal of category C will be submitted in the same format as the initial request and approved by RCPAC only in exceptional cases.

2-17. Responsibilities. a. *The Surgeon General.* TSG is responsible for overall monitorship of USAR commissioned officers who are delayed to participate in AMEDD personnel procurement programs and who are ROTC health professional program participants requesting delays from entry on AD/ADT.

b. *ROTC regional commanders.* ROTC commanders are responsible for ROTC health professional program participants as set forth in section II. Commanders are also responsible for the MPRJ and strength accountability of these individuals.

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c. Commanding General, RCPAC. CG, RCPAC will—

(1) Maintain MPRJ and strength accountability of officers in health professional programs under his jurisdiction.

(2) Take actions listed in section II concerning ROTC health professionals.

(3) Appoint or transfer health professionals to the appropriate branch on completion of all basic educational and professional requirements and schedule officers for AD/ADT based on instructions from The Surgeon General.

(4) Take final action on promotion actions for officers under his jurisdiction.

(5) Retain under his jurisdictional control all participants who desire AD/ADT either immediately after first-year graduate medical education/internship or by the end of the calendar year.

(6) Monitor and control all health professionals within the USAR Control Group (OADO), to include delays, delay renewals, exemption, transfer to Standby Reserve, and discharge. Refer requests for extension and changes in postgraduate training or for coordination of requests which do not comply with established standards to HQDA (SGPE-PDB). Advise applicants of decision and furnish copy to HQDA (SGPE-PDB).

(7) At least 150 days before termination of current delay, furnish officers the necessary forms and instructions to apply for renewal of delay (para 2-16).

(8) Inform officer of individual responsibility to report changes affecting delay status (*d* below).

d. Individual responsibility. An officer granted a delay in entry on AD/ADT will report

any change affecting delay status to the CG, RCPAC. Some of the conditions that require reporting are—

(1) Failure to complete the education for which delay was granted.

(2) A move or transfer from the designated educational institution.

(3) Deviation in pursuit of studies.

(4) Change from full-time study to part-time study.

(5) The conditions necessitating delay no longer exist.

(6) A degree is granted.

(7) First-year graduate medical education/internship or residency is completed or terminated.

(8) Failure to pass qualifying professional examination.

2-18. Failure to graduate. An officer who fails to successfully complete the course of study for which a category A delay was granted will be processed as follows:

a. An ROTC officer will be required to perform the initial period of AD/ADT in accordance with the terms of the signed supplemental agreement completed in accordance with paragraph 2-7*a*.

b. A participant in an AMEDD officer procurement program will be ordered to active duty if HQDA determines he can be utilized effectively in any branch of service. The officer will be reappointed, if appropriate, and ordered to active duty for the period specified in the agreement entered into when approved for participation in the program. If HQDA determines that the officer cannot be effectively utilized, he will be processed for discharge (AR 135-175).

Section IV. ESSENTIALITY OR COMMUNITY HARDSHIP OF MEDICAL AND DENTAL PROGRAM PARTICIPANTS

2-19. Delay policy. A USAR MC or DC officer may request a category C delay based on alleged essentiality or community hardship. The provisions of this section do not apply to indi-

viduals participating in the US Army Health Professions Scholarship Program.

a. Request for delay for community essen-

tiality or hardship may be approved for a period not to exceed 6 months (rule 22, table 2-1). This delay may be extended for 6 months, or a maximum of a total of one year in accordance with the provisions of paragraph 2-22. Delay will be granted only when all of the following conditions are met:

(1) The medical/dental service being performed is essential to the maintenance of health, safety, or welfare in the officer's community.

(2) The service cannot be performed by other physicians/dentists residing in the area.

(3) Prior to the date scheduled to report for active duty, the officer cannot be replaced in the community by another person who can perform the medical/dental service.

(4) There is reasonable assurance that the officer can be replaced in the community within the authorized period of delay.

b. Physicians and dentists who are not at the time of application performing the health service needed by the community or who have never performed on a regular basis in a community which is alleged to suffer hardship are not eligible for delay or exemption.

2-20. Applying for exemption/delay. *a.* Request for exemption for delay in entry on active duty for essentiality or community hardship will be submitted to Cdr, RCPAC as soon as the hardship condition occurs. The application may be submitted in writing by the officer and/or employer and will include as a minimum the following documentary evidence:

(1) A statement from the State Professional Association showing the number of personnel in the area who have similar qualifications, or who are performing the same or similar service.

(2) Letters from at least 5 disinterested persons indicating how the officer's withdrawal from the community would affect its health, safety, or welfare and the actions taken to obtain a replacement.

(3) The expected date within the authorized 6 months' delay that a replacement will be available to alleviate the hardship condition and a record of the efforts, if any, of attempts by the community to attract alternative medical or dental services.

★*b.* A complete request for delay or exemption from entry on active duty must be received by RCPAC within 30 days of the date orders are

published. Requests received after the 30-day period will not be processed and the applicant will be required to report for active duty as scheduled.

★*c.* If it is determined that a community hardship exists which may be alleviated within a year, an applicant for exemption may be offered a 6-month delay in lieu of an outright denial. Before the 6-month period expires, the applicant will be required to submit a new application based on existing circumstances in the community at that time.

2-21. Renewal of delay. Request for renewal will be processed the same as for an initial request and will be submitted no later than 30 days before the initial delay will expire. Requests may be approved only when it is determined that the hardship can be alleviated within the renewal period. If renewal is granted, a copy of the approved renewal will be furnished HQDA (SGPE-PDB). If the essentiality can not be alleviated by a temporary delay (normally 1 year), action will be taken to remove the officer from the Ready Reserve (AR 135-133).

2-22. Board of officers. *a.* A DA board will be convened at RCPAC to consider applications submitted by or in behalf of MC or DC officers. At least one member of the board will be an officer of the Army Medical Department and senior to the officer whose case is being considered. The board proceedings will be as prescribed by the CG, RCPAC. (The provisions of AR 15-6 do not apply to these proceedings.) Personal appearance before the board of officers is not authorized.

b. The board will recommend approval or disapproval of all requests. Board approval of an application for exemption must include a recommendation for removal from the Ready Reserve (para 3-11). The board may recommend *delay in lieu of exemption* if in its opinion a disapproved request for exemption warrants delay.

2-23. Board decisions. CG, RCPAC will—

a. Issue appropriate orders when delay or exemption is granted.

b. Disapprove board recommendations only when the disapproval results in action more favorable to the applicant or when the board's findings and recommendations are not supported by any evidence in the record.

c. Insure that final action is taken on board-approved requests for exemption.

d. Inform the applicant of the board's decision and the right to appeal a denied request for delay or exemption (para 2-25).

e. Furnish TSG (HQDA (SGPE-PDB)) copies of orders and communications concerning board decisions.

2-24. Appeal procedures. An applicant requesting delay or exemption will be notified of the reason for denial. The applicant or employer may appeal directly to The Adjutant General (HQDA (DAAG-TCZ-C)), who will make a final decision on the appeal. An appeal must be submitted within 15 days of receipt of the denial letter.

Section V. EXTREME PERSONAL HARDSHIP OF MEDICAL AND DENTAL PROGRAM PARTICIPANTS

2-25. Delay policy. *a.* A USAR officer of the MC or DC may request a category C delay when an extreme hardship condition arises or was aggravated following appointment. (The inconvenience of altered income and separation from an officer's family are normal occurrences in military service and are not considered a hardship.)

b. Request for delay may be approved for a period not to exceed 6 months (rule 21, table 2-1) when it is established that entry on AD/ADT would have a substantial adverse affect on the officer's immediate family.

2-26. Procedures. Applications will be processed and considered by a DA board as prescribed in section IV. An applicant will not be exempted from entry on AD/ADT unless—

a. The hardship is permanent and cannot be alleviated by delaying entry on AD/ADT.

b. The officer has made every reasonable effort to alleviate the hardship, without success.

c. Exemption and removal is the only readily available means of eliminating or alleviating the hardship condition.

2-27. Guidance. Each request for delay will be evaluated on an individual basis. As examples, the following and related types of cases may be considered sufficient to delay entry on AD/ADT.

a. A physician indicates that life expectancy of the patient is 60 days or less or the patient's recovery would be seriously impaired if the officer were not present.

b. A member of the officer's immediate family has a serious illness or is involved in an accident and important responsibilities are placed on the officer because they cannot be assumed by anyone else.

c. More than one member of the officer's immediate family is seriously injured, regardless of the lack of added problems or limited life expectancy.

d. For any other hardship situation which may not specifically meet the above requirements but entry on AD/ADT would create a severe and unusual hardship on either the officer or his immediate family.

2-28. Documentary evidence. Request for delay or exemption will be submitted in accordance with the provisions of section IV, together with the necessary evidence required in *a* through *c* below. (Normally, evidence will be submitted in affidavit form.)

a. Affidavits submitted by or in behalf of the officer's family and by at least two disinterested persons or agencies having firsthand knowledge of the circumstances. The affidavits from disinterested persons or agencies should in-

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clude reasons within their knowledge that the officer is the only person who can resolve the hardship.

b. The names, ages, occupations, home addresses, and monthly incomes of other mem-

bers of the officer's family when the hardship is based on financial reasons.

c. A physician's statement showing the nature of the illness or disability and the prognosis for recovery. In the case of disability, the statement should include the date the disability occurred.

Table 2-1. Reasons For Delay in Entry on AD/ADT

RULE	If the member is	and the reason for delay is—	and documented as shown in para—	Then he may request delay by—	and be placed in delay category	for a period not to exceed	which may be renewed	Remarks
1	A N R O T C O F F I C E R	to pursue a degree in medicine, dentistry, veterinary medicine, osteopathy, optometry, sanitary engineering, social work, psychology or podiatry	4-2c(1)	DA Fm 591 and DA Fm 591B	A	12 months	annually	student is automatically considered as a participant in the Medical Department Early Commissioning Program (AR 601-140). Maximum delay will not exceed 48 months from date appointed. TSG may authorize further delay
2		to study one of the Medical Allied Sciences listed in AR 680-29	4-2c(1)	DA Fm 591 & DA Fm 591A	A	12 months	annually	maximum delay will not exceed 36 months
3		to pursue religious studies in preparation for the Army chaplaincy	4-2c(1)	DA Fm 591 & DA Fm 591c	A	12 months	annually	period required to complete studies. <i>Scholarship Cadets</i> will not be delayed to study Religion Theology. SS application in accordance with AR 135-100
4		to pursue a first degree in law—(LLB or JD)	4-2c(1)	DA Fm 591 & DA Fm 591A	A	12 months	annually	maximum delay will not exceed 36 months
5		to accept a legal clerkship	4-2k	letter	D	12 months	not authorized	authorized for JAGC officers only, unless approved by RCPAC
6		to pursue a master degree in any other subject discipline (includes religion other than 3 above)	4-2c(1)	DA Fm 591 & DA Fm 591A	A	12 months	annually	maximum delay will not exceed 24 months
7		to pursue a doctoral when initial delay was for a master degree	4-2e	letter	A	36 months (see Note)	not authorized	an individual may apply when he is within 3 to 6 months of completing his original degree objective
8		to obtain a professional license in a specialty allied to a health or health related field	4-2g	letter (fig. 2-1)	B	12 months	not authorized	
9		extreme personal hardship	4-2a	letter (fig. 2-1)	C	6 months	see remarks	may be renewed once with HQDA approval
10		extreme community hardship	4-2e	letter (fig. 2-1)	C	6 months	see remarks	may be renewed once with HQDA approval

11		seasonal or initial employment	4-2f(1)	letter (fig. 2-1)	D	see remarks	not authorized unless approved by HQDA	the latest date—6 months from appointment or end of current delay
12		to undergo Federal or State examination (other than fields of medicine)	4-2g	letter (fig. 2-1)	D	see remarks	not authorized	the latest date—6 months from appointment or end of current delay
13		to participate in an election for Congress or State public office	4-2d	letter (fig. 2-1)	D	see remarks		period needed for election results may be extended for outcome of a general election
14		appointment to a Federal or State public office or a Federal Court	4-2m	letter (fig. 2-1)	D	see remarks		until termination of Federal or State appointment
15		temporary medical disqualification	4-2b(2)	letter (fig. 2-1)	D	6 months	not authorized	as recommended by a physician, subject to review by a designated AMEDD representative
16		for administrative reasons	4-2h(1)	NA	X	NA	NA	used solely for reporting purposes
17	A H E R O L D T H R A P Y P R O F E S S I O N A L	to obtain a bachelors, master, or doctoral degree (health professional programs) (AR 601-140 and applicable DA directives on AMEDD officer procurement programs)	4-2c(2)	not required	A	12 months	annually	maximum delay will not exceed 48 months from appointment date. TSG may authorize further delay
18		to pursue a degree in psychology (AR 601-140)	4-2c(2)(i)	letter	B	12 months	annually	when approved by HQDA (SGPE-PDM)
19		to complete internship, or first year graduate medical education (AR 601-140, applicable DA directives on AMEDD officer procurement programs)	4-2c(2)	not required	B	12 months	see remarks	renewal is not authorized unless an exception is granted by TSG
20		to complete residency training (AR 601-25, AR 351-3, AR 135-101, and applicable DA directives on AMEDD officer procurement programs)	4-2c(2)(g)	letter	B	12 months	annually	see note 2
21		extreme personal hardship	4-2a & sec V, chap. 2	letter (fig. 2-1)	C	6 months	see remarks	one renewal not to exceed 6 months in exceptional cases

Table 2-1. Reasons For Delay in Entry on AD/ADT—Continued

R U L E	If the member is	and the reason for delay is—	and documented as shown in para—	Then he may request delay by—	and be placed in delay category	for a period not to exceed	which may be renewed	Remarks
22		extreme community hardship (essentiality)	sec IV, chap. 2	letter (fig. 2-1)	C	6 months	see remarks	one renewal not to exceed 6 months in exceptional cases
23		temporary medical disqualification	4-2b(2)	letter (fig. 2-1)	D	6 months	not authorized	as recommended by a physician subject to review by a designated AMEDD representative
24		for administrative reasons	4-2h(1)	NA	X	NA	NA	used solely for reporting purposes
25	E N R O L L E D M O B I L I Z E D	extreme personal hardship	4-2a	letter	C	240 days	see remarks	one renewal with NGB or RCPAC approval, not to exceed 4 months
26		to obtain a security clearance	4-2i(2)	NA	D	see remarks	not authorized	date clearance is granted, or 1-year, whichever is earlier
27		to coincide with a special MOS school course date	4-2i(1)	NA	D	see remarks	not authorized	entry date of the school course
28		enrollment (or prospective enrollment) in college	4-2c(4)	letter	A	see remarks	not authorized	to complete the current quarter, trimester or semester in which enrolled
29		temporary medical disqualification	4-2b(2)	letter	D	6 months see remarks	not authorized	as recommended by a physician, subject to DASG's representatives review by a designated AMEDD representative
30	M O B I L I Z E D	high school attendance	4-2c(3)	letter	A	see remarks	not authorized	age 20, or date of graduation, whichever is earlier
31		extreme personal hardship	4-2a	letter	C	30 days	see remarks	when warranted delay may be renewed for 30 days
32		extreme community hardship	4-2e	letter	C	30 days	see remarks	when warranted delay may be renewed for 30 days
33		temporary medical disqualification	4-2b(1)	letter	D	30 days	see remarks	see para 4-8g AR 135-210 and para 4-5, AR 135-300
34		eligibility for transfer to Standby Reserve	4-2j	letter (fig. 2-2)	D	see remarks		if qualified, remove from the IRR (para 3-11a)
35		administrative reasons	4-2h(3)	NA	X	30 days	30 days	used for administrative purposes only. Total maximum delay will not exceed 60 days

36	O R D E R E D T O 2 4 M O N T H S A D O R D E R E D T O 4 5 (AR 135-90)	seasonal or initial employment	4-2f(1)	letter	D	see remarks	not authorized	6 months from date approved	
37		to undergo Federal or State examination	4-2g	letter	D	see remarks	not authorized	60 days from scheduled date of entry on A D	
38		employment as a teacher	4-2f(2)	letter	D	see remarks	not authorized	end of the school year	
39		high school attendance	4-2c(3)	letter	A	see remarks	not authorized	age 20, or graduation date, whichever is earlier	
40		College enrollment (freshman, sophomore & junior year)	4-2c(4)	letter	A	see remarks	not authorized	completion of the current quarter, trimester, or semester	
41		College enrollment (senior year)	4-2c(4)	letter	A	see remarks	not authorized	the end of the school year	
42		extreme personal hardship	4-2a	letter	C	60 days	not authorized		
43		extreme community hardship	4-2e	letter	C	see remarks	not authorized	6 months from approval date	
44		temporary medical disqualification	4-2b(2)	letter	D	6 months	not authorized	as recommended by a physician subject to review by a designated AMEDD representative	
45		administrative reasons	4-2h(2)	NA	X	30 days	30 days	used for administrative purposes only	
46		D A Y S A D T O (AR 135-90)	seasonal or initial employment	4-2f(1)	letter	D	90 days	not authorized	
47			to undergo Federal or State examination	4-2g	letter	D	60 days	not authorized	60 days from scheduled date of entry on ADT
48			employment as a teacher	4-2f(2)	letter	D	90 days	not authorized	
49			high school attendance	4-2c(3)	letter	A	see remarks	not authorized	age 20, or graduation date, whichever is earlier
50			college enrollment	4-2c(4)	letter	A	90 days	not authorized	
51	extreme personal hardship		4-2a	letter	C	60 days	not authorized		
52	extreme community hardship		4-2e	letter	C	see remarks	not authorized	90 days from date approved	

See footnotes at end of table.

Table 2-1. Reasons For Delay in Entry on AD/ADT—Continued

R U L E	If the member is	and the reason for delay is—	and documented as shown in para—	Then he may request delay by—	and be placed in delay category	for a period not to exceed	which may be renewed	Remarks
53		temporary medical disqualification	4-2b(2)	letter	D	6 months	not authorized	as recommended by a physician subject to review by a designated AMEDD representative
54		administrative reasons	4-2h(2)	NA	X	30 days	30 days	used solely for administrative purposes
55	MOBILIZATION from STAND-BY	extreme personal hardship	4-2a	letter	C	60 days	not authorized	see para 3-13
56		temporary medical disqualification	4-2b(2)	letter	D	6 months	not authorized	as recommended by a physician subject to review by a designated AMEDD representative

Note 1. Approval of a delay to earn a doctoral will be as an exception to policy and considered only for study in a field the Army has a requirement for a junior officer with a doctoral.

Note 2. Maximum delay for residency will be the period tentatively approved at time of initial residency delay. For doctors of medicine and osteopathy, maximum delay for residency will not exceed the minimum period specified by the appropriate specialty board or teaching hospital concerned.

SUBJECT: Application for Delayed Entry on Initial Active Duty or Active Duty Training.

TO: (Commander having jurisdictional control)

1. Request that I be granted a delay in reporting for initial active duty or active duty training for the reason and period indicated below. The letters, statements, or documents required to support my request for delay are inclosed.

a. Reason for delay (explain fully on an extra sheet):

b. Period requested: _____ months, beginning _____
Total No. _____
19____ and ending _____ 19____.

c. Category requested: ()B, ()C, or ()D.

d. Address during delay status: _____
_____, telephone: _____

2. The following information is furnished concerning my current status:

a. Date scheduled for/or appointed: _____ 19____ by _____
(Area Command Headquarters)

b. Previous delay granted (give reason and period or show N/A):

c. _____
(Name, type or print) (Grade)

(SSN) (Branch of Service, if known)

(Address, if different from 1d above) (Phone number)

3. I agree and consent to the following conditions if my request for delay is approved:

a. When my delay terminates, I will be required to serve on active duty or active duty training in accordance with the terms of the agreement I signed upon appointment or while enrolled in the ROTC program.

b. Department of the Army may cancel my delay at any time there is an overriding military requirement.

(Signature)

(Date)

Note: When delay is based on candidacy in a primary or general election, or appointment to Federal or State office, substitute one of the following for paragraph 3:

Figure 2-1

If delay is granted by reason of Federal or State appointment, I understand I must be transferred immediately to USAR Control Group (Standby-Inactive).

If delay is granted, I agree to notify the area command headquarters immediately of the Congressional election results. Based on the outcome of the election, I will be—

a. Available immediately for active duty or active duty training, if not elected.

b. Transferred immediately to USAR Control Group (Standby-Inactive), RCPAC, if elected.

Figure 2-1—Continued.

CHAPTER 3

DELAY IN AND EXEMPTION FROM INVOLUNTARY AD AND ADT

Section I. MOBILIZATION

3-1. General. The provisions of this section apply when units and individual members of the Ready Reserve are being involuntarily ordered to active duty during a mobilization or temporary expansion of the Active Army without a declared emergency (AR 135-300 and AR 135-301). All Ready reservists, ARNGUS, and USAR are considered to be available for involuntary active duty when the need for their services exist. As an exception, certain Army Medical Department personnel are available for involuntary AD only under conditions shown in paragraph 3-5 and 3-6.

3-2. Basic policy. *a.* A member of the Ready Reserve may be delayed or exempt from entry on involuntary active duty *only* under conditions shown in table 2-1 and discussed in this section. Depending on circumstances and subject to the needs of the nation and the military service at the time involuntary AD is authorized, HQDA may issue separate instructions authorizing delay or exemption for other reasons.

★*b.* Requests for exemption prescribed in rules 31 or 32, table 2-1, from members of ARNGUS or USAR units will not be approved unless documentary evidence shows that the condition arose since the most recent inactive duty training period. Normally, individuals whose applications are not yet processed to completion on the movement date will move with their unit.

3-3. Approval authority. Authority to grant delay and exemption is assigned as follows:

a. Area commanders and State adjutants general may approve a delay of 60 days or less for members under their jurisdictional control.

b. CG, RCPAC and Chief, NGB may approve delay exceeding 60 days and a discharge for an obligated officer.

c. CG, RCPAC acting for HQDA is the final authority for appeal of a denied request for delay or exemption. (See chap. 5 for forwarding requests.)

3-4. Necessity for prompt action. Each responsible agency will take prompt action on

applications for delay or exemption. As individual decisions are reached, the applicants will be notified as soon as possible. Every effort will be made to furnish the information to the member before the date of departure from home to comply with orders. Telegraphic notification will be used freely.

3-5. AMEDD officers. The AD availability of an AMEDD officer who is a student of medicine, osteopathy, dentistry, or veterinary medicine; an intern; or a resident will be determined in accordance with the following:

a. AMEDD officers assigned in a drill pay status (TOE and TD units) will be ordered to AD in accordance with AR 135-300.

b. A nonunit AMEDD officer participating in an educational delay program in a health or health related field is not available for involuntary AD, unless specifically authorized in special instructions issued by HQDA. An MC officer serving in a first-year graduate medical education/internship program is not available for involuntary AD until training is completed (to include an accelerated program).

3-6. Medical specialist registrant. Registrants determined by the Director of Selective Service as available for service in the Armed Forces (AR 601-54) will be processed as follows:

a. Registrants who *have not* accepted appointment (executed an oath of office) are under the jurisdiction of Selective Service. Concurrently, the registrant will submit his request for delay to his local board and the appropriate State Director of Selective Service.

b. Registrants who have accepted USAR appointment are under the jurisdictional control of area commanders. Delay or exemption may be authorized only when documentary evidence (para 4-2*a* and *b*) substantiates that a hardship developed since the oath of office was executed.

3-7. Period of delay. The delay period will be computed from the date on which the applicant is initially designated to report for AD and normally will not exceed 30 days. A maximum delay

of 60 days may be granted if warranted by the individual merits of the case. Request for delay exceeding 60 days will not be granted unless approved by the Chief, NGB or CG, RCPAC (para. 3-3). If a request for delay or exemption cannot be finalized before the date of entry on AD, an administrative delay may be granted pending final determination. Normally 30 days is adequate; however, a maximum delay of 60 days may be granted in exceptional cases.

3-8. Applying for delay. A member requesting delay or exemption will apply, in letter form, to the immediate commander under whose jurisdiction the member is assigned for control. The reason for the request will be given and the information and/or documentary evidence will be furnished as prescribed in table 2-1 and this section. Members requesting exemption will be required to sign a request for exemption from involuntary AD and a request for discharge (fig. 3-1). The immediate commander will review the application and will ensure that complete information and/or documentary evidence is included before forwarding the application to the approving authority. An incomplete application will be returned to the individual with specific instructions for completion.

3-9. Responsibility. Area commanders, State adjutants general, and CG, RCPAC are responsible for delay and exemption of members under their jurisdictional control. (See sec IV and V, chap. 2 for exception.) Each headquarters will—

- a. Convene a board of officers to consider applications and make recommendations.
- b. Process requests for delay of 60 days or less and furnish final decision to the applicant.
- c. Inform each applicant of the right to appeal a denied request for delay or exemption.
- d. Forward to the approving authority (para 3-3) exceptional cases in which request for more than 60 days' delay are recommended for approval.
- e. Ensure that final action is taken on board-approved requests for exemption (para 3-11).
- f. Issue appropriate orders (AR 310-10) when delay or exemption is granted.

3-10. Board of officers. A board of at least three officers will be convened to consider applications for delay and exemption and make recommendations. (The provisions of AR 15-6 will not

apply to these proceedings.) Personal appearance before the board of officers is not authorized.

a. All applications for delay or exemption, except those from high school students, will be considered by the board. High school students under age 20 may be delayed without board review by submitting documentary evidence of their student status.

b. When applications submitted by AMEDD personnel because of extreme community hardship are being evaluated, at least one member of the board must be an AMEDD officer.

c. The board will recommend approval or disapproval of all requests. Board approval of an application for exemption must also include a recommendation for removal from the Ready Reserve, either by transfer or discharge (para 3-11). The board may recommend *delay in lieu of exemption*, if in its opinion, a disapproved request for exemption warrants delay.

3-11. Approved exemptions. a. *Disposition of personnel.* A member approved for exemption from entry on AD must be removed from current status as follows:

(1) A nonobligated member will be discharged unless he is eligible and elects transfer to the Retired Reserve.

(2) An obligated member will be transferred to USAR Control Group (Standby-Ineligible). A member of this control group is not authorized to participate in Reserve training, earn retirement points or receive pay from Federal funds unless he serves on active duty after his transfer to Standby-Ineligible. (When determined to be in the best interest of the Service, the board may recommend that an obligated member be discharged.)

b. *Final action on board-approved requests.*

(1) State adjutants general are responsible for—

(a) Concurrent discharge of enlisted personnel from the ARNG and Reserve of the Army when recommended by a Board of officers. Officers will be discharged from ARNG status only and transferred to the USAR as prescribed in (b) below. The request for exemption from involuntary AD and request for discharge (fig. 3-1) will be filed in the member's records.

(b) Discharge from the ARNG and transfer to the USAR when the board recommends

discharge from the ARNG only. A copy of the orders directing discharge and transfer will be inclosed in the member's records and forwarded to RCPAC.

(2) Area commander and RCPAC are responsible for—

(a) Discharge from the USAR when rec-

ommended by a board of officers. (An obligated officer will not be discharged without prior approval of HQDA. Board proceedings and recommendations will be forwarded to RCPAC.)

(b) Transfer to USAR Control Group (Standby-Ineligible) when the board recommends this action in lieu of discharge.

Section II. STANDBY RESERVE

3-12. Policy. *a.* A member of the Standby Reserve may not be involuntarily ordered to AD unless specifically authorized by HQDA. The procedures in this section apply *only* after the Director of Selective Service has determined a member's availability for active duty.

b. Members of the Standby Reserve will be ordered to involuntary AD only after the Secretary of the Army, with the approval of the Secretary of Defense, has determined that an adequate number of qualified members in the Ready Reserve are not available. The involuntary order to AD of such a member may not be accomplished unless the Director of Selective Service has determined that the member is available for AD.

c. After the Director of Selective Service has determined a member's availability for AD, further delay and exemption from involuntary AD will be administered by CG, RCPAC. Appeals of denied requests for delay or exemption will be forwarded to HQDA (DAAG-TCZ-C).

d. Except as indicated in paragraph 3-14, procedures prescribed for Ready reservists will be followed in processing requests for delay or exemption from AD submitted by members of the Standby Reserve.

3-13. Eligibility for delay. A Standby reservist may be delayed for a reason and period shown in table 2-1. Delay may be granted *only* if the condition arose after the Selective Service authorities determined the member available for AD. Delay may be authorized for the minimum period required to alleviate the condition or to permit re-determination by Selective Service authorities (para 3-14). The maximum period of delay granted will not exceed 60 days.

3-14. Exemption. A member of the Standby Reserve may not be granted total exemption from entry on AD unless determined not available for AD by the appropriate Selective Service authorities. When a board of officers recommends approval of a Standby member's request for exemption—

a. Delay may be authorized to permit Selective Service authorities to reconsider the merits of the case.

b. Requests for reconsideration and redetermination of the reservist's availability and category, together with documentary evidence, will be forwarded to the member's local selective service board or Selective Service State director.

Section III. INITIAL ADT FOR ENLISTED PERSONNEL

3-15. Initial tour of ADT. *a.* Non-prior-service enlisted personnel (ARNG and USAR) must enter training within the period prescribed by paragraph 26b, AR 135-200, unless delayed for a reason shown in table 2-1. These personnel are required to enter on IADT as soon as training quotas are available and must be prepared to comply with IADT orders at any time.

b. The requirement to complete IADT does not apply to individuals who are enlisted and assigned to USAR Control Group (ROTC) as a

prerequisite to enrollment in the ROTC Program (advanced course or scholarship program).

3-16. Authority. *a.* Area commanders, State adjutants general, and CG, RCPAC, for members of USA Administrative Support Detachment (RCPAC Aug), are authorized to delay entry on IADT *beyond* the periods shown in paragraph 3-15 for one of the reasons and periods shown in table 2-1. Disapproved requests for delay must be appealed through channels (chap. 5).

b. Delay for a reason not shown in table 2-1 requires approval by HQDA.

Section IV. ENLISTED PERSONNEL ORDERED TO DUTY FOR FAILURE TO PARTICIPATE SATISFACTORILY

3-17. General. *a.* An enlisted member ordered to involuntary AD/ADT for unsatisfactory participation (AR 135-90 or AR 135-91) may apply for delay or exemption from entry on AD/ADT for one of the reasons shown in table 2-1. Applications will be submitted, in letter form, together with required documentary evidence (chap. 4), to the unit commander who will forward the request and his recommendation to the headquarters authorized to take final action. Nonunit personnel will submit requests to CG, RCPAC.

b. Request for delay for a reason not shown in table 2-1 and exceptions to policy will be forwarded through command channels to CDR, RCPAC. Requests from members of the ARNGUS will be forwarded through the Chief, National Guard Bureau.

c. Unless properly excused by his unit commander, a member will be required to participate satisfactorily during the delay period.

d. Disapproved requests for delay or exemption may be appealed through channels (AR 135-90 or AR 135-91).

3-18. Exemption from AD/ADT. Information and documentary evidence furnished to support a request for delay may indicate that total relief from the requirement to report for AD/ADT is appropriate. Under these circumstances, the member will be granted an exemption and processed in accordance with AR 135-133, AR 135-178, or NGR 600-200.

3-19. Final action on requests. *a.* Authority to take final action on requests for delay for a reason shown in table 2-1 is assigned as follows:

(1) State adjutants general and area commanders, as appropriate, for unit personnel.

(2) CG, RCPAC, for nonunit personnel and members of the USA Administrative Support Detachment (RCPAC Aug).

b. When the commander responsible for final action on a request is unable to make a final

decision on the case before the AD/ADT reporting date, he may grant an administrative category X delay, pending final action on the application.

3-20. Responsibility. The commander administering delay procedures is responsible for requests received from members under his jurisdictional control and will take prompt action to—

a. Notify the applicant of the decision made on his request for delay.

b. Furnish the reason for denial and inform the applicant of his right to appeal the decision.

c. Issue orders to amend the reporting date of approved requests for delay.

3-21. Gaining unit membership during an authorized delay. A member ordered to report to AD for a period equal to 24 months for failure to obtain a unit assignment during a 60-day leave of absence (AR 135-91) may be delayed for one of the reasons shown in table 2-1. A member thus delayed, may be relieved of the requirement to report for AD if inability to obtain a unit assignment during the 60-day leave of absence was for reasons beyond his control and unit assignment was obtained during the period of delay granted. (This provision does not apply if an administrative category X delay was granted to permit processing an appeal request.)

1 April 1976

SUBJ: Request for Exemption from Involuntary Active Duty and Request for Discharge

TO: (Commander having jurisdictional control)

1. Inclosed are the required letters, statements, and documents to support my request for exemption from entry on involuntary active duty. My reason for requesting exemption is _____

2. I understand that the Department of the Army determines whether I am granted an exemption and that, based on my status and the merits of my case, I may be—

a. Discharged from ARNG/USAR status unless eligible for transfer to the Retired Reserve. If a member of the ARNG, I understand that I will also be dscharged from my State ARNG status.

b. Transferred to USAR Control Group (Standby-Ineligible) until such time as the reason for exemption no longer exists. A member of the USAR Control Group (Standby-Ineligible) is not authorized or permitted to participate in Reserve training, earn retirement points, or receive Federal pay unless active military service is performed after transfer.

c. Granted a delay in lieu of exemption from entry on involuntary active duty.

3. I agree and consent to the above conditions if my request for exemption is approved. If I am eligible, I request transfer to the Retired Reserve in lieu of discharge.

Name (Typed or Printed)	
SSN	Grade
Signature	Date

Figure 3-1

CHAPTER 4

DOCUMENTARY EVIDENCE

4-1. General. Delay in or exemption from entry on AD/ADT for one of the reasons shown in table 2-1 may be approved under conditions shown in this chapter. Unless provided elsewhere in this regulation, an individual must request delay in writing and furnish documentary evidence as specified in this chapter.

4-2. Documentary evidence required. Documentary evidence and/or qualifications required to support a request for delay or exemption are—

a. Extreme personal hardship. (Rules 9, 25, 31, 42, 51, 55.) Applications from MC and DC officers will be processed in accordance with the provisions of section V, chapter 2. For other health professionals, see paragraph 2-15*b*, chapter 2. Application will include the date the hardship occurred and documentary evidence to show that entry on AD/ADT would have a substantial adverse effect on an individual's immediate family. Generally, the following situations warrant delay for these emergencies:

(1) *Illness.* A physician indicates that a member of the immediate family is seriously ill and life expectancy is 60 days or less or that the patient's recovery would be seriously impaired if the member were not present.

(2) *Financial or domestic.* A member of the immediate family has a serious illness or is involved in an accident and family responsibilities are immediately placed on the individual because they cannot be assumed by anyone else. (The inconvenience of altered income and separation from his family are normal occurrences in military service and are *not* considered a hardship.)

b. Temporary medical disqualification. Certification from a physician of an incapacitating illness or injury and the duration thereof. The following apply:

(1) An individual ordered (or alerted) to AD during a mobilization will be processed in accordance with paragraph 4-8*g*, AR 135-210, or paragraph 4-4*j*, AR 135-300 (rule 33).

(2) Except as provided in (1) above, the authorized period of delay will be as recommended by the physician, subject to review by a designated

representative of the AMEDD. When the physician recommends a delay of more than 6 months, but less than 1 year, the individual will be transferred to the Standby Reserve. Medical disqualifications exceeding 1 year will be processed under medical regulations (rules 15, 23, 29, 44, 53, 56).

c. Educational delay.

★(1) ROTC applicants must be enrolled for full-time graduate or professional study in an approved and recognized institution of higher education. Classes must begin the first regular semester or quarter following appointment (law school courses normally begin only in September). Priority for approval of educational delay for scholarship cadets will be given to cadets requesting study in a discipline for which the Army has validated requirements. The applicant is responsible for completing DA Form 591 and a supplemental agreement and for obtaining verification of enrollment or acceptance for enrollment from the appropriate school official (part II, DA Form 591). Students of religion theology who are preparing for an Army chaplaincy will complete DA Form 591*c* and will include documentation required for assignment to the staff specialist branch (chaplain candidate) MOS OOA (AR 135-100). All other students of religion theology will complete DA Form 591*a*. Delay to pursue a combined degree program (e.g., JD and MBA) which would require a longer period than authorized to obtain a postgraduate degree is *not* authorized (rules 1, 2, 3, 4, 6).

(2) Unless indicated elsewhere in this regulation, participants in the following health professional programs are automatically granted an initial delay if approved for participation in the program (rules 17, 18, 19, 20).

(*a*) AMEDD Early Commissioning Program (AR 601-140).

(*b*) Armed Forces Physician Appointment and Residency Consideration Program (Berry Plan) (AR 135-50). (The Berry Plan was cancelled effective 1 July 1973. Officers previously delayed will remain obligated to enter on AD when the delay is completed.)

(c) Armed Forces Reserve Dental Officer Allocation and Commissioning Program (AR 135-50). (This program was cancelled effective 12 September 1972. Officers previously delayed to obtain postgraduate training under the provisions of AR 135-50 remain obligated to enter AD on completion of delay.)

(d) Armed Forces Veterinary Officer Postgraduate Training Program (AR 135-50).

(e) Osteopathic Residency Deferment Program (AR 135-50).

(f) Graduates of the Senior Medical and Osteopathic Student Program (AR 601-130) who are relieved from AD to complete a 1-year civilian internship. (Program phased out beginning FY 1976. Individuals completing first-year graduate education/(internship) will remain obligated to enter AD when delay is completed.)

(g) ROTC graduates and graduates of the AMEDD Early Commissioning Program who are reappointed to the MC to complete a year of first-year graduate education/(internship). Renewal of delay may be requested to pursue residency training (para 2-16a(2)).

(h) ROTC graduates and graduates of the AMEDD Early Commissioning Program who are reappointed to the DC may participate in civilian internship or residency training. They must, however, obtain HQDA approval for participation. Application will be submitted (in triplicate) in letter form (fig. 2-1) to CDR, RCPAC, ATTN: AGUZ-PAD.

(i) Applicants approved for doctoral training in psychology. To qualify for delay to obtain a PhD in psychology (AR 601-140), a student must demonstrate potential for admission to a doctoral program acceptable to The Surgeon General. Applications must be submitted to CDR, RCPAC. Applicants delayed incur a 3-year active duty obligation (rule 18).

(j) US Army Health Professions Scholar-

ship Program. Application will be submitted in accordance with applicable DA directives.

(k) Residency Delay Option. Participants in this program are graduate physicians appointed under the provisions of AR 135-101 and delayed to complete residency training on approval of HQDA.

(3) Verification of high school attendance from the appropriate school official (rules 30, 39, 49).

(4) Verification of college enrollment from the appropriate school official (rules 28, 40, 41, 50). The statement will include the ending date of the current quarter, trimester, or semester. An enlisted member who is ordered (or alerted) to enter initial ADT within 150 days after date of enlistment may not be delayed for this reason.

d. Participation in a general election. A statement from an authorized representative of a recognized political party that the applicant is an official party candidate in a primary or general election for Congress or State public office (rule 13). Delay is *not* authorized to participate in preliminary political activities for nomination as an official party candidate.

e. Extreme community hardship. Evidence to show that service performed is essential to the maintenance of health, safety, or welfare of the applicant's community or the nation and cannot be performed by another person in the community. Application must be motivated by critical national or community need and not for the personal benefit of the applicant. The advice of the Chairman of the National Advisory Committee to the Selective Service may be obtained in unusual cases requiring assistance to determine the essentiality of an applicant (rules 10, 32, 43, 52). Applications from medical and dental participants will be processed in accordance with the provisions of section IV, chapter 2. For other health professional program participants, see paragraph 2-15b.

f. Employment.

(1) Seasonal or initial (rules 11, 36, 46).

(a) *Seasonal.* The employment must be the individual's normal occupation and primary source of income. Supporting documents must show that seasonal employment will not be available if the applicant is required to enter AD/ADT on the regularly scheduled date. (See explanation of seasonal employment in paragraph 1-3k.)

(b) *Initial.* A statement from the employer certifying that initial employment will not be available if the applicant is required to enter AD/ADT on the regularly scheduled date. The statement must include training course dates and certification that the member must accept the position and that he must undergo training to insure reemployment upon completion of AD/ADT.

(2) Teachers (rules 38, 48). Verification from the appropriate school official indicating the date the current quarter and/or school year will end.

g. Professional license or certification. A copy of the Federal or State examination schedule and evidence showing acceptance to take the examination on a specific date (rules 8, 12, 37, 47).

h. Administrative. When entry on AD/ADT is delayed because of processing, an administrative category X delay is authorized as follows:

(1) An officer who does not enter AD/ADT during the same month in which his category A, B, C, or D delay terminates. This administrative delay is to be used solely for accounting purposes (rules 16, 24).

(2) An enlisted member who does not enter AD/ADT because final determination on a request for delay or exemption was not made before the AD/ADT reporting date. Granting a delay for administrative reasons is not considered a formal delay in entry on AD/ADT (rules 45, 54).

(3) When final determination cannot be made on a request for delay or exemption from

an individual alerted or ordered to AD during a mobilization, a temporary delay may be authorized pending final action on the request (rule 35).

i. Special enlisted vacancy requirements. An enlisted member may be delayed from entry on initial ADT if the position vacancy for which enlisted requires—

(1) Specialized MOS training at infrequently or irregularly conducted school courses (rule 27).

(2) MOS training at a Service school in which a security clearance is a prerequisite for enrollment (rule 26).

j. Eligibility for removal from Ready Reserve status during mobilization. Documentary evidence to show that before the date of alert or order to AD, a request for removal from the Ready Reserve was submitted or there were good and sufficient reasons for not having done so. The circumstances must qualify an individual for removal either by transfer to the Standby Reserve (AR 135-133 or NGR 600-2), or discharge (rule 34) (not applicable to unit members in a drill-pay status).

k. Legal clerkship. Documentary evidence of acceptance to serve a legal clerkship (rule 5). RCPAC will coordinate with The Judge Advocate General (TJAG) and the appropriate career branch if the applicant is not assigned to JAGC.

l. Pursuit of a doctoral degree. Approval will be based on the overall needs of the Service for junior officers with a doctoral degree in the subject discipline (rule 7).

m. Federal or State appointment. Evidence of appointment to a Federal/State public office or to a Federal court (rule 14).

4-3. Exemption. When information and/or documentary evidence reveals that total relief from the requirement to report for AD/ADT is applicable, the member will be granted an exemption and processed in accordance with AR 135-133, AR 135-175, AR 135-178, or NGR 600-200.

CHAPTER 5

APPEALS

5-1. General. This chapter prescribes policy and procedures governing appeal of a denied request for exemption or delay in entry on AD/ADT. (See para 5-2 for exceptions.)

5-2. Exceptions. Appeal requests from an individual ordered to involuntary AD/ADT for failure to participate satisfactorily will be processed in accordance with AR 135-91. Appeal requests from MC and DC officers will be processed in accordance with the provisions of section IV, chapter 2.

5-3. Eligibility. An applicant who receives an unfavorable decision on his request for delay or exemption may appeal to a higher headquarters for reconsideration if additional facts and/or evidence furnished warrant review of the case.

5-4. Appeal procedures. *a. Application.* The application will give the reason for appeal and will include the additional evidence on which the appeal is based. An application will not be processed as an appeal unless the reason given on both the initial request (which was denied) and the appeal request are the same. If a different reason is given, the request will be processed the same as an initial request for delay or exemption.

b. Channels of appeal. Application will be submitted to the immediate commander having jurisdictional control over the member. The immediate commander will carefully consider

the facts on which the request is based and will procure any additional information necessary to determine the validity of the request. If any new factual material is added, the applicant will be afforded the opportunity to add a rebuttal. The record must show that such an opportunity was given. The appeal request and pertinent records will be forwarded to the area commander or State adjutant general for consideration. If review is in favor of the applicant, the case will be returned to the unit commander. If review is not in favor of the applicant, the case will be forwarded to the appeal authority (para 5-6).

5-5. Appeal board. The CG, RCPAC will convene an appeal board to determine findings and will submit recommendations on denied requests for exemption or delay in entry on AD/ADT. The board proceedings will be prescribed by the CG, RCPAC. (The provisions of AR 15-6 will not apply to these proceedings.) Personal appearance before the board is not authorized.

5-6. Appeal authority. *a.* RCPAC will consider appeal requests from members of the ARNGUS and from USAR members not under RCPAC jurisdictional control. State adjutants general will forward appeal requests and their recommendations through the Chief, NGB, to HQDA (NGB-ARP), WASH DC 20310.

b. TAG will consider appeal requests from control group members under the jurisdictional control of RCPAC.

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CHAPTER 2

DELAY AND EXEMPTION OF MEMBERS OF THE ROTC AND AMEDD OFFICER PROCUREMENT PROGRAMS

Section I. BASIC POLICY

2-1. General. The primary purpose of the ROTC program and the AMEDD officer procurement programs is to procure commissioned officers to meet the needs of the active Army and to meet mobilization requirements.

a. This chapter applies to all ROTC cadets; officers appointed from the ROTC program who have not completed an initial tour of AD/ADT; and officers approved for participation in AMEDD officer procurement programs listed in paragraph 4-2c(2).

b. Participants in the ROTC program and the AMEDD officer procurement programs may be delayed from entry on AD/ADT for the reasons and periods discussed in this chapter and shown in table 2-1.

c. Except as indicated in paragraph 2-3, officers delayed from entry on AD/ADT are neither required nor authorized to participate in Reserve activities during such a delay.

2-2. Assignment. Delayed members of the ROTC program and AMEDD officer procurement program participants will be assigned to USAR Control Group (Officer Active Duty Obligor) (OADO), RCPAC. (See para 2-6c for exceptions.)

2-3. Training program. *a.* Officers detailed to Staff Specialist Branch, MOS 0001, may apply for participation in the educational and training programs for Staff Specialists (divinity stu-

dents) as set forth in AR 135-318. Applications will be submitted to RCPAC at least 60 days before the training date requested.

b. Participants in the AMEDD Early Commissioning Program (AR 601-140) and ROTC officers delayed to study medicine or osteopathy may apply for participation in the Clinical Clerkship Training Program. Applications will be submitted through the deans of the medical schools in question to RCPAC in sufficient time to reach The Surgeon General by 1 January.

2-4. Delay categories. Delay categories authorized ROTC program and AMEDD officer procurement program participants are—

a. Category A.

(1) ROTC participants completing post-graduate studies.

(2) Participants in the AMEDD Early Commissioning Program (AR 601-140).

b. Category B.

(1) ROTC officers awaiting professional licensing in a specialty allied to health or health related fields.

(2) A participant in an AMEDD officer procurement program other than participants in the AMEDD Early Commissioning Program.

c. Category C. Extreme personal or community hardship.

d. Category D. For other cogent reasons.

e. Category X. For administrative reasons.

Section II. PARTICIPANTS IN THE ROTC PROGRAM

2-5. Planning. *a.* Officers commissioned through the ROTC program normally are scheduled for AD/ADT during the fiscal year following appointment. On or about 1 February, cadets scheduled to be graduated and appointed in May or June will be issued letters of AD/ADT notification.

b. For planning purposes and to prevent issuing unnecessary letters of AD/ADT notification, cadets must show intent to request a delay by completing DA Form 4370-R (Preference Statement for Specialty, (Branch), Duty, and Initial Training). DA Form 4370-R (fig. 2-2) will be reproduced locally on 8- by 10¹/₂-inch paper.

DA Form 4370-R (fig. 2-2), a fold-in, is located at the end of regular size pages.

2-6. Reserve assignment. *a.* Officers granted a category A or B delay will be transferred to USAR Control Group (OADO), RCPAC. Appropriate ROTC region commanders will issue special orders with an effective date not later than the 20th day of the month in which the delay becomes effective.

b. Officers granted a category C or D delay will remain under the jurisdictional control of the ROTC region commander approving the delay, except as indicated in *c* below.

c. Officers elected or appointed to Congress, those appointed to a Federal Court or to a Federal or State public office, and those elected to a public office of a State will be immediately transferred to USAR Control Group (Standby-Inactive).

2-7. Request for delay. An ROTC graduate or potential graduate may request delay from entry on AD/ADT for one of the reasons and periods shown in table 2-1. Requests must be submitted by formal letter (fig. 2-1) or on DA Form 591 (Application for Initial (Educational) Delay from Entry on Active Duty and Supplemental Agreement). Priority for approval of educational delay for scholarship cadets will be given to those cadets requesting study in a discipline for which the Army has validated requirements. (See DA circulars in the 621 series.)

2-2

a. An initial educational delay (category A) may be granted in 1-year increments. (See para 2-8 for renewal of delay.) Applicants will complete DA Form 591 in triplicate in accordance with instructions on the form. One of the following supplemental DA forms must accompany the DA Form 591. A supply of DA Form 591 series may be requisitioned through normal AG publication supply channels.

(1) DA Form 591a (ROTC Supplemental Service Agreement (Initial Educational Delay)).

(2) DA Form 591b (ROTC Supplemental Service Agreement for Health Professional Program Participants).

(3) DA Form 591c (ROTC Supplemental Service Agreement (Army Chaplaincy)). This form will be completed only by students of religion theology who are preparing for the military chaplaincy.

b. An individual who has attained the degree objective for which granted a category A delay may be considered for further delay and, when authorized, will be placed in delay category B, C, or D. Application for further delay will be submitted in triplicate, in the format shown in figure 2-1, together with appropriate documentary evidence (chap. 4).

2-8. Renewal of delay. Individuals granted an educational delay (category A) may have it renewed annually as prescribed in *a* and *b* below. Renewal of any other delay category is not authorized unless an exception is granted by HQDA.

a. Application for renewal of delay (category A) will be submitted in accordance with instructions provided by RCPAC. An individual's delay status may be terminated if the completed renewal form is not returned within 30 days.

b. Renewal of delay (category A) may be granted in increments of 1 year when requested in writing within the time frames established in paragraph 2-9. The applicant must be satisfactorily studying for the same degree objective for which initially delayed in order to be eligible for consideration of renewal of delay.

2-9. Time frames. Except as indicated in *a* and *b* below, application for an initial or renewal delay will be submitted at least 120 days before the earlier of either the date of graduation or appointment, or the date of expiration of current delay. Applications not submitted within these time frames will be disapproved unless late application was beyond the individual's control. Late requests, together with complete explanation, will be forwarded to RCPAC for determination.

a. ROTC region commanders may grant an exception to the 120 day time frame when late submission of DA Form 591 is not the fault of the applicant. Under these circumstances, one additional copy of DA Form 591 will be prepared and immediately submitted through the professor of military science (PMS) to the major commander. The DA Form 591 will be marked "Advance Copy" and a remark entered in Part II (Enrollment Verification): "For planning purposes only"; completed DA Form 591 will be submitted O/A _____.

(Date)

b. Application for category C delay (extreme personal or community hardship) will be submitted immediately after the situation warranting the delay occurs. If the hardship continues for a long period of time (normally more than 1 year) and cannot be alleviated by a temporary delay, action will be taken to remove the officer from the Ready Reserve (AR 135-133).

2-10. Exception to maximum delay. Delay beyond the maximum period shown in rules 1, 2, 3, 4, 6, 7, and 11 of table 2-1 is not authorized, unless an exception is granted by HQDA. A request for any exception to the maximum period shown in table 2-1 must give the reason and full justification for the further delay. Justification may include (but is not limited to) the following documentary evidence:

a. Statements concerning an individual's degree program and progress, or statements forecasting the anticipated date of completion of research; or presentation of thesis or dissertation. Statements may be from a graduate school official, or from the applicant when substantiated by the school official.

b. When abnormal difficulty in completing classroom work, experiments, or research was caused by personal hardship, illness, experiment failure, or similar reasons, the request will include substantiating documents from institution officials, from doctors, or from ministers.

c. A request for exception exceeding a total of 12 months will include a résumé of school requirements for completing the degree program. If the estimated date for completing the studies differs from the one given in the previously submitted request for delay, justification for the change must be furnished.

2-11. Responsibility. ROTC region commanders and CG, RCPAC are responsible for the MPRJ and strength accountability of officers under their jurisdictional control. Initial delay requests for post-baccalaureate professionally qualifying programs which indicate subsequent branching to ANC or AMSC will be telephonically coordinated for concurrence with HQDA (SGPE-PDM). Unless selected for ADT or granted a category A or B delay and transferred to RCPAC, jurisdictional control of an ROTC graduate remains with the ROTC region commander until the officers enters AD, is screened to the Standby Reserve, or is sooner separated.

a. ROTC region commanders will—

(1) Process requests for initial delay, determine eligibility for delay, and inform applicants of final decision on all requests.

(2) Remind applicants of their responsibility to report changes shown in part III, DA Form 591, and to request renewal of delay.

(3) Transfer officers selected for IADT to USAR Control Group (Annual Training), RCPAC.

(4) Transfer officers granted a category A or B delay to USAR Control Group (OADO), RCPAC.

(5) Branch detail officers as follows and after orders are published, transfer as prescribed in (4) above.

(*a*) Detail to Medical Service Corps (MSC) branch—Officers delayed to study any of the

major subject codes listed under Medical Allied Science of AR 680-29 and—

Code	Subject
BBH	Health services administration
CCP	Environmental health engineering
CCE	Sanitation science and/or environmental health science
FEX	Audiology
FGA	Bacteriology
FAX	Chiropody
FHX	Immunology
FIB	Pharmacology
FKK	Physiology
KXX	Pharmacy
LXX	Optometry
DCB	Entomology
DCD	Parasitology
DCG	Medical microbiology
GKF	Biomedical engineering

(b) Detail to branch undesignated—Individuals completing licensure, clinical affiliations, or internships for professional qualification in nursing, physical therapy, occupational therapy, or dietetics will be transferred to USAR Control Group (OADO), RCPAC, with branch undesignated.

(c) Detail to SS branch (MOS 0001)—Officers delayed to study religion theology (code ACC) in preparation for an Army chaplaincy (officers not preparing for the chaplaincy will not be detailed).

(d) Detail to Judge Advocate General

Corps (JAGC) branch—Officers specifically selected by the Judge Advocate General, HQDA (AR 601-102) and delayed to study law (general) (code PXX).

b. RCPAC will—

(1) Not later than 150 days before their current delay terminates, furnish officers the necessary forms and instructions to apply for renewal of delay.

(2) Make final decision on delay requests and inform the applicant.

(3) Remind applicants of their responsibility to report changes shown in part III, DA Form 591, and to request renewal of delay.

(4) Determine designation of branch, Officer Basic Course (OBC), and Reserve unit of assignment for officers selected for ADT.

(5) Schedule officers for AD/ADT as soon as possible after their delay terminates.

2-12. Failure to graduate. An officer who leaves school or fails to obtain the degree for which delayed will be required to perform AD/ADT in accordance with the terms of his signed supplemental agreement. When the officer was detailed or transferred (para 2-11a(5)), HQDA will determine the basic entry speciality (branch) in which he will be ordered to AD/ADT.

Section III. PARTICIPANTS IN HEALTH PROFESSIONAL PROGRAMS

2-13. General. a. A health professional may be delayed from entry on AD/ADT for one of the reasons shown in table 2-1, provided the DA eligibility requirements are met; or if a member of the ROTC, provided the requirements in section II are met. See section IV and V for procedures for processing essentiality or community hardship requests from Medical Corps (MC) and Dental Corps (DC) officers; for other health professionals, see paragraph 2-15b.

b. When the instructions in this section conflict with those in AR 135-50, AR 135-101, AR 351-3, AR 601-130, AR 601-139, or AR 601-140, the provisions of this section will apply.

2-14. Periods of delay. The period of delay authorized will be based on the time required to attain a qualifying degree in a health or health-related field and may include the period needed to complete the first-year graduate medical education (internship). Delay (initial and renewal) of a participant in a health professional program will be granted in increments not to exceed 1 year. Delay to complete graduate school or first-year graduate medical (internship)/dental education beyond the maximum period (table 2-1) is not authorized unless an exception is approved by HQDA. A request for an exception must give the reason and full justification for further delay. Justification may

CHAPTER 3

DELAY IN AND EXEMPTION FROM INVOLUNTARY AD AND ADT

Section 1. MOBILIZATION

3-1. General. The provisions of this section apply when units and individual members of the Ready Reserve are being involuntarily ordered to active duty during a mobilization or temporary expansion of the Active Army without a declared emergency (AR 135-300 and AR 135-301). All Ready reservists, ARNGUS, and USAR are considered to be available for involuntary active duty when the need for their services exist. As an exception, certain Army Medical Department personnel are available for involuntary AD only under conditions shown in paragraph 3-5 and 3-6.

3-2. Basic policy. *a.* A member of the Ready Reserve may be delayed or exempt from entry on involuntary active duty *only* under conditions shown in table 2-1 and discussed in this section. Depending on circumstances and subject to the needs of the nation and the military service at the time involuntary AD is authorized, HQDA may issue separate instructions authorizing delay or exemption for other reasons.

b. A member of the ARNGUS or USAR who has been alerted for or ordered to involuntary AD, either as a member of a unit or as an individual, may request a delay in or exemption from entry on AD for a reason shown in table 2-1.

3-3. Approval authority. Authority to grant delay and exemption is assigned as follows:

a. Area commanders and State adjutants general may approve a delay of 60 days or less for members under their jurisdictional control.

b. CG, RCPAC and Chief, NGB may approve

delay exceeding 60 days and a discharge for an obligated officer.

c. CG, RCPAC acting for HQDA is the final authority for appeal of a denied request for delay or exemption. (See chap. 5 for forwarding requests.)

3-4. Necessity for prompt action. Each responsible agency will take prompt action on applications for delay or exemption. As individual decisions are reached, the applicants will be notified as soon as possible. Every effort will be made to furnish the information to the member before the date of departure from home to comply with orders. Telegraphic notification will be used freely.

3-5. AMEDD officers. The AD availability of an AMEDD officer who is a student of medicine, osteopathy, dentistry, or veterinary medicine; an intern; or a resident will be determined in accordance with the following:

a. AMEDD officers assigned in a drill pay status (TOE and TD units) will be ordered to AD in accordance with AR 135-300.

b. A nonunit AMEDD officer participating in an educational delay program in a health or health related field is not available for involuntary AD, unless specifically authorized in special instructions issued by HQDA. An MC officer serving in a first-year graduate medical education/internship program is not available for involuntary AD until training is completed (to include an accelerated program).

3-6. Medical specialist registrant. Registrants determined by the Director of Selective Service

as available for service in the Armed Forces (AR 601-54) will be processed as follows:

a. Registrants who *have not* accepted appointment (executed an oath of office) are under the jurisdiction of Selective Service. Concurrently, the registrant will submit his request for delay to his local board and the appropriate State Director of Selective Service.

b. Registrants who have accepted USAR appointment are under the jurisdictional control of area commanders. Delay or exemption may be authorized only when documentary evidence (para 4-2a and b) substantiates that a hardship developed since the oath of office was executed.

3-7. Period of delay. The delay period will be computed from the date on which the applicant is initially designated to report for AD and normally will not exceed 30 days. A maximum delay of 60 days may be granted if warranted by the individual merits of the case. Request for delay exceeding 60 days will not be granted unless approved by the Chief, NGB or CG, RCPAC (para. 3-3). If a request for delay or exemption cannot be finalized before the date of entry on AD, an administrative delay may be granted pending final determination. Normally 30 days is adequate; however, a maximum delay of 60 days may be granted in exceptional cases.

3-8. Applying for delay. A member requesting delay or exemption will apply, in letter form, to the immediate commander under whose jurisdiction the member is assigned for control. The reason for the request will be given and the information and/or documentary evidence will be furnished as prescribed in table 2-1 and this section. Members requesting exemption will be required to sign a request for exemption from involuntary AD and a request for discharge (fig. 3-1). The immediate commander will review the application and will insure that complete information and/or documentary evidence is included before forwarding the application to the approving authority. An incomplete application will be returned to the individual with specific instructions for completion.

3-9. Responsibility. Area commanders, State adjutants general, and CG, RCPAC are respon-

sible for delay and exemption of members under their jurisdictional control. (See sec IV and V, chap. 2 for exception.) Each headquarters will—

a. Convene a board of officers to consider applications and make recommendations.

b. Process requests for delay of 60 days or less and furnish final decision to the applicant.

c. Inform each applicant of the right to appeal a denied request for delay or exemption.

d. Forward to the approving authority (para 3-3) exceptional cases in which request for more than 60 days' delay are recommended for approval.

e. Insure that final action is taken on board-approved requests for exemption (para 3-11).

f. Issue appropriate orders (AR 310-10) when delay or exemption is granted.

3-10. Board of officers. A board of at least three officers will be convened to consider applications for delay and exemption and make recommendations. (The provisions of AR 15-6 will not apply to these proceedings.) Personal appearance before the board of officers is not authorized.

a. All applications for delay or exemption, except those from high school students, will be considered by the board. High school students under age 20 may be delayed without board review by submitting documentary evidence of their student status.

b. When applications submitted by AMEDD personnel because of extreme community hardship are being evaluated, at least one member of the board must be an AMEDD officer.

c. The board will recommend approval or disapproval of all requests. Board approval of an application for exemption must also include a recommendation for removal from the Ready Reserve, either by transfer or discharge (para 3-11). The board may recommend *delay in lieu of exemption*, if in its opinion, a disapproved request for exemption warrants delay.

3-11. Approved exemptions. a. *Disposition of personnel.* A member approved for exemption

from entry on AD must be removed from current status as follows:

(1) A nonobligated member will be discharged unless he is eligible and elects transfer to the Retired Reserve.

(2) An obligated member will be transferred to USAR Control Group (Standby-Ineligible). A member of this control group is not authorized to participate in Reserve training, earn retirement points or receive pay from Federal funds unless he serves on active duty after his transfer to Standby-Ineligible. (When determined to be in the best interest of the Service, the board may recommend that an obligated member be discharged.)

b. Final action on board-approved requests.

(1) State adjutants general are responsible for—

(a) Concurrent discharge of enlisted personnel from the ARNG and Reserve of the Army when recommended by a board of offi-

cers. Officers will be discharged from ARNG status only and transferred to the USAR as prescribed in (b) below. The request for exemption from involuntary AD and request for discharge (fig. 3-1) will be filed in the member's records.

(b) Discharge from the ARNG and transfer to the USAR when the board recommends discharge from the ARNG only. A copy of the orders directing discharge and transfer will be inclosed in the member's records and forwarded to RCPAC.

(2) Area commander and RCPAC are responsible for—

(a) Discharge from the USAR when recommended by a board of officers. (An obligated officer will not be discharged without prior approval of HQDA. Board proceedings and recommendations will be forwarded to RCPAC.)

(b) Transfer to USAR Control Group (Standby-Ineligible) when the board recommends this action in lieu of discharge.

Section II. STANDBY RESERVE

3-12. Policy. *a.* A member of the Standby Reserve may not be involuntarily ordered to AD unless specifically authorized by HQDA. The procedures in this section apply *only* after the Director of Selective Service has determined a member's availability for active duty.

b. Members of the Standby Reserve will be ordered to involuntary AD only after the Secretary of the Army, with the approval of the Secretary of Defense, has determined that an adequate number of qualified members in the Ready Reserve are not available. The involuntary order to AD of such a member may not be accomplished unless the Director of Selective Service has determined that the member is available for AD.

c. After the Director of Selective Service has determined a member's availability for AD, further delay and exemption from involuntary AD will be administered by CG, RCPAC. Appeals of denied requests for delay or exemption will be forwarded to HQDA (DAAG-TCZ-C).

d. Except as indicated in paragraph 3-14,

procedures prescribed for Ready reservists will be followed in processing requests for delay or exemption from AD submitted by members of the Standby Reserve.

3-13. Eligibility for delay. A Standby reservist may be delayed for a reason and period shown in table 2-1. Delay may be granted *only* if the condition arose after the Selective Service authorities determined the member available for AD. Delay may be authorized for the minimum period required to alleviate the condition or to permit redetermination by Selective Service authorities (para 3-14). The maximum period of delay granted will not exceed 60 days.

3-14. Exemption. A member of the Standby Reserve may not be granted total exemption from entry on AD unless determined not available for AD by the appropriate Selective Service authorities. When a board of officers recommends approval of a Standby member's request for exemption—

a. Delay may be authorized to permit Selec-

tive Service authorities to reconsider the merits of the case.

b. Requests for reconsideration and redetermination of the reservist's availability and cate-

gory, together with documentary evidence, will be forwarded to the member's local selective service board or Selective Service State director.

Section III. INITIAL ADT FOR ENLISTED PERSONNEL

3-15. Initial tour of ADT. a. Non-prior-service enlisted personnel (ARNG and USAR) must enter training within the period prescribed by paragraph 26b, AR 135-200, unless delayed for a reason shown in table 2-1. These personnel are required to enter on IADT as soon as training quotas are available and must be prepared to comply with IADT orders at any time.

b. The requirement to complete IADT does not apply to individuals who are enlisted and assigned to USAR Control Group (ROTC) as a prerequisite to enrollment in the ROTC Pro-

gram (advanced course or scholarship program).

3-16. Authority. a. Area commanders and CG, RCPAC, for members of USA Administrative Support Detachment (RCPAC Aug), are authorized to delay entry on IADT *beyond* the periods shown in paragraph 3-15 for one of the reasons and periods shown in table 2-1. Disapproved requests for delay must be appealed through channels (chap. 5).

b. Delay for a reason not shown in table 2-1 requires approval by HQDA.

Section IV. ENLISTED PERSONNEL ORDERED TO DUTY FOR FAILURE TO PARTICIPATE SATISFACTORILY

3-17. General. a. An enlisted member ordered to involuntary AD/ADT for unsatisfactory participation (AR 135-90 or AR 135-91) may apply for delay or exemption from entry on AD/ADT for one of the reasons shown in table 2-1. Applications will be submitted, in letter form, together with required documentary evidence (chap. 4), to the unit commander who will forward the request and his recommendation to the headquarters authorized to take final action. Nonunit personnel will submit requests to CG, RCPAC.

b. Request for delay for a reason not shown in table 2-1 and exceptions to policy will be forwarded through command channels to CDR, RCPAC. Requests from members of the ARNGUS will be forwarded through the Chief, National Guard Bureau.

c. Unless properly excused by his unit commander, a member will be required to participate satisfactorily during the delay period.

d. Disapproved requests for delay or exemp-

tion may be appealed through channels (AR 135-90 or AR 135-91).

3-18. Exemption from AD/ADT. Information and documentary evidence furnished to support a request for delay may indicate that total relief from the requirement to report for AD/ADT is appropriate. Under these circumstances, the member will be granted an exemption and processed in accordance with AR 135-133, AR 135-178, or NGR 600-200.

3-19. Final action on requests. a. Authority to take final action on requests for delay for a reason shown in table 2-1 is assigned as follows:

(1) State adjutants general and area commanders, as appropriate, for unit personnel.

(2) CG, RCPAC, for nonunit personnel and members of the USA Administrative Support Detachment (RCPAC Aug).

b. When the commander responsible for final action on a request is unable to make a final

CHAPTER 4

DOCUMENTARY EVIDENCE

4-1. General. Delay in or exemption from entry on AD/ADT for one of the reasons shown in table 2-1 may be approved under conditions shown in this chapter. Unless provided elsewhere in this regulation, an individual must request delay in writing and furnish documentary evidence as specified in this chapter.

4-2. Documentary evidence required. Documentary evidence and/or qualifications required to support a request for delay or exemption are—

a. Extreme personal hardship. (Rules 9, 25, 31, 42, 51, 55.) Applications from MC and DC officers will be processed in accordance with the provisions of section V, chapter 2. For other health professionals, see paragraph 2-15b, chapter 2. Application will include the date the hardship occurred and documentary evidence to show that entry on AD/ADT would have a substantial adverse affect on an individual's immediate family. Generally, the following situations warrant delay for these emergencies:

(1) *Illness.* A physician indicates that a member of the immediate family is seriously ill and life expectancy is 60 days or less or that the patient's recovery would be seriously impaired if the member were not present.

(2) *Financial or domestic.* A member of the immediate family has a serious illness or is involved in an accident and family responsibilities are immediately placed on the individual because they can not be assumed by anyone else. (The inconvenience of altered income and separation from his family are normal occurrences in military service and are *not* considered a hardship.)

b. Temporary medical disqualification. Certification from a physician of an incapacitating

illness or injury and the duration thereof. The following apply:

(1) An individual ordered (or alerted) to AD during a mobilization will be processed in accordance with paragraph 4-8g, AR 135-210, or paragraph 4-4j, AR 135-300 (rule 33).

(2) Except as provided in (1) above, the authorized period of delay will be as recommended by the physician, subject to review by a designated representative of the AMEDD. When the physician recommends a delay of more than 6 months, but less than 1 year, the individual will be transferred to the Standby Reserve. Medical disqualifications exceeding 1 year will be processed under medical regulations (rules 15, 23, 29, 44, 53, 56).

c. Educational delay.

(1) ROTC applicants must be enrolled for full-time graduate or professional study in an approved and recognized institution of higher education. Classes must begin the first regular semester or quarter following appointment (law school courses normally begin only in September). Priority for approval of educational delay for scholarship cadets will be given to cadets requesting study in a discipline for which the Army has validated requirements. The applicant is responsible for completing DA Form 591 and a supplemental agreement and for obtaining verification of enrollment or acceptance for enrollment from the appropriate school official (part II, DA Form 591). Students of religion theology who are preparing for an Army chaplaincy will complete DA Form 591c and will include documentation required for assignment to the staff specialist branch MOS 0001 (Divinity Student) (AR 135-100). All other students of religion theology will complete DA Form 591a. Delay to pursue a combined degree program

(e.g., JD and MBA) which would require a longer period than authorized to obtain a post-graduate degree is *not* authorized (rules 1, 2, 3, 4, 6).

(2) Unless indicated elsewhere in this regulation, participants in the following health professional programs are automatically granted an initial delay if approved for participation in the program (rules 17, 18, 19, 20).

(a) AMEDD Early Commissioning Program (AR 601-140).

(b) Armed Forces Physician Appointment and Residency Consideration Program (Berry Plan) (AR 135-50). (The Berry Plan was cancelled effective 1 July 1973. Officers previously delayed will remain obligated to enter on AD when the delay is completed.)

(c) Armed Forces Reserve Dental Officer Allocation and Commissioning Program (AR 135-50). (This program was cancelled effective 12 September 1972. Officers previously delayed to obtain postgraduate training under the provisions of AR 135-50 remain obligated to enter AD on completion of delay.)

(d) Armed Forces Veterinary Officer Postgraduate Training Program (AR 135-50).

(e) Osteopathic Residency Deferment Program (AR 135-50).

(f) Graduates of the Senior Medical and Osteopathic Student Program (AR 601-130) who are relieved from AD to complete a 1-year civilian internship. (Program phased out beginning FY 1976. Individuals completing first-year graduate education/(internship) will remain obligated to enter AD when delay is completed.)

(g) ROTC graduates and graduates of the AMEDD Early Commissioning Program who are reappointed to the MC to complete a year of first-year graduate education/(internship). Renewal of delay may be requested to pursue residency training (para 2-16a(2)).

(h) ROTC graduates and graduates of the AMEDD Early Commissioning Program who are reappointed to the DC may participate in civilian internship or residency training. They must, however, obtain HQDA approval for participation. Application will be submitted (in triplicate) in letter form (fig. 2-1) to CDR, RCPAC, ATTN: AGUZ-PAD.

(i) Applicants approved for doctoral training in psychology. To qualify for delay to

obtain a PhD in psychology (AR 601-140), a student must demonstrate potential for admission to a doctoral program acceptable to The Surgeon General. Applications must be submitted to CDR, RCPAC. Applicants delayed incur a 3-year active duty obligation (rule 18).

(j) US Army Health Professions Scholarship Program. Application will be submitted in accordance with applicable DA directives.

(k) Residency Delay Option. Participants in this program are graduate physicians appointed under the provisions of AR 135-101 and delayed to complete residency training on approval of HQDA.

(3) Verification of high school attendance from the appropriate school official (rules 30, 39, 49).

(4) Verification of college enrollment from the appropriate school official (rules 28, 40, 41, 50). The statement will include the ending date of the current quarter, trimester, or semester. An enlisted member who is ordered (or alerted) to enter initial ADT within 150 days after date of enlistment may not be delayed for this reason.

d. *Participation in a general election.* A statement from an authorized representative of a recognized political party that the applicant is an official party candidate in a primary or general election for Congress or State public office (rule 13). Delay is *not* authorized to participate in preliminary political activities for nomination as an official party candidate.

e. *Extreme community hardship.* Evidence to show that service performed is essential to the maintenance of health, safety, or welfare of the applicant's community or the nation and cannot be performed by another person in the community. Application must be motivated by critical national or community need and not for the personal benefit of the applicant. The advice of the Chairman of the National Advisory Committee to the Selective Service may be obtained in unusual cases requiring assistance to determine the essentiality of an applicant (rules 10, 32, 43, 52). Applications from medical and dental participants will be processed in accordance with the provisions of Section IV, chapter 2. For other health professional program participants, see paragraph 2-15b.

tiality or hardship may be approved for a period not to exceed 6 months (rule 22, table 2-1). This delay may be extended for 6 months, or a maximum of a total of one year in accordance with the provisions of paragraph 2-22. Delay will be granted only when all of the following conditions are met:

(1) The medical/dental service being performed is essential to the maintenance of health, safety, or welfare in the officer's community.

(2) The service cannot be performed by other physicians/dentists residing in the area.

(3) Prior to the date scheduled to report for active duty, the officer cannot be replaced in the community by another person who can perform the medical/dental service.

(4) There is reasonable assurance that the officer can be replaced in the community within the authorized period of delay.

b. Physicians and dentists who are not at the time of application performing the health service needed by the community or who have never performed on a regular basis in a community which is alleged to suffer hardship are not eligible for delay or exemption.

2-20. Applying for exemption/delay. a. Request for exemption for delay in entry on active duty for essentiality or community hardship will be submitted to CDR, RCPAC as soon as the hardship condition occurs. The application may be submitted in writing by the officer and/or employer and will include as a minimum the following documentary evidence.

(1) A statement from the State Professional Association showing the number of personnel in the area who have similar qualifications, or who are performing the same or similar service.

(2) Letters from at least 5 disinterested persons indicating how the officer's withdrawal from the community would affect its health, safety, or welfare and the actions taken to obtain a replacement.

(3) The expected date within the authorized 6 months' delay that a replacement will be available to alleviate the hardship condition and a record of the efforts, if any, of attempts

by the community to attract alternative medical or dental services.

b. If it is determined that a community hardship exists which may be alleviated within a year, an applicant for exemption may be offered a 6-month delay in lieu of an outright denial. Before the 6-month period expires, the applicant will be required to submit a new application based on existing circumstances in the community at that time.

2-21. Renewal of delay. Request for renewal will be processed the same as for an initial request and will be submitted no later than 30 days before the initial delay will expire. Requests may be approved only when it is determined that the hardship can be alleviated within the renewal period. If renewal is granted, a copy of the approved renewal will be furnished HQDA (SGPE-PDB). If the essentiality can not be alleviated by a temporary delay (normally 1 year), action will be taken to remove the officer from the Ready Reserve (AR 135-133).

2-22. Board of officers. a. A DA board will be convened at RCPAC to consider applications submitted by or in behalf of MC or DC officers. At least one member of the board will be an officer of the Army Medical Department and senior to the officer whose case is being considered. The board proceedings will be as prescribed by the CG, RCPAC. (The provisions of AR 15-6 do not apply to these proceedings.) Personal appearance before the board of officers is not authorized.

b. The board will recommend approval or disapproval of all requests. Board approval of an application for exemption must include a recommendation for removal from the Ready Reserve (para 3-11). The board may recommend *delay in lieu of exemption* if in its opinion a disapproved request for exemption warrants delay.

2-23. Board decisions. CG, RCPAC will—

a. Issue appropriate orders when delay or exemption is granted.

b. Disapprove board recommendations only when the disapproval results in action more

favorable to the applicant or when the board's findings and recommendations are not supported by any evidence in the record.

c. Insure that final action is taken on board-approved requests for exemption.

d. Inform the applicant of the board's decision and the right to appeal a denied request for delay or exemption (para 2-25).

e. Furnish TSG (HQDA (SGPE-PDB)) copies

of orders and communications concerning board decisions.

2-24. Appeal procedures. An applicant requesting delay or exemption will be notified of the reason for denial. The applicant or employer may appeal directly to The Adjutant General (HQDA (DAAG-TCZ-C)), who will make a final decision on the appeal. An appeal must be submitted within 15 days of receipt of the denial letter.

Section V. EXTREME PERSONAL HARDSHIP OF MEDICAL AND DENTAL PROGRAM PARTICIPANTS

2-25. Delay policy. *a.* A USAR officer of the MC or DC may request a category C delay when an extreme hardship condition arises or was aggravated following appointment. (The inconvenience of altered income and separation from an officer's family are normal occurrences in military service and are not considered a hardship.)

b. Request for delay may be approved for a period not to exceed 6 months (rule 21, table 2-1) when it is established that entry on AD/ADT would have a substantial adverse affect on the officer's immediate family.

2-26. Procedures. Applications will be processed and considered by a DA board as prescribed in section IV. An applicant will not be exempted from entry on AD/ADT unless—

a. The hardship is permanent and cannot be alleviated by delaying entry on AD/ADT.

b. The officer has made every reasonable effort to alleviate the hardship, without success.

c. Exemption and removal is the only readily available means of eliminating or alleviating the hardship condition.

2-27. Guidance. Each request for delay will be evaluated on an individual basis. As examples, the following and related types of cases may be considered sufficient to delay entry on AD/ADT.

a. A physician indicates that life expectancy of the patient is 60 days or less or the patient's recovery would be seriously impaired if the officer were not present.

b. A member of the officer's immediate family has a serious illness or is involved in an accident and important responsibilities are placed on the officer because they cannot be assumed by anyone else.

c. More than one member of the officer's immediate family is seriously injured, regardless of the lack of added problems or limited life expectancy.

d. For any other hardship situation which may not specifically meet the above requirements but entry on AD/ADT would create a severe and unusual hardship on either the officer or his immediate family.

2-28. Documentary evidence. Request for delay or exemption will be submitted in accordance with the provisions of section IV, together with the necessary evidence required in *a* through *c* below. (Normally, evidence will be submitted in affidavit form.)

a. Affidavits submitted by or in behalf of the officer's family and by at least two disinterested persons or agencies having firsthand knowledge of the circumstances. The affidavits from disinterested persons or agencies should in-

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to Commander, US Army Reserve Components Personnel and Administration Center, ATTN: AGUZ-RPC-PR, 9700 Page Boulevard, St. Louis, MO 63132.

By Order of the Secretary of the Army:

FRED C. WEYAND
General, United States Army
Chief of Staff

Official:

PAUL T. SMITH
Major General, United States Army
The Adjutant General

DISTRIBUTION:

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Active Army: C (Qty rqr block no. 389)

ARNG: A (Qty rqr block no. 387)

USAR: A (Qty rqr block no. 387)

PART V (To be completed by Cadet/Candidate)

A. NAME (Last, first, middle)

B PERMANENT HOME ADDRESS (Include zip) (After graduation or termination of delay)

C TRAVEL WILL COMMENCE FROM (If different from B)

Phone (Include area code)

Phone (Include area code)

23 SOCIAL SECURITY NO	1	2	3	4	5	6	7	8	9
24. DATE OF BIRTH	10	11	12	13	14	15			
25. MARITAL STATUS	16								
26. NO. OF DEPENDENTS	17								
27. SOURCE OF COMMISSION	18								
28 ACTIVE DUTY OBLIGATION	19								
29. DESIRE TO EXTEND OBLIGATION	20								
30. DESIRE FLT, ABN, RANGER OTHER	21								
31 NO. DAYS LEAVE DESIRED	22	23							
32. PEACE CORPS (Country code)	24	25							
33. DATE OF GRADUATION (Year, month, day)	26	27	28	29	30	31			

PART VI (To be completed by Region/Commandant)

34. RAW SCORES	66	67	68	69	70	71	72	73	74	75	76	77
35 HQ CODE	78	79										
36 CARD CODE (Enter 2)	80											

PART VII - (To be completed by Graduate)

REMARKS (If more space is required, use continuation sheets)

DATE

SIGNATURE OF CADET/CANDIDATE

DATA REQUIRED BY THE PRIVACY ACT OF 1974
(5 U.S.C. 552a)

TITLE OF FORM Preference Statement for Specialty (Branch), Duty, and Initial Training	PRESCRIBING DIRECTIVE AR 601-25
--	------------------------------------

1. AUTHORITY
10 U.S.C. 3012

2. PRINCIPAL PURPOSE(S)

To assist personnel managers in determining and selecting basic entry specialty (branch) and initial duty assignments for Senior ROTC graduates.

3. ROUTINE USES

1. To acknowledge desires and qualifications of individual Senior ROTC graduate insofar as branch strength will allow.
2. As a source document to program flight, ranger, airborne, and other training upon graduation of the cadet.

4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION

1. For those already commissioned at time form is completed: MANDATORY. Failure to disclose all or part of the requested information subjects the individual to action under Article 92, UCMJ.
2. For those not yet commissioned at time form is completed: VOLUNTARY. Failure to disclose all or part of the requested information, however, may delay the cadet's commissioning and/or processing for initial duty assignment.



0001070133

PREFERENCE STATEMENT FOR SPECIALTY (BRANCH), DUTY, AND INITIAL TRAINING

For use of this form, see AR 135-210, AR 145-1, AR 351-5, AR 601-25, AR 601-100 or AR 614-105; the proponent agency is MILPERCEN.

BEFORE COMPLETING THIS FORM SEE REVERSE FOR DATA REQUIRED BY THE PRIVACY ACT

PART I – ADMINISTRATIVE DATA (To be completed by PMS/Commandant)

1. SOCIAL SECURITY NUMBER	1	2	3	4	5	6	7	8	9									
	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
2. NAME																		
3. SCHOOL CODE	28	29	30	31														
4. SCHOLARSHIP CODE	32																	
5. DMG CODE	33																	
6. SPECIAL TRAINING CODE	34																	
7. RA APPLICANT CODE	35																	
8. MEDICAL QUALIFICATION	36																	
9. EDUCATIONAL FIELD	37	38	39															
9a. DEGREE LEVEL	40																	
10. BRANCH IN WHICH TRAINED	41	42																

PART II – ADMINISTRATIVE DATA (To be completed by Cadet/Candidate)

11. ACTIVE DUTY, ACTIVE DUTY TRAINING DELAY PREFERENCE	43	44	13. SPECIALTY CODE (Write in - Do Not Punch)																
12. BRANCH PREFERENCE	45	46																	
	a. First	47																	48
	b. Second	49																	50
	c. Third	51																	52
d. Fourth	53	54																	
14. DATE OF COMMISSIONING (Month and year)	55	56	DATE																
15. PREFERRED ENTRY DATE (Month and year)	57	58	SIGNATURE OF CADET/CANDIDATE																
	a. First	59																	
b. Second																			
16. SEX																			

PART III – PMS RECOMMENDATIONS (To be completed by PMS/Commandant)

17. SPECIAL CATEGORY CODE	60	61	DATE
18. RECOMMENDED BRANCH	62	63	SIGNATURE OF PMS/COMMANDANT
19. RECOMMENDATION FOR ACTIVE DUTY	64		

PART IV – CONTROL HEADQUARTERS

20. HEADQUARTERS CODE	65	66																
21. LAST DIGIT OF FY APPLICATION SUBMITTED	76																	
22. CARD CODE (Enter 1)	80																	

Figure 2-2. DA Form 4370-R.

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