

S/S May 68

ARMY REGULATION

AR 601-210

1, 2, 3, 4, 5, 6,

PERSONNEL PROCUREMENT

**QUALIFICATIONS
AND PROCEDURES
FOR PROCESSING APPLICANTS
FOR ENLISTMENT
AND REENLISTMENT
IN THE REGULAR ARMY**



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S/S May 68

AR 601-210
C 6

CHANGE }
No. 6 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 13 February 1967

PERSONNEL PROCUREMENT

**QUALIFICATIONS AND PROCEDURES FOR PROCESSING APPLICANTS
FOR ENLISTMENT AND REENLISTMENT IN THE REGULAR ARMY**

AR 601-210, 16 September 1964, is changed as follows:

- ✓ 1. Pages 2-4 and 2-5, paragraph 9d. So much as pertains to the enlistment of nonprior service-men into the Regular Army is rescinded.
- ✓ 2. Page 2-4, paragraph 9d(1), line 1. Insert a period after "imprisonment" and delete remainder of paragraph.
- 3. New or changed material is indicated by a star.
- 4. Remove old pages and insert revised pages as indicated below:

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|-----------------|---------------------|
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| ----- | B-1 ✓ |
| ----- | C-1 ✓ |
| ----- | D-1 ✓ |

5. This transmittal sheet should be filed in the front of the publication for reference purposes.

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,
*General, United States Army,
Chief of Staff.*

Official:

KENNETH G. WICKHAM,
*Major General, United States Army,
The Adjutant General.*

Distribution:

Active Army, NG and USAR: To be distributed in accordance with DA Form 12-9 requirements for Military Personnel Procurement—A.

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No. 5

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 9 September 1966

PERSONNEL PROCUREMENT

**QUALIFICATIONS AND PROCEDURES FOR PROCESSING APPLICANTS FOR
ENLISTMENT AND REENLISTMENT IN THE REGULAR ARMY**

AR 601-210, 16 September 1964, is changed as follows:

1. This change incorporates additions, deletions, and revisions to qualifications and procedures for processing applicants for enlistment and reenlistment in the Regular Army.
2. New or changed material is indicated by a star.
3. The following pen-and-ink changes will be made:
 - a. All references to "Armed Forces Examining Station and/or Stations" are changed to read "Armed Forces Examining and Entrance Station and/or Stations (AFEES)".
 - ✓b. Page 5-4, paragraph 44d, line 1. Change "recruiting officer" to read "officer".
 - ✓c. Page 5-4, paragraph 44d, line 11. Change "recruiting main stations" to read "AFEES".
 - ✓d. Page 5-4, paragraph 45a, line 13. Change "will not be forwarded to recruiting main stations." to read "will not be further processed."
 - ✓e. Page 5-5, paragraph 45b, line 3. Change "recruiting main station" to read "AFEES".
 - ✓f. Page 5-8, paragraph 47a, line 1. Change "DA Form 41 will be prepared" to read "DA Form 41 will be prepared by AFEES".
 - ✓g. Page 5-8, paragraph 48, line 2. Change "DD Form 53 will be prepared" to read "DD Form 53 will be prepared by AFEES".
 - h. Page 5-8, paragraph 49, line 2. Change "DD Form 98 will be completed by each applicant" to read "DD Form 98 will be completed at the AFEES by each applicant".
 - ✓i. Page 5-8, paragraph 50c, line 1. Change "A clearance will be obtained for members" to read "Clearances will be obtained by the Recruiting Main Station for members".
 - ✓j. Page 5-9, paragraph 51, lines 12 and 13. Change "recruiting main station" to read "AFEES".
 - ✓k. Page 5-9, paragraph 51, line 36. Change "USARMS" to read "AFEES".
 - ✓l. Page 5-10, paragraph 53c, line 4. Change "recruiting main station" to read "AFEES".
 - ✓m. Page 5-11, paragraph 54b(7), line 1. Change "recruiting main station" to read "AFEES".
 - ✓n. Page 5-14, paragraph 54e(5), line 1. Change "Recruiting Main Station" to read "AFEES".
 - ✓o. Page 5-14, paragraph 55, lines 2 and 3. Change "recruiting main stations" to read "AFEES".
 - ✓p. Page 5-16.1, paragraph 58b(2), line 1. Change "recruiting main station" to read "AFEES".
 - ✓q. Page 5-17, paragraph 60b, line 2. Change "recruiting main stations" to read "AFEES".
 - ✓r. Page 5-17, paragraph 61, line 7. Change "recruiting main stations" to read "AFEES".
 - ✓s. Page 5-17, paragraph 62a, line 4. Change "recruiting main stations" to read "AFEES".
 - ✓t. Page 5-17, paragraph 62b, line 2. Change "recruiting main stations" to read "AFEES".
 - ✓u. Page 5-17, paragraph 62c, lines 1 and 2. Change "recruiting main stations" to read "AFEES".
 - ✓v. Page 5-18, paragraph 62d, line 2. Change "recruiting main stations" to read "AFEES".
 - ✓w. Page 5-18, paragraph 62e, line 2. Change "recruiting main stations" to read "AFEES".
 - ✓x. Page 5-18, paragraph 62f, line 2. Change "recruiting main station" to read "AFEES".
 - ✓y. Page 5-18, paragraph 62g, line 3. Change "recruiting main station" to read "AFEES".
 - ✓z. Page 5-18, paragraph 63b, lines 4 and 5. Change "recruiting main stations" to read "AFEES".
 - ✓aa. Page 5-18, paragraph 63c(1), lines 2 and 3. Change "recruiting main stations" to read "AFEES".
 - ✓ab. Page 5-18, paragraph 63c(2), line 9. Change "recruiting main stations" to read "AFEES".
 - ✓ac. Page 5-19, paragraph 63d, lines 4 and 5. Change "recruiting main station" to read "AFEES".

- ad. Page 5-19, paragraph 65b(1), lines 3 and 4. Change "recruiting main stations" to read "AFEES".
 - ae. Page 5-19, paragraph 65b(2), line 3. Change "recruiting main stations" to read "AFEES".
 - af. Page 5-20, paragraph 71, lines 1 and 2. Change "recruiting main stations" to read "AFEES".
 - ag. Page 5-20, paragraph 72a, lines 1, 2 and 4. Change "recruiting main stations" to read "AFEES".
 - ah. Page 5-21, paragraph 72a, lines 10 and 11. Change "main station" to read "AFEES".
 - ai. Page 5-23, paragraph 77, lines 5 and 6. Change "U.S. Army Recruiting Main Station" to read "U.S. Army Recruiting Main Station and Armed Forces Examining and Entrance Station."
 - aj. Page 6-12, paragraph 102g, line 2. Change "recruiting main station" to read "AFEES".
 - ak. Page 6-24, paragraph 133a, lines 2 and 3. Change "recruiting main stations" to read "AFEES".
 - al. Page 6-24, paragraph 133b, line 2. Change "recruiting main stations" to read "AFEES".
 - am. Page 6-26, paragraph 140, lines 2, 8, and 32. Change "Recruiting main station" to read "AFEES".
 - an. Page 6-29, paragraph 145b(1), lines 4 and 5. Change "recruiting main station" to read "AFEES".
 - ao. Page 6-29, paragraph 145b(2), line 7. Change "recruiting main station" to read "AFEES".
 - ap. Page 6-36, paragraph 156e, line 3. Change "recruiting installation" to read "AFEES".
4. Remove old pages and insert revised pages as indicated below:

| Remove pages— | Insert pages— |
|--------------------|----------------|
| 5-1 and 5-2..... | 5-1 and 5-2.1 |
| 5-15 and 5-16..... | 5-15 and 5-16. |

5. This transmittal sheet will be filed in the front of the publication for reference purposes.

[EPPMI]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,
General, United States Army,
Chief of Staff.

Official:

KENNETH G. WICKHAM,
Major General, United States Army,
The Adjutant General.

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Active Army, NG, and USAR: To be distributed in accordance with DA Form 12-9 requirements for Military Personnel Procurement—A.

CHANGE }
 No. 4 }

HEADQUARTERS
 DEPARTMENT OF THE ARMY
 WASHINGTON, D.C., 27 July 1966

PERSONNEL PROCUREMENT

QUALIFICATIONS AND PROCEDURES FOR PROCESSING APPLICANTS FOR ENLISTMENT AND REENLISTMENT IN THE REGULAR ARMY

AR 601-210, 16 September 1964, is changed as follows:

1. This change incorporates additions, deletions, and revisions to qualifications and procedures for processing applicants for enlistment and reenlistment in the Regular Army.

2. New or changed material is indicated by a bold star.

3. The following pen and ink changes will be made:

a. All references to "Regular Army, Unassigned" are changed to read, "Regular Army."

✓ b. *Page v, List of Superseded Publications.* Under DA messages add: "967769, 8 May 1964 (Options for NG & USAR Personnel)."

✓ c. *Page 2-4, paragraph 8b.* Add "(3) Personnel enlisting under the provisions of paragraph 11b(2)."

✓ d. *Page 2-8, paragraph 10n.* Opposite "Desertion (courts-martial)" and "Other than desertion (courts-martial)" delete AR 635-204.

✓ e. *Page 2-13.* Delete remainder of paragraph 13b(1) as reads "for Regular Army enlisted men indicated in c below."

✓ f. *Page 2-13, paragraph 13c, line 13.* Change "Appendix II, AR 611-203," to read "AR 600 200."

✓ g. *Page 3-1, paragraph 17a, line 2.* Change "DA Form 3072" to read "DA Form 3072-1."

✓ h. *Page 3-1, paragraph 17b.* Change "DA Form 3072-1" to read "DA Form 3072."

✓ i. *Page 4-5, paragraph 34c(2), lines 12 and 13.* Delete "Office of Personnel Operations, ATTN: EPRDC and".

✓ *Line 14.* Change the colon after AGPF to a semicolon.

✓ j. *Page 5-9, paragraph 52.* Rescinded.

k. *Page 6-2, Chart listing options.* Change "Intelligence Corps" to "Special Intelligence Duties."

✓ l. *Page 6-2, paragraph 78h(3)(c).* Change "Intelligence Corps" to read "Special Intelligence Duties."

✓ m. *Page 6-23, paragraph 131b, lines 1 and 2.* Change "recruiting district and main station commanders" to read, "recruiting districts, main station commanders and post, camp, or station reenlistment offices."

✓ n. *Page 6-24, paragraph 134c, line 5.* Change "Boston-Providence" to read, "Boston-Providence-Hartford."

✓ o. *Page 6-25, paragraph 135b, line 8.* Change "Boston-Providence" to read, "Boston-Providence-Hartford."

*This change supersedes DA message 754634, 12 March 1966, and DA message 761058, 19 April 1966.

- ✓ *w.* Page 6-11, paragraph 102b, line 7. Change school course "11-R-722.1, Cryptography Course" to read "104-282.1, Radar Repair".
- ✓ *p.* Page 6-12, paragraph 103. Change "EPRDT-S" to read "EPRDS".
- ✓ *q.* Page 6-12, paragraph 104c. Delete word "quarterly."
- ✓ *r.* Page 6-14, paragraph 108a(5)(a). Add "AR 614-3 applies."
- ✓ *s.* Page 6-18, paragraph 117b(4), lines 3, 4. Change MOS "971" and "972" to read "97B" and "97C" respectively.
- ✓ *t.* Page 6-23, paragraph 131a, line 8. Change "SCAN line 553-1300" to read "AUTOVON 348".

✓ 4. Remove old pages and insert revised pages as indicated below:

| ✓ Remove pages— | ✓ Insert pages— |
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| 6-21 and 6-22 | 6-21 and 6-22 |
| 6-25 through 6-30 | 6-25 through 6-30 |
| 6-35 and 6-36 | 6-35 and 6-36 |

5. This transmittal sheet should be filed in front of the publication for reference purposes.

[EPPMI]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,
General, United States Army,
Chief of Staff.

Official:

J. C. LAMBERT,
Major General, United States Army,
The Adjutant General.

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Active Army, NG, and USAR: To be distributed in accordance with DA Form 12-9 requirements for Military Personnel Procurement—A.

CHANGE }
No. 3 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 11 January 1966

PERSONNEL PROCUREMENT

QUALIFICATIONS AND PROCEDURES FOR PROCESSING APPLICANTS FOR ENLISTMENT AND REENLISTMENT IN THE REGULAR ARMY

AR 601-210, 16 September 1964, is changed as follows:

1. This change incorporates additions, deletions, and revisions to qualifications and procedures for processing applicants for enlistment and reenlistment in the Regular Army.

2. New or changed material is indicated by a bold star.

3. The following pen-and-ink changes will be made:

✓ a. Page 2-3, paragraph 5c(4)(c). Change "180 days" to read "90 days."

✓ b. Page 2-4, paragraph 7a(2)(b). Change "180 days" to read "90 days."

✓ c. Page 2-4, paragraph 9d. Change paragraph heading to read, "Personnel with *civil* convictions or juvenile offenses."

✓ d. Page 2-6, paragraph 10a. Change title of paragraph to read: "Persons initially convicted of felonies regardless of subsequent proceedings in their cases."

✓ e. Page 2-7, paragraph 10j, last sentence. Change "AR 614-260." to read "AR 600-200."

✓ f. Page 2-9. Under column titled "Army," insert "AR 635-210" for reasons of Parenthood and Pregnancy.

✓ g. Page 2-15, paragraph 15a(3)(a) line 16. Change "Appendix VIII, AR 611-205." to read "AR 600-200."

✓ h. Page 4-4, paragraph 34c, lines 13 and 14. Change "Section 10, DA Form 24" to read "Item 42, DA Form 20"; change "AR 640-201," to read "AR 600-200,".

✓ i. Page 4-5, paragraph 34e(4), line 16. Change "Section 10, DA Form 24" to read "Item 42, DA Form 20".

✓ j. Page 4-6, paragraph 36e(4)(c), line 3. Delete words "i.e., Textile Repair, 10-R-461.1."

✓ k. Page 5-10, paragraph 52. Change last sentence to read "Federal Bureau of Investigation, Identification Division, 2d & D Streets, S.W., Washington, D.C. 20537."

✓ l. Page 5-22, paragraph 75a, line 12. Change "The Adjutant General" to read "Commanding Officer, U.S. Army Records Center, 9700 Page Boulevard, St. Louis, Mo. 63132."

✓ m. Page 6-1, paragraph 78d, line 2. Change "intial" to read "initial".

✓ n. Page 6-11, paragraph 102a, line 5. Change "quarterly" to read "semi-annually".

* This change supersedes DA message 712360, 22 Apr 65; DA message 712746, 23 Apr 65; DA message 717146, 25 May 65; and paragraph 3, DA message 721741, 29 Jun 65.

- o. Page 6-11, paragraph 102b, line 7. Change school course "11-R-722.1, Cryptography Course" to read "104-282.1, Radar Repair".
 - p. Page 6-12, paragraph 103. Change "EPRDT-S" to read "EPRDS".
 - q. Page 6-12, paragraph 104c. Delete word "quarterly."
 - r. Page 6-14, paragraph 108a(5)(a). Add "AR 614-3 applies."
 - s. Page 6-18, paragraph 117b(4), lines 3, 4. Change MOS "971" and "972" to read "97B" and "97C" respectively.
 - t. Page 6-23, paragraph 131a, line 8. Change "SCAN line 553-1300" to read "AUTOVON 348".
4. Remove old pages and insert revised pages as indicated below:

| ✓ Remove pages— | ✓ Insert pages— |
|-------------------------|---------------------|
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| 6-35 and 6-36 ----- | 6-35 and 6-36 |

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[EPPMI]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,
General, United States Army,
Chief of Staff.

Official:

J. C. LAMBERT,
Major General, United States Army,
The Adjutant General.

Distribution:

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CHANGE }
No. 2 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 2 August 1965

PERSONNEL PROCUREMENT

**QUALIFICATIONS AND PROCEDURES FOR PROCESSING
APPLICANTS FOR ENLISTMENT AND REENLIST-
MENT IN THE REGULAR ARMY**

AR 601-210, 16 September 1964, is changed as follows:

1. This change provides for reenlistment of personnel in the Regular Army for service beyond 30 years, provided otherwise qualified.
2. The following pen-and-ink changes will be made:
 - a. Page 2-1, paragraph 3b, lines 2, 3, and 4. Delete "and they have not completed 30 years of active Federal service".
 - b. Page 2-1, paragraph 3c(1). Rescinded.
 - c. Page 2-5, paragraph 9f, lines 2 and 3. Delete "who have completed 30 years active Federal service or".
 - d. Page 2-11, paragraph 11c(3), lines 3 and 4. Delete "complete 30 years active Federal service".
 - e. Page 3-7, paragraph 27, lines 3 and 4. Delete "who have completed 30 years active Federal service or".
3. This transmittal sheet will be filed in front of the publication for reference purposes.

[EPD]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,
General, United States Army,
Chief of Staff.

Official:

J. C. LAMBERT,
Major General, United States Army,
The Adjutant General.

Distribution:

Active Army, NG, and USAR: To be distributed in accordance with DA Form 12-9 requirements for Military Personnel Procurement—A.

CHANGE }
No. 1 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 16 July 1965

PERSONNEL PROCUREMENT

QUALIFICATIONS AND PROCEDURES FOR PROCESSING APPLICANTS FOR ENLISTMENT AND REENLISTMENT IN THE REGULAR ARMY

AR 601-210, 16 September 1964, is changed as follows:

1. This change incorporates additions, deletions and revisions to qualifications and procedures for processing applicants for enlistment and reenlistment in the Regular Army.

2. New or changed material is indicated by a bold star.

3. The following pen and ink changes will be made:

a. Page 2-12, paragraph 12, line 14. Change first word of last sentence to read "Active."

b. Page 2-12, paragraph 13b. Delete second sentence.

c. Page 2-15 paragraph 15a(3)(a), line 16. Change "section V" to read "Appendix VIII."

d. Page 2-16, paragraph 15b, line 7. Change "EPPAW" to read "Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo., 63132".

e. Page 4-1, paragraph 29a(1)(a). Delete the words "or selected for."

f. Page 4-1, paragraph 29a(1)(b). Delete the words "or selected."

g. Page 4-1, paragraph 29c, line 1. Change "Execution or" to read "Execution of."

h. Page 4-4, paragraph 34c, line 14. Change "AR 601 210" to read "AR 640-201."

i. Page 4-7, paragraph 37b(1)(b), line 3. Change "of unit of assignment" to read "or unit of assignment."

j. Page 4-8, paragraph 39c(2)(d). Change "oath from" to read "oath form."

k. Page 4-8, paragraph 39c, line 4. Change "in b above" to read "in paragraph 37b."

l. Page 5-2, paragraph 42a, line 18. Insert the words "at an unknown destination" after word "absent."

m. Page 5-3, paragraph 43, lines 2 and 3. Change "police in each town" to read "police (municipal, county and State) for each town."

n. Page 5-17, paragraph 62(a), line 14. Change "Reenlist-leaves" to read "Reenlistment leave."

o. Page 5-18, paragraph 62g, line 3. Reference made to paragraph "125f" should read "142b."

p. Page 5-18, paragraph 63c. Change "3 months" to read "3 years."

q. Page 5-19, paragraph 63d. Change "3 months" to read "3 years."

r. Page 6-7, paragraph 91c. Delete "ATTN: EPADR-1."

s. Page 6-10, paragraph 101b(5), line 4. Change "1500" to read "1600."

*This change supersedes DA message 995070, 27 November 1964.

t. Page 6-18, paragraph 117b(4), line 5. Change "Area Intelligence Co-ordinator" to read "Area Intelligence Specialist."

u. Page 6-22, paragraph 130a, line 16. So much as reads "for more than 3 months" is amended to read "for not more than 3 months."

v. Page 6-34, paragraph 151c, line 3. Change "high" to read "highest."

4. Remove old pages and insert revised pages as indicated below:

| ✓ Remove pages— | ✓ Insert pages— |
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| 6-35 and 6-36..... | 6-35 and 6-36 |

5. This transmittal sheet should be filed in front of the publication for reference purposes.

[EPPMR]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,
General, United States Army,
Chief of Staff.

Official:

J. C. LAMBERT,
Major General, United States Army,
The Adjutant General.

Distribution:

Active Army, NG, and USAR: To be distributed in accordance with DA Form 12-9 requirements for Military Personnel Procurement—A.

ARMY REGULATION }
No. 601-210

see 1

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 16 September 1964

PERSONNEL PROCUREMENT
Effective 16 November 1964

**QUALIFICATIONS AND PROCEDURES FOR PROCESSING APPLICANTS
FOR ENLISTMENT AND REENLISTMENT IN THE REGULAR ARMY**

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LIST OF SUPERSEDED PUBLICATIONS

This regulation supersedes—

- ✓ AR 601-210, 27 April 1959, including C 1, 17 November 1959; C 2, 25 March 1960; C 3, 6 May 1960; C 4, 17 June 1960; C 5, 6 September 1960; C 6, 26 January 1961; C 7, 3 April 1961; C 8, 19 May 1961; C 9, 10 August 1961; C 10, 10 November 1961; C 11, 28 November 1961; C 12, 17 April 1962; C 13, 20 April 1962; C 14, 23 May 1962; C 15, 21 June 1962; C 16, 3 August 1962; C 17, 24 August 1962; C 18, 19 October 1962, and C 19, 9 November 1962.
- ✓ AR 601-213, 17 December 1960
- ✓ AR 601-215, 17 March 1960, including C 3, 20 April 1962, and C 5, 9 November 1962
- ✓ AR 601-225, 30 January 1961, including C 3, 14 December 1961; C 4, 20 April 1962, and C 6, 9 November 1962
- ✓ AR 601-227, 20 June 1961
- ✓ AR 601-228, 14 September 1962, including C 1, 9 November 1962
- ✓ AR 601-230, 20 November 1958, including C 2, 16 February 1960, and C 3, 9 November 1962
- ✓ AR 601-238, 10 April 1962, including C 1, 9 November 1962
- ✓ AR 601-242, 23 February 1962, including C 1, 9 November 1962
- ✓ AR 601-243, 14 January 1960, including C 1, 27 July 1961, and C 2, 9 November 1962
- ✓ AR 601-245, 11 December 1957, including C 2, 14 June 1962, and C 3, 9 November 1962

DA Messages:

- 92176, 10 April 1963 (Instructions re DD Form 398)
- 81525, February 1963 (Withdrawal of Intent)
- 332798, 26 March 1963 (Withdrawal of Intent)
- 331855, 15 March 1963 (Mental Standards, Waiver Prov.)
- 319529, 15 October 1959 (DCSPER)
- 345474, 26 July 1963 (Enlistment for Assignment to ARADCOM)
- 82530, 7 October 1963 (Statement of Intent to Reenlist)
- 942403, 24 October 1963 (Reenlistment of 1st Term RA, AUS, NGUS and USAR Personnel After 1 Year Active Service)
- 96398, 9 December 1963 (Clearance of Personnel With Service in Another Service)
- 963362, 9 April 1964 (Amendment to DA Msg 942403, 24 October 1963)
- 74919, 10 April 1964 (Amendment to AR 601-225)
- 963789, 13 April 1964 (Authorizes Limited Options to Personnel Grade E-5 and below, Over 4 Years Service for Pay, but Less than 7 Years Active Duty)
- 962769, 8 May 64 - add. ch
Letter, file, AGST 341, 23 May 1962, subject "Brochure for Parents of Enlistees"
- Rescinds DA Form 161, 1 February 1960 and DA Form 2252-R, 1 November 1959

CHAPTER 1

GENERAL INFORMATION

Section I. GENERAL

1. Purpose. *a.* This regulation prescribes the eligibility requirements and administrative procedures for the enlistment, reenlistment, and extension of enlistments of quality personnel in the Regular Army.

b. These procedures are designed to standardize the processing of applicants through the recruiting service, at post reenlistment offices, and at other in-service installations. Eligibility will be determined on the basis of the applicant's ability to meet all requirements or the exceptions thereto and will include procurement of prescribed waivers.

c. All persons connected with personnel accessions to the Army will give paramount consideration to the enlistment or reenlistment of quality personnel. If there is any aura of doubt as to the applicant's full qualifications, he must not be accepted.

2. Definitions. *a.* For the purpose of this regulation the following definitions apply:

- (1) *Enlistment.* The first voluntary enrollment in the *Regular Army* as an enlisted member as *contrasted with induction.*
- (2) *Reenlistment.* The second or subsequent voluntary enrollment in the *Regular Army* as an enlisted member.
- (3) *Immediate reenlistment.* The second or subsequent voluntary enrollment in the *Regular Army* within 24 hours from time of separation.
- (4) *Army.* The Regular Army, Army of the United States, Army National Guard of the United States, and Army Reserve.
- (5) *Regular Army.* The permanent Army comprising a major component of the United States Army and as used throughout this regulation to distinguish between the other major components.
- ★(6) *Prior service.* One or more days of completed active duty in a regular component, or in the Army of the United States, or on extended active duty in a Reserve component of any of the Armed Forces, or in the Army National Guard or Army Reserve programs of active duty for training pursuant to the Reserve Forces Act of 1955, REP 63 or in similar programs of any of the Armed Forces. Short periods of active duty for training other than in the aforementioned programs will *not* be considered for the purpose of meeting prior service requirements prescribed in this regulation.
- (7) *Nonprior service.* No previous service in any of the Armed Forces of the United States, or previous service *without* completion of 1 or more days of active duty or active duty for training as defined in (6) above.
- (8) *First enlistment.* Persons with no prior service and persons with prior active service in other branches of the Armed Forces who enlist for the first time in the Regular component of the reporting Service.
- (9) *Within 3 months of separation.* The period of 3 months within which an individual must reenlist to be eligible for certain benefits *commences on the day following separation or discharge and terminates with the date of the month, 3 months later, that corresponds to the date of separation or discharge.* When there is no corresponding date in the third subsequent month the last day of that month will be the terminating date.
- (10) *Major commander(s)* The Commanding General, United States Continental Army Command; Commanding Generals of CONUS armies; Commanding General, Military District of Washington, U.S. Army; Commanding General, United States Army Air Defense Command; Commanding General, U.S. Army Materiel Command; Commanding General, U.S. Army Combat Development Command; Commanding General, U.S. Army Security Agency; Commanding

General, U.S. Army Strategic Communications Command; major oversea commanders; and Headquarters, Department of the Army agencies.

★(11) The following commanders are considered as major commanders for the purpose of processing requests for waivers under this regulation. Commanding General, U.S. Army Recruiting Com-

mand; Commanding General, U.S. Army Hawaii and the Commanding General, Antilles Command.

b. Except when used in a section clearly applicable to only one sex, the terms "person(s)", "applicant(s)", "individual(s)", or "personnel" apply to both men and women.

c. The term "grade(s)" used herein refers to PAY GRADE(S).

CHAPTER 2

QUALIFICATIONS FOR ENLISTMENT AND REENLISTMENT

Section I. BASIC REQUIREMENTS

3. Age requirements. *a. Men.* Seventeen to thirty-four years, inclusive.

b. Women. Eighteen to thirty-four years, inclusive.

c. Prior service personnel. Prior service personnel who are 35 years and over but less than 55 years may enlist or reenlist provided:

- (1) Applicants have a minimum of 3 years' honorable active service in any of the Armed Forces at least 3 months of which must have been served in the Army, and
- (2) Applicant's age is not greater than 35 plus the number of completed years of prior honorable active Federal service. (For women, count only honorable active service since 14 May 1942.)

★*d. Exceptions.* Non-Regular Army commissioned and warrant officers honorably relieved from active duty who enlist or reenlist within 6 months from date of separation; enlisted men last separated from the Regular Army with an honorable or general discharge who enlist or reenlist within 3 months from date of separation; and, enlisted women last separated from the Regular Army with an honorable discharge, who enlist or reenlist within 3 months from date of separation, are exempt from the above maximum age limitations *provided* neither of the conditions described in (1) through (2) below applies.

- (1) Individual is 55 years of age or older with 20 or more years of active Federal service.
- (2) Individual cannot acquire the minimum active Federal service to qualify for retirement by age 60.

e. Waivers. See chapter 3.

4. Citizenship requirements. *a.* All applicants must be—

- (1) A citizen of the United States, or
- (2) An alien who has been lawfully admitted to the United States for permanent resi-

dence under the applicable provisions of chapter 12 of title 8, United States Code.

b. Evidence. Citizenship status will be established as follows:

- (1) *Citizens.* Citizens must present a birth certificate or a legally acceptable document verifying date and place of birth, naturalization certificate, or any other legally acceptable document which will conclusively establish United States citizenship.
- (2) *Aliens.* Aliens must present their Registration Card (Immigration and Naturalization Form I-151) or documentary evidence issued by the U.S. Immigration and Naturalization Service attesting that subject has been admitted to the United States for permanent residence. Reproduction of this form is prohibited.

c. Disposition of evidence. All documentary evidence will be returned to the applicant after appropriate citizenship entries are made on DD Form 4 (Enlistment Record—Armed Forces of the United States).

d. Exception. Aliens who enlisted in the Regular Army prior to 30 June 1959 under the provisions of SR 615-120-15 or AR 601-249 (Lodge Act of 30 June 1950) (Public Law 597, 81st Cong.; 64 Stat. 316), as amended by the Acts of 19 June 1951 (Public Law 51, 82d Cong.; 65 Stat. 89), 27 June 1952 (Public Law 414, 82d Cong.; 66 Stat. 276), 12 July 1955 (Public Law 149, 84th Cong.; 69 Stat. 297), and 24 July 1957 (Public Law 116, 85th Cong.; 71 Stat. 311), are authorized to reenlist immediately (within 24 hours following discharge) without regard to citizenship status. However, such individuals must obtain U.S. citizenship within 1 year from date of reenlistment, or within 6 months subsequent to return to the United States if reenlistment was accomplished while serving overseas. Reenlistment subsequent to the 24-hour period following discharge will be

accomplished only under conditions prescribed in *a* above.

★5. Mental requirements. *a. Test requirements for men enlisting or reenlisting.*

- (1) *Enlistment Screening Test (EST)*. This is a preliminary screening test given to applicants applying for Regular Army original enlistment from civilian life through recruiting stations. Minimum qualifying score—19.
- (2) *Armed Forces Qualification Test (AFQT)*. All Regular Army original enlistees must attain a minimum AFQT percentile score of 31 or 16-30 and be a high school graduate, or 16-30 and achieve 90 or better in any two aptitude areas of the Army Qualification Battery (AQB).
- (3) *Men enlisting or reenlisting from civil life with prior Army (Regular or non-Regular) service or from within the service (Regular or non-Regular)*. Scores of 90 or higher on any three or more aptitude areas of the Army Classification Battery or Army Qualification Battery are required for all men in all grades, with or without dependents.
- (4) *DA Form 1811 (Physical and Mental Status on Release from Active Service)*. DA Form 1811, on which ACB or AQB scores are recorded, will be utilized in lieu of administration of the EST, AFQT, ACB, or AQB. The validity period for entries on this form is 1 year from date of separation or discharge for that portion pertaining to mental status,

and 90 days from date of separation for physical status.

b. Exceptions for men enlisting or reenlisting.

- (1) Failure to qualify under *a* above will not preclude enlistment or reenlistment of prior service men who—
 - (a) Have been awarded the Medal of Honor.
 - (b) Have been awarded the Distinguished Service Cross, Navy Cross, or Silver Star Medal, and have not completed 20 years of active Federal service.
 - (c) Are partially disabled combat-wounded veterans and have not completed 20 years of active Federal service.
- (2) Failure to qualify under *a* above will not preclude in-service reenlistment of the following:
 - (a) Men currently serving in the Regular Army who have not completed 20 years active Federal service and have demonstrated and continue to demonstrate their value in their PMOS through qualification under the Enlisted Evaluation System.
 - (b) Non-Regular commissioned and warrant officers currently serving on active duty may be enlisted or reenlisted on the day following relief from active duty at the installation effecting relief from active duty without administration of mental tests. Administration of the Army Classification Battery will be accomplished at the individual's first duty station.
 - (c) Waivers. See chapter 3.

c. Test requirements for women enlisting or reenlisting.

- (1) *Women's Enlistment Screening Test (WEST)*. This is a preliminary screening test given to applicants for RA original enlistment from civilian life through recruiting stations. All applicants must attain a minimum raw score of 8 on WEST-3 or 9 on WEST-4.
- (2) *Armed Forces Women's Selection Test (AFWST)*. All regular army original enlistees must attain a minimum raw score of 30 on AFWST 5 or 34 on AFWST 6.
- (3) *Women's Army Classification Battery (WACB)*. All women enlisting must attain scores of 90 or higher on two or more aptitude areas of the WACB. One of these scores of 90 or above must be the GT.
- (4) *Women enlisting or reenlisting from civil life with prior Army service*. All women enlisting or reenlisting from civil life with prior Army service must meet the following:
 - (a) Raw score of 30 or higher on AFWST 5 or 34 or higher on AFWST 6.
 - (b) Recorded scores of 90 or higher on 2 or more aptitude areas of the WACB or ACB.
 - (c) DA Form 1811 (Physical and Mental Status on Release From Active Service). DA Form 1811 on which ACB or WACB scores are recorded will be utilized in lieu of administration of the WEST, AFWST or WACB. The validity period for entries on this form is 1 year from date of separation for that portion pertaining to test scores and ~~180~~ ¹⁸⁰ days from date of separation for physical status.

d. Women reenlisting from within service.

- (1) *Aptitude area requirements*. Scores of 90 or higher on any two or more aptitude areas of the Women's Army Classification Battery (WACB) or Army Classification Battery (ACB) are required for

women in all grades reenlisting from within service. Recorded Combat A (CO-A) and Combat B (CO-B) or aptitude area CO are qualifying and will be considered as two separate areas for this purpose.

- (2) *Exceptions*. Failure to qualify under (1) above will not preclude in-service reenlistment of the following:

- (a) Women currently serving in the Regular Army, who have not completed 20 years active Federal service and have demonstrated and continue to demonstrate their value in their primary MOS through qualification under the Enlisted Evaluation System.
- (b) Women currently serving as commissioned or warrant officers may be enlisted or reenlisted in the Regular Army on the day following relief from active duty at the installation effecting a relief from active duty without administration of mental tests. Administration of the WACB will be accomplished at the individual's first duty station.

e. Waivers. See chapter 3.

6. Educational requirements. *a. Men*. No minimum education requirements are established for men, except those required for specific enlistment options. However, emphasis will be directed primarily toward the procurement of applicants who have graduated from high school or who have successfully completed the high school level General Education Development (GED) Test. Non-high school graduates will be encouraged to complete high school prior to enlisting.

b. Women.

- (1) *Nonprior service*. Women without prior military service must possess a certificate of graduation from high school or evidence that they have successfully completed the high school level General Educational Development Test. Applicants who require administration of the GED Test will be advised to communicate with the Department of Education of the appropriate State.

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(2) *Prior service.* Women with prior military service must have completed a minimum of 2 years of high school or present evidence that they have successfully completed the high school level GED Test.

7. **Medical requirements.** a. Applicants must meet the standards of medical fitness prescribed in AR 40-501 as follows:

★(1) Chapter 2 for initial enlistment or induction except that for the original enlistment of women, minimum medical fitness standards will be those identified by a physical profile serial of 111221.

(2) Chapter 3 for—

(a) Immediate reenlistment. ⁹⁰
(b) Reenlistment within 180 days from separation or discharge based on DA Form 1811.

b. Partially disabled personnel applying for enlistment or reenlistment must meet the criteria established by AR 616-41 or AR 635-40B (for TDRL cases), as appropriate.

c. Applicants selecting a particular enlistment option must meet any additional requirements as may be prescribed for the specific option.

d. Waivers. See chapter 3.

Section II. ELIGIBILITY CRITERIA AND PERIODS OF ENLISTMENT AND REENLISTMENT

8. **Dependent criteria for enlistment or reenlistment.** Applicants with dependents who are otherwise qualified are authorized to enlist or reenlist subject to the conditions prescribed herein.

a. *General limitations.* Dependents of applicants from civilian life, may not exceed the numbers shown below:

- (1) Zero for nonprior service women.
- (2) One for nonprior service men.
- (3) Two for prior service men eligible for grades E-1 through E-3.
- (4) Two for prior service women eligible for grades E-1 through E-3 provided such dependents are 18 years of age or over.

b. *Unrestricted.* There are no restrictions on the number of dependents of the following:

- (1) Personnel of all grades who enlist or reenlist on the day following discharge or relief from active duty from the Army.
- (2) Personnel eligible for grades E-4 through E-9, or eligible for appointment on date of enlistment or reenlistment to such grades.

c. *Waivers.* See chapter 3.

9. **Classes ineligible to enlist or reenlist unless waiver is granted.** a. *Applicants having any time lost under AW 107, Subsection 6(a), Appendix 2b MCM 1951, or the Act of 24 July 1956, Public Law 780, 84th Congress, 70 Stat. 631, or 10 U.S.C. 972.*

- (1) Prior service men who had time lost during their last period of active service or

current period if in service.

- (2) Prior service women who have 1 but not more than 30 days time lost during their last period of active service, or current period if in service.

b. *Persons receiving disability pensions or compensation.*

c. *Women who have a juvenile or youthful offender record.*

★d. *Personnel with ~~convict~~ ^{civil} convictions or juvenile offenses.* Only those offenses committed during and/or subsequent to the last period of honorable active service or during current period of service for immediate reenlistments are considered disqualifying for prior service personnel. In addition, any offense not previously revealed to the Army regardless of date of commission is considered disqualifying. Included among the offenses for which a waiver must be requested are the following:

- (1) Conviction or imprisonment, ~~and the applicant has been unconditionally released from all forms of civil control for a minimum period of 6 months.~~
- (2) Juvenile and youthful offender records.
- (3) Minor offenses. These offenses include drunkenness, vagrancy, truancy, peace disturbance, or other minor offenses for which no civil restraint exists.
- (4) Traffic violations. Parking tickets and other nonmoving traffic ordinance violations are not disqualifying. No waiver is required for an individual who has had less than three minor traffic violations

within the 18-month period immediately preceding enlistment/reenlistment.

- (a) A person who has had three minor traffic violations within the 18-month period immediately preceding enlistment/reenlistment and those who have had four or more minor traffic violations regardless of elapsed time between violations require a waiver.
- (b) Drunken driving (includes driving while intoxicated and driving while under the influence), accidents resulting in fatality or injury, leaving scene of accident, hit and run, and similar offenses are not considered minor traffic violations. A single instance of one of these, or a similar offense, requires a waiver.

e. Persons last separated under the following conditions:

- (1) Men last separated from the Army or Army Air Corps (not United States Air Force) under the provisions of AR 615-364 or AR 635-204; AR 615-366 or AR 635-206; paragraphs 4a and b, 5 or 6, AR 615-367 or AR 635-220; AR 615-368 or AR 635-208; and AR 615-369 of AR 635-209.
- (2) Applicants whose DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge) contains the notation "EM does not meet prescribed standards for retention", "adjudged a youthful offender", or "AFR 39-14 and letter AFPMP-4h, 20 March 1950, subject: Discharge of Physically Disqualified Airmen for Convenience of the Government", "Barred from reenlistment, paragraph 8c, AR 635-200."
- (3) Applicants whose DD Form 214 includes the following notation: "Para. 11, SR 615-105-1 applies"; "Para. 9 or 20, AR 615-120 applies"; or, "Para. 9, AR 601-210 applies."
- (4) Applicants who were last discharged by reason of hardship or dependency. Discharge for hardship or dependency from other Armed Forces is governed by the following regulations: Navy, C-10308 or D-9108 BuPers Manual; Marine

Corps, paragraph 10273, MCM 149 or Art. 3-17; Air Force, AFR 39-18; and Coast Guard, Art. 586(1), C.G. Regulations.

- (5) Women who are members of the Army Reserve currently on active duty.
- (6) Any former enlisted member of the Regular Army who last served on active duty as a reserve commissioned or warrant officer of the Army, or who was discharged as an enlisted member to accept a temporary appointment as a commissioned or warrant officer of the Army, whose officer or warrant officer service was terminated by a general discharge.
- (7) Former commissioned or warrant officers last separated either as a direct result of trial by courts-martial, reclassification and/or elimination proceedings or by resignation in lieu thereof, and those separated under the provisions of AR 635-105A, AR 605-200, AR 605-275, or AR 635-120.
- (8) Former Regular Army commissioned and warrant officers regardless of the conditions under which separated.
- (9) Applicants last discharged from the Marine Corps under the provisions of paragraph 10271(1)g, MCM 1949.
- (10) Applicants last separated from the Air Force whose DD Form 214 contains the notation "RE-2". (Those containing the notation "RE-3" but ineligible to enlist or reenlist in the USAF for "91 days" or "93 days" may be enlisted in the Regular Army provided otherwise qualified.)
- (11) Women in service who become the parent by adoption, the step-parent, foster parent, or custodian of a child under 18 years of age.

f. Persons eligible for retirement. Personnel who are 55 years of age and over with 20 or more years of completed active Federal service.

g. Personnel otherwise not fully qualified for reenlistment. Personnel found not fully qualified for reenlistment for reasons other than enumerated in this paragraph and paragraph 10, but are deemed exceptionally worthy and further retention is deemed to be a distinct benefit to the Regular Army.

h. Former Korean prisoner of war. Any former Korean prisoner of war who has not been in service since the period in which he was in a prisoner of war status. Any applicant who has served on active duty during the period 25 June 1950 through 27 July 1953, and has not subsequently enlisted or reenlisted in the Regular Army, will be queried to ascertain whether he is a former Korean prisoner of war.

i. Applicants who cannot acquire the minimum active Federal service to qualify for retirement at age 60 unless entitled by law to enlist or reenlist.

j. Personnel who last served in another service. All personnel, including members of Reserve components presently serving on active duty, who last served in another service in either enlisted or officer status will not be enlisted in the Regular Army without prior approval of the Department of the Army. The name, grade, service number, branch of service, and dates of last period of active service of individuals who last served in another service will, provided he meets requirements for enlistment in the Regular Army, be forwarded to Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo. 63132, requesting authority to enlist the individual.

k. A woman on active duty who initially enlisted prior to 9 April 1957 and who had an illegitimate pregnancy prior to initial enlistment, providing her active service has been honorable, and she is recommended for reenlistment by her immediate unit commander. Eligibility for reenlistment previously established will continue in effect for subsequent reenlistments, provided otherwise qualified.

★9.1. Nonprior servicemen with civil court convictions or adverse juvenile adjudications.

All violations and/or offenses must be recorded in the applicant's "Statement of Law Violations" as prescribed by paragraph 55b (Part II, item d). A waiver is required in cases of convictions or adverse adjudications for the following offenses:

a. Minor traffic violations, six or more during a 1-year period. Guidelist of typical minor traffic violations is contained in appendix A.

b. Minor nontraffic offenses, two or more. (A case involving one minor nontraffic offense does not require waiver.) Guidelist of typical minor nontraffic offenses is contained in appendix B.

c. Other (Not Minor) Misdemeanors, one or more misdemeanors which are not classified as

minor. Guidelist of typical other (not minor) misdemeanors is contained in appendix C.

d. Felonies, one or more. Requests for waiver of felony offenses will be forwarded only in meritorious cases. Guidelist of typical felony offenses is contained in appendix D.

e. Civil Restraint. Waiver processing may be requested for an applicant under civil restraint when the restraint consists solely of "unconditional suspended sentence" or "unsupervised unconditional probation." Waiver processing will not be requested for persons under any other type of civil restraint.

10. Classes ineligible to enlist or reenlist—no waivers granted. The following classes of personnel are ineligible to enlist or reenlist and requests for waivers of these disqualifications will not be initiated:

★ *a. Persons convicted of felonies. Rescinded.*

★ *b. Applicants against whom criminal charges are pending.* Persons who have criminal charges filed and pending against them alleging a violation of State, Federal, or territorial statute are ineligible to enlist. Included in this category are—

- (1) Persons who are released from the custody or restraint of a court under procedures which on the face thereof do not appear to dispose of the charges finally. Examples of such releases are: release following a plea of any type to the court (including plea of guilty or nolo contendere); release on probation without a verdict; release on a person's own recognizance; release following charges that are placed on file; or any similar disposition, without regard to the technical name therefor, which indicates that the person may remain subject to further judicial proceedings in connection with the charges. This basis for disqualification shall be deemed to be removed if the official chiefly responsible for prosecution of the charges (e.g., District Attorney, the judge of the court involved, or a higher official of the jurisdiction concerned who has responsibilities in connection with the case) submits a signed statement to the effect that under the laws of the jurisdiction, the applicant is not subject to

further restraint, custody, control, or prosecution by the authorities thereof.

- (2) Persons who, as an alternative to further prosecution, indictment, trial, or incarceration in connection with the charges, or to further proceedings relating to adjudication as a youthful offender or juvenile delinquent, are granted a release from the charges at any stage of the court proceedings on the condition that they will apply for or be accepted for enlistment in the Regular Army.

★ *c. Persons under civil restraint.* Persons on parole, probation, or suspended sentence from any

civil court, except as specifically exempted by paragraph 9.1e and, for persons currently in service, paragraph 24e(2).

d. Insane or intoxicated persons.

e. Applicants having venereal disease or a history of venereal disease. Men who are not acceptable for military service pursuant to provisions of AR 40-501, and women who have a history of any venereal disease.

f. Persons unable to produce written evidence of prior service. These individuals are ineligible until such service has been verified.

g. Applicants for retirement and persons receiving retired, retirement, or retainer pay. Per-

sons who have an application for retirement pending, and those receiving retired, retirement, or retainer pay from any of the Armed Forces for disability, length of service, or other reason. This prohibition is not applicable to reservists who are members of the Retired Reserve and are not receiving retired, retirement, or retainer pay.

h. Persons who have received severance pay.

★*i. Selective Service registrants.* Selective Service registrants who have received orders from their local boards to report for induction and those registrants currently classified into Class 1-A-O, 1-Y, and IV-F.

j. Conscientious objectors. The enlistment or reenlistment of men who indicate in any form whatsoever a conscientious objection to the bearing of arms is not authorized. This includes inductees in service whose DD Form 47 (Record of Induction) shows a classification of 1-A-O at the time of induction, and personnel otherwise eligible to enlist for 2 years under the UMT&S Act (para. 11). Personnel who have previously been classified as conscientious objectors may become eligible for enlistment or reenlistment upon removal of such classification in the manner prescribed in AR 614-200. *600-200-200-200*

k. Applicants whose enlistment or reenlistment would not be clearly consistent with the interests of national security or who refuse to sign the Armed Forces Security Questionnaire (DD Form 98) and/or Statement of Personal History (DD Form 398).

- (1) In the case of former service personnel whose records reflect a previous separation under security regulations or whose reports of separation contain a reference to this paragraph, it will be presumed that enlistment or reenlistment would not be clearly consistent with national security, unless there has been a subsequent determination by Department of the Army that the individual has been found to be acceptable.
- (2) In the case of applicants who refuse to

sign the Armed Forces Security Questionnaire and/or Statement of Personal History, or who sign the Armed Forces Security Questionnaire and/or Statement of Personal History but claim Federal Constitutional privilege under the 5th Amendment or Article 31, Uniform Code of Military Justice, or who decline to furnish the requested information for other reasons, it will be presumed that enlistment or reenlistment would not be clearly consistent with national security, unless a determination in favor of acceptance has been made under AR 604-10.

l. Enlisted persons with prior Army service who signed a statement of intent to reenlist subsequent to 1 November 1963, received services based on the statement, i.e., any transportation for dependents, movement of household goods and/or auto, then at Expiration of Term of Service (ETS), declined to reenlist.

m. Women. Women of the following classes are ineligible:

- (1) Married, unless they have prior Army service.
- (2) Those who have been convicted by a civil court of any offense other than a minor traffic violation or juvenile or youthful offense.
- (3) Those who have in excess of 30 days time lost during their last period of service or current period if in service.
- (4) Those discharged under the provisions of AR 635-208 or AR 635-209.
- (5) Those who have had an illegitimate pregnancy, except as indicated in paragraph 9k.
- (6) Women with or without prior service applying from civilian life who have any legal or other responsibility for the custody, control, care, maintenance or support of a child, step-child, or foster child under 18 years of age.

C 1, AR 601-210

n. Personnel separated from their last period of active service under the conditions indicated below are ineligible to enlist or reenlist and request for waiver of disqualifications under applicable directives will not be initiated.

| Reason | Army | Navy ¹ | Marine Corps ² | Coast Guard ³ |
|---|--|-------------------------------|---|--------------------------|
| Physically disqualified upon order to active duty. | AR 135-300 | ART C-10305, Bu Pers Man. | Paragraph 13261.1f or .1g, MCPM & Bu Med Inst 1910.2c. | ART 12-B-9. |
| Military Personnel Security Program. | AR 604-10, AR 615-370, SR 600-220-1. | ART C-10310a, Bu Pers Man. | Paragraph 13269, MCPM. | ART 12-B-11. |
| Physical disability with entitlement to receive disability severance pay. | Paragraph 5c(1), AR 635-40A. | ART C-10305, Bu Pers Man. | Paragraph 13260, MCPM. | ART 12-B-9. |
| Released from EAD by reason of physical disability . . . and revert to inactive status for the purpose of retirement under the provisions of Title 10, U.S.C., Sections 1331-1337, in lieu of discharge with entitlement to receive disability severance pay. | Paragraph 5c(2), AR 635-40A. | ART C-10305, Bu Pers Man. | do. | None. |
| Physical disability resulting from intentional . . . misconduct or willful neglect or incurred during period of unauthorized absence. Not entitled to severance pay. | Paragraph 6, AR 635-40A. | ART C-10305, Bu Pers Man. | do. | ART 12-B-9. |
| Physical disability—EPTS—established by physical evaluation board proceedings (not entitled to severance pay). | Paragraph 6, AR 635-40A. | ART C-10305, Bu Pers Man. | do. | ART 12-B-9. |
| Conscientious Objector | AR 635-20 | ART C-10306, Bu Pers Man. | Paragraph 13261.1A, MCPM and MCO 1306.16A. | ART 12-B-6. |
| Physical disability—EPTS—established by medical board and individual made application for discharge by reason of physical disability (not entitled to receive disability severance pay). | Paragraph 33, AR 635-40A. | ART C-10306, Bu Pers Man. | Paragraph 13260, MCPM and Bu Med Inst 1410.2C. | ART 12-B-9. |
| Discharge as a result of board action (class II homosexual). | AR 635-89 | ART C-103266, Bu Pers Man. | Paragraph 13266.2a (2) or (3), MCPM. | ART 12-B-12. |
| Acceptance of discharge (class II homosexual). | AR 635-89 | do. | do. | Do. |
| Desertion (courts-martial) | AR 635-204 c4 | ART C-10314, Bu Pers Man. | Paragraph 13268, MCPM. | ART 12-B-15. |
| Other than desertion (courts-martial). | AR 635-204 | do. | do. | Do. |
| Alien without legal residence in the United States. | Paragraph 3a(3), AR 635-305. | do. | Paragraph 13327 and 13261.1a, MCPM. | ART 12-B-6. |
| Homosexual tendencies (discharge for unsuitability . . . pursuant to recommendation of a board of officers convened under provisions of AR 635-89). | AR 635-209 | ART C-10310, Bu Pers Man. | Paragraph 13265. 1f, MCPM. | ART 12-13-10. |

See footnotes at end of table.

c. All Armed Forces.

- (1) Men last separated from the Navy, Marine Corps, Air Force, or Coast Guard, either active or inactive, with other than an honorable or general discharge.
- (2) Women last separated from any of the Armed Forces, either active or inactive, with a general or other than honorable discharge.
- (3) Personnel last separated from any of the Armed Forces for other reasons similar to those listed herein for whom a subsequent enlistment or reenlistment in the Regular Army would *not* be in the best interest of the service.
- (4) Personnel whose last report of separation from their former service indicates that they are ineligible for reenlistment in that service for any cause other than time lost. This disqualification also applies to former Navy personnel discharged after 1 August 1947 and former Marine Corps personnel discharged after 30 April 1954 (except 6-month reservists released subsequent to 1 July 1956) whose last report of separation does not contain the remark "Recommended for Reenlistment," unless the applicant submits an official statement from his former service to the effect that the required remark was omitted from his separation form through administrative error. This paragraph will not apply to persons last separated under honorable conditions by reason of physical disability.

11. Periods of enlistment and reenlistment.

a. Authorized periods. Enlistments and reenlistments are authorized for periods of 3, 4, 5, 6 years, at the option of the individual concerned, except as otherwise prescribed herein.

b. Two-year enlistments. An enlistment of 2 years is authorized for—

- (1) Women who have had no prior Regular Army enlisted service.
- (2) Men without prior service who are registered with Selective Service and who—
 - (a) Are between the ages of 18 years 6 months and 26 years. (Proof of age is mandatory.)
 - (b) Have not received orders to report for induction.

★(c) Enlist for Regular Army. (Enlistment options contained in this regulation are not authorized.)

c. Restrictions.

(1) Except for recipients of the Medal of Honor, enlistment and reenlistment will be restricted to a 3-year period for—

★(a) Individuals granted a waiver for time lost or for civil court convictions other than minor traffic violations.

(b) Individuals with less than 15 years active Federal service who do not meet the mental standards prescribed by paragraph 5.

(2) Personnel who have completed 15 or more but less than 20 years active Federal service and who require waiver of mental requirements prescribed by paragraph 5, will be required to reenlist for the shortest authorized period which will result in expiration of such enlistment on or as soon as possible after completion of 20 years active Federal service and attainment of eligibility for retirement.

(3) Personnel who at the time of reenlistment have less than 6 years remaining until they complete 20 years active Federal service at age 55 or over; or reach age 55 and have 20 or more years active Federal service, whichever is applicable, will be permitted to amend or to extend their current enlistment or combine amendment or extension for such periods as are authorized by this regulation, *only* in such manner as will result in termination of their active service on or as soon as possible after the date when the above criteria are met. When maximum amendment and extension authorized by this regulation are not sufficient to meet the above criteria, minimum reenlistment period combined with extension, if applicable, is authorized.

(4) Women in service who have completed more than 18 years, but less than 20 years, active Federal service and who have obtained a waiver for pregnancy or parenthood will be permitted to amend and/or extend their current enlistment or to re-

enlist for an authorized period which results in expiration of such enlistment as soon as possible after completion of 20 years active Federal service and attainment of eligibility for retirement.

d. Restrictions waived. Restrictions outlined in *c* (1), (2), and (3) above may be waived for personnel appointed to pay grades E-7, E-8, or E-9, only to the extent that will allow for completion

of the prerequisite 2 years in grade to qualify for retirement. Amendment and/or extension of current enlistment will be applied where possible. When maximum amendment and/or extension as authorized by this regulation is insufficient to meet the 2 years in grade requirement, a minimum reenlistment period may be authorized. This authority may be delegated to the appointment authority as defined in AR 600-200.

Section III. GRADES

12. General. Enlistment or reenlistment under this regulation will be accomplished in a permanent grade and appointment made on the date of such enlistment or reenlistment to a higher temporary grade, if eligible therefor. All enlistments, reenlistments, and appointments in pay grades E-1, E-2, and E-3 will be permanent for all personnel. Nothing herein is intended to be construed as authorization to place a separated individual in a more favorable position with respect to grade than he would otherwise have been entitled to had his service been continuous. Grade, title and date of rank will be determined in accordance with AR 600-20. Active duty for training will not be considered for the purpose of grade determination except as specifically provided in 13a(4) below.

13. Grades for enlistment or reenlistment.

a. Enlistment in grade E-1 or E-2.

- (1) Applicants without prior active service will be enlisted in pay grade E-1.
- (2) Personnel last separated in the lowest enlisted grade, and those last separated under provisions of paragraph 5, AR 615-367 or AR 635-220 (or similar regulations for the other Armed Forces), who receive approval for enlistment will be enlisted or reenlisted in pay grade E-1.
- (3) Former enlisted personnel of any of the Armed Forces who have had at least 4 months active honorable service but are not eligible to enlist in a higher grade under this regulation, will be enlisted in

grade E-2, except that no person will be enlisted in a grade higher than that held at time of last separation.

- (4) *Applicable to men only.* Individuals who have participated in the ACTDUTRA (RFA 55 or REP 63) training program will be enlisted in grade E-1 or E-2 depending on the grade held at time of release from active duty. No grade is authorized higher than E-2.

★b. Inductees, Army Reservists, and Members of the National Guard of the United States.

- (1) The permanent and temporary grades for all such personnel who have no prior Regular Army enlisted service and who enlist in the Regular Army within 3 months from date of relief from active duty will be determined as follows:
 - (a) If, at the time of relief from active duty, the individual was serving in grade E-3 or below, this grade will be the permanent grade in which he will be enlisted.
 - (b) If, at the time of relief from active duty, the individual was serving in a temporary appointment in grade E-4 or above, he will be enlisted in the permanent grade determined as prescribed in paragraph 7-22, AR 600-200, and appointed on date of enlistment to the temporary grade in which serving at time of relief from active duty.

~~for Regular Army enlisted men indicated in c below.~~ rec 4

- (2) All such personnel who have prior Regular Army enlisted service, *except for those individuals specified in d below reenlisting within 24 months from date of separation*, who reenlist in the Regular Army within 3 months from the date of relief from active duty, will be reenlisted in permanent grade (based on permanent grade held at time of last separation from the Regular Army) determined in the manner indicated in c below and appointed on date reenlistment to the temporary grade in which serving at time of relief from active duty. When the interval between relief from active duty and reenlistment in the Regular Army is more than 3 months, permanent grade (based on permanent grade held at time of last separation from the Regular Army) and temporary grade (based on temporary grade in which serving at time of relief from active duty) will be determined in the manner indicated in c below.

c. Regular Army Enlisted Personnel. Except for those individuals specified in d and e below, personnel last separated from the Regular Army will be reenlisted in permanent grade and appointed to temporary grade determined in accordance with table I. Grade title and NCO/Specialist status will be the same as that held at time of separation for personnel reenlisting within 3 months of separation from the Army. For personnel reenlisting after separation from the Army for more than 3 months, grade title and NCO/Specialist status will be in agreement with the requirements of ~~Appendix II, AR 611-208,~~ and the standards of grade authorization in AR 611-201.

d. Resignation prior to completion of 6 years of an unspecified period of enlistment. Except as provided in a(2) above, personnel whose last discharge from the Regular Army or Air Force was by reason of unconditional resignation prior to completion of 6 years of an unspecified period of enlistment *will not* be enlisted or reenlisted in the Regular Army in the same grade in which discharged. Such individuals will be enlisted in the Regular Army in grade E-3 or E-4 as deter-

mined by the appropriate major commander *provided* enlistment or reenlistment is accomplished within 24 months from the date of discharge and *provided further* that the individual was discharged in grade E-5 or higher.

★e. Enlisted personnel who sign statement of intent to reenlist upon expiration of term of service (ETS).

- (1) Enlisted personnel with 4 years or less service for pay purposes who have voluntarily signed a statement of intent to reenlist and who decline to reenlist immediately upon ETS at the CONUS station to which assigned or the oversea command to which last assigned requiring a remaining service obligation, will—
- (a) Not be reenlisted in same grade in which discharged.
 - (b) Be reenlisted, if eligible, in the grades specified in table I under column heading "Within 3 months to 12 months", provided reenlistment is accomplished within 12 months.
 - (c) Upon separation, the individual's DD Form 214, will be coded RE-2A in accordance with AR 635-5 to denote ineligibility to reenlist in grades authorized within 3 months of discharge.
- (2) Enlisted personnel with over 4 years service for pay purposes who sign a statement of intent to reenlist and who decline to reenlist immediately upon ETS at the CONUS station to which assigned or the oversea command to which last assigned requiring a remaining service obligation will not be eligible to reenlist for a period of 93 days after discharge. Upon separation, the individual's DD Form 214 will be coded RE-1A in accordance with AR 635-5 to indicate ineligibility for a period of 93 days after discharge. Such personnel reenlisting subsequent to 93 days but prior to 12 months after discharge will be given the appropriate grade authorized in the column headed "Within 3 months to 12 months" of table I.
- (3) Enlisted personnel with over 4 years service for pay purposes who sign or have signed a statement of intent to reenlist,

and receive services based on the statement, i.e., any transportation for dependents, movement of household goods and/or auto then at expiration of term of service (ETS) decline to reenlist, will upon separation, have their DD Form 214 coded RE-4 in accordance with AR 635-5 to indicate ineligibility for further reenlistment in the Regular Army.

- (4) Enlisted personnel not reenlisting immediately (within 24 hours). Enlisted personnel with over 4 years of service for pay purposes who do not reenlist immediately (within 24 hours) at the station to which assigned at the time of separation, will be ineligible to reenlist for a period of 93 days after discharge. Upon separation, the individual's DD Form 214 will be coded RE-1A in accordance with AR 635-5 to indicate ineligibility to reenlist for a period of 93 days. Such personnel reenlisting subsequent to 93 days, but prior to 12 months after discharge, will be given the appropriate grade authorized in column headed "Within 3 months to 12 months" of table I.

Table I. Grade Determination Table for Prior Service Regular Army Enlisted Personnel

| Grade in which separated from Regular Army (Item 2a, DD Form 214) | | Grade authorized upon reenlistment— | | | | | | | |
|---|-------|-------------------------------------|-------|------------------------------|-------|-------------------------------|-------|----------------|--|
| | | Within 3 months ¹ | | Within 3 months to 12 months | | Within 12 months to 24 months | | Over 24 months | |
| Perm | Temp | Perm | Temp | Perm | Temp | Perm | Temp | Perm | |
| E-9 | E-9 | ----- | ----- | E-7 | E-7 | E-5 | E-5 | E-2 | |
| E-8 | E-8 | ----- | ----- | E-7 | E-7 | E-5 | E-5 | E-2 | |
| E-7 | E-7 | ----- | ----- | E-6 | E-6 | E-5 | E-5 | E-2 | |
| E-6 | E-6 | E-6 | E-6 | E-5 | E-5 | E-4 | E-4 | E-2 | |
| E-5 | E-5 | E-5 | E-5 | E-4 | E-4 | E-3 | ----- | ----- | |
| E-4 | E-4 | E-4 | E-4 | E-3 | ----- | E-2 | ----- | ----- | |
| E-3 | ----- | E-3 | ----- | E-2 | ----- | ----- | ----- | ----- | |

¹ Individuals having more than 4 years of service for pay purposes who decline to reenlist immediately (within 24 hours) for present duty assignment or Regular Army unassigned, as appropriate, will not be reenlisted in grade or in grades specified in column headed "Within 3 months."

² Individuals in grades E-7, E-8 or E-9 are authorized to reenlist in same grade (E-7, E-8 or E-9) only on an immediate basis (within 24 hours) for present duty assignment or Regular Army unassigned, as appropriate.

★e.1. *Recipients of the Medal of Honor.* Men awarded the Medal of Honor who reenlist within 3 months from separation from the Army will be

reenlisted in the same permanent and temporary grade in which serving at the time of separation. Men separated from the Army for more than 3 months, and men last separated from any of the other Armed Forces will have grades determined by the Office of Personnel Operations. Request for grade determination will be forwarded to the Chief, Enlisted Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo., 63132, accompanied by copies of Standard Form 88 (Report of Medical Examination) and Standard Form 89 (Report of Medical History).

f. *Former Navy, Air Force, Marine Corps, or Coast Guard enlisted men of the Regular components.* Except as prescribed in (3) below, men who were last separated in an enlisted status from the Navy, Air Force, Marine Corps, or Coast Guard who enlist in the Regular Army within the periods specified below will have grades determined as follows:

- (1) *Within 12 months.*
 - (a) Men last separated in grades E-5 through E-9 will be enlisted in permanent grade E-3 and appointed on date of enlistment to temporary grade E-4.
 - (b) Men last separated in permanent grade E-4 will be enlisted in permanent grade E-3.
- (2) *Within 12 months to 24 months.* Men last separated in grades E-5 through E-9 will be enlisted in permanent grade E-3.
- (3) *Men last discharged from the Air Force by reason of unconditional resignation, under AFR 39-15, prior to completion of 6 years of an unspecified period of enlistment.* Grade will be determined in accordance with d above.

14. **Grades for enlistment or reenlistment—Women.** a. Grades for enlistment or reenlistment of women in the Regular Army will be as set forth in paragraph 13, except for those women who last served in any of the Armed Forces other than Army.

b. Grades for enlistment or reenlistment of prior service women who last served in any of the Armed Forces other than Army will be determined by the Office of Personnel Operations. Request for grade determination will include synopsis of all prior service, grades held, service number,

and any other pertinent information which will assist in determining eligibility and grade for enlistment in the Regular Army.

15. Grades for enlistment or reenlistment of former commissioned and warrant officers. a.

Former Army commissioned and warrant officers.

Grades for personnel who were last separated as officers or warrant officers will be determined as follows:

- (1) *Former Regular Army enlisted personnel.* Any former enlisted member of the Regular Army who has served on active duty as a Reserve officer of the Army, or who was discharged as an enlisted member to accept a temporary appointment as a commissioned or warrant officer of the Army, is entitled to be reenlisted in the Regular Army in the permanent grade that he held before his service as a commissioned or warrant officer, provided his commissioned or warrant officer service was terminated by an honorable discharge or by relief from active duty for a purpose other than to await appellate review of a sentence including dismissal or dishonorable discharge and provided application for reenlistment is made within 6 months following such termination. Reenlistment will be accom-

plished without regard to age, length of service, number of dependents, mental qualification, or any physical disqualification incurred or having its inception while on active duty, and without regard to the existence of a vacancy in the appropriate grade. Grades for those whose service was terminated by a general discharge and whose reenlistment is authorized, will be determined by the Office of Personnel Operations. When length of active service, grade attained in commissioned officer, warrant officer, or enlisted status, and the military experience or background of an individual are such that consideration for a higher enlisted grade than the permanent grade held at the time of entry into commissioned or warrant status is warranted, application for grade determination may be submitted in accordance with (3) below.

- (2) *Commissioned officers and warrant officers without prior Regular Army enlisted service.* Commissioned and warrant officers separated from active duty who are not entitled to a prior enlisted grade, or who have had no previous enlisted service, or who desire

consideration for a grade higher than that in which separated prior to acceptance of a commission or appointment as a warrant officer will have grades determined by the Office of Personnel Operations. Applications for grade determination will be submitted in accordance with (3) below.

- (3) *Application for grade determination.* Request for grade determination will be submitted on DA Form 1696-R (Enlistment Qualifying Application—Specially Recruited Personnel) (fig. 1), which may be locally reproduced on 8- by 10½-inch paper. Title will appear on all locally reproduced forms. Supporting documents will be attached to the form. For commissioned and warrant officers on active duty the application will be forwarded through the major commander to Office of Personnel Operations, ATTN: EPPAW. Applications for individuals from civilian status will be submitted to Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Missouri, 63132.

- (a) Commissioned and warrant officers currently on active duty who intend to enlist or reenlist the day following termination of their current active duty service will submit application for grade determination as soon as possible after receipt of DA notification and at least 45 days prior to release from active duty. The MOS and pay grade(s) in which the commissioned or warrant officer desires to be evaluated will be entered in the remarks section of DA Form 1696-R and an MOS evaluation will be completed as required by section V, AR 611-205. Commissioned and warrant officers with prior enlisted service will normally be eligible to apply for reenlistment in their prior temporary enlisted pay grade or in pay grade E-5, whichever is higher. Commissioned and warrant officers without prior

enlisted service may apply for enlistment in pay grade E-5; however, individual qualifications will determine grade to be awarded. In exceptional cases, enlistment at a higher grade than previously specified may be authorized by the Department of the Army when the individual possesses significant qualifications required in an enlisted MOS, and when the individual is recommended for such higher grade by the major commander; however, enlistment in pay grade E-8 or E-9 may be recommended only when the individual previously held such grade. Unit personnel officer will record the MOS evaluation tests (4-digit), date tested, and evaluation score(s) attained, as shown on the evaluation data card received from the USA-EEC in item 14 of the application prior to forwarding through channels for comment of the commanders.

- (b) Commissioned and warrant officers who have been separated and are not entitled to a permanent enlisted grade will initiate application for grade determination on DA Form 1696-R at a recruiting main station. Completed applications will be submitted through channels to the major commander.
- (c) Major commanders will evaluate the individual's qualifications and indicate a recommended grade and MOS. The MOS must be one in which the individual attained an evaluation score of 70 or higher, or an MOS in which the individual could not be evaluated due to nonavailability of a test or to lack of sufficient time to permit testing between notice of release from active duty and scheduled date of release. An individual with prior enlisted service who fails to attain an evaluation score of 70 or higher may be recommended for reenlistment in his permanent grade

or in a grade for which he is MOS qualified, whichever is higher. In making recommendation, consideration will be given to the commissioned or warrant officer grade attained, positions held, previous enlisted grades held, training, and potential value to the Army.

b. *Former Navy, Air Force, Marine Corps,*

or Coast Guard personnel. Request for grade determination will be initiated at a recruiting main station only after separation from active duty is effected, and forwarded by the Recruiting Officer to the Office of Personnel Operations, ATTN: EPPAW. Information as outlined on DA Form 1696-R will be furnished with the exception of the recommended MOS and grade (item 14, DA Form 1696-R).

| ENLISTMENT QUALIFYING APPLICATION (SPECIALLY RECRUITED PERSONNEL) (AR 601-210) | | | | |
|---|---------------------|---------------------------|------------------|---------------|
| 1. LAST NAME-FIRST NAME-MIDDLE INITIAL | | 2. FORMER SERVICE NUMBERS | | |
| 3. DATE OF BIRTH | 4. PHYSICAL PROFILE | 5. AFQT TEST AND SCORES | | |
| 6. PRIOR ACTIVE FEDERAL SERVICE | | | | |
| Component or Service | From | To | MOS Code | Grade |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL ACTIVE FEDERAL SERVICE | | Years | Months | Days |
| 7. DESCRIPTION OF MAJOR DUTY ASSIGNMENTS ON ACTIVE DUTY | | | | |
| | | | | |
| 8. SERVICE SCHOOL COURSES COMPLETED | | | | |
| Course | MOS Code | School and Location | Length of Course | Year Attended |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| 9. INACTIVE FEDERAL SERVICE | | | | |
| Component or Service | From | To | MOS Code | Grade |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL INACTIVE FEDERAL SERVICE | | Years | Months | Days |

DA FORM 1696-R, 1 Jul 64

Previous edition of this form is obsolete.

Figure 1.

| 10. CIVILIAN EDUCATION | | | | |
|--|-----------------------------|----------------------|--------|------|
| Level | Name and Location of School | Major or Specialty | Degree | Year |
| High School | | | | |
| College | | | | |
| University | | | | |
| Post Graduate | | | | |
| Other Education and Description of Training which Qualifies for Enlistment Specified. | | | | |
| 11. CIVILIAN EMPLOYMENT SINCE DATE OF LAST SEPARATION FROM THE ARMED FORCES (If additional space is required use blank sheet of paper) | | | | |
| From (Date) | To (Date) | Employer and Address | | |
| | | | | |
| Description of Duties and Responsibilities | | | | |
| From (Date) | To (Date) | Employer and Address | | |
| | | | | |
| Description of Duties and Responsibilities | | | | |
| 12. LIST OF SUPPORTING DOCUMENTS ATTACHED | | | | |
| 13. STATEMENT OF APPLICANT | | | | |
| I, _____, do hereby acknowledge that I have examined in detail the data and information presented herein and that the same are true, complete, and correct to the best of my knowledge and belief. | | | | |
| Signature _____ (First Name - Middle Name - Last Name) | | | | |
| 14. RECOMMENDATIONS OF RECRUITING OFFICER TO INCLUDE MOS AND GRADE | | | | |
| Typical Name, Grade and Organization of Recruiting Officer | | | | |
| Signature | | | | |

Figure 1—Continued.

CHAPTER 3

WAIVERS FOR APPROVALS FOR ENLISTMENT OR REENLISTMENT

Section I. GENERAL INFORMATION

16. **General.** *a.* This chapter prescribes the procedures by which requests for waivers will be initiated and processed to meet the basic qualifications for enlistment or reenlistment. Waiver requests peculiar to special options will be processed in accordance with the appropriate paragraph of chapter 6. Unless otherwise prescribed in this regulation, requests will be submitted only for meritorious cases. Requests will be submitted in sufficient time to allow for normal administrative processing and mail transmissions; however, in no event will they be submitted earlier than 9 months and not later than 1 month prior to expiration of term of service, proposed date of separation or the signing of a statement of intent to reenlist. This requirement is particularly important for requests pertaining to in-service personnel and those desiring to enlist or reenlist within 3 months from date of relief from active duty or discharge. The use of electrical communications discouraged. Unless otherwise stated in the waiver instrument, waivers granted in-service persons are valid only for immediate enlistment or reenlistment on the day following discharge or release from active duty and those granted persons enlisting or reenlisting from civilian life are valid for 60 days from date of issue; thereafter, a new request for waiver must be initiated. When enlistment or reenlistment has been accomplished, a notation of the waiver granted will be made in remarks,

item 39, DD Form 4. A copy of the waiver together with any report of investigation on which the waiver was predicated will be attached to the original enlistment record.

b. All requests for waivers and circumstances requiring approval by the Office of Personnel Operations set forth in this chapter will be forwarded to the *Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo., 63132.*

c. Field commanders authorized to grant waivers for in-service or prior service personnel are encouraged to communicate with the Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo., 63132, in doubtful cases to seek advice or screening of records pertaining to periods of prior service. Doubtful cases involving nonprior service personnel may also be forwarded.

★17. **Submission of waiver request.** Request for waiver of disqualification for enlistment/reenlistment in the Regular Army will be submitted on the appropriate form indicated below.

a. For persons applying through the recruiting service: DA Form 3072-1, c 4

b. For in-service personnel: DA Form 3072-2, c 4

c. DA Forms 3072 and 3072-1 will be obtained through normal publications supply channels.

Section II. REQUEST FOR WAIVER

★18. **Over age.** *a.* Waivers may be granted by the Office of Personnel Operations to otherwise qualified personnel who are over age.

b. Waivers may be granted to those in-serv-

ice persons who cannot acquire the necessary minimum active Federal service to qualify for retirement by age 60 in cases where it is determined that there is an implied or actual

moral obligation based on the circumstances of the individual case. Requests for waivers, with reasons therefor should be made sufficiently in advance of separation to permit continuous service.

19. Dependents. a. Waivers may be granted by the Office of Personnel Operations for the restriction on the number of dependents of prior service personnel entitled to reenlist in grades E-1 through E-3 (who have 3 or more dependents) and do not enlist or reenlist immediately.

b. Waivers may be granted by the Office of Personnel Operations, under the provisions of AR 635-210, for women in service who have completed more than 18 years, but less than 20 years active Federal service, are lawfully married, and become pregnant.

c. Waivers may be granted under the provisions of AR 635-210 by commanders specified in paragraph 18, AR 635-200 to women who become the parent by adoption, step-parent, foster parent, or custodian of a child under 18 years of age.

★**20. Time Lost.** a. Waivers may be granted by authority shown below, to persons having time lost during their last period of active service or current period if in service.

WAIVER AUTHORITY

| Categories of personnel | Com- mander exercis- ing GCM juris- diction | Major com- mander | Major oversea com- mander or re- cruiting district com- mander | Major oversea com- mander or CG, USAR- EC | OPO |
|------------------------------|---|-------------------------|--|---|-----|
| (1) Men—In Service: | | | | | |
| 1-15 days ----- | X | | | | |
| 16-30 days ----- | | X | | | |
| More than 30 days ----- | | | | | X |
| (2) Men—Not in Service: | | | | | |
| 1-5 days ----- | | | X | | |
| 6-30 days ----- | | | | X | |
| More than 30 days ----- | | | | | X |
| (3) Women—In Service: | | | | | |
| 1-5 days ----- | | X | | | |
| 6-30 days ----- | | | | | X |
| (4) Women—Not in Service: | | | | | |
| 1-30 days ----- | | | | | X |

b. Men who have in excess of 30 days time lost during current enlistment who elect to take a short discharge and reenlist, amend or extend current enlistment or sign a statement of intent to reenlist for the purpose of acquiring sufficient time for a complete oversea tour or to meet time remaining requirements for other purposes may submit a request for waiver at any time.

21. Medical Defects. Waivers may be granted by the Office of Personnel Operations to personnel with prior service in any of the Armed Forces who are otherwise qualified but do not meet the prescribed standards of medical fitness, those last discharged from any of the Armed Forces by reason of physical disability, and those drawing disability compensation from the Veterans Administration. Requests will be accompanied by complete reports of medical examination and medical history on Standard Forms 88 and 89. A detailed description and current evaluation of the medical defect requiring waiver, and information as to whether the individual possesses exceptional educational or military qualifications or critical skills will be included in the request.

22. Mental qualifications. Waivers of mental qualifications may be granted to men and women who do not qualify for reenlistment under paragraph 5. Procedure for requesting and granting waivers is—

a. Men with less than 15 years active Federal service who are currently serving in the Regular Army in grade E-4 or higher until they complete 20 years active Federal service, provided they have attained a standard score of 90 or higher on at least one of the aptitude areas of the Army Qualification Battery or Army Classification Battery and have been authorized reenlistment by the Office of Personnel Operations. Major commanders may recommend to the Office of Personnel Operations those individuals deemed to be exceptionally worthy and deserving of retention. Recommendations should be made sufficiently in advance of separation to permit continuous service since this provision is applicable only to in-service men.

b. Men with 15 or more years active Federal service who are currently serving in the Regular Army in any enlisted grade, until they complete 20 years active Federal service, provided their retention and reenlistment have been recommended by their immediate unit commander (company, battery, detachment) and have been approved by the commander exercising general courts-martial jurisdiction over the individual concerned. Recommendations should be made sufficiently in advance of separation to permit continuous service, since this provision is applicable to in-service men only. Men requesting waiver of mental requirements, who will attain 20 years active Federal service on or before expiration of enlistment in which currently serving, will be advised concerning their eligibility to apply for retirement and informed that in the event they decline to submit such application, they will be discharged upon expiration of current term of service and thereafter be ineligible for reenlistment in the Regular Army, unless entitled to consideration under paragraph 5*b*(1)(*a*).

c. Women with less than 10 years active Federal service who are currently serving in the Regular Army in any grade, if recommended for retention by the WAC unit commander and the major commander concerned and approved by the Office of Personnel Operations. Request will be made sufficiently in advance of separation to permit continuous service.

d. Women with 10 years or more but less than 20 years active Federal service who are currently serving in the Regular Army in any grade, if recommended by the WAC unit commander and approved by the commander having general courts-martial jurisdiction over the individual concerned. Requests will be made sufficiently in advance of separation to permit continuous service.

23. Partially disabled combat-wounded veterans. *a.* Waivers may be granted by the Office of Personnel Operations to partially disabled combat-wounded veterans who are partially disabled as a result of wounds received in action. Requests will be submitted only for those who meet all requirements for enlistment or reenlistment and are physically qualified for general military service except for their specific combat-incurred disability. Applicants must be capable of caring unaided for their own needs and must be so physically capable of performing useful

service that further hospitalization or time lost from duty because of the disability may not be expected. Applications will include Standard Forms 88 and 89; any subsequent and present treatment; pertinent reports of X-ray, orthopedic, surgical, medical, or other consultations; statement of opinion by a medical officer of the degree to which the disability is incapacitating and whether any prosthesis being used is satisfactory.

b. Upon receipt of appropriate instructions from the Office of Personnel Operations, applicant will be notified to report to the recruiting main station at his own expense for further processing. Applicant will then be forwarded to the appropriate training activity at Government expense for classification in MOS in which he can reasonably be expected to perform satisfactory service with full consideration of physical handicap. To provide the medical officer with sufficient information to make a determination, the classification officer will prepare an analysis of each primary or potential MOS he deems appropriate for the particular individual. Classification officer will then forward his recommendation and the applicant to the medical officer for final determination and selection of an MOS in which he considers the applicant capable of performing duty. Any special consultation reports directed by the Office of Personnel Operations will be accomplished at this time. Applicants found physically and otherwise qualified for enlistment or reenlistment will be enlisted at the training activity. Applicants found ineligible to perform in an MOS will be rejected and returned at Government expense to place of origin.

c. Men enlisting as partially disabled veterans will not be given a choice of initial assignment but will be trained in the MOS in which enlisted or, if already trained, assigned to duty in that MOS. Applicants will be required to waive any compensation they now receive from the Veterans Administration during the period of their military service. The training activity where the applicant is enlisted will indorse the letter to the VA Regional Office. Enlistee will be informed that upon separation from military service he may resubmit a claim for such compensation as may be due him (para 51).

d. Appropriate assignment limitations will be recorded on DA Form 20 (Enlisted Qualification Record) as prescribed in AR 600-200. The fol-

lowing entry will be made in item 13, DD Form 4 (Enlistment Record—Armed Forces of the United States): “Disabled Combat-Wounded Veteran.”

e. The provisions of AR 616-41 will apply in the processing, training, assignment, and utilization of partially disabled veterans enlisted under this paragraph.

f. After completing an enlistment as a combat-wounded veteran, a man may reenlist as a combat-wounded veteran without the special processing prescribed herein, provided the applicant is physically capable of performing useful service. Such a man may reenlist for his own vacancy in accordance with this regulation. In case of doubt as to whether the individual is physically qualified for reenlistment, he will be retained in the service, provided he consents in writing, until final determination is made by medical authorities. If it is determined that the disability has progressed, or been aggravated to such an extent that the applicant can no longer perform useful service, appropriate action will be taken to effect his appearance before a medical board. See AR 40-3.

★24. Personnel with civil court convictions or adverse juvenile adjudications.

a. *General.* Waivers may be granted in meritorious cases to personnel who have civil court convictions or adverse juvenile adjudications. Women applicants with civil court convictions, other than juvenile or youthful offenses or minor traffic offenses, are not eligible for initial enlistment or for reenlistment after a break in service. For prior service personnel, only those offenses committed during and/or subsequent to last period of honorable service or in the case of immediate reenlistments, during current period of service require a waiver. Notwithstanding the specific provisions for waiver processing prescribed by this paragraph, all personnel sharing in the responsibility for enlistment/reenlistment processing will insure that the acceptance or retention of any individual for whom waiver action under the provisions of this paragraph is required is clearly consistent with the best interests of the United States Army. In any case where doubt exists because the individual's record or behavior raises a serious question as to his fitness for service, the enlistment/reenlistment action will be held in abeyance until a determination of his acceptability has been made. The case, with appropriate doc-

umentation, will be forwarded through channels to that headquarters which feels competent to render a decision in the case.

- (1) Although all offenses must be listed in the Statement of Law Violations prescribed by paragraph 55b (Part II, item d), waiver processing is required only for those offenses resulting in convictions or adverse juvenile adjudications. A waiver is not required on the basis of an arrest or questioning not resulting in preferral of charges, or when charges are dismissed without an adjudication of guilt.
- (2) The authority to determine whether a case is meritorious rests at all levels. Any case not considered meritorious and warranting a recommendation for approval will be disapproved by the considering authority without further processing.
- (3) All personnel who require waivers under the provisions of this paragraph will be specifically counseled on the limitations which may apply to their selection of enlistment/reenlistment options. Waivers granted under this paragraph permit enlistment/reenlistment. They do not constitute an exemption from the special requirements which may apply to specific options. For example, an option requiring that the applicant have no record of civil offenses would not be available to an individual requiring a waiver under the provisions of this paragraph. Similarly, offenses of the type discussed in this paragraph may be the basis for denial of security clearance. Consequently, applicants interested in training or assignment options which require security clearances must be carefully counseled on this aspect of their selection and specifically informed of the distinct possibility that the option, if selected, may later be voided by the Army because of their failure to be granted a security clearance.

b. *Juvenile offenders.* During enlistment processing each applicant will be specifically questioned concerning the existence of juvenile and youthful offender records. It will be thoroughly explained to each applicant that it is the policy of the Army that the fact of adjudication as a youthful offender or juvenile delinquent by a

State or disposition by Federal juvenile authorities is not in itself a bar to enlistment if the applicant is otherwise eligible. An applicant is to be judged as to his fitness for the Army by his character at the time of his application for enlistment. Waivers for the enlistment of women with juvenile and youthful offender records may be granted only by the Office of Personnel Operations. The approval authority for juvenile and youthful offender records for male applicants is the same as for adult offenders and depends upon the number and nature of offenses as discussed below.

c. Waiting periods. The purpose of a waiting period following release from civil restraint is to give the individual an opportunity to demonstrate a satisfactory adjustment and to provide the Army with a basis for judging the extent of the applicant's rehabilitation before his enlistment is accomplished.

- (1) The following waiting periods are established for the processing of enlistment waivers for nonprior service males under the provisions of this paragraph:
 - (a) No waiting period following termination of parole, probation, or suspended sentence.
 - (b) Up to 2 months waiting period after confinement of less than 15 days in adult or juvenile cases when considered necessary by the Recruiting Main Station commander.
 - (c) Three months waiting period after confinement of 15 days or more for adult offenders.
 - (d) Up to 3 months waiting period after confinement of 15 days or more for juvenile offenders when considered necessary by the Recruiting Main Station commander.
- (2) For inservice personnel desiring immediate enlistment/reenlistment, waiting periods prescribed in (1) above, do not apply. For prior service personnel enlisting/reenlisting after a break in service, above waiting periods apply for offenses and periods of confinement since date of last separation from active military service.

d. Approval authority. The authority to approve requests for waiver of civil convictions or

adverse juvenile adjudications is as indicated below:

- (1) Minor traffic offenses (app. A).
 - (a) Recruiting Main Station commanders are authorized to approve waivers for minor traffic offenses for male personnel processed by the Recruiting Service.
 - (b) Recruiting District commanders are authorized to approve waivers for minor traffic offenses for female personnel processed by the Recruiting Service.
 - (c) The commander exercising general courts-martial jurisdiction over the individual concerned is authorized to grant waivers for traffic violations to personnel currently in service. This authority may be delegated to the individual's unit commander.
- (2) Minor nontraffic offenses (app. B).
 - (a) Recruiting District commanders are authorized to approve waivers for two or more minor nontraffic offenses for male personnel processed by the Recruiting Service.
 - (b) The commander exercising general courts-martial jurisdiction over the individual concerned is authorized to grant waivers to inservice men and women who have records of a single minor offense. This authority may be delegated to the individual's unit commander. Authority to waive more than a single minor offense rests with the major commander concerned.
- (3) Other (Not Minor) Misdemeanors (app. C).
 - (a) Recruiting District commanders are authorized to approve waivers for other (not minor) misdemeanors for male personnel processed by the Recruiting Service.
 - (b) Major commanders are authorized to grant waivers for other (not minor) misdemeanors for men and women currently in service.
- (4) Felony offenses (app. D). Only the Secretary of the Army may grant waivers to male personnel for felony offenses. Waivers for female personnel will not be considered.

e. Required investigations. A thorough investigation will be made prior to determining eligibility for enlistment or reenlistment of personnel requiring waiver under the provisions of this paragraph. For minor traffic offenses, the investigation will be as prescribed by the approval authority. For other offenses, the minimum scope of prescribed investigation will be as indicated below:

(1) Applicants processed by the Recruiting Service.

- (a) Each applicant will be required to complete the statement required by paragraph 55b (Part II, item d). The applicant will be informed of the necessity for complete and accurate statements, and that if he denies any such record and it is discovered after enlistment that he has been untruthful, he may be subject to discharge for fraudulent enlistment or trial by court-martial for a violation of Article 83, UCMJ.
- (b) If he admits such a record, or if he does not admit one and the enlisting agency has reason to believe such a record does exist, enlistment action will be held in abeyance pending a complete investigation of the facts in the case.
- (c) The investigation will be conducted by qualified personnel (preferably commissioned officers) and will include letters from at least three reputable citizens who are acquainted with the individual, information concerning the applicant's current character and habits, date unconditionally released from civil control, details regarding the nature of the offense, age at time offense was committed, sentence imposed, his reputation in the community in which he resides, a record of his employment since release from control of the civil authorities and the recommendation of the investigating officer. The evaluation of the civil court and its probation officers, if any, will be an important consideration.
- (d) Where civil authorities refuse to furnish information regarding offender records, the enlistment will be held in abeyance and the applicant advised

- that the burden of obtaining and furnishing the information is upon him.
 - (e) If all civil restraint (excluding that exempted by paragraph 9.1e) has been terminated and there is substantial evidence of rehabilitation as a law-abiding member of a civil community, the applicant may be accepted for enlistment. Under no circumstances will any attempt be made to secure from appropriate civil authorities the release or termination of restraint in any form of applicants who would otherwise be eligible for enlistment, nor will any enlistment be effective until a reasonable period has elapsed since the individual's release from confinement as defined in *c* above.
 - (f) The reports of investigation of meritorious cases which are recommended for approval by the Recruiting Main Station commander, and which are beyond his approval authority, will be forwarded to the Recruiting District commander (or major oversea commander, if appropriate) for consideration. Each Recruiting District commander (or major oversea commander) will appoint a board of commissioned officers, at least one of whom will be of field grade, to review all requests for waivers forwarded for their consideration and to make recommendations thereon. Only those cases considered meritorious by the recruiting district commander will be approved or forwarded for further consideration, as appropriate.
 - (g) When the offense involved was a felony, the final determination that a case is meritorious and warrants forwarding with a recommendation for approval will be made personally by the responsible commander at each level. This authority may not be delegated.
- (2) Men and women currently in service.
- (a) Required investigation will be conducted by the unit commander or an experienced officer designated by the commander. In addition to so much of the information outlined in (1) above

as may be appropriate, the investigation will include a review of appropriate personnel records and the results of reenlistment interviews conducted under the provisions of AR 601-280. During such reenlistment interviews each individual is to be specifically queried as to the existence of civil offenses and convictions during the current term of service so that, when appropriate, waiver action may be initiated under the provisions of this paragraph far enough in advance to permit uninterrupted service. When specific circumstances of the case warrant such action, requests for waiver of civil restraint may be forwarded to the Office of Personnel Operations for consideration. Every applicant for enlistment or reenlistment is required to complete the statement required by paragraph 55*b* (Part II, item *d*).

- (*b*) The reports of investigation of meritorious cases which are recommended for approval by the unit commander will be forwarded to the appropriate higher commander for final determination. Each major commander will appoint a board of commissioned officers, at least one of whom will be of field grade, to review all requests for waivers forwarded for his consideration and to make recommendations thereon.
- (3) All personnel. Upon enlistment or reenlistment, the waiver, report of investigation, and aforementioned evidence will be attached to the original enlistment record, after the notation of a waiver has been entered in Item 39 of all copies of the DD Form 4.

25. Dishonorable or bad conduct discharge; discharge for misconduct (fraudulent entry, AWOL, desertion, conviction by civil court); resignation in lieu of board action or for good of Service; discharge for unfitness; discharge for unsuitability, and bear to reenlistment.

a. A request for waiver must be submitted to the Office of Personnel Operations in *all* cases for men last separated from the Army or Army Air Corps (not U.S. Air Force) under AR 615-364 or AR 635-204; AR 615-366; AR 635-206;

paragraphs 4*a* and *b*, or 6, AR 615-367 or AR 635-220; AR 615-368 or AR 635-208; AR 615-369 or AR 635-209 and those separated with a bar to reenlistment under the provisions of paragraph 8*c*, AR 635-200. Processing to determine eligibility for enlistment or reenlistment will not be accomplished until instructions have been received from the Department of the Army. Requests for waiver will not be submitted until a period of 2 years has elapsed since discharge and/or unconditional release from confinement, probation, or parole.

b. The request for waiver will include letters from at least 3 reputable citizens of the community attesting to the individual's standing in the community both before and after military service.

26. Dependency or hardship discharge. Waiver may be granted by the Office of Personnel Operations to persons last discharged from any of the Armed Forces for dependency or hardship.

a. Proof must be furnished that the cause for which discharged has been removed. The burden of furnishing proof rests upon the applicant. Such proof will be furnished in the form of affidavits or sworn statements executed by the person or persons on whose behalf the individual was discharged or another member of the community who is thoroughly familiar with the home conditions of the applicant's family. The facilities of Selective Service or the American Red Cross will not be used to secure this evidence.

b. Requests will be submitted to the Chief, Enlistment Eligibility Activity, regardless of the period of time elapsed since last discharge. Documentary proof that the conditions for which discharged no longer exists will accompany requests.

27. Persons eligible for retirement. Waiver may be granted for reenlistment of personnel who are 55 years of age and over with 20 or more years completed active Federal service.

a. Major commanders may recommend approval of waiver to Office of Personnel Operations for the reenlistment of Regular Army personnel otherwise qualified under this regulation but not beyond the last day of the month in which they attain the age of 60, in those cases in which any of the following conditions apply:

- (1) Individual has been awarded the Medal of Honor, Distinguished Service Cross, or Navy Cross.

C 6, AR 601-210

- (2) Individual who through 10 or more years of assignment in the current unit or activity adds considerably to its morale and prestige.
- (3) Individual whose performance has been outstanding when compared with others of equal grade and ability and who possesses a critical Military Occupational Specialty (a critical MOS is one which requires extensive training and has a low reenlistment rate).

b. Individuals for whom a waiver has been approved will be reenlisted for a period not to exceed 3 years or will have enlistments extended or amended as prescribed in paragraphs 30 and 31. Such an individual will not again be reenlisted, extended, or amended until the initial period of reenlistment, extension, or amendment for which waiver was authorized herein has been completed except as provided for by AR 635-200.

28. **Other waiver requests.** When no specific

procedure for a waiver of a particular disqualification has been prescribed in this regulation, personnel who do not otherwise qualify for enlistment or reenlistment may be recommended by the recruiting main station commanders in the case of enlistments or the individual's immediate commander in the case of reenlistment. Such request for waiver under this paragraph will be submitted through channels to the Office of Personnel Operations. All recommendations must be fully justified. Request for waiver of a disqualification under this paragraph will *not* be made except for those individuals who are deemed to be exceptionally worthy and whose further retention is deemed to be a distinct benefit to the Regular Army. Recommendations should be submitted in sufficient time, as specified in paragraph 16a, to permit waiver procedure and continuous service whenever possible. Waivers issued hereunder will be valid for a stated period not to exceed 3 months following separation.

CHAPTER 4
ACTIONS REQUIRED TO MEET INSUFFICIENT TIME REMAINING TO
SATISFY LENGTH OF SERVICE CRITERIA

Section I. REGULAR ARMY PERSONNEL

29. **General. a.** The following circumstances require that Regular Army personnel who are reenlistment qualified to include those granted waivers be afforded the opportunity to take necessary action to provide for continued service, or where indicated signify their intent not to reenlist:

- (1) Personnel with 4 years or less service for pay purposes to meet the time remaining requirements when:
 - (a) Applying for a service school or special assignment of their choice.
 - (b) Volunteering for an overseas assignment or to complete a normal overseas tour in area which serving.
- (2) Personnel with over 4 years service for pay purposes when—
 - (a) Applying for a service school of their choice and those selected for a special school course who have insufficient service remaining to meet the time remaining requirements specified in the prescribing directive.
 - (b) Selected for oversea assignment but have insufficient service remaining to complete the prescribed oversea tour.
 - (c) Who apply for an initial or subsequent assignment to a specialized procurement or assignment program of their choice but have insufficient service remaining to meet the selection criteria.
 - (d) Ordered overseas, or who are serving in an oversea area and are qualified for movement of depend-

ents who have insufficient service remaining to complete the prescribed accompanied tour for the area to which assigned.

★(e) Who have 6 years or less remaining in which to complete 20 or more years of active Federal service at age 55 or over who have been granted a waiver for further service.

(f) Women in-service who have completed 18 years, but less than 20 years active Federal service, and have been granted a waiver for pregnancy or parenthood.

b. Enlisted personnel who have insufficient service remaining on current enlistment to satisfy service requirements will be afforded the opportunity, or required, as appropriate, to—

- (1) Elect a discharge for the convenience of the Government for the purpose of immediate reenlistment as provided in paragraph 3b, AR 635-205.
- (2) Amend current enlistment.
- (3) Extend current enlistment.
- (4) Sign a statement of intent to reenlist; or
- (5) Elect any combination of (2), (3), and (4) above when appropriate; or
- (6) Sign a statement of intent not to reenlist as provided in paragraph 34.

★c. Personnel selected for attendance at an officer training course such as Officer Candidate School or Warrant Officer Flight Training will not be afforded the option specified in b(1) above (i.e., enlistment/reenlistment) provided

they have the required amount of service remaining or can meet the time remaining requirement by an amendment and/or extension authorized in *b*(2) and (3) above. If time remaining requirement cannot be met by maximum amendment and/or extension, a minimum reenlistment period (3 years) is authorized.

d. Execution of amendment and/or extension of enlistment and/or statement of intent to reenlist will be accomplished prior to compliance with orders directing movement, or in the case of personnel currently serving in an oversea area, prior to being granted approval for non-concurrent travel of dependents, as appropriate.

★*e.* Personnel within the criteria outlined in *a*(2) (*e*) and (*f*) above will be permitted to reenlist or to amend and/or extend their current enlistment for such periods as are authorized by this regulation only in such a manner as will result in termination of their active service on or as soon as possible after the date on which such criteria have been met. Amendment and/or extension will be used in cases where individuals can establish eligibility for retirement in lieu of reenlistment for periods that would require service beyond maximum age requirement.

30. Amendment of enlistment. *a.* Regular Army enlisted personnel who are fully qualified for reenlistment may only voluntarily amend their current enlistment period of less than 6 years. The individual may amend his contract to any of the longer periods authorized so that the current enlistment, as amended, does not exceed the maximum of 6 years. Amendments will be accomplished in accordance with paragraph 54 and disposed of in accordance with paragraph 31*d*.

b. All amendments are subject to the following restrictions:

- (1) Amendment will be authorized only for purpose prescribed in paragraph 29*a*, except as provided in (2) below.
- (2) Amendment for purposes not prescribed therein but determined in the best interest of the service may be authorized upon the approval of the major commander.

- (3) Amendment will be authorized only one time under normal circumstances.
- (4) Request for amendment of enlistment will not be accepted from personnel who are transfer processing for separation.

c. Parental consent is required for men under 18 years of age and for all women under 21 years of age at the time of amendment, such consent to be obtained as indicated in paragraph 42*b*.

31. Extension of enlistment. *a.* Regular Army enlisted personnel who are fully qualified for reenlistment may voluntarily extend their current enlistment under this regulation in periods of 1 through 11 months. Total period of extension granted under this regulation will not exceed the maximum of 11 months. Extension will be accomplished by execution of the oath as prescribed in *d* below. More than one extension is not authorized except upon approval of the major commanders.

b. All extensions are subject to the following restrictions:

- (1) Extension for monthly periods up to 11 months will only be authorized for purposes prescribed in paragraph 29*a*, except as provided in (2) below.
- (2) Extension for purposes not prescribed in this regulation but determined in the best interest of the service may be authorized upon approval of major commanders.
- (3) Extension will be authorized only one time under normal circumstances.
- (4) Applications for extension of enlistment will not be accepted from personnel who are transfer processing for separation.

c. Parental consent is required for all men under 18 years of age and for all women under 21 years of age at the time of extension, such consent to be obtained as indicated in paragraph 42*b*.

d. The Oath of Extension of Enlistment (DA Form 1695) is available through publications supply channels. The oath will be executed in

duplicate by the enlisted person and sworn to before a commissioned officer. The oath of extension of enlistment will be recorded, and disposed as indicated below:

- (1) Extension of term of enlistment will be indicated on the morning report prepared for the date when extension

is accomplished and will show the term and date of original enlistment or amended enlistment and period of extension.

- ★(2) The extension of enlistment will be recorded in the Enlisted Qualification Record as prescribed in AR 600-200.

- (3) The original will be attached to the morning report of the individual's organization for that day and forwarded to the servicing data processing unit for processing. After processing, the original oath of extension will be disposed of by the data processing unit in accordance with AR 330-15.
- (4) The duplicate copy will be attached to the duplicate copy of the Enlistment Record (DD Form 4) and filed in the individual's Form 201 in accordance with AR 640-10.
- e. (1) Personnel may voluntarily request cancellation of extension to current enlistment when valid reason(s) exist nullifying original condition for extensions. Major commanders may approve request for cancellation of extension when determined to be in the best interest of the service and provided period of extension has not commenced. When approved, the original will be forwarded to the Adjutant General, ATTN: AGPF, Department of the Army, Washington, D. C. 20310, and the duplicate will be filed as permanent material in the "Field 201 file section" of the individual's DA Form 201. Concurrently with the approval of a cancellation of an extension of enlistment, action will be taken to correct and/or cancel, as appropriate, any records, reports, personnel actions, etc., affected by the extension.
- (2) Valid request for cancellation of extension of enlistment when the period of extension has commenced will be forwarded for determination to the Adjutant General, ATTN: AGPO-XD, Department of the Army, Washington, D.C. 20310.

32. Amendment and/or extension of enlistment. Regular Army enlisted personnel who are reenlistment qualified may combine amendment and extension provided the total period of enlistment as amended, together with the

period of extension, does not exceed the maximum of 6 years and 11 months.

33. Intent to reenlist. Regular Army enlisted personnel who are fully qualified for reenlistment under this regulation may sign a statement of intent to reenlist. Those enlisted personnel who are eligible for reenlistment under this regulation with a waiver of some disqualification may, provided a waiver is granted, be authorized to sign a statement of intent to reenlist. The waiver may be requested at any time when the individual is required to meet a time in service remaining requirement, i.e., oversea shipment, attendance at a service school, etc. Waivers granted for this purpose in accordance with chapter 3 will be filed in the individual's field 201 file and will serve as an instrument to permit immediate reenlistment at normal expiration of term of service provided that the individual maintains a satisfactory record and nothing that would preclude reenlistment occurs between granting of the waiver and the normal ETS, and provided further that the individual is recommended for such reenlistment. Statement of intent to reenlist will be completed prior to accomplishment of pertinent favorable actions indicated, and will be reproduced locally. Statement will be prepared in duplicate with both original and duplicate signed by the individual executing the statement and by a commissioned officer as witness thereto. Statement will be attached to oaths of enlistment or extension as applicable. When the statement of intent to reenlist is signed as indicated in paragraph 29b (4) and no oath of enlistment or extension of enlistment is required, original of statement of intent to reenlist will be forwarded to The Adjutant General, ATTN: AGPF, Department of the Army, Washington, D. C., 20310, and duplicate will be filed as permanent material in the field 201 file. Statement of intent to reenlist will be worded as follows:

Date.....

Inasmuch as the unexpired portion of my term of service is less than the remaining service requirement prescribed for ¹(authorized attendance at a service school course of choice) ¹(selection for the normal oversea tour of the area to which assigned) ¹(authorized reassignment to selective assignment of choice)

¹ (authorized transportation of dependents at Government expense to oversea station to which assigned), I hereby agree to reenlist at the station to which assigned immediately upon expiration of my current term of service, i.e., within 24 hours subsequent to the date of my discharge. I understand that if I do not reenlist as agreed, I will not be eligible to reenlist ² (for a period of 93 days after discharge) ³ (in grade, but if I enlist/reenlist within 2 days to 12 months from date of discharge I will receive the grade specified in the grade determination table for reenlistment under column heading "within 3 months to 12 months" table I, para. 13e, AR 601-210). Further, in the event I receive services based on this statement, i.e., any transportation for my dependents, movement of household goods and/or auto, and then decline to reenlist, I fully understand that I will be separated at ETS and will not thereafter be eligible to reenlist in the Regular Army.

.....
(Signature)
.....
(Typed name, grade, and service number)

Witnessed By:

.....
(Signature)
.....
(Typed name, grade, and service number)

¹ Delete nonapplicable portions.
² For personnel with over 4 years service for pay purposes.
³ For personnel with 4 years or less service for pay purposes.

34. Intent not to reenlist. a. Enlisted personnel who decline to take appropriate action to provide for continuous service to meet length of service requirements as outlined in paragraph 29a(2), will complete a statement of intent not to reenlist/amend and/or extend their current term of service.

b. Commanders of enlisted personnel who decline to take any of the prescribed courses of action will remove such personnel from orders directing assignment and deny the approval for the concurrent or non-concurrent travel of their dependents as appropriate. Commanders taking this action will notify Headquarters, Department of the Army in accordance with AR 614-215.

c. Statements will be reproduced locally and will be prepared in duplicate with both original and duplicate signed by the individual executing the statement and by a commissioned officer as witness thereto. Statements will be filed in accordance with paragraph 31e(1). In the case of personnel in grades E-7, E-8, or E-9, and those who hold a MOS monitored by Special

Category Branch a third copy will be prepared and forwarded direct to Office of Personnel Operations, Enlisted Personnel Directorate, ATTN: EPADS. Appropriate entry will be made in ~~Section 10, of DA Form 24~~ ^{removed by 28} in accordance with AR 601-210, as appropriate. Upon separation the individual's DD Form 214 will be coded in accordance with AR 635-5 to indicate ineligibility to reenlist for a period of 93 days after discharge.

d. Statement of intent not to reenlist will be worded as follows:

Date

Inasmuch as the unexpired portion of my term of service is less than the remaining requirement prescribed for ¹ (authorized attendance at a service school course of choice) ² (selection for and/or to complete the normal oversea tour of the area to which assigned) ³ (authorized reassignment to selective assignment of choice) ⁴ (authorized transportation of dependents at Government expense to oversea station to which assigned), I hereby request I be released from this assignment as it is my intention not to reenlist or amend and/or extend my current term of service.

I understand that the release from this specific assignment makes me ineligible to reenlist for a period of 93 days after discharge. Further, I am fully aware that by declining to reenlist or amending and/or extending my current term of service, I am immediately subject to an oversea assignment to an area for which I presently have sufficient time remaining for the prescribed tour, or to any other area at the discretion of Department of the Army. In addition, I am aware that completing such an assignment will not serve to restore reenlistment rights lost as a result of this declination.

.....
(Signature)
.....
(Typed name, grade, and service number)

Witnessed by:

.....
(Signature)
.....
(Typed name, grade of witnessing officer)

¹ Delete nonapplicable portions.

e. Withdrawal of intent not to reenlist.

(1) Personnel with over 4 years service for pay purposes who, while overseas, sign an intent not to reenlist, and those who signed such a statement while in CONUS and were subsequently sent to an oversea area for which they had a sufficient amount of time remaining to complete the tour may request withdrawal of the statement

prior to 90 days (120 days for E-7, E-8, and E-9) before rotation date. Withdrawal may be requested for the purpose of taking any of the actions set forth in 29b (1) through (5) above.

- (2) Each request for withdrawal of statement of intent not to reenlist must be fully justified and forwarded to the appropriate major oversea commander as specified in AR 614-30 for approval. Department of the Army will be notified immediately by electrical means of all approvals of withdrawal of statement of intent not to reenlist listing name, rank, service number, PMOS and DMOS as follows: E-1 through E-6, ~~Office of Personnel Operations, ATTN: EPRDG~~ and TAGO, ATTN: AGPF; E-7, E-8, and E-9 and special categories personnel, Office of Personnel Operations, ATTN: EPADS.
- (3) The signing of an intent to reenlist is not a substitute for request to withdraw statement of intent not to reenlist, and does not supersede the statement of intent not to reenlist prior to approval of the oversea commander.
- (4) Personnel who receive approval of withdrawal of statement of intent not to reenlist will be afforded the opportunity to accomplish one or more of the prescribed courses of action listed in paragraph 29b, (1) through (5). Failure to do so prior to departure from the oversea command requiring the re-

maining service obligation will, upon separation, cause the individual's DD Form 214 to be coded in accordance with AR 635-5 to indicate ineligibility to reenlist for a period of 93 days after discharge. On approval of withdrawal, entry pertaining to declination to reenlist in ~~Section 10~~, DA Form 20 will be deleted by drawing a single ink line through the entry, and the following will be entered "Withdrawal of statement of intent not to reenlist approved by HQ and date)."

35. **Entitlements.** Eligibility for payment of travel allowance, lump-sum payment of accrued leave and mustering-out payment is governed by the following:

a. Persons who extend their current term of enlistment for periods in accordance with this regulation are entitled to lump-sum payment for accrued leave and mustering-out payment, if otherwise payable. However, payment may not be made until such time as member completes the period of service originally obligated to serve.

b. Persons who amend their current term of enlistment for periods of a year or more are not entitled to lump-sum payment for accrued leave mustering-out payment until expiration of the enlistment as amended. However, they will be entitled to reenlistment bonus as outlined in AR 37-104 if the amendment increases the term of service 2 years or more.

c. Travel allowances are payable only upon discharge or separation following completion of the amendment and/or extension.

Section II. ARMY OF THE UNITED STATES AND RESERVE COMPONENTS PERSONNEL

36. **General.** a. Members of the Army of the United States without component (inductees), the Army National Guard of the United States (ARNGUS), and the Army Reserve (USAR), currently serving in the active Army who do not desire separation under provisions of AR 635-205, for the purpose of immediate reenlistment, may voluntarily remain on duty beyond expiration of current active duty tour for the following reasons:

- (1) When determined to be in the best interest of the service.
- (2) To meet the minimum service remaining requirement for individuals volunteering and selected for—
 - (a) Specific programs.
 - (b) Assignment to specific organizations, or
 - (c) Attendance at Army service schools.

b. The following categories of personnel may not voluntarily extend their periods of active duty:

- (1) Individuals who do not meet the criteria for enlistment in the Regular Army.
- (2) Individuals en route to or at transfer activities for the purpose of release from active duty or discharge.
- (3) Enlisted reservists in grades E-6 and above, except for those who agree to accept administrative reduction to grade E-5.
- (4) Individuals undergoing investigation under AR 604-10 will not have their period of active duty extended, be re-enlisted, or ordered to active duty as reservists under this regulation without specific approval of the Secretary of the Army.

c. Extensions of active duty tours, or order to active duty of inductees as reservists, are authorized for monthly periods up to a maximum of 11 months.

d. Commanders having custody of personnel records are delegated authority to take the following actions:

- (1) To approve requests for extensions of active duty under the provisions of this regulation.
- (2) To approve request for cancellation of extensions, provided the period of extension has not commenced.

e. Each request for extension of active duty will be submitted sufficiently in advance to accomplish necessary administrative actions prior to commencing processing pursuant to permanent change of station or relief from active duty. In the event security clearance is a prerequisite for the assignment or school course which is the basis for the extension, at least an interim clearance for access to the category of classified defense information will be granted prior to approval of the extension.

- (1) Applicants will complete and forward with the application the statement (locally reproduced) as shown below.

- (2) Applications will be submitted in writing through intermediate commanders to the commander authorized to approve the extension.
- (3) When the applications are approved—
 - (a) The applicant will be notified in writing of such approval; and
 - (b) Copy of request and its approval will be made a part of applicant's personnel records.
- (4) Statement of understanding in applying for extension:

EXTENSION OF CURRENT PERIOD OF ACTIVE DUTY

.....
 (Date)
 I,
 (Name) (Service number)
 have had explained to me the provisions of paragraph 36, AR 601-210 as pertains to my status (AUS, USAR, or ARNGUS).

"I understand that:
 a. In the event this request for ex-
 (Number of months)
 tension is approved, I may not thereafter retract my consent for additional active duty.

b. I must satisfactorily complete basic combat training (basic training for female personnel) prior to attending the school of my choice.

c. My request for extension is
 (reasons listed in para. 29a)
 (If for a school or unit, completely identify same, ~~TC, Textile Repair, 10-R401.1~~). I understand that upon completion of a school course or while assigned to a specific program or organization, I may at any time be reassigned in accordance with the needs of the Army.

d. If a school course is discontinued before I attend the course, I will be required to complete the period of service for which extended. However, I will be provided the opportunity to select a related course or any other course for which I am qualified and quotas are available and that such selection will be honored.

e. If I am relieved from a school course for academic deficiency, disciplinary reasons, or if the school course prerequisites require a security clearance and I fail to receive the required clearance, I will be reassigned in accordance with the needs of the Army and required to complete the period of service for which I extended.

f. If I waive in writing the school course for which I am selected for any reason whatsoever, I will be reassigned in accordance with the needs of the Army and required to complete the period of service for which I extended.

.....
 (Signature)

SIGNATURE OF OFFICER WHO EXPLAINED
PROVISIONS OF PARAGRAPH 36, AR 601-210
TO APPLICANT

(Signature)

(Rank) (Service number)

(Station)

(Date)

37. Army of United States personnel. Individuals inducted into the Army of the United States and desiring to continue on active duty may volunteer for immediate entry on active duty as Army reservists, to be effective the date following completion of induction period.

a. Applications may be submitted by eligible personnel at any time during period of induction. Request for such additional active duty will include the following statement:

In the event this request is approved, I understand that I may not thereafter retract my consent for additional active duty as a reservist.

b. When applicant's request has been approved, the—

- (1) Orders effecting release from active duty will—
 - (a) Transfer inductee to the Army Reserve.
 - (b) Order reservist to active duty as a reservist without change of station or unit of assignment.
 - (c) Cite this regulation and Title 10, United States Code, Section 672(d), as authority.
- (2) Personnel records jacket and its contents will be continued in use.
- ★(3) Notation will be made in the "Remarks" section of DA Form 20 (Enlisted Qualification Record):
"Transferred to USAR (date). Vol for AD for _____ months as Res eff _____."

38. Army Reserve Personnel. *a.* Upon approval of a request submitted by a member having sufficient time remaining in his current enlistment to cover the additional active duty tour desired, the following actions will be taken:

- (1) Appropriate orders will be issued substantially as follows:
Under provisions of section 672 (d), Title 10, United States Code, (name and service number of member) has been voluntarily retained on active duty for _____ months. Authority: AR 601-210.
- (2) Notation will be made in the "Remarks" section of DA Form 20:
"Vol retained on AD _____ months, eff _____, SO No. _____."

b. A reservist must request a concurrent extension of his enlistment in the reserves if required, to cover the desired extension of active duty. Such a request for extension of enlistment will be submitted under the provisions of AR 140-111, together with his application for extension of active duty, the following action will be taken:

- (1) Member will be required to sign Oath of Extension of Enlistment (DA Form 1965) appropriately modified.
- (2) Appropriate orders, as prescribed in a(1) above, will be issued to include the phrase: "Having volunteered to extend his enlistment for _____ months."
- (3) The following entries will be made in DA Form 20:
 - (a) Item 11: Show extension of enlistment.
 - (b) Under "Remarks": "Enl vol ext _____ months. Vol retained on active duty for _____ months, eff _____, SO No. _____."

39. Army National Guard of the United States personnel. Extension of period of active duty for ARNGUS personnel will be effected in the manner provided in paragraph 38a except when reenlistment is necessary.

a. Limitations. An individual may be reenlisted in the Army National Guard of the appropriate State under authority contained in this regulation only in conjunction with his extension of active duty.

b. Discharge for purpose of reenlistment. Concurrent discharge from the State Army National Guard and as a Reserve enlisted member of the Army will be accomplished at the expiration of term of enlistment, or prior thereto, for the convenience of the Government for the purpose of immediate reenlistment and extension of active duty tour.

c. Reenlistment. The military authorities of the several States have granted the Department of the Army authority to effect reenlistment in their State Guard (ARNG) under this regulation.

(1) Reenlistments effected under authority contained herein will be—

(a) In the Army National Guard of the State from which ordered to active duty, and as a Reserve of the Army.

(b) For a period of 3 years.

(c) In the grade the individual held in the Active Army at time of discharge. Such grades will be designated as the permanent Army National Guard grade on appropriate records.

(2) DD Form 4 (Enlistment Record—Armed Forces of the United States) will be prepared in quadruplicate, and in accordance with the following instructions:

(a) In the upper left corner, the words "IMMEDIATE REENLISTMENT" will be typewritten.

(b) In items 12 and 14, the authority will be shown as "AR 601-210."

(c) In item 39, enter "Reenlisted to continue on active duty for _____ months."

(d) In item 40, the "oath form" will be completed and subscribed to.

d. Active duty orders. Orders extending the period of active duty will be accomplished in the manner provided in paragraph 38a, except where reenlistment is affected. When individual reenlists, the orders will—

(1) Effect his relief from active duty and discharge from the service;

(2) Reorder to active duty under provisions of section 672(d) Title 10, United States Code, citing this regulation as authority, and

(3) Reassignment to present organization and station.

e. Procedures and disposition of records. When individual's application for extension of active duty is approved, the procedures outlined in 37b apply, with appropriate modifications, subject to the following:

(1) A copy of the orders will be furnished the appropriate State Adjutant General. When reenlistment is involved, two copies of the DD Form 4, with orders attached thereto, will be furnished the appropriate State Adjutant General.

(2) The original copy of the DD Form 4, will be forwarded to The Adjutant General, ATTN: AGPF-RE, Washington, D. C., 20310.

CHAPTER 5

PROCESSING OF PERSONNEL

Section I. GENERAL PROCESSING

★40. **Applicant processing.** During all phases of applicant processing, particular care will be taken to prevent erroneous and fraudulent enlistments and reenlistments.

a. Responsibility.

- (1) AFEES responsibilities with respect to the processing of applicants and enlistees are as prescribed in AR 601-270 and this regulation.
- (2) The U.S. Army Recruiting Service is responsible for determining the final acceptability of applicants for enlistment. To the extent feasible, processing to determine tentative acceptance of an applicant will be accomplished at the recruiting station prior to forwarding applicant to the Armed Forces Examining and Entrance Station. For applicants and enlistees, the U.S. Army Recruiting Service is responsible for financing the transportation to and from the AFEES, and the meals and lodging to and from and while at the AFEES. The U.S. Army Recruiting Service will coordinate meal and lodging arrangements with the AFEES.

b. Recruiting Stations. Applicant processing by the recruiter generally consists of but is not limited to—

- (1) An interview to make a preliminary determination of the applicant's eligibility.
- (2) Accomplishing the following and forwarding pertinent records to the appropriate AFEES at the time applicant is forwarded for processing:
 - (a) Administration of enlistment screening tests.
 - (b) Initiation of request for waivers when required.
 - (c) Preparation of a work copy of DD Form 398 (Personal History Statement).
 - (d) Preparation of a work copy of DA Form 41 (Record of Emergency Data).

- (e) Preparation of a work copy of DD Form 4 (Enlistment Record—Armed Forces of the United States).
- (f) Obtaining a letter of release from applicant's high school in accordance with AR 601-212 when applicant is a current year drop-out. In addition, DD Form 373 (Consent, Declaration of Parent or Legal Guardian) will also be completed on each applicant who is a current year drop-out or still enrolled in a secondary school, regardless of age of applicant.
- (g) Obtaining police clearance. DD Form 369 (Police Record Check) will be utilized for this purpose.
- (h) Obtain a birth certificate, other verification of birth, or complete DD Form 372 (Application for Verification of Birth) when required.
- (i) Completion of DD Form 373 (Consent, Declaration of Parent or Legal Guardian) when required, because of age.
- (j) Obtaining DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge) from prior service applicants.
- (k) Obtaining DA Form 1811 (Physical and Mental Status on Release from Active Service) from prior service applicants.
- (l) Verification of Alien Registration Card (Immigration and Naturalization Form I-151) or other documentary evidence from alien applicant attesting that subject has been admitted to the United States for permanent residence.
- (m) Furnishing transportation to appropriate AFEES and round trip transportation for those individuals who are preprocessed for enlistment at a later date.

c. Armed Forces Examining and Entrance Station. Processing at the AFEES will include—

- (1) Thorough briefing as to processing to be accomplished at the AFEES.

- (2) Administration of mental tests, except for prior service personnel presenting a valid DA Form 1811. Validity period is 1 year from date of separation or discharge for that portion pertaining to mental status.
- (3) Medical examination, except for prior service personnel presenting valid DA Form 1811. Validity period is 90 days from date of separation or discharge for that portion pertaining to physical status.
- (4) Completion of DD Form 98 (Armed Forces Security Questionnaire).
- (5) Preparation of DA Form 766 (AFEES Letter of Qualification for Enlistment) in accordance with AR 601-270.

d. Career counselor. The career counselor is responsible for processing those applicants found physically and mentally acceptable for enlistment.

- (1) After completion of processing by AFEES, applicants will report to the career counselor with—
 - (a) Standard Form 88 (Report of Medical Examination).
 - (b) Standard Form 89 (Report of Medical History).
 - (c) DA Form 766 (AFEES Letter of Qualification for Enlistment).
 - (d) DA Form 6022 (Army Qualification Battery, AQB Scoring Worksheet).
 - (e) DD Form 98 (Armed Forces Security Questionnaire).
- (2) The counselor will conduct a final and thorough counseling of all applicants to completely eliminate any misunderstanding of enlistment promises. This will include but not be limited to the following:
 - (a) An interview to determine that applicant meets eligibility requirements under this regulation and any other pertinent directives.
 - (b) Assure that if qualified for original option or if an alternate option is selected, information to that effect will be reflected in applicant's own handwriting on statement required by paragraph 55. When parental consent for applicants under 18 years of age is required, parents will be notified of

alternate career option chosen prior to enlistment.

- (c) Counsel applicants who failed to meet specific qualifications for option for which applied and advise applicants of other options available.
 - (d) Inform recruiter concerned of the results of medical and mental tests, and any other pertinent information on all preprocessed applicants.
 - (e) Complete final processing of request for waivers.
 - (f) Complete 1st indorsement of DA Form 766 (AFEES Letter of Qualification for Enlistment) in accordance with AR 601-270.
 - (g) Return applicants found acceptable for enlistment to the AFEES for final administrative processing and enlistment.
 - (h) Interview personnel who did not meet minimum requirements for enlistment, and advise them to return to recruiter for further counseling.
- e. The Processing Section, AFEES.* Processing will generally consist of the following:
- (1) Complete preparation of any required forms and records.
 - (2) Administration of oath of enlistment.
 - (3) Signing oath of enlistment.
 - (4) Transportation arrangements.
 - (5) Forwarding of individuals and records to proper station or return of those rejected to point of tentative acceptance.

f. Applicants rejected. Applicants will be rejected at any time during the processing when it is clearly established that they do not meet the criteria for enlistment or reenlistment.

g. Reemployment rights. Prior to administration of enlistment oath, applicants will be advised of their reemployment rights, and actions required. These rights are set forth in Public Law 86-632, which amends Section 9 of the Universal Military Training and Service Act, as amended.

41. Verification of age. The age of all applicants will be verified from evidence submitted or from official records. Applicants will be required to present birth certificates or statements from the State Registrar of Vital Statistics, or other similar State official (DD Form 372, Application for Verification of Birth for Official U.S.

Armed Forces Use Only), or must have such information recorded in official records. When the age of an applicant cannot be verified by a birth certificate and the State Registrar of Vital Statistics, or other similar official, indicates that there is *no record* of the birth of the individual, the applicant will be required to submit one of the following types of substantiating data regarding age in the sequence shown (all documents submitted by applicants will be originals or notarized copies):

a. Baptismal record or certified copy.

b. Sworn statement of one or both parents or legal guardian supported by—

- (1) Notarized copy of the school record from the first school attended, showing date of birth or age at attendance, or
- (2) Certificates from the physician in attendance at birth.

42. Parental consent. *a.* Men who have not yet reached their 18th birthday and women who have not yet reached their 21st birthday at the time of enlistment or reenlistment must obtain the written consent of their parents or legal guardian. Enlistment is not authorized if either parent objects. If an applicant has neither parents nor guardian, a statement to that effect will be entered in the remarks item of the enlistment record. DD Form 373 (Consent, Declaration of Parent or Legal Guardian) will be utilized for the purpose of obtaining written consent. DD Form 373 will be prepared in duplicate and when completed will be securely fastened to the original and duplicate of the enlistment record. The form will be signed by both parents, however, the signature of one parent is acceptable if the other

will be absent at an unknown destination for an extended period. When only one parent signs, an explanation of the reason(s) both parents did not sign will be entered in the remarks item of the form. The form will be notarized, or in lieu thereof, the signature of the parent(s) or legal guardian will be witnessed by a commissioned, warrant, or non-commissioned recruiting or reenlistment officer. The recruiter will verify all entries on the form and after examination of any supporting data, birth certificates, etc., will sign the form in the remarks item.

b. The consent of the parent(s) or legal guardian(s) of all men under 18 years of age and all women under 21 years of age at the time of amendment of enlistment and/or extension of enlistment is required. The oath of amendment of enlistment and/or the oath of extension of enlistment will not be administered until the consent of parent(s) or legal guardian(s) has been obtained. The consent form, DA Form 2492-R (Consent of Parent(s) or Legal Guardian(s) for Amendment and/or Extension of Enlistment of a Minor) (fig 2) will be reproduced locally on 8- by 7-inch paper. The form will be dispatched to the parent(s) or guardian(s) who consented to the original enlistment as indicated on DD Form 373. Where such action is not possible for reasons such as death, etc., the form may be dispatched to the surviving parent or present guardian, and the wording of the form modified to fit the circumstances. It will be completed in duplicate and when returned by parent(s) or legal guardian(s) will be attached to the original and duplicate of the oath of enlistment and/or the oath of extension.

| CONSENT OF PARENT(S) OR LEGAL GUARDIAN(S) FOR AMENDMENT AND/OR EXTENSION OF ENLISTMENT OF A MINOR (AR 601-210) | | |
|---|---|------|
| NAME (Last - First - Middle) | SERVICE NUMBER | DATE |
| <p>I/we having previously consented to the enlistment of the above named applicant in the Regular Army for a period of _____ years which commenced on * _____ do hereby further consent to an amendment/extension of this enlistment for a period of _____ years/months for which he/she has made voluntary application.</p> <p>I/we certify that the above applicant has no other legal guardian but me/us.</p> <p>*Date of Enlistment</p> | | |
| SIGNATURE OF WITNESS | SIGNATURE OF PARENT OR LEGAL GUARDIAN | |
| | SIGNATURE OF OTHER PARENT (If required) | |

DA Form 2492-R, 1 Nov 62

Previous edition is obsolete.

Figure 2.

43. **Police clearance.** Recruiting installation commanders will communicate with the police in each town where the applicant has resided for 6 months or more in the previous 3-year period, except that this action will not be required for applicants who enlist or reenlist within 3 months from date of discharge or release from active duty from any of the Armed Forces. DD Form 369 (Police Record Check) will be utilized for this purpose. The recruiting service will provide self-addressed official mail envelopes to minimize the work of police author-

ities. If fingerprint equipment is not available to a recruiting station, that portion of DD Form 369 pertaining thereto will be disregarded and references thereto will be deleted from the form prior to forwarding to police agencies. If a reply from police authorities is not received within 21 days, the request will be forwarded to the U. S. Army Recruiting Main Station whose area includes the city of residence in question. The recruiting main station commander will exert every effort to obtain the police clearance and return the results to the requesting recruit-

ing station. Disposition of the Police Record Check(s) will be made in accordance with AR 345-210. DD Forms 369 containing police reports will *not* be forwarded to the Federal Bureau of Investigation. DD Forms 369 will not be forwarded to foreign governments or police agencies under any circumstances.

44. **Verification of prior service.** *a.* Applicants who claim prior service in any of the Armed Forces will be requested to present their last report of separation (DD Form 214). Applicants who are unable to present their last report of separation will not be enlisted or reenlisted until they have obtained verification of prior service from the following sources:

- (1) *Army service.*
Commanding Officer
U. S. Army Records Center, TAGO
9700 Page Boulevard
St. Louis, Mo. 63132
- (2) *Air Force service.*
Director
Air Force Records Center
9700 Page Boulevard
St. Louis, Mo. 63132
- (3) *Navy service.*
Officer in Charge
Discharge Enlisted Personnel Records Branch
U. S. Naval Records Management Center
9700 Page Boulevard
St. Louis, Mo. 63132
- (4) *Marine Corps service.*
Commandant of The Marine Corps
Headquarters, U. S. Marine Corps
Code D G
Arlington, Va. 20380
- (5) *Coast Guard service.*
Commandant
U. S. Coast Guard
Washington, D. C. 20226

b. In order that service claimed may be readily identified, requests for verification of prior service will contain the exact name under which the individual served, service number, organization from which last discharged, and type of discharge claimed. If the exact dates of service are not known, approximate dates will be given.

c. When an applicant, enlisted or reenlisted upon presentation of his last report of separations is unable to substantiate *all* prior service claimed for computation of basic pay, the notation "Service not verified" will be entered in pencil in item 35, DD Form 4. Orders assigning these individuals will include a statement as follows: "The first duty station commander will take the necessary action indicated in paragraph 44, AR 601-210." Upon arrival at first duty station, the custodian of the individual's records will forward a request for verification of prior service to the appropriate addressee indicated in *a* above. Upon receipt of official statement(s) of service, the custodian of the individual's records will erase the pencil notation in item 35 of the duplicate copy of DD Form 4 and enter in ink the amount of active and inactive service creditable for pay purposes. This permanent entry will be identified by an asterisk (*) and supporting marginal notation on DD Form 4 specifying the source from which the data was obtained, e.g., "Ltr, DA, TAGO, USARCEN (date)."

d. The ~~recruiting~~ ^{C. S.} officer enlisting or reenlisting a person last separated from any of the Armed Forces will enter the fact of enlistment or reenlistment with date, place, and period of enlistment on the DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge) issued at time of separation from last tour of active duty. This entry will be made at the top of the DD Form 214. The DD Form 214 will be returned to the individual concerned prior to departure from ~~recruiting main stations:~~ ^{A F F E S - C S}

45. **Administration of mental tests.** *a.* *Screening tests.* Each person initially applying at a recruiting station who is found eligible for enlistment or reenlistment during the interview, except those presenting a valid DA Form 1811, will be administered EST-3 or EST-4 in accordance with Manual, Enlistment Screening Test (DA Pam 611-60), or WEST-3 or WEST-4 in accordance with Manual for Administering and Scoring Women's Enlistment Screening Test, WEST-3 and -4 (DA Pam 611-47), as appropriate. Applicants who fail to attain a passing score on these tests will not be forwarded to

~~recruiting-main stations~~ ^{AFES}. Retesting will be accomplished only after a minimum lapse of 30 days. The alternate EST and WEST will be used for retesting. More than two retests within any 12-month period are not authorized. Applicants initially applying for enlistment or reenlistment at recruiting main stations will not be administered the EST or WEST. The security provisions of AR 601-270 are applicable to the EST and WEST.

b. *AFQT and AFWST*. Each eligible applicant, except those presenting a valid DA Form 1811, processed by the ~~recruiting-main station~~ ^{AFES} will be administered the AFQT (AFWST for women) as the primary determinant of mental qualification for enlistment or reenlistment. The AFQT will be administered in accordance with Manual for the Armed Forces Qualification Test (DA Pam 611-10) and the AFWST-5 or AFWST-6 in accordance with Manual for Administering and Scoring Armed Forces Women's Selection Test, AFWST-5 and-6 (DA Pam 611-49). The AFQT and AFWST will be administered within Armed Forces Examining Station (AFES) as prescribed in AR 601-270, except for personnel enlisting or reenlisting in oversea commands where an AFES station has not been established (para 64). Applicants failing to qualify on the AFQT or AFWST will not be enlisted or reenlisted.

c. *Army Qualification Battery (AQB)*. Male applicants for whom the Army Qualification Battery is required by this regulation, or under separate directives, will be administered the AQB in accordance with DA Pam 611-14. The AQB will be administered within the AFES. The Army Radio Code Aptitude Test (ARC-1) will be administered only to those applicants who are enlisting or reenlisting for an option requiring a prescribed score on the Radio Code Aptitude Area. AQB aptitude area scores will be computed and recorded on DA Form 6022 (Army Qualification Battery, AQB-Scoring Work Sheet). DA Form 6022 will be completed in duplicate in ink or typewriter and distributed as follows:

- (1) For Army applicants enlisting or reenlisting, including those who fail to meet AQB requirements and who en-

list or reenlist in the Regular Army unassigned or for an option not requiring aptitude area qualification, one copy of DA Form 6022 will be stapled to the duplicate of DD Form 4 (Enlistment Record—Armed Forces of the United States). The other copy will be filed in the applicant and registrant files in accordance with AR 345-210.

- (2) For applicants not enlisted, DA Forms 6022 will be filed in the applicant and registrant files in accordance with AR 345-210.

d. *Women's Army Classification Battery (WACB)*. Female applicants, except those presenting a valid DA Form 1811, will be administered the Women's Army Classification Battery (WACB). Applicants who are otherwise disqualified for enlistment or reenlistment will not be tested with the WACB. The WACB will be administered within the AFES.

- (1) DA Form 6040 (Women's Army Classification Battery, WACB, Scoring Work Sheet) will be used for the conversion to standard scores and the computation of aptitude area scores for the WACB. DA Form 6040 will be prepared in duplicate in ink or by typewriter for each individual examined with the WACB.
- (2) For applicants enlisted, one copy of DA Form 6040 will be stapled to the duplicate of DD Form 4 (Enlistment Record—Armed Forces of the United States); the other copy will be filed in the applicant and registrant files in accordance with AR 345-210. For applicants not enlisted DA Forms 6040 will be filed in the applicant and registrant files in accordance with AR 345-210.

e. *Army Classification Battery (ACB) (1958 edition)*. The Army Classification Battery (ACB) (1958 edition) less the Classification Inventory and the General Information Test, but including the Army Radio Code when authorized, will be administered to nonprior and prior service men and women with or with-

out dependents enlisting or reenlisting in over-sea commands in accordance with paragraph 64. In lieu of Aptitude Area "IN" and "AE" Aptitude Areas CO-A and CO-B will be computed in accordance with DA Pam 611-100 and will be recorded on DA Form 2035-R (Computation of ACB Aptitude Area Score). Aptitude Area CO-A and CO-B will not be computed for women. DA Form 2035-R as shown in appendix XVI, AR 601-270 will be reproduced locally on 8- by 10½-inch paper.

★*f. Retesting procedures for male and female applicants from civilian life.*

(1) Except as indicated, nonprior service applicants whose records indicate that they have previously been administered the AFQT, the AFWST, and/or the ACB, WACB, or AQB at an Armed Forces examining station will not be retested until at least 1 year has elapsed since the initial test, regardless of the purpose for which initially tested. A previously tested nonprior service applicant who failed to meet minimum standards on the AFQT or AFWST may be retested with the alternate AFQT or AFWST without regard to the 1-year waiting period provided the individual submits evidence that a Job Corps training program has been successfully completed since the previous examination. Satisfactory evidence of completion of Job Corps training will be in the form of a "Certificate of Completion" or some other notice issued by the Job Corps. In no case will any individual be tested more than twice. Test scores previously attained on tests administered outside the AFES by another service will not be accepted.

(2) All prior service applicants, except those presenting a valid DA Form 1811, will be tested with the AFQT or AFWST, and the AQB or WACB, as appropriate, at an AFES. They will be tested notwithstanding that they may have been previously tested prior to entering last period of active service. They will be tested one time only

unless further retesting is authorized by Headquarters, Department of the Army.

- (3) A prior service applicant presenting a valid DA Form 1811 with recorded ACB or AQB (WACB) scores may be retested one time only with the AQB or WACB provided—
- (a) The applicant desires to enlist or reenlist for a specific option which requires a higher aptitude area score than that recorded on DA Form 1811.
 - (b) The applicant is applying for an option and has "None" recorded in the appropriate aptitude area on DA Form 1811. Aptitude area scores recorded for Aptitude Area CO-A and CO-B will be substituted for Aptitude Areas IN and AE when "None" has been recorded for those two areas.
- (4) Applicants qualifying on the basis of retest scores, for an option of their choice may be enlisted or reenlisted for that option. For an applicant qualifying, prepare DA Form 6022 or DA Form 6040, as appropriate, and forward with the DA Form 1811 to the reception station, or first duty station, as appropriate. The following notation will be entered on DA Form 1811 under "Mental Status" and on DA Form 6022 or DA Form 6040, as appropriate, "Retested (date) on AQB (WACB) in accordance with paragraph 45f, AR 601-210."
- (5) Applicants failing to qualify on the retest for an enlistment option of their choice may be enlisted or reenlisted for Regular Army unassigned or for any enlistment/reenlistment option for which they can qualify on the basis of the ACB, AQB (WACB) scores on DA Form 1811. For those applicants tested with the AQB or WACB but enlisted or reenlisted on the basis of their ACB or AQB scores recorded on DA Form 1811, only the DA Form 1811 will be forwarded to

the reception station or first duty station, as appropriate.

g. Retesting procedures of male and female applicants enlisting or reenlisting from within service.

- (1) Male applicants for enlistment or reenlistment from within the service who do not have recorded scores of 90 or higher in at least three of the aptitude areas of the ACB or AQB and who fail to qualify under the exception in paragraph 5b may be retested with the Army Classification Battery under the provisions of AR 600-200. *Lodge Act enlistees will be retested with the Army Classification Battery, at the end of 4½ years of service.*
- (2) Female applicants reenlisting from within service who do not have recorded scores of 90 or higher in at least two of the aptitude areas of the WACB or ACB, and who fail to qualify under the exceptions in paragraph 5d(2), may be retested with the Army Classification Battery under the provisions of AR 600-200. Combat A and Combat B aptitude area scores will not be computed for enlisted women.

h. Recording of test scores. The form of the test administered, the score attained (raw score for EST, WEST, AFWST; percentile score for AFQT; aptitude areas scores for the AQB or WACB) and the date administered will be recorded by personnel of the station administering the test for each individual tested. Disposition of these records and of scored test answer sheets will be effected in accordance with AR 345-210 and AR 601-270.

★46. **Medical examinations.** *a.* Except as provided in *b* below, medical examinations of the scope prescribed in AR 40-500 are required for all persons enlisting or reenlisting. Parental consent is required prior to any medical examination of male applicants under 18 years of age and female applicants under 21 years of age. Persons under the minimum age for

enlistment will not be medically examined. In applicable cases, action will be initiated to obtain any required waivers under the provisions of AR 40-501. Standard Form 88 (Report of Medical Examination) and Standard Form 89 (Report of Medical History) will be prepared for all personnel, including medically disqualified applicants except as otherwise indicated herein. SF 89 is required for enlistment or for reenlistment only when DA Form 1811 is invalid. Except as provided below, the copies of these forms (SF 89 in individuals own handwriting) will be attached to the original and duplicate of the enlistment record.

b. Medical examination is not required for individuals discharged under the provisions of paragraph 3b, AR 635-205 (Convenience of the Government) for the purpose of immediate enlistment or reenlistment.

c. For the purpose of enlistment or reenlistment other than indicated in *b* above, the following forms may be used:

- (1) Standard Form 88, and Standard Form 89 (when required) dated within 1 year of the date of enlistment or reenlistment. The original Standard Form 88 and Standard Form 89 will be retained in the individual's DD Form 722 (Health Record). A copy of the Standard Form 88 and Standard Form 89 will be attached to the original of the enlistment record, or
- (2) DA Form 1811, when the individual concerned enlists or reenlists after a break in service that does not exceed 90 days, provided there has been no change in the individual's physical condition since separation, no new diseases or injuries have been acquired, and the individual signs the statement to that effect. If an exception is noted a complete medical examination will be accomplished, and distribution of the report of examination made as indicated in *a* above. When utilized, DA Form 1811 will be attached to the original and dupli-

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cate of the enlistment record in lieu of Standard Form 88 and Standard Form 89.

d. Medical examination conducted at Armed Forces examining stations for enlistment and reenlistment will be governed by AR 601-270.

47. DA Form 41 (Record of Emergency Data). a. DA Form 41 will be prepared for each enlistee or reenlistee in accordance with AR 640-40. The original (card) will be forwarded direct to Chief, Casualty Branch, TAGO, Department of the Army, Washington, D.C., 20315. The duplicate (yellow paper) will be attached to the duplicate of the enlistment record.

b. DA Form 41 is not required for those Regular Army personnel reenlisting at the station of discharge on the day following discharge from the Regular Army. However, current Record of Emergency Data maintained with the service record for the last enlistment will be retained and carried over to the new enlistment period. Previous editions of DD Form 93 will remain in effect, and the DA Form 41 will not be completed unless a change is desired in the information contained on the forms previously executed.

48. DD Form 53 (Notification of Entry into Active Military Service). DD Form 53 will be prepared and disposed of in accordance with AR 601-49.

49. DD Form 98 (Armed Forces Security Questionnaire). DD Form 98 will be completed by each applicant for enlistment or reenlistment in accordance with AR 604-10 prior to execution of the oath of enlistment. Each applicant will be given the orientation prescribed in appendix IV, AR 601-270. Such additional explanation as may be necessary will be afforded those applicants who have questions as to the meaning of any part of the form. Applicants will be provided adequate time to review the entire form thoroughly. Applicants will complete DD Form 98 in their own handwriting and in accordance with instructions on the form. DD Form 98 will be disposed of as follows:

a. A DD Form 98 which is fully completed without qualification will be attached to the duplicate copy of the enlistment record.

b. Applicants who refuse to complete, or who qualify, DD Form 98 (AR 604-10), will not be accepted for enlistment or reenlistment. In such cases, DD Form 98 will be forwarded through intelligence channels to the Chief, United States Army Industrial and Personnel Security Group, Fort Holabird, Baltimore, Md., as provided for in AR 604-10.

50. Members of Reserve components of Armed Forces of the United States. a. *Policy.* The integrity of Troop Program units of the Reserve components on active duty for training under RFA 55 or REP 63 Program will be preserved so far as practicable. Members of the Reserve components will not be actively solicited to enlist in the Regular Army; however, all information and assistance will be rendered upon an individual member's request.

b. *Application.* Members of the Reserve components are authorized to enlist in the Regular Army within the period prescribed below:

- (1) *Air Force, Coast Guard, Marine Corps and Navy Reserves.* Enlistment may be accomplished at any time, except within the 60-day period preceding effective date of orders to extended active duty for training other than annual, and during the performance of extended active duty or active duty for training, including annual.
- (2) *Army Reserve.* Enlistment may be accomplished at any time, except that ACDUTRA trainees referred to in a above may not be enlisted prior to completion of ACDUTRA tour.
- (3) *National Guard.* Enlistment may be accomplished at any time except during performance of active duty for training.

★c. *Clearance.* A clearance will be obtained for members of the Ready Reserve, Army or Air National Guard Units, and other Reserve components of the Armed Forces. DD Form 368 (Request for Discharge or Clearance from

Reserve Component) will be prepared and dispatched to the custodian of reservist's records by certified mail (unit commander for unit members and CG, U.S. Army Corps for all others). In the case of the Army or Air National Guard, an information copy of DD Form 368 will be forwarded to the Adjutant General of the appropriate state. The return certified mail receipt will be filed as proof of receipt. Enlistment may be authorized upon return of the approved clearance or after 3 weeks from the date the certified mail is received by the cognizant Reserve component if no reply is received. If an unfavorable reply is received within the 3-week period, the applicant will not be enlisted. Clearances are not required for members of the Army Standby or Retired Reserve.

d. Notification of enlistment. When an active or inactive member of the reserve is enlisted, the enlisting officer will promptly notify the appropriate agency listed below so that necessary action may be taken to separate the individual or vacate the commission or warrant, as applicable. The quadruplicate copy of the DD Form 4 will be utilized for this purpose. Should it be required that the certificate of discharge be forwarded to an address other than that listed in item 6, DD Form 4, a partially completed DD Form 368 containing the enlistee's name, service number, date of enlistment and with paragraph 2 of the DD Form 368 completed, will be appended to the quadruplicate copy of DD Form 4 when forwarded.

(1) Army Reserve -----
 Commanding general (number) U.S.

Army Corps designated by enlistee as his reserve records custodian (see current Directory and Station List of the United States Army (U) for address). If the individual is not positive of his reserve records custodian, documents will be forwarded to the Army Reserve Corps to which individual was transferred upon his release from active duty; or, to the Army Reserve Corps in which he resided at time of enlistment if he has completed no active duty or only 6 months active duty for training.

- (2) Air Force Reserve Commander of the enlistee's reserve unit of assignment; or if a member of the Nonaffiliated Reserve Section, the Ineligible Section, or the Inactive Status List Reserve Section to the Air Reserve Records Center (ConAC), 3800 York Street, Denver, Colo.
- (3) Naval Reserve Commandant of Naval District to which individual is assigned; Chief of Naval Personnel, ATTN: PERS E-3.
- (4) Coast Guard Reserve Commandant (CR), United States Coast Guard, Washington, D.C.
- (5) Marine Corps Reserve Through the Director, Marine Corps Reserve and Recruitment District to the Commanding Officer of the Organized Marine Corps Unit to which the individual is assigned.
- (6) National Guard and Air National Guard Commanding Officer of the unit to which the individual is assigned, and an information copy of the DD Form 368 and DD Form 4 to the Adjutant General of the appropriate State.

e. *Rejection.* When a member of a Reserve component is rejected for enlistment, the agency listed in *d* above will be notified promptly in writing and reasons for such rejection will be stated.

f. *Reserve commissioned and warrant officers.* Enlisted members of the Regular Army are not authorized to hold a Reserve commis-

sion or warrant in an Armed Force other than the Army. Applicants will be advised of the prohibition.

51. **Waiver of Veterans Administration disability compensation or pension.** Persons who are receiving disability pension or compensation from the Veterans Administration for any reason will be required to waive such pension or compensation at the time of enlistment or reenlistment in the Regular Army. *After obtaining a waiver for disability from the Office of Personnel Operations as required,* the individual will execute a waiver for compensation in letter form substantially as outlined below. This waiver will be indorsed by the recruiting main station commander to the Veterans Administration Regional Office. Addresses for Veterans Administration Regional Offices are listed in AR 930-10. A notation will be made in item 39, DD Form 4, that such letter has been forwarded to the Veterans Administration.

Date.....

Manager
Veterans Administration Regional Office
(Address)

Dear Sir:

I,
(Name) (Service No.)

having (re) enlisted in the Regular Army this date, do hereby voluntarily waive my monthly Veterans Administration compensation in the amount of \$..... This compensation is being received under Claim No. from the Veterans Administration Regional Office

(Address)

Sincerely yours,

.....
(Signature)

1st Ind

USARMS, location, date
TO: Manager, Veterans Administration Regional Officer
(address).

....., was
(re) enlisted in the Regular Army at this station on
.....
(Date of enlistment)

.....
(Signature of Commanding Officer)

~~52. **Armed Forces Fingerprint Record.** The Armed Forces Fingerprint Record (Reverse of DD Form 369, Police Record Check) will be prepared in accordance with AR 606-15. It normally will be prepared at the reception sta-~~

see 7

tion. However, when the individual will not be sent to a reception station, it will be accomplished at the place of enlistment or reenlistment. Fingerprint impressions should be made and be determined to be acceptable prior to completing the typewritten entries on the form. Capital letters of a large stamp will be used to enter the term "ARMY" in the item entitled "Service". The station preparing the form and the station of initial reception or assignment will be entered in the top of the form above the printed portion. The police record check portion of the form will be left blank. All entries will be verified for accuracy and upon completion, the Armed Forces Fingerprint Record will be forwarded direct to the Federal Bureau of Investigation, Washington, D.C. 20537.

Ident. Div. 1st Lt. S.W.

53. Enlistment forms and information to applicants. *a.* All required forms will be completed and assembled at the place of enlistment. Entries on one form will be compared with similar entries on other forms and when a discrepancy is noted it will be called to the attention of the applicant for verification. The correctness of entries on basic forms will be firmly established before signatures are obtained. Necessary correction will be initialed by the applicant and by the enlisting officer.

b. Before an applicant signs the enlistment record the oath of enlistment will be administered and the enlisting officer will explain the exact terms of training or initial assignment agreement, the period of service, and when applicable the total service obligation required by the UMT&S Act, as amended by the Armed Forces Reserve Act. The enlisting officer will carefully explain the individual's liability with regard to any false representations made in statements by the applicant. During the interview, it will be made clear to the applicant that the answers in items 27, 28, 29, and 38, DD Form 4, will include any conviction, regardless of the fact that conviction may have been expunged, pardoned or otherwise "wiped out" by the civil court after a period of probation. The enlisting officer will insure that no promises have been made to applicants, either direct or implied, which cannot be substantiated by appropriate regulations. If it is found that appli-

cants have any misunderstanding about the extent of their full enlistment commitment, a detailed explanation will be furnished by the enlisting officer.

c. Each qualified, potential enlistee or reenlistee will be instructed by the recruiter to prepare a pencil copy of the DD Form 398 prior to reporting to the recruiting main station for further testing and processing. In completing DD Form 398 particular attention will be directed to items 7 and 10. If enlistee or reenlistee is a naturalized citizen or an alien, he will be instructed to obtain accurate data for the completion of item 7. All personnel will be instructed to obtain complete information for the completion of item 10. Recruiters will stress to the individual the importance for accuracy and completeness in answering the questions on this form. Delay or failure to complete this form will not delay processing or enlistment/reenlistment.

54. Completion of enlistment record. *a.* DD Form 4 (Enlistment Record—Armed Forces of the United States) normally will be prepared in triplicate. It will be prepared in quadruplicate when the applicant is a member of a Reserve component of any of the Armed Forces. It will be prepared in quintuplicate when the applicant is a member of the Army or Air National Guard. Disposition of the number of copies required will be made in accordance with paragraph 59.

b. Blue-black or black ink or typewriter will be used in preparation of the enlistment record. Extreme care will be exercised in the preparation of the form in order to eliminate the need for a subsequent correction. Any corrections and/or erasures will be initialed by the applicant and by the enlisting officer. Those items designated by footnote 1 will be initialed by the enlistee. Each item will be completed in full and the words "none" or "not applicable (N/A)" will be used where appropriate. Entries will be made as follows:

- (1) *Items 3, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, and 33.* Self-explanatory.
- (2) *Item 1.* Name will be printed or typed and correct spelling verified by applicant.

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- (3) *Item 2.* See AR 600-2.
- (4) *Item 4, Race.* This item will not be completed until after administration of the oath of enlistment. Race entries will be limited to one of the following:

- Caucasian
- Negroid
- Mongolian
- Indian (American)
- Malayan

- (5) *Item 5.* Enter all copies of DD Form 4—

- (a) The physical category (A, B, C, etc.) as shown in item 76, Standard Form 88.
- (b) For male applicants, the form of the mental test together with the percentile score achieved and the appropriate group in which the score falls, *for example:* "AFQT-7A-90-II". Mental groups will be determined from the following table:

| Mental group | AFQT percentile score |
|--------------|-----------------------|
| I----- | 93-100 |
| II----- | 85-92 |
| III----- | 31-64 |
| IV----- | 10-30 |
| V----- | 9 and below |

- (c) For female applicants enlisting from civilian life, the test form, AFWST-5 or -6 and the raw score attained will be recorded. In addition, the GT aptitude area score and the one other highest aptitude area score attained will be recorded by entering one aptitude area and the score achieved in each of the blocks entitled, "Test" and "Score". For women reenlisting from within the service or from civilian life, in addition to the AFWST form and test score, the two highest aptitude area scores will be recorded. For female applicants presenting DA Form 1811, the two highest aptitude area scores will be recorded.
- (d) For male applicants enlisting or reenlisting from within service, the three highest aptitude area scores will be recorded by entering one aptitude area and the score achieved in each of the blocks entitled "Test", "Score", and

"Group". In addition to the foregoing, the AFQT percentile score and the mental group in which the score falls will, if available, be entered as indicated in (b) above. If more space is needed, place AFQT entry in item 5a.

- (e) For male applicants who, within 1 year of separation, present DA Form 1811 indicating they meet mental standards for reenlistment enter the three highest aptitude area scores as outlined in (d) above.
- (6) *Item 6.* Enter complete bona fide permanent home or permanent residence. Permanent home for the following prior service personnel (inducted or enlisted) will be obtained from the individual through interview:
 - (a) Those individuals enlisting or reenlisting after a break in service.
 - (b) Those individuals who were separated from their last tour of active duty upon completion of the term of service for which inducted, enlisted, reenlisted, or ordered to active duty.
 - (c) Those individuals who were separated from their last tour of active duty for reasons other than expiration of term of service will be the home recorded as such on the individual's prior Enlistment Record (DD Form 4), Induction Record (DD Form 47), or Orders to Active Duty. United States Army will not be accepted as the home address.
- (7) *Item 7.* Enter location of recruiting main station, or military installation where enlistment is accomplished.
- (8) *Item 8.* Date enlisted must be the same as the date shown in oath of enlistment.
- (9) *Item 9.* Enter "Regular Army" or for women "Regular Army-WAC". In the remaining space, enter "INITIAL-ENL" for those personnel who have had no previous RA enlisted service, or "REENL-RA" for those personnel who have had previous Regular Army enlisted service.

- (10) *Item 10.* Enter period of enlistment. This *must* be the same as in oath of enlistment, item 41.
- (11) *Item 11.* Show pay grade and grade title in which enlisted. For example: "E4 Cpl" or "E5 Sp5". When the enlistee is entitled to immediate appointment to a temporary grade higher than permanent grade in which enlisted, both grades will be entered and identified with the letters "P" and "T" in parentheses. For example: "E4 Cpl (P) E5 Sgt (T)" or "E6 Sp6 (P) E7 Sp7 (T)".
- (12) *Item 12.* Show authority for the grade shown in item 11. For example: "Para. 13, AR 601-210".
- (13) *Item 13.* Enter those initial assignment choices, including oversea command, CONUS installation, or any other initial assignment option elected as authorized in special recruiting directives. If reenlisted to fill own vacancy, enter "REENL FOR PRESENT DUTY ASSIGNMENT". If enlisted for Regular Army unassigned or WAC unassigned with no initial assignment choice, enter "None".
- (14) *Item 14.* Enter authority under which enlisted. For example: "AR 601-210".
- ★(15) *Item 27.* Notwithstanding the printed instructions on the DD Form 4, all violations (to include traffic violations whether or not waiver is required) will be included. If additional space is required, this item may be continued in item 37. For prior service personnel enter only those arrests occurring during and/or subsequent to last period of honorable active service. Entry will be initialed by enlistee.
- ★(16) *Item 28.* For prior service personnel enter only those offenses occurring during and/or subsequent to last period of honorable active service. Entry will be initialed by enlistee.
- ★(17) *Item 29.* For prior service personnel enter only those civil imprisonments occurring during and/or subsequent to last period of honorable active service. Entry will be initialed by enlistee.
- ★(18) *Item 30.* For prior service personnel only the suspended sentence, parole, or probation occurring during and/or subsequent to last period of honorable active service will be used as basis for "yes" or "no" answers. Entry will be initialed by enlistee.
- (19) *Item 31.* Enlistees will read, check appropriate answer, and furnish details when required and initial this entry.
- (20) *Item 32.* Enter here information relative only to that period of service covered by enlistee's last DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge). For those enlistees whose only prior active service was a short period of active duty training (other than that performed on an authorized RFA 55 or REP 63 program) not exceeding 90 days, or for those applicants with previous service in the National Guard or a Reserve component during which no active duty was performed, enter the Armed Force, component, service number, and the term "No Active Fed Svc".
- (21) *Item 34.* Entry will include branch of service, service number, and grade held.
- (22) *Item 35.* See paragraph 44. Include under "Active" all active duty in a regular component of any of the Armed Forces, active duty as a member of a Reserve component or active duty for training pursuant to the Reserve Forces Act of 1955, REP 63 or similar program for which a DD Form 214 was issued. Under "Inactive" enter all verified inactive service.
- (23) *Item 36.* If answer is "no", applicant and recruiting officer will insure that any current defects noted on Standard Form 89 are entered here.
- (24) *Item 37.* Enter here any promises made to enlistee other than those recorded in items 11 and 13.
- (25) *Item 38.* "Place of acceptance", enter RMS and location, or for in-service enlistment or reenlistment enter unit and location. For "Date of Acceptance", enter the date on which the individual is administered the oath of enlistment.

★(26) *Item 39.* The enlisting officer will enter his comments concerning entries made under item 37 and if any such entries involve promises and conditions not authorized by regulations, enlistment will not be accomplished until they have been resolved. The enlistee will initial any promises withdrawn by reason of discussion with the enlisting officer. The enlisting officer will insure that he has examined any documentary evidence required for completion of entries on DD Form 4, prior to completing the entry "verified at" in item 39. Note any waivers authorized, cite appropriate authority, and attach copy of waiver to original of DD Form 4. Additionally, the name of the recruiter and recruiting station location will be entered.

(27) *Item 39a.* Enter the date DD Form 53 (Notification of Entry into Active Military Service) was forwarded in accordance with instructions contained in AR 601-49. This entry will be initialed by the enlisting officer.

(28) *Item 40.* This item will be crossed off.

(29) *Item 41.* In the blank space after the words "this _____ day of _____, 19____," line of the oath, enter "in the United States Army." Signature will be verified with printed name in item 1. Words and figures will be initialed by enlistee. Enlistee will not sign oath until oath has been administered as outlined in paragraph 56.

(30) *Item 42.* The enlisting officer will complete this item.

(31) *Item 43.* The fingerprint impressions will be placed on the original and duplicate copy of the enlistment record; extreme care will be exercised to assure, clear well-defined prints. See AR 606-15.

c. For Regular Army personnel who reenlist at the station of discharge on the day following discharge from the Regular Army, a new

enlistment record will be partially accomplished in triplicate in the following manner:

(1) The words "IMMEDIATE REENLISTMENT" will be typewritten in upper case letters in the upper left corner of the new enlistment record.

(2) Appropriate entries will be made only in the following items: 1, 2, 3, 4, 5b, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 27, 28, 29, 30, 32, 35, 36, 37, 38, 39, 40, 41, and 42. Entries in these items will be as prescribed in b above.

(3) Instead of the entries prescribed in b(20) above, the following will be entered in item 32: Date of discharge or release, type of discharge, grade, MOS, organization at time of separation, and date and term of last enlistment.

d. Amendments will be accomplished in accordance with c(2) above. Entries will be the same as those for the present contract except—

(1) The words "AMENDED REENLISTMENT" will be typewritten in upper case letters in the upper left corner of the new enlistment record.

(2) Item 8 will reflect date contract is amended.

(3) Item 9 will state "Increasing Enlistment."

(4) Item 10 will indicate total number of years for new contract.

(5) Item 32 will reflect grade, MOS, and date and term of last enlistment.

(6) Item 41, line 1 of the oath will be amended by deleting the word "enlisted" and substitute directly above the wording "increased my enlistment." Enlistee will initial amended change.

e. Overprinting of fixed information on DD Form 4 may be accomplished as prescribed in AR 310-1. The use of rubber stamps is also permitted. Overprinting or the use of rubber stamps is optional; however, when accomplished, it will be limited to the following entries:

- (1) *Upper left corner.* Initial reception station to which the individual is to be shipped may be rubber stamped.
- (2) *Items 7, 9, and 38.* Place of Enlistment, For Service In, and Place of Acceptance, may be overprinted or rubber stamped.
- (3) *Item 39.* Verified At and Grade and Organization of Enlisting Officer may be overprinted or rubber stamped. The use of facsimile rubber stamp signature is prohibited.
- (4) *Item 41.* State and city, town or military post may be overprinted or rubber stamped.
- (5) *Item 42.* Recruiting Main Station may be overprinted or rubber stamped. Name and grade may be rubber stamped only. For in-service, name, grade, and organization of enlisting officer may be rubber stamped. The use of facsimile rubber stamp signature is prohibited.

55. Required statements. The following statements will be *reproduced locally* at recruiting main stations and other Army installations, will be signed in duplicate, and will be securely fastened to the original and duplicate copies of the enlistment record.

a. Special attention is invited to paragraph 4 of part I of the following statement. As an example, if the enlistee age is actually 15 years, however, he or she claims to be 18 years this in itself is a material misstatement, but if the true age is 21 years, claiming age 22 is not material.

b. To preclude the possibility of erroneous promises and impressions concerning assignments, housing, and oversea transportation for dependents, the statement shown below will be signed by each individual who enlists or reenlists in the Regular Army. Each individual will list in his own handwriting in part II of the statement all promises, both oral and written, that have been made to him in connection with his enlistment or reenlistment in the Regular Army. Army Career Group or school course

number and, title designation will be shown; for example—Army Career Group 13 Artillery; 104-282.1, Radar Repair. If no promises have been made, the individual will write the word "None" in part II of the statement. The witnessing officer will review the statement, together with DD Form 4, for legibility, completeness, and accuracy and will affix his signature, in ink, in the space provided. Enlistment will not be accomplished if there is a variance between the individual's statement in part II and items 11, 13, or 37 of his DD Form 4, and such variance cannot be reconciled.

PART I

Date _____

In connection with my enlistment in the Regular Army this date, I hereby acknowledge that I completely understand the following:

That all promises made to me are contained in items 11, 13, or 37 of the DD Form 4, my enlistment record.

That I have not been guaranteed technical school training unless the title of the school course has been entered in item 13, DD Form 4.

That should there be any material omission or misstatement of fact in connection with any of my enlistment documents. I agree to accept any assignment in accordance with the needs of the Army and will complete the period for which I enlisted.

That should I choose an option which requires a security clearance and I am not granted such clearance after I have enlisted. I agree to accept any assignment in accordance with the needs of the Army and will complete the period for which I enlisted.

That my choice of initial assignment shown in item 13 or 37 of the DD Form 4 does not constitute any guarantee that my entire enlistment, will be served in that initial assignment. That military necessity may make it necessary to effect my reassignment at any time to any other assignment within the continental United States or an oversea command.

That should my enlistment involve a commitment for a school course or a commitment for specialized training or a selective assignment, conduct on my part which occurs subsequent to my enlistment and which involved disciplinary action could cause me to be reassigned to any other assignment within the continental United States or an oversea command.

That if my enlistment is for Airborne and in the event I fail to qualify for airborne duty subsequent to enlistment, i.e., satisfactory completion of required training; attaining the standards for Physical Fitness Test, or for existing medical reasons I will not be offered another assignment choice but will be reassigned in accordance with the needs of the Army.

That acceptance for enlistment carries no promise whatsoever relative to furnishing transportation for dependents to oversea commands or to the furnishing of family quarters either in oversea commands or in the continental United States.

PART II

a. To further emphasize the importance of understanding the promises made to me I certify that I have listed below in my handwriting all promises both oral and written that have been made to me in connection with my enlistment in the Regular Army:

.....
.....
.....
.....

(Name, grade, and service No. of witnessing officer) (Signature of applicant)

b. To insure compliance with the Universal Military Training and Service Act, as amended by the Reserve Forces Act of 1955 and REP 63 Program, all male applicants for enlistment who have not previously incurred a service obligation thereunder will sign the following statement in duplicate:

ACKNOWLEDGMENT OF SERVICE OBLIGATION UNDER UMT&S ACT AS AMENDED BY RESERVE FORCES ACT OF 1955 AND REP 63 PROGRAM

Date.....

I,, a citizen of the United States or for the purpose of amplifying the statements made in the enlistment record this date, do hereby acknowledge that I have voluntarily enlisted this day of, for a period of years in the Regular Army of the United States of America. I understand that upon release from active duty, I will, if qualified, be transferred to the Army Reserve to complete my 6-year service obligation. I further understand that if I am credited with 3 years active duty, I will not be involuntarily assigned to a Reserve unit nor will I be required to participate in unit training.

.....
(Signature)

(Name and service No., typed)

c. In addition to a above, all women enlisting/reenlisting in the Regular Army on or after 1 Jul 65 will sign the following statement acknowledging their understanding thereof:

Date.....

I acknowledge that it has been clearly explained to me that the requirements of the service are such that any request for discharge solely on the grounds of

marriage will not receive favorable consideration if I am assigned to a duty station which is sufficiently close to my husband's location to permit us to establish a joint household; serving on either an extension/amendment of an enlistment or on a reenlistment which I entered into after my marriage; or serving during war or national emergency declared by Congress.

I further acknowledge that it has been clearly explained to me that the requirements of the service are such that any request for discharge solely on the grounds of marriage will not receive favorable consideration unless I have applied for and been denied a reassignment to a duty station sufficiently close to my husband's location to permit establishment of a joint household; and until I have completed the longest of the following applicable minimum service periods:

- (1) Twelve months from date of assignment at current duty station;
- (2) If I attended a service school or ATC course prior to first permanent duty assignment:
 - (a) Eighteen months from date of completion for courses of 20 weeks or less duration, or
 - (b) Twenty-four months from date of completion for courses of more than 20 weeks duration;
- (3) The minimum time specified to fulfill the service remaining requirement following completion of a service school course attended subsequent to first permanent duty assignment.

d. The statement below will be signed by each individual enlisting or reenlisting in the Regular Army:

STATEMENT OF LAW VIOLATIONS

(To be completed in applicant's handwriting)

Date.....

1. The following is a complete and accurate record of all violations and offenses (including minor traffic violations) for which I have been arrested (regardless of subsequent disposition of my case) by civil law enforcement officials. (Prior service personnel list only those violations occurring during and/or subsequent to last period of honorable active service, except for offenses not previously revealed.) If none, so state.

OFFENSE DATE AND PLACE DISPOSITION

2. I certify that the recruiter/reenlistment counselor has informed me that should I fail to reveal any such violations pertaining to me I may later be subject to disciplinary action or discharge upon their discovery.

.....
(Signature of applicant)

.....
(Signature witnessed on (date))

.....
(Signature and title of witness)

56. Administration of oath of enlistment. a. The oath of enlistment will be administered by a commissioned officer. Suitable arrangements will be made to insure that the oath is administered in a dignified manner and in appropriate surroundings. The flag of the United States will be displayed prominently near the individual administering the oath.

b. Prior to administering the oath of enlistment, the provisions of Article 83, the Uniform Code of Military Justice, will be thoroughly explained to applicant by the enlisting officer. Its significance with respect to the applicant's answers to questions recorded on enlistment forms will be revealed to the applicant, explaining that all statements made by the applicant thereon must be correct. The applicant will be informed that anything against the record which may be a bar to enlistment should be disclosed before the oath is administered, and that if disclosure is made at this time the worst that can happen will be rejection for enlistment. The applicant also will be warned that his fingerprints will be forwarded to the Federal Bureau of Investigation, checked against the files of that organization, and even though he may conceal a criminal record or prior service at the time of enlistment, such record will be discovered later and he will be subject to trial, by courts-martial for fraudulent enlistment, or in lieu of trial, he will be given an undesirable discharge.

c. Subsequent to enlistment, the substance of Articles 85 and 86, the Uniform Code of Military Justice, will be explained to all enlistees.

57. Selective service forms. Immediately after the oath of enlistment is administered, each male enlistee will be required to surrender his Registration Certificate (SSS Form 2) and his Notice of Classification (SSS Form 110) to the enlisting officer who will immediately destroy these forms.

58. Forwarding of individuals and records.

★a. Individuals. Normally, individuals will be forwarded as follows:

- (1) From recruiting stations to AFEES to

arrive at destination during daylight hours and preferably between 0800 and 1700. When it is not feasible for individuals to arrive at AFEES between 0800 and 1700, recruiting service personnel will coordinate meal and lodging arrangements with AFEES.

- (2) From AFEES to reception stations or designated unit on the day enlisted, for arrival there at preferably between 0800 and 2400 hours. AFEES commanders will prepare monthly, a daily estimated projection of shipments to reception stations. When it is anticipated that the daily shipment of individuals to reception stations will be 15 or more, and in those cases where a daily flow varies 40 percent or more than 50 individuals, whichever is greater, AFEES commander will notify reception station commanders.

★b. Records.

- (1) From recruiting stations to AFEES.
 - (a) Information obtained during the interview.
 - (b) The test score achieved when Enlistment Screening Test has been administered.
 - (c) Birth certificates with statement of consent attached when applicable.
 - (d) Report of Separation (DD Form 214) or other proof of prior service, in applicable cases.
 - (e) Police Record Check (DD Form 369), when required.
 - (f) Original copy of waivers and grade authorization received from higher headquarters (these documents to be securely fastened to the original enlistment record at the AFEES).
 - (g) Any other document, including medical evidence, required for completion of enlistment.
 - (h) Pencil copy of completed DD Form 398 if completed by applicant.

(2) From recruiting main station to reception stations or other first duty stations.

- (a) The duplicate copy of DD Form 4, Standard Forms 88 and 89 (or DA Form 1811), and the originals of DD Forms 93 and 98, and, if applicable, DA Form 6022 or DA Form 6040, as appropriate.
- (b) Copies of statement(s) required on enlistment.
- (c) Two copies of special or letter orders. One copy will also be mailed to gaining reception station or other first duty station.
- (d) Pencil copy of completed DD Form 398 if forwarded with individual's records.

59. Disposition of enlistment record and accompanying forms. Disposition of the enlistment record and accompanying forms will be made as follows:

a. Original. The original enlistment record

will be inscribed or stamped in the upper left corner with the name of the reception station or other first duty station and will be attached to the morning report and forwarded to the serving data processing unit, as prescribed in AR 335-60, together with the following forms and statements securely fastened thereto:

- (1) Originals of SF 88 and SF 89 or DA Form 1811.
- (2) Statements(s) required on enlistment.
- (3) Copy of special or letter orders.

b. Duplicate copy. The duplicate copy of the enlistment record, with required forms and statements prescribed in paragraph 58b(2) securely fastened thereto, will be hand-carried to the reception station or other first duty station by the enlistee or group leaders, as appropriate. The duplicate of the enlistment record prepared at time of last enlistment will be retained and carried over to the new enlistment period for those personnel of the Regular Army who reenlist immediately.

c. Triplicate copy. The triplicate copy of the

enlistment record will be forwarded on date of enlistment or reenlistment to the CONUS army or major oversea commander who has jurisdiction over the unit or activity where enlistment or reenlistment is accomplished for preparation of the Recruiting Progress Report in accordance with AR 601-285. Under no circumstances will the triplicate copy be forwarded to Headquarters, Department of the Army.

d. Quadruplicate copy. The quadruplicate copy of the enlistment record (to be prepared only if enlistee is a member of a Reserve component) will be forwarded to the appropriate authority listed in paragraph 50d for the enlistee who is a member of the Reserve components (including Army National Guard).

e. Quintuplicate copy. The quintuplicate copy (to be prepared only if enlistee is a member of Army or Air National Guard) will be forwarded to the appropriate State adjutant general for those personnel who are members of the Army or Air National Guard.

f. Rejected applicants. The enlistment record of rejected applicants will be marked "Rejected" at the top of the front page, will be signed by the applicant, and will be witnessed under item 38. Disposition of these records will be effected in accordance with AR 345-210.

g. X-rays. X-rays films of accepted applicants made as a part of enlistment or reenlistment medical examination arranged in service number sequence will be forwarded on a current basis (i.e., daily or weekly) to the Federal Records Center, GSA, 111 Winnebago Street, St. Louis, Mo., as prescribed in AR 345-210. X-ray films of rejected applicants will be disposed of in accordance with AR 345-210.

60. Transportation of accepted applicants.

a. Transportation and subsistence will be furnished to applicants only when they have been tentatively accepted for enlistment, or when recalled for enlistment or reenlistment after their names are reached on the waiting list.

b. Return transportation and subsistence from recruiting main stations to point of ini-

tial acceptance will be furnished to rejected applicants and those acceptable applicants who cannot be enlisted at the time. Return transportation will not be furnished an applicant who is rejected because of disqualification concealed by him at time of acceptance as an applicant.

61. Retention of accepted applicants at Government expense. Applicants who have signified their intention to enlist in the Regular Army may be retained at Government expense for such reasonable time as may be necessary to make appropriate disposition of their cases at recruiting main stations. The period of retention at Government expense in continental United States will not exceed 7 days without specific authority from the Commanding General, United States Continental Army Command. See AR 37-104 for subsistence, and AR 405-10 for lodging for recruits.

62. Movement of male personnel from place of enlistment or reenlistment in continental United States. *a.* Except as provided in *b* below or otherwise directed by the Chief of Personnel Operations, all men enlisted or reenlisted through recruiting main stations will be forwarded without undue delay to the appropriate reception station for processing and subsequent reassignment to a designated training activity. Enlistees and reenlistees will be informed that commercial trip insurance will be available, at their option and own expense, upon arrival at the transportation terminal for trip to the reception stations. Sufficient time will be provided at the terminal to afford personnel an opportunity to purchase trip insurance. Reenlistees will not be granted for personnel destined for reception stations. All individuals destined for reception stations will be assigned and not attached to such stations.

b. Prior service male personnel reenlisted through recruiting main stations for specific station of choice within continental United States will be assigned direct to such stations, unless otherwise directed. Reenlistment leave may be granted as delay en route.

c. Men reenlisting at other than recruiting

Rec 1
c 2

main stations for Regular Army, unassigned will be reported to the Chief of Personnel Operations, in accordance with AR 614-205. This report will be prepared and forwarded on the day such reenlistments are actually effected. When instructions from the Chief of Personnel Operations direct personnel to be assigned to units in continental United States, the provisions of *b* above apply. When instructions from the Chief of Personnel Operations direct personnel to be assigned overseas, they will be POR qualified at home stations prior to departure therefrom. Reenlistment leave may be granted as delay en route in accordance with AR 630-5 and personnel will be directed to report, in uniform, to the appropriate overseas replacement station upon expiration of leave.

d. In-service men enlisting or reenlisting at other than recruiting main stations for a specific overseas area will be processed, by the installation commander.

e. POR qualified prior service men enlisting or reenlisting at recruiting main stations for a specific overseas area who do not require reception station processing may be granted reenlistment leave as delay en route and be directed to report, in uniform, to the appropriate overseas replacement station upon expiration of leave.

f. Prior service men enlisting or reenlisting at recruiting main station for an overseas area who require reception station processing may be granted reenlistment leave as delay en route and be directed to report, in uniform, to the appropriate reception station upon expiration of leave.

g. All prior Army service personnel enlisting or reenlisting in Regular Army, unassigned through recruiting main station within 3 years of last separation, including individuals who have completed ACDUTRA under RFA 1955, or REP 63 Program, will be reported by telephone to Office of Personnel Operations subsequent to enlistment or reenlistment. Calls made in connection with paragraph 125f should be combined with these reports when possible. These personnel will be provided unit assignment instructions via telephone based upon current requirements.

63. Movement of female personnel from place of enlistment or reenlistment in continental United States. *a. General.* Processing of enlisted women subsequent to enlistment or reenlistment in the Regular Army will be accomplished as shown below. Enlisted women will not, under any circumstances, be assigned or attached to reception stations for processing. Women reenlisting for overseas assignments will be fully POR qualified prior to arrival at the overseas replacement station.

b. Processing of nonprior Army service enlisted women. All women enlisted who did not previously serve on active duty in the Army will be assigned direct from recruiting main stations to the U.S. WAC Center, Fort McClellan, Ala., for required processing, basic training, and subsequent reassignment.

c. Processing of prior service women reenlisting within 3 months after discharge from the Regular Army.

- (1) *Women reenlisting for WAC unassigned.* Women reenlisting at recruiting main stations for WAC unassigned will be reported by telephone subsequent to reenlisting to Office of Personnel Operations for assignment instructions.
- (2) *Women reenlisting for assignment within continental United States.* Such personnel may be assigned direct to a vacancy at the Army installation where reenlistment is accomplished, or forwarded to a unit or installation for which specifically reenlisted under current directives. Women reenlisting at recruiting main stations for direct assignment to U.S. Army service schools will be assigned to the Student Detachment of the specific U.S. Army service school.
- (3) *Women reenlisting for overseas assignment.* Women reenlisting in the Regular Army following approval of their overseas assignment, will be POR qualified as soon as possible. They will be ordered to the nearest Army instal-

lation having a WAC Unit and POR facilities as designated by the appropriate CONUS army commander.

d. Processing of prior service women enlisting or reenlisting more than 3 months after discharge from the Regular Army. Such personnel will be assigned direct from the recruiting main station to the U.S. WAC Center, Fort McClellan, Ala., for required processing, basic training and subsequent reassignment.

64. Enlistment and reenlistment in overseas commands. *a.* Oversea commanders are authorized to enlist, or to reenlist after a break in service, United States citizens, provided that they do not possess concurrent status, as nationals of the country wherein the enlistment is to be consummated, and provided that the law of that country does not prohibit such enlistment.

b. The Commanding General, U.S. Army Forces Southern Command may enlist or reenlist qualified continental and English-speaking Insular Puerto Rican and Virgin Island men and women for the Regular Army or the Regular Army-WAC, as appropriate.

c. Male personnel who have had the equivalent of 4 months basic combat training and women who have had the equivalent of 2 months basic training, who are eligible for assignment within the command in accordance with the provisions of AR 614-30 and who can be utilized in the command in which enlisted may be assigned as directed by the overseas commander. Those not usable or ineligible to remain in the command will be processed in accordance with AR 612-50 and AR 614-205.

d. Male citizens without prior service and those who have not had the equivalent of 4 months basic combat training and women who have not had the equivalent of 2 months basic training must receive basic training in the CONUS.

e. In-service enlisted personnel serving in overseas commands may be immediately enlisted or reenlisted for their present duty assignment or for any other available option for which qualified.

f. Processing and determination of eligibility for enlistment or reenlistment of civilian citizens of the United States who apply in overseas commands will be as prescribed in this regulation. Major overseas commanders will exercise general supervision of the examination of applicants within their commands.

g. In the overseas commands where such stations are established, chargeable applicants will be mentally tested and physically examined at Armed Forces Examining Stations.

65. Morning Report and establishment of EDSCA in reassignment orders. *a. Morning Report.* Morning Report will be prepared in accordance with AR 335-60.

b. Establishment of EDSCA.

(1) Except as provided in (2) below, the EDSCA to be established in orders, for personnel enlisting or reenlisting at recruiting main stations, destined for assignment to a reception station or U.S. WAC Center, or a WAC unit will be computed as prescribed in AR 330-12.

(2) The EDSCA to be established in orders for prior service personnel, who reenlist at recruiting main stations within 3 months after date of last separation for direct assignment to a specific duty organization, will be computed as prescribed in AR 330-12, as appropriate.

66. Processing at Army installations. *a.* Enlistment or reenlistment may be accomplished at Army installations as indicated herein. Except for those women who reenlist immediately, only those installations which have a WAC unit and adequate facilities for processing and housing will reenlist women. All required initial processing actions for personnel not processed through reception stations will be accomplished in accordance with AR 612-10. Enlistment and reenlistment at posts, camps, and stations is limited to personnel (including former commissioned and warrant officers) who enlist or reenlist immediately at the station at which separated for any authorized option for which qualified or Regular Army, unassigned.

b. All nonprior service personnel, and prior service personnel who require administration of the AFQT, enlisting or reenlisting with CONUS will be referred to the nearest recruiting station.

67. Date of enlistment, antedating enlistments. Except as prescribed herein, the date of enlistment is the date upon which the oath of enlistment is administered, and it must be shown on the enlistment record above the signature of the officer who administers the oath. No enlistments will be antedated without prior approval of The Adjutant General. When enlistment in the Regular Army of an individual is delayed through no fault of his own, but for the convenience of the Government, and it appears that he has a well-founded claim to have a prior date recorded as the date of enlistment, a full report of all the facts, with recommendations will be made to The Adjutant General, ATTN: AGPF-I, Department of the Army, Washington D. C. 20310. Under no circumstances will an enlistment be postdated.

68. Communication with Department of the Army and other agencies. Applicants for enlistment or reenlistment will not be advised or instructed to visit or communicate direct with Department of the Army, other governmental

agencies, particularly with respect to grades, waivers, and assignments. Whenever possible, their cases will be disposed of locally. If correspondence with higher authority is necessary, it will be initiated by the recruiting officer and forwarded with his recommendation.

69. Regular Army, unassigned. a. In-service and prior service personnel with less than 4 years service for pay purposes or nonprior service personnel who do not meet the prerequisites for a particular option or who do not desire to select an option will be enlisted or reenlisted in the Regular Army unassigned.

b. Personnel with over 4 years service for pay purposes who did not reenlist immediately (within 24 hours) for their present duty assignment will be enlisted or reenlisted in the Regular Army, unassigned subsequent to expiration of the 93d day after separation.

c. In-service personnel with over 4 years service for pay purposes who are in a TT&P status at ETS will be enlisted or reenlisted Regular Army, unassigned.

d. Paragraph 69, AR 601-210, will be cited as authority for enlistment or reenlistment for Regular Army, unassigned.

Section II. SPECIAL PROCESSING FOR WOMEN

70. General. In addition to the normal processing prescribed in section I, the special processing prescribed in this section will be accomplished for all women applying for initial enlistment in the Army. Applicants may apply at any recruiting station or recruiting main station.

71. Processing at recruiting stations and recruiting main stations. Recruiting personnel will—

a. Have the applicant complete DA Form 2280.

b. Initiate the forms listed below and forward them to the appropriate agencies; police agencies as prescribed in paragraph 43, the appli-

cant's employers, last school attended, three character references. Reports from mental hospitals will be requested only when indicated as being appropriate. (Airmail will be used if distance warrants.)

- (1) DA Form 524 (Request for Report from Mental Hospitals), as required.
- (2) DD Form 369 (Police Record Check).
- (3) DD Form 370 (Request for Report from (Employer) (School) (Personal Reference)).

72. Additional processing at recruiting main stations. a. When all reports and other pertinent data have been obtained, they will be forwarded to the recruiting main station. A WAC commissioned officer (or WAC noncommission-

ed officer if a commissioned officer is not available) will screen the complete case file and determine tentative acceptability of the applicant. If it appears that applicant meets the required standards for enlistment or reenlistment, she will be notified to report to the main station for further processing.

b. Applicants who are mentally and physically qualified will be interviewed by one or more male commissioned officers and one WAC commissioned officer (or WAC noncommissioned officer if a commissioned officer is not available) to insure that only women meeting established standards are accepted. The interview will be conducted in a manner approximating that described in DA PRT 758 (WAC, Conduct of the Interview). Each interviewer will record the results on a separate DD Form 9 (Evaluation of WAC/WAF Applicant). The DD Form 9 will be signed and checked in the appropriate blocks to indicate the conclusions of the interviewer. Numerical values will not be used. The

interviewer will then enter in the remarks section, one of the following: "Recommend" or "Do not recommend."

c. After completion of the interview, applicants recommended for enlistment or reenlistment by the interview board may then be enlisted or reenlisted. However, prior to the enlistment or reenlistment of former members of the Armed Forces other than Army who have been found otherwise qualified, enlistment authorization, grade and any waivers required will be requested from the Office of Personnel Operations. Requests will include the full name, grade, service number, and last duty assignment of the applicant and information regarding any waivers granted by major commanders or recruiting officers.

d. The completed case files of all WAC applicants will be retained at the place of enlistment and disposed of in accordance with AR 345-210.

Section III. REENLISTMENT OF ENLISTED PERSONNEL REMOVED FROM TEMPORARY DISABILITY RETIRED LIST

73. **General.** (Section 1211, Title 10, United States Code.) Regular Army enlisted persons whose names have been placed on the temporary disability retired list and who are subsequently found to be physically fit to perform the duties of their grade, may be reenlisted at their request upon presentation of documentary evidence from the Department of the Army to the effect that the individual has been found physically qualified for duty by appropriate board action.

74. **Procedures.** a. *Immediate reenlistment.* Former Regular Army enlisted personnel who have been found to be physically fit to perform further military service and whose names have been removed from the temporary disability retired list (TDRL) will, if they so elect, be reenlisted in the Regular Army on the day following removal from such list without regard to the standards and qualifications prescribed in this regulation; however, where appropriate, the reenlistment may be restricted to the mini-

imum period authorized as prescribed in paragraph 11. Such individuals are entitled to be reenlisted in the permanent grade held on the day prior to the date their names were placed on TDRL and may be reappointed to any higher temporary grade in which serving at that time. Reenlistment may be accomplished without medical examination provided there has been no intervening illness or injury since the examination resulting in removal from TDRL and a statement to that effect is signed by the member. In the event a member has incurred an illness or injury, he will be required to undergo a complete medical examination and qualify for reenlistment under existing medical fitness standards except for specific disabilities waived by Department of the Army. This may be accomplished without referral to the Office of Personnel Operations for waiver of physical disability (AR 40-501). See AR 37-104 with respect to entitlement to reenlistment bonus.

b. *Other than immediate reenlistment.* Those individuals who do not elect immediate reen-

listment on the day following removal from TDRL will be required to meet the standards and qualifications prescribed in this regulation in the same manner as all other prior service individuals reenlisting from civilian life.

c. Information to applicant. Entitlement to reenlistment under *a* above will not be construed as an exemption from the standards of retention which may be in effect at the time the individual applies for reenlistment. In order that these personnel may be made fully aware of the conditions under which their reenlistments are being accomplished and so that no undue hardship may be imposed at a later date as a result of their election to reenlist, their records will be carefully screened and if it is found that they do not meet the standards for retention they will be so advised. Applicants will be further advised that as the standards of retention are applied impartially, they may not expect to be exempted solely on the basis of having been placed on TDRL and further that placement thereon will not result in an earlier separation than for others within the same retention group.

d. Required statements. Applicants who reenlist on the day following removal from TDRL will be required to sign the following statement in duplicate when they do not meet the standards for retention. The statement will be attached to the original and duplicate of DD Form 4 (Enlistment Record—Armed Forces of the United States).

STATEMENT

.....
(Date)

I have been advised of my entitlement to reenlistment in the Regular Army upon my removal from the temporary disability retired list as provided for under section 1211, Title 10, United States Code.

I have been further advised of the retention standards currently in effect and of my own qualifications in relation to these standards and fully understand that upon my reenlistment I must meet the same standards as are applicable to all other personnel in my retention group.

In voluntarily reenlisting this date I am aware that dependent upon my retention qualification and on the requirements of the service, it may be necessary to effect my separation prior to completion of the period for which have reenlisted.

(Signed)
(Name and service number typed)

Section IV. MISCELLANEOUS INSTRUCTIONS

75. *Elopers.* *a.* An applicant qualified for enlistment or reenlistment who received transportation, lodging, subsistence, or monetary allowance in lieu thereof at Government expense, or who is responsible for the loss or destruction of Government property, and then declines or fails to enlist will be requested to refund the costs involved. When an applicant who has had prior service in the Army elopes or declines to enlist and fails to reimburse the Government for any of the above expenses incurred, a report will be made to ^{Central Office, A-5, 1-2-4-1} ~~The Adjutant General.~~ The report will show the name, service number, date and organization of last discharge, date and place of acceptance, date of declination or elopement, reasons for declination if known, and the amount of expenses incurred by the Government, showing separately the totals for transportation, lodging, subsistence, or monetary allowance in lieu thereof. If property has been lost, damaged, or stolen by the applicant, the

separate items thereof as well as the total value will be shown. The report will be forwarded as soon as the applicant declines to enlist or signifies an intention not to return for enlistment. When no expenses are incurred, or if applicant reimburses the Government for those incurred, no report will be made. Property lost, damaged, or stolen by applicants will be accounted for in the manner prescribed in AR 735-10. Report of survey will be supported by a copy of the report required above.

b. Funds received as reimbursement for above expenses will be transmitted as soon as received to the appropriate disbursing officer for deposit and credit to the proper appropriation in accordance with AR 37-103. A report will accompany the funds giving full information covering period for which subsistence was furnished and rates paid, points between which Government transportation was furnished, and transportation request numbers, if such re-

quests were issued.

c. Discharge certificates and reports of separation left in the possession of the recruiting officer will be returned to the applicant without delay. If they cannot be returned to the individual for any reason, disposition will be made as follows:

- (1) *Army and Air Force discharge certificates.* Commanding Officer, Army Records Center, 9700 Page Blvd., St. Louis, Mo. 63132.
- (2) *Navy discharge certificates.* Chief of Naval Personnel ATTN: PERSUP, Washington, D. C. 20380.
- (3) *Marine Corps discharge certificates.* Commandant, U.S. Marine Corps, ATTN: Records Branch Personnel Department, Washington, D. C. 20380.
- (4) *Coast Guard discharge certificates.* Commandant (PE), U.S. Coast Guard, Washington, D.C. 20226.

d. Retained copies of reports and correspondence pertaining to elopers will be retained

at the place of enlistment. Disposition of these files will be effected in accordance with AR 345-210.

76. **Unlawful enlistment, appointment, or separation.** Particular attention of all officers will be given to Article 84, Uniform Code of Military Justice, which states: Any person subject to this code who effects an enlistment or appointment in, or a separation from the Armed Forces of any person who is known to him to be ineligible for such enlistment, appointment, or separation because it is prohibited by law, regulations, or order, shall be punished as a court-martial may direct. When proof of violations of the Article is available, charges should be preferred by the appropriate commander.

77. **Testing materials requisitions.** Testing materials will be requisitioned in accordance with AR 611-5 Army Personnel Test and other current directives by test control officers appointed by the commanding officer of each U.S. Army Recruiting Main Station.

CHAPTER 6

ENLISTMENT AND REENLISTMENT OPTIONS

Section I. GENERAL

78. General. *a.* This chapter prescribes options for enlistment and reenlistment in the Regular Army. All applicants must be fully qualified for enlistment and reenlistment as set forth in this regulation and meet any additional requirements established for the specific option. Only one choice is permitted except as otherwise specified herein.

b. The selection of an option under this regulation is permitted even if it will result in a second or subsequent permanent change of station during the same fiscal year. See AR 614-6.

c. All enlistments or reenlistments for these options will be for 3, 4, 5, or 6 years subject to minimum periods indicated in *f* below.

d. Prior to enlistment or reenlistment all applicants will be informed that options are for initial assignment only and no promises can be made that their entire enlistment period or any definite portion thereof will be served in the assignment they have chosen unless otherwise specifically stated within the option. Individuals selecting an over-sea assignment will be informed that prior to movement overseas they may be assigned to an Army service school or other facility for training in any specialty for which there is a requirement in the oversea area of choice.

e. Personnel having over 4 years service for pay purposes may be enlisted or reenlisted for an option if authorized under *f* below. Such personnel not eligible to enlist for an option will be enlisted or reenlisted for regular army unassigned or present duty assignment.

f. Enlistment and reenlistment options are restricted to categories of personnel and minimum periods shown in *h* below.

★*g.* Prior to enlistment or reenlistment those applicants who have been granted a waiver of civil record for offenses other than minor traffic violation or other minor offenses for which no civil restraint exists, will be informed their choice of enlistment options contained in this regulation is limited to those not requiring a security clearance.

h. In-service first term Regular Army enlistees, AUS inductees, USAR, and NGUS personnel serving on extended active duty must complete 1 year of active Federal service on their current term of service to be eligible for discharge for the purpose of immediate reenlistment for options under this chapter and provided further that they are otherwise qualified for enlistment or reenlistment, that this is their first reenlistment, and that they are recommended for retention. All options in this chapter are available for personnel in categories shown in *f* above who are serving in CONUS. Options contained in this chapter are modified as indicated below for first term Regular Army enlistees, AUS inductees, USAR and NGUS personnel on extended active duty and who are serving overseas;

(1) Enlistment or reenlistment for the following options will entail continued service in the same area.

(a) *Career group.* When training in selected career group is available within the command.

(b) *Airborne.* When airborne training is available in the command.

(c) *Band.* Only within the command.

(d) *Special Forces.* When there is a special forces unit within the oversea command.

| Option | Category of personnel authorized options | | | | | | |
|---|--|---|--|---|---|------|--------------------------------------|
| | Nonprior service | (Minimum enlistment/reenlistment periods indicated) (N/A indicates option not available to that category) | | | | | ★ Applicable section of this chapter |
| | | Prior service (4 or less years service for pay) | In-service (4 or less years service for pay) | Prior or In-service (over 4 years service for pay less than 7 years AD) | NGUS & USAR (initial enl in RA w/o regard to svc for pay) | | |
| Present duty assignment ¹ | N/A | N/A | 3 | 3 | 3 | II | |
| Airborne unassigned..... | 3 | 3 | 3 | N/A | 3 | III | |
| Army career groups..... | 3 | 3 | 3 | N/A | 3 | IV | |
| Oversea command..... | 3 or 4 | N/A | N/A | N/A | N/A | V | |
| High school graduate specialist program..... | 3 | 3 | N/A | N/A | 3 | VI | |
| Army bands..... | 3 | 3 | 3 | N/A | 3 | VII | |
| Special forces..... | N/A | 3 | 3 | N/Q | 3 | VIII | |
| Intelligence Corps Duties, see c 4 | 3 | 3 | 3 | N/A | 3 | IX | |
| Army Security Agency..... | 4 | 3 | 3 | N/A | 3 | X | |
| ARADCOM..... | 3 | 3 | 3 or 4 | N/A | 3 or 4 | XI | |
| Buddy basic training plan..... | 3 | N/A | N/A | N/A | N/A | XII | |
| Oversea area of choice..... | N/A | 3 | 3 | 3 | 3 | XIII | |
| CONUS station of choice..... | N/A | 3 | 3 | 3 | 3 | XIII | |
| Army service school program..... | N/A | 3 | 3 or 4 | 3 | 3 or 4 | XIV | |
| Multi-level training program..... | 3 | 3 | 3 or 4 | N/A | 3 | XV | |

¹ Available to all personnel who do not desire or qualify for an option.
² Minimum enlistment period 4 years for USARPAC.
³ Eligible to enlist/reenlist in pay grade E-1 or E-2 only. N/A to In-service personnel.
⁴ Minimum enlistment/reenlistment period 4 years for applicants in oversea command.
⁵ Applicable to grade E-5 and below only.
⁶ Minimum reenlistment 4 years for phase II of training.

★(2) When less than 5/8 of the oversea tour has been completed, enlistment or reenlistment for the following option will entail TDY for training in CONUS and return to the same oversea command:

Airborne. When there is no training capability within the command.

(3) Reenlistment for the following options entails mandatory return to CONUS upon completion of 5/8 of the oversea tour or 1 year beyond enlistment/reenlistment whichever is shorter. Enlistee receives credit for completed oversea tour:

- (a) MOS Producing Schools—
1. Minimum enlistment/reenlistment commitment 4 years.
 2. Individuals required to submit choice of options for which qualified not earlier than 6 nor later than 3 months prior to departure from oversea theater. *Provided* requirements preclude entry into course selected, individual will submit additional choices until firm school commitment

is obtained. Unit to which individual is assigned at time option choice is *required* is responsible for necessary action to insure compliance with enlistment/reenlistment commitment.

- (b) *ASA*
 (c) *Intelligence Corps Duties*
 (d) Special Forces.
 (e) Another Oversea Command.

★(f) CONUS Area of Choice (AOR List).
 (g) ARADCOM.

1. Reenlistment will be limited to MOS peculiar to ARADCOM only.
2. Minimum reenlistment commitment 4 years.
3. Guaranteed 14 months stabilization in CONUS.

★(h) Multi-Level Training Program. A firm commitment for school must be obtained from OPO prior to authorizing enlistment or reenlistment.

★(i) *Airborne.* When there is no training capability within the command.

★(j) Dual option choice not authorized.

- (4) Personnel who do not select an option may reenlist for their present duty assignment and remain in oversea area until completion of normal tour.
- (5) Terms of reenlistment for Regular Army enlistees will be for periods of service equal to or greater than that for which the individual was originally enlisted.
- i. Prior service and in-service personnel in grade E-5 and below with more than 4 years service for pay purposes and less than 7 years active Federal service at time of reenlistment will be authorized a limited choice of reenlistment options as indicated in f above provided they are otherwise qualified for reenlistment and are recommended for further retention. Option choices available to this category of personnel are as follows:
- (1) If currently serving in an overage MOS, announced in DA Circular 611-4, individual may reenlist for retraining in any shortage MOS area for which qualified.
 - (2) Individuals currently serving overseas who reenlist under (1) above, will be required to submit choice of options for which qualified not earlier than 4 nor later than 1 month prior to proposed reenlistment date. If applicable this option will be reconfirmed not earlier than 6 months nor later than 3 months prior to departure from the oversea theater. Provided requirements at time of submission of choice preclude entry into first course selected, individual will submit additional choices until firm school commitment is obtained. Unit to which individual is assigned at time specified for submission of option choice is responsible for necessary action to insure compliance with reenlistment commitment.
 - (3) Entry into selected training upon completion of the oversea tour will be contingent upon the individual meeting the service time remaining prerequisite for the course of instruction selected. Therefore it is incumbent on the individual to reenlist for a sufficient number of years to satisfy this requirement. Should the individual fail to meet the service time remaining prerequisite, the only author-

ized procedure for qualifying for the option choice is by extension or amendment of enlistment. Further reenlistment action is not authorized under this option.

- (4) Individuals who do not qualify under (1) above, or who do not desire such retraining may reenlist for their choice of CONUS area (AOR list) or oversea assignment.
- (5) Individuals serving in an oversea assignment will be required to complete the full tour of the area in which serving before the option choice becomes effective.
- (6) Individuals on oversea levy will not be removed from the levy as a result of reenlistment action under this authority. Completion of the full oversea tour for which levied is required prior to option selected becoming effective. Such individuals will be required to reconfirm choice of school options not earlier than 6 nor later than 3 months prior to completion of the oversea tour. Unit to which individual is assigned at time specified for submission of school option choice is responsible for necessary action to insure compliance with reenlistment commitment.
- (7) In those instances where the status of the individual changes, i.e., promotion reduction change of PMOS or loss of security clearance, subsequent to reenlistment and prior to confirmation of choice, the individual will be authorized to select additional choices for which qualified at the time stipulated for submission of choice.

★j. DA Form 2792, Brochure for Parents of Enlistees will be prepared for each individual entering the Regular Army through initial enlistment. This form will be completed in one copy only and will be mailed to the parents or next of kin of the enlistee not later than one duty day following enlistment. All enlistment promises made to the individual at the time of enlistment will be entered on this form and signed by the commanding officer of the recruiting main station or an officer designated by him. Forms will be requisitioned through normal AG publications supply channels.

k. Enlistments and reenlistments under this chapter will be reported in accordance with instructions contained in AR 601-285.

★78.1 **Enlistment and Reenlistment of Former Peace Corps Members.** a. Former Peace Corps members will not be enlisted nor reenlisted for options under this chapter which would authorize assignment to—

- (1) USASA.
- (2) Any Intelligence Duties.
- (3) The country in which they served as Peace Corps volunteers.

b. Former Peace Corps members may be enlisted or reenlisted for oversea options for USAREUR, EUSA (Korea), USARPAC, and USARAL.

Section II. ENLISTMENT AND REENLISTMENT FOR PRESENT DUTY ASSIGNMENT

79. **General.** Permanent party enlisted personnel of all components may enlist or reenlist to fill their present duty assignment (or any vacancy for which qualified) without regard to quotas authorized TD or TOE vacancies or whether their MOS is contained in MOS surplus list periodically announced by Headquarters, Department of the Army. Enlistment or reenlistment will be accomplished within 24 hours at the station to which assigned at the time of separation and unit for which enlisted must be under jurisdiction of the same major commander.

80. **Restrictions.** Personnel with over 7 years active Federal service and those personnel who require a waiver of any qualifications outlined in paragraphs 3, 5, or 9 of this regulation are not authorized to select a choice of station in connec-

tion with this option and will only be authorized to enlist or reenlist immediately for present duty assignment without a change of station under this authority.

81. **Information to applicants.** Applicants who will be surplus to grade and MOS requirements as a result of reenlistment under this authority will be informed that reassignment may be effected at any time subsequent to enlistment or reenlistment.

82. **Enlistment record.** Entry in Item 13 of the enlistment record Armed Forces of the United States (DD Form 4) will be as follows:

- a. Reenlistment (or enlistment) for present duty assignment, or
- b. Reenlistment (or enlistment) for (assignment for which enlisted).

Section III. ENLISTMENT AND REENLISTMENT FOR AIRBORNE

83. **General.** This section prescribes qualifications and procedures for enlistment and reenlistment for assignment to airborne.

84. **Qualifications.** Men enlisting from civilian life. Men applying for enlistment or reenlistment for airborne from civilian life, within announced quotas, must attain a standard score of 80 or higher in aptitude area IN or in aptitude area CO (A or B) on the Army Qualification Battery, and must meet the medical standards prescribed in AR 40-501. All applicants for airborne will be given the medical examination prescribed therein to determine their eligibility for airborne duty. If an applicant is qualified, all copies of the Standard Form 88 (Report of Medical Examination) will be marked "Qualified for Airborne duty."

85. **Information to applicants.** *a.* Prior to enlistment, applicants will be informed that their ultimate assignment to airborne duty will depend on the following:

- (1) Satisfactory completion of basic combat training and advanced individual

training or equivalent prior to entry into airborne training.

- (2) Attaining the standards for the Physical Fitness Test as prescribed by AR 611-7.

b. That in the event they fail to qualify for airborne duty subsequent to enlistment, they will not be offered another assignment choice but will be reassigned in accordance with the needs of the Army.

86. **Men enlisting or reenlisting from within the service.** Men applying for enlistment or reenlistment from within the service must be eligible to volunteer for airborne in accordance with eligibility requirements and selection criteria prescribed by AR 611-7. Approval and disposition of qualified applicant will be prescribed for permanent party personnel in AR 611-7.

87. **Enlistment record.** Entry in item 13 of the Enlistment Record—Armed Forces of the United States (DD Form 4) will be as follows: "Airborne."

Section IV. ARMY CAREER GROUP OPTION

88. **General.** *a. Purpose.* This section prescribes qualifications and procedures for enlistment and reenlistment for Army Career Group option.

- (1) Army Career Group, as used in this regulation, is defined as any of the 2-digit entry group contained in AR 611-201.
- ★ (2) Individuals who select Army Career Group 11 are authorized to enlist or reenlist for Career Group 11—Infantry or Career Group 11—Armor. This authorization applies only to Career Group 11. Individuals who do not select either Infantry or Armor will be enlisted or reenlisted for Career Group 11—Infantry—Armor.
- (3) Army Career Groups for which quotas

are available and prerequisites for each will be announced periodically by Headquarters, CONARC. Separate quotas will be announced for male and female applicants and for the joint options of Army Career Group and airborne training or oversea command.

b. Applicability. Enlistment for Army Career Group options is authorized in the continental United States and in oversea commands.

- (1) In continental United States, the Army Career Group enlistment option is available within quotas to qualified applicants with or without prior service.

(*a.*) In-service personnel, as defined below, who request enlistment in the

Regular Army may choose an Army Career Group within established quotas at any time.

1. Inductees, NGUS, and USAR personnel on extended active duty in CONUS (excluding ARNGUS, RFA 55 and REP 63 trainees) who have completed 4 years or less service for pay purposes and are eligible to enlist in grade E-4 or below.
 2. Regular Army personnel serving on initial enlistment who have 4 years or less service for pay purposes and are eligible to enlist in grade E-4 or below.
- (b) Personnel with prior service enlisting from civilian life may choose an Army Career Group within established quotas provided they have 4 years or less service for pay purposes and are eligible to enlist in grade E-4 or below unless otherwise eligible under paragraph 78f.
- (2) In oversea commands, Alaska, and Hawaii, the Army Career Group enlistment option is available to—
- (a) *Inservice personnel and prior service the applicants applying from civilian life, as defined in (1)(a) and (b) above, who enlist or reenlist for service in that command.* Options will be limited to those Army Career Groups for which the command has a training capability and in which a vacancy for assignment exists within the command. Such enlistment may be accomplished without regard to quotas. Upon departure from the command, enlistment commitments will be considered fulfilled.
- ★(b) *Nonprior service applicants who are otherwise qualified for enlistment in the Regular Army.* Enlistment will be accomplished within established quotas. Requests for quotas will be submitted to Office of Personnel Operations, ATTN: EPRDR.

89. Qualifications. Applicants for enlistment for an Army Career Group option must meet the following qualifications:

a. Attain a score of 100 or higher in the aptitude area pertinent to the Army Career Group of choice, and 90 or higher in at least two additional aptitude areas.

b. Meet the minimum medical standards required for the Army Career Group selected, unless the applicant is eligible under the provisions of AR 611-201 for the Army Career Group selected by reason of the previous award of, and satisfactory performance in, an MOS within the same group.

c. Meet any additional prerequisites prescribed for the Army Career Group selected. Qualification in required high school subjects will be ascertained by obtaining a transcript of high school subjects from applicants for enlistment for Army Career Groups which require such qualification.

90. Information to applicants. Under the Army Career Group enlistment options, the single assurance of schooling will not be given an applicant, neither will the single assurance of on-the-job training be offered. Accordingly, the applicant will be afforded complete understanding that enlistment under this program assures him initial assignment to schooling or on-the-job training within the Army Career Group selected. It will be clearly explained to applicants that enlistment for a 2-digit Army Career Group does not guarantee training in a specific 3-digit MOS but does guarantee initial training in one of the 3-digit MOS embraced by the Army Career Group selected.

91. Processing applicants. a. Nonprior service personnel and prior service applicants applying from civilian life who are otherwise qualified for enlistment, will be tested with the Army Qualification Battery or Women's Army Classification Battery to determine aptitude area qualification for enlistment under this program.

b. Applicants enlisting for Army Career Groups which require qualifications which can-

not be determined at the activity effecting enlistment will be advised that training in the Army Career Group of their choice will depend on subsequent qualification therefor. Individuals who fail to qualify for the Army Career Group of their choice will be assigned in accordance with the needs of the Army and required to fulfill their term of service. They will be required to sign a statement substantially as follows, which will be attached to their enlisted record:

I understand that my enlistment choice of Army Group ----- require the following additional qualifications which cannot be determined at this activity: -----

I further understand that in the event I fail to meet these qualifications subsequent to my enlistment, I will not be given another enlistment option but will be trained and assigned in accordance with the needs of the Army in an area for which I am qualified and I will be required to fulfill my term of service which is for ----- years.

c. Personnel enlisting from civilian life will be processed to reception stations in accordance with this regulation. Personnel enlisting from within the service will be reported to the Office of Personnel Operations in accordance with AR 614-205.

92. Dual option. Male personnel may enlist or reenlist for the following options in conjunction with their Army Career Group option under the following conditions:

★a. In the continental United States men, with or without prior service, who enlist for the

Combat Army Career Groups 11 and 13 may select a second option of U.S. Army, Europe or Eighth U.S. Army Korea, as an oversea assignment choice without regard to quotas provided they qualify for foreign service under the provisions of AR 614-30.

b. Airborne training may be offered within announced quotas as a second option for those men who meet the enlistment qualifications for airborne training indicated in section 3, and who desire to enlist for an Army Career Group which lends itself to utilization in an airborne unit.

★93. **Enlistment record.** Entry in Item 13 of the Enlistment Record—Armed Forces of the United States (DD Form 4) will be as follows:

a. "Army Career Group 11 Inf-Armor*" (Number and title of ACGP) to reflect enlistment with the single option of a specific Army Career Group.

b. "U.S. Army Europe (or Eighth U.S. Army) and Army Career Group 11 Inf-Armor*" to reflect enlistment with the joint commitment of Army Career Group and oversea command.

c. "Airborne and Army Career Group 11 Inf-Armor*" (Airborne plus number and title of career group) to reflect the joint commitment of Army Career Group and Airborne.

* Army Career Group 11-Infantry or Army Career Group 11-Armor will be shown when appropriate.

Section V. ENLISTMENT FOR OVERSEA COMMAND

94. General. This section prescribes qualifications for enlistment and reenlistment for assignment to a specific oversea command. Subject to quotas announced periodically, men without prior Army enlisted service, prior RFA 55 and REP 63 active duty personnel may enlist for assignment to—

- a. U.S. Army Europe.
- b. Eighth U.S. Army (Korea).
- c. U.S. Army Pacific.
- d. U.S. Army Alaska.

95. Information to applicants. Applicants will be informed that they may be trained in any specialty for which qualified and needed in the oversea area of choice. This option will become effective on completion of directed training.

96. Enlistment record. Entry in item 13 of the Enlistment Record—Armed Forces of the United States (DD Form 4) will be as follows: The appropriate oversea command for which enlisted.

Section VI. ENLISTMENT OF HIGH SCHOOL GRADUATES FOR SPECIFIC ARMY SCHOOLING

97. General. *a.* This section prescribes qualifications and procedures for enlistment of high school graduates for specific Army schooling and is available to high school graduates who—

- (1) Enlist from civilian life without prior service.
- (2) Enlist or reenlist with prior service in any of the other Armed Forces, or were last separated from the Army for more than 3 months, and are eligible to enlist in grades E-1 and E-2 only.

b. Enlistment or reenlistment under this regulation is authorized in CONUS, oversea commands, Alaska, and Hawaii.

★*c.* School course(s) desired will be selected from the Advanced Individual Training Schedule, published semiannually by the Department of the Army. School courses other than those listed in the Advanced Individual Training Schedule will NOT be used as a basis for options under this regulation.

98. Qualifications. *a.* Applicants must achieve scores of 90 or higher on three or more aptitude areas of the AQB, ACB, or WACB and a score on the aptitude area appropriate to the school course of choice which meets the prerequisites established for that course. The aptitude area score which qualifies the applicant for school course attendance is counted as one of the three aptitude areas required when it is 90 or over.

b. Applicant must be a high school graduate, or possess one of the following:

- (1) A State certificate or GED certificate showing that the applicant has the equivalent of a high school education.
- (2) A letter from the high school principal stating that the applicant has graduated but will not receive a diploma until a later date.
- (3) A letter from the high school principal stating that there is reasonable assurance that the applicant will graduate in the present graduating class.

★*c.* Applicant must meet without exception the prerequisites set forth in DA Pam 350-10 for the course of choice selected from the Advanced Individual Training Schedule. In addition, they must meet the highest physical profile serial prescribed in AR 611-201 for the MOS for which the course trains.

99. Information to applicants. Prior to submitting an application, each applicant will be given the following information:

a. The complete procedure for enlisting under this program will be explained to applicants. They will be informed that final qualification for enlistment and aptitude for the course of their choice will be determined from results of a series of tests administered prior to enlistment. Applicants will be advised to be prepared to select alternate course(s) if their aptitudes should not correspond with their initial school choices. A counselor will be available at each recruiting installation to assist applicants in selecting alternate courses when indicated and in modifying their application accordingly.

b. Attendance at the school of his choice subsequent to enlistment is predicted upon satisfactory completion of basic combat training (basic training for female personnel) and, if applicable, favorable results of a background investigation in accordance with AR 604-5. Those individuals who are relieved from the school course for academic deficiency, disciplinary reasons, or failure to receive the required security clearance will be assigned in accordance with the needs of the Army and required to complete the period of service for which enlisted.

c. If a school course is discontinued before the applicant attends the course, while he is attending the course, or he is later medically disqualified for course selected, he will be required to complete the period of service for which enlisted. However, the enlistee will be provided the opportunity to elect a related course or any other course for which qualified and quotas are available. Such election will be honored.

d. Upon successful completion of the school course, applicant will be assigned in accordance with the needs of the Army. No promise will be made concerning the specific job or station to which he will be assigned.

e. Applicants enlisted in oversea command will be advised that they will be returned to continental United States immediately upon enlistment for necessary processing and training prior to enrollment in the course for which selected.

f. Individuals enlisted or reenlisted under the provisions of this regulation will be required to sign the following statement and recruiting installation commanders will insure such statement becomes a permanent part of the applicant's records.

ENLISTMENT OF HIGH SCHOOL GRADUATES
FOR SPECIFIC ARMY SCHOOLING

(Date)

1. Paragraph 99, Section 6, Chapter 6, AR 601-210, Enlistment of High School Graduates for Specific Army Schooling, has been explained to me, and I understand the provisions set forth therein.

2. I understand that--

a. I must satisfactorily complete basic combat training (basic training for female personnel) prior to attending the school of my choice.

b. My initial assignment is for attendance at the (Course title and number of course) currently consisting of (number) weeks' training, after which I will be assigned in accordance with the needs of the Army.

c. If the school course is discontinued before I attend the course, while I am attending the course, or I am later determined medically disqualified for the course elected, I will be required to complete the period of service for which enlisted. However, I will be provided the opportunity to elect a related course or any other course for which qualified and quotas are available and that such election will be honored.

d. If I am relieved from the school course for academic deficiency, disciplinary reasons, or if the school course prerequisites require a security clearance and I fail to receive the required clearance, I will not be offered further choice of school but, I will be reassigned in accordance with the needs of the Army and be required to complete the period for which I enlisted.

e. If I waive my initial enlistment commitment for any reason whatsoever, my initial enlistment commitment will not be reinstated at a later date.

(Signature)

100. Application. Applications for enlistment or reenlistment under this regulation will be in the form and manner prescribed by the recruiting main station commander. Recruiting installation commanders will furnish interested applicants information as to available courses, and will assist in completing the application. Applicants will be advised to indicate a desired date of enlistment based on class commencement dates indicated in the current Advanced Individual Training Schedule; however, they will not indicate a date which is more than 90 days from date of application. The applicant will indicate a first and second choice of specific course and may indicate additional or alternate choices. Where feasible, a transcript of high school courses will be included with the application. When credit for certain courses is required, transcript will be furnished.

101. Processing and submission of applications. a. *Recruiting stations.*

(1) *High school graduates.* High school graduates applying for enlistment who are tentatively accepted for enlistment at recruiting stations will proceed to a recruiting main station for additional testing and processing. Applicants will hand carry the application, and the letter from the high school principal required by paragraph 98b(3), if applicable, to the recruiting main station.

★(2) *High school students.* High school students applying for enlistment who are tentatively accepted for enlistment at recruiting stations will proceed to a recruiting main station for additional testing and processing to determine their final acceptability. Applicant will hand carry the application and the letter from the high school principal required by paragraph 98b(3), to the recruiting main station.

b. *Recruiting main stations.* Applicants initially applying at recruiting main stations for enlistment under this program and those forwarded from recruiting stations will be processed as outlined below:

(1) Applicants who attain appropriate

AFQT or AFWST score and who are determined to be otherwise qualified for enlistment under the provisions of this regulation, will be administered the Army Qualification Battery or the Women's Army Classification Battery.

- (2) Upon completion of required testing and computation of aptitude area scores, applications will be reviewed by a qualified personnel counselor at the recruiting main station to determine the applicant's qualification for enlistment for the school course.
- ★(3) Applicants who are otherwise qualified but fail to attain a qualifying score in the prerequisite aptitude area for initial course choices but who attain a score of 90 in three or more aptitude areas will be encouraged to select alternate courses from the Advanced Individual Training Schedule. They will be advised of available courses in which they qualify and given any assistance desired in the selection of appropriate alternate courses. Maximum use will be made of DA Pam 350-10 in determining qualification in initial course choices and in the selection of alternate courses. During this process of evaluation and counseling, applications of qualified personnel will be modified as required to reflect only course choices for which the applicant is fully qualified.
- (4) Applicants failing to meet aptitude area requirements for enlistment under this regulation may be enlisted as Regular Army unassigned or WAC unassigned or for any other enlistment option for which qualified if otherwise qualified for enlistment. DA Form 6022 will be completed and forwarded as prescribed in paragraph 102e, regardless of the program under which these individuals are enlisted.
- (5) Requests for quotas (CONUS only) will be made by telephone. Calls may be made to OXford 57275, Washington, D.C., collect from 1000 to 1600 hours (Eastern Standard or Eastern

Daylight Time, as appropriate). Leased circuits will be utilized to the maximum extent. Normally, each recruiting main station will call not more than once each day, Monday through Friday. Requests may be combined with telephone calls made pursuant to requests for other options to the Office of Personnel Operations. Telephone requests for school quotas will be presented as follows:

- (a) School course.
 - (b) Class reporting date desired.
 - (c) Physical profile serial (PULHES).
 - (d) Appropriate aptitude area score.
 - (e) Name (last, first, and middle initial). (If prior service personnel, so indicate to include number of years for pay purposes.)
 - (f) Graduation date.
- (6) A letter of authorization advising the applicant that he has been selected to attend a specific course will be prepared in triplicate at the recruiting main station in the format indicated in figure 3. The original copy of the letter of authorization will be presented to the applicant immediately upon receipt of a quota reservation. The applicant will be instructed to retain the letter at all times. The duplicate and triplicate copies will be distributed as prescribed in paragraph 102d.

c. Oversea facilities. Individuals in overseas commands who apply for enlistment under this option will be processed as prescribed in *b* above except as follows:

- ★(1) When it has been determined that applicant is fully qualified in each course indicated in the application or application has been modified to reflect only such courses, request for quota will be transmitted by electrical message to the Office of Personnel Operations, Headquarters, Department of the Army, ATTN: EPRDS. Message will include information required by *b*(5) above.

- (2) Upon receipt of quota from the Office of Personnel Operations, a letter of authorization in the format of figure 3 will be prepared and given to the applicant. He will be instructed to retain the original copy of the letter at all times. The duplicate copy of the letter of authorization will be used as suspense file on applicants who have been authorized to attend a future specific course session. If none of the courses could be approved due to non-availability of quotas, applicant will be so informed and requested to resubmit his application in a few weeks when new quota and/or schedules may be available.
- (3) Letter of authorization.

.....
(Date)

Dear

The Chief, Office of Personnel Operations, Headquarters, Department of the Army has directed me to inform you that your request to attend the Course,
(title)
..... commencing on
(number) (date)
has been approved under the Army's "Graduate Specialist" program.

In order to complete required basic training prior to reporting date of
(dates) (2-week period)

Please keep this letter with you until you have completed the above authorized school training. Should this course be discontinued for any reason prior to the scheduled class you will be considered for a related or alternate course for which you are qualified.

Your application for this training indicates an initiative which should enable you to make rapid progress in a successful Army career.

I am pleased to welcome you as a future soldier of the United States Army.

Sincerely yours,

.....
(To be signed by the RMS commander)

Figure 3.

Format of letter to applicant when he is authorized to enlist for a specific course only. Not to be used for Army Career Group option under section 4 of this regulation.

102. Enlistment procedure. a. Enlistment within CONUS under this program will be accomplished only during the enlistment periods announced in the current Advanced Individual Training Schedule, published quarterly by Headquarters, Department of the Army. Exception(s) will not be requested. Oversea commanders will accomplish enlistment in sufficient time to allow completion of processing, travel and entry into BCT or BT of corresponding date for class reporting date. A minimum of 5 days will be allowed for reception station processing after arrival in CONUS.

b. To insure that the individual's enlistment commitment is honored, items 13 and 14, DD Form 4 (Enlistment Record—Armed Forces of the United States) will be completed by entering the school course number and title for which enlisted and authority for enlistment commitment, i.e., Item 13: ~~11-R-72-1~~ Cryptography Course; Item 14: AR 601-210 and 1st Ind., OPO, 15 Jan 60, or Phone RMS-OPO, 15 Jan 60 or OPO Msg (number), 15 Jan 60.

c. The letter from the high school principal stating that the applicant has graduated but will not receive a diploma until a later date required by paragraph 98b(2) will be forwarded with the duplicate copy of the Enlistment Record (DD Form 4).

d. Disposition of the letter of authorization.

- (1) The duplicate copy of the letter will be attached to the duplicate copy of the Enlistment Record (DD Form 4).
- (2) The triplicate copy of the letter will be retained at the recruiting main station or oversea facility accomplishing the enlistment.

e. ACB test form designations, corresponding test scores, and aptitude area scores will be entered on appropriate scoring work sheets, DA Form 6022 for applicants administered AQB, DA Form 6040 for applicants administered WACB and DA Form 2035-R for applicants administered ACB in oversea commands. The completed form will be attached to the duplicate copy of the Enlistment Record (DD Form 4) and forwarded to the appropriate U. S. Army Reception Station. Personnel administering tests and recording scores will be cautioned to exercise the utmost care in com-

puting and recording of test designations and scores, and aptitude area scores.

f. Personnel enlisted for a course requiring a security clearance will have a pencil copy of DD Form 398 completed prior to enlistment.

g. Applicants enlisted under this program will be forwarded from recruiting main stations to the appropriate reception station for reception processing, classification, and further required training and subsequent assignment to the school course of his choice.

103. **Procedures when enlistment is not accomplished.** Recruiting installation commanders will immediately notify the Office of Personnel Operations, ATTN: EPRD/S by telephone (CONUS stations), electrically (oversea stations) if an applicant who has received authorization to enlist for a specific course does not enlist within the time limit prescribed or does not graduate from high school. If recruiting

personnel learn prior to specific enlistment dates authorized that applicant will not use his quota reservation, above action will be taken immediately in order that quota vacancy may be available to another applicant. The notification will contain individual's name, course number, course title, enlistment period, and class commencing date authorized.

104. **Special orders.** Special orders transferring individuals will identify such applicants as having enlistment commitments under AR 601-210 by inclusion of the following information.

- a. Course title and number.
- b. Class reporting date.
- c. Date on which individual should begin Basic Combat Training or basic training. (This date will be announced in the transmittal letter of the ~~quarterly~~ ^{c.3} Advanced Individual Training Schedule for each class reporting date.)

Section VII. ENLISTMENTS AND REENLISTMENTS FOR AUTHORIZED BANDS

105. **General.** a. This section prescribes qualifications and procedures for enlistment and reenlistment of men in the Regular Army, with or without prior service, who enlist or reenlist from civilian life or from within the service, for initial assignment to—

- (1) Special bands.
- (2) Any authorized Army organization or separate band.
- (3) Army bands unassigned.
- (4) United States Army Element, United States Naval School of Music, as an instructor.

b. Enlistments and reenlistments under this regulation are authorized in the continental United States and in oversea commands, except that—

- (1) Personnel in CONUS may not enlist or reenlist for a band in an oversea command.
- (2) Personnel in oversea commands may not enlist or reenlist for a band in CONUS. However, personnel in oversea commands may enlist or reenlist

for a band in the same oversea command if a vacancy for bandsman exists within the command.

c. For the purpose of this regulation the following definitions apply:

- (1) *Special bands.* The United States Army Band; the United States Military Academy Band; and the United States Army Field Band. See AR 220-90.
- (2) *Specific band.* Any authorized Army organization or separate band. See AR 220-90.

d. Male personnel may enlist or reenlist from civilian life for the following option in conjunction with their band option: In CONUS, men may enlist or reenlist in grade E-4 or below and select second option Airborne for 82d Airborne Division Band or 101st Airborne Division Band. Men may select airborne as second option without regard to quota provided they select one of the above airborne bands, and provided further that they qualify under the provisions of paragraph 84.

★106. **Qualifications.** Applicants for enlistment or reenlistment under this program must meet the bandsman technical proficiency requirements as prescribed by the Commanding General, United States Continental Army Command (para 108a(2)). This qualification must be evidenced by a letter of recommendation from—

a. An Active Army bandmaster, if enlisting for a specific band or for bandsman unassigned.

b. The bandmaster of the particular special band, if enlisting for one of the special bands.

★107. **Information to applicants.** Prior to enlistment or reenlistment applicants will be informed that—

a. Assignment to an Army band will depend upon successful completion of basic combat training or basic training, as appropriate, and bandsman advanced individual training, if required, for all personnel on initial enlistment and those not presently classified in a bandsman military occupational specialty. Assignment to the 82d Airborne Division Band or 101st Airborne Division Band will be contingent upon successful completion of airborne and basic training. Failure to successfully complete airborne training will result in the reassignment to another band (nonairborne) in accordance with the needs of the service.

b. Applicants who enlist or reenlist for a specific CONUS band will be assured a minimum 1-year tour with the band. This 1-year tour will begin on the date the applicant is actually assigned to the specific band.

c. Continued assignment to the band will depend on satisfactory performance of duty and the requirements of the service.

d. If bandsmen are reassigned in accordance with the needs of the service, they will be required to complete the period of service for which they enlisted.

e. Any travel performed by applicants prior to enlistment for auditioning purposes will be at no expense to the Government.

★108. **Procedure.** a. *Prior to enlistment or reenlistment.*

- (1) If the applicant is eligible for enlistment or reenlistment under the provisions of this regulation, recruiting main station commanders or reenlistment officers will arrange a date and time for a personal audition with the bandmaster of—

(a) The nearest Active Army band, if en-

listment application is for a specific Army band or for band unassigned.

(b) The particular special band, if enlistment is for one of the special bands.

★(2) The bandmaster will determine the technical proficiency of the applicant, using the selection criteria prescribed by the Commanding General, United States Continental Army Command. If, in the opinion of the bandmaster, the applicant does not meet the minimum technical proficiency requirements for his instrument, he will be so advised at the time of audition. If he passes the audition, he will be given a letter containing his audition score, instrument by MOS, and a recommendation that the applicant be enlisted in the Regular Army as a bandsman unassigned or for assignment to a specific band or special band, as appropriate. If the bandmaster is of the opinion that the applicant would benefit justifiably from advanced individual training at the School of Music, he will include in the letter a statement to the effect that applicant should be required to undergo advanced individual training at that school.

(3) Upon presentation by the applicant of the letter of recommendation and if he is otherwise qualified, the recruiting main station commander or reenlistment officer will—

(a) Accomplish enlistment or reenlistment if application is for band unassigned.

(b) If application is for enlistment for a specific or special band, advise the appropriate major commander or the Superintendent, USMA, as applicable, of the applicant's name, service number (if available), home or military address, audition score, instrument by MOS, and date of availability for enlistment. Enlistment or reenlistment will be accomplished in accordance with instructions received from the Superintendent, USMA or the major commander concerned, as applicable.

(c) Require applicants to sign a statement substantially as shown below, which will be attached to their enlistment rec-

cord (DD Form 4), whenever enlistment choice requires successful completion of bandsman advanced individual training subsequent to enlistment:

I understand that my enlistment for _____ requires successful completion of bandsman advanced individual training which cannot be determined at this activity. I further understand that in the event I fail to successfully complete the bandsman advanced individual training subsequent to my enlistment, I will not be given another enlistment or reenlistment option but will be trained and assigned in accordance with the needs of the Army in an area for which I am qualified and I will be required to fulfill my term of service which is for _____ years.

★(d) In part II of the statement required by paragraph 55, applicants who enlist or reenlist for a specific CONUS band will enter the following:

Initial assignment for a minimum tour of 12 months with (enter the specific Band). Subsequent to my enlistment if I fail to complete Basic Combat Training or Advanced Individual Training or am released for inefficiency, my option will be considered fulfilled and I will be reassigned in accordance with the needs of the Army to complete my term of enlistment.

(4) Approval of applications for enlistment or reenlistment may be granted by major commanders for specific bands within their geographical area of responsibility based on criteria disseminated from time to time by The Adjutant General, Department of the Army. If application is approved, the major commander will forward a letter of authorization for immediate enlistment or enlistment within a specified period not to exceed 3 months following the audition required by (2) above. Commanding Generals of the First, Second, Fourth, Fifth, and Sixth United States Armies may communicate with the Commanding General, Third United States Army, ATTN: AJAAG-P by electrical means for approval of assignment to the 82d or 101st Airborne Band. The following information will be furnished:

- (a) Name.
- (b) Grade in which eligible to be enlisted or reenlisted.

- (c) Service number, if applicable.
- (d) Instrument by MOS to include audition score.
- (e) Date applicant will be available for enlistment or reenlistment.
- (f) The specific airborne band desired.

(5) Approval for enlistment in one of the special bands will be obtained from—

- (a) The Commanding General, Military District of Washington, U.S. Army, for the United States Army Band. *AR 614-3*
 - (b) Commanding General, Second United States Army, for the United States Army Field Band.
 - (c) Superintendent, United States Military Academy, for the United States Military Academy Band.
- (6) Authority will be obtained from The Adjutant General, Department of the Army, Washington, D.C., ATTN: AGCA, for instructor personnel who desire to enlist or reenlist for initial assignment to the U.S. Army Element, 8725 DU, United States Naval School of Music.

b. At time of enlistment or reenlistment.

- (1) Men enlisting or reenlisting from civilian life under this regulation will be sent from the place of enlistment to the nearest reception station for processing and thence to a training activity for required training. These personnel will be reported by the training center on the report, Basic Trainees Available for Advanced Individual Training (Reports Control Symbol AG-405) and in accordance with AR 614-225 identifying them as having an enlistment commitment for a particular Army band or band unassigned under the authority of this regulation. Upon completion of BCT, or refresher training, if required, they will be forwarded to a training activity for required bandsman advanced individual training. Upon successful completion of bandsman advanced individual training, men whose enlistment commitment is for an airborne band will be placed in airborne training by the Office of Personnel Operations, and subsequently assigned to the 82d or 101st Airborne Division Band.
- (2) Personnel enlisting or reenlisting from within the service for a special

or specific band, who are classified in a bandsman MOS, will be shipped direct to the appropriate band. The reenlistment officer will notify the Office of Personnel Operations, ATTN: EPADS-S, by electrical means citing this paragraph and advising of the number of persons enlisted by pay grade, MOS (including 4th digit), and major command for which enlisted.

- (3) Personnel enlisting from within the service for band unassigned, who are already classified in a bandsman MOS, will be reported to the Office of Personnel Operations in accordance with AR 614-205.
- (4) Personnel who enlist or reenlist from within the service who are not classified in a bandsman MOS, will be reported to the Office of Personnel Operations in accordance with AR 614-205, indicating the MOS for the instrument for which enlistment was approved.

Audition scores will be included in remarks.

109. Enlistment record. At time of enlistment or reenlistment, the following entries will be made on DD Form 4: (Enlistment Record—Armed Forces of the United States).

a. Item 13. "U.S. Army", "U.S. Army Field Band", "USMA Band", "U.S. Army Element (8725)", "Army Band, Unassigned", "Army Band, Unassigned/82d Airborne Division Band", "Army Band, Unassigned/101st Airborne Division Band.,, or the specific band for which enlisted or reenlisted, as appropriate.

b. Item 14. "AR 601-210 and Letter of Authorization dated -----"

110. Letter of authorization for enlistment. A copy of the letter of authorization will be attached to the original copy of DD Form 4. If an applicant declines to enlist, the letter of authorization will be indorsed back to the approving authority indicating that enlistment has been declined by the applicant.

Section VIII. ENLISTMENT AND REENLISTMENT FOR SPECIAL FORCES

111. General. *a.* This section prescribes the qualifications and procedures for enlistment or reenlistment of men in the Regular Army for initial assignment to special forces duty. This enlistment option applies to personnel enlisting from civilian life who have prior service in any of the Armed Services, and personnel who enlist or reenlist from within the service.

b. Enlistments and reenlistments under this regulation are authorized in those oversea commands where special forces organizations are stationed for assignment to the special forces organization within the respective oversea command.

c. Final approval or disapproval authority is vested in the respective special forces organization commander. All disapprovals will contain a statement as to the reason for the disapproving action.

d. The "respective special forces organization commanders" as referred to herein are as

follows:

| Area | Special forces organization |
|---------------|--|
| USAREUR | 10th Special Forces, APO 108, New York, N.Y. |
| PACIFIC | 1st Special Forces, APO 331, San Francisco, Calif. |
| PANAMA, C. Z. | 8th Special Forces Group, Ft. Guilick, C.Z. |
| CONUS | HQ, U.S. Army John F. Kennedy Center for Special Warfare, Fort Bragg, N.C. |

e. Applicants for enlistment or reenlistment must meet the requirements of AR 614-62.

f. Individuals who are denied security clearance subsequent to enlistment will be reassigned in accordance with the needs of the Army and their commitment will be considered as having been fulfilled.

112. Information to applicants. Prior to enlistment or reenlistment, applicants will be informed that—

a. Special forces units in time of war are engaged in operations within or behind enemy

lines, on a sustained basis, for military purposes.

b. Assignment to special forces duty will depend upon the acceptance of the individual by the respective special forces organization commander.

c. The inactivation or reorganization of a special forces organization may result in his reassignment to some other organization depending on the requirements of the Army.

d. Assignment to special forces duty will not preclude oversea assignment consistent with AR 614-5 and AR 614-30.

e. In the event applicant becomes disqualified for further special forces duty under AR 614-62 he will not be given further choice of assignment but will be reassigned in accordance with the needs of the Army, and will be required to complete the period of his enlistment.

113. **Procedures.** a. Recruiting main station commanders or reenlistment officers will conduct a preliminary interview to determine general qualifications of the individual, using AR 614-62 as a guide.

b. If the findings of the preliminary interview indicate that the individual is qualified he will then make application for enlistment or reenlistment to the respective special forces commander. The application will contain the following information:

- (1) Name.
- (2) Grade in which eligible to be enlisted.
- (3) PMOS and additional MOS's.
- (4) Schooling (civilian and military).
- (5) Summary of significant military background using AR 614-62 as guide.
- (6) Foreign language abilities, if any, (indicating degree or proficiency and test scores, when applicable, as prescribed in AR 611-6). Individuals applying from civilian life will indicate foreign language qualification by language and their estimated rating proficiency as "good", "fair" or "poor".
- (7) Date of current ETS for in-service personnel and date of availability for

enlistment or reenlistments from civilian life.

c. The special forces organization commander will ascertain whether or not a vacancy exists for the applicant and will advise the recruiting main station commander by electrical means of acceptance or nonacceptance. This acceptance is contingent upon individual meeting all qualifications.

d. Direct communication between recruiting main station commanders or reenlistment officers and special forces organization commanders is authorized.

e. At time of enlistment or reenlistment, the following entries will be made on DD Form 4 (Enlistment Record—Armed Forces of the United States):

- (1) Item 13, "Special Forces". (No specific station will be indicated.)
- (2) Item 14, "AR 601-210 and—(Cite instrument of special forces commander authorizing enlistment)".

f. A copy of the letter or TWX authorizing the enlistment or reenlistment will be attached to the original and duplicate copies of the DD Form 4.

g. If individual declines enlistment or reenlistment or is physically disqualified after acceptance, the recruiting main station commander or reenlistment officer will advise the accepting organization immediately of the declination, or disqualification.

h. Acceptances not finalized within 30 days are automatically void. "Date of acceptance" is defined as date of ETS from current enlistment or date of approval of assignment request in basic application for in-service personnel, and as date of instrument accepting the individual for personnel not currently in service.

i. Men enlisting or reenlisting from civilian life under this regulation will be sent from place of enlistment to the appropriate reception station for reception processing and BCT, if required, and thence assigned to the 42d Company, 4th Student Battalion, The Student Brigade (3151), Fort Benning, Ga., for basic airborne training. Upon successful completion of

airborne training, individuals will be further assigned for special forces replacement training. Prior Army Service personnel who are airborne qualified will be assigned for special forces replacement training.

Men enlisting or reenlisting from within service will be reassigned by the authority authorized to issue PCS orders to the appropriate special forces organization, provided such assignment is not in violation of AR 614-6.

★Section IX. ENLISTMENT AND REENLISTMENT FOR U.S. ARMY SPECIAL INTELLIGENCE DUTIES

114. General. *a.* This section prescribes the prerequisites and procedures for enlistment and reenlistment in the Regular Army for subsequent assignment to controlled intelligence MOS and duties.

b. As used in this section, controlled intelligence MOS are identified as ACGP 97, Special Intelligence Duties.

c. Prior service, in-service, and nonprior service personnel may enlist or reenlist under this regulation for subsequent assignment to special intelligence duties.

d. Applicants selected for duties in MOS 97C are restricted to male personnel.

115. Qualifications. *a.* Applicant must be a citizen of the United States by birth. The members of his immediate family must be U.S. citizens (spouse, parents, parents-in-law, brothers, sisters, and children). If citizenship of spouse has been acquired through naturalization, spouse must have resided in the United States for at least 5 years.

b. Applicant and spouse will have no near relatives or any person to whom he or she may reasonably be considered to be bound by ties of affection, kinship, or obligation residing in a country within whose boundaries physical or mental coercion is known to be common practice, either against persons accused of acting in the interest of the United States, or against the relatives of such persons. Further, applicant and spouse will not have either commercial or vested interests in such a country. For purposes of this regulation, near relatives will include: father, mother, brother, sister, daughter, son, uncle, aunt, grandparents, father-in-law, mother-in-law, step relationships corresponding to any of the above, and persons in loco parentis, as defined in AR 630-5.

c. Must be of excellent character, discretion, and of unquestioned integrity and loyalty to the United States.

d. Will have no record of conviction by courts-martial during the present or previous service with the Armed Forces.

e. Will have no record of conviction by civil court for any offense other than minor traffic violations. A series of traffic violations will not be considered minor.

f. Must be a high school graduate or the equivalent as prescribed in AR 621-5.

g. Will have no information in Provost Marshal, intelligence, personnel, or medical files which would prevent granting the person a security clearance in accordance with AR 604-5.

h. Will have an aptitude area GT score of 100 or higher.

i. Physical standards—

(1) Will be free from mannerisms or other personal characteristics which might be the cause of undue notice or recognition.

(2) Will have a minimum physical profile category B, except that the index under S of the PULHES classification will be no higher than 1.

(3) Will have normal color perception as determined by pseudoisochromatic plates.

j. Personnel selected for MOS 97B or 97C duties must be at least 21 years of age upon completion of the course of instruction at the U.S. Army Intelligence School. Personnel selected for MOS 97D duties must be at least 18 years of age at time of enlistment.

k. Former Peace Corps members will not be enlisted or reenlisted for Army Career Group 97.

116. Waivers. *a.* Applicant may request waiver of prerequisites prescribed in paragraph 115, with the exception of paragraphs 115*c* and 115*k*.

b. Requests for waiver will be submitted to the Chief of Personnel Operations, Headquarters, Department of the Army, ATTN: EPADS-I, Washington, D.C. 20310, for consideration. Requests will specifically state the disqualifications and con-

tain full information concerning background, prior service, if any, and special attributes that the applicant may possess.

117. Information to applicants. *a.* Applicant will be informed prior to enlistment or reenlistment that the final acceptance for special intelligence duties, notwithstanding the fact that he is being enlisted for later assignment thereto, will depend on the following:

- (1) Favorable results of a background investigation to include an evaluation of the individual's potential and personal characteristics.
- (2) Successful completion of basic combat training or basic training and MOS training at the U.S. Army Intelligence School.

b. Applicant will be further advised that—

- (1) Failure to meet and adhere to any of the following requirements may result in reassignment from special intelligence duties:

- (a)* Satisfactory performance of assigned intelligence duties.
- (b)* Integrity to a degree commensurate with recognized high standards of intelligence personnel as required by the nature of intelligence operations.

- (2) If reassignment is necessary applicant will not be given further choice of assignment, but will be classified and reassigned in accordance with the needs of the Army and be required to complete the period for which enlisted.

- (3) Final determination on acceptance or retention in controlled intelligence MOS duties will be made by the Chief of Personnel Operations, in coordination with the Assistant Chief of Staff for Intelligence, Headquarters, Department of the Army. Enlistment or reenlistment and subsequent assignment to the U.S. Army Intelligence School, in itself, will not be construed as assurance of final acceptance for controlled intelligence MOS duty.

118. Processing of applicant. *a.* Upon determination by the enlistment or reenlistment activity commander that an applicant is eligible for enlistment or reenlistment for ACGP 97, arrangements will be made for the applicant to report to the nearest Army counterintelligence office for an inter-

view by the agent in charge or his authorized representative. Any travel performed by applicants prior to enlistment for the purpose of such an interview will be at no expense to the Government. This will not preclude the use of unit transportation in those instances where the counterintelligence interview is given in the same metropolitan area.

b. The agent in charge or his authorized representative will interview the applicant and confirm his eligibility for enlistment or reenlistment for ACGP 97. The interviewing agent will accomplish the following:

- (1) Advise the applicant that he does or does not meet the requirements of this regulation for training and acceptance for ACGP 97. If applicant does not meet the requirements and a waiver is not requested, he will be advised to return to the enlistment or reenlistment activity.
- (2) Advise the applicant of the significance of the information in paragraph 117.
- (3) Advise the applicant of any waivers required which may be requested under paragraph 116.
- (4) Take the following action, if applicant is found to meet the requirements:
 - (a)* Assist in completing DD Form 398 (Statement of Personal History) (applicant and spouse, if married) in quadruplicate. The interviewing agent will review the form to insure accurate completion.
 - (b)* Require applicant to sign a statement indicating that all requirements for assignment to and retention in controlled intelligence MOS duties have been explained to him and that he understands these requirements.
 - (c)* Assist applicant in completing DD Form 98 (Armed Forces Security Questionnaire) in duplicate. One copy of this form will be included in applicant's field military 201 file. See paragraph 15, AR 604-10.
 - (d)* Assist applicant in obtaining two current full-length photographs (3¼" x 4¼") (separate photographs of applicant and spouse, if applicable).

- (e) Assist applicant and spouse, if applicable, in obtaining two copies of FD Form 258 (Federal Bureau of Investigation Fingerprint Card—applicant type).
- (f) Prepare DA Form 3027 (U.S. Army Request for National Agency Check) in six copies and DA Form 2784 (Request for and Results of Personnel Security Action) in five copies.
- (g) Prepare a Statement of Interview containing findings relative to eligibility of applicant. Statement of Interview normally will be marked "FOR OFFICIAL USE ONLY."
- (h) Forward the above mentioned documents to the enlistment or reenlistment activity commander.

c. Direct telephonic communication is authorized between enlistment or reenlistment activity commanders and Chief of Personnel Operations, ATTN: EPADS-I, for the purpose of obtaining enlistment authority for applicants for this program. Communications from oversea commands will be by electrical message.

d. The enlistment or reenlistment activity commander will forward the documents listed in b(4) above, via airmail to the Chief of Personnel Operations, Headquarters, Department of the Army, ATTN: EPADS-I, Washington, D.C. 20310.

e. Under no circumstances will the information contained in the Statement of Interview be divulged to the applicant by recruiting or other processing personnel.

119. Enlistment record. Applicants accepted for this program by the Chief of Personnel Operations will be enlisted in the Regular Army by the enlistment or reenlistment activity. The following entries will be made on DD Form 4 (Enlistment Record—Armed Forces of the United States):

a. *Item 13.* Army Career Group 97, Special Intelligence Duties.

b. *Item 14.* Section IX, chapter 6, AR 601-210.

120. Processing subsequent to enlistment. a. An applicant enlisting or reenlisting from civilian life who has never been awarded a controlled intelligence MOS will be processed in accordance with paragraph 118 and assigned to the appropriate reception station. Upon completion of re-

ception processing and any required training, applicant will be assigned by training activity commander to the U.S. Army Intelligence School, Fort Holabird, Md. 21219. This paragraph will be cited as authority.

b. An applicant enlisting or reenlisting from within the service who does not require further basic training and who has never been awarded a controlled intelligence MOS will be processed in accordance with paragraph 118 and assigned directly to the U.S. Army Intelligence School, Fort Holabird, Md. 21219. This paragraph will be cited as authority.

c. An applicant who has previously been awarded a controlled intelligence MOS and is applying for enlistment or reenlistment within 3 months from date of last discharge will be reported telephonically or by electrical message by the enlistment activity to the Chief of Personnel Operations, ATTN: EPADS-I, for approval prior to enlistment or reenlistment. The Chief of Personnel Operations will notify the enlistment activity of approval or disapproval of the applicant. Notice of approval will contain assignment instructions. Completion of requirements set forth in paragraph 118 is not required in this instance.

d. An applicant who has previously been awarded MOS 97B, 97C, or 97D and is applying for enlistment or reenlistment after a period of more than 3 months since date of last discharge will be subject to provisions of paragraph 118. Applicant will be processed in accordance with a above, except that the training activity commander will request assignment instructions from Chief of Personnel Operations, ATTN: EPADS-I.

121. Disposition of enlistee not selected for assignment to controlled intelligence MOS duties. a. An enlistee not selected for controlled intelligence MOS duties under paragraph 117, while undergoing basic training will be informed of his nonselection by the training activity commander, and be further advised that upon completion of basic training, he will be assigned in accordance with the needs of the Army.

b. An enlistee who is disqualified for controlled intelligence MOS duties while at the U.S. Army Intelligence School will be reported for reassignment to the Chief of Personnel Operations, in accordance with AR 614-205.

122. **Orders.** Two copies of all orders issued by enlisting installations and by reenlistment activities on personnel enlisted or reenlisted under this regulation will be forwarded to the Chief of

Personnel Operations, Headquarters, Department of the Army, ATTN: EPADS-I, Washington, D.C. 20310.

123. (Not used.)

★Section X. ENLISTMENT AND REENLISTMENT FOR U.S. ARMY SECURITY AGENCY

124. **General.** *a.* This section prescribes the qualifications and procedures for enlistment and reenlistment of personnel in the Regular Army for initial assignment to the U.S. Army Security Agency. This enlistment option applies to personnel with or without prior service who enlist or reenlist from civilian life or from within the service. The minimum period of enlistment for nonprior service personnel will be as shown in table, paragraph 78. Enlistments and reenlistments under the provisions of this regulation are not authorized without prior approval of the Commanding General, U.S. Army Security Agency, authorized U.S. Army Security field representatives, or representatives of the U.S. Army Security Agency Personnel Procurement and Processing Detachments on duty at training centers within the continental United States.

b. Nonprior service and prior service personnel enlisting from civilian life will be enlisted or reenlisted within quotas disseminated periodically by the Department of the Army. Qualified in-service personnel may reenlist for this option without regard to quotas.

125. **Qualifications.** *a.* Applicants must be high school graduates or the equivalent. Waiver of this requirement may be requested from the Commanding General, U.S. Army Security Agency.

b. The applicant must attain an Aptitude Area GT score of 100 or higher on the Army Qualification Battery or on the Army Classification Battery. Waiver of this requirement may be requested from the Commanding General, U.S. Army Security Agency.

c. Applicant must be of excellent character, discretion, and of unquestioned loyalty to the United States.

d. Citizenship requirements.

- (1) The applicant and spouse must be U.S. citizens. If the applicant or spouse is a U.S. citizen by naturalization, the approval procedures specified in paragraph 129.3 apply.

- (2) The members of applicant's immediate family should also be U.S. citizens. For the purpose of this regulation the immediate family is defined as parents, brothers, sisters, offspring, and like members of the spouse's family. In cases where members of the immediate family do not meet U.S. citizenship requirements, the approval procedures specified in paragraph 129.3 apply.

- (3) No member of the applicant's or spouse's immediate family and no person to whom applicant or spouse may reasonably be considered to be bound by ties of affection, kinship, or obligation shall be a resident of a foreign country having basic or critical national interests opposed to those of the United States. In cases where the applicant or spouse have relatives or alien friends residing in foreign countries, the approval procedures specified in paragraph 129.3 apply.

126. **Information to applicants.** Applicants will be informed prior to enlistment or reenlistment that final acceptance and retention for duty with the U.S. Army Security Agency, notwithstanding the fact that he is being enlisted for later assignment thereto, will depend on the following:

a. Favorable completion of a background investigation for the purpose of receiving a security clearance. Continued assignment to the U.S. Army Security Agency will depend upon the individual being approved for a security clearance by the Commanding General, U.S. Army Security Agency. Personnel found ineligible for assignment to the U.S. Army Security Agency as a result of being denied a security clearance will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.

b. Continuation of satisfactory service and the needs of the Agency. Individuals who fail to satisfactorily complete the training to which assigned

or who are found to be unqualified for continued duty with the Agency are subject to—

- (1) Cancellation of their enlistment commitment.
- (2) Reassignment in accordance with the needs of the Army.
- (3) Completion of the period of service for which enlisted.

d. Applicant's financial activities and sense of financial responsibility must be such as to render unlikely their succumbing to temptation arising from financial difficulties. Foreign interests, foreign holdings, or continued personal indebtedness are considered to be possible causes of security risk.

e. Applicant's personal habits or traits of character must be unquestionable from a security standpoint. A person who is a heavy drinker, drug addict, or gambler; who is unduly susceptible to persuasion; who is egotistically loquacious or emotionally unstable; or who possesses other habits or traits of character which may prompt indiscreet disclosures is not to be considered a satisfactory risk.

127. Completion of statement of personal history and fingerprint record. DD Form 398 (Statement of Personal History), in quadruplicate, and FD Form 258 (FBI U.S. Department of Justice Fingerprint Card), in duplicate, will be completed on each individual enlisted or reenlisted under this option, utilizing the instructions contained in appendix III, AR 381-130. Item 20 (Remarks), DD Form 398, will contain the remark, "I have executed DD Form 98 (Armed Forces Security Questionnaire) without qualification." Completed forms will be forwarded direct to the Commanding General, U.S. Army Security Agency, ATTN: IAAG-PP, Arlington Hall Station, Arlington, Va. 22212.

a. For nonprior service enlistees these forms will be completed in final form at installations conducting basic combat training. If the installation has a U.S. Army Security Agency Personnel Procurement and Processing Detachment attached, the forms will be prepared by the Detachment. Entries required in item 19, DA Form 20, by AR 600-200, will be made upon initial execution of DD Form 398.

b. For accepted prior service reenlistees and female enlistees, these forms will be prepared under the supervision of U.S. Army Security Agency

Field Representatives on duty with the U.S. Army Recruiting Service.

c. For in-service applicants who apply for reenlistment in the U.S. Army Security Agency, the forms will be completed at the individual's home station. A review of DD Form 398 will be made prior to submission of completed forms to Commanding General, U.S. Army Security Agency, to insure that applicant meets eligibility requirements of AR 604-5 and AR 601-210. Entries required in item 19, DA Form 20, by AR 600-200, will be made as appropriate.

128. Enlistment record. The following entries will be made on DD Form 4 (Enlistment Record—Armed Forces of the United States) at the time of enlistment or reenlistment:

a. Item 13. U.S. Army Security Agency.

b. Item 14. Section X, chapter 6, AR 601-210.

129. Processing of applicant. *a.* Individuals enlisting or reenlisting from civilian life through the U.S. Army Recruiting Service will be processed for movement in accordance with applicable procedures outlined in chapter 5, unless otherwise directed in this section.

b. Individuals enlisting or reenlisting from within the service (except individuals already assigned to the Agency) will be sent direct from place of reenlistment to U.S. Army Security Agency units in accordance with instructions issued by the Office of Personnel Operations, Department of the Army. These individuals will be discharged, reenlisted, and have all personnel records accomplished prior to being ordered to U.S. Army Security Agency units.

129.1 Training and Assignments. *a. Non-prior service personnel.* Training of initial enlistees will be in one of the MOS listed below or as otherwise determined by the Commanding General, U.S. Army Security Agency, in accordance with command requirements and individual qualifications. Normally, nonprior service personnel are sent to an Army school for training following basic combat training; such individuals must meet the qualifications for attendance in accordance with current school selection criteria. In individually selected cases, as determined by the Commanding General, U.S. Army Security Agency, nonprior service personnel may be assigned to a unit in an on-the-job training status without attendance at an Army school. In these cases, the level of training received initially in the MOS

C 4, AR 601-210

listed is elementary, may be on the helper or apprentice level, and is not to be construed as advanced individual training such as that received during the attendance at a formal course of instruction conducted at a U.S. Army Service School.

(1) Operations.

| <i>MOS</i> | <i>Job title</i> |
|------------|-------------------------------------|
| 74A10 | Data Processing Equipment Operator. |
| 74B20 | Card and Tape Writer. |
| 74E20 | ADPS Console Operator. |
| 74F20 | ADPS Programing Specialist. |
| 93G20 | Microbarograph Specialist. |
| 96B20 | Cryptoanalytic Specialist. |
| 98C20 | Traffic Analyst. |
| 98D20 | Communication Security Analyst. |
| 98G20 | Voice Interceptor. |
| 98J20 | Signal Analyst. |
| 04B20 | Interceptor (Foreign Language). |
| 05C20 | Radio Teletype Operator. |
| 05D20 | Special Identification Operator. |
| 05G20 | Communications Monitor. |
| 05H20 | Morse Interceptor. |
| 05K20 | Teletype Interceptor. |

(2) Maintenance.

| <i>MOS</i> | <i>Job title</i> |
|------------|-------------------------------------|
| 26F20 | Radar Repairman |
| 26K20 | Electronic Warfare Repairman |
| 26L20 | Microwave Radio Repairman |
| 31K20 | General Cryptographic Repairman |
| 32B20 | Fixed Station Receiver Repairman |
| 32C20 | Fixed Station Transmitter Repairman |
| 32F20 | Fixed Ciphony Repairman |
| 32G20 | Fixed Cryptographic Repairman |
| 33B20 | Intercept Equipment Repairman |
| 33E20 | Microbarograph Repairman |
| 34C20 | ADPS Equipment Repairman |
| 34D20 | ADPS Repairman |

b. Prior service personnel. This option is available to qualified prior service personnel who have 4 years or less service for pay. Acceptance and assignment instructions may be obtained through U.S. Army Security Agency Field Representatives on duty with the U.S. Army Recruiting Service.

c. In-service personnel. This option is available to in-service first term personnel provided they are qualified under the provisions of paragraph 78*h*. In-service applicants will submit DD Form 398 (Statement of Personal History) and FD Form 258 (FBI U.S. Department of Justice Fingerprint Card) in accordance with the instructions contained in paragraph 127.

129.2. Disposition of enlistees not approved for retention. *a.* An enlistee or reenlistee not approved for retention in the U.S. Army Security Agency under paragraph 126 while undergoing basic training will be advised of the nonapproval and further advised that upon completion of basic training he will be assigned in accordance with the needs of the Army.

b. An enlistee or reenlistee found disqualified for assignment to U.S. Army Security Agency under paragraph 126 while in a student status will be so advised and reported by the training activity concerned to the Office of Personnel Operations, Department of the Army, ATTN: EPADR-I, for reassignment in accordance with AR 614-205.

129.3. Determination of eligibility for enlistment. Applicants may request a waiver of the qualifications established in paragraph 125*d*. In each case, a written request for determination of eligibility for enlistment will be submitted through U.S. Army Security Agency Field Representatives to the Commanding General, U.S. Army Security Agency, ATTN: IAAG-PP, Arlington Hall Station, Arlington, Va. 22212. Telephonic requests of this nature will not be honored.

129.4. Orders. Two copies of all orders issued on personnel enlisted or reenlisted under this option will be forwarded to the Commanding General, U.S. Army Security Agency, ATTN: IAAG-PP, Arlington Hall Station, Arlington, Va. 22212.

**Section XI. ENLISTMENT AND REENLISTMENT FOR UNITED STATES ARMY
AIR DEFENSE COMMAND GUIDED MISSILE UNITS**

130. General. *a.* This section prescribes the qualifications and procedures for enlistment and reenlistment of men in the Regular Army for assignment to surface-to-air guided missile (SAM) units of the United States Army Air Defense Command (ARADCOM) and subsequent on-the-job training in an operational MOS in guided missiles or electronics. This enlistment option is available to men enlisting or reenlisting from within the service or from civilian life who have no prior service, or prior service personnel with 4 or less years' service creditable in the computation of pay, who have service in any of the other Armed Services, or who have been last separated from the Army not more than 3 months.

Application may be made only at U.S. Army Recruiting Stations or U.S. Army Recruiting Main Stations, except as authorized in paragraph 78*h*. Enlistments and reenlistments will be accomplished in accordance with monthly quotas, as determined by Headquarters, ARADCOM, and announced by Headquarters, U.S. Continental Army Command, and will be for initial assignment to a SAM unit of ARADCOM located in or near a metropolitan or strategic defense area of choice.

b. Missile units of ARADCOM are located in or in proximity to the metropolitan and strategic defense areas listed in paragraph 136.

It should be noted that these are "area" assignments, not necessarily located within "city limits". Applicants may select in the order of preference three metropolitan and/or strategic defense areas from which one will serve as the basis for an initial assignment.

c. The Commanding General, ARADCOM, will inform recruiting district commanders weekly by electrically transmitted message advising the specific metropolitan and strategic defense areas, from those listed in paragraph 136, for which enlistment or reenlistment will be accepted, and the number of vacancies in each area.

d. Applicants must be citizens of the United States who express a desire for guided missile or electronics training and assignment.

e. Applicants who possess a history of mental instability, juvenile delinquency, criminal tendencies, or have criminal charges pending will not be enlisted for this option. Any of these deficiencies is cause for denial of security clearance and subsequent inability of ARADCOM to fulfill the enlistment commitment.

131. Acceptance. a. Upon completion of preliminary processing and before effecting enlistment or reenlistment notice of acceptance and assignment instructions will be obtained for all applicants from Headquarters, ARADCOM, ATTN: ADSAM, Ent Air Force Base, Colorado Springs, Colo. (Area Code 303, telephone 635-8911, or ~~SCA line 355-1500~~, extensions 2166, 2186, 2395 or 2986). The following information pertaining to each applicant will be furnished for this purpose.

- (1) Name.
- (2) Grade in which eligible to enlist or reenlist.
- (3) Service number, if appropriate.
- (4) Physical profile serial and code.
- (5) Period of enlistment and/or reenlistment.
- (6) Probable date of enlistment or reenlistment.
- (7) Marital status and number of dependents.
- (8) AFQT.
- (9) MOS (last primary).

- (10) Prior guided missile or electronics training, if any.
- (11) MOS awarded upon completion of guided missile or electronics training, if any.
- (12) Three metropolitan and/or strategic defense areas of choice in order of preference.

b. Direct communication between ~~recruiting district and main station commanders~~ and Headquarters, ARADCOM, is authorized. Prepaid telephone calls may be used as a means of obtaining immediate assignment instructions when deemed appropriate by recruiting station commanders. Acceptance and assignment instructions and/or rejection will be rendered by ARADCOM within 48 hours (excluding weekends and holidays) after receipt of a request transmitted electrically or through the mails.

c. Upon notification of acceptance by the Commanding General, ARADCOM, actual enlistment and reenlistment may be accomplished. Headquarters, ARADCOM, ATTN: ADSAM, will be advised of those individuals who do not enlist or reenlist after being approved for acceptance by that command.

132. Information to applicants. Prior to enlistment or reenlistment, applicants will be informed that—

a. An initial assignment to a SAM unit of ARADCOM within or near one of the metropolitan or strategic defense areas selected by the applicant, on-the-job elementary guided missile or electronics training on the helper or apprentice level constitutes the full commitment for enlistment or reenlistment under this regulation.

b. The applicant can be guaranteed a minimum of 14 months in the initial area of assignment provided that ARADCOM SAM units continue to exist in that area. In the event all ARADCOM SAM units in the area of initial assignment are relocated or inactivated, those enlisted personnel whose area assignment enlistment commitments are not fulfilled will be reassigned to an area of their selection where ARADCOM SAM units are located in order to

complete the time remaining on the enlistment commitment. The 14 months includes 8 weeks of advanced individual training. Continued assignment in the initial or subsequent area of assignment will be dependent upon satisfactory performance and the needs of the Service. Individuals will receive on-the-job training for a minimum of 12 months in one or more of the Military Occupational Specialties (MOS) listed and titled in paragraph 137. The MOS, from among those listed in paragraph 137, in which training is actually received, will be determined by the commander of the unit to which assigned.

c. Attendance at a formal course of instruction in guided missiles or electronics such as conducted at a U.S. Army Service School is not authorized by this regulation and no guarantee will be made or implied to the prospective enlistee or reenlistee.

d. Duty assignment to an ARADCOM SAM unit requires that each individual possess a valid security clearance resulting from a favorable National Agency Check or a Background Investigation conducted in accordance with AR 604-5. An individual who is relieved from duty at an ARADCOM SAM unit of assignment for failure to receive the required security clearance will be reassigned in accordance with the needs of the Army and required to complete the period of service for which enlisted.

e. In the event reassignment or change of duties becomes necessary after 14 months in the initial or subsequent area of assignment, applicant will be required to complete the period of enlistment or reenlistment without further assignment choice.

f. Enlistment or reenlistment under the provisions of this regulation does not constitute authorization for movement of dependents and household goods at Government expense, or for assignment of Government family quarters or Government leased housing. Such entitlement is governed by specific regulations.

133. Processing and assignment. a. *Nonprior service personnel.* Men enlisting at recruiting main stations will be sent to the appropriate reception station for required processing, and

thence to the appropriate training center for completion of basic combat training. Such personnel will be reported in section III, paragraph II, AG 333 Report in accordance with AR 611-257 for control purposes only. Department of the Army allocations will not contain assignment instructions for these personnel. Upon completion of such training, they will proceed to the ARADCOM missile unit designated by the Commanding General, ARADCOM, and identified in item 13, DD Form 4.

b. *Prior service personnel.* Individual enlisting or reenlisting at recruiting main stations will be processed at the reception station nearest to the recruiting main station effecting the enlistment. Upon completion of the processing at the U.S. Army reception station, individuals will proceed to the unit designated by the Commanding General, ARADCOM, and identified in item 13, DD Form 4.

c. Personnel responsible for processing activities at reception stations and training centers will advise individuals who have enlisted or reenlisted under this authority that ultimate unit assignment within or near the area of choice will be determined by the commander of the unit indicated in item 13, DD Form 4.

d. In-service personnel will be assigned direct to the unit assignment as approved by HQ, ARADCOM.

134. Enlistment record. At the time of enlistment or reenlistment the following entries will be made on DD Form 4:

a. *Item 13.* Designation and address of unit of assignment. *Example:* 56th Artillery Brigade (Air Defense), Fort Banks, Mass.

b. *Item 14.* AR 601-210 (ARADCOM).

c. *Item 37.* Metropolitan or strategic defense area in or near which a unit of assignment is located. *Example:* Area for which enlisted: *For ultimate assignment within or near the Boston-Providence area the commander thereat may direct.* *cf*

135. Required statement. a. For this particular option, paragraph 5, Part I of the state-

ment required by paragraph 55 will be modified to read, "that my choice of initial area of assignment shown in item 13 or 37 of the DD Form 4 does not constitute any guarantee that my entire enlistment or any portion beyond 14 months will be served in or near that initial area of assignment."

b. In part II, entries made by the applicant should be limited to those commitments outlined in paragraph 132. The first entry should include the metropolitan or strategic defense area and minimum length of assignment, e.g., "Initial assignment for a minimum of 14 months to a surface-to-air missile unit of ARADCOM located in or near the Boston-Providence area. If all ARADCOM SAM units in the area of initial assignment are relocated or inactivated I understand that I will be reassigned in or near an area of my choice where ARADCOM SAM units are located in order to complete the enlistment commitment." The second of the two entries should stipulate the type of training to be received and the minimum duration guaranteed for such training, e.g., "On-the-Job elementary training on the helper or apprentice level in guided missiles or electronics for a minimum of 12 months."

c. Where Part II indicates any promise actual or implied, written or oral, which is in addition to those stated in b above, the applicant will not be enlisted under the provisions of this regulation.

★136. Metropolitan and Strategic Defense Areas—ARADCOM.

~~Abilene, Tex.~~
~~Albany, Ga.~~
~~Austin, Tex.~~
 Boston, Mass.—Providence, R.I.—Hartford, Conn.
~~Caribou, Maine~~
 Chicago, Ill.—Gary, Ind.
 Cincinnati, Ohio
 Cleveland, Ohio
 Dallas—Fort Worth, Tex.
 Detroit, Mich.
 Kansas City, Mo.
 Key West, Fla.
 Los Angeles, Calif.
~~Macon, Ga.~~

Miami—Homestead, Fla.
 Milwaukee, Wis.—Chicago, Ill.
 Minneapolis—St. Paul, Minn.
 New York, N.Y.
 Niagara—Buffalo, N.Y.
 Norfolk, Va.
~~Omaha—Lincoln, Nebr.~~
 Philadelphia, Pa.
 Pittsburgh, Pa.
 San Francisco, Calif.
 Seattle, Wash.
~~Shreveport, La.~~
~~Spokane, Wash.~~
 St. Louis, Mo.
 Washington, D.C.—Baltimore, Md.

★137. Military Occupational Specialties (MOS)—ARADCOM. All personnel who enlist in the Regular Army under the provisions of this section will receive on-the-job training for a minimum of 12 months in one or more of the MOS listed below. The MOS in which training is received will be designated by the commander of the applicant's initial unit of assignments. The level of training received, initially, in the MOS listed is elementary, on the helper or apprentice level, and is *not* to be construed as advanced training such as received during attendance at a formal course of instruction in guided missiles or electronics conducted at a U.S. Army Service School.

| | |
|-------------|--|
| 16B10-16B20 | Hercules Missile Crewman |
| 16C10-16B20 | Hercules Fire Control Crewman |
| 16D10-16D20 | Hawk Missile Crewman |
| 16E10-16E20 | Hawk Missile Fire Control Crewman |
| 16H10-16H20 | Air Defense Artillery Operations and Intelligence Assistant. |
| 17F10-17F20 | Defense Acquisition and Surveillance Radar Crewman. |
| 17H10-17H20 | Fire Distribution Systems Crewman |
| 46C20 | Hercules Missile Mechanic |
| 52B20 | Power Plant Operator Mechanic |

Section XII. BUDDY BASIC TRAINING PLAN

138. General. This section prescribes procedures for enlistment under Buddy Basic Training Plan. This option is available to those non-prior service individuals (male) electing enlistment in the Regular Army, through the U.S. Army Recruiting Service, for a period of 3 or more years. Under the "Buddy Basic Training Plan" two to five nonprior service individuals of a particular city, town, or community may elect enlistment with the assurance of remaining together during their first 8 weeks of basic training. In the event six or more individuals desire to enlist under this plan, these individuals will be divided into groups of 3, 4, 5 individuals, depending upon the number enlisting.

139. Information to applicants. Individuals enlisting under this plan will be informed at the recruiting main station that they are subject to separation from the group if they fail to receive required processing or training with the remainder of the buddy team because of AWOL, confinement, leave (for emergency reasons), hospitalization, or absence in hands of civil authorities.

140. Processing and assignment procedures. Recruiting main station special orders issued on these Army enlistees will include a statement substantially as follows:

"The following named personnel have en-

listed under the 'Buddy Basic Training Plan' in accordance with AR 601-210." In addition, recruiting main station commanders are responsible for issuing instructions to all recruiting personnel of their command outlining procedures to be followed in identifying personnel procured under this plan to assure that upon arrival at main station they are received, processed, enlisted, and shipped as "buddies." No commitment will be made or implied that "buddies" will receive basic combat training at a specific installation. Additionally, assignments to advanced individual training are made by the Department of the Army; therefore, no commitment will be made or implied to individuals that they will remain together beyond the first 8 weeks of basic training. Individuals enlisting under this plan will be required to sign a statement to the effect that they fully understand that they will only remain together as a group during the first 8 weeks of basic training and that no further commitment has been made or implied by recruiting personnel, further, that they are subject to separation from the group for any of the reasons outlined in paragraph 139. The statement will be retained in the recruiting main station files for a period of 6 months and then destroyed. Processing, assignment, and training procedures will be conducted in accordance with AR 612-200.

Section XIII. ENLISTMENT AND REENLISTMENT FOR DIRECT ASSIGNMENT TO A CONUS STATION OR OVERSEA AREA

141. General a. This section prescribes the procedures for enlistment and reenlistment in the Regular Army of prior service Army and in-service enlisted personnel for direct assignment to a CONUS station or oversea area.

b. This option is available on a worldwide basis to the following enlisted personnel eligible for enlistment or reenlistment in grade E-6 or below, except as indicated in *c*, below.

- (1) In-service personnel (Regular Army, Inductees, Reserve component personnel on extended active duty excluding

ARNGUS active duty trainees, RFA 55 and REP 63 personnel on ACDU-TRA) who enlist or reenlist immediately (within 24 hours) following separation.

- (2) Prior Army service enlisted personnel enlisting or reenlisting within 3 months from the date of separation.
- (3) In-service personnel and prior service personnel (regardless of break) who qualify under paragraph 78*i*.

- (4) ARNGUS and USAR personnel other than those excluded in (1) above on initial entry into the Regular Army regardless of length of service.

c. The following personnel will not be afforded this option:

- (1) Enlisted personnel with over 4 years service for pay purposes who are separated upon return from an incomplete overseas tour.
- (2) Enlisted personnel requiring waiver of any qualification as outlined in paragraph 3, 5, or 9, of this regulation.
- (3) Enlisted personnel who have over 4 years service for pay purposes unless authorized this option under paragraph 78*i* until reaching 7 years active Federal service.

d. Oversea assignment choice will be available to personnel who qualify as volunteers under the provisions of AR 614-30.

142. Assignment requests for CONUS Station or Oversea area. *a. Assignment requests.* Within CONUS, assignment authorization will be requested by collect telephone call not earlier than 30 days prior to anticipated date of enlistment. The data required by AR 614-205 plus the following additional information will be furnished:

- (1) Additional awarded MOS.
- (2) Desired assignment (3 choices in order of preference).
- (3) Oversea area from which last returned, date of return, and number of months served, if applicable.
- (4) For personnel requesting choice of overseas area, an indication of individual's eligibility for and whether or not he desires to request concurrent or nonconcurrent travel of dependents.
- (5) Physical profile code.

b. Assignment procedures.

- (1) Within CONUS, assignment authorization requests for a specific CONUS station or overseas area will be made to the Office of Personnel Operations,

who will approve or disapprove the assignment based on requirements, if approved, reenlistment will be authorized. Collect telephone call to OPO. Telephone OXford 57291 for the purpose of obtaining assignment authorization. Collect telephone calls will be made only when the individual has indicated a favorable reenlistment intent. Limitation on the use of collect telephone calls are—

- (a) U.S. Army Recruiting Service Personnel. Unrestricted; however, when possible calls will be consolidated.
 - (b) In-service reenlistment personnel. Installations where troop strength is more than 5,000 one collect telephone call per day. Installations where troop strength is less than 5,000, one collect telephone call per calendar week.
- (2) SCAN (switched circuit automatic network) lines will be used to maximum and will not be subject to limitations set forth in (1)(a) and (b) above.
 - (3) Within overseas commands, assignment authorizations for personnel will be submitted to the Office of Personnel Operations, ATTN: EPADR-I by the overseas commander. Assignment authorizations will be requested by separate action for each individual concerned not earlier than 120 days nor later than 30 days prior to ETS or date of requested separation. Requests will include data indicated in *a* above, date of arrival in overseas command and date of completion of five-sixths of current foreign service tour or 1 year subsequent to reenlistment whichever is sooner. In addition, information required by paragraph 78 will be submitted on personnel who have over 4 years service for pay but less than 7 years active Federal service.

143. Assignment authorization. *a.* Upon receipt of a telephone call or communication requesting assignment authorization for a specific CONUS station or oversea area, the Office of Personnel Operations will determine CONUS station or oversea area requirement. If a requirement exists, reenlistment will be authorized. An Assignment Control Number (ACN) will be given each approved request and this control number will be included in the reenlistment orders published by the reenlisting agency.

b. Unused assignment authorization will be reported immediately to the Office of Personnel Operations, ATTN: EPADR-I for cancellation. For in-service personnel, if reenlistment for an authorized assignment is not accomplished within 24 hours following ETS or requested date of separation, the assignment authorization will be reported for cancellation no later than the day following failure to reenlist. For personnel reenlisting with a break in service of less than 3 months, the unused assignment authorization will be reported for cancellation as soon as possible, and in every case, no later than 15 days following date of authorization. Cancellation may be reported by telephone, electrically transmitted message, or written communication, and will cite the Assignment Control Number (ACN) involved. Telephone requests for assignment authorization may be utilized for reporting cancellation; however individual telephone calls will not be made for the express purpose of reporting cancellation.

144. Processing of personnel reenlisting for an assignment within CONUS. *a.* Personnel reenlisting immediately at installation where separated will be processed by the parent unit of the individual. Upon completion of enlistment, the individual's Personnel Records Jacket (DA Form 201) will be transmitted to the gaining unit as prescribed by AR 640-10.

b. Personnel reenlisting through U.S. Army Recruiting Service will be assigned to gaining unit by the activity effecting reenlistment. The activity effecting reenlistment will transmit the DD FORM 4 and allied records direct to the gaining unit. Orders issued will contain the

following statement: "In accordance with the provisions of AR 601-210, preparation of all personnel records will be effected by the gaining unit."

145. Processing of personnel reenlisting in CONUS for an oversea assignment. *a.* Personnel reenlisting immediately at installation where separated. Personnel will be processed by the parent unit of the individual. Personnel Records Jacket (DA Form 201) for all individuals, which are continued for use upon reenlistment, and the DD Form 4 (Enlistment Record) will be transmitted in accordance with AR 640-10. POR processing under AR 612-35 will be accomplished at the parent unit of the individual. Inform personnel who decline to apply for concurrent travel of the provisions of AR 55-46. Upon reenlistment, processing at the home station will be accomplished as follows:

- (1) Personnel eligible for and desiring to request concurrent travel of dependents. Request for concurrent travel of dependents, unless submission is precluded or suspended by separate Department of the Army directives and/or orders, will be transmitted to the oversea commander in accordance with AR 55-46.
 - (a) When the concurrent travel is approved, orders issued will relieve the individual from his current unit and will assign him direct to the specific oversea organization and station specified by the oversea commander. Processing and port call will be in accordance with AR 55-46.
 - (b) When concurrent travel is disapproved, port call instructions will be requested in accordance with section V, AR 612-12. Upon receipt of port call instructions, orders will be issued which will relieve the individual from his current unit and will assign him direct to the specific oversea organization and station.
- (2) Personnel ineligible for or not desiring to request concurrent travel of dependents. Port call instructions will

be requested in accordance with section V, AR 612-12. Upon receipt of port call instructions and after completion of POR processing, orders issued will relieve the individual from his current unit and will assign him direct to the specific oversea organization and station.

b. Personnel reenlisting through the U.S. Army Recruiting Service.

- (1) *Personnel eligible for and desiring to request concurrent travel of dependents.* Orders issued will relieve the individual from the recruiting main station and will assign him direct to the nearest U.S. Army Reception Station. Upon completion of personnel records preparation and reception processing, the reception station commander will issue orders relieving the individual from the reception station and will assign him direct to the onpost training activity, citing this regulation, for the purpose of processing the request for concurrent travel under AR 55-46. Upon receipt of approval or disapproval of concurrent travel request, action will be taken by the training activity commander in accordance with a(1) above.

- ★(2) *Personnel ineligible for or not desiring to request concurrent travel of dependents.* Inform personnel who decline to apply for concurrent travel of the provisions of AR 55-46. Orders issued will relieve the individual from the recruiting main station and will assign him direct to the specific oversea organization and station. Orders issued will further direct the individual to depart his current unit immediately upon reenlistment and contain the instructions indicated below:

- (a) In those cases where the individual is destined for U.S. Army, Alaska, ^{or} these orders will further direct the individual to proceed to U.S. Army

c4
~~Overseas Replacement Station~~ Garrison (6006) C 3, AR 601-210
Fort Lewis, Wash.,
for necessary processing under AR 612-10 and AR 612-35 and procurement of port call in accordance with AR 612-12.

- (b) In those cases where the individual is destined for U.S. Army Forces Southern Command, these orders will further direct the individual to proceed to the U.S. Army Reception Station, Fort Jackson, S. C. for necessary processing under AR 612-10 and AR 612-35 and procurement of port call in accordance with AR 612-12.
- (c) In those cases where the individual is destined for an oversea area other than U.S. Army, Alaska and U.S. Army Forces Southern Command, these orders will further direct the individual to proceed to the U.S. Army Oversea Replacement Station (1264) Fort Dix, N. J., or U.S. Army Oversea Replacement Station (6020) Oakland Army Terminal, Calif., as appropriate, for preparation of necessary records, completion of necessary processing under AR 612-35 and AR 612-10 and subsequent onward movement to the destined oversea area of assignment.

146. **Personnel reenlisting in oversea commands for another oversea command.** The Office of Personnel Operations ATTN: EPADR-I will ascertain a unit of assignment in the requested oversea command. Approval of requests to be furnished oversea commanders will contain the specific organization and assignment in the oversea command. All orders issued will relieve the individual from his parent unit and assign him direct to the gaining specific organization and station as provided in AR 612-50. Personnel desiring concurrent travel will be processed in accordance with AR 55-46. Assignment will be confirmed when required by paragraph 78i.

147. Enlistment record. *a.* For personnel enlisting or reenlisting within CONUS:

- (1) Item 13, enter specific CONUS installation, or oversea command.
- (2) Item 14, enter "AR 601-210, ACN ----- .."

b. For personnel enlisting within an oversea command for CONUS area or another oversea command.

- (1) Item 13, enter "CONUS Area (AOR list) or oversea command see item 37."

- (2) Item 14, enter "AR 601-210 and cite approving document."

- (3) Item 37, enter "I understand that if my grade or MOS changes prior to this option becoming effective, I may be ineligible for this assignment, therefore, I must resubmit 3 choices of CONUS area or oversea command as applicable to OPO to obtain confirmation of assignment. I may be selected for an alternate assignment based on current qualifications."

Section XIV. ENLISTMENT AND REENLISTMENT OF ENLISTED PERSONNEL FOR ATTENDANCE AT AN MOS PRODUCING U.S. ARMY SERVICE SCHOOL COURSE

148. General. *a.* This section prescribes the procedures for enlistment and reenlistment in the Regular Army of prior or in-service enlisted personnel for attendance at an MOS producing U.S. Army Service School course.

b. This option is available on a worldwide basis to the following enlisted personnel eligible for enlistment or reenlistment in grade E-6 or below except as indicated in *c* below.

- (1) In-service personnel (Regular Army, Inductees, Reserve component personnel on extended active duty, excluding ARNGUS active duty trainees, RFA 55, and REP 63 personnel on ACD-UTRA) who enlist or reenlist immediately (within 24 hours) following separation.
- (2) Prior service enlisted personnel enlisting within 3 months from date of separation.
- (3) In-service personnel and prior service personnel (regardless of break in service) who qualify under paragraph 78i.
- (4) ARNGUS and USAR personnel other

than those excluded in (1) above on initial entry into the Regular Army regardless of length of service.

c. The following personnel will not be afforded this option:

- (1) Enlisted personnel with over 4 years service for pay purposes who are separated upon return from an incomplete oversea tour.
- (2) Enlisted personnel requiring a waiver of any qualification outlined in paragraph 3, 5, or 9 of this regulation.
- (3) Enlisted personnel who have over 4 years service for pay purposes unless authorized this option under paragraph 78i until reaching 7 years active Federal service.

d. Assignment authorization and quotas for specific MOS producing U.S. Army Service School courses will, within CONUS, be requested by collect telephone call to Office of Personnel Operations, telephone number to be used is OXford 57275. Collect telephone call will be made only when the individual has indicated a

favorable reenlistment intent, provided his desired school quota authorization can be obtained. One telephone call will suffice in cases where applicants indicate a choice of any three school courses in order of preference. Limitations on the use of collect telephone calls are—

- (1) *U.S. Army Recruiting Service Personnel*. Unrestricted; however, when possible calls will be consolidated.
- (2) *In-service reenlistment personnel*. Installations where troop strength is more than 5,000, one collect telephone call per day. Installations where troop strength is less than 5,000, one collect telephone call per calendar week.
- (3) *SCAN (Switched Circuit Automatic Network)*. These lines will be used to maximum extent without limitations set forth in (1) and (2) above.

149. **Information to applicants.** Prior to reenlistment, applicants will be given the following information:

a. The complete procedure for reenlisting under this program. Applicants should select alternate choice of MOS producing courses in the event their first choice is not available.

b. Reenlistment under this regulation guarantees an initial assignment only. Retention in an MOS producing U.S. Army Service School course will depend on satisfactory progress in the course and will also depend upon favorable results of security investigation, accomplished in accordance with AR 604-5, in those cases where a security clearance is required. Those individuals who are relieved from the school course for academic deficiency, disciplinary reasons, or failure to receive the required security clearance will be reassigned in accordance with the needs of the service and will be required to complete the period of service for which reenlisted.

c. If training in a school course is canceled before the applicant is enrolled, or while attending the course, he will be required to complete the period of service for which reenlisted. However, the applicant will be provided the opportunity to elect a related course for which qualified and for which quotas are available.

Such election will be honored.

d. Upon successful completion of the school course, applicant will be assigned in PMOS in accordance with the needs of the service. No promise will be made concerning the specific job or station to which he will be assigned subsequent to completion of the school course.

e. Personnel who reenlist in oversea commands for this option will be reenlisted for MOS producing school course, only and will be required to submit choice of option for which qualified not earlier than 6 nor later than 3 months prior to scheduled departure from the oversea command. Provided requirements at the time of submission of choice preclude entry into first course selected, individual will submit additional choices until a firm school commitment is obtained.

150. **Enlistment record and orders.** a. The following entries will be made on Enlistment Record—Armed Forces of the United States, DD Form 4:

- (1) For individuals who have a firm school commitment:
 - (a) Item 13, enter the school course number and class reporting date.
 - (b) Item 14, enter "AR 601-210 and SQN _____".
- (2) For individuals reenlisting under paragraphs 78i and 149c:
 - (a) Item 13, enter "MOS producing service school, see item 37".
 - (b) Item 14, enter "AR 601-210".
 - (c) Item 37, enter "I understand that a firm school allocation must be confirmed at a later date and I may have to choose an alternate course, subject to availability or change in my qualifications, grade or MOS prior to confirmation of the course."

b. Orders issued for personnel enlisting or reenlisting under this option will identify them as having reenlisted under this regulation for attendance at an MOS producing U.S. Army Service School course.

151. **Eligibility requirements for MOS producing school course.** For the purpose of this

section, choice does not include option to reenlist for attendance at those U.S. Army Service School courses for which special processing of application is required (e.g., Officer Candidate School, Army Language Training courses, etc.). Also, such choice does not include option to reenlist for attendance at those courses listed in The Army School Catalog, DA Pam 20-21, which are actually conducted in U.S. Army Training Centers as Advanced Individual Training (e.g., MOS training conducted at the U.S. Army Training Center, Engineer, Fort Leonard Wood, Mo., and U.S. Army Signal Corps Training Center, Fort Gordon, Ga.). Option for attendance at two consecutive school courses is not authorized.

a. Applicants in grade E-6 must possess a PMOS contained in MOS surplus list periodically announced by Headquarters, Department of the Army. Applicants in E-6 who possess a grade and PMOS not listed as surplus may request advanced school training for career development within currently held three-digit PMOS provided that MOS is not included in the surplus list for next higher grade. Applicants may not request training within their MOS except at a higher skill level than that presently held.

b. Applicants must meet the prerequisites for school course of choice as contained in DA Pam ~~20-21~~ and selected criteria contained in AR ~~611-215~~. The current Detailed Schedule of Classes, Army Schools, published by Headquarters, U.S. Continental Army Command, Fort Monroe, Va., will be used to determine school courses in which training is scheduled and for which quotas may be requested.

c. Applicants must possess a physical profile equal to or higher than (in every factor) the high physical profile contained in AR 611-201 for the MOS for which desired school course trains.

d. Applicants must be in a pay grade not higher than that authorized in AR 611-201 for the three-digit MOS for which the school course trains.

e. Personnel serving in an oversea command must meet the eligibility criteria outlined in

paragraph 78*h* and *i*. Discharge and reenlistment will be accomplished in the oversea command prior to return to CONUS.

f. NCO's applying for a course in which their NCO grade is not authorized in AR 611-201 must sign a statement prior to reenlistment agreeing to accept specialist status upon successful completion of school course. Signed statement will be attached to the individual's enlistment record (DD Form 4).

g. Individuals reenlisting for school courses requiring security clearance must have the necessary clearance prior to arrival at the service school.

152. Request for school courses. *a.* Attendance will be authorized for one school course only, and will be requested and approved as follows:

- (1) For in-service personnel within CONUS, who do not desire separation prior to ETS, quotas will be requested not more than 120 days and wherever possible, not less than 90 days prior to ETS date. Quotas will be approved, when available, for a class with reporting date not more than 120 days from date of request.
- (2) For personnel who have been separated for more than 1 day but less than 3 months, quotas will be requested as required. Quotas will be approved, when available, for a class with a reporting date such that entire period of time between date of reenlistment and reporting date of class is covered by reenlistment leave and travel.

b. A school quota control number (SQN) will be assigned with each approved quota. With the exception of those personnel enlisted through recruiting main stations, who have been separated more than 1 day, all personnel will arrive at service schools on class reporting date specified. Personnel who have been reenlisted after separation of more than 1 day may be authorized to report not more than 3 days prior to class reporting date specified.

c. Within CONUS, quotas will be requested by collect telephone call when leased circuits are not available. Data furnished will be that set forth in AR 350-22.

d. Request for personnel in oversea commands will be in the manner set forth in paragraph 78*h* and *i*, and AR 350-22.

★153. **Processing of personnel being assigned to a U.S. Army Service School.** Upon enlistment/reenlistment necessary orders will be issued. Personnel will be reassigned to the student detachment of the appropriate U.S. Army School at set forth below:

a. For attendance at school courses of 20 weeks or more duration, all personnel will be reassigned on a permanent change of status (PCS) basis.

b. For attendance at school courses of less than 20 weeks duration—

- (1) In-service personnel enlisting or reenlisting immediately (within 24 hours) as prescribed in paragraph 11, AR 611-215.

- (2) Prior service personnel enlisting or reenlisting through the recruiting service after a break in service of more than 24 hours will be assigned in a TDPFO-PCS status as prescribed in appendix I, AR 310-10.

c. Personnel reenlisting immediately at installation where separated will be processed by the parent unit of the individual. Upon completion of enlistment, the individual's Personnel Records Jacket (DA Form 201) will be transmitted to the gaining unit as prescribed by AR 640-10.

d. Personnel reenlisting through U.S. Army Recruiting Service will be assigned to gaining unit by the activity effecting reenlistment. The activity effecting reenlistment will transmit the DD Form 4 and allied records direct to the gaining unit. Orders issued will contain the following statement:

In accordance with the provisions of AR 601-210, preparation of all personnel records will be effected by the gaining unit.

Section XV. ENLISTMENT AND REENLISTMENT FOR MULTILEVEL TRAINING PROGRAM

★154. **General.** This section prescribes the qualifications and procedures for enlistment and reenlistment of personnel for assignment, retention, and utilization in the Multilevel Training Program as outlined in AR 621-201. This option is available to nonprior service personnel and prior service personnel, with less than 4 years service creditable in the computation of pay, who enlist or reenlist through the United States Army Recruiting Service. In-service personnel in grade E-4 and below who have completed at least 1 year active Federal service and have less than 4 years service for pay purposes may be discharged and immediately reenlisted, under current regulations, for this option. This option includes the following school courses:

MOS 32E20 Fixed Plant Carrier Repairman.

MOS 26L10 Microwave Radio Repairman.

MOS 26F20 Ground Radar Repairman.

MOS 31L20 Field Radio Relay Equipment Repairman.

MOS 31E20 Field Radio Repairman.

MOS 31J10 Teletypewriter Repairman.

155. **Qualifications.** a. Applicants will—

- (1) Be fully qualified for enlistment or reenlistment under this regulation.
- (2) High School Graduate or GED equivalent.
- (3) Meet minimum aptitude score requirements, in appropriate aptitude area.
- (4) Meet additional prerequisites without exception, contained in DA Pam 350-10, The Army School Catalog, for the course requested.

b. In-service personnel applications will be forwarded to Chief, OPO, ATTN: EPRDS.

156. **Information to applicants.** Prior to enlistment or reenlistment each applicant will be given the following information.

a. The complete procedure for enlisting under this program will be explained to applicants. Nonprior service personnel will be informed that final qualification for enlistment

and aptitude for the course of their choice will be determined from a series of tests administered prior to enlistment.

b. Attendance at the school selected and subsequent assignment under this program is predicated upon satisfactory completion of basic combat training, and if applicable, favorable results of background investigation in accordance with AR 604-5. Those individuals who are relieved from this program for academic deficiency in the school, disciplinary reasons, failure to receive the required security clearance, failure to complete phase one of the program (supervised OJT and in a utilization tour of 1 year), inefficiency or subsequent physical disqualification will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.

c. If the school course is discontinued before the applicant attends the course, or while attending the course, he will be required to complete the period of service for which enlisted. However, this enlistee will be provided the opportunity to select a related course or any other course for which qualified and quotas are available. Such selection will be honored.

d. Upon completion of phase one of the program (completion of school and OJT and in a utilization tour of 1 year) if recommended for retention in the program, the applicant if otherwise qualified will be authorized to request discharge for the purpose of immediate reenlistment for entrance into phase two of the Multilevel Training Program for continued Career Progression.

e. Individuals enlisted or reenlisted for this program will be required to sign the following statement and recruiting installation commanders and reenlistment officers will insure such statement becomes a permanent part of the individual's personnel record:

ENLISTMENT OR REENLISTMENT FOR MULTILEVEL TRAINING PROGRAM

1. Section 15, Chapter 6, AR 601-210 concerning enlistment and reenlistment for the Multilevel Training Program has been explained to me, and I understand the provision set forth therein.

2. I understand that—

a. I must satisfactorily complete basic combat training prior to attending the school of my choice.

b. My initial assignment is for attendance at the (course title and number of course) currently consisting of (number) week's training, after which I will be assigned for further training in a utilization tour of 1 year in the multilevel training program in accordance with the needs of the Army.

c. If the school course is discontinued before I attend the course, or while attending the course, I will be required to complete the period of service for which I enlisted. However, I will be provided the opportunity to elect an alternate course, related course, or any other course for which qualified and quotas are available and I understand that my alternate selection will be honored.

d. Attendance, at the school selected and subsequent assignment under this program is predicated upon satisfactory completion of the school and if applicable, favorable results of background investigation in accordance with AR 604 5. If I am relieved from this program for academic deficiency in school, disciplinary reasons, failure to receive the required security clearance, failure to complete phase one of the program (supervised on-the-job training in a utilization tour of 1 year), inefficiency or subsequent physical disqualification, I will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.

e. Upon completion of phase one of the program (completion of school, OJT and in a utilization tour of 1 year) if recommended for retention in the program, I will be authorized to request discharge for the purpose of immediate reenlistment for entrance into phase two of the multilevel training program.

f. If I waive my initial enlistment commitment for any reason whatsoever my initial enlistment commitment will not be reinstated at a later date.

(Signature)

(★ Witnessing officer)

157. Term of enlistment or reenlistment. The minimum period of enlistment or reenlistment for applicants from civilian life will be 3 years for phase one and 4 years for phase two. For in-service personnel, the period of enlistment or reenlistment will be equal to or longer than the current term of service, and in no case less than 3 years for phase one and no less than 4 years for phase two.

★ **158. Enlistment record.** a. Item 13, DD Form 4, will contain "Multi-Level Training." See item 37.

b. Item 14 "Section XV, chapter 6, AR 601-210."

c. Item 37 "Enl/Reenl for Multi-Level Training course, e.g., (101-274.0) Approved by ----- date."

★APPENDIX A

GUIDELIST OF TYPICAL MINOR TRAFFIC OFFENSES

- Blocking or retarding traffic.
 Careless driving.
 Crossing yellow line; driving left of center.
 Disobeying traffic lights, signs, or signals.
 Driving on shoulder.
 Driving uninsured vehicle.
 Driving with blocked vision.
 Driving with expired plates or without plates.
 Driving without license or with suspended or revoked license.
 Driving without registration or with improper registration.
 Driving wrong way on one-way street.
 Failure to comply with officer's directives.
 Failure to have vehicle under control.
 Failure to keep to right or in line.
 Failure to signal.
 Failure to stop for or yield to pedestrian.
 Failure to submit report following accident.
 Failure to yield right-of-way.
 Faulty equipment (defective exhaust, horn, lights, mirror, muffler, signal device, steering device, tailpipe, or windshield wipers).
 Following too closely.
 Improper backing: backing into intersection or highway; backing on expressway; backing over crosswalk.
- Improper blowing of horn.
 Improper parking: restricted area, fire hydrant, double parking.
 Improper passing: passing on right, in no-passing zone; passing parked school bus, pedestrian in crosswalk (when not treated as reckless driving).
 Improper turn.
 Invalid or unofficial inspection sticker; failure to display inspection sticker.
 Leaving key in ignition.
 License plates improperly displayed or not displayed.
 Operating overloaded vehicle.
 Racing, dragging, contest for speed (when not treated as reckless driving).
 Speeding (when not treated as reckless driving).
 Spinning wheels; improper start; zigzagging or weaving in traffic (when not treated as reckless driving).
- Note.* It would be impracticable to prepare an all-inclusive list of minor traffic offenses valid for all States. The above list is intended as a guide. Offenses of a similar nature and traffic offenses treated as minor by local law enforcement agencies should be treated as minor.

★APPENDIX B

GUIDELIST OF TYPICAL MINOR NONTRAFFIC OFFENSES

- Abusive language under circumstances to provoke breach of peace.
- Carrying concealed weapon (other than firearm); possession of brass knuckles.
- Curfew violation.
- Damaging road signs.
- Discharging firearm through carelessness.
- Discharging firearm within municipal limits.
- Disobeying summons.
- Disorderly conduct; creating disturbance; boisterous conduct.
- Disturbing peace.
- Drinking liquor on train (other than club car).
- Drunk in public; drunk and disorderly.
- Dumping refuse near highway.
- Fighting; participating in affray.
- Fornication.
- Illegal betting or gambling; operating illegal handbook, raffle, lottery, punch board, matching cockfight.
- Juvenile noncriminal misconduct; beyond parental control, incorrigible, runaway, truant, or wayward.
- Killing domestic animal.
- Liquor; unlawful manufacture, sale, or possession, or consumption in public place.
- Loitering.
- Malicious mischief; painting water tower, throwing water-filled balloons, throwing rocks on highway, throwing missiles at athletic contests, or throwing objects at vehicles.
- Nuisance, committing.
- Poaching.
- Possession of cigarettes by minor.
- Possession of indecent publications or pictures.
- Purchase, possession or consumption of alcoholic beverages by minor.
- Removing property under lien.
- Removing property from public grounds.
- Robbing orchard.
- Shooting from highway.
- Shooting on public road.
- Simple assault.
- Throwing glass or other material in roadway.
- Trespass to property.
- Unlawful assembly.
- Using or wearing unlawful emblem.
- Vagrancy.
- Vandalism: injuring or defacing public property or property of another; shooting out street-lights.
- Violation of fireworks law.
- Violation of fish and game laws.

Note. It would be impracticable to prepare an all-inclusive list of minor nontraffic offenses valid for all States. The above list is intended as a guide. Offenses of a similar nature should be treated as minor offenses. In doubtful cases, the following rule should be applied: if the maximum confinement under local law is 4 months or less, the offense should be treated as minor.

★APPENDIX C

GUIDELIST OF TYPICAL OTHER (NONMINOR) MISDEMEANORS

| | |
|---|---|
| Adultery. | Unlawful carrying of firearms; carrying concealed firearm. |
| Assault consummated by battery. | Unlawful entry. |
| Bigamy. | Unlawful use of long-distance telephone lines. |
| Breaking and entering vehicle. | Use of telephone to abuse, annoy, harass, threaten, or torment another. |
| Check, worthless, making or uttering, with intent to defraud or deceive (\$100 or less). | Using boat without owner's consent. |
| Conspiring to commit misdemeanor. | Wilfully discharging firearm so as to endanger life; shooting in public place. |
| Contributing to delinquency of minor. | Wrongful appropriation of motor vehicle; joyriding; driving motor vehicle without owner's consent. ¹ |
| Desecration of grave. | |
| Driving while drugged or intoxicated. | |
| Failure to stop and render aid after accident. | |
| Indecent exposure. | |
| Indecent, insulting, or obscene language communicated to a female directly or by telephone. | |
| Leaving dead animal. | |
| Leaving scene of accident (hit and run). | |
| Looting. | |
| Negligent homicide. | |
| Petty larceny (value of \$100 or less); stealing hub caps; shoplifting. | |
| Reckless driving. | |
| Resisting arrest. | |
| Selling or leasing weapons to minor. | |
| Slander. | |
| Stolen property, knowingly receiving (value \$100 or less). | |
| Suffrage rights, interference with. | |

¹ This group of motor vehicle offenses, and offenses of comparable nature and seriousness but variously described (auto theft, auto larceny, etc.), comprises the familiar case of taking or withholding a motor vehicle without authority and with intent *temporarily* to deprive the owner of his property. It does not encompass offenses where there is clear evidence that the offender intended permanently to deprive the owner of his motor vehicle. Offenses of the latter nature are included in grand larceny or embezzlement involving a value of over \$100, listed in appendix D, Guidelist of Typical Felony Offenses.

Note. It would be impracticable to prepare an all-inclusive list of nonminor misdemeanors valid for all States. The above list is intended as a guide. Offenses of comparable seriousness should be treated as nonminor misdemeanors. In doubtful cases, the following rule should be applied: if the maximum confinement under local law exceeds 4 months but does not exceed 1 year, the offense should be treated as a nonminor misdemeanor.

★APPENDIX D

GUIDELIST OF TYPICAL FELONY OFFENSES

| | |
|--|---|
| <p>Aggravated assault; assault with dangerous weapon; assault intentionally inflicting great bodily harm; assault with intent to commit felony.</p> <p>Arson.</p> <p>Attempt to commit felony.</p> <p>Breaking and entering with intent to commit felony.</p> <p>Bribery.</p> <p>Burglary.</p> <p>Carnal knowledge of female under 16.</p> <p>Cattle rustling.</p> <p>Check, worthless, making or uttering, with intent to defraud or deceive (over \$100).</p> <p>Conspiring to commit felony.</p> <p>Criminal libel.</p> <p>Extortion.</p> <p>Forgery; knowingly uttering or passing forged instrument.</p> <p>Graft.</p> <p>Grand larceny; embezzlement (value over \$100).</p> <p>Housebreaking.</p> <p>Indecent acts or liberties with child under 16.</p> <p>Indecent assault.</p> <p>Kidnapping; abduction.</p> | <p>Mail matter: abstracting, destroying, obstructing, opening, secreting, stealing, or taking.</p> <p>Mails: depositing obscene or indecent matter.</p> <p>Maiming; disfiguring.</p> <p>Manslaughter.</p> <p>Misprision of felony.</p> <p>Murder.</p> <p>Narcotics or habit forming drugs: wrongful possession, use or sale.</p> <p>Pandering.</p> <p>Perjury; subornation of perjury.</p> <p>Public record: altering, concealing, destroying, mutilating, obliterating, or removing.</p> <p>Rape.</p> <p>Riot.</p> <p>Robbery.</p> <p>Sedition: solicitation to commit sedition.</p> <p>Sodomy.</p> <p>Stolen property, knowingly receiving (value over \$100).</p> <p><i>Note.</i> It would be impracticable to prepare an all-inclusive list of felonies valid for all States. The above list is intended as a guide. Offenses of comparable seriousness should be treated as felonies. In doubtful cases, the following rule should be applied: if the maximum confinement under local law exceeds 1 year, the offense should be treated as a felony.</p> |
|--|---|

[EPD]

By Order of the Secretary of the Army:

HAROLD K. JOHNSON,
General, United States Army,
Chief of Staff.

Official:

J. C. LAMBERT,
Major General, United States Army,
The Adjutant General.

Distribution:

Active Army, NG, and USAR: To be distributed in accordance with DA Form 12-9 requirements for DA Regulations, Military Personnel Procurement—A.

S/S e 6

within the 18-month period immediately preceding enlistment/reenlistment.

- (a) A person who has had three minor traffic violations within the 18-month period immediately preceding enlistment/reenlistment and those who have had four or more minor traffic violations regardless of elapsed time between violations require a waiver.
- (b) Drunken driving (includes driving while intoxicated and driving while under the influence), accidents resulting in fatality or injury, leaving scene of accident, hit and run, and similar offenses are not considered minor traffic violations. A single instance of one of these, or a similar offense, requires a waiver.

e. Persons last separated under the following conditions:

- (1) Men last separated from the Army or Army Air Corps (not United States Air Force) under the provisions of AR 615-364 or AR 635-204; AR 615-366 or AR 635-206; paragraphs 4a and 5 or 6, AR 615-367 or AR 635-220; AR 615-368 or AR 635-208; and AR 615-369 or AR 635-209.
- (2) Applicants whose DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge) contains the notation "EM does not meet prescribed standards for retention", "adjudged a youthful offender", or "AFR 39-14 and letter AFPMP-4h, 20 March 1950, subject: Discharge of Physically Disqualified Airmen for Convenience of the Government", "Barred from reenlistment, paragraph 8c, AR 635-200".
- (3) Applicants whose DD Form 214 includes the following notation: "Para. 11, SR 615-105-1 applies"; "Para. 9 or 20, AR 615-120 applies"; or, "Para. 9, AR 601-210 applies."
- (4) Applicants who were last discharged by reason of hardship or dependency. Discharge for hardship or dependency from other Armed Forces is governed by the following regulations: Navy, C-10308 or D-9108 BuPers Manual; Marine

Corps, paragraph 10273, MCM 149 or Art. 3-17; Air Force, AFR 39-13; and Coast Guard, Art. 586(1), C.G. Regulations.

- ★(5) Women who are members of the Army Reserve currently on active duty.
- (6) Any former enlisted member of the Regular Army who last served on active duty as a reserve commissioned or warrant officer of the Army, or who was discharged as an enlisted member to accept a temporary appointment as a commissioned or warrant officer of the Army, whose officer or warrant officer service was terminated by a general discharge.
- (7) Former commissioned or warrant officers last separated either as a direct result of trial by courts-martial, reclassification and/or elimination proceedings or by resignation in lieu thereof, and those separated under the provisions of AR 635-105A, AR 605-200, AR 605-275, or AR 635-120.
- (8) Former Regular Army commissioned and warrant officers regardless of the conditions under which separated.
- (9) Applicants last discharged from the Marine Corps under the provisions of paragraph 10271(1)g, MCM 1949.
- (10) Applicants last separated from the Air Force whose DD Form 214 contains the notation "RE-2". (Those containing the notation "RE-3" but ineligible to enlist or reenlist in the USAF for "91 days" or "93 days" may be enlisted in the Regular Army provided otherwise qualified.)
- (11) Women in service who become the parent by adoption, the step-parent, foster parent, or custodian of a child under 18 years of age.

f. Persons eligible for retirement. Personnel who have completed 30 years active Federal service and who are 55 years of age and over with 20 or more years of completed active Federal service.

g. Personnel otherwise not fully qualified for reenlistment. Personnel found not fully qualified for reenlistment for reasons other than enumerated in this paragraph and paragraph 10, but are deemed exceptionally worthy and further retention is deemed to be a distinct benefit to the Regular Army.

h. Former Korean prisoner of war. Any former Korean prisoner of war who has not been in service since the period in which he was in a prisoner of war status. Any applicant who has served on active duty during the period 25 June 1950 through 27 July 1953, and has not subsequently enlisted or reenlisted in the Regular Army, will be queried to ascertain whether he is a former Korean prisoner of war.

i. Applicants who cannot acquire the minimum active Federal service to qualify for retirement at age 60 unless entitled by law to enlist or reenlist.

j. Personnel who last served in another service. All personnel, including members of Reserve components presently serving on active duty, who last served in another service in either enlisted or officer status will not be enlisted in the Regular Army without prior approval of the Department of the Army. The name, grade, service number, branch of service, and dates of last period of active service of individuals who last served in another service will, provided he meets requirements for enlistment in the Regular Army, be forwarded to Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo., 63132, requesting authority to enlist the individual.

k. A woman on active duty who initially enlisted prior to 9 April 1957 and who had an illegitimate pregnancy prior to initial enlistment, providing her active service has been honorable, and she is recommended for reenlistment by her immediate unit commander. Eligibility for reenlistment previously established will continue in effect for subsequent reenlistments, provided otherwise qualified.

10. Classes ineligible to enlist or reenlist—no waivers granted. The following classes of personnel are ineligible to enlist or reenlist and requests for waivers of these disqualifications will not be initiated:

a. Persons convicted of felonies. For this purpose, a felony is defined as a conviction of an offense of a civil nature for which the maximum punishment imposable under the UCMJ, the U.S. Code, or the code for the District of Columbia, whichever prescribes the lesser punishment, is death or confinement in excess of 1 year. For prior service men, only those offenses committed subsequent to their last period of honorable active military service are disqualifying unless an

offense is revealed of which the Army has no prior knowledge.

b. Applicants against whom criminal charges are pending. Persons who have criminal charges filed and pending against them alleging a violation of State, Federal, or territorial statute. Included in this category are persons who are released from the custody or restraint of a court under procedures which on the face thereof do not appear to dispose of the charges finally (e.g., release following a plea of any type to the court (including plea of guilty or nolo contendere); release on probation without a verdict; release on a person's own recognizance; release following charges that are placed on file; or any similar disposition, without regard to the technical name therefor, which indicates that the person may remain subject to further judicial proceedings in connection with the charges), unless the official chiefly responsible for prosecution of the charges (e.g., District Attorney, the judge of the court involved, or a higher official of the jurisdiction concerned having responsibilities in connection with the case), submits a signed statement to the effect that under the laws of the jurisdiction the applicant is not subject to further restraint, custody, control, or prosecution by the authorities thereof by virtue of the disposition of the charges against the applicant. Also included in this category are persons who, as an alternative to further prosecution, indictment, trial, or incarceration in connection with the charges, or to further proceedings relating to adjudication as a youthful offender or juvenile delinquent, are granted a release from the charges at any stage of the court proceedings on the condition that they will apply for or be accepted for enlistment in the Regular Army.

c. Parolees. Persons on parole, probation, or suspended sentence from any civil court.

d. Insane or intoxicated persons.

e. Applicants having venereal disease or a history of venereal disease. Men who are not acceptable for military service pursuant to provisions of AR 40-501, and women who have a history of any venereal disease.

f. Persons unable to produce written evidence of prior service. These individuals are ineligible until such service has been verified.

★*g. Applicants for retirement and persons receiving retired, retirement, or retainer pay.* Per-

| Reason | Army | Navy ¹ | Marine Corps ² | Coast Guard ³ |
|---|---|------------------------------|---|--|
| ★ Marriage (women last separated from the Regular Army under cited regulation are ineligible to reenlist until a period of 1 year has elapsed from date of separation). | AR 635-210 | ART C-10306, Bu Pers Man. | Paragraph 13261.3a, 13261.1c, 13261.3b, MCPM. | ART 12-B-6. |
| Parenthood. | AR 635-210 | | | |
| Pregnancy. | | | | |
| Permanently retired by reason of physical disability. | Title 10, U.S. Code, Sec. 1201 or 1204. | | (FMCR) MCPM and 10 U.S.C. 6330, paragraph 13400, MCPM and 10 U.S.C. 63620. | ART. None Ref. Individ Commandant (PE). Ltr of Auth. |
| Retirement after 20 but less than 30 years' active Federal service. | Title 10, U.S. Code, Sec. 3914. | | | |
| Retirement after 30 years' active Federal service. | Title 10, U.S. Code, Sec. 3917. | | | |
| Retirement in lieu of discharge under AR 635-89 (homosexuality). | Title 10, U.S. Code, Sec. 3914. | | | |

¹ Bureau Personnel Manual, U.S. Navy.

² Marine Corps Personnel Manual and Bureau of Medical Instructions.

³ U.S. Coast Guard Personnel Manual.

AIR FORCE

DISQUALIFYING SEPARATION AUTHORITIES AND/OR REMARKS

| <i>Regulation (AFR)</i> | <i>Paragraph</i> |
|--|--|
| 35-0, 8 February 1953..... | 20d, g, h, i, j, k, l, m, or n. |
| 35-6, 21 May 1951..... | 21d, g, h, i, k, m, or n. |
| 35-62..... | |
| 35-66..... | |
| 39-15, 19 April 1951..... | 6 or 7. |
| 39-15, 22 November 1954..... | 5 or 6. |
| 39-15, 17 March 1957..... | Sections C and D. |
| 39-16..... | |
| 39-17..... | |
| 39-18..... | |
| 39-21..... | |
| 39-22..... | |
| 39-23..... | |
| 39-19 (prior to 21 December 1951)..... | |
| 39-11, 20 March 1952..... | Section III or IV. |
| 39-11, 17 March 1959..... | Section III or IV. |
| 45-43..... | 11, 16, 18, 20, 21, 22, 23, 24, 25, 26, 27, or 28. |

Former airmen whose report of separation contains any of the following notations under the authority for discharge or in the "Remarks" section :

- (a) "Paragraph 2, AFR 39-14, 2 May 1951, and Letter AFPDC, Headquarters USAF, 10 August 51, subject: Disposition of Enlisted Personnel."
- (b) "Paragraph 11, SR 615-105-1/AFR 39-9, 6 September 1950, applies."
- (c) "Paragraph 13, AFR 39-9, 3 December 1951, applies."
- (d) "Paragraph 2, AFB 39-14, 18 May 1955, and Message AFPMP 31817, 9 December 1955, applies."
- (e) "Paragraph 19, AFM 39-9, applies."
- (f) "Paragraph 86, AFM 39-9, applies."
- (g) "Paragraph 2, AFR 39-14, and paragraph 2a, Message AFPMP 969/56, SDN 703."
- (h) "Enlistment subject to the approval of the Secretary of the Air Force."
- (i) "AFR 39-16 and Ltr, DAF, 1 December 1955, as amended, Discharge of Unproductive Airman."
- (j) "Paragraph 11, AFM 39-9, applies."

b. Men with 15 or more years active Federal service who are currently serving in the Regular Army in any enlisted grade, until they complete 20 years active Federal service, provided their retention and reenlistment have been recommended by their immediate unit commander (company, battery, detachment) and have been approved by the commander exercising general courts-martial jurisdiction over the individual concerned. Recommendations should be made sufficiently in advance of separation to permit continuous service, since this provision is applicable to only in-service men. Men requesting waiver of mental requirements, who will attain 20 years active Federal service on or before expiration of enlistment in which currently serving, will be advised concerning their eligibility to apply for retirement and informed that in the event they decline to submit such application, they will be discharged upon expiration of current term of service and thereafter be ineligible for reenlistment in the Regular Army, unless entitled to consideration under paragraph 5b(1)(a).

c. Women with less than 10 years active Federal service who are currently serving in the Regular Army in any grade, if recommended for retention by the WAC unit commander and the major commander concerned and approved by the Office of Personnel Operations. Request will be made sufficiently in advance of separation to permit continuous service.

d. Women with 10 years or more but less than 20 years active Federal service who are currently serving in the Regular Army in any grade, if recommended by the WAC unit commander and approved by the commander having general courts-martial jurisdiction over the individual concerned. Requests will be made sufficiently in advance of separation to permit continuous service.

23. Partially disabled combat-wounded veterans. a. Waivers may be granted by the Office of Personnel Operations to partially disabled combat-wounded veterans who are partially disabled as a result of wounds received in action. Requests will be submitted only for those who meet all requirements for enlistment or reenlistment and are physically qualified for gen-

eral military service except for their specific combat-incurred disability. Applicants must be capable of caring unaided for their own needs and must be so physically capable of performing useful service that further hospitalization or time lost from duty because of the disability may not be expected. Applications will include Standard Forms 88 and 89; any subsequent and present treatment; pertinent reports of X-ray, orthopedic, surgical, medical, or other consultations; statement of opinion by a medical officer of the degree to which the disability is incapacitating and whether any prosthesis being used is satisfactory.

b. Upon receipt of appropriate instructions from the Office of Personnel Operations, applicant will be notified to report to the recruiting main station at his own expense for further processing. Applicant will then be forwarded to the appropriate training activity at Government expense for classification in MOS in which he can reasonably be expected to perform satisfactory service with full consideration of physical handicap. To provide the medical officer with sufficient information to make a determination, the classification officer will prepare an analysis of each primary or potential MOS he deems appropriate for the particular individual. Classification officer will then forward his recommendation and the applicant to the medical officer for final determination and selection of an MCS in which he considers the applicant capable of performing duty. Any special consultation reports directed by the Office of Personnel Operations will be accomplished at this time. Applicants found physically and otherwise qualified for enlistment or reenlistment will be enlisted at the training activity. Applicants found ineligible to perform in an MOS will be rejected and returned at Government expense to place of origin.

c. Men enlisting as partially disabled veterans will not be given a choice of initial assignment but will be trained in the MOS in which enlisted or, if already trained, assigned to duty in that MOS. Applicants will be required to waive any compensation they now receive from the Veterans Administration during the period of their military service. The training activity

where the applicant is enlisted will indorse the letter to the VA Regional Office. Enlistee will be informed that upon separation from military service he may resubmit a claim for such compensation as may be due him (para 51).

d. Appropriate assignment limitations will be recorded on DA Form 20 (Enlisted Qualification Record) as prescribed in AR 600-200. The following entry will be made in item 13, DD Form 4 (Enlistment Record — Armed Forces of the United States): "Disabled Combat-Wounded Veteran."

e. The provisions of AR 616-41 will apply in the processing, training, assignment, and utilization of partially disabled veterans enlisted under this paragraph.

f. After completing an enlistment as a combat-wounded veteran, a man may reenlist as a combat-wounded veteran without the special processing prescribed herein, provided the applicant is physically capable of performing useful service. Such a man may reenlist for his own vacancy in accordance with this regulation. In case of doubt as to whether the individual is physically qualified for reenlistment, he will be retained in the service, provided he consents in writing, until final determination is made by medical authorities. If it is determined that the disability has progressed, or been aggravated to such an extent that the applicant can no longer perform useful service, appropriate action will be taken to effect his appearance before a medical board. See AR 40-3.

★24. **Personnel with civil court convictions or juvenile offenses.** Waivers may be granted in meritorious cases to personnel who have civil court convictions. For prior service personnel, only those offenses committed during and/or subsequent to last period of honorable service or in the case of immediate reenlistments during current period of service require a waiver unless an offense is revealed of which the Army has no previous knowledge (para 9d).

a. *Conviction or imprisonment.* Women applicants with civil court convictions are not eligible for initial enlistment or for reenlistment after a break in service. A thorough investi-

gation will be made prior to determining eligibility for enlistment or reenlistment of personnel who have been tried, convicted, and/or imprisoned under sentence of a civil court. Male applicants for enlistment, or reenlistment after a break in service, must have been unconditionally released from civil control for a minimum period of 6 months except in those cases where only minor offenses are involved, the 6-month waiting period is not required.

(1) Male applicants processed by the recruiting service.

(a) The investigation will be conducted by qualified personnel (preferably commissioned officers) and will include letters from at least three reputable citizens who are acquainted with the individual, information concerning the applicant's current character and habits, date unconditionally released from civil control, details regarding the nature of the offense, a statement that the offense for which convicted was not a felony, age at time offense was committed, sentence imposed, his reputation in the community in which he resides, a record of his employment since release from control of the civil authorities, and the recommendation of the investigating officer.

(b) The reports of investigation of meritorious cases which are recommended for approval by the recruiting main station commander will be forwarded to the recruiting district commander (or major oversea commander, if appropriate) for consideration. Each recruiting district commander will appoint a board of commissioned officers, at least one of whom will be of field grade, to review all requests for waivers forwarded for their consideration and to make recommendations thereon. Only those cases considered meritorious by the recruiting district commander and

recommended for approval by him will be forwarded to the CG, USA-REC for final determination. Upon enlistment or reenlistment, the waiver, report of investigation, and aforementioned evidence will be attached to the original enlistment record, after the notation of a waiver has been entered in item 39 of all copies of the DD Form 4.

(2) Men and women currently in service.

(a) Required investigation will be conducted by the unit commander or an experienced officer designated by the commander. In addition to so much of the information outlined in (1) (a) above as may be appropriate, the investigation will include a review of appropriate personnel records and the results of reenlistment interviews conducted under the provisions of AR 601-280. During such reenlistment interviews each individual is to be specifically queried as to the existence of civil offenses and convictions during the current term of service so that when appropriate, waiver action may be initiated under the provisions of this paragraph far enough in advance to permit uninterrupted service.

(b) The reports of investigation of meritorious cases which are recommended for approval by the unit commander will be forwarded to the appropriate major commander for final determination. Each major commander will appoint a board of commissioned officers, at least one of whom will be of field grade, to review all requests for waivers forwarded for his consideration and to make recommendations thereon. Upon enlistment or reenlistment, the waiver, report of investigation, and aforementioned evidence will be attached to the original enlistment record, after the notation of

a waiver has been entered in item 39 of all copies of DD Form 4.

(3) Every applicant for enlistment or reenlistment will be required to sign a written statement as to whether he/she has been tried, convicted, and/or imprisoned, under sentence of a civil court. Each applicant will be informed of the necessity for complete and accurate statements, and that if the existence of an unrevealed disqualification is discovered after enlistment/reenlistment, the individual may be subject to discharge for fraudulent enlistment/reenlistment.

b. *Juvenile and youthful offender records.*

(1) Waivers for the enlistment of men with juvenile and youthful offender records may be granted by major oversea commander or recruiting district commander except where the offense involves sodomy, indecent exposure, lewdness, homicide, arson, armed robbery, or possession or use of narcotics, in which case the Office of Personnel Operations will be the waiver authority. Waivers for the enlistment of women with juvenile and youthful offender records may be granted only by the Office of Personnel Operations. During enlistment processing each applicant will be specifically questioned concerning juvenile and youthful offender records. It will be thoroughly explained to each applicant that it is the policy of the Army that the fact of adjudication as a youthful offender or juvenile delinquent by a state or disposition by Federal juvenile authorities is not in itself a bar to enlistment if the applicant is otherwise eligible provided the individual has been unconditionally released from all civil restraint. An applicant is to be judged as to his fitness for the Army by his character at the time of his application for enlistment. Applicant will be required to sign a written statement as to

whether he has any type of record of juvenile delinquency or of being a youthful offender. Each applicant will be informed of the necessity for complete and accurate statements, and that if he denies any such record and it is discovered after enlistment, he may be subject to an undesirable discharge for fraudulent enlistment.

- (2) If he admits such record, or if he does not admit one and the enlisting agency has reason to believe such a record does exist, enlistment action will be held in abeyance pending a complete investigation of the facts in the case. Civil authorities will be contacted for information as to the applicant's character and rehabilitation, the actual offense committed, circumstances in the case, age at the time offense was committed, disposition by the courts, actual confinement served and whether any form of civil restraint still exists. The evaluation of the civil court and its probation officers will be an important consideration. The investigation will be conducted by qualified personnel (preferably commissioned officers or senior noncommissioned officers) and will include letters from at least 3 reputable citizens who are acquainted with the individual, information concerning applicant's current character and habits, reputation in the community in which he resides, a record of employment since release from control of civil authorities, and other information deemed relevant to an evaluation of the case, and the recommendation of the investigating officer. Where civil authorities refuse to furnish information regarding juvenile or youthful offender records, the enlistment will be held in abeyance and the applicant advised that the burden of obtaining and furnishing the information is upon him.

- (3) If all civil restraint has been termi-

nated (including parole, probation, suspended sentence, or conditional release from any form of confinement) and there is substantial evidence of his rehabilitation as a law abiding member of a civil community for a reasonable period thereafter (as determined by the appropriate commander based upon the merits of the individual case), he may be accepted for enlistment. Under no circumstances will any attempt be made to secure from appropriate civil authorities the release or termination of restraint in any form of applicants who would otherwise be eligible for enlistment, nor will any enlistment be effected until a reasonable period has elapsed since the termination of all forms of restraint, and there is substantial evidence of satisfactory rehabilitation. If the applicant's overall rehabilitation has not been satisfactory, or if the investigation discloses that he is morally unacceptable for military service and unfit to associate with members of the military service, he will be rejected on these grounds, and not because he was adjudged a youthful offender or juvenile delinquent. The signed statements of the applicant, including negative statements, the waiver, investigation on which waiver is based, letters from 3 reputable citizens, and any other relevant documentary evidence will be attached to the original enlistment record, after the notation of a waiver granted has been entered in item 39 on all copies of the DD Form 4.

- (4) Review of waivers submitted for enlistment or reenlistment will be accomplished by a board of officers as indicated in *a(1)(b)* above. Waiver requests for which the recruiting district (or major oversea commander, if appropriate) is not the final approval authority will be forwarded as indicated in *b(1)* above.

c. Minor offenses.

- (1) *Men and women currently in service.* Commanders exercising general courts-martial jurisdiction over the individual concerned are authorized to grant waivers to in-service personnel who have a record of a single minor offense. This authority may be delegated to the individual's unit commander. Authority to waive more than a single minor offense rests with the major commander.
- (2) *Men enlisted or reenlisted through the United States Army Recruiting Service.* Recruiting district commanders are authorized to grant waivers to men who have a record of a single minor offense. This authority may be delegated to recruiting main station commanders. Authority to waive more than a single minor offense, other than as indicated in *d* below, rests with the Commanding General, United States Army Recruiting Command (USAREC).

d. Traffic violations requiring waiver.

- (1) Personnel processed by the Recruiting Service.
 - (a) Except as indicated in (b) below, recruiting district commanders are authorized to grant waivers for traffic violations.
 - (b) The Commanding General, USAREC, is authorized to grant waivers for major traffic violations and those for which civil restraint was imposed.
- (2) The commander exercising general courts-martial jurisdiction over the individual concerned is authorized to grant waivers for traffic violations to personnel currently in service.

25. Dishonorable or bad conduct discharge; discharge for misconduct (fraudulent entry, AWOL, desertion, conviction by civil court); resignation in lieu of board action or for good of Service; discharge for unfitness; discharge for unsuitability, and bar to reenlistment. *a.* A re-

quest for waiver must be submitted to the Office of Personnel Operations in *all* cases for men last separated from the Army or Army Air Corps (not U.S. Air Force) under AR 615-364 or AR 635-204; AR 615-366; AR 635-206; paragraphs *4a* and *b*, or *6*, AR 615-367 or AR 635-220; AR 615-368 or AR 635-208; AR 615-369 or AR 635-209 and those separated with a bar to reenlistment under the provisions of paragraph *8c*, AR 635-200. Processing to determine eligibility for enlistment or reenlistment will not be accomplished until instructions have been received from the Department of the Army. Requests for waiver will not be submitted until a period of 2 years has elapsed since discharge and/or unconditional release from confinement, probation, or parole.

★*b.* The request for waiver will include letters from at least 3 reputable citizens of the community attesting to the individual's standing in the community both before and after military service.

26. Dependency or hardship discharge. Waiver may be granted by the Office of Personnel Operations to persons last discharged from any of the Armed Forces for dependency or hardship.

a. Proof must be furnished that the cause for which discharged has been removed. The burden of furnishing proof rests upon the applicant. Such proof will be furnished in the form of affidavits or sworn statements executed by the person or persons on whose behalf the individual was discharged or another member of the community who is thoroughly familiar with the home conditions of the applicant's family. The facilities of Selective Service or the American Red Cross will not be used to secure this evidence.

b. Requests will be submitted to the Chief, Enlistment Eligibility Activity, regardless of the period of time elapsed since last discharge. Documentary proof that the conditions for which discharged no longer exists will accompany requests.

27. Persons eligible for retirement. Waiver may be granted for reenlistment of personnel

who are 55 years of age and over with 20 or more years completed active Federal service.

a. Major commanders may recommend approval of waiver to Office of Personnel Operations for the reenlistment of Regular Army personnel otherwise qualified under this regulation but not beyond the last day of the month in which they attain the age of 60, in those cases in which any of the following conditions apply:

- (1) Individual has been awarded the Medal of Honor, Distinguished Service Cross, or Navy Cross.
- (2) Individual who through 10 or more years of assignment in the current unit or activity adds considerably to its morale and prestige.
- (3) Individual whose performance has been outstanding when compared with others of equal grade and ability and who possesses a critical Military Occupational Specialty (a critical MOS is one which requires extensive training and has a low reenlistment rate).

b. Individuals for whom a waiver has been approved will be reenlisted for a period not to exceed 3 years or will have enlistments extended or amended as prescribed in paragraphs 30 and 31. Such an individual will not again be

reenlisted, extended, or amended until the initial period of reenlistment, extension, or amendment for which waiver was authorized herein has been completed except as provided for by AR 635-205.

28. Other waiver requests. When no specific procedure for a waiver of a particular disqualification has been prescribed in this regulation, personnel who do not otherwise qualify for enlistment or reenlistment may be recommended by the recruiting main station commanders in the case of enlistments or the individual's immediate commander in the case of reenlistment. Such request for waiver under this paragraph will be submitted through channels to the Office of Personnel Operations. All recommendations must be fully justified. Request for waiver of a disqualification under this paragraph will *not* be made except for those individuals who are deemed to be exceptionally worthy and whose further retention is deemed to be a distinct benefit to the Regular Army. Recommendations should be submitted in sufficient time, as specified in paragraph 16a, to permit waiver procedure and continuous service whenever possible. Waivers issued hereunder will be valid for a stated period not to exceed 3 months following separation.

31505

CHAPTER 5

PROCESSING OF PERSONNEL

Section I. GENERAL PROCESSING

40. Applicant processing. *a.* During all phases of applicant processing particular care will be taken to prevent erroneous and fraudulent enlistments and reenlistments. Processing generally consists of—

- (1) An interview to determine eligibility under this regulation and any other pertinent procurement directives.
- (2) Administration of mental tests, except for prior service personnel presenting a valid DA Form 1811.
- (3) Medical examination, except for prior service personnel presenting an acceptable DA Form 1811.
- (4) Preparation of any required forms and records, to include but not limited to DD Form 4 (Enlistment Record), DD Form 98 (Armed Forces Security Questionnaire), DA Form 41 (Record of Emergency Data), Standard Form 88 (Report of Medical Examination), Standard Form 89 (Report of Medical History), DD Form 369 (Police Record Check) and DD Form 53 (Notification of Entry into Active Military Service).
- (5) Processing requests for waiver.
- (6) Administration of oath of enlistment.
- (7) Preparation of indorsement to Armed Forces Examining Stations on DA Form 766 (AFES Letter of Qualification for Enlistment) in accordance with AR 601-270.
- (8) Other administrative matters.
- (9) Transportation arrangements.
- (10) Forwarding of individuals and records to proper station or return of those rejected to point of tentative acceptance.

b. Recruiting stations. As much of the processing as possible to determine tentative ac-

ceptance of an applicant will be accomplished at the recruiting stations prior to forwarding applicant to the recruiting main station. This will include, but will not be limited to, administration of applicable tests when required, obtaining all necessary documents, obtaining waivers when required, and accomplishing any other administrative matters which can be reasonably accomplished at that level. Detailed preparation of worksheets, etc. will be as prescribed by recruiting main station commanders.

c. Recruiting main stations. Information obtained and forwarded by recruiting stations will be reviewed for completeness and accuracy, and corrected when necessary. Any additional information will be obtained from the applicant. Applicants who have not been processed by a recruiting station will be completely processed at the recruiting main stations.

d. Applicants rejected. Applicants will be rejected at any time during the processing when it is clearly established that they do not meet the criteria for enlistment or reenlistment.

e. Reemployment rights. Applicants will be advised of their reemployment rights, and actions required by them, at the earliest possible date. Those rights are set forth in Public Law 86-632, which amends Section 9 of the Universal Military Training and Service Act, as amended.

41. Verification of age. The age of all applicants will be verified from evidence submitted or from official records. Applicants will be required to present birth certificates or statements from the State Registrar of Vital Statistics, or other similar State official (DD Form 372, Application for Verification of Birth for Official U.S. Armed Forces Use Only), or must have such information recorded in official records. When the age of an applicant cannot be

verified by a birth certificate and the State Registrar of Vital Statistics, or other similar official, indicates that there is *no record* of the birth of the individual, the applicant will be required to submit one of the following types of substantiating data regarding age in the sequence shown (All documents submitted by applicants will be originals or notarized copies):

- a. Baptismal record or certified copy.
- b. Sworn statement of one or both parents or legal guardian supported by —
 - (1) Notarized copy of the school record from the first school attended, showing date of birth or age at attendance, or
 - (2) Certificates from the physician in attendance at birth.

42. Parental consent. *a.* Men who have not yet reached their 18th birthday and women who have not yet reached their 21st birthday at the time of enlistment or reenlistment must obtain the written consent of their parents or legal guardian. Enlistment is not authorized if either parent objects. If an applicant has neither parents nor guardian, a statement to that effect will be entered in the remarks item of the enlistment record. DD Form 373 (Consent, Declaration of Parent or Legal Guardian) will be utilized for the purpose of obtaining written consent. DD Form 373 will be prepared in duplicate and when completed will be securely fastened to the original and duplicate of the enlistment record. The form will be signed by both parents, however, the signature of one parent is acceptable

if the other will be absent for an extended period. When only one parent signs, an explanation of the reason(s) both parents did not sign will be entered in the remarks item of the form. The form will be notarized, or in lieu thereof, the signature of the parent(s) or legal guardian will be witnessed by a commissioned, warrant, or noncommissioned recruiting or reenlistment officer. The recruiter will verify all entries on the form and after examination of any supporting data, birth certificates, etc., will sign the form in the remarks item.

b. The consent of the parent(s) or legal guardian(s) of all men under 18 years of age and all women under 21 years of age at the time of amendment of enlistment and/or extension of enlistment is required. The oath of amendment of enlistment and/or the oath of extension of enlistment will not be administered until the consent of parent(s) or legal guardian(s) has been obtained. The consent form, DA Form 2492-R (Consent of Parent(s) or Legal Guardian(s) for Amendment and/or Extension of Enlistment of a Minor) (fig. 2) will be reproduced locally on 8- by 7-inch paper. The form will be dispatched to the parent(s) or guardian(s) who consented to the original enlistment as indicated on DD Form 373. Where such action is not possible for reasons such as death, etc., the form may be dispatched to the surviving parent or present guardian, and the wording of the form modified to fit the circumstances. It will be completed in duplicate and when returned by parent(s) or legal guardian(s) will be attached to the original and duplicate of the oath of enlistment and/or the oath of extension.

That acceptance for enlistment carries no promise whatsoever relative to furnishing transportation for dependents to oversea commands or to the furnishing of family quarters either in oversea commands or in the continental United States.

PART II

a. To further emphasize the importance of understanding the promises made to me I certify that I have listed below in my handwriting all promises both oral and written that have been made to me in connection with my enlistment in the Regular Army:

(Name, grade, and service No. of witnessing officer) (Signature of applicant)

b. To insure compliance with the Universal Military Training and Service Act, as amended by the Reserve Forces Act of 1955 and REP 63 Program, all male applicants for enlistment who have not previously incurred a service obligation thereunder will sign the following statement in duplicate:

ACKNOWLEDGEMENT OF SERVICE OBLIGATION UNDER UMT&S ACT AS AMENDED BY RESERVE FORCES ACT OF 1955 AND REP 63 PROGRAM

Date.....

I, _____, a citizen of the United States or _____ for the purpose of amplifying the statements made in the enlistment record this date, do hereby acknowledge that I have voluntarily enlisted this ____ day of _____, for a period of ____ years in the Regular Army of the United States of America. I understand that upon release from active duty, I will, if qualified, be transferred to the Army Reserve to complete my 6-year service obligation. I further understand that if I am credited with 3 years active duty, I will not be involuntarily assigned to a Reserve unit nor will I be required to participate in unit training.

(Signature)

(Name and service No., typed)

★c. In addition to a above, all women enlisting/reenlisting in the Regular Army on or after 1 Jul 65 will sign the following statement acknowledging their understanding thereof:

Date.....

I acknowledge that it has been clearly explained to me that the requirements of the service are such that any request for discharge solely on the grounds of marriage will not receive favorable consideration if I am assigned to a duty station which is sufficiently close

to my husband's location to permit us to establish a joint household; serving on either an extension/amendment of an enlistment or on a reenlistment which I entered into after my marriage; or serving during war or national emergency declared by Congress.

I further acknowledge that it has been clearly explained to me that the requirements of the service are such that any request for discharge solely on the grounds of marriage will not receive favorable consideration unless I have applied for and been denied a reassignment to a duty station sufficiently close to my husband's location to permit establishment of a joint household; and until I have completed the longest of the following applicable minimum service periods:

- (1) Twelve months from date of assignment at current duty station;
- (2) If I attended a service school or ATC course prior to first permanent duty assignment:
 - (a) Eighteen months from date of completion for courses of 20 weeks or less duration, or
 - (b) Twenty-four months from date of completion for courses of more than 20 weeks duration;
- (3) The minimum time specified to fulfill the service remaining requirement following completion of a service school course attended subsequent to first permanent duty assignment.

d. The statement below will be signed by each individual enlisting or reenlisting in the Regular Army:

STATEMENT OF LAW VIOLATIONS

(To be completed in applicant's handwriting)

Date.....

1. The following is a complete and accurate record of all violations and offenses (including minor traffic violations) for which I have been arrested (regardless of subsequent disposition of my case) by civil law enforcement officials. (Prior service personnel list only those violations occurring during and/or subsequent to last period of honorable active service, except for offenses not previously revealed.) If none, so state.

OFFENSE DATE AND PLACE DISPOSITION

2. I certify that the recruiter/reenlistment counselor has informed me that should I fail to reveal any such violations pertaining to me I may later be subject to disciplinary action or discharge upon their discovery.

(Signature of applicant)

(Signature witnessed on (date))

(Signature and title of witness)

56. Administration of oath of enlistment. a. The oath of enlistment will be administered by a commissioned officer. Suitable arrangements will be made to insure that the oath is admin-

istered in a dignified manner and in appropriate surroundings. The flag of the United States will be displayed prominently near the individual administering the oath.

b. Prior to administering the oath of enlistment, the provisions of Article 83, the Uniform Code of Military Justice, will be thoroughly explained to applicant by the enlisting officer. Its significance with respect to the applicant's answers to questions recorded on enlistment forms will be revealed to the applicant, explaining that all statements made by the applicant thereon must be correct. The applicant will be informed that anything against the record which may be a bar to enlistment should be disclosed before the oath is administered, and that if disclosure is made at this time the worst that can happen will be rejection for enlistment. The applicant also will be warned that his fingerprints will be forwarded to the Federal Bureau of Investigation, checked against the files of that organization, and even though he may conceal a criminal record or prior service at the time of enlistment, such record will be discovered later and he will be subject to trial, by courts-martial for fraudulent enlistment, or in lieu of trial, he will be given an undesirable discharge.

c. Subsequent to enlistment, the substance of Articles 85 and 86, the Uniform Code of Military Justice, will be explained to all enlistees.

57. Selective service forms. Immediately after the oath of enlistment is administered, each male enlistee will be required to surrender his Registration Certificate (SSS Form 2) and his Notice of Classification (SSS Form 110) to the enlisting officer who will immediately destroy these forms.

58. Forwarding of individuals and records.

a. *Individuals.* Normally, individuals will be forwarded as follows:

- (1) From recruiting stations to recruiting main stations to arrive at destination during daylight hours and preferably between 0800 and 1700. When it is not feasible for individuals to arrive at

recruiting main station between 0800 and 1700 the commanding officer of the recruiting main station will provide for reception by recruiting service personnel.

- (2) From recruiting main stations to reception stations or designated unit on the day enlisted, for arrival there at preferably between 0800 and 2400 hours. Recruiting main station commanders will prepare monthly, a daily estimated projection of shipments to reception stations. When it is anticipated that the daily shipment of individuals to reception stations will be 15 or more, and in those cases where a daily flow varies 40 percent or more than 50 individuals, whichever is greater, the recruiting main stations commander will notify reception station commanders.

b. *Records.*

- (1) From recruiting stations to recruiting main station.
 - (a) Information obtained during the interview.
 - (b) The test score achieved when Enlistment Screening Test has been administered.
 - (c) Birth certificates with statement of consent attached when applicable.
 - (d) Report of Separation (DD Form 214) or other proof of prior service, in applicable cases.
 - (e) Police Record Check (DD Form 369), when required.
 - (f) Original copy of waivers and grade authorization received from higher headquarters (these documents to be securely fastened to the original enlistment record at the main station).
 - (g) Any other document, including medical evidence, required and/or desired by recruiting main station for completion of enlistment.
 - (h) Pencil copy of completed DD Form 398 if completed by applicant.

s/s c 4

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CHAPTER 2

QUALIFICATIONS FOR ENLISTMENT AND REENLISTMENT

Section I. BASIC REQUIREMENTS

3. Age requirements.

a. Men. Seventeen to thirty-four years, inclusive.

b. Women. Eighteen to thirty-four years, inclusive.

c. Prior service personnel. Prior service personnel who are 35 years and over but less than 55 years may enlist or reenlist provided:

- (1) Applicants have a minimum of 3 years honorable active service in any of the Armed Forces at least 3 months of which must have been served in the Army, and
- (2) Applicant's age is not greater than 35 plus the number of completed years of prior honorable active Federal service. (For women, count only honorable active service since 14 May 1942.)

d. Exceptions. Non-Regular Army commissioned and warrant officers honorably relieved from active duty who enlist or reenlist within 6 months from date of separation; enlisted men last separated from the Regular Army with an honorable or general discharge who enlist or reenlist within 3 months from date of separation; and, enlisted women last separated from the Regular Army with an honorable discharge, who enlist or reenlist within 3 months from date of separation, are exempt from the above maximum age limitations *provided* neither of the conditions described in (1) through (3) below applies.

- (1) Individual is 55 years of age or older with 20 or more years of active Federal service.
- (2) Individual cannot acquire the minimum active Federal service to qualify for retirement by age 60.

e. Waivers. See chapter 3.

4. **Citizenship requirements.** *a.* All applicants must be—

- (1) A citizen of the United States, or
- (2) An alien who has been lawfully admitted to the United States for permanent residence under the applicable provisions of chapter 12 of title 8, United States Code.

b. Evidence. Citizenship status will be established as follows:

- (1) *Citizens.* Citizens must present a birth certificate or a legally acceptable document verifying date and place of birth, naturalization certificate, or any other legally acceptable document which will conclusively establish United States citizenship.
- (2) *Aliens.* Aliens must present their Registration Card (Immigration and Naturalization Form I-151) or documentary evidence issued by the U.S. Immigration and Naturalization Service attesting that subject has been admitted to the United States for permanent residence. Reproduction of this form is prohibited.

c. Disposition of evidence. All documentary evidence will be returned to the applicant after appropriate citizenship entries are made on DD Form 4 (Enlistment Record — Armed Forces of the United States).

d. Exception. Aliens who enlisted in the Regular Army prior to 30 June 1959 under the provisions of SR 615-120-15 or AR 601-249 (Lodge Act of 30 June 1950) (Public Law 597, 81st Cong.; 64 Stat. 316), as amended by the Acts of 19 June 1951 (Public Law 51, 82d Cong.; 65 Stat. 89), 27 June 1952 (Public Law

414, 82d Cong.; 66 Stat. 276), 12 July 1955 (Public Law 149, 84th Cong.; 69 Stat. 297), and 24 July 1957 (Public Law 116, 85th Cong.; 71 Stat. 311), are authorized to reenlist immediately (within 24 hours following discharge) without regard to citizenship status. However, such individuals must obtain United States citizenship within 1 year from date of reenlistment, or within 6 months subsequent to return to the United States if reenlistment was accomplished while serving overseas. Reenlistment subsequent to the 24-hour period following discharge will be accomplished only under conditions prescribed in *a* above.

★5. **Mental requirements.** *a. Test requirements for men enlisting or reenlisting.*

(1) *Enlistment Screening Test (EST).*

This is a preliminary screening test given to applicants applying for Regular Army original enlistment from civilian life through recruiting stations. All applicants must attain a minimum score of 28, when test is required.

(2) *Armed Forces Qualification Test (AFQT).*

All Regular Army original enlistees must attain a minimum AFQT percentile score of 31 or 16-30 and attain a score of 80 or above on the general technical area and 90 or above in two other areas of the AQB. In addition, all high school graduates attaining a percentile score on the AFQT between 16 and 30, inclusive, who fail to attain GT 80 and two other aptitude area scores of 90 or higher on the AQB are qualified for enlistment.

(3) *Men enlisting or reenlisting from civil life with prior Army (Regular or non-Regular) service or from within the service (Regular or non-Regular).*

Scores of 90 or higher on any three or more aptitude areas of the Army Classification Battery or Army Qualification Battery are required for all men in all grades, with or without dependents.

(4) *DA Form 1811 (Physical and Mental Status on Release from Active Service).* DA Form 1811, on which ACB or AQB scores are recorded, will be utilized in lieu of administration of the EST, AFQT, ACB, or AQB. The validity period for entries on this form is 1 year from date of separation or discharge for that portion pertaining to mental status, and 90 days from date of separation for physical status.

b. Exceptions for men enlisting or reenlisting.

(1) Failure to qualify under *a* above will not preclude enlistment or reenlistment of prior service men who—

(a) Have been awarded the Medal of Honor.

(b) Have been awarded the Distinguished Service Cross, Navy Cross, or Silver Star Medal, and have not completed 20 years of active Federal service.

(c) Are partially disabled combat-wounded veterans and have not completed 20 years of active Federal service.

(2) Failure to qualify under *a* above will not preclude in-service reenlistment of the following:

(a) Men currently serving in the Regular Army who have not completed 20 years active Federal service and have demonstrated and continue to demonstrate their value in their PMOS through qualification under the Enlisted Evaluation System.

(b) Nonregular commissioned and warrant officers currently serving on active duty may be enlisted or reenlisted on the day following relief from active duty at the installation effecting relief from active duty without administration of mental tests. Administration of the Army Classification Battery will be accomplished at the individual's first duty station.

(c) Waivers. See chapter 3.

o. All Armed Forces.

- (1) Men last separated from the Navy, Marine Corps, Air Force, or Coast Guard, either active or inactive, with other than an honorable or general discharge.
- (2) Women last separated from any of the Armed Forces, either active or inactive, with a general or other than honorable discharge.
- (3) Personnel last separated from any of the Armed Forces for other reasons similar to those listed herein for whom a subsequent enlistment or reenlistment in the Regular Army would *not* be in the best interest of the service.
- (4) Personnel whose last report of separation from their former service indicates that they are ineligible for reenlistment in that service for any cause other than time lost. This disqualification also applies to former Navy personnel discharged after 1 August 1947 and former Marine Corps personnel discharged after 30 April 1954 (*except 6-month reservists released subsequent to 1 July 1956*) whose last report of separation does not contain the remark "Recommended for Reenlistment," unless the applicant submits an official statement from his former service to the effect that the required remark was omitted from his separation form through administrative error. This paragraph will not apply to persons last separated under honorable conditions by reason of physical disability.

11. Periods of enlistment and reenlistment.

a. Authorized periods. Enlistments and reenlistments are authorized for periods of 3, 4, 5, 6 years, at the option of the individual concerned, except as otherwise prescribed herein.

b. Two-year enlistments. An enlistment of 2 years is authorized for—

- (1) *Women* who have had *no prior Regular Army* enlisted service.
- (2) *Men without prior service* who are registered with Selective Service and who—

- (a) Are between the ages of 18 years 6 months and 26 years. (Proof of age is mandatory.)
- (b) Have not received orders to report for induction.
- (c) Enlist for Regular Army, unassigned.

★ *c. Restrictions.*

- (1) Except for recipients of the Medal of Honor, enlistment and reenlistment will be restricted to a 3-year period for—
 - (a) Individuals granted a waiver for time lost or for civil court convictions other than traffic violations.
 - (b) Individuals with less than 15 years active Federal service who do not meet the mental standards prescribed by paragraph 5.
- (2) Personnel who have completed 15 or more but less than 20 years active Federal service and who require waiver of mental requirements prescribed by paragraph 5, will be required to reenlist for the shortest authorized period which will result in expiration of such enlistment on or as soon as possible after completion of 20 years active Federal service and attainment of eligibility for retirement.
- (3) Personnel who at the time of reenlistment have less than 6 years remaining until they complete 20 years active Federal service at age 55 or over; or reach age 55 and have 20 or more years active Federal service, whichever is applicable, will be permitted to amend or to extend their current enlistment or combine amendment or extension for such periods as are authorized by this regulation, *only* in such manner as will result in termination of their active service on or as soon as possible after the date when the above criteria are met. When maximum amendment and extension authorized by this regulation are not sufficient to meet the above criteria, minimum reenlistment period combined with extension, if applicable, is authorized.

- (4) Women in service who have completed more than 18 years, but less than 20 years, active Federal service and who have obtained a waiver for pregnancy or parenthood will be permitted to amend and/or extend their current enlistment or to reenlist for an authorized period which results in expiration of such enlistment as soon as possible after completion of 20 years active Federal service and attainment of eligibility for retirement.

★*d. Restrictions waived.* Restrictions outlined

in c(1), (2), and (3) above may be waived for personnel appointed to pay grades E-7, E-8, or E-9, only to the extent that will allow for completion of the prerequisite 2 years in grade to qualify for retirement. Amendment and/or extension of current enlistment will be applied where possible. When maximum amendment and/or extension as authorized by this regulation is insufficient to meet the 2 years in grade requirement, a minimum reenlistment period may be authorized. This authority may be delegated to the appointment authority as defined in AR 600-200.

Section III. GRADES

12. **General.** Enlistment or reenlistment under this regulation will be accomplished in a permanent grade and appointment made on the date of such enlistment or reenlistment to a higher temporary grade, if eligible therefor. All enlistments, reenlistments, and appointments in pay grades E-1, E-2, and E-3 will be permanent for all personnel. Nothing herein is intended to be construed as authorization to place a separated individual in a more favorable position with respect to grade than he would otherwise have been entitled to had his service been continuous. Grade, title and date of rank will be determined in accordance with AR 600-20. Active duty for training will not be considered for the purpose of grade determination except as specifically provided in 13a(4) below.

13. **Grades for enlistment or reenlistment. a.**
Enlistment in grade E-1 or E-2.

- (1) Applicants without prior active service will be enlisted in pay grade E-1.
- (2) Personnel last separated in the lowest enlisted grade, and those last separated under provisions of paragraph 5, AR 615-367 or AR 635-220 (or similar regulations for the other Armed Forces), who receive approval for enlistment will be enlisted or reenlisted in pay grade E-1.
- (3) Former enlisted personnel of any of the Armed Forces who have had at least 4 months active honorable serv-

ice but are not eligible to enlist in a higher grade under this regulation, will be enlisted in grade E-2, except that no person will be enlisted in a grade higher than that held at time of last separation.

- (4) *Applicable to men only.* Individuals who have participated in the ACTDURA (RFA 55 or REP 63) training program will be enlisted in grade E-1 or E-2 depending on the grade held at time of release from active duty. No grade is authorized higher than E-2.

b. Inductees, Male Army Reservists, National Guard of the United States, Women Army Reservists—Extended Active Duty.

- (1) All such personnel who have no prior Regular Army enlisted service and who enlist in the Regular Army within 3 months from date of relief from active duty, will be enlisted in permanent grade E-2 and appointed on date of enlistment to the temporary grade in which serving at time of relief from active duty. When the interval between relief from active duty and enlistment is more than 3 months, the individual will be enlisted in permanent grade E-2 and the temporary grade (based on temporary grade held at time of relief from active duty) will be determined in the same manner as

airborne training, individuals will be further assigned for special forces replacement training. Prior Army Service personnel who are airborne qualified will be assigned for special forces replacement training.

j. Men enlisting or reenlisting from within service will be reassigned by the authority authorized to issue PCS orders to the appropriate special forces organization, provided such assignment is not in violation of AR 614-6.

Section IX. ENLISTMENTS AND REENLISTMENTS FOR INTELLIGENCE CORPS U. S. ARMY DUTIES

114. **General.** *a.* This section prescribes the prerequisites and procedures for enlistment and reenlistment in the Regular Army for subsequent assignment to Intelligence Corps duties.

b. Prior service in-service and nonprior service personnel may enlist or reenlist under this regulation for subsequent assignment to Intelligence Corps duties.

115. **Qualifications.** *a.* Applicant must be citizen of the United States. If citizenship has been acquired through naturalization, applicant must have resided in the United States for at least 5 years as a citizen.

b. Spouse of a married applicant must be a citizen of the United States. If her citizenship has been acquired through naturalization, spouse must have resided at least 3 years in the United States as a citizen.

c. Applicant and spouse, if married, will have no near relatives or any person to whom he or she may reasonably be considered to be bound by ties of affection, kinship, or obligation residing in a country within those boundaries, physical or mental coercion is known to be common practice, either against persons accused of acting in the interest of the United States, or against the relatives of such persons. Further, applicant and spouse will not have either commercial or vested interests in such a country. For purposes of this regulation, near relatives will include: father, mother, brother, sister, daughter, son, uncle, aunt, grandparents, father-in-law, mother-in-law, step relationships corresponding to any of the above, and persons in loco parentis, as defined in AR 630-5.

d. Applicant who has had prior military service will have no record of conviction by

courts-martial.

e. Applicant will have no record of conviction by a civil court for any offense other than minor traffic violations.

f. Applicant must be a high school graduate, or the equivalent as prescribed in AR 621-5.

g. Applicant will have an aptitude area GT score of 110 or higher.

h. Physical standards:

- (1) Will be free from mannerisms or other personnel characteristics which might be the cause of undue notice or recognition.
- (2) Will have a minimum physical profile category B, except that the index under S of the PULHES classification will be no lower than 1.
- (3) Will have normal color perception as determined by pseudoisochromatic plates.
- (4) Will be within the following prescribed height limits; male personnel, minimum 64 inches and maximum 78 inches.
- (5) Will be of a weight that is in normal ratio to height and age, as prescribed in AR 40-501.

i. Applicant will be at least 22 years of age except an applicant for administrative duties (MOS 974, Military Intelligence Coordinator) will be at least 18 years of age.

116. **Waivers.** *a.* Applicant may request waivers for prerequisites described in paragraphs 115 *c, d, e, g, h,* and *i.*

b. Requests for waivers of selection standards will be submitted to the Chief, Intelligence Corps, for consideration. Requests will

state specifically the disqualifications and give full information concerning background, prior service, if any, and special qualifications that the applicant may possess.

117. **Information to applicants.** *a.* Applicant will be informed prior to enlistment or reenlistment that his final acceptance for Intelligence Corps duties, notwithstanding the fact that he is being enlisted for later assignment thereto, will depend on the following:

- (1) Favorable results of a background investigation initiated and controlled by the Chief, Intelligence Corps, to include an evaluation of the individual's personal characteristics and potential.
- (2) Successful completion of basic combat training and a course of training at the U.S. Army Intelligence Center.
- (3) Good moral character.

b. Applicant will be further advised that—

- (1) Failure to meet and adhere to any of the following requirements may result in reassignment from Intelligence Corps duties.
 - (a) Satisfactory performance of assigned Intelligence Corps duties.
 - (b) Integrity to a degree commensurate with recognized high standards for Intelligence Corps duties as required by the nature of intelligence operations.
- (2) If reassignment is necessary, applicant will not be given further choice of assignment, but will be classified and reassigned in accordance with the needs of the Army and required to complete the period of enlistment.
- (3) Final determination on assignment or retention in Intelligence Corps duties will be made by the Chief, Intelligence Corps, U.S. Army. Enlistment or reenlistment and subsequent assignment to U.S. Army Intelligence Center, in itself, should not be construed as assurance of acceptance for Intelligence Corps duty.
- (4) Initial assignment and training will be in one of the following military occupational specialties (MOS): ~~971~~

971c
Military Intelligence Specialist; ~~972~~
Area Intelligence Coordinator. The level of training received initially in the MOS listed is elementary, on the helper or apprentice level, and is not to be construed as advanced training such as received during attendance at a formal course of instruction conducted at a U.S. Army service school.

118. **Processing of applicant.** *a.* The recruiting main station or reenlistment activity commander will determine applicant's eligibility for enlistment or reenlistment for Intelligence Corps duties and if the applicant is found eligible, arrangements will be made for him to report to the nearest Intelligence Corps office or installation for an interview by the agent in charge or his authorized representative. Any travel performed by applicants prior to enlistment for the purpose of Intelligence Corps interview will be at no expense to the Government. This will not preclude the use of unit transportation in those instances where the Intelligence Corps interview is given in the same metropolitan area as the recruiting main station.

b. The agent in charge or his authorized representative will interview the applicant and determine his eligibility for assignment to Intelligence Corps duties. The interviewing agent will accomplish the following:

- (1) Advise the applicant that he does or does not meet the requirements of this regulation for training and assignment to Intelligence Corps duties. If applicant does not meet the requirements and a waiver is not requested, he will be advised to return to the recruiting main station or reenlistment activity.
- (2) Advise the applicant of the significance of the information in paragraph 117.
- (3) Advise the applicant of any waivers required which may be requested under paragraph 116.
- (4) Take the following action, if applicant is found to meet the requirements:
 - (a) Assist in completing DD Form 398

(Statement of Personal History) (Applicant and Spouse, if any). The interviewing agent will review this form to insure accurate completion.

- (b) Accomplish statement to be appended to DD Form 398 to indicate that the applicant has been advised of the necessity for submitting true, complete, and correct entries on the DD Form 398.
- (c) Require applicant to sign a statement indicating that all requirements for assignment to and retention in Intelligence Corps duties have been explained to him and that he understands these requirements.
- (d) Advise applicant to obtain three current full-length photographs (3¼" x 4¼") (separate photographs of applicant and spouse, if applicable).
- (e) Prepare a Statement of Interview containing findings relative to eligibility of applicant. Statement of Interview normally will be marked "FOR OFFICIAL USE ONLY".
- (f) Forward the above-mentioned documents to the recruiting main station or reenlistment activity commander.

c. The recruiting main station or reenlistment activity commander will forward the documents listed in b(4) above, accompanied by FBI Fingerprint Card (applicant type), FD 258 (applicant and spouse), via airmail to the Chief, Intelligence Corps, U.S. Army, ATTN: ACSIH-AG-MP, Fort Holabird, Baltimore, Md.

d. Direct communication is authorized between the Chief, Intelligence Corps and recruiting main station commanders and reenlistment activity commanders for the purpose of implementing this program.

e. Under no circumstances will the information contained in the Statement of Interview be divulged to the applicant by recruiting or other processing personnel.

119. Action by the Chief, Intelligence Corps, U.S. Army. The Chief, Intelligence Corps will review the documents submitted under paragraph 118 and within 10 workdays after receipt notify the recruiting main station or reenlistment activity commander by the fastest means of communication whether the applicant is acceptable for assignment to Intelligence Corps duties.

120. Enlistment record. Applicants accepted for assignment to Intelligence Corps duties as provided in paragraph 119 will be enlisted in the Regular Army unassigned by the recruiting main station or reenlistment activity. The following entries will be made on DD Form 4 (Enlistment Record—Armed Forces of the United States):

a. *Item 13.* Intelligence Corps duties.

b. *Item 14.* Section 9, chapter 6, AR 601-210.

121. Processing subsequent to enlistment. a. An applicant enlisting or reenlisting from civilian life who has never been awarded an Intelligence Corps MOS (see AR 381-101) will be assigned to the appropriate reception station. Upon completion of reception processing and any required training, applicant will be assigned by training activity commander to the U.S. Army Intelligence Center, Fort Holabird, Baltimore, Md., 20219. This paragraph will be cited as authority.

b. An applicant enlisting or reenlisting from within the service who does not require further basic training and who has never been awarded an Intelligence Corps MOS (see AR 381-101) will be ordered directly to the U.S. Army Intelligence Center, Fort Holabird, Baltimore, Md., 20219. This paragraph will be cited as authority.

★c. An applicant who has previously been awarded an Intelligence Corps MOS (see AR 381-101) and is applying for enlistment or reenlistment within 3 months from date of last discharge will be reported by the recruiting main station or reenlistment activity to the Chief, Intelligence Corps, U.S. Army, ATTN: ACSIH-AG-MP, Fort Holabird, Baltimore, Md., for approval prior to enlistment or reenlistment. The report forwarded by message, or commercial telegram, will contain the name, grade, service number, MOS, date of birth, and place of birth of the applicant. The Chief, Intelligence Corps, will notify the recruiting main station or reenlistment activity of approval or disapproval of the applicant. Assignment instructions will be furnished by OPO (EPADS-S) upon receipt of approval by Chief, Intelligence Corps. Completion of requirement set forth in paragraph 118, is not required in this instance.

d. An applicant who has previously been awarded an Intelligence Corps MOS and is applying for enlistment or reenlistment after a period of more than 3 months has elapsed since date of last discharge will be subject to the provisions of

paragraph 118. Applicant will be processed in accordance with *a* above, except that the training activity commander will request assignment instructions from OPO, ATTN: EPADS-S.

122. Disposition of enlistee not selected for assignment to Intelligence Corps duties. *a.* An enlistee not selected for Intelligence Corps duties under paragraph 117 while undergoing basic training will be advised of his nonselection by the training activity commander, and be further advised that upon completion of basic training, he will be assigned in accordance with the needs of the Army.

b. An enlistee who is disqualified for Intelligence Corps duties while at the U.S. Army Intelligence Center will be reported for reassignment to the Office of Personnel Operations, ATTN: EPADR-I, in accordance with AR 614-205.

123. Orders. Two copies of all orders issued by enlisting installations and by reenlistment activities on personnel enlisted or reenlisted under this regulation will be forwarded to the Chief, Intelligence Corps, U.S. Army, ATTN: ACSIH-AG-MP, Fort Holabird, Baltimore, Md., 20219.

Section X. ENLISTMENT AND REENLISTMENT FOR U.S. ARMY SECURITY AGENCY

124. General. This section prescribes the qualifications and procedures for enlistment and reenlistment of male personnel in the Regular Army for initial assignment to the U.S. Army Security Agency. This enlistment option applies to male personnel with or without prior service who enlist or reenlist from civilian life or from within the service. Minimum period of enlistment for nonprior service personnel will be 4 years. Enlistments and reenlistments under the provisions of this regulation are not authorized without prior approval of the Chief, U.S. Army Security Agency, authorized U.S. Army Security Agency field representatives, or representatives of U.S. Army Security Agency Personnel Procurement and Processing Detachments on duty at training centers within continental United States.

125. Qualifications. *a.* Applicants must be high school graduates (or equivalent).

b. The applicant must attain an Aptitude Area GT score of 100 or higher. Waiver of this re-

quirement may be requested from Chief, U.S. Army Security Agency.

c. Applicant must be of excellent character, discretion, and of unquestioned loyalty to the United States.

d. The applicant and spouse must be U.S. citizens. The applicant should be a native-born U.S. citizen; if applicant is a citizen by naturalization, final papers must have been held for a 10-year period. The members of applicant's immediate family must also be U.S. citizens. For the purpose of this regulation the family is defined as including spouse, parents, brothers, sisters, offspring and members of the spouse's immediate family.

e. Initial assignment and/or training of all personnel enlisting or reenlisting under this option will be in one of the MOS listed below. The level of training received, initially, in the MOS listed is elementary, may be on the helper or apprentice level, and is not to be construed as advance training such as received during

attendance at a formal course of instruction conducted at a U.S. Army Service School.

| | |
|-------------|--|
| ★04B | Translator-Interpreter |
| 05D | Special Identification Operator |
| 05G | Communications Monitor |
| 05H | Morse Interpreter |
| 05K | Teletypewriter Interceptor |
| 33B-33C-33D | Intercept Equipment Repairman |
| 98A | Communications Security Clerk |
| 98B | Cryptanalytic Specialist |
| 98C | Traffic Analyst |
| 98D | Communication Security Analyst |
| 98G-98H | Voice Interceptor |
| 98J | Signal Analyst |
| 98Z | Signal Intelligence Operations Chief. |

126. Information to applicants. Prior to enlistment or reenlistment, applicants will be informed that—

a. They are subject to a background investigation for the purpose of receiving a security clearance and continued assignment to the Army Security Agency will depend upon their receiving appropriate security clearance.

b. Unless they possess a usable skill based on civilian qualifications, nonprior service personnel normally will attend a service or troop school following basic training; however, individuals must qualify for attendance at the school in accordance with current school selection criteria.

c. Retention in the Agency will depend on satisfactory service and the needs of the Agency. Personnel found disqualified for duty with, or not possessing normally accepted aptitudes for training in an MOS required by the Agency will be reassigned in accordance with the needs of the Army and required to complete the period of enlistment.

d. Military necessity may authorize only a 12 months stabilized assignment in the continental United States between oversea tours. Applicants will be required to sign a statement substantially as follows, which will be attached to their enlistment record (DD Form 4):

I understand that due to military necessity, I may be authorized only a 12 months stabilized assignment in the continental United States between oversea tours.

e. No member of the applicant's immediate family and no person to whom applicant may

reasonably be considered to be bound by ties of affection, kinship, or obligation shall be a resident of a foreign country having basic or critical national interests opposed to those of the United States.

f. Applicants' financial activities and sense of financial responsibility must be such as to render unlikely their succumbing to temptation arising from financial difficulties. Foreign interests, foreign holdings, or continual personal indebtedness are considered to be possible causes of security risk.

g. Applicant's personal habits or traits of character must be unquestionable from a security standpoint. A person who is a heavy or constant drinker, drug addict, or gambler, who is unduly susceptible to persuasion or who is egotistically loquacious, emotionally unstable, or who possesses other habits or traits of character which may prompt indiscreet disclosures is not to be considered a satisfactory risk.

h. Qualified personnel will be enlisted or reenlisted for U.S. Army Security Agency within quotas disseminated periodically by Headquarters, Department of the Army, provided they are accepted by the Chief, U.S. Army Security Agency field representatives on duty at U.S. Army Recruiting Main Stations, or representatives of U.S. Army Security Agency Personnel Procurement and Processing Detachments on duty at training centers within continental United States.

127. Completion of statement of personal history and fingerprint record. DD Form 398 (Statement of Personal History), in quadruplicate, and FD Form 258 (FBI U.S. Department of Justice Fingerprint Card), single copy, will be completed for each individual enlisted or reenlisted under this regulation. Item 20 (Remarks), DD Form 398, will contain the remark, "DD Form 98 (date) completed satisfactorily on (date)." Completed forms will be forwarded direct to the Chief, U.S. Army Security Agency, Arlington Hall Station, Arlington, Va.

★a. For nonprior service enlistees these forms will be prepared at installations conducting basic combat training. If the installation has a U.S. Army Security Agency Personnel

Procurement and Processing Detachment attached, the forms will be prepared under the supervision of such detachment. Entries required in items 19 and 42, DA Form 20, as prescribed by AR 600-200, will be made when DD Form 98 is forwarded.

b. For accepted prior service enlistees these forms will be prepared under the supervision of the U.S. Army Security Agency Field Representative on duty at recruiting main stations.

★c. For in-service applicants for reenlistment for the U.S. Army Security Agency, the forms will be completed at the individual's home station. A review of DD Form 398 and personnel records will be made prior to submission of completed forms to Chief, U.S. Army Security Agency to insure that applicant meets eligibility requirements of AR 604-5. Entries required in items 19 and 42, DA Form 20, as prescribed by AR 600-200, will be made when DD Form 398 is forwarded.

128. **Enlistment record and orders.** a. At time of enlistment or reenlistment, the following entries will be made on DD Form 4:

- (1) *Item 18.* U.S. Army Security Agency.
- (2) *Item 14.* AR 601-210.

Section XI. ENLISTMENT AND REENLISTMENT FOR UNITED STATES ARMY AIR DEFENSE COMMAND GUIDED MISSILE UNITS

130. **General.** a. This section prescribes the qualifications and procedures for enlistment and reenlistment of men in the Regular Army for assignment to surface-to-air guided missile (SAM) units of the United States Army Air Defense Command (ARADCOM) and subsequent on-the-job training in an operational MOS in guided missiles or electronics. This enlistment option is available to men enlisting or reenlisting from within the service or from civilian life who have no prior service, or prior service personnel with less than 4 years service creditable in the computation of pay, who have service in any of the other Armed Services, or who have been last separated from the Army

b. Two copies of all orders issued by enlisting, processing, and training activities on these individuals will be forwarded to the Chief, U.S. Army Security Agency, ATTN: Adjutant General, Arlington Hall Station, Arlington, Va., 21212.

129. **Processing of applicant.** a. Individuals enlisting or reenlisting from civilian life, except those last discharged from the Army within 3 months, will be sent from the enlisting installation to the appropriate reception station for processing and thence to a training activity, if required. Upon completion of reception station processing, and training if required, they will be assigned to the U.S. Army Security Agency in accordance with instructions issued by the Office of Personnel Operations.

b. Individuals enlisting or reenlisting from within the service (except individuals already assigned to the Agency) will be sent direct from place of reenlistment to U.S. Army Security Agency units in accordance with instructions issued by the Office of Personnel Operations. These individuals will be discharged, reenlisted, and have all personnel records accomplished by their parent organization prior to being ordered to U.S. Army Security Agency units.

not more than 3 months. Application may be made only at U.S. Army Recruiting Stations or U.S. Army Recruiting Main Stations, except as authorized in paragraph 78h. Enlistments and reenlistments will be accomplished in accordance with monthly quotas, as determined by Headquarters, ARADCOM, and announced by Headquarters, U.S. Continental Army Command, and will be for initial assignment to a SAM unit of ARADCOM located in or near a metropolitan or strategic defense area of choice.

b. Missile units of ARADCOM are located in or in proximity to the metropolitan and strategic defense areas listed in paragraph 136.

CHAPTER 2

QUALIFICATIONS FOR ENLISTMENT AND REENLISTMENT

Section I. BASIC REQUIREMENTS

3. Age requirements. a. Nonprior service personnel.

- (1) Men. Seventeen to thirty-four years, inclusive.
- (2) Women. Eighteen to thirty-four years, inclusive.

b. Prior service personnel. Thirty-five years and over but less than 55 years and they have not completed 30 years of active Federal service. Provided—

- (1) Applicants have a minimum of 3 years honorable active service in any of the Armed Forces at least 3 months of which must have been served in the Army, and
- (2) Applicant's age is not greater than 35 plus the number of completed years of prior honorable active Federal service. (For women, count only honorable active service since 14 May 1942.)

c. Exceptions. Non-Regular Army commissioned and warrant officers honorably relieved from active duty who enlist or reenlist within 6 months from date of separation; enlisted men last separated from the Regular Army with an honorable or general discharge who enlist or reenlist within 3 months from date of separation; and, enlisted women last separated from the Regular Army with an honorable discharge, who enlist or reenlist within 3 months from date of separation, are exempt from the above maximum age limitations provided neither of the conditions described in (1) through (3) below applies.

- (1) Individual has completed 30 years of active Federal service.
- (2) Individual is 55 years of age or older with 20 or more years of active Federal service.

(3) Individual cannot acquire the minimum active Federal service to qualify for retirement by age 60.

d. Waivers. See chapter 3.

4. Citizenship requirements. a. All applicants must be—

- (1) A citizen of the United States, or
- (2) An alien who has been lawfully admitted to the United States for permanent residence under the applicable provisions of chapter 12 of title 8, United States Code.

b. Evidence. Citizenship status will be established as follows:

- (1) Citizens. Citizens must present a birth certificate or a legally acceptable document verifying date and place of birth, naturalization certificate, or any other legally acceptable document which will conclusively establish United States citizenship.
- (2) Aliens. Aliens must present their Registration Card (Immigration and Naturalization Form I-151) or documentary evidence issued by the U.S. Immigration and Naturalization Service attesting that subject has been admitted to the United States for permanent residence. Reproduction of this form is prohibited.

c. Disposition of evidence. All documentary evidence will be returned to the applicant after appropriate citizenship entries are made on DD Form 4 (Enlistment Record—Armed Forces of the United States).

d. Exception. Aliens who enlisted in the Regular Army prior to 30 June 1959 under the

provisions of SR 615-120-15 or AR 601-249 (Lodge Act of 30 June 1950) (Public Law 597, 81st Cong.; 64 Stat. 316), as amended by the Acts of 19 June 1951 (Public Law 51, 82d Cong.; 65 Stat. 89), 27 June 1952 (Public Law 414, 82d Cong.; 66 Stat. 276), 12 July 1955 (Public Law 149, 84th Cong.; 69 Stat. 297), and 24 July 1957 (Public Law 116, 85th Cong.; 71 Stat. 311), are authorized to reenlist immediately (within 24 hours following discharge) without regard to citizenship status. However, such individuals must obtain United States citizenship within 1 year from date of reenlistment, or within 6 months subsequent to return to the United States if reenlistment was accomplished while serving overseas. Reenlistment subsequent to the 24-hour period following discharge will be accomplished only under conditions prescribed in *a* above.

5. Mental requirements. *a. Test requirements for men enlisting or reenlisting.*

(1) *Enlistment Screening Test (EST).*

This is a preliminary screening test given to applicants applying for Regular Army original enlistment from civilian life through recruiting stations. All applicants must attain a minimum score of 28, when test is required.

(2) *Armed Forces Qualification Test (AFQT).* All Regular Army original enlistees must attain a minimum AFQT percentile score of—

- (a) Bona fide high school graduates—31 or; 21-30 inclusive and have in addition, scores of 90 or higher on any *three* or more aptitude areas of the Army Qualification Battery.
- (b) Non-high school graduates—31.

(3) *Men enlisting or reenlisting from civil life with prior Army (Regular or non-Regular) service or from within the service (Regular or non-Regular).* Scores of 90 or higher on any *three* or more aptitude areas of the Army Classification Battery or Army Qualification Battery are required for all men in all grades, with or without dependents.

(4) *DA Form 1811 (Physical and Mental Status on Release from Active Service).* DA Form 1811, on which ACB or AQB scores are recorded, will be utilized in lieu of administration of the EST, AFQT, ACB, or AQB. The validity period for entries on this form is 1 year from date of separation or discharge for that portion pertaining to mental status, and 180 days from date of separation for physical status.

b. Exceptions for men enlisting or reenlisting.

(1) Failure to qualify under *a* above will not preclude enlistment or reenlistment of prior service men who—

- (a) Have been awarded the Medal of Honor.
- (b) Have been awarded the Distinguished Service Cross, Navy Cross, or Silver Star Medal, and have not completed 20 years of active Federal service.
- (c) Are partially disabled combat-wounded veterans and have not completed 20 years of active Federal service.

(2) Failure to qualify under *a* above will not preclude in-service reenlistment of the following:

- (a) Men currently serving in the Regular Army who have not completed 20 years active Federal service and have demonstrated and continue to demonstrate their value in their PMOS through qualification under the Enlisted Evaluation System.
- (b) Nonregular commissioned and warrant officers currently serving on active duty may be enlisted or reenlisted on the day following relief from active duty at the installation effecting relief from active duty without administration of mental tests. Administration of the Army Classification Battery will be accomplished at the individual's first duty station.

(c) Waivers. See chapter 3.

o. All Armed Forces.

- (1) Men last separated from the Navy, Marine Corps, Air Force, or Coast Guard, either active or inactive, with other than an honorable or general discharge.
- (2) Women last separated from any of the Armed Forces, either active or inactive, with a general or other than honorable discharge.
- (3) Personnel last separated from any of the Armed Forces for other reasons similar to those listed herein for whom a subsequent enlistment or reenlistment in the Regular Army would *not* be in the best interest of the service.
- (4) Personnel whose last report of separation from their former service indicates that they are ineligible for reenlistment in that service for any cause other than time lost. This disqualification also applies to former Navy personnel discharged after 1 August 1947 and former Marine Corps personnel discharged after 30 April 1954 (*except 6-month reservists released subsequent to 1 July 1956*) whose last report of separation does not contain the remark "Recommended for Reenlistment," unless the applicant submits an official statement from his former service to the effect that the required remark was omitted from his separation form through administrative error. This paragraph will not apply to persons last separated under honorable conditions by reason of physical disability.

11. Periods of enlistment and reenlistment.

a. Authorized periods. Enlistments and reenlistments are authorized for periods of 3, 4, 5, 6, years, at the option of the individual concerned, except as otherwise prescribed herein.

b. Two-year enlistments. An enlistment of 2 years is authorized for —

- (1) *Women* who have had *no prior Regular Army* enlisted service.
- (2) *Men without prior service* who are registered with Selective Service and who —

- (a) Are between the ages of 18 years 6 months and 26 years. (Proof of age is mandatory.)
- (b) Have not received orders to report for induction.
- (c) Enlist for Regular Army, unassigned.

c. Restrictions.

- (1) Except for recipients of the Medal of Honor, enlistment and reenlistment will be restricted to a 3-year period for:
 - (a) Individuals granted a waiver for time lost or for record of civil offense.
 - (b) Individuals with less than 15 years active Federal service who do not meet the mental standards prescribed by paragraph 5.
- (2) Personnel who have completed 15 or more but less than 20 years active Federal service and who require waiver of mental requirements prescribed by paragraph 5, will be required to reenlist for the shortest authorized period which will result in expiration of such enlistment on or as soon as possible after completion of 20 years active Federal service and attainment of eligibility for retirement.
- (3) Personnel who at the time of reenlistment have less than 6 years remaining until they: complete 30 years active Federal service; complete 20 years active Federal service at age 55 or over; or reach age 55 and have 20 or more years active Federal service, whichever is applicable, will be permitted to amend or to extend their current enlistment or combine amendment or extension for such periods as are authorized by this regulation, *only* in such manner as will result in termination of their active service on or as soon as possible after the date when the above criteria are met. When maximum amendment and extension authorized by this regulation is not sufficient to meet the above criteria, minimum reenlistment period combined with extension, if applicable, is authorized.

- (4) Women in service who have completed more than 18 years, but less than 20 years, active Federal service and who have obtained a waiver for pregnancy or parenthood will be permitted to amend and/or extend their current enlistment or to reenlist for an authorized period which results in expiration of such enlistment as soon as possible after completion of 20 years active Federal service and attainment of eligibility for retirement.

d. Restrictions waived. Restrictions outlined

in c(1), (2), and (3) above, may be waived for personnel appointed to pay grades E-7, E-8, or E-9, only to the extent that will allow for completion of the prerequisite 2 years in grade to qualify for retirement. Amendment and/or extension of current enlistment will be applied where possible. When maximum amendment and/or extension as authorized by this regulation is insufficient to meet the 2 years in grade requirement, a minimum reenlistment period may be authorized. This authority may be delegated to the appointment authority as defined in AR 624-200.

Section III. GRADES

12. General. Enlistment or reenlistment under this regulation will be accomplished in a permanent grade and appointment made on the date of such enlistment or reenlistment to a higher temporary grade, if eligible therefor. All enlistments, reenlistments, and appointments in pay grades E-1, E-2, and E-3 will be permanent for all personnel. Nothing herein is intended to be construed as authorization to place a separated individual in a more favorable position with respect to grade than he would otherwise have been entitled to had his service been continuous. Grade title and date of rank will be determined in accordance with AR 600-20. Active duty for training will not be considered for the purpose of grade determination except as specifically provided in 13a(4) below.

13. Grades for enlistment or reenlistment. a. *Enlistment in grade E-1 or E-2.*

- (1) Applicants without prior active service will be enlisted in pay grade E-1.
- (2) Personnel last separated in the lowest enlisted grade, and those last separated under provisions of paragraph 5, AR 615-367 or AR 635-220 (or similar regulations for the other Armed Forces), who receive approval for enlistment will be enlisted or reenlisted in pay grade E-1.
- (3) Former enlisted personnel of any of the Armed Forces who have had at least 4 months active honorable service but are not eligible to enlist in a

higher grade under this regulation, will be enlisted in grade E-2, except that no person will be enlisted in a grade higher than that held at time of last separation.

- (4) *Applicable to men only.* Individuals who have participated in the ACTDURA (RFA 55 or REP 63) training program will be enlisted in grade E-1 or E-2 depending on the grade held at time of release from active duty. No grade is authorized higher than E-2.

b. Inductees, Male Army Reservists, National Guard of the United States, Women Army Reservists—Extended Active Duty. Presently on, or applying for extended active duty voluntarily under the provisions of AR 135-210.

- (1) All such personnel who have no prior Regular Army enlisted service and who enlist in the Regular Army within 3 months from date of relief from active duty, will be enlisted in permanent grade E-2 and appointed on date of enlistment to the temporary grade in which serving at time of relief from active duty. When the interval between relief from active duty and enlistment is more than 3 months, the individual will be enlisted in permanent grade E-2 and the temporary grade (based on temporary grade held at time of relief from active duty) will be determined in the same manner as

CHAPTER 3

WAIVERS FOR APPROVALS FOR ENLISTMENT OR REENLISTMENT

Section I. GENERAL INFORMATION

16. General. *a.* This chapter prescribes the procedures by which requests for waivers will be initiated and processed to meet the basic qualifications for enlistment or reenlistment. Waiver requests peculiar to special options will be processed in accordance with the appropriate paragraph of chapter 6. Unless otherwise prescribed in this regulation, requests will be submitted only for meritorious cases. Requests will be submitted in sufficient time to allow for normal administrative processing and mail transmissions; however, in no event will they be submitted earlier than 9 months and not later than 1 month prior to expiration of term of service, proposed date of separation or the signing of a statement of intent to reenlist. This requirement is particularly important for requests pertaining to in-service personnel and those desiring to enlist or reenlist within 3 months from date of relief from active duty or discharge. The use of electrical communications is discouraged. Unless otherwise stated in the waiver instrument, waivers granted in-service persons are valid only for immediate enlistment or reenlistment on the day following discharge or release from active duty and those granted persons enlisting or reenlisting from civilian life are valid for 60 days from date of issue; thereafter, a new request for waiver must be initiated. When enlistment or reenlistment has been accomplished, a notation of the waiver granted will be made in remarks, item 39, DD Form 4. A copy of the waiver together with any report of investigation on which the waiver was predicated will be attached to the original enlistment record.

b. All requests for waivers and circumstances requiring approval by the Office of Personnel

Operations set forth in this chapter will be forwarded to the *Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo., 63132.*

c. Field commanders authorized to grant waivers for in-service or prior service personnel are encouraged to communicate with the Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo., 63132, in doubtful cases to seek advice or screening of records pertaining to periods of prior service. Doubtful cases involving nonprior service personnel may also be forwarded.

17. Required data. Unless otherwise indicated, in addition to specific information required by the paragraphs of this chapter, requests for waiver will contain the following data, as applicable:

a. For persons applying through the recruiting service.

- (1) Full name.
- (2) Former service number(s).
- (3) Number and age of dependents.
- (4) Mental test scores attained.
- (5) Description of disqualification, if known.
- (6) Recommendation of recruiting officer, with reasons therefor.
- (7) A copy of last report of separation, DD Form 214, for applicants claiming prior service.

b. For persons currently serving, all data listed in *a*(1) through (5) above, and detailed statement of service as shown in the applicant's current military records, to include—

- (1) Promotions and reductions during current term of service.
- (2) Time lost during current term of service.

- (3) Convictions by courts-martial.
- (4) Awards and decorations.
- (5) Conduct and efficiency ratings.
- (6) Three highest aptitude area scores attained and date last retested in the Army Classification Battery or Army Qualification Battery.

- (7) Proficiency test scores and proficiency pay status, if applicable.
- (8) Primary, secondary and additional MOS, service school courses which applicant successfully completed, with dates completed.
- (9) Recommendations of immediate commander, with reasons therefor.

Section II. REQUEST FOR WAIVER

18. **Over age.** *a.* Waivers may be granted by the Office of Personnel Operations to otherwise qualified personnel who are over age, but less than 55 years of age, provided the applicant has had a minimum of 3 years prior honorable active service in any of the Armed Forces, at least 3 months of which must have been served in the Army, and provided that the applicant's age does not exceed 35 years plus the number of completed years of such prior service.

b. Waivers may be granted to those in-service persons who cannot acquire the necessary minimum active Federal service to qualify for retirement by age 60 in cases where it is determined that there is an implied or actual moral obligation based on the circumstances of the individual case. Requests for waivers, with reasons therefor should be made sufficiently in advance of separation to permit continuous service.

19. **Dependents.** *a.* Waivers may be granted by the Office of Personnel Operations for the restriction on the number of dependents of prior service personnel entitled to reenlist in grades E-1 through E-3 (who have 3 or more dependents) and do not enlist or reenlist immediately.

b. Waivers may be granted by the Office of Personnel Operations, under the provisions of AR 635-210, for women in service who have completed more than 18 years, but less than 20 years active Federal service, are lawfully married, and become pregnant.

c. Waivers may be granted under the provisions of AR 635-210 by commanders specified in paragraph 18, AR 635-200 to women who become the parent by adoption, step-parent, foster parent, or custodian of a child under 18 years of age.

★20. **Time lost.** *a.* Waivers may be granted by authority shown below, to persons having time lost during their last period of active service or current period if in service.

WAIVER AUTHORITY

| Categories of personnel | Com- mander exercis- ing GCM Juris- diction | Major com- mander | Major oversea com- mander or re- crutling district com- mander | Major oversea com- mander or CG, USAR- EC | OPO |
|--|---|-------------------------|--|---|-----|
| (1) Men—In Service: 1-15 days..... | X | | | | |
| 16-30 days..... | | X | | | |
| More than 30 days..... | | | | | X |
| (2) Men—Not in Serv- ice: 1-5 days..... | | | X | | |
| 6-30 days..... | | | | X | |
| More than 30 days..... | | | | | X |
| (3) Women—In Serv- ice: 1-5 days..... | | X | | | |
| 6-30 days..... | | | | | X |
| (4) Women—Not in Service: 1-30 days..... | | | | | X |

b. Men who have in excess of 30 days time lost during current enlistment who elect to take a short discharge and reenlist, amend or extend current enlistment or sign a statement of intent to reenlist for the purpose of acquiring sufficient time for a complete oversea tour or to meet time remaining requirements for other purposes may submit a request for waiver at any time.

c. Application of in-service personnel. Request for waiver of time lost submitted to the Chief, Enlistment Eligibility Activity for those currently serving on active duty will include complete data as follows:

- (1) Inclusive dates of each unauthorized absence.
- (2) Trials by courts-martial, to include type of court, dates of trial, offenses, findings, and sentences.

- (3) Punishment under Article 15.
- (4) Total active Federal service.
- (5) Highest grade held in current enlistment.
- (6) Date and term of enlistment.

21. Medical defects. Waivers may be granted by the Office of Personnel Operations to personnel with prior service in any of the Armed Forces who are otherwise qualified but do not meet the prescribed standards of medical fitness, those last discharged from any of the Armed Forces by reason of physical disability, and those drawing disability compensation from the Veterans Administration. Requests will be accompanied by complete reports of medical examination and medical history on Standard Forms 88 and 89. A detailed description and current evaluation of the medical defect requiring waiver, and information as to whether the individual possesses exceptional educational or military qualifications or critical skills will be included in the request.

22. Mental qualifications. Waivers of mental qualifications may be granted to men and women who do not qualify for reenlistment under paragraph 5. Procedure for requesting and granting waivers is:

a. Men with less than 15 years active Federal service who are currently serving in the Regular Army in grade E-4 or higher until they complete 20 years active Federal service, provided they have attained a standard score of 90 or higher on at least one of the aptitude areas of the Army Qualification Battery or Army Classification Battery and have been authorized reenlistment by the Office of Personnel Operations. Major commanders may recommend to the Office of Personnel Operations those individuals deemed to be exceptionally worthy and deserving of retention. Recommendations should be made sufficiently in advance of separation to permit continuous service since this provision is applicable only to in-service men.

b. Men with 15 or more years active Federal service who are currently serving in the Regular Army in any enlisted grade, until they complete 20 years active Federal service, provided their retention and reenlistment have been recommended by their immediate unit commander (company, battery, detachment) and have been approved by the commander exercising general courts-martial jurisdiction over the individual concerned. Recommendations should be made sufficiently in advance of separation to permit continuous service,

since this provision is applicable to only in-service men. Men requesting waiver of mental requirements, who will attain 20 years active Federal service on or before expiration of enlistment in which currently serving, will be advised concerning their eligibility to apply for retirement and informed that in the event they decline to submit such application, they will be discharged upon expiration of current term of service and thereafter be ineligible for reenlistment in the Regular Army, unless entitled to consideration under paragraph 5b(1)(a).

c. Women with less than 10 years active Federal service who are currently serving in the Regular Army in any grade, if recommended for retention by the WAC unit commander and the major commander concerned and approved by the Office of Personnel Operations. Request will be made sufficiently in advance of separation to permit continuous service.

d. Women with 10 years or more but less than 20 years active Federal service who are currently serving in the Regular Army in any grade, if recommended by the WAC unit commander and approved by the commander having general courts-martial jurisdiction over the individual concerned. Requests will be made sufficiently in advance of separation to permit continuous service.

23. Partially disabled combat-wounded veterans. *a.* Waivers may be granted by the Office of Personnel Operations to partially disabled combat-wounded veterans who are partially disabled as a result of wounds received in action. Requests will be submitted only for those who meet all requirements for enlistment or reenlistment and are physically qualified for general military service except for their specific combat-incurred disability. Applicants must be capable of caring unaided for their own needs and must be so physically capable of performing useful service that further hospitalization or time lost from duty because of the disability may not be expected. Applications will include Standard Forms 88 and 89; any subsequent and present treatment; pertinent reports of X-ray, orthopedic, surgical, medical, or other consultations; statement of opinion by a medical officer of the degree to which the disability is incapacitating and whether any prosthesis being used is satisfactory.

b. Upon receipt of appropriate instructions from the Office of Personnel Operations, appli-

licant will be notified to report to the recruiting main station at his own expense for further processing. Applicant will then be forwarded to the appropriate training activity at Government expense for classification in MOS in which he can reasonably be expected to perform satisfactory service with full consideration of physical handicap. To provide the medical officer with sufficient information to make a determination, the classification officer will prepare an analysis of each primary or potential MOS he deems appropriate for the particular individual. Classification officer will then forward his recommendation and the applicant to the medical officer for final determination and selection of an MOS in which he considers the applicant capable of performing duty. Any special consultation reports directed by the Office of Personnel Operations will be accomplished at this time. Applicants found physically and otherwise qualified for enlistment or reenlistment will be enlisted at the training activity. Applicants found ineligible to perform in an MOS will be rejected and returned at Government expense to place of origin.

c. Men enlisting as partially disabled veterans will not be given a choice of initial assignment but will be trained in the MOS in which enlisted or, if already trained, assigned to duty in that MOS. Applicants will be required to waive any compensation they now receive from the Veterans Administration during the period of their military service. The training activity where the applicant is enlisted will indorse the letter to the VA Regional Office. Enlistee will be informed that upon separation from military service he may resubmit a claim for such compensation as may be due him (para. 51).

d. Appropriate assignment limitations will be recorded on DA Form 50 (Enlisted Qualification Record) as prescribed in AR 600-200. The following entry will be made in item 13, DD Form 4 (Enlistment Record—Armed Forces of the United States): "Disabled Combat-Wounded Veteran."

e. The provisions of AR 616-41 will apply in the processing, training, assignment, and utilization of partially disabled veterans enlisted under this paragraph.

f. After completing an enlistment as a combat-wounded veteran, a man may reenlist as a combat-wounded veteran without the special processing prescribed herein, provided the applicant is phy-

sically capable of performing useful service. Such a man may reenlist for his own vacancy in accordance with this regulation. In case of doubt as to whether the individual is physically qualified for reenlistment, he will be retained in the service, provided he consents in writing, until final determination is made by medical authorities. If it is determined that the disability has progressed, or been aggravated to such an extent that the applicant can no longer perform useful service, appropriate action will be taken to effect his appearance before a medical board. See AR 40-3.

★24. Personnel with civil court convictions or juvenile offenses. Waivers may be granted in meritorious cases to personnel who have civil court convictions. For prior service personnel, only those offenses committed during and/or subsequent to last period of honorable service or in the case of immediate reenlistments during current period of service require a waiver unless an offense is revealed of which the Army has no previous knowledge (para. 9*d*).

a. Conviction or imprisonment. Women applicants with civil court convictions are not eligible for initial enlistment or for reenlistment after a break in service. A thorough investigation will be made prior to determining eligibility for enlistment or reenlistment of personnel who have been tried, convicted, and/or imprisoned under sentence of a civil court. Male applicants for enlistment, or reenlistment after a break in service, must have been unconditionally released from civil control for a minimum period of 6 months except in those cases where only minor offenses are involved, the 6-month waiting period is not required. Waivers for enlistment/reenlistment will be submitted on DA Form 2281-R, amended as appropriate. DA Form 2281-R (see app II, AR 601-270) will be reproduced locally for enlistment and reenlistment purposes.

(1) Male applicants processed by the recruiting service.

(a) The investigation will be conducted by qualified personnel (preferably commissioned officers) and will include letters from at least three reputable citizens who are acquainted with the individual, information concerning the applicant's current character and habits, date unconditionally released from civil control, details regarding the

(1) (b) above. Waiver requests for which the recruiting district (or major oversea commander, if appropriate) is not the final approval authority will be forwarded as indicated in b(1) above.

c. *Minor offenses.*

(1) *Men and women currently in service.*

Commanders exercising general courts-martial jurisdiction over the individual concerned are authorized to grant waivers to in-service personnel who have a record of a single minor offense. This authority may be delegated to the individual's unit commander. Authority to waive more than a single minor offense rests with the major commander.

(2) *Men enlisted or reenlisted through the United States Army Recruiting Service.*

Recruiting district commanders are authorized to grant waivers to men who have a record of a single minor offense. This authority may be delegated to recruiting main station commanders. Authority to waive more than a single minor

offense, other than as indicated in d below, rests with the Commanding General, United States Army Recruiting Command (USAREC).

d. *Traffic violations requiring waiver.*

(1) Personnel processed by the Recruiting Service.

(a) Except as indicated in (b) below, recruiting district commanders are authorized to grant waivers for traffic violations.

(b) The Commanding General, USAREC, is authorized to grant waivers for major traffic violations and those for which civil restraint was imposed.

(2) The commander exercising general courts-martial jurisdiction over the individual concerned is authorized to grant waivers for traffic violations to personnel currently in service.

25. Dishonorable or bad conduct discharge; discharge for misconduct (fraudulent entry, AWOL, desertion, conviction by civil court); resignation in lieu of board action or for good of

nature of the offense, a statement that the offense for which convicted was not a felony, age at time offense was committed, sentence imposed, his reputation in the community in which he resides, a record of his employment since release from control of the civil authorities, and the recommendation of the investigating officer.

- (b) The reports of investigation of meritorious cases which are recommended for approval by the recruiting main station commander will be forwarded to the recruiting district commander (or major oversea commander, if appropriate for consideration. Each recruiting district commander will appoint a board of commissioned officers, at least one of whom will be of field grade, to review all requests for waivers forwarded for their consideration and to make recommendations thereon. Only those cases considered meritorious by the recruiting district commander and recommended for approval by him will be forwarded to the CG, USAREC for final determination. Upon enlistment or reenlistment, the waiver, report of investigation, and aforementioned evidence will be attached to the original enlistment record, after the notation of a waiver has been entered in item 39 of all copies of the DD Form 4.

(2) Men and women currently in service.

- (a) Required investigation will be conducted by the unit commander or an experienced officer designated by the commander. In addition to so much of the information outlined in (1)(a) above as may be appropriate, the investigation will include a review of appropriate personnel records and the results of reenlistment interviews conducted under the provisions of AR 601-280. During such reenlistment interviews each individual is to be specifically queried as to the existence of civil offenses and convictions during the current term of service so that when appropriate, waiver action may be initiated under the provisions of this par-

agraph far enough in advance to permit uninterrupted service.

- (b) The reports of investigation of meritorious cases which are recommended for approval by the unit commander will be forwarded to the appropriate major commander for final determination. Each major commander will appoint a board of commissioned officers, at least one of whom will be of field grade, to review all requests for waivers forwarded for his consideration and to make recommendations thereon. Upon enlistment or reenlistment, the waiver, report of investigation, and aforementioned evidence will be attached to the original enlistment record, after the notation of a waiver has been entered in item 39 of all copies of DD Form 4.

- (3) Every applicant for enlistment or reenlistment will be required to sign a written statement as to whether he/she has been tried, convicted, and/or imprisoned, under sentence of a civil court. Each applicant will be informed of the necessity for complete and accurate statements, and that if the existence of an unrevealed disqualification is discovered after enlistment/reenlistment, the individual may be subject to discharge for fraudulent enlistment/reenlistment.

b. Juvenile and youthful offender records.

- (1) Waivers for the enlistment of men with juvenile and youthful offender records may be granted by major oversea commander or recruiting district commander except where the offense involves sodomy, indecent exposure, lewdness, homicide, arson, armed robbery, or possession or use of narcotics, in which case the Office of Personnel Operations will be the waiver authority. Waivers for the enlistment of women with juvenile and youthful offender records may be granted only by the Office of Personnel Operations. During enlistment processing each applicant will be specifically questioned concerning juvenile and youthful offender records. It will be thoroughly explained to each applicant

that it is the policy of the Army that the fact of adjudication as a youthful offender or juvenile delinquent by a state or disposition by Federal juvenile authorities is not in itself a bar to enlistment if the applicant is otherwise eligible provided the individual has been unconditionally released from all civil restraint. An applicant is to be judged as to his fitness for the Army by his character at the time of his application for enlistment. Applicant will be required to sign a written statement as to whether he has any type of record of juvenile delinquency or of being a youthful offender. Each applicant will be informed of the necessity for complete and accurate statements, and that if he denies any such record and it is discovered after enlistment, he may be subject to an undesirable discharge for fraudulent enlistment.

- (2) If he admits such record, or if he does not admit one and the enlisting agency has reason to believe such a record does exist, enlistment action will be held in abeyance pending a complete investigation of the facts in the case. Civil authorities will be contacted for information as to the applicant's character and rehabilitation, the actual offense committed, circumstances in the case, age at the time offense was committed, disposition by the courts, actual confinement served and whether any form of civil restraint still exists. The evaluation of the civil court and its probation officers will be an important consideration. The investigation will be conducted by qualified personnel (preferably commissioned officers or senior noncommissioned officers) and will include letters from at least 3 reputable citizens who are acquainted with the individual, information concerning applicant's current character and habits, reputation in the community in which he resides, a record of employment since release from control of civil authorities, and other information deemed relevant to an evaluation of the case, and the recommendation of the

investigating officer. Where civil authorities refuse to furnish information regarding juvenile or youthful offender records, the enlistment will be held in abeyance and the applicant advised that the burden of obtaining and furnishing the information is upon him.

- (3) If all civil restraint has been terminated (including parole, probation, suspended sentence, or conditional release from any form of confinement) and there is substantial evidence of his rehabilitation as a law abiding member of a civil community for a reasonable period thereafter (as determined by the appropriate commander based upon the merits of the individual case), he may be accepted for enlistment. Under no circumstances will any attempt be made to secure from appropriate civil authorities the release or termination of restraint in any form of applicants who would otherwise be eligible for enlistment, nor will any enlistment be effected until a reasonable period has elapsed since the termination of all forms of restraint, and there is substantial evidence of satisfactory rehabilitation. If the applicant's overall rehabilitation has not been satisfactory, or if the investigation discloses that he is morally unacceptable for military service and unfit to associate with members of the military service, he will be rejected on these grounds, and not because he was adjudged a youthful offender or juvenile delinquent. The signed statements of the applicant, including negative statements, the waiver, investigation on which waiver is based, letters from 3 reputable citizens, and any other relevant documentary evidence will be attached to the original enlistment record, after the notation of a waiver granted has been entered in item 39 on all copies of the DD Form 4.
- (4) Waivers for enlistment or reenlistment will be submitted on DA Form 2281-R, as prescribed in *a* above.
- (5) Review of waivers submitted for enlistment or reenlistment will be accomplished by a board of officers as indicated in *a*

Service; discharge for unfitness; discharge for unsuitability, and bar to reenlistment. *a.* A request for waiver must be submitted to the Officer of Personnel Operations in *all* cases for men last separated from the Army or Army Air Corps (not U.S. Air Force) under AR 615-364 or AR 635-204; AR 615-366; AR 635-206; paragraphs 4*a* and *b*, or 6, AR 615-367 or AR 635-220; AR 615-368 or AR 635-208; AR 615-369 or AR 635-209 and those separated with a bar to reenlistment under the provisions of paragraph 8*c*, AR 635-200. Processing to determine eligibility for enlistment or reenlistment will not be accomplished until instructions have been received from the Department of the Army. Requests for waiver will not be submitted until a period of 2 years has elapsed since discharge and/or unconditional release from confinement, probation, or parole.

b. The request for waiver will include—

- (1) Record of employment since last discharge.
- (2) Schooling, if any, since last discharge.
- (3) Civil police record since last discharge (if not, so state).
- (4) Letters from at least 3 reputable citizens of the community attesting to the individual's standing in the community both before and after military service.

26. Dependency or hardship discharge. Waiver may be granted by the Office of Personnel Operations to persons last discharged from any of the Armed Forces for dependency or hardship.

a. Proof must be furnished that the cause for which discharged has been removed. The burden of furnishing proof rests upon the applicant. Such proof will be furnished in the form of affidavits or sworn statements executed by the person or persons on whose behalf the individual was discharged or another member of the community who is thoroughly familiar with the home conditions of the applicant's family. The facilities of Selective Service or the American Red Cross will not be used to secure this evidence.

b. Requests will be submitted to the Chief, Enlistment Eligibility Activity, regardless of the period of time elapsed since last discharge. Documentary proof that the conditions for which discharged no longer exists will accompany requests.

27. Persons eligible for retirement. Waiver may be granted for reenlistment of personnel ~~who have completed 30 years active Federal service or~~ who are 55 years of age and over with 20 or more years completed active Federal service.

a. Major commanders may recommend approval of waiver to Office of Personnel Operations for the reenlistment of Regular Army personnel otherwise qualified under this regulation but not beyond the last day of the month in which they attain the age of 60, in those cases in which any of the following conditions apply:

- (1) Individual has been awarded the Medal of Honor, Distinguished Service Cross, or Navy Cross.
- (2) Individual who through 10 or more years of assignment in the current unit or activity adds considerably to its morale and prestige.
- (3) Individual whose performance has been outstanding when compared with others of equal grade and ability and who possesses a critical Military Occupational Speciality (a critical MOS is one which requires extensive training and has a low reenlistment rate).

b. Individuals for whom a waiver has been approved will be reenlisted for a period not to exceed 3 years or will have enlistments extended or amended as prescribed in paragraphs 30 and 31. Such an individual will not again be reenlisted, extended or amended until the initial period of reenlistment, extension, or amendment for which waiver was authorized herein has been completed except as provided for by AR 635-205.

28. Other waiver requests. When no specific procedure for a waiver of a particular dis-

qualification has been prescribed in this regulation, personnel who do not otherwise qualify for enlistment or reenlistment may be recommended by the recruiting main station commanders in the case of enlistments or the individual's immediate commander in the case of reenlistment. Such request for waiver under this paragraph will be submitted through channels to the Office of Personnel Operations. All recommendations must be fully justified. Request for waiver of a disqualification under

this paragraph will *not* be made except for those individuals who are deemed to be exceptionally worthy and whose further retention is deemed to be a distinct benefit to the Regular Army. Recommendations should be submitted in sufficient time, as specified in paragraph 16a, to permit waiver procedure and continuous service whenever possible. Waivers issued hereunder will be valid for a stated period not to exceed 3 months following separation.

CHAPTER 4

ACTIONS REQUIRED TO MEET INSUFFICIENT TIME REMAINING TO
SATISFY LENGTH OF SERVICE CRITERIA

Section I. REGULAR ARMY PERSONNEL.

29. **General.** *a.* The following circumstances require that Regular Army personnel who are reenlistment qualified to include those granted waivers be afforded the opportunity to take necessary action to provide for continued service, or where indicated signify their intent not to reenlist:

- (1) Personnel with 4 years or less service for pay purposes to meet the time remaining requirements when:
 - (a) Applying for or selected for a service school or special assignment of their choice.
 - (b) Volunteering or selected for an overseas assignment or to complete a normal overseas tour in area which serving.
- (2) Personnel with over 4 years service for pay purposes when—
 - (a) Applying for a service school of their choice and those selected for a special school course who have insufficient service remaining to meet the time remaining requirements specified in the prescribing directive.
 - (b) Selected for oversea assignment but have insufficient service remaining to complete the prescribed oversea tour.
 - (c) Who apply for an initial or subsequent assignment to a specialized procurement or assignment program of their choice but have insufficient service remaining to meet the selection criteria.
 - (d) Ordered overseas, or who are serving in an oversea area and are

qualified for movement of dependents who have insufficient service remaining to complete the prescribed accompanied tour for the area to which assigned.

- (e) Who have 6 years or less remaining in which to complete 30 years active Federal service or to complete 20 or more years of active Federal service at age 55 or over who have been granted a waiver for further service.
- (f) Women in-service who have completed 18 years, but less than 20 years active Federal service, and have been granted a waiver for pregnancy or parenthood.

b. Enlisted personnel who have insufficient service remaining on current enlistment to satisfy service requirements will be afforded the opportunity, or required, as appropriate, to—

- (1) Elect a discharge for the convenience of the Government for the purpose of immediate reenlistment as provided in paragraph 3b, AR 635-205.
- (2) Amend current enlistment.
- (3) Extend current enlistment.
- (4) Sign a statement of intent to reenlist; or
- (5) Elect any combination of (2), (3), and (4) above when appropriate; or
- (6) Sign a statement of intent not to reenlist as provided in paragraph 34.

c. Execution or amendment and/or extension of enlistment and/or statement of intent to reenlist will be accomplished prior to compliance with orders directing movement, or in the case

of personnel currently serving in an oversea area, prior to being granted approval for non-concurrent travel of dependents, as appropriate.

d. Personnel within the criteria outlined in *a*(2) (*e*) and (*f*) above will be permitted to reenlist or to amend and/or extend their current enlistment for such periods as are authorized by this regulation only in such a manner as will result in termination of their active service on or as soon as possible after the date on which such criteria have been met. Amendment and/or extension will be used in cases where individuals can establish eligibility for retirement in lieu of reenlistment for periods that would require service beyond maximum age requirement or maximum service requirement.

30. Amendment of enlistment. *a.* Regular Army enlisted personnel who are fully qualified for reenlistment may only voluntarily amend their current enlistment period of less than 6 years. The individual may amend his contract to any of the longer periods authorized so that the current enlistment, as amended, does not exceed the maximum of 6 years. Amendments will be accomplished in accordance with paragraph 54 and disposed of in accordance with paragraph 31*d*.

b. All amendments are subject to the following restrictions:

- (1) Amendment will be authorized only for purpose prescribed in paragraph 29*a*, except as provided in (2) below.
- (2) Amendment for purposes not prescribed therein but determined in the best interest of the service may be authorized upon the approval of the major commander.
- (3) Amendment will be authorized only one time under normal circumstances.
- (4) Request for amendment of enlistment will not be accepted from personnel who are transfer processing for separation.

c. Parental consent is required for men under 18 years of age and for all women under 21 years of age at the time of amendment, such consent to be obtained as indicated in paragraph 42*b*.

31. Extension of enlistment. *a.* Regular Army enlisted personnel who are fully qualified for reenlistment may voluntarily extend their current enlistment under this regulation in periods of 1 through 11 months. Total period of extension granted under this regulation will not exceed the maximum of 11 months. Extension will be accomplished by execution of the oath as prescribed in *d* below. More than one extension is not authorized except upon approval of the major commanders.

b. All extensions are subject to the following restrictions:

- (1) Extension for monthly periods up to 11 months will only be authorized for purposes prescribed in paragraph 29*a*, except as provided in (2) below.
- (2) Extension for purposes not prescribed in this regulation but determined in the best interest of the service may be authorized upon approval of major commanders.
- (3) Extension will be authorized only one time under normal circumstances.
- (4) Applications for extension of enlistment will not be accepted from personnel who are transfer processing for separation.

c. Parental consent is required for all men under 18 years of age and for all women under 21 years of age at the time of extension, such consent to be obtained as indicated in paragraph 42*b*.

d. The Oath of Extension of Enlistment (DA Form 1695) is available through publications supply channels. The oath will be executed in duplicate by the enlisted person and sworn to before a commissioned officer. The oath of extension of enlistment will be recorded, and disposed as indicated below:

- (1) Extension of term of enlistment will be indicated on the morning report prepared for the date when extension is accomplished and will show the term and date of original enlistment or amended enlistment and period of extension.
- (2) The extension of enlistment will be recorded in the service record as prescribed in AR 640-201.

SIGNATURE OF OFFICER WHO EXPLAINED
PROVISIONS OF PARAGRAPH 36, AR 601-210
TO APPLICANT

(Signature)

(Rank) (Service number)

(Station)

(Date)

37. Army of United States personnel. Individuals inducted into the Army of the United States and desiring to continue on active duty may volunteer for immediate entry on active duty as Army reservists, to be effective the date following completion of induction period.

a. Applications may be submitted by eligible personnel at any time during period of induction. Request for such additional active duty will include the following statement:

In the event this request is approved, I understand that I may not thereafter retract my consent for additional active duty as a reservist.

b. When applicant's request has been approved, the—

(1) Orders effecting release from active duty will—

(a) Transfer inductee to the Army Reserve.

(b) Order reservist to active duty as a reservist without change of station of unit of assignment.

(c) Cite this regulation and Title 10, United States Code, Section 672(d), as authority.

(2) Personnel records jacket and its contents will be continued in use.

(3) Notation will be made in the "Remarks" section of DA Form 24 (Service Record): "Transferred to USAR (date). Vol. for AD for _____ months as Res eff. _____."

38. Army Reserve personnel. *a.* Upon approval of a request submitted by a member having sufficient time remaining in his current enlistment to cover the additional active duty tour desired, the following actions will be taken:

(1) Appropriate orders will be issued sub-

stantially as follows:

Under provisions of section 672(d), Title 10, United States Code, (name and service number of member) has been voluntarily retained on active duty for _____ months. Authority: AR 601-210.

(2) Notation will be made in the "Remarks" section of DA Form 24: "Vol retained on AD _____ months, eff _____, SO No. _____".

b. A reservist must request a concurrent extension of his enlistment in the reserves if required, to cover the desired extension of active duty. Such a request for extension of enlistment will be submitted under the provisions of AR 140-111, together with his application for extension of active duty, the following action will be taken:

(1) Member will be required to sign "Oath of Extension of Enlistment", DA Form 1695, appropriately modified.

(2) Appropriate orders, as prescribed in a(1) above, will be issued to include the phrase: "Having volunteered to extend his enlistment for _____ months."

(3) The following entries will be made in DA Form 24:

(a) Section 2: Show extension of enlistment.

(b) Under "Remarks": "Enl vol ext _____ months. Vol retained on active duty for _____ months, eff _____, SO No. _____".

39. Army National Guard of the United States personnel. Extension of period of active duty for ARNGUS personnel will be effected in the manner provided in paragraph 38a except when reenlistment is necessary.

a. Limitations. An individual may be reenlisted in the Army National Guard of the appropriate State under authority contained in this regulation only in conjunction with his extension of active duty.

b. Discharge for purpose of reenlistment. Concurrent discharge from the State Army National Guard and as a Reserve enlisted mem-

ber of the Army will be accomplished at the expiration of term of enlistment, or prior thereto, for the convenience of the Government for the purpose of immediate reenlistment and extension of active duty tour.

c. Reenlistment. The military authorities of the several States have granted the Department of the Army authority to effect reenlistment in their State Guard (ARNG) under this regulation.

(1) Reenlistments effected under authority contained herein will be—

(a) In the Army National Guard of the State from which ordered to active duty, and as a Reserve of the Army.

(b) For a period of 3 years.

(c) In the grade the individual held in the active Army at time of discharge. Such grades will be designated as the permanent Army National Guard grade on appropriate records.

(2) DD Form 4 Enlistment Record—Armed Forces of the United States will be prepared in quadruplicate, and in accordance with the following instructions:

(a) In the upper left corner, the words "IMMEDIATE REENLISTMENT" will be typewritten.

(b) In items 12 and 14, the authority will be shown as "AR 601-210".

(c) In item 39, enter "Reenlisted to con-

tinue on active duty for ----- months".

(d) In item 40, the "oath from" will be completed and subscribed to.

d. Active duty orders. Orders extending the period of active duty will be accomplished in the manner provided in paragraph 38a, except where reenlistment is affected. When individual reenlists, the orders will—

(1) Effect his relief from active duty and discharge from the service;

(2) Reorder to active duty under provisions of section 672(d) Title 10, United States Code, citing this regulation as authority, and

(3) Reassignment to present organization and station.

e. Procedures and disposition of records. When individual's application for extension of active duty is approved, the procedure outlined in *b* above apply, with appropriate modifications, subject to the following:

(1) A copy of the orders will be furnished the appropriate State Adjutant General. When reenlistment is involved, two copies of the DD Form 4, with orders attached thereto, will be furnished the appropriate State Adjutant General.

(2) The original copy of the DD Form 4, will be forwarded to The Adjutant General, ATTN: AGPF-RE, Washington, D. C. 20310.

recruiting main stations. Retesting will be accomplished only after a minimum lapse of 30 days. The alternate EST and WEST will be used for retesting. More than two retests within any 12-month period are not authorized. Applicants initially applying for enlistment or reenlistment at recruiting main stations will not be administered the EST or WEST. The security provisions of AR 601-270 are applicable to the EST and WEST.

b. AFQT and AFWST. Each eligible applicant, except those presenting a valid DA Form 1811, processed by the recruiting main station will be administered the AFQT (AFWST for women) as the primary determinant of mental qualification for enlistment or reenlistment. The AFQT will be administered in accordance with Manual for the Armed Forces Qualification Test (DA Pam 611-10) and the AFWST-5 or AFWST-6 in accordance with Manual for Administering and Scoring Armed Forces Women's Selection Test, AFWST-5 and -6 (DA Pam 611-49). The AFQT and AFWST will be administered within Armed Forces Examining Station (AFES) as prescribed in AR 601-270, except for personnel enlisting or reenlisting in oversea commands where an AFES station has not been established (para. 64). Applicants failing to qualify on the AFQT or AFWST will not be enlisted or reenlisted.

c. Army Qualification Battery (AQB). Male applicants for whom the Army Qualification Battery is required by this regulation, or under separate directives, will be administered the AQB in accordance with DA Pam 611-14. The AQB will be administered within the AFES. The Army Radio Code Aptitude Test (ARC-1) will be administered only to those applicants who are enlisting or reenlisting for an option requiring a prescribed score on the Radio Code Aptitude Area. AQB aptitude area scores will be computed and recorded on DA Form 6022 (Army Qualification Battery, AQB-Scoring Work Sheet). DA Form 6022 will be completed in duplicate in ink or typewriter and distributed as follows:

- (1) For Army applicants enlisting or reenlisting, including those who fail to meet AQB requirements and who en-

list or reenlist in the Regular Army unassigned or for an option not requiring aptitude area qualification, one copy of DA Form 6022 will be stapled to the duplicate of DD Form 4 (Enlistment Record—Armed Forces of the United States). The other copy will be filed in the applicant and registrant files in accordance with AR 345-210.

- (2) For applicants not enlisted, DA Forms 6022 will be filed in the applicant and registrant files in accordance with AR 345-210.

d. Women's Army Classification Battery (WACB). Female applicants, except those presenting a valid DA Form 1811, will be administered the Women's Army Classification Battery (WACB). Applicants who are otherwise disqualified for enlistment or reenlistment will not be tested with the WACB. The WACB will be administered within the AFES.

- (1) DA Form 6040 (Women's Army Classification Battery, WACB, Scoring Work Sheet) will be used for the conversion to standard scores and the computation of aptitude area scores for the WACB. DA Form 6040 will be prepared in duplicate in ink or by typewriter for each individual examined with the WACB.
- (2) For applicants enlisted, one copy of DA Form 6040 will be stapled to the duplicate of DD Form 4 (Enlistment Record—Armed Forces of the United States); the other copy will be filed in the applicant and registrant files in accordance with AR 345-210. For applicants not enlisted DA Forms 6040 will be filed in the applicant and registrant files in accordance with AR 345-210.

e. Army Classification Battery (ACB) (1958 edition). The Army Classification Battery (ACB) (1958 edition) less the Classification Inventory and the General Information Test, but including the Army Radio Code when authorized, will be administered to nonprior and prior service men and women with or without dependents enlisting or reenlisting in oversea commands in ac-

cordance with paragraph 64. In lieu of Aptitude Areas "IN" and "AE" Aptitude Areas CO-A and CO-B will be computed in accordance with DA Pam 611-100 and will be recorded on DA Form 2035-R (Computation of ACB Aptitude Area Score). Aptitude Area CO-A and CO-B will not be computed for women. DA Form 2035-R as shown in appendix XVI, AR 601-270 will be reproduced locally on 8- by 10½-inch paper.

f. Retesting procedures for male and female applicants from civilian life.

- (1) Nonprior service applicants whose records indicate that they have previously been administered the AFQT, the AFWST, and/or the ACB, WACB, or AQB at an Armed Forces Examining Station will not be retested until at least 1 year has elapsed since the initial test, regardless of the purpose for which initially tested. In no case will they be tested more than twice. Test scores previously attained on tests administered outside the AFES by another service will not be accepted.
- (2) All prior service applicants, except those presenting a valid DA Form 1811, will be tested with the AFQT or AFWST, and the AQB or WACB, as appropriate, at an AFES. They will be tested notwithstanding that they may have been previously tested prior to entering last period of active service. They will be tested one time only unless further retesting is authorized by Headquarters, Department of the Army.
- (3) A prior service applicant presenting a valid DA Form 1811 with recorded ACB or AQB (WACB) scores may be retested one time only with the AQB or WACB provided—
 - (a) The applicant desires to enlist or reenlist for a specific option which requires a higher aptitude area score than that recorded on DA Form 1811.
 - (b) The applicant is applying for an option and has "None" recorded in the appropriate aptitude area on DA

Form 1811. Aptitude area scores recorded for Aptitude Area CO-A and CO-B will be substituted for Aptitude Areas IN and AE when "None" has been recorded for those two areas.

- (4) Applicants qualifying on the basis of retest scores, for an option of their choice may be enlisted or reenlisted for that option. For an applicant qualifying, prepare DA Form 6022 or DA Form 6040, as appropriate, and forward with the DA Form 1811 to the reception station, or first duty station, as appropriate. The following notation will be entered on DA Form 1811 under "Mental Status" and on DA Form 6022 or DA Form 6040, as appropriate, "Retested (date) on AQB (WACB) in accordance with paragraph 45f, AR 601-210."
- (5) Applicants failing to qualify on the retest for an enlistment option of their choice may be enlisted or reenlisted for Regular Army unassigned or for any enlistment/reenlistment option for which they can qualify on the basis of the ACB, AQB (WACB) scores on DA Form 1811. For those applicants tested with the AQB or WACB but enlisted or reenlisted on the basis of their ACB or AQB scores recorded on DA Form 1811, only the DA Form 1811 will be forwarded to the reception station or first duty station, as appropriate.

g. Retesting procedures of male and female applicants enlisting or reenlisting from within service.

- (1) Male applicants for enlistment or reenlistment from within the service who do not have recorded scores of 90 or higher in at least three of the aptitude areas of the ACB or AQB and who fail to qualify under the exception in paragraph 5b may be retested with the Army Classification Battery under the provisions of appendix I, AR 611-203. *Lodge Act enlistees will be retested with the Army Classification Battery, at the end of 4½ years of service.*

- (2) Female applicants reenlisting from within service who do not have recorded scores of 90 or higher in at least two of the aptitude areas of the WACB or ACB, and who fail to qualify under the exceptions in paragraph 5*d*(2), may be retested with the Army Classification Battery under the provisions of AR 600-200. Combat A and Combat B aptitude area scores will not be computed for enlisted women.

h. Recording of test scores. The form of the test administered, the score attained (raw score for EST, WEST, AFWST; percentile score for AFQT; aptitude areas scores for the AQB or WACB) and the date administered will be recorded by personnel of the station administering the test for each individual tested. Disposition of these records and of scored test answer sheets will be effected in accordance with AR 345-210 and AR 601-270.

46. Medical examinations. *a.* Except as provided in *b* below, medical examinations of a scope as outlined in AR 40-500, are required for all persons enlisting or reenlisting. Parental consent is required prior to any medical examination of male applicants under 18 years of age and female applicants under 21 years of age. Persons under the minimum age for enlistment will not be medically examined. In applicable cases, action will be initiated to obtain any required waivers under the provisions of AR 40-501. Standard Form 88 (Report of Medical Examination) and Standard Form 89 (Report of Medical History) will be prepared for all personnel, including medically rejected applicants, except as otherwise indicated herein. Except as provided in *b* below, the original and duplicate of these forms (SF 89 in individual's own handwriting) will be attached to the original and duplicate of the enlistment record.

b. In lieu of a separate medical examination for the purpose of enlistment or reenlistment, the following forms may be utilized:

- (1) Standard Form 88 completed for separation, when enlisted person or former officer or warrant officer enlists or reenlists

immediately. The original Standard Form 88 and Standard Form 89 will be retained in the individual's DD Form 722 (Health Record). A copy of the original SF 88 and SF 89 will be attached to the original of the enlistment record.

- (2) DA Form 1811, when enlisted person or former commissioned or warrant officer enlists or reenlists after a break in service that does not exceed 180 days, provided there has been no change in the individual's physical condition since separation, no new diseases or injuries have been acquired, and the individual signs the statement to that effect. If an exception has been noted, medical examination will be accomplished as indicated in *a* above. When utilized, DA Form 1811 will be attached to the original and duplicate of the enlistment record in lieu of Standard Form 88.

c. Medical examinations given applicants at Armed Forces Examining Stations will be valid for 180 days from the date accomplished, provided a physical inspection is accomplished immediately prior to enlistment or reenlistment.

47. DA Form 41 (Record of Emergency Data). ★*a.* DA Form 41 will be prepared for each enlistee or reenlistee in accordance with AR 640-40. The original (card) will be forwarded direct to Chief, Casualty Branch, TAGO, Department of the Army, Washington, D.C. 20315. The duplicate (yellow paper) will be attached to the duplicate of the enlistment record.

b. DA Form 41 is not required for those Regular Army personnel reenlisting at the station of discharge on the day following discharge from the Regular Army. However, current Record of Emergency Data maintained with the service record for the last enlistment will be retained and carried over to the new enlistment period. Previous editions of DD Form 93 will remain in effect, and the DA Form 41 will not be completed unless a change is desired in the information contained on the forms previously executed.

48. **DD Form 53 (Notification of Entry into Active Military Service).** DD Form 53 will be prepared and disposed of in accordance with AR 601-49.

49. **DD Form 98 (Armed Forces Security Questionnaire).** DD Form 98 will be completed by each applicant for enlistment or reenlistment in accordance with AR 604-10 prior to execution of the oath of enlistment. Each applicant will be given the orientation prescribed in appendix IV, AR 601-270. Such additional explanation as may be necessary will be afforded those applicants who have questions as to the meaning of any part of the form. Applicants will be provided adequate time to review the entire form thoroughly. Applicants will complete DD Form 98 in their own handwriting and in accordance with instructions on the form. DD Form 98 will be disposed of as follows:

a. A DD Form 98 which is fully completed without qualification will be attached to the duplicate copy of the enlistment record and retained with the service record.

b. Applicants who refuse to complete, or who qualify, DD Form 98 (AR 604-10), will not be accepted for enlistment or reenlistment. In such cases, DD Form 98 will be forwarded through intelligence channels to the Chief, United States Army Industrial and Personnel Security Group, Fort Holabird, Baltimore, Md., as provided for in AR 604-10.

50. **Members of Reserve components of Armed Forces of the United States.** a. *Policy.* The integrity of Troop Program units of the Reserve components on active duty for training under RFA 55 or REP 63 Program will be preserved so far as practicable. Members of the Reserve components will not be actively solicited to enlist in the Regular Army; however, all information and assistance will be rendered upon an individual member's request.

b. *Application.* Members of the Reserve components are authorized to enlist in the Regular Army within the period prescribed below:

- (1) *Air Force, Coast Guard, Marine Corps, and Navy Reserves.* Enlistment may be accomplished at any time, except within

the 60-day period preceding effective date of orders to extended active duty for training other than annual, and during the performance of extended active duty or active duty for training, including annual.

- (2) *Army Reserve.* Enlistment may be accomplished at any time, except that ACDUTRA trainees referred to in a above may not be enlisted prior to completion of ACDUTRA tour.

- (3) *National Guard.* Enlistment may be accomplished at any time except during performance of active duty for training.

c. *Clearance.* A clearance will be obtained for members of the Ready Reserve, Army or Air National Guard units, and other Reserve components of the Armed Forces. DD Form 368 (Request for Discharge or Clearance from Reserve Component) will be prepared and dispatched to the custodian of reservist's records (unit commander for unit members and CG, U.S. Army Corps for all others). In the case of the Army or Air National Guard, an information copy of DD Form 368 will be forwarded to the Adjutant General of the appropriate State. Enlistments will not be accomplished prior to receipt of DD Form 368 indicating approval. Clearances are not required for members of the Army Standby or Retired Reserve.

d. *Notification of enlistment.* When an active or inactive member of the reserve is enlisted, the enlisting officer will promptly notify the appropriate agency listed below so that necessary action may be taken to separate the individual or vacate the commission or warrant, as applicable. The quadruplicate copy of the DD Form 4 will be utilized for this purpose. Should it be required that the certificate of discharge be forwarded to an address other than that listed in item 6, DD Form 4, a partially completed DD Form 368 containing the enlistee's name, service number, date of enlistment and with paragraph 2 of the DD Form 368 completed, will be appended to the quadruplicate copy of DD Form 4 when forwarded.

- (1) Army Reserve -----
Commanding General (number) U.S.

- (26) *Item 39.* The enlisting officer will enter his comments concerning entries made under item 37 and if any such entries involve promises and conditions not authorized by regulations, enlistment will not be accomplished until they have been resolved. The enlistee will initial any promises withdrawn by reason of discussion with the enlisting officer. The enlisting officer will insure that he has examined any documentary evidence required for completion of entries on DD Form 4, prior to completing the entry "verified at" in item 39. Note any waivers authorized, cite appropriate authority, and attach copy of waiver to original of DD Form 4.
- (27) *Item 39a.* Enter the date DD Form 53 (Notification of Entry into Active Military Service) was forwarded in accordance with instructions contained in AR 601-49. This entry will be initialed by the enlisting officer.
- (28) *Item 40.* This item will be crossed off.
- (29) *Item 41.* In the blank space after the words "this _____ day of _____, 19____," line of the oath, enter "in the United States Army". Signature will be verified with printed name in item 1. Words and figures will be initialed by enlistee. Enlistee will not sign oath until oath has been administered as outlined in paragraph 56.
- (30) *Item 42.* The enlisting officer will complete this item.
- (31) *Item 43.* The fingerprint impressions will be placed on the original and duplicate copy of the enlistment record; extreme care will be exercised to assure clear, well-defined prints. See AR 606-15.

c. For Regular Army personnel who reenlist at the station of discharge on the day following discharge from the Regular Army, a new enlistment record will be partially accomplished in triplicate in the following manner:

- (1) The words "IMMEDIATE REENLISTMENT" will be typewritten in up-

per case letters in the upper left corner of the new enlistment record.

- ★(2) Appropriate entries will be made only in the following items: 1, 2, 3, 4, 5b, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 27, 28, 29, 30, 32, 35, 36, 37, 38, 39, 40, 41, and 42. Entries in these items will be as prescribed in b above.

- (3) Instead of the entries prescribed in b(20) above, the following will be entered in item 32: Date of discharge or release, type of discharge, grade, MOS organization at time of separation, and date and term of last enlistment.

d. Amendments will be accomplished in accordance with c(2) above. Entries will be the same as those for the present contract except—

- (1) The words "AMENDED REENLISTMENT" will be typewritten in upper case letters in the upper left corner of the new enlistment record.
- (2) Item 8 will reflect date contract is amended.
- (3) Item 9 will state "Increasing Enlistment".
- (4) Item 10 will indicate total number of years for new contract.
- (5) Item 32 will reflect grade, MOS, and date and term of last enlistment.
- (6) Item 41, line 1 of the oath will be amended by deleting the word "enlisted" and substitute directly above the wording "increased my enlistment". Enlistee will initial amended change.

e. Overprinting of fixed information on DD Form 4 may be accomplished as prescribed in AR 310-1. The use of rubber stamps is also permitted. Overprinting or the use of rubber stamps is optional; however, when accomplished, it will be limited to the following entries:

- (1) *Upper left corner.* Initial reception station to which the individual is to be shipped may be rubber stamped.
- (2) *Items 7, 9, and 38.* Place of Enlistment, For Service In, and Place of Acceptance, may be overprinted or rubber stamped.
- (3) *Item 39.* Verified At and Grade and Organization of Enlisting Officer may be overprinted or rubber stamped. The use of facsimile rubber stamp signature is prohibited.

(4) *Item 41.* State and city, town or military post may be overprinted or rubber stamped.

(5) *Item 42.* Recruiting Main Station may be overprinted or rubber stamped. Name and grade may be rubber stamped only. For in-service, name, grade, and organization of enlisting officer may be rubber stamped. The use of facsimile rubber stamp signature is prohibited.

55. Required statements. The following statements will be reproduced locally at recruiting main stations and other Army installations, will be signed in duplicate, and will be securely fastened to the original and duplicate copies of the enlistment record.

a. Special attention is invited to paragraph 4 of Part I of the following statement. As an example, if the enlistee age is actually 15 years, however, he or she claims it to be 18 years this in itself is a material misstatement, but if the true age is 21 years, claiming age 22 is not material.

b. To preclude the possibility of erroneous promises and impressions concerning assignments, housing, and oversea transportation for dependents, the statement shown below will be signed by each individual who enlists or reenlists in the Regular Army. Each individual will list in his own handwriting in Part II of the statement all promises, both oral and written, that have been made to him in connection with his enlistment or reenlistment in the Regular Army. Army Career Group or school course number and title designation will be shown; for example—Army Career Group 11 Infantry; Optical Laboratory Specialist 8-R-453.1. If no promises have been made, the individual will write the word "None" in Part II of the statement. The witnessing officer will review the statement, together with DD Form 4, for legibility, completeness, and accuracy and will affix his signature, in ink, in the space provided. *Enlistment will not be accomplished if there is a variance between the individual's statement in Part II and items 11, 13, or 37 of his DD Form 4, and such variance cannot be reconciled.*

PART I

Date-----

In connection with my enlistment in the Regular Army this date, I hereby acknowledge that I completely understand the following:

That all promises made to me are contained in items 11, 13, or 37 of the DD Form 4, my enlistment record.

That I have not been guaranteed technical school training unless the title of the school course has been entered in item 13, DD Form 4.

That should there be any material omission or misstatement of fact in connection with any of my enlistment documents, I agree to accept any assignment in accordance with the needs of the Army and will complete the period for which I enlisted.

That should I choose an option which requires a security clearance and I am not granted such clearance after I have enlisted, I agree to accept any assignment in accordance with the needs of the Army and will complete the period for which I enlisted.

That my choice of initial assignment shown in items 13 or 37 of the DD Form 4 does not constitute any guarantee that my entire enlistment, will be served in that initial assignment. That military necessity may make it necessary to effect my reassignment at any time to any other assignment within the continental United States or an oversea command.

That should my enlistment involve a commitment for a school course or a commitment for specialized training or a selective assignment, conduct on my part which occurs subsequent to my enlistment and which involved disciplinary action could cause me to be reassigned to any other assignment within the continental United States or an oversea command.

That if my enlistment is for Airborne and in the event I fail to qualify for airborne duty subsequent to enlistment, i.e., satisfactory completion of required training; attaining the standards for Physical Fitness Test, or for existing medical reasons I will not be offered another assignment choice but will be reassigned in accordance with the needs of the Army.

That acceptance for enlistment carries no promise whatsoever relative to furnishing transportation for dependents to oversea commands or to the furnishing of family quarters either in oversea commands or in the continental United States.

PART II

a. To further emphasize the importance of understanding the promises made to me I certify that I have listed below in my handwriting all promises both oral and written that have been made to me in connection with my enlistment in the Regular Army:

(Name, grade, and service No. of witnessing Officer) (Signature of applicant)

★b. To insure compliance with the Universal Military Training and Service Act, as amended by the Reserve Forces Act of 1955 and REP 63 Program, all male applicants for enlistment who have not previously incurred a service obligation thereunder will sign the following statement in duplicate:

**ACKNOWLEDGMENT OF SERVICE OBLIGATION
UNDER UMT&S ACT AS AMENDED BY RESERVE
FORCES ACT OF 1955 AND REP 63 PROGRAM**

Date -----
I, -----, a citizen of the United States or ----- for the purpose of amplifying the statements made in the enlistment record this date, do hereby acknowledge that I have voluntarily enlisted this ----- day of -----, for a period of -- years in the Regular Army of the United States of America. I understand that upon release from active duty, I will, if qualified, be transferred to the Army Reserve to complete my 6-year service obligation. I further understand that if I am credited with 3 years active duty, I will not be involuntarily assigned to a reserve unit nor will I be required to participate in unit training.

(Signature)

(Name and service No., typed)

c. In addition to a above, all women entering the Regular Army will sign the following statement acknowledging their understanding thereof:

Date -----
I acknowledge that it has been clearly explained to me that the requirements of the services are such that any request for discharge solely on the ground of marriage will not receive favorable consideration until I have served on active duty in my current enlistment or tour of active duty for not less than 1 year subsequent to completion of basic training and any additional specialist training prior to my first duty assignment or for the minimum time specified to fulfill the service remaining requirement following completion of a service school course.

Signed -----

(Name and Service No., typed)

★d. The statement below will be signed by each individual enlisting or reenlisting in the Regular Army:

STATEMENT OF LAW VIOLATIONS

(To be completed in applicant's handwriting)

Date -----
1. The following is a complete and accurate record of all violations and offenses (including minor traffic violations) for which I have been arrested (regardless of subsequent disposition of my case) by civil law enforcement officials. (Prior service personnel list only those violations occurring during and/or subsequent to last period of honorable active service, except for offenses not previously revealed.) If none, so state.

| OFFENSE | DATE AND PLACE | DISPOSITION |
|---------|----------------|-------------|
|---------|----------------|-------------|

2. I certify that the recruiter/reenlistment counselor has informed me that should I fail to reveal any such violations pertaining to me I may later be subject to disciplinary action or discharge upon their discovery.

(Signature of applicant)

(Signature witnessed on (date))

(Signature and title of witness)

56. Administration of oath of enlistment. a.
The oath of enlistment will be administered by a commissioned officer. Suitable arrangements will be made to insure that the oath is administered in a dignified manner and in appropriate surroundings. The flag of the United States will be displayed prominently near the individual administering the oath.

b. Prior to administering the oath of enlistment, the provisions of Article 83, the Uniform Code of Military Justice, will be thoroughly explained to applicant by the enlisting officer. Its significance with respect to the applicant's answers to questions recorded on enlistment forms will be revealed to the applicant, explaining that all statements made by the applicant thereon must be correct. The applicant will be informed that anything against the record which may be a bar to enlistment should be disclosed before the oath is administered, and that if disclosure is made at this time the worst that can happen will be rejection for enlistment. The applicant also will be warned that his fingerprints will be forwarded to the Federal Bureau of Investigation, checked against the files of that organization, and even though he may conceal a criminal record or prior service at the time of enlistment, such record will be discovered later and he will be subject to trial, by courts-martial for fraudulent enlistment, or in lieu of trial, he will be given an undesirable discharge.

c. Subsequent to enlistment, the substance of Articles 85 and 86, the Uniform Code of Military Justice, will be explained to all enlistees.

57. Selective service forms. Immediately after the oath of enlistment is administered, each male enlistee will be required to surrender his Registration Certificate (SSS Form 2) and his Notice of Classification (SSS Form 110) to the enlisting officer who will immediately destroy these forms.

58. Forwarding of individuals and records. a. Individuals. Normally, individuals will be forwarded as follows:

- (1) From recruiting stations to recruiting main stations to arrive at destination during daylight hours and preferably between 0800 and 1700. When it is not feasible for individuals to arrive at recruiting main station between 0800 and 1700 the commanding officer of the re-

recruiting main station will provide for reception by recruiting service personnel.

- (2) From recruiting main stations to reception stations or designated unit on the day enlisted, for arrival there at preferably between 0800 and 2400 hours. Recruiting main station commanders will prepare monthly, a daily estimated projection of shipments to reception stations. When it is anticipated that the daily shipment of individuals to reception stations will be 15 or more, and in those cases where a daily flow varies 40 percent or more than 50 individuals, whichever is greater, the recruiting main stations commander will notify reception station commanders.

b. Records.

- (1) From recruiting stations to recruiting main station.
- (a) Information obtained during the interview.
 - (b) The test score achieved when Enlistment Screening Test has been administered.
 - (c) Birth certificates with statement of consent attached when applicable.
 - (d) Report of Separation (DD Form 214) or other proof of prior service, in applicable cases.
 - (e) Police Record Check (DD Form 369), when required.
 - (f) Original copy of waivers and grade authorization received from higher headquarters (these documents to be securely fastened to the original enlistment record at the main station).
 - (g) Any other document, including medical evidence, required and/or desired by recruiting main station for completion of enlistment.
 - (h) Pencil copy of completed DD Form 398 if completed by applicant.

- (2) From recruiting main station to reception stations or other first duty stations.

- (a) The duplicate copy of DD Form 4, Standard Forms 88 and 89 (or DA Form 1811), and the originals of DD Forms 93 and 98 and, if applicable, DA Form 6022 or DA Form 6040, as appropriate.
- (b) Copies of statement(s) required on enlistment.
- (c) Two copies of special or letter orders. One copy will also be mailed to gaining reception station or other first duty station.
- (d) Pencil copy of completed DD Form 398 if forwarded with individual's records.

59. Disposition of enlistment record and accompanying forms. Disposition of the enlistment record and accompanying forms will be made as follows:

a. Original. The original enlistment record will be inscribed or stamped in the upper left corner with the name of the reception station or other first duty station and will be attached to the morning report and forwarded to the serving data processing unit, as prescribed in AR 335-60, together with the following forms and statements securely fastened thereto:

- (1) Originals of SF 88 and SF 89 or DA Form 1811.
- (2) Statement(s) required on enlistment.
- (3) Copy of special or letter orders.

b. Duplicate copy. The duplicate copy of the enlistment record, with required forms and statements prescribed in paragraph 58b(2) securely fastened thereto, will be hand-carried to the reception station or other first duty station by the enlistee or group leaders, as appropriate. The duplicate of the enlistment record prepared at time of last enlistment will be retained and carried over to the new enlistment period for those personnel of the Regular Army who reenlist immediately.

c. Triplicate copy. The triplicate copy of the

Section III. ENLISTMENT AND REENLISTMENT FOR AIRBORNE

83. General. This section prescribes qualifications and procedures for enlistment and reenlistment for assignment to airborne.

84. Qualifications. Men enlisting from civilian life. Men applying for enlistment or reenlistment for airborne from civilian life, within announced quotas, must attain a standard score of 80 or higher in aptitude area IN or in aptitude area CO (A or B) on the Army Qualification Battery, and must meet the medical standards prescribed in AR 40-501. All applicants for airborne will be given the medical examination prescribed therein to determine their eligibility for airborne duty. If an applicant is qualified, all copies of the Standard Form 88 (Report of Medical Examination) will be marked "Qualified for Airborne duty."

85. Information to applicants. *a.* Prior to enlistment, applicants will be informed that their ultimate assignment to airborne duty will depend on the following:

- (1) Satisfactory completion of basic combat training and advanced individual

training or equivalent prior to entry into airborne training.

- (2) Attaining the standards for the Physical Fitness Test as prescribed by AR 611-7.

b. That in the event they fail to qualify for airborne duty subsequent to enlistment, they will not be offered another assignment choice but will be reassigned in accordance with the needs of the Army.

86. Men enlisting or reenlisting from within the service. Men applying for enlistment or reenlistment from within the service must be eligible to volunteer for airborne in accordance with eligibility requirements and selection criteria prescribed by AR 611-7. Approval and disposition of qualified applicant will be prescribed for permanent party personnel in AR 611-7.

87. Enlistment record. Entry in Item 13 of the Enlistment Record—Armed Forces of the United States (DD Form 4) will be as follows: "Airborne."

Section IV. ARMY CAREER GROUP OPTION

88. General. *a. Purpose.* This section prescribes qualifications and procedures for enlistment and reenlistment for Army Career Group option.

- (1) Army Career Group, as used in this regulation, is defined as any of the 2-digit entry groups contained in AR 611-201.
- (2) Army Career Groups for which quotas are available and prerequisites for each will be announced periodically by Headquarters, CONARC. Separate quotas will be announced for male and female applicants and for the joint options of Army Career Group and airborne training or oversea command.

b. Applicability. Enlistment for Army Career Group options is authorized in the continental United States and in oversea commands.

- (1) In continental United States, the Army Career Group enlistment option is available within quotas to qualified applicants with or without prior service.

(a) In-service personnel, as defined below, who request enlistment in the Regular Army may choose an Army Career Group with established quotas at any time.

1. Inductees, NGUS, and USAR personnel on extended active duty in CONUS (excluding ARNGUS, RFA 55 and REP 63 trainees) who have completed 4 years or less service for pay purposes and are eligible to enlist in grade E-4 or below.
2. Regular Army personnel serving on initial enlistment who have 4

years or less service for pay purposes and are eligible to enlist in grade E-4 or below.

- (b) Personnel with prior service enlisting from civilian life may choose an Army Career Group within established quotas provided they have 4 years or less service for pay purposes and are eligible to enlist in grade E-4 or below unless otherwise eligible under paragraph 78f.
- (2) In oversea commands, Alaska, and Hawaii, the Army Career Group enlistment option is available to—
- (a) *Inservice personnel and prior service applicants applying from civilian life, as defined in (1)(a) and (b) above, who enlist or reenlist for service in that command.* Options will be limited to those Army Career Groups for which the command has a training capability and in which a vacancy for assignment exists within the command. Such enlistment may be accomplished without regard to quotas. Upon departure from the command, enlistment commitments will be considered fulfilled.
- (b) *Nonprior service applicants who are otherwise qualified for enlistment in the Regular Army.* Enlistment will be accomplished within established quotas. Requests for quotas will be submitted to OPO, DA, ATTN: EPPMR.

89. Qualifications. Applicants for enlistment for an Army Career Group option must meet the following qualifications:

- a. Attain a score of 100 or higher in the aptitude area pertinent to the Army Career Group of choice, and 90 or higher in at least two additional aptitude areas.
- b. Meet the minimum medical standards required for the Army Career Group selected, unless the applicant is eligible under the provisions of AR 611-201 for the Army Career Group selected by reason of the previous award

of, and satisfactory performance in, an MOS within the same group.

c. Meet any additional prerequisites prescribed for the Army Career Group selected. Qualification in required high school subjects will be ascertained by obtaining a transcript of high school subjects from applicants for enlistment for Army Career Groups which require such qualification.

90. Information to applicants. Under the Army Career Group enlistment options, the single assurance of schooling will not be given an applicant, neither will the single assurance of on-the-job training be offered. Accordingly, the applicant will be afforded complete understanding that enlistment under this program assures him initial assignment to schooling or on-the-job training within the Army Career Group selected. It will be clearly explained to applicants that enlistment for a 2-digit Army Career Group does not guarantee training in a specific 3-digit MOS but does guarantee initial training in one of the 3-digit MOS embraced by the Army Career Group selected.

91. Processing applicants. a. Nonprior service personnel and prior service applicants applying from civilian life who are otherwise qualified for enlistment, will be tested with the Army Qualification Battery or Womens Army Classification Battery to determine aptitude area qualification for enlistment under this program.

b. Applicants enlisting for Army Career Groups which require qualifications which cannot be determined at the activity effecting enlistment will be advised that training in the Army Career Group of their choice will depend on subsequent qualification therefor. Individuals who fail to qualify for the Army Career Group of their choice will be assigned in accordance with the needs of the Army and required to fulfill their term of service. They will be required to sign a statement substantially as follows, which will be attached to their enlisted record:

I understand that my enlistment choice of Army Group require the following additional qualifications which cannot be determined at this

activity:
 I further understand that in the event I fail to meet these qualifications subsequent to my enlistment, I will not be given another enlistment option but will be trained and assigned in accordance with the needs of the Army in an area for which I am qualified and I will be required to fulfill my term of service which is for years.

c. Personnel enlisting from civilian life will be processed to reception stations in accordance with this regulation. Personnel enlisting from within the service will be reported to the Office of Personnel Operations ATTN: EPADR-I in accordance with AR 614-205.

92. **Dual option.** Male personnel may enlist or reenlist for the following options in conjunction with their Army Career Group option under the following conditions:

a. In the continental United States men, with or without prior service, who enlist for the Combat Army Career Groups 11, 13, and 14, may select a second option of U.S. Army, Europe or Eighth U.S. Army, Korea, as an oversea assignment choice without regard to quotas provided they qualify for foreign service under the provisions of AR 614-30.

b. Airborne training may be offered within announced quotas as a second option for those men who meet the enlistment qualifications for airborne training indicated in section 3, and who desire to enlist for an Army Career Group which lends itself to utilization in an airborne unit.

93. **Enlistment record.** Entry in Item 13 of the Enlistment Record—Armed Forces of the United States (DD Form 4) will be as follows:

a. "Army Career Group: ACGP 11 Inf" (Number and title of ACGP) to reflect enlistment with the single option of a specific Army Career Group.

b. "U. S. Army Europe (or 8th U.S. Army)—Army Career Group ACGP Inf-Europe" (Number and title of ACGP with dual option) to reflect enlistment with the joint commitment of Army Career Group and oversea command.

c. "Airborne and Army Career Group ACGP 11 Inf-Abn" (Number and title of ACGP with dual option) to reflect enlistment with the joint commitment of Army Career Group and Airborne.

Section. V. ENLISTMENT FOR OVERSEA COMMANDS

94. **General.** This section prescribes qualifications for enlistment and reenlistment for assignment to a specific oversea command. Subject to quotas announced periodically, men without prior Army enlisted service, prior RFA 55 and REP 63 active duty personnel may enlist for assignment to—

- a. U.S. Army Europe.
- b. Eighth U.S. Army (Korea).
- c. U.S. Army Pacific.
- d. U.S. Army Alaska.

95. **Information to applicants.** Applicants will be informed that they may be trained in any speciality for which qualified and needed in the oversea area of choice. This option will become effective on completion of directed training.

96. **Enlistment record.** Entry in Item 13 of the Enlistment Record—Armed Forces of the United States (DD Form 4) will be as follows: The appropriate oversea command for which enlisted.

Section VI. ENLISTMENT OF HIGH SCHOOL GRADUATES FOR SPECIFIC ARMY SCHOOLING

97. General. *a.* This section prescribes qualifications and procedures for enlistment of high school graduates for specific Army schooling and is available to high school graduates who—

- (1) Enlist from civilian life without prior service.
- (2) Enlist or reenlist with prior service in any of the other Armed Forces, or were last separated from the Army for more than 3 months, and are eligible to enlist in grades E-1 and E-2 only.

b. Enlistment or reenlistment under this regulation is authorized in CONUS, oversea commands, Alaska, and Hawaii.

c. School course(s) desired will be selected from the Advanced Individual Training Schedule, published on a quarterly basis by the Department of the Army. School courses other than those listed in the Advanced Individual Training Schedule will NOT be used as a basis for options under this regulation.

98. Qualifications. *a.* Applicants must achieve scores of 90 or higher on three or more aptitude areas of the AQB, ACB, or WACB and a score on the aptitude area appropriate to the school course of choice which meets the prerequisites established for that course. The aptitude area score which qualifies the applicant for school course attendance is counted as one of the three aptitude areas required when it is 90 or over.

b. Applicant must be a high school graduate, or possess one of the following:

- (1) A State certificate or GED certificate showing that the applicant has the equivalent of a high school education.
- (2) A letter from the high school principal stating that the applicant has graduated but will not receive a diploma until a later date.
- (3) A letter from the high school principal stating that there is reasonable assurance that the applicant will graduate in the present graduating class.

c. Applicants must meet without exception the prerequisites set forth in DA Pamphlet 20-21, The Army School Catalog, for the course of choice selected from the Advanced Individual Training Schedule. In addition, they must meet the highest physical profile serial prescribed in AR 611-201 for the MOS for which the course trains.

99. Information to applicants. Prior to submitting an application, each applicant will be given the following information:

a. The complete procedure for enlisting under this program will be explained to applicants. They will be informed that final qualification for enlistment and aptitude for the course of their choice will be determined from results of a series of tests administered prior to enlistment. Applicants will be advised to be prepared to select alternate course(s) if their aptitudes should not correspond with their initial school choices. A counselor will be available at each recruiting installation to assist applicants in selecting alternate courses when indicated and in modifying their application accordingly.

b. Attendance at the school of his choice subsequent to enlistment is predicated upon satisfactory completion of basic combat training (basic training for female personnel) and, if applicable, favorable results of a background investigation in accordance with AR 604-5. Those individuals who are relieved from the school course for academic deficiency, disciplinary reasons, or failure to receive the required security clearance will be assigned in accordance with the needs of the Army and required to complete the period of service for which enlisted.

c. If a school course is discontinued before the applicant attends the course, while he is attending the course, or he is later medically disqualified for course selected, he will be required to complete the period of service for which enlisted. However, the enlistee will be provided the opportunity to elect a related course or any other course for which qualified

and quotas are available. Such election will be honored.

d. Upon successful completion of the school course, applicant will be assigned in accordance with the needs of the Army. No promise will be made concerning the specific job or station to which he will be assigned.

e. Applicants enlisted in oversea command will be advised that they will be returned to continental United States immediately upon enlistment for necessary processing and training prior to enrollment in the course for which selected.

f. Individuals enlisted or reenlisted under the provisions of this regulation will be required to sign the following statement and recruiting installation commanders will insure such statement becomes a permanent part of the applicant's records.

**ENLISTMENT OF HIGH SCHOOL GRADUATES
FOR SPECIFIC ARMY SCHOOLING**

.....
(Date)

1. Paragraph 99, Section 6, Chapter 6, AR 601-210, Enlistment of High School Graduates for Specific Army Schooling, has been explained to me, and I understand the provisions set forth therein.

2. I understand that—

a. I must satisfactorily complete basic combat training (basic training for female personnel) prior to attending the school of my choice.

b. My initial assignment is for attendance at the (Course title and number of course) currently consisting of (number) weeks' training, after which I will be assigned in accordance with the needs of the Army.

c. If the school course is discontinued before I attend the course, while I am attending the course, or I am later determined medically disqualified for the course elected, I will be required to complete the period of service for which enlisted. However, I will be provided the opportunity to elect a related course or any other course for which qualified and quotas are available and that such election will be honored.

d. If I am relieved from the school course for academic deficiency, disciplinary reasons, or if the school course prerequisites require a security clearance and I fail to receive the required clearance, I will not be offered further choice of school but, I will be reassigned in accordance with the needs of the Army and be required to complete the period for which I enlisted.

e. If I waive my initial enlistment commitment for any reason whatsoever, my initial enlistment commitment will not be reinstated at a later date.

.....
(Signature)

100. Application. Applications for enlistment or reenlistment under this regulation will be in the form and manner prescribed by the recruiting main station commander. Recruiting installation commanders will furnish interested applicants information as to available courses, and will assist in completing the application. Applicants will be advised to indicate a desired date of enlistment based on class commencement dates indicated in the current Advanced Individual Training Schedule; however, they will not indicate a date which is more than 90 days from date of application. The applicant will indicate a first and second choice of specific course and may indicate additional or alternate choices. Where feasible, a transcript of high school courses will be included with the application. When credit for certain courses is required, transcript will be furnished.

101. Processing and submission of applications. a. *Recruiting stations.*

(1) *High school graduates.* High school graduates applying for enlistment who are tentatively accepted for enlistment at recruiting stations will proceed to a recruiting main station for additional testing and processing. Applicants will hand carry the application, and the letter from the high school principal required by paragraph 98b (3), if applicable, to the recruiting main station.

(2) *High school students.* High school students applying for enlistment who are tentatively accepted for enlistment at recruiting stations will proceed to a recruiting main station for additional testing and processing not more than 45 days prior to date of graduation. Applicant will hand carry the application and the letter from the high school principal required by paragraph 98b (3), to the recruiting main station.

b. *Recruiting main stations.* Applicants initially applying at recruiting main stations for enlistment under this program and those forwarded from recruiting stations will be processed as outlined below:

- (1) Applicants who attain appropriate AFQT or AFWST score and who are determined to be otherwise qualified for enlistment under the provisions of this regulation, will be administered the Army Qualification Battery or the Women's Army Classification Battery.
- (2) Upon completion of required testing and computation of aptitude area scores, applications will be reviewed by a qualified personnel counselor at the recruiting main station to determine the applicant's qualification for enlistment for the school course.
- (3) Applicants who are otherwise qualified but fail to attain a qualifying score in the prerequisite aptitude area for initial course choices but who attain a score of 90 in three or more aptitude areas will be encouraged to select alternate courses from the Advanced Individual Training Schedule. They will be advised of available courses in which they qualify and given any assistance desired in the selection of appropriate alternate courses. Maximum use will be made of DA Pamphlet 20-21 in determining qualification in initial course choices and in the selection of alternate courses. During this process of evaluation and counseling, applications of qualified personnel will be modified as required to reflect only course choices for which the applicant is fully qualified.
- (4) Applicants failing to meet aptitude area requirements for enlistment under this regulation may be enlisted as Regular Army unassigned or WAC unassigned or for any other enlistment option for which qualified if otherwise qualified for enlistment. DA Form 6022 will be completed and forwarded as prescribed in paragraph 102e, regardless of the program under which these individuals are enlisted.
- (5) Requests for quotas (CONUS only) will be made by telephone. Calls may be made to OXFORD 57275, Washington, D.C., collect from 1000 to 1500

hours (Eastern Standard or Eastern Daylight Time, as appropriate). Leased circuits will be utilized to the maximum extent. Normally, each recruiting main station will call not more than once each day, Monday through Friday. Requests may be combined with telephone calls made pursuant to requests for other options to the Office of Personnel Operations. Telephone requests for school quotas will be presented as follows:

- (a) School course.
 - (b) Class reporting date desired.
 - (c) Physical profile serial (PULHES).
 - (d) Appropriate aptitude area score.
 - (e) Name (last, first, and middle initial).
(If prior service personnel, so indicate to include number of years for pay purposes.)
 - (f) Graduation date.
- (6) A letter of authorization advising the applicant that he has been selected to attend a specific course will be prepared in triplicate at the recruiting main station in the format indicated in figure 3. The original copy of the letter of authorization will be presented to the applicant immediately upon receipt of a quota reservation. The applicant will be instructed to retain the letter at all times. The duplicate and triplicate copies will be distributed as prescribed in paragraph 102d.

c. Oversea facilities. Individuals in oversea commands who apply for enlistment under this option will be processed as prescribed in *b* above except as follows:

- (1) When it has been determined that applicant is fully qualified in each course indicated in the application or application has been modified to reflect only such courses, request for quota will be transmitted by electrical message to the Office of Personnel Operations, Headquarters, Department of the Army, ATTN: EPRDT-S. Message will include information required by *b*(5) above.

attendance at a formal course of instruction conducted at a U.S. Army Service School.

| | |
|-----|---|
| 052 | Communications Intelligence and Security Operations NCO |
| 054 | Special Identification Techniques Supervisor |
| 055 | Communications Monitor |
| 058 | Morse Interceptor |
| 059 | Teletype Interceptor |
| 286 | Intercept Equipment Repairman |
| 965 | Interpreter |
| 980 | Communications Security Clerk |
| 981 | Cryptanalytic Specialist |
| 982 | Traffic Analyst |
| 983 | Analytic Equipment Operator |
| 984 | Communication Security Analyst |
| 988 | Voice Interceptor |
| 989 | Signal Analyst |

126. Information to applicants. Prior to enlistment or reenlistment, applicants will be informed that—

a. They are subject to a background investigation for the purpose of receiving a security clearance and continued assignment to the Army Security Agency will depend upon their receiving appropriate security clearance.

b. Unless they possess a usable skill based on civilian qualifications, nonprior service personnel normally will attend a service or troop school following basic training; however, individuals must qualify for attendance at the school in accordance with current school selection criteria.

c. Retention in the Agency will depend on satisfactory service and the needs of the Agency. Personnel found disqualified for duty with, or not possessing normally accepted aptitudes for training in an MOS required by the Agency will be reassigned in accordance with the needs of the Army and required to complete the period of enlistment.

d. Military necessity may authorize only a 12 months stabilized assignment in the continental United States between oversea tours. Applicants will be required to sign a statement substantially as follows, which will be attached to their enlistment record (DD Form 4):

I understand that due to military necessity, I may be authorized only a 12 months stabilized assignment in the continental United States between oversea tours.

e. No member of the applicant's immediate family and no person to whom applicant may reasonably be considered to be bound by ties of affection, kinship, or obligation shall be a resident of a foreign country having basic or critical national interests opposed to those of the United States.

f. Applicants' financial activities and sense of financial responsibility must be such as to render unlikely their succumbing to temptation arising from financial difficulties. Foreign interests, foreign holdings, or continual personal indebtedness are considered to be possible causes of security risk.

g. Applicant's personal habits or traits of character must be unquestionable from a security standpoint. A person who is a heavy or constant drinker, drug addict, or gambler, who is unduly susceptible to persuasion or who is egotistically loquacious, emotionally unstable, or who possesses other habits or traits or character which may prompt indiscreet disclosures is not to be considered a satisfactory risk.

h. Qualified personnel will be enlisted or reenlisted for U.S. Army Security Agency within quotas disseminated periodically by Headquarters, Department of the Army, provided they are accepted by the Chief, U.S. Army Security Agency field representatives on duty at U.S. Army Recruiting Main Stations, or representatives of U.S. Army Security Agency Personnel Procurement and Processing Detachments on duty at training centers within continental United States.

127. Completion of statement of personal history and fingerprint record. DD Form 398 (Statement of Personal History), in quadruplicate, and FD Form 258 (FBI U.S. Department of Justice Fingerprint Card), single copy, will be completed for each individual enlisted or reenlisted under this regulation. Item 20 (Remarks), DD Form 398, will contain the remark, "DD Form 98 (date) completed satisfactorily on (date)". Completed forms will be forwarded direct to the Chief, U.S. Army Security Agency, Arlington Hall Station, Arlington, Va.

a. For nonprior service enlistees these forms will be prepared at installations conducting basic combat training. If the installation has a U.S. Army Security Agency Personnel Procurement and Processing Detachment attached, the forms will be prepared under the supervision of such detachment. Entries required in item 25, DA Form 20, by AR 640-203 and in section 10, DA Form 24, by AR 640-201, will be made when DD Form 98 is forwarded.

b. For accepted prior service enlistees these forms will be prepared under the supervision of the U.S. Army Security Agency Field Representative on duty at recruiting main stations

c. For in-service applicants for reenlistment for the U.S. Army Security Agency, the forms will be completed at the individual's home station. A review of DD Form 398 and personnel records will be made prior to submission of completed forms to Chief, U.S. Army Security Agency to insure that applicant meets eligibility requirements of AR 604-5. Entries required in item 25, DA Form 20, by AR 640-203 and in section 10, DA Form 24, by AR 640-201 will be made when DD Form 398 is forwarded.

128. Enlistment record and orders. a. At time of enlistment or reenlistment, the following entries will be made on DD Form 4:

(1) *Item 13.* U.S. Army Security Agency.

Section XI. ENLISTMENT AND REENLISTMENT FOR UNITED STATES ARMY AIR DEFENSE COMMAND GUIDED MISSILE UNITS

130. General. a. This section prescribes the qualifications and procedures for enlistment and reenlistment of men in the Regular Army for assignment to surface-to-air guided missile (SAM) units of the United States Army Air Defense Command (ARADCOM) and subsequent on-the-job training in an operational MOS in guided missiles or electronics. This enlistment option is available to men enlisting or reenlisting from within the service or from civilian life who have no prior service, or prior service personnel with less than 4 years service creditable in the computation of pay, who have service in any of the other Armed Services, or who have been last separated from the Army

(2) *Item 14.* AR 601-210.

b. Two copies of all orders issued by enlisting, processing, and training activities on these individuals will be forwarded to the Chief, U.S. Army Security Agency, ATTN: Adjutant General, Arlington Hall Station, Arlington, Va. 22212.

129. Processing of applicant. a. Individuals enlisting or reenlisting from civilian life, except those last discharged from the Army within 3 months, will be sent from the enlisting installation to the appropriate reception station for processing and thence to a training activity, if required. Upon completion of reception station processing, and training if required, they will be assigned to the U.S. Army Security Agency in accordance with instructions issued by the Office of Personnel Operations.

b. Individuals enlisting or reenlisting from within the service (except individuals already assigned to the Agency) will be sent direct from place of reenlistment to U.S. Army Security Agency units in accordance with instructions issued by the Office of Personnel Operations. These individuals will be discharged, reenlisted, and have all personnel records accomplished by their parent organization prior to being ordered to U.S. Army Security Agency units.

for more than 3 months. Application may be made only at U.S. Army Recruiting Stations or U.S. Army Recruiting Main Stations, except as authorized in paragraph 78h. Enlistments and reenlistments will be accomplished in accordance with monthly quotas, as determined by Headquarters, ARADCOM, and announced by Headquarters, U.S. Continental Army Command, and will be for initial assignment to a SAM unit of ARADCOM located in or near a metropolitan or strategic defense area of choice.

b. Missile units of ARADCOM are located in or in proximity to the metropolitan and strategic defense areas listed in paragraph 136.

ment required by paragraph 55 will be modified to read, "that my choice of initial area of assignment shown in item 13 or 37 of the DD Form 4 does not constitute any guarantee that my entire enlistment or any portion beyond 14 months will be served in or near that initial area of assignment."

b. In Part II, entries made by the applicant should be limited to those commitments outlined in paragraph 132. The first entry should include the metropolitan or strategic defense area and minimum length of assignment, e.g., "Initial assignment for a minimum of 14 months to a surface-to-air missile unit of ARADCOM located in or near the Boston-Providence area. If all ARADCOM SAM units in the area of initial assignment are relocated or inactivated I understand that I will be reassigned in or near an area of my choice where ARADCOM SAM units are located in order to complete the enlistment commitment." The second of the two entries should stipulate the type of training to be received and the minimum duration guaranteed for such training, e.g., "On-the-job elementary training on the helper or apprentice level in guided missiles or electronics for a minimum of 12 months."

c. Where Part II indicates any promise actual or implied, written or oral, which is in addition to those stated in *b* above, the applicant will not be enlisted under the provisions of this regulation.

136. Metropolitan and Strategic Defense Areas—ARADCOM.

Abilene, Tex.
Albany, Ga.
Austin, Tex.
Boston, Mass.—Providence, R.I.
Caribou, Maine
Chicago, Ill.—Gary, Ind.
Cincinnati, Ohio
Cleveland, Ohio
Dallas—Fort Worth, Tex.
Detroit, Mich.
Hartford—Bridgeport, Conn.
Kansas City, Mo.
Key West, Fla.
Los Angeles, Calif.

Macon, Ga.
Miami—Homestead, Fla.
Milwaukee, Wis.
Minneapolis—St. Paul, Minn.
New York, N.Y.
Niagara—Buffalo, N.Y.
Norfolk, Va.
Omaha—Lincoln, Nebr.
Philadelphia, Pa.
Pittsburgh, Pa.
San Francisco, Calif.
Seattle, Wash.
Shreveport, La.
Spokane, Wash.
St. Louis, Mo.
Washington, D.C.—Baltimore, Md.

137. Military Occupational Specialties (MOS)—ARADCOM. All personnel who enlist in the Regular Army under the provisions of this section will receive on-the-job training for a minimum of 12 months in one or more of the MOS listed below. The MOS in which training is received will be designated by the commander of the applicant's initial unit of assignment. The level of training received, initially, in the MOS listed is elementary, on the helper or apprentice level, and is *not* to be construed as advanced training such as received during attendance at a formal course of instruction in guided missiles or electronics conducted at a U.S. Army Service School.

151.0-151.1 Air Defense Artillery Operations and Intelligence Assistant
174.0-174.1 Air Defense Missile Crewman (Hawk)
176.0-176.1 Air Defense Missile Fire Control Crewman (Hawk)
177.0-177.1 Air Defense Missile Crewman (Nike Hercules)
178.1 Air Defense Missile Material Specialist (Nike Hercules)
179.0-179.1 Air Defense Fire Control Crewman (Nike Hercules)
181.0-181.1 Defense Acquisition and Surveillance Radar Crewman
186.0-186.1 Air Defense Fire Distribution System Crewman
351.1 Power Generator Specialist

Section XII. BUDDY BASIC TRAINING PLAN

138. General. This section prescribes procedures for enlistment under Buddy Basic Training Plan. This option is available to those non-prior service individuals (male) electing enlistment in the Regular Army, through the U.S. Army Recruiting Service, for a period of 3 or more years. Under the "Buddy Basic Training Plan" two to five nonprior service individuals of a particular city, town, or community may elect enlistment with the assurance of remaining together during their first 8 weeks of basic training. In the event six or more individuals desire to enlist under this plan, these individuals will be divided into groups of 3, 4, or 5 individuals, depending upon the number enlisting.

139. Information to applicants. Individuals enlisting under this plan will be informed at the recruiting main station that they are subject to separation from the group if they fail to receive required processing or training with the remainder of the buddy team because of AWOL, confinement, leave (for emergency reasons), hospitalization, or absence in hands of civil authorities.

140. Processing and assignment procedures. Recruiting main station special orders issued on these Army enlistees will include a statement substantially as follows:

The following named personnel have enlisted

under the "Buddy Basic Training Plan" in accordance with AR 601-210. In addition, recruiting main station commanders are responsible for issuing instructions to all recruiting personnel of their command outlining procedures to be followed in identifying personnel procured under this plan to assure that upon arrival at main station they are received, processed, enlisted, and shipped as "buddies." No commitment will be made or implied that "buddies" will receive basic combat training at a specific installation. Additionally, assignments to advanced individual training are made by the Department of the Army; therefore, no commitment will be made or implied to individuals that they will remain together beyond the first 8 weeks of basic training. Individuals enlisting under this plan will be required to sign a statement to the effect that they fully understand that they will only remain together as a group during the first 8 weeks of basic training and that no further commitment has been made or implied by recruiting personnel, further, that they are subject to separation from the group for any of the reasons outlined in paragraph 139. The statement will be retained in the recruiting main station files for a period of 6 months and then destroyed. Processing, assignment, and training procedures will be conducted in accordance with AR 612-200.

Section XIII. ENLISTMENT AND REENLISTMENT FOR DIRECT ASSIGNMENT TO A CONUS STATION OR OVERSEA AREA

★141. General. *a.* This section prescribes the procedures for enlistment and reenlistment in the Regular Army of prior service Army and in-service enlisted personnel for direct assignment to a CONUS station or oversea area.

b. This option is available on a worldwide basis to the following enlisted personnel eligible for enlistment or reenlistment in grade E-6 or below, except as indicated in *c*, below.

- (1) In-service personnel (Regular Army, Inductees, Reserve component personnel on extended active duty excluding ARNGUS active duty trainees, RFA 55 and REP 63 personnel on ACDUTRA) who enlist or reenlist immediately (within 24 hours) following separation.

- (2) Prior Army service enlisted personnel enlisting or reenlisting within 3 months from the date of separation.
- (3) In-service personnel and prior service personnel (regardless of break) who qualify under paragraph 78i.
- (4) ARNGUS and USAR personnel other than those excluded in (1) above on initial entry into the Regular Army regardless of length of service.

c. The following personnel will not be afforded this option:

- (1) Enlisted personnel with over 4 years service for pay purposes who are separated upon return from an incomplete oversea tour.

- (2) Enlisted personnel requiring waiver of any qualification as outlined in paragraph 3, 5, or 9, of this regulation.
- (3) Enlisted personnel who have over 4 years service for pay purposes unless authorized this option under paragraph 78i until reaching 7 years active Federal service.

d. Oversea assignment choice will be available to personnel who qualify as volunteers under the provisions of AR 614-30.

142. Assignment requests for CONUS Station or Oversea area. a. Within CONUS, assignment authorization will be requested by collect telephone call not earlier than 30 days prior to anticipated date of enlistment. The data required by AR 614-205 plus the following additional information will be furnished:

- (1) Additional awarded MOS.
- (2) Desired assignment (3 choices in order of preference).
- (3) Oversea area from which last returned, date of return, and number of months served, if applicable.
- (4) For personnel requesting choice of oversea area, an indication of individual's eligibility for and whether or not he desires to request concurrent or nonconcurrent travel of dependents.
- (5) Physical profile code.

b. Assignment regulation.

- (1) Within CONUS, assignment authorization requests for a specific CONUS station or oversea area will be made to the Office of Personnel Operations, who will approve or disapprove the assignment based on requirements, if approved, reenlistment will be authorized. Collect telephone call to OPO. Telephone Oxford 57291 for the purpose of obtaining assignment authorization. Collect telephone calls will be made only when the individual has indicated a favorable reenlistment intent. Limitation on the use of collect telephone calls are—
 - (a) U.S. Army Recruiting Service Personnel. Unrestricted; however, when possible calls will be consolidated.
 - (b) In-service reenlistment personnel. Installations where troop strength is more than 5,000 one collect telephone call per day.

Installations where troop strength is less than 5,000, one collect telephone call per calendar week.

- (2) SCAN (switched circuit automatic network) lines will be used to maximum and will not be subject to limitations set forth in (1)(a) and (b) above.
- (3) Within oversea commands, assignment authorizations for personnel will be submitted to the Office of Personnel Operations, ATTN: EPADR-I by the oversea commander. Assignment authorizations will be requested by separate action for each individual concerned not earlier than 120 days nor later than 30 days prior to ETS or date of requested separation. Requests will include data indicated in a above, date of arrival in oversea command and date of completion of five-sixths of current foreign service tour or 1 year subsequent to reenlistment whichever is sooner. In addition, information required by paragraph 78 will be submitted on personnel who have over 4 years service for pay but less than 7 years active Federal service.

143. Assignment authorization. a. Upon receipt of a telephone call or communication requesting assignment authorization for a specific CONUS station or oversea area, the Office of Personnel Operations will determine CONUS station or oversea area requirement. If a requirement exists, reenlistment will be authorized. An Assignment Control Number (ACN) will be given each approved request and this control number will be included in the reenlistment orders published by the reenlisting agency.

b. Unused assignment authorization will be reported immediately to the Office of Personnel Operations, ATTN: EPADR-I for cancellation. For in-service personnel, if reenlistment for an authorized assignment is not accomplished within 24 hours following ETS or requested date of separation, the assignment authorization will be reported for cancellation no later than the day following failure to reenlist. For personnel reenlisting with a break in service of less than 3 months, the unused assignment authorization will be reported for cancellation as soon as possible, and in every case, no later than 15 days following date of authorization. Cancellation may be re-

ported by telephone, electrically transmitted message, or written communication, and will cite the Assignment Control Number (ACN) involved. Telephone requests for assignment authorization may be utilized for reporting cancellation; however individual telephone calls will not be made for the express purpose of reporting cancellation.

144. Processing of personnel reenlisting for an assignment within CONUS. *a.* Personnel reenlisting immediately at installation where separated will be processed by the parent unit of the individual. Upon completion of enlistment, the individual's Personnel Records Jacket (DA Form 201) will be transmitted to the gaining unit as prescribed by AR 640-10.

b. Personnel reenlisting through U.S. Army Recruiting Service will be assigned to gaining unit by the activity effecting reenlistment. The activity effecting reenlistment will transmit the DD Form 4 and allied records direct to the gaining unit. Orders issued will contain the following statement: "In accordance with the provisions of AR 601-210, preparation of all personnel records will be effected by the gaining unit."

145. Processing of personnel reenlisting in CONUS for an overseas assignment. *a.* Personnel reenlisting immediately at installation where separated. Personnel will be processed by the parent unit of the individual. Personnel Records Jacket (DA Form 201) for all individuals, which are continued for use upon reenlistment, and the DD Form 4 (Enlistment Record) will be transmitted in accordance with AR 640-10. POR processing under AR 612-35 will be accomplished at the parent unit of the individual. Inform personnel who decline to apply for concurrent travel of the provisions of AR 55-46. Upon reenlistment, processing at the home station will be accomplished as follows:

(1) Personnel eligible for and desiring to request concurrent travel of dependents. Request for concurrent travel of dependents, unless submission is precluded or suspended by separate Department of the Army directives and/or orders, will be transmitted to the overseas commander in accordance with AR 55-46.

(*a*) When the concurrent travel is approved, orders issued will relieve the individual from his current unit and will assign him direct to the specific

overseas organization and station specified by the overseas commander. Processing and port call will be in accordance with AR 55-46.

★(*b*) When concurrent travel is disapproved, port call instructions will be requested in accordance with section V, AR 612-12. Upon receipt of port call instructions, orders will be issued which will relieve the individual from his current unit and will assign him direct to the specific overseas organization and station.

★(2) Personnel ineligible for or not desiring to request concurrent travel of dependents. Port call instructions will be requested in accordance with section V, AR 612-12. Upon receipt of port call instructions and after completion of POR processing, orders issued will relieve the individual from his current unit and will assign him direct to the specific overseas organization and station.

★*b.* Personnel reenlisting through the U.S. Army Recruiting Service.

(1) Personnel eligible for and desiring to request concurrent travel of dependents. Orders issued will relieve the individual from the recruiting main station and will assign him direct to the nearest U.S. Army Reception Station. Upon completion of personnel records preparation and reception processing, the reception station commander will issue orders relieving the individual from the reception station and will assign him direct to the onpost training activity, citing this regulation, for the purpose of processing the request for concurrent travel under AR 55-46. Upon receipt of approval or disapproval of concurrent travel request, action will be taken by the training activity commander in accordance with *a*(1) above.

(2) Personnel ineligible for or not desiring to request concurrent travel of dependents. Inform personnel who decline to apply for concurrent travel of the provisions of AR 55-46. Orders issued will relieve the individual from the recruiting main station and will assign him direct to the specific overseas organization and station. Orders issued will further direct the individual to depart his cur-

rent unit immediately upon reenlistment; contain a statement that port call instructions will not be furnished the individual; and instructions indicated below:

- (a) In those cases where the individual is destined for U.S. Army Alaska these orders will further direct the individual to proceed to U.S. Army Garrison (6006), Fort Lewis, Wash.
- (b) In those cases where the individual is destined for an oversea area other than U.S. Army Alaska these orders will further direct the individual to proceed to the U.S. Army Oversea Replacement Station (1264), Fort Dix, N.J., or to U.S. Army Oversea Replacement Station (6020), Oakland Army Terminal, Calif., as appropriate, for preparation of necessary records, completion of necessary processing under AR 612-35 and AR 612-10 and subsequent onward movement to the destined oversea area of assignment.

★146. Personnel reenlisting in oversea commands for another oversea command. The Office of Personnel Operations ATTN: EPADR-I will ascertain a unit of assignment in the requested oversea command. Approval of requests to be furnished oversea commanders will contain the specific organization and assignment in the oversea command. All orders issued

will relieve the individual from his parent unit and assign him direct to the gaining specific organization and station as provided in AR 612-50. Personnel desiring concurrent travel will be processed in accordance with AR 55-46. Assignment will be confirmed when required by paragraph 78i.

147. Enlistment record. a. For personnel enlisting or reenlisting within CONUS:

- (1) Item 13, enter specific CONUS installation, or oversea command.
- (2) Item 14, enter "AR 601-210, ACN -----".

b. For personnel enlisting within an oversea command for CONUS area or another oversea command.

- (1) Item 13, enter "CONUS Area (AOR list) or oversea command see item 37".
- (2) Item 14, enter "AR 601-210 and cite approving document".
- (3) Item 37, enter "I understand that if my grade or MOS changes prior to this option becoming effective, I may be ineligible for this assignment, therefore, I must resubmit 3 choices of CONUS area or oversea command as applicable to OPO to obtain confirmation of assignment. I may be selected for an alternate assignment based on current qualifications".

Section XIV. ENLISTMENT AND REENLISTMENT OF ENLISTED PERSONNEL FOR ATTENDANCE AT AN MOS PRODUCING U.S. ARMY SERVICE SCHOOL COURSE

★148. General. a. This section prescribes the procedures for enlistment and reenlistment in the Regular Army of prior or in-service enlisted personnel for attendance at an MOS producing U.S. Army Service School course.

b. This option is available on a worldwide basis to the following enlisted personnel eligible for enlistment or reenlistment in grade E-6 or below except as indicated in c below.

- (1) In-service personnel (Regular Army, Inductees, Reserve Component personnel on extended active duty, excluding ARNGUS active duty trainees, RFA 55, and REP 63 personnel on ACDUTRA) who enlist or reenlist immediately (within 24 hours) following separation.

- (2) Prior service enlisted personnel enlisting within 3 months from date of separation.
- (3) In-service personnel and prior service personnel (regardless of break in service) who qualify under paragraph 78i.
- (4) ARNGUS and USAR personnel other than those excluded in (1) above on initial entry into the Regular Army regardless of length of service.

c. The following personnel will not be afforded this option:

- (1) Enlisted personnel with over 4 years service for pay purposes who are separated upon return from an incomplete oversea tour.

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- (2) Enlisted personnel requiring a waiver of any qualification outlined in paragraph 3, 5, or 9 of this regulation.
- (3) Enlisted personnel who have over 4 years service for pay purposes unless authorized this option under paragraph 78i until reaching 7 years active Federal service.

d. Assignment authorization and quotas for specific MOS producing U.S. Army Service School courses will, within CONUS, be requested by collect telephone call to Office of Personnel Operations, telephone number to be used is OXford 57275. Collect telephone call will be made only when the individual has indicated a

c. Within CONUS, quotas will be requested by collect telephone call when leased circuits are not available. Data furnished will be that set forth in AR 350-22.

d. Request for personnel in oversea commands will be in the manner set forth in paragraph 78*h* and *i*, and AR 350-22.

153. Processing of personnel being assigned to a U.S. Army Service School. Upon enlistment/reenlistment necessary orders will be issued. Personnel will be reassigned to the student detachment of the appropriate U.S. Army School as set forth below:

a. For attendance at school courses of 20 weeks or more duration, all personnel will be reassigned on a permanent change of status (PCS) basis.

b. For attendance at school courses of less than 20 weeks duration, personnel not entitled to move-

ment of household goods and dependents will be assigned direct to the new gaining CONUS unit with TDY en route to the school designated.

c. Personnel reenlisting immediately at installation where separated will be processed by the parent unit of the individual. Upon completion of enlistment, the individual's Personnel Records Jacket (DA Form 201) will be transmitted to the gaining unit as prescribed by AR 640-10.

d. Personnel reenlisting through U.S. Army Recruiting Service will be assigned to gaining unit by the activity effecting reenlistment. The activity effecting reenlistment will transmit the DD Form 4 and allied records direct to the gaining unit. Orders issued will contain the following statement:

In accordance with the provisions of AR 601-210, preparation of all personnel records will be effected by the gaining unit.

Section XV. ENLISTMENT AND REENLISTMENT FOR MULTILEVEL TRAINING PROGRAM

154. General. This section prescribes the qualifications and procedures for enlistment and reenlistment of personnel for assignment, retention, and utilization in the Multilevel Training Program as outlined in AR 621-201. This option is available to nonprior service personnel and prior service personnel, with less than 4 years service creditable in the computation of pay, who enlist or reenlist through the United States Army Recruiting Service. In-service personnel in grade E-4 and below who have completed at least 1 year active Federal service and have less than 4 years service for pay purposes may be discharged and immediately reenlisted, under current regulations, for this option. This option includes the following school courses:

MOS 274.0 Basic Fixed Plant Carrier
Equipment Repair
MOS 281.0 Basic Microwave Radio
Equipment Repair
MOS 282.0 Basic Radar Repair
MOS 294.0 Basic Field Carrier
Equipment Repair

MOS 296.0 Basic Field Radio Repair
MOS 341.0 Basic Teletypewriter
Equipment Repair

155. Qualifications. a. Applicants will—

- (1) Be fully qualified for enlistment or reenlistment under this regulation.
- (2) High School Graduate or GED equivalent.
- (3) Meet minimum aptitude score requirements, in appropriate aptitude area.
- (4) Meet additional prerequisites without exception, contained in DA Pam 350-10, The Army School Catalog, for the course requested.

b. In-service personnel applications will be forwarded to Chief, OPO, ATTN: EPRDT-S.

156. Information to applicants. Prior to enlistment or reenlistment each applicant will be given the following information.

a. The complete procedure for enlisting under this program will be explained to applicants. Nonprior service personnel will be informed that final qualification for enlistment

and aptitude for the course of their choice will be determined from a series of tests administered prior to enlistment.

b. Attendance at the school selected and subsequent assignment under this program is predicated upon satisfactory completion of basic combat training, and if applicable, favorable results of background investigation in accordance with AR 604-5. Those individuals who are relieved from this program for academic deficiency in the school, disciplinary reasons, failure to receive the required security clearance, failure to complete phase one of the program (supervised OJT and in a utilization tour of 1 year), inefficiency or subsequent physical disqualification will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.

c. If the school course is discontinued before the applicant attends the course, or while attending the course, he will be required to complete the period of service for which enlisted. However, this enlistee will be provided the opportunity to select a related course or any other course for which qualified and quotas are available. Such selection will be honored.

d. Upon completion of phase one of the program (completion of school and OJT and in a utilization tour of 1 year) if recommended for retention in the program, the applicant if otherwise qualified will be authorized to request discharge for the purpose of immediate reenlistment for entrance into phase two of the Multilevel Training Program for continued Career Progression.

e. Individuals enlisted or reenlisted for this program will be required to sign the following statement and Recruiting installation commanders and Reenlistment Officers will insure such statement becomes a permanent part of the individual's personnel record:

ENLISTMENT OR REENLISTMENT FOR MULTILEVEL TRAINING PROGRAM

1. Section 15, Chapter 6, AR 601-210 concerning enlistment and reenlistment for the Multilevel Training Program has been explained to me, and I understand the provision set forth therein.

2. I understand that—

a. I must satisfactorily complete basic combat training prior to attending the school of my choice.

b. My initial assignment is for attendance at the (course title and number of course) currently consisting of (number) weeks' training, after which I will be assigned for further training in a utilization tour of 1 year in the multilevel training program in accordance with the needs of the Army.

c. If the school course is discontinued before I attend the course, or while attending the course, I will be required to complete the period of service for which I enlisted. However, I will be provided the opportunity to elect an alternate course, related course, or any other course for which qualified and quotas are available and I understand that my alternate selection will be honored.

d. Attendance at the school selected and subsequent assignment under this program is predicated upon satisfactory completion of the school and if applicable, favorable results of background investigation in accordance with AR 604-5. If I am relieved from this program for academic deficiency in school, disciplinary reasons, failure to receive the required security clearance, failure to complete phase one of the program (supervised on-the-job training in a utilization tour of 1 year), inefficiency or subsequent physical disqualification, I will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.

e. Upon completion of phase one of the program (completion of school, OJT and in a utilization tour of 1 year) if recommended for retention in the program, I will be authorized to request discharge for the purpose of immediate reenlistment for entrance into phase two of the multilevel training program.

f. If I waive my initial enlistment commitment for any reason whatsoever my initial enlistment commitment will not be reinstated at a later date.

(Signature)

(★Witnessing officer)

157. Term of enlistment or reenlistment. The minimum period of enlistment or reenlistment for applicants from civilian life will be 3 years for phase one and 4 years for phase two. For in-service personnel, the period of enlistment or reenlistment will be equal to or longer than the current term of service, and in no case less than 3 years for phase one and no less than 4 years for phase two.

★158. Enlistment record. a. Item 13, DD Form 4, will contain "Multi-Level Training". (See item 37.)

b. Item 14 "Section XV, Chapter 6, AR 601-210."

c. Item 37 "Enl/Reenl for Multi-Level Training course, e.g., (11-R-274.0). Approved by ---- date."

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CHAPTER I

GENERAL INFORMATION

Section I. GENERAL

1. Purpose. *a.* This regulation prescribes the eligibility requirements and administrative procedures for the enlistment, reenlistment, and extension of enlistments of quality personnel in the Regular Army.

b. These procedures are designed to standardize the processing of applicants through the recruiting service, at post reenlistment offices, and at other in-service installations. Eligibility will be determined on the basis of the applicant's ability to meet all requirements or the exceptions thereto and will include procurement of prescribed waivers.

c. All persons connected with personnel accessions to the Army will give paramount consideration to the enlistment or reenlistment of quality personnel. If there is any aura of doubt as to the applicant's full qualifications, he must not be accepted.

2. Definitions. *a.* For the purpose of this regulation the following definitions apply:

- (1) *Enlistment.* The first voluntary enrollment in the *Regular Army* as an enlisted member as contrasted with *induction*.
- (2) *Reenlistment.* The second or subsequent voluntary enrollment in the *Regular Army* as an enlisted member.
- (3) *Immediate reenlistment.* The second or subsequent voluntary enrollment in the *Regular Army* within 24 hours from time of separation.
- (4) *Army.* The Regular Army, Army of the United States, Army National Guard of the United States, and Army Reserve.
- (5) *Regular Army.* The permanent Army comprising a major component of the

United States Army and as used throughout this regulation to distinguish between the other major components.

- (6) *Prior service.* One or more days of completed active duty in a regular component, of the Army of the United States, or of extended active duty in a Reserve component of any of the Armed Forces, or in the Army National Guard or Army Reserve programs of active duty for training pursuant to the Reserve Forces Act of 1955, REP 63 or in similar programs of any of the Armed Forces. Short periods of active duty for training other than in the aforementioned programs will *not* be considered for the purpose of meeting prior service requirements prescribed in this regulation.
- (7) *Nonprior service.* No previous service in any of the Armed Forces of the United States, or previous service *without* completion of 1 or more days of active duty or active duty for training as defined in (6) above.
- (8) *First enlistment.* Persons with no prior service and persons with prior active service in other branches of the Armed Forces who enlist for the first time in the Regular component of the reporting Service.
- (9) *Within 3 months of separation.* The period of 3 months within which an individual must reenlist to be eligible for certain benefits commences on the day following separation or discharge and terminates with the date of the month, 3 months later, that corre-

sponds to the date of separation or discharge. When there is no corresponding date in the third subsequent month the last day of that month will be the terminating date.

- (10) *Major commander(s)*. The Commanding General, United States Continental Army Command; Commanding Generals of CONUS armies; Commanding General, Military District of Washington, U.S. Army; Commanding General, United States Army Air Defense Command; Commanding General, U.S. Army Material Command; Commanding General, U.S. Army Combat Development

Command; Commanding General, U.S. Army Security Agency; Commanding General, U.S. Army Strategic Communications Command; major oversea commanders; and Headquarters, Department of the Army agencies.

b. Except when used in a section clearly applicable to only one sex, the terms "person(s)", "applicant(s)", "individual(s)", or "personnel" apply to both men and women.

c. The term "grade(s)" used herein refers to PAY GRADE(S).

c. Test requirements for women enlisting or reenlisting.

- (1) *Women's Enlistment Screening Test (WEST)*. This is a preliminary screening test given to applicants for RA original enlistment from civilian life through recruiting stations. All applicants must attain a minimum raw score of 8 on WEST-3 or 9 on WEST-4.
- (2) *Armed Forces Women's Selection Test (AFWST)*. All regular army original enlistees must attain a minimum raw score of 30 on AFWST 5 or 34 on AFWST 6.
- (3) *Women's Army Classification Battery (WACB)*. All women enlisting must attain scores of 90 or higher on two or more aptitude areas of the WACB. One of these scores of 90 or above must be the GT.
- (4) *Women enlisting or reenlisting from civil life with prior Army service*. All women enlisting or reenlisting from civil life with prior Army service must meet the following:
 - (a) Raw score of 30 or higher on AFWST 5 or 34 or higher on AFWST 6.
 - (b) Recorded scores of 90 or higher on 2 or more aptitude areas of the WACB or ACB.
 - (c) DA Form 1811 (Physical and mental status on release from active service.) DA Form 1811 on which ACB or WACB scores are recorded will be utilized in lieu of administration of the WEST, AFWST or WACB. The validity period for entries on this form is 1 year from date of separation for that portion pertaining to test scores and 180 days from date of separation for physical status.

d. Women reenlisting from within service.

- (1) *Aptitude area requirements*. Scores of 90 or higher on any two or more aptitude areas of the Women's Army

Classification Battery (WACB) or Army Classification Battery (ACB) are required for women in all grades reenlisting from within service. Recorded Combat A (CO-A) and Combat B (CO-B) of aptitude area CO are qualifying and will be considered as two separate areas for this purpose.

- (2) *Exceptions*. Failure to qualify under (1) above will not preclude in-service reenlistment of the following:
 - (a) Women currently serving in the Regular Army, who have not completed 20 years active Federal service and have demonstrated and continue to demonstrate their value in their primary MOS through qualification under the Enlisted Evaluation System.
 - (b) Women currently serving as commissioned or warrant officers may be enlisted or reenlisted in the Regular Army on the day following relief from active duty at the installation effecting relief from active duty without administration of mental tests. Administration of the WACB will be accomplished at the individual's first duty station.

e. Waivers. See chapter 3.

6. *Educational requirements*. *a. Men*. No minimum educational requirements are established for men, except those required for specific enlistment options. However, emphasis will be directed primarily toward the procurement of applicants who have graduated from high school or who have successfully completed the high school level General Education Development (GED) Test. Non-high school graduates will be encouraged to complete high school prior to enlisting.

b. Women.

- (1) *Nonprior service*. Women without prior military service must possess a certificate of graduation from high school or evidence that they have successfully completed the high school level General Educational Develop-

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ment Test. Applicants who require administration of the GED Test will be advised to communicate with the Department of Education of the appropriate state.

- (2) *Prior service.* Women with prior military service must have completed a minimum of 2 years of high school or present evidence that they have successfully completed the high school level GED Test.

7. **Medical requirements.** *a.* Applicants must meet the standards of medical fitness prescribed in AR 40-501 as follows:

- (1) Chapter 2 for initial enlistment or induction.

(2) Chapter 3 for—

(a) Immediate reenlistment.

(b) Reenlistment within 180 days from separation or discharge based on DA Form 1811.

b. Partially disabled personnel applying for enlistment or reenlistment must meet the criteria established by AR 616-41 or AR 635-40B (for TDRL cases), as appropriate.

c. Applicants selecting a particular enlistment option must meet any additional requirements as may be prescribed for the specific option.

d. Waivers. See chapter 3.

Section II. ELIGIBILITY CRITERIA AND PERIODS OF ENLISTMENT AND REENLISTMENT

8. **Dependent criteria for enlistment or reenlistment.** Applicants with dependents who are otherwise qualified are authorized to enlist or reenlist subject to the conditions prescribed herein.

a. General limitations. Dependents of applicants from civilian life, may not exceed the numbers shown below:

- (1) Zero for nonprior service women.
- (2) One for nonprior service men.
- (3) Two for prior service men eligible for grades E-1 through E-3.
- (4) Two for prior service women eligible for grades E-1 through E-3 provided such dependents are 18 years of age or over.

b. Unrestricted. There are no restrictions on the number of dependents of the following:

- (1) Personnel of all grades who enlist or reenlist on the day following discharge or relief from active duty from the Army.
- (2) Personnel eligible for grades E-4 through E-9, or eligible for appointment on date of enlistment or reenlistment to such grades.

c. Waivers. See chapter 3.

9. **Classes ineligible to enlist or reenlist unless waiver is granted.** *a. Applicants having any time lost under AW 107, Subsection 6(a), Appendix 2b MCM 1951, or the Act of 24 July 1956, Public Law 780, 84th Congress, 70 Stat. 631, or 10 U. S. C. 972.*

(1) Prior service men who had time lost during their last period of active service or current period if in service.

(2) Prior service women who have 1 but not more than 30 days time lost during their last period of active service, or current period if in-service.

b. Persons receiving disability pension or compensation.

c. Women who have a juvenile or youthful offender record.

d. Men with record of civil offense. Only those offenses committed subsequent to the last period of honorable active service are considered disqualifying for prior servicemen, unless an offense is revealed of which the Army had no previous knowledge. Included among the offenses for which a waiver must be requested are the following:

- (1) Conviction or imprisonment and the applicant has been unconditionally re-

leased from all forms of civil control for a minimum period of 6 months.

- (2) Juvenile and youthful offender records.
- (3) Minor offenses. These offenses include drunkenness, vagrancy, truancy, peace disturbance, or other minor offenses for which no civil restraint exists.

e. Persons last separated under the following conditions:

- (1) Men last separated from the Army or Army Air Corps (not United States Air Force) under the provisions of AR 615-364 or AR 635-204; AR 615-366 or AR 635-206; paragraph 4a and b, 5 or 6, AR 615-367 or AR 635-220; AR 615-368 or AR 635-208; and AR 615-369 or AR 635-209.
- (2) Applicants whose DD Form 214 (Armed Forces of the United States Report of Transfer or Discharge) contains the notation "EM does not meet prescribed standards for retention", "adjudged a youthful offender", or "AFR 39-14 and letter AFPMP-4h, 20 March 1950, subject: Discharge of Physically Disqualified Airmen for Convenience of the Government", "Barred from reenlistment, paragraph 8c, AR 635-200".
- (3) Applicants whose DD Form 214 includes the following notation "Para. 11, SR 615-105-1 applies"; "Para. 9 or 20, AR 615-120 applies"; or, "Para. 9, AR 601-210 applies."
- (4) Applicants who were last discharged by reason of hardship or dependency. Discharge for hardship or dependency from other Armed Forces is governed by the following regulations: Navy, C-10308 or D-9108 Bu Pers Manual; Marine Corps, paragraph 10273, MCM 1949 or Art. 3-17; Air Force, AFR 39-13; and Coast Guard, Art. 586(1), C.G. Regulations.
- (5) Women who are members of reserve currently on active duty and those who have been separated from the Regular

Army for more than 90 days regardless of the type of separation.

- (6) Any former enlisted member of the Regular Army who last served on active duty as a reserve commissioned or warrant officer of the Army, or who was discharged as an enlisted member to accept a temporary appointment as a commissioned or warrant officer of the Army, whose officer or warrant officer service was terminated by a general discharge.
- (7) Former commissioned or warrant officers last separated either as a direct result of trial by courts-martial, reclassification and/or elimination proceedings or by resignation in lieu thereof, and those separated under the provisions of AR 635-105A, AR 605-200, AR 605-275, or AR 635-120.
- (8) Former Regular Army commissioned and warrant officers regardless of the conditions under which separated.
- (9) Applicants last discharged from the Marine Corps under the provisions of paragraph 10271(1)g, MCM 1949.
- (10) Applicants last separated from the Air Force whose DD Form 214 contains the notation "RE-2". (Those containing the notation "RE-3" but ineligible to enlist or reenlist in the USAF for 91 days" or "93 days" may be enlisted in the Regular Army provided otherwise qualified.)
- (11) Women in service who become the parent by adoption, the step-parent, foster parent, or custodian of a child under 18 years of age.

f. Persons eligible for retirement. Personnel who have completed 30 years active Federal service or who are 55 years of age and over with 20 or more years of completed active Federal service.

g. Personnel otherwise not fully qualified for reenlistment. Personnel found not fully qualified for reenlistment for reasons other than enumerated in this paragraph and paragraph 10, but are deemed exceptionally worthy and

further retention is deemed to be a distinct benefit to the Regular Army.

h. Former Korean prisoner of war. Any former Korean prisoner of war who has not been in service since the period in which he was in a prisoner of war status. Any applicant who has served on active duty during the period 25 June 1950 through 27 July 1953, and has not subsequently enlisted or reenlisted in the Regular Army, will be queried to ascertain whether he is a former Korean prisoner of war.

i. Applicants who cannot acquire the minimum active Federal service to qualify for retirement at age 60 unless entitled by law to enlist or reenlist.

j. Personnel who last served in another service. All personnel, including members of Reserve components presently serving on active duty, who last served in another service in either enlisted or officer status will not be enlisted in the Regular Army without prior approval of the Department of the Army. The name, grade, service number, branch of service, and dates of last period of active service of individuals who last served in another service will, provided he meets requirements for enlistment in the Regular Army, be forwarded to Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo. 63132, requesting authority to enlist the individual.

k. A woman on active duty who initially enlisted prior to 9 April 1957 and who had an illegitimate pregnancy prior to initial enlistment, providing her active service has been honorable, and she is recommended for reenlistment by her immediate unit commander. Eligibility for reenlistment previously established will continue in effect for subsequent reenlistments, provided otherwise qualified.

10. Classes ineligible to enlist or reenlist—no waivers granted. The following classes of personnel are ineligible to enlist or reenlist and requests for waivers of these disqualifications will not be initiated:

a. Persons convicted of felonies. For this purpose, a felony is defined as a conviction of an offense of a civil nature for which the maximum

punishment imposable under the UCMJ, the U.S. Code, or the code for the District of Columbia, whichever prescribes the lesser punishment, is death or confinement in excess of 1 year. For prior service men, only those offenses committed subsequent to their last period of honorable active military service are disqualifying unless an offense is revealed of which the Army has no prior knowledge.

b. Applicants against whom criminal charges are pending. Persons who have criminal charges filed and pending against them alleging a violation of State, Federal, or territorial statute. Included in this category are persons who are released from the custody or restraint of a court under procedures which on the face thereof do not appear to dispose of the charges finally (e.g., release following a plea of any type to the court (including plea of guilty or nolo contendere); release on probation without a verdict; release on a person's own recognizance; release following charges that are placed on file; or any similar disposition, without regard to the technical name therefor, which indicates that the person may remain subject to further judicial proceedings in connection with the charges), unless the official chiefly responsible for prosecution of the charges (e.g., District Attorney, the judge of the court involved, or a higher official of the jurisdiction concerned having responsibilities in connection with the case), submits a signed statement to the effect that under the laws of the jurisdiction the applicant is not subject to further restraint, custody, control, or prosecution by the authorities thereof by virtue of the disposition of the charges against the applicant. Also included in this category are persons who, as an alternative to further prosecution, indictment, trial, or incarceration in connection with the charges, or to further proceedings relating to adjudication as a youthful offender or juvenile delinquent, are granted a release from the charges at any stage of the court proceedings on the condition that they will apply for or be accepted for enlistment in the Regular Army.

c. Parolees. Persons on parole, probation, or suspended sentence from any civil court.

d. Insane or intoxicated persons.

e. Applicants having venereal disease or a history of venereal disease. Men who are not acceptable for military service pursuant to provisions of AR 40-501, and women who have a history of any venereal disease.

f. Persons unable to produce written evidence of prior service. These individuals are ineligible until such service has been verified.

g. Persons who have an application for retirement pending. Those receiving retired, retirement, or retainer pay from any of the Armed Forces for disability, length of service, or other reason. This prohibition is not applicable to reservists who are members of the Retired Reserve and are not receiving retired, retirement, or retainer pay.

h. Persons who have received severance pay.

i. Selective Service registrants. Selective Service registrants who have received orders from their local boards to report for induction and those registrants currently classified into Class 1-A-O, 1-O-Y, and IV-F.

j. Conscientious objectors. The enlistment or reenlistment of men who indicate in any form whatsoever a conscientious objection to the bearing of arms is not authorized. This includes inductees in service whose DD Form 47 (Record of Induction) shows a classification of 1-A-O at the time of induction, and personnel otherwise eligible to enlist for 2 years under the UMT&S Act (para. 11). Personnel who have previously been classified as conscientious objectors may become eligible for enlistment or reenlistment upon removal of such classification in the manner prescribed in AR 614-260.

k. Applicants whose enlistment or reenlistment would not be clearly consistent with the interests of national security or who refuse to sign the Armed Forces Security Questionnaire (DD Form 98) and/or Statement of Personal History (DD Form 398).

- (1) In the case of former service personnel whose records reflect a previous separation under security regulations or whose reports of separation contain a reference to this paragraph, it will be presumed that enlistment or reenlistment would not be clearly consistent with national security, unless there has

been a subsequent determination by Department of the Army that the individual has been found to be acceptable.

- (2) In the case of applicants who refuse to sign the Armed Forces Security Questionnaire and/or Statement of Personal History, or who sign the Armed Forces Security Questionnaire and/or Statement of Personal History but claim Federal Constitutional privilege under the 5th Amendment or Article 31, Uniform Code of Military Justice, or who decline to furnish the requested information for other reasons, it will be presumed that enlistment or reenlistment would not be clearly consistent with national security, unless a determination in favor of acceptance has been made under AR 604-10.

l. Enlisted persons with prior Army service who signed a statement of intent to reenlist subsequent to 1 November 1963, received services based on the statement, i.e., any transportation for dependents, movement of household goods and/or auto, then at Expiration of Term of Service (ETS), declined to reenlist.

m. Women. Women of the following classes are ineligible:

- (1) Married, unless they have prior Army service.
- (2) Those who have been convicted by a civil court of any offense other than a minor traffic violation or juvenile or youthful offense.
- (3) Those who have in excess of 30 days time lost during their last period of service or current period if in service.
- (4) Those discharged under the provisions of AR 635-208 or AR 635-209.
- (5) Those who have had an illegitimate pregnancy, except as indicated in paragraph 9k.
- (6) Women with or without prior service applying from civilian life who have any legal or other responsibility for the custody, control, care, maintenance or support of a child, step-child, or foster child under 18 years of age.

n. Personnel separated from their last period of active service under the conditions indicated below are ineligible to enlist or reenlist and request for waiver of disqualifications under applicable directives will not be initiated.

| Reason | Army | Navy ¹ | Marine Corps ² | Coast Guard ³ |
|--|--|-------------------------------|--|--------------------------|
| Physically disqualified upon order to active duty. | AR 135-300 | ART C-10305, Bu Pers Man. | Paragraph 13261.1f or .1g., MCPM & Bu Med Inst 1910.2c. | ART 12-B-9. |
| Military Personnel Security Program. | AR 604-10, AR 615-370, SR 600-220-1. | ART C-10310a, Bu Pers Man. | Paragraph 13269, MCPM | ART 12-B-11. |
| Physical disability with entitlement to receive disability severance pay. | Paragraph 5c(1), AR 635-40A. | ART C-10305, Bu Pers Man. | Paragraph 13260, MCPM | ART 12-B-9. |
| Released from EAD by reason of physical disability . . . and revert to inactive status for the purpose of retirement under the provisions of Title 10, U.S.C. Sections 1331-1337, in lieu of discharge with entitlement to receive disability severance pay. | Paragraph 5c(2), AR 635-40A. | ART C-10305, Bu Pers Man. | ..do..... | None. |
| Physical disability resulting from intentional . . . misconduct or willful neglect or incurred during period of unauthorized absence. Not entitled to severance pay. | Paragraph 6, AR 635-40A. | ART C-10305, Bu Pers Man. | ..do..... | ART 12-B-9. |
| Physical disability—EPTS—established by physical evaluation board proceedings (not entitled to severance pay). | Paragraph 6, AR 635-40A. | ART C-10305, Bu Pers Man. | ..do..... | ART 12-B-9. |
| Conscientious Objector | AR 635-20 | ART C-10306, Bu Pers Man. | Paragraph 13261.1A, MCPM and MCO 1306.16A. | ART 12-B-6. |
| Physical disability — EPTS — established by medical board and individual made application for discharge by reason of physical disability (not entitled to receive disability severance pay). | Paragraph 33, AR 635-40A. | ART C-10306, Bu Pers Man. | Paragraph 13260, MCPM and Bu Med Inst 1410.2C. | ART 12-B-9. |
| Discharge as a result of board action (class II homosexual). | AR 635-89 | ART C-103266, Bu Pers Man. | Paragraph 13266.2a (2) or (3), MCPM. | ART 12-B-12. |
| Acceptance of discharge (class II homosexual). | AR 635-89 | ..do..... | ..do..... | ..do..... |
| Desertion (courts-martial)... | AR 635-204 | ART C-10314, Bu Pers Man. | Paragraph 13268, MCPM. | ART 12-B-15. |
| Other than desertion (courts-martial). | AR 635-204 | ..do..... | ..do..... | ..do..... |
| Alien without legal residence in the United States. | Paragraph 3a(3), AR 635-305. | ..do..... | Paragraph 13327 and 13261.1a, MCPM. | ART 12-B-6. |

See footnotes at end of table.

| Reason | Army | Navy ¹ | Marine Corps ² | Coast Guard ³ |
|---|--|------------------------------|---|--|
| Homosexual tendencies (discharge for unsuitability . . . pursuant to recommendation of a board of officers convened under provisions of AR 635-89). | AR 635-209 | ART C-10310, Bu Pers Man. | Paragraph 13265.1f, MCPM. | ART 12-13-10. |
| Marriage (WAC) (only in cases where paragraph 9, does not apply). | AR 635-210 | ART C-10306, Bu Pers Man. | Paragraph 13261.3a, 13261.1c, 13261.3b, MCPM. | ART 12-B-6. |
| Pregnancy. Parenthood. Permanently retired by reason of physical disability. | Title 10, US CODE, Sec. 1201 or 1204. | | (FMCR) MCPM and 10 U.S.C. 6330, Paragraph 13400, MCPM and 10 U.S.C. 63620. | ART. None. Ref. Indiv Commandant (PE). Ltr of Auth |
| Retirement after 20 but less than 30 years' active Federal service. | Title 10, US CODE, Sec. 3914. | | | |
| Retirement after 30 years' active Federal service. | Title 10, US CODE, Sec. 3917. | | | |
| Retirement in lieu of discharge under AR 635-89 (homosexuality). | Title 10, US CODE, Sec. 3914. | | | |

¹ Bureau Personnel Manual, U.S. Navy.

² Marine Corps Personnel Manual and Bureau of Medical Instructions.

³ U.S. Coast Guard Personnel Manual.

AIR FORCE

DISQUALIFYING SEPARATION AUTHORITIES AND/OR REMARKS

| <i>Regulation (AFR)</i> | <i>Paragraph</i> |
|---|---|
| 35-6, 3 February 1953 | 20d, g, h, i, j, k, l, m, or n |
| 35-6, 21 May 1951 | 21d, g, h, i, k, m, or n |
| 35-62 | |
| 35-66 | |
| 39-15, 19 April 1951 | 6 or 7 |
| 39-15, 22 November 1954..... | 5 or 6 |
| 39-15, 17 March 1957 | Sections C and D |
| 39-16 | |
| 39-17 | |
| 39-18 | |
| 39-21 | |
| 39-22 | |
| 39-23 | |
| 39-19 (prior to 21 December 1951) | |
| 39-11, 20 March 1952 | Section III or IV |
| 39-11, 17 March 1959 | Section III or IV |
| 45-43 | 11, 16, 18, 20, 21, 22, 23, 24, 25, 26, 27, or 28 |

Former airmen whose report of separation contains any of the following notations under the authority for discharge or in the "Remarks" section:

- (a) "Paragraph 2, AFR 39-14, 2 May 1951, and Letter AFPDC, Headquarters USAF, 10 August 51, subject: Disposition of Enlisted Personnel."
- (b) "Paragraph 11, SR 615-105-1/AFR 39-9, 6 September 1950, applies."
- (c) "Paragraph 13, AFR 39-9, 3 December 1951, applies."
- (d) "Paragraph 2, AFR 39-14, 18 May 1955, and Message AFPMP 31817, 9 December 1955, applies."
- (e) "Paragraph 19, AFM 39-9, applies."
- (f) "Paragraph 36, AFM 39-9, applies."
- (g) "Paragraph 2, AFR 39-14, and paragraph 2a, Message AFPMP 969/56, SDN 703."
- (h) "Enlistment subject to the approval of the Secretary of the Air Force."
- (i) "AFR 39-16 and Ltr, DAF, 1 December 1955, as amended, Discharge of Unproductive Airman."
- (j) "Paragraph 11, AFM 39-9, applies."

for Regular Army enlisted men indicated in *c* below.

- (2) All such personnel who have prior Regular Army enlisted service, *except for those individuals specified in d below reenlisting within 24 months from date of separation*, who reenlist in the Regular Army within *3 months* from the date of relief from active duty, will be reenlisted in permanent grade (based on permanent grade held at time of last separation from the Regular Army) determined in the manner indicated in *c* below and appointed on date reenlistment to the temporary grade in which serving at time of relief from active duty. When the interval between relief from active duty and reenlistment in the Regular Army is more than *3 months*, permanent grade (based on permanent grade held at time of last separation from the Regular Army) and temporary grade (based on temporary grade in which serving at time of relief from active duty) will be determined in the manner indicated in *c* below.

c. Regular Army Enlisted Personnel. Except for those individuals specified in *d* and *e* below, personnel last separated from the Regular Army will be reenlisted in permanent grade and appointed to temporary grade determined in accordance with table I. Grade title and NCO/Specialist status will be the same as that held at time of separation for personnel reenlisting within *3 months* of separation from the Army. For personnel reenlisting after separation from the Army for more than *3 months*, grade title and NCO/Specialist status will be in agreement with the requirements of Appendix II, AR 611-203, and the standards of grade authorization in AR 611-201.

d. Resignation prior to completion of 6 years of an unspecified period of enlistment. Except as provided in *a*(2) above, personnel whose last discharge from the Regular Army or Air Force was by reason of unconditional resignation prior to completion of 6 years of an unspecified period of enlistment *will not* be enlisted or reenlisted in the Regular Army in the same grade

in which discharged. Such individuals will be enlisted in the Regular Army in grade E-3 or E-4 as determined by the appropriate major commander *provided* enlistment or reenlistment is accomplished within 24 months from the date of discharge and *provided further* that the individual was discharged in grade E-5 or higher.

e. Enlisted personnel who sign statement of intent to reenlist upon expiration of term of service (ETS). Enlisted personnel with 4 years or less service for pay purposes who have voluntarily signed a statement of intent to reenlist and who decline to reenlist immediately upon ETS at the CONUS station to which assigned or the oversea command to which last assigned requiring a remaining service obligation, will—

- (1) Not be reenlisted in same grade in which discharged.
- (2) Be reenlisted, if eligible, in the grades specified in table I under column heading "Within 3 months to 12 months", provided reenlistment is accomplished within 12 months.

Table I. Grade Determination Table for Prior Service Regular Army Enlisted Personnel

| Grade in which separated from Regular Army (item 3a, DD Form 214) | | Grade authorized upon reenlistment— | | | | | | | |
|---|------|-------------------------------------|------|------------------------------|------|-------------------------------|------|----------------|--|
| | | Within 3 months ¹ | | Within 3 months to 12 months | | Within 12 months to 24 months | | Over 24 months | |
| Perm | Temp | Perm | Temp | Perm | Temp | Perm | Temp | Perm | |
| E-9 | E-9 | | | E-7 | E-7 | E-5 | E-5 | E-2 | |
| E-8 | E-8 | | | E-7 | E-7 | E-5 | E-5 | E-2 | |
| E-7 | E-7 | | | E-6 | E-6 | E-5 | E-5 | E-2 | |
| E-6 | E-6 | E-6 | E-6 | E-5 | E-5 | E-4 | E-4 | E-2 | |
| E-5 | E-5 | E-5 | E-5 | E-4 | E-4 | E-3 | | | |
| E-4 | E-4 | E-4 | E-4 | E-3 | | E-2 | | | |
| E-3 | | E-3 | | E-2 | | | | | |

¹ Individuals having more than 4 years of service for pay purposes who decline to reenlist immediately (within 24 hours) for present duty assignment or Regular Army unassigned, as appropriate, will not be reenlisted in grade or in grades specified in column headed "Within 3 months."

² Individuals in grades E-7, E-8 or E-9 are authorized to reenlist in same grade (E-7, E-8 or E-9) only on an immediate basis (within 24 hours) for present duty assignment or Regular Army unassigned, as appropriate.

f. Former Navy, Air Force, Marine Corps, or Coast Guard enlisted men of the Regular components. Except as prescribed in (3) below, men who were last separated in an enlisted status from the Navy, Air Force, Marine Corps, or Coast Guard who enlist in the Regular Army within the periods specified below will have grades determined as follows:

(1) *Within 12 months.*

(a) Men last separated in grades E-5 through E-9 will be enlisted in permanent grade E-3 and appointed on date of enlistment to temporary grade E-4.

(b) Men last separated in permanent grade E-4 will be enlisted in permanent grade E-3.

(2) *Within 12 months to 24 months.* Men last separated in grades E-5 through E-9 will be enlisted in permanent grade E-3.

(3) *Men last discharged from the Air Force by reason of unconditional resignation, under AFR 39-15, prior to completion of 6 years of an unspecified period of enlistment.* Grade will be determined in accordance with *d* above.

14. Grades for enlistment or reenlistment—Women. *a.* Grades for enlistment or reenlistment of women in the Regular Army will be as set forth in paragraph 13, except for those women who last served in any of the Armed Forces other than Army.

b. Grades for enlistment or reenlistment of prior service women who last served in any of the Armed Forces other than Army will be determined by the Office of Personnel Operations. Request for grade determination will include synopsis of all prior service, grades held, service number, and any other pertinent information which will assist in determining eligibility and grade for enlistment in the Regular Army.

15. Grades for enlistment or reenlistment of former commissioned and warrant officers. *a.* *Former Army commissioned and warrant officers.* Grades for personnel who were last separated as officers or warrant officers will be determined as follows:

(1) *Former Regular Army enlisted personnel.* Any former enlisted member of the Regular Army who has served on active duty as a Reserve officer of the Army, or who was discharged as an enlisted member to accept a temporary appointment as a commissioned or warrant officer of the Army, is entitled to be reenlisted in the Regular Army in the permanent grade that he held before his service as a commissioned or warrant officer, provided his commissioned or warrant officer service was terminated by an honorable discharge or by relief from active duty for a purpose other than to await appellate review of a sentence including dismissal or dishonorable discharge and provided application for reenlistment is made within 6 months following such termination. Reenlistment will be accomplished without regard to age, length of service, number of dependents, mental qualification, or any physical disqualification incurred or having its inception while on active duty, and without regard to the existence of a vacancy in the appropriate grade. Grades for those whose service was terminated by a general discharge and whose reenlistment is authorized, will be determined by the Office of Personnel Operations. When length of active service, grade attained in commissioned officer, warrant officer, or enlisted status, and the military experience or background of an individual are such that consideration for a higher enlisted grade than the permanent grade held at the time of entry into commissioned or warrant status is warranted, application for grade determination may be submitted in accordance with (3) below.

(2) *Commissioned officers and warrant officers without prior Regular Army enlisted service.* Commissioned and warrant officers separated from active duty who are not entitled to a prior enlisted grade, or who have had no previous enlisted service, or who desire

CHAPTER 3

WAIVERS FOR APPROVALS FOR ENLISTMENT OR REENLISTMENT

Section I. GENERAL INFORMATION

16. General. *a.* This chapter prescribes the procedures by which requests for waivers will be initiated and processed to meet the basic qualifications for enlistment or reenlistment. Waiver requests peculiar to special options will be processed in accordance with the appropriate paragraph of chapter 6. Unless otherwise prescribed in this regulation, requests will be submitted only for meritorious cases. Requests will be submitted in sufficient time to allow for normal administrative processing and mail transmissions; however, in no event will they be submitted earlier than 9 months and not later than 1 month prior to expiration of term of service, proposed date of separation or the signing of a statement of intent to reenlist. This requirement is particularly important for requests pertaining to in-service personnel and those desiring to enlist or reenlist within 3 months from date of relief from active duty or discharge. The use of electrical communications is discouraged. Unless otherwise stated in the waiver instrument, waivers granted in-service persons are valid only for immediate enlistment or reenlistment on the day following discharge or release from active duty and those granted persons enlisting or reenlisting from civilian life are valid for 60 days from date of issue; thereafter, a new request for waiver must be initiated. When enlistment or reenlistment has been accomplished, a notation of the waiver granted will be made in remarks, item 39, DD Form 4. A copy of the waiver together with any report of investigation on which the waiver was predicated will be attached to the original enlistment record.

b. All requests for waivers and circumstances requiring approval by the Office of Personnel Operations set forth in this chapter will be forwarded to the *Chief, Enlistment Eligibility*

Activity, 9700 Page Boulevard, St. Louis, Mo. 63132.

c. Field commanders authorized to grant waivers for in-service or prior service personnel are encouraged to communicate with the Chief, Enlistment Eligibility Activity, 9700 Page Boulevard, St. Louis, Mo. 63132 in doubtful cases to seek advice or screening of records pertaining to periods of prior service. Doubtful cases involving nonprior service personnel may also be forwarded.

17. Required data. Unless otherwise indicated, in addition to specific information required by the paragraphs of this chapter, requests for waiver will contain the following data, as applicable:

a. For persons applying through the recruiting service.

- (1) Full name.
- (2) Former service number(s).
- (3) Number and age of dependents.
- (4) Mental test scores attained.
- (5) Description of disqualification, if known.
- (6) Recommendation of recruiting officer, with reasons therefor.
- (7) A copy of last report of separation, DD Form 214, for applicants claiming prior service.

b. For persons currently serving, all data listed in *a*(1) through (5) above, and detailed statement of service as shown in the applicant's current military records, to include—

- (1) Promotions and reductions during current term of service.
- (2) Time lost during current term of service.

- (3) Convictions by court-martial.
- (4) Awards and decorations.
- (5) Conduct and efficiency ratings.
- (6) Three highest aptitude area scores attained and date last retested in the Army Classification Battery or Army Qualification Battery.
- (7) Proficiency test scores and proficiency pay status, if applicable.
- (8) Primary, secondary and additional MOS, service school courses which applicant successfully completed, with dates completed.
- (9) Recommendations of immediate commander, with reasons therefor.

Section II. REQUEST FOR WAIVER

18. **Over age.** *a.* Waivers may be granted by the Office of Personnel Operations to otherwise qualified personnel who are over age, but less than 55 years of age, provided the applicant has had a minimum of 3 years prior honorable active service in any of the Armed Forces, at least 3 months of which must have been served in the Army, and provided that the applicant's age does not exceed 35 years plus the number of completed years of such prior service.

b. Waivers may be granted to those in-service persons who cannot acquire the necessary minimum active Federal service to qualify for retirement by age 60 in cases where it is determined that there is an implied or actual moral obligation based on the circumstances of the individual case. Requests for waivers, with reasons therefor, should be made sufficiently in advance of separation to permit continuous service.

19. **Dependents.** *a.* Waivers may be granted by the Office of Personnel Operations for the restriction on the number of dependents of prior service personnel entitled to reenlist in grades E-1 through E-3 (who have 3 or more dependents) and do not enlist or reenlist immediately.

b. Waivers may be granted by the Office of Personnel Operations, under the provisions of AR 635-210, for women in service who have completed more than 18 years, but less than 20 years active Federal service, are lawfully married, and become pregnant.

c. Waivers may be granted under the provisions of AR 635-210 by commanders specified in paragraph 18, AR 635-200 to women who become the parent by adoption, step-parent,

foster parent, or custodian of a child under 18 years of age.

20. **Time lost.** Waivers may be granted to persons having time lost during their last period of active service, or current period if in service.

a. Men.

- (1) Commanders exercising general courts-martial jurisdiction may grant waivers to men who have one day but not more than 15 days time lost.
- (2) Major commanders may grant waivers to men who have 16 days but not more than 30 days time lost.
- (3) The Office of Personnel Operations may grant waivers to men who have in excess of 30 days time lost.
- (4) Men who have in excess of 30 days time lost during current enlistment who elect to take a short discharge and reenlist, amend or extend current enlistment or sign a statement of intent to reenlist for the purpose of acquiring sufficient time for a complete oversea tour or to meet time remaining requirements for other purposes may submit a request for waiver at any time.

b. Women.

- (1) Major commanders may grant waivers to women who are currently in service and have not more than 5 days time lost.
- (2) The Office of Personnel Operations may grant waivers to women currently

in service and have 6 to 30 days time lost.

- (3) The Office of Personnel Operations may grant waivers to women who are not in service who have not more than 30 days time lost.

c. Application of in-service personnel. Request for waiver of time lost submitted to the Chief, Enlistment Eligibility Activity for those currently serving on active duty will include complete data as follows:

- (1) Inclusive dates of each unauthorized absence.
- (2) Trials by courts-martial, to include type of court, dates of trial, offenses, findings, and sentences.
- (3) Punishment under Article 15.
- (4) Total active Federal service.
- (5) Highest grade held in current enlistment.
- (6) Date and term of enlistment.

21. Medical defects. Waivers may be granted by the Office of Personnel Operations to personnel with prior service in any of the Armed Forces who are otherwise qualified but do not meet the prescribed standards of medical fitness, those last discharged from any of the Armed Forces by reason of physical disability, and those drawing disability compensation from the Veterans Administration. Requests will be accompanied by complete reports of medical examination and medical history on Standard Forms 88 and 89. A detailed description and current evaluation of the medical defect requiring waiver, and information as to whether the individual possesses exceptional educational or military qualifications or critical skills will be included in the request.

22. Mental qualifications. Waivers of mental qualifications may be granted to men and women who do not qualify for reenlistment under paragraph 5. Procedure for requesting and granting waivers is:

a. Men with less than 15 years active Federal service who are currently serving in the Regular Army in grade E-4 or higher until they complete 20 years active Federal service, provided

they have attained a standard score of 90 or higher on at least one of the aptitude areas of the Army Qualification Battery or Army Classification Battery and have been authorized reenlistment by the Office of Personnel Operations. Major commanders may recommend to the Office of Personnel Operations those individuals deemed to be exceptionally worthy and deserving of retention. Recommendations should be made sufficiently in advance of separation to permit continuous service since this provision is applicable only to in-service men.

b. Men with 15 or more years active Federal service who are currently serving in the Regular Army in any enlisted grade, until they complete 20 years active Federal service, provided their retention and reenlistment have been recommended by their immediate unit commander (company, battery, detachment) and have been approved by the commander exercising general courts-martial jurisdiction over the individual concerned. Recommendations should be made sufficiently in advance of separation to permit continuous service, since this provision is applicable to only in-service men. Men requesting waiver of mental requirements, who will attain 20 years active Federal service on or before expiration of enlistment in which currently serving, will be advised concerning their eligibility to apply for retirement and informed that in the event they decline to submit such application, they will be discharged upon expiration of current term of service and thereafter be ineligible for reenlistment in the Regular Army, unless entitled to consideration under paragraph 5b(1)(a).

c. Women with less than 10 years active Federal service who are currently serving in the Regular Army in any grade, if recommended for retention by the WAC unit commander and the major commander concerned and approved by the Office of Personnel Operations. Request will be made sufficiently in advance of separation to permit continuous service.

d. Women with 10 years or more but less than 20 years active Federal service who are currently serving in the Regular Army in any grade, if recommended by the WAC unit commander and approved by the commander having

general courts-martial jurisdiction over the individual concerned. Requests will be made sufficiently in advance of separation to permit continuous service.

23. Partially disabled combat-wounded veterans. *a.* Waivers may be granted by the Office of Personnel Operations to partially disabled combat-wounded veterans who are partially disabled as a result of wounds received in action. Requests will be submitted only for those who meet all requirements for enlistment or reenlistment and are physically qualified for general military service except for their specific combat-incurred disability. Applicants must be capable of caring unaided for their own needs and must be so physically capable of performing useful service that further hospitalization or time lost from duty because of the disability may not be expected. Applications will include Standard Forms 88 and 89; any subsequent and present treatment; pertinent reports of X-ray, orthopedic, surgical, medical, or other consultations; statement of opinion by a medical officer of the degree to which the disability is incapacitating and whether any prosthesis being used is satisfactory.

b. Upon receipt of appropriate instructions from the Office of Personnel Operations, applicant will be notified to report to the recruiting main station at his own expense for further processing. Applicant will then be forwarded to the appropriate training activity at Government expense for classification in MOS in which he can reasonably be expected to perform satisfactory service with full consideration of physical handicap. To provide the medical officer with sufficient information to make a determination, the classification officer will prepare an analysis of each primary or potential MOS he deems appropriate for the particular individual. Classification officer will then forward his recommendation and the applicant to the medical officer for final determination and selection of an MOS in which he considers the applicant capable of performing duty. Any special consultation reports directed by the Office of Personnel Operations will be accomplished at this time. Applicants found physically and otherwise qualified for enlistment or

reenlistment will be enlisted at the training activity. Applicants found ineligible to perform in an MOS will be rejected and returned at Government expense to place of origin.

c. Men enlisting as partially disabled veterans will not be given a choice of initial assignment but will be trained in the MOS in which enlisted or, if already trained, assigned to duty in that MOS. Applicants will be required to waive any compensation they now receive from the Veterans Administration during the period of their military service. The training activity where the applicant is enlisted will indorse the letter to the VA Regional Office. Enlistee will be informed that upon separation from military service he may resubmit a claim for such compensation as may be due him (para. 51).

d. Appropriate assignment limitations will be recorded on DA Form 20 (Enlisted Qualification Record) as prescribed in AR 640-203. The following entry will be made in item 13, DD Form 4 (Enlistment Record—Armed Forces of the United States): "Disabled Combat-Wounded Veteran."

e. The provisions of AR 616-41 will apply in the processing, training, assignment, and utilization of partially disabled veterans enlisted under this paragraph.

f. After completing an enlistment as a combat-wounded veteran, a man may reenlist as a combat-wounded veteran without the special processing prescribed herein, provided the applicant is physically capable of performing useful service. Such a man may reenlist for his own vacancy in accordance with this regulation. In case of doubt as to whether the individual is physically qualified for reenlistment, he will be retained in the service, provided he consents in writing, until final determination is made by medical authorities. If it is determined that the disability has progressed, or been aggravated to such an extent that the applicant can no longer perform useful service, appropriate action will be taken to effect his appearance before a medical board. See AR 40-3.

24. Men with civil records. Waivers may be granted in meritorious cases to men who have

civil records. For prior service personnel, only those offenses committed since last period of honorable service require a waiver unless an offense is revealed of which the Army has no previous knowledge.

a. Conviction or imprisonment.

- (1) A thorough investigation will be made prior to determining eligibility for enlistment or reenlistment of men who have been tried, convicted and/or imprisoned under sentence of a civil court. Applicants must have been unconditionally released from civil control for a minimum period of 6 months except in those cases where only minor offenses are involved, the 6-month waiting period is not required.
- (2) The investigation will be conducted by qualified personnel (preferably commissioned officers) and will include information concerning the applicant's current character and habits, date unconditionally released from civil control, details regarding the nature of the offense, a statement that the offense for which convicted was not a felony, age at time offense was committed, sentence imposed, his reputation in the community in which he resides, a record of his employment since release from control of the civil authorities, and the recommendation of the investigating officer.
- (3) The report of investigation, together with letters from at least three reputable citizens who are acquainted with the individual, will be forwarded by the recruiting main station commander with his recommendation to the appropriate major commander for final determination. Upon enlistment or reenlistment, the waiver, report of investigation, and aforementioned evidence will be attached to the original enlistment record, after the notation of a waiver has been entered in item 39 of all copies of the DD Form 4.
- (4) Waivers for enlistment or reenlistment will be submitted on DA Form

2281-R, amended as appropriate. DA Form 2281-R (see app. II, AR 601-270) will be reproduced locally for enlistment and reenlistment purposes.

- (5) Each major commander will appoint a board of commissioned officers, at least one of whom will be a field grade officer, to review all requests for waivers and make recommendations thereon.

b. Juvenile and youthful offender records.

- (1) Waivers for the enlistment of men with juvenile and youthful offender records may be granted by major commanders, except where the offense involves sodomy, indecent exposure, lewdness, homicide, arson, armed robbery, or possession or use of narcotics, in which case the Office of Personnel Operations will be the waiver authority. Waivers for the enlistment of women with juvenile and youthful offender records may be granted only by the Office of Personnel Operations. During enlistment processing each applicant will be specifically questioned concerning juvenile and youthful offender records. It will be thoroughly explained to each applicant that it is the policy of the Army that the fact of adjudication as a youthful offender or juvenile delinquent by a state or disposition by Federal juvenile authorities is not in itself a bar to enlistment if the applicant is otherwise eligible provided the individual has been unconditionally released from all civil restraint. An applicant is to be judged as to his fitness for the Army by his character at the time of his application for enlistment. Applicant will be required to sign a written statement as to whether he has any type of record of juvenile delinquency or of being a youthful offender. Each applicant will be informed of the necessity for complete and accurate statements, and that if he denies any such record and it is discovered after

enlistment, he may be subject to an undesirable discharge for fraudulent enlistment.

(2) If he admits such record, or if he does not admit one and the enlisting agency has reason to believe such a record does exist, enlistment action will be held in abeyance pending a complete investigation of the facts in the case. Civil authorities will be contacted for information as to the applicant's character and rehabilitation, the actual offense committed, circumstances in the case, age at the time offense was committed, disposition by the courts, actual confinement served and whether any form of civil restraint still exists. The evaluation of the civil court and its probation officers will be an important consideration. The investigation will be conducted by qualified personnel (preferably commissioned officers or senior noncommissioned officers) and will include letters from at least 3 reputable citizens who are acquainted with the individual, information concerning applicant's current character and habits, reputation in the community in which he resides, a record of employment since release from control of civil authorities, and other information deemed relevant to an evaluation of the case, and the recommendation of the investigating officer. Where civil authorities refuse to furnish information regarding juvenile or youthful offender records, the enlistment will be held in abeyance and the applicant advised that the burden of obtaining and furnishing the information is upon him.

(3) If all civil restraint has been terminated (including parole, probation, suspended sentence, or conditional release from any form of confinement) and there is substantial evidence of his rehabilitation as a law abiding member of a civil community for a reasonable period thereafter (as determined by the appropriate commander

based upon the merits of the individual case), he may be accepted for enlistment. Under no circumstances will any attempt be made to secure from appropriate civil authorities the release or termination of restraint in any form of applicants who would otherwise be eligible for enlistment, nor will any enlistment be effected until a reasonable period has elapsed since the termination of all forms of restraint, and there is substantial evidence of satisfactory rehabilitation. If the applicant's overall rehabilitation has not been satisfactory, or if the investigation discloses that he is morally unacceptable for military service and unfit to associate with members of the military service, he will be rejected on these grounds, and not because he was adjudged a youthful offender or juvenile delinquent. The signed statements of the applicant, including negative statements, the waiver, investigation on which waiver is based, letters from 3 reputable citizens, and any other relevant documentary evidence will be attached to the original enlistment record, after the notation of a waiver granted has been entered in item 39 on all copies of the DD Form 4.

- (4) Waivers for enlistment or reenlistment will be submitted on DA Form 2281-R, as prescribed in a (4) above.
- (5) Review of waivers submitted for enlistment or reenlistment will be as prescribed in a (5) above.

c. Minor offenses. Recruiting main station commanders are authorized to grant waivers to men who have a record of a single minor offense.

d. Minor traffic violation. Major commanders may grant waivers to women who have a record of minor traffic violations.

25. Dishonorable or bad conduct discharge; discharge for misconduct (fraudulent entry, AWOL, desertion, conviction by civil court); resignation in lieu of board action or for good of

- (2) Female applicants reenlisting from within service who do not have recorded scores of 90 or higher in at least two of the aptitude areas of the WACB or ACB, and who fail to qualify under the exceptions in paragraph 5d(2), may be retested with the Army Classification Battery under the provisions of appendix I, AR 611-203. Combat A and Combat B aptitude area scores will not be computed for enlisted women.

h. Recording of test scores. The form of the test administered, the score attained (raw score for EST, WEST, AFWST; percentile score for AFQT; aptitude areas scores for the AQB or WACB) and the date administered will be recorded by personnel of the station administering the test for each individual tested. Disposition of these records and of scored test answer sheets will be effected in accordance with AR 345-210 and AR 601-270.

46. Medical examinations. *a.* Except as provided in *b* below, medical examinations of a scope as outlined in AR 40-500, are required for all persons enlisting or reenlisting. Parental consent is required prior to any medical examination of male applicants under 18 years of age and female applicants under 21 years of age. Persons under the minimum age for enlistment will not be medically examined. In applicable cases, action will be initiated to obtain any required waivers under the provisions of AR 40-501. Standard Form 88 (Report of Medical Examination) and Standard Form 89 (Report of Medical History) will be prepared for all personnel, including medically rejected applicants, except as otherwise indicated herein. Except as provided in *b* below, the original and duplicate of these forms (SF 89 in individual's own handwriting) will be attached to the original and duplicate of the enlistment record.

b. In lieu of a separate medical examination for the purpose of enlistment or reenlistment, the following forms may be utilized:

- (1) Standard Form 88 completed for separation, when enlisted person or former officer or warrant officer enlists

or reenlists immediately. The original Standard Form 88 and Standard Form 89 will be retained in the individual's DD Form 722 (Health Record). A copy of the original SF 88 and SF 89 will be attached to the original of the enlistment record.

- (2) DA Form 1811, when enlisted person or former commissioned or warrant officer enlists or reenlists after a break in service that does not exceed 180 days, provided there has been no change in the individual's physical condition since separation, no new diseases or injuries have been acquired, and the individual signs the statement to that effect. If an exception has been noted, medical examination will be accomplished as indicated in *a* above. When utilized, DA Form 1811 will be attached to the original and duplicate of the enlistment record in lieu of Standard Form 88.

c. Medical examinations given applicants at Armed Forces Examining Stations will be valid for 180 days from the date accomplished, provided a physical inspection is accomplished immediately prior to enlistment or reenlistment.

47. DA Form 41 (Record of Emergency Data). *a.* DA Form 41 will be prepared for each enlistee or reenlistee in accordance with AR 640-40. The original will be attached to the duplicate of the enlistment record. The duplicate (yellow copy) will be forwarded direct to The Adjutant General, ATTN: AGPS, Department of the Army, Washington, D. C. 20310.

b. DA Form 41 is not required for those Regular Army personnel reenlisting at the station of discharge on the day following discharge from the Regular Army. However, current Record of Emergency Data maintained with the service record for the last enlistment will be retained and carried over to the new enlistment period. Previous editions of DD Form 93 will remain in effect, and the DA Form 41 will not be completed unless a change is desired in the information contained on the forms previously executed.

48. **DD Form 53 (Notification of Entry into Active Military Service).** DD Form 53 will be prepared and disposed of in accordance with AR 601-49.

49. **DD Form 98 (Armed Forces Security Questionnaire).** DD Form 98 will be completed by each applicant for enlistment or reenlistment in accordance with AR 604-10 prior to execution of the oath of enlistment. Each applicant will be given the orientation prescribed in appendix IV, AR 601-270. Such additional explanation as may be necessary will be afforded those applicants who have questions as to the meaning of any part of the form. Applicants will be provided adequate time to review the entire form thoroughly. Applicants will complete DD Form 98 in their own handwriting and in accordance with instructions on the form. DD Form 98 will be disposed of as follows:

a. A DD Form 98 which is fully completed without qualification will be attached to the duplicate copy of the enlistment record and retained with the service record.

b. Applicants who refuse to complete, or who qualify, DD Form 98 (AR 604-10), will not be accepted for enlistment or reenlistment. In such cases, DD Form 98 will be forwarded through intelligence channels to the Chief, United States Army Industrial and Personnel Security Group, Fort Holabird, Baltimore, Md., as provided for in AR 604-10.

50. **Members of Reserve components of Armed Forces of the United States. a. Policy.** The integrity of Troop Program units of the Reserve components on active duty for training under RFA 55 or REP 63 Program will be preserved so far as practicable. Members of the Reserve components will not be actively solicited to enlist in the Regular Army; however, all information and assistance will be rendered upon an individual member's request.

b. *Application.* Members of the Reserve components are authorized to enlist in the Regular Army within the period prescribed below:

- (1) *Air Force, Coast Guard, Marine Corps, and Navy Reserves.* Enlistment may

be accomplished at any time, except within the 60-day period preceding effective date of orders to extended active duty for training other than annual, and during the performance of extended active duty or active duty for training, including annual.

- (2) *Army Reserve.* Enlistment may be accomplished at any time, except that ACDUTRA trainees referred to in a above may not be enlisted prior to completion of ACDUTRA tour.
- (3) *National Guard.* Enlistment may be accomplished at any time except during performance of active duty for training.

c. *Clearance.* A clearance will be obtained for members of the Ready Reserve, Army or Air National Guard units, and other Reserve components of the Armed Forces. DD Form 368 (Request for Discharge or Clearance from Reserve Component) will be prepared and dispatched to the custodian of reservist's records (unit commander for unit members and CG, U. S. Army Corps for all others). In the case of the Army or Air National Guard, an information copy of DD Form 368 will be forwarded to the Adjutant General of the appropriate State. Enlistments will not be accomplished prior to receipt of DD Form 368 indicating approval. Clearances are not required for members of the Army Standby or Retired Reserve.

d. *Notification of enlistment.* When an active or inactive member of the reserve is enlisted, the enlisting officer will promptly notify the appropriate agency listed below so that necessary action may be taken to separate the individual or vacate the commission or warrant, as applicable. The quadruplicate copy of the DD Form 4 will be utilized for this purpose. Should it be required that the certificate of discharge be forwarded to an address other than that listed in item 6, DD Form 4, a partially completed DD Form 368 containing the enlistee's name, service number, date of enlistment and with paragraph 2 of the DD Form 368 completed, will be appended to the quadruplicate copy of DD Form 4 when forwarded.

- (1) Army Reserve -----
Commanding General (number) U. S.

- (3) *Item 2.* See AR 600-2.
- (4) *Item 4, Race.* This item will not be completed until after administration of the oath of enlistment. Race entries will be limited to one of the following:
- Caucasian
 - Negroid
 - Mongolian
 - Indian (American)
 - Malayan

(5) *Item 5.* Enter all copies of DD Form 4—

- (a) The physical category (A, B, C, etc.) as shown in item 76, standard Form 88.
- (b) For male applicants, the form of the mental test together with the percentile score achieved and the appropriate group in which the score falls, *for example*: "AFQT-7A-90-II". Mental groups will be determined from the following table:

| Mental group | AFQT percentile score |
|--------------|-----------------------|
| I | 93-100 |
| II | 65-92 |
| III | 31-64 |
| IV | 10-30 |
| V | 9 and below. |

- (c) For female applicants enlisting from civilian life, the test form, AFWST-5 or -6 and the raw score attained will be recorded. In addition, the GT aptitude area score and the one other highest aptitude area score attained will be recorded by entering one aptitude area and the score achieved in each of the blocks entitled, "Test" and "Score". For women reenlisting from within the service or from civilian life, in addition to the AFWST form and test score, the two highest aptitude area scores will be recorded. For female applicants presenting DA Form 1811, the two highest aptitude area scores will be recorded.
- (d) For male applicants enlisting or reenlisting from within service, the three highest aptitude area scores will be recorded by entering one aptitude area and the score achieved in each of the blocks entitled "Test",

"Score", and "Group". In addition to the foregoing, the AFQT percentile score and the mental group in which the score falls will, if available, be entered as indicated in (b) above. If more space is needed, place AFQT entry in item 5a.

- (e) For male applicants who, within 1 year of separation, present DA Form 1811 indicating they meet mental standards for reenlistment enter the three highest aptitude area scores as outlined in (d) above.
- (6) *Item 6.* Enter complete bona fide permanent home or permanent residence. Permanent home for the following prior service personnel (inducted or enlisted) will be obtained from the individual through interview:
- (a) Those individuals enlisting or reenlisting after a break in service.
- (b) Those individuals who were separated from their last tour of active duty upon completion of the term of service for which inducted, enlisted, reenlisted, or ordered to active duty.
- (c) Those individuals who were separated from their last tour of active duty for reasons other than expiration of term of service will be the home recorded as such on the individual's prior Enlistment Record (DD Form 4), Induction Record (DD Form 47), or Orders to Active Duty. United States Army will not be accepted as the home address.
- (7) *Item 7.* Enter location of recruiting main station, or military installation where enlistment is accomplished.
- (8) *Item 8.* Date enlisted must be the same as the date shown in oath of enlistment.
- (9) *Item 9.* Enter "Regular Army" or for women "Regular Army-WAC". In the remaining space, enter "INITIAL-ENL" for those personnel who have had no previous RA enlisted service, or "REENL-RA" for those personnel who have had previous Regular Army enlisted service.

- (10) *Item 10.* Enter period of enlistment. This *must* be the same as in oath of enlistment, item 41.
- (11) *Item 11.* Show pay grade and grade title in which enlisted. For example: "E4 Cpl" or "E5 Sp5". When the enlistee is entitled to immediate appointment to a temporary grade higher than permanent grade in which enlisted, both grades will be entered and identified with the letters "P" and "T" in parentheses. For example: "E4 Cpl (P) E5 Sgt (T)" or "E6 Sp6 (P) E7 Sp7 (T)".
- (12) *Item 12.* Show authority for the grade shown in item 11. For example: "Para. 13, AR 601-210".
- (13) *Item 13.* Enter those initial assignment choices, including oversea command, CONUS installation, or any other initial assignment option elected as authorized in special recruiting directives. If reenlisted to fill own vacancy, enter "REENL FOR PRESENT DUTY ASSIGNMENT". If enlisted for Regular Army unassigned or WAC unassigned with no initial assignment choice, enter "None".
- (14) *Item 14.* Enter authority under which enlisted. For example: "AR 601-210".
- (15) *Item 27.* For prior service personnel enter only those arrests since last period of honorable active service. Entry will be initialed by enlistee.
- (16) *Item 28.* For prior service personnel only those offenses committed since last period of honorable active service will be entered. Entry will be initiated by enlistee.
- (17) *Item 29.* For prior service personnel only those imprisonments occurring since last period of honorable active service will be entered. Entry will be initialed by enlistee.
- (18) *Item 30.* For prior service personnel only the suspended sentence, parole, or probation occurring since last period of honorable active service will be used as basis for "yes" or "no" answers. Entry will be initialed by enlistee.
- (19) *Item 31.* Enlistees will read, check appropriate answer, and furnish details when required and initial this entry.
- (20) *Item 32.* Enter here information relative only to that period of service covered by enlistee's last DD Form 214 (Armed Forces of the United States Report of Transfer of Discharge). For those enlistees whose only prior active service was a short period of active duty training (other than that performed on an authorized RFA 55 or REP 63 program) not exceeding 90 days, or for those applicants with previous service in the National Guard or a Reserve component during which no active duty was performed, enter the Armed Force, component, service number, and the term "No Active Fed Svc".
- (21) *Item 34.* Entry will include branch of service, service number, and grade held.
- (22) *Item 35.* See paragraph 44. Include under "Active" all active duty in a regular component of any of the Armed Forces, active duty as a member of a Reserve component or active duty for training pursuant to the Reserve Forces Act of 1955, REP 63 or similar program for which a DD Form 214 was issued. Under "Inactive" enter all verified inactive service.
- (23) *Item 36.* If answer is "no", applicant and recruiting officer will insure that any current defects noted on Standard Form 89 are entered here.
- (24) *Item 37.* Enter here any promises made to enlistee other than those recorded in items 11 and 13.
- (25) *Item 38.* "Place of acceptance", enter RMS and location, or for in-service enlistment or reenlistment enter unit and location. For "Date of Acceptance", enter the date on which the individual is administered the oath of enlistment.

- (26) *Item 39.* The enlisting officer will enter his comments concerning entries made under item 37 and if any such entries involve promises and conditions not authorized by regulations, enlistment will not be accomplished until they have been resolved. The enlistee will initial any promises withdrawn by reason of discussion with the enlisting officer. The enlisting officer will insure that he has examined any documentary evidence required for completion of entries on DD Form 4, prior to completing the entry "verified at" in item 39. Note any waivers authorized, cite appropriate authority, and attach copy of waiver to original of DD Form 4.
- (27) *Item 39a.* Enter the date DD Form 53 (Notification of Entry into Active Military Service) was forwarded in accordance with instructions contained in AR 601-49. This entry will be initialed by the enlisting officer.
- (28) *Item 40.* This item will be crossed off.
- (29) *Item 41.* In the blank space after the words "this day of, 19.," line of the oath, enter "in the United States Army". Signature will be verified with printed name in item 1. Words and figures will be initialed by enlistee. Enlistee will not sign oath until oath has been administered as outlined in paragraph 56.
- (30) *Item 42.* The enlisting officer will complete this item.
- (31) *Item 43.* The fingerprint impressions will be placed on the original and duplicate copy of the enlistment record; extreme care will be exercised to assure clear, well-defined prints. See AR 606-15.

c. For Regular Army personnel who reenlist at the station of discharge on the day following discharge from the Regular Army, a new enlistment record will be partially accomplished in triplicate in the following manner:

- (1) The words "IMMEDIATE REEN-

LISTMENT" will be typewritten in upper case letters in the upper left corner of the new enlistment record.

- (2) Appropriate entries will be made only in the following items: 1, 2, 3, 4, 5b, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 32, 35, 36, 37, 38, 41, and 42. Entries in these items will be as prescribed in *b* above.
- (3) Instead of the entries prescribed in *b*(20) above, the following will be entered in item 32: Date of discharge or release, type of discharge, grade, MOS organization at time of separation, and date and term of last enlistment.

d. Amendments will be accomplished in accordance with *c*(2) above. Entries will be the same as those for the present contract except—

- (1) The words "AMENDED REENLISTMENT" will be typewritten in upper case letters in the upper left corner of the new enlistment record.
- (2) Item 8 will reflect date contract is amended.
- (3) Item 9 will state "Increasing Enlistment".
- (4) Item 10 will indicate total number of years for new contract.
- (5) Item 32 will reflect grade, MOS, and date and term of last enlistment.
- (6) Item 41, line 1 of the oath will be amended by deleting the word "enlisted" and substitute directly above the wording "increased my enlistment". Enlistee will initial amended change.

e. Overprinting of fixed information on DD Form 4 may be accomplished as prescribed in AR 310-1. The use of rubber stamps is also permitted. Overprinting or the use of rubber stamps is optional; however, when accomplished, it will be limited to the following entries:

- (1) *Upper left corner.* Initial reception station to which the individual is to be shipped may be rubber stamped.
- (2) *Items 7, 9, and 38.* Place of Enlistment, For Service In, and Place of Acceptance, may be overprinted or rubber stamped.

- (3) *Item 39.* Verified At and Grade and Organization of Enlisting Officer may be overprinted or rubber stamped. The use of facsimile rubber stamp signature is prohibited.
- (4) *Item 41.* State and city, town or military post may be overprinted or rubber stamped.
- (5) *Item 42.* Recruiting Main Station may be overprinted or rubber stamped. Name and grade may be rubber stamped only. For in-service, name, grade, and organization of enlisting officer may be rubber stamped. The use of facsimile rubber stamp signature is prohibited.

55. Required statements. The following statements will be *reproduced locally* at recruiting main stations and other Army installations, will be signed in duplicate, and will be securely fastened to the original and duplicate copies of the enlistment record.

a. Special attention is invited to paragraph 4 of Part I of the following statement. As an example, if the enlistee age is actually 15 years, however, he or she claims it to be 18 years this in itself is a material misstatement, but if the true age is 21 years, claiming age 22 is not material.

b. To preclude the possibility of erroneous promises and impressions concerning assignments, housing, and oversea transportation for dependents, the statement shown below will be signed by each individual who enlists or reenlists in the Regular Army. Each individual will list in his own handwriting in Part II of the statement all promises, both oral and written, that have been made to him in connection with his enlistment or reenlistment in the Regular Army. Army Career Group or school course number and title designation will be shown; for example—Army Career Group 11 Infantry; Optical Laboratory Specialist 8-R-453.1. If no promises have been made, the individual will write the word "None" in Part II of the statement. The witnessing officer will review the statement, together with DD Form 4, for legibility, completeness, and accuracy and

will affix his signature, in ink, in the space provided. *Enlistment will not be accomplished if there is a variance between the individual's statement in Part II and items 11, 13, or 37 of his DD Form 4, and such variance cannot be reconciled.*

PART I

Date.

In connection with my enlistment in the Regular Army this date, I hereby acknowledge that I completely understand the following:

That all promises made to me are contained in items 11, 13, or 37 of the DD Form 4, my enlistment record.

That I have not been guaranteed technical school training unless the title of the school course has been entered in item 13, DD Form 4.

That should there be any material omission or misstatement of fact in connection with any of my enlistment documents, I agree to accept any assignment in accordance with the needs of the Army and will complete the period for which I enlisted.

That should I choose an option which requires a security clearance and I am not granted such clearance after I have enlisted, I agree to accept any assignment in accordance with the needs of the Army and will complete the period for which I enlisted.

That my choice of initial assignment shown in items 13 or 37 of the DD Form 4 does not constitute any guarantee that my entire enlistment, will be served in that initial assignment. That military necessity may make it necessary to effect my reassignment at any time to any other assignment within the continental United States or an oversea command.

That should my enlistment involve a commitment for a school course or a commitment for specialized training or a selective assignment, conduct on my part which occurs subsequent to my enlistment and which involved disciplinary action could cause me to be reassigned to any other assignment within the continental United States or an oversea command.

That if my enlistment is for Airborne and in the event I fail to qualify for airborne duty subsequent to enlistment, i.e., satisfactory completion of required training; attaining the standards for Physical Fitness Test, or for existing medical reasons I will not be offered another assignment choice but will be reassigned in accordance with the needs of the Army.

That acceptance for enlistment carries no promise whatsoever relative to furnishing transportation for dependents to oversea commands or to the furnishing of family quarters either in oversea commands or in the continental United States.

PART II

a. To further emphasize the importance of understanding the promises made to me I certify that I have listed below in my handwriting all promises both oral and written that have been made to me in connection

with my enlistment in the Regular Army:

.....

(Name, grade, and service No. of
witnessing Officer)

(Signature of applicant)

b. To insure compliance with the Universal Military Training and Service Act, as amended by the Reserve Forces Act of 1955 and REP 63 Program, all male applicants for enlistment who have not previously incurred a service obligation thereunder will sign the following statement in duplicate:

**ACKNOWLEDGMENT OF SERVICE,
OBLIGATION UNDER UMT&S ACT
AS AMENDED BY RESERVE
FORCES ACT OF 1955**

Date.....

I,, a citizen of the United States or for the purpose of amplifying the statements made in the enlistment record this date, do hereby acknowledge that I have voluntarily enlisted this day of, for a period of years in the Regular Army of the United States of America. I understand that upon release from active duty, I will, if qualified be transferred to the Army Reserve to complete my 6-year service obligation, and that I hereby become a member of the Ready Reserve. I further understand that while I remain a member of the Ready Reserve I will be required to participate in training with a Reserve unit or as a member of a Control Group, as directed, and that when the Ready Reserve training requirements have been fulfilled I may request transfer to the Standby Reserve for the remainder of the 6-year period for which I am obligated.

.....
(Signature)

.....
(Name and service No., typed)

c. In addition to a above, all women entering the Regular Army will sign the following statement acknowledging their understanding thereof:

Date.....

I acknowledge that it has been clearly explained to me that the requirements of the services are such that any request for discharge solely on the ground of marriage will not receive favorable consideration until I have served on active duty in my current enlistment or tour of active duty for not less than 1 year subsequent to completion of basic training and any additional specialist training to my first duty assignment or for the minimum time specified to fulfill the service remaining requirement following completion of a service school course.

Signed

56. Administration of oath of enlistment. a. The oath of enlistment will be administered by a commissioned officer. Suitable arrangements will be made to insure that the oath is administered in a dignified manner and in appropriate surroundings. The flag of the United States will be displayed prominently near the individual administering the oath.

b. Prior to administering the oath of enlistment, the provisions of Article 83, the Uniform Code of Military Justice, will be thoroughly explained to applicant by the enlisting officer. Its significance with respect to the applicant's answers to questions recorded on enlistment forms will be revealed to the applicant, explaining that all statements made by the applicant thereon must be correct. The applicant will be informed that anything against the record which may be a bar to enlistment should be disclosed before the oath is administered, and that if disclosure is made at this time the worst than can happen will be rejection for enlistment. The applicant also will be warned that his fingerprints will be forwarded to the Federal Bureau of Investigation, checked against the files of that organization, and even though he may conceal a criminal record or prior service at the time of enlistment, such record will be discovered later and he will be subject to trial, by courts-martial for fraudulent enlistment, or in lieu of trial, he will be given an undesirable discharge.

c. Subsequent to enlistment, the substance of Articles 85 and 86, the Uniform Code of Military Justice, will be explained to all enlistees.

57. Selective service forms. Immediately after the oath of enlistment is administered, each male enlistee will be required to surrender his Registration Certificate (SSS Form 2) and his Notice of Classification (SSS Form 110) to the enlisting officer who will immediately destroy these forms.

58. Forwarding of individuals and records.
a. Individuals. Normally, individuals will be forwarded as follows:

(1) From recruiting stations to recruiting

main stations to arrive at destination during daylight hours and preferably between 0800 and 1700. When it is not feasible for individuals to arrive at recruiting main station between 0800 and 1700 the commanding officer of the recruiting main station will provide for reception by recruiting service personnel.

- (2) From recruiting main stations to reception stations or designated unit on the day enlisted, for arrival thereat preferably between 0800 and 2400 hours. Recruiting main station commanders will prepare monthly, a daily estimated projection of shipments to reception stations. When it is anticipated that the daily shipment of individuals to reception stations will be 15 or more, and in those cases where a daily flow varies 40 percent or more than 50 individuals, whichever is greater, the recruiting main stations commander will notify reception station commanders.

b. Records.

- (1) From recruiting stations to recruiting main station.
- (a) Information obtained during the interview.
 - (b) The test score achieved when Enlistment Screening Test has been administered.
 - (c) Birth certificates with statement of consent attached when applicable.
 - (d) Report of Separation (DD Form 214) or other proof of prior service, in applicable cases.
 - (e) Police Record Check (DD Form 369), when required.
 - (f) Original copy of waivers and grade authorization received from higher headquarters (these documents to be securely fastened to the original enlistment record at the main station).
 - (g) Any other document, including medical evidence, required and/or desired by recruiting main station for completion of enlistment.

(h) Pencil copy of completed DD Form 398 if completed by applicant.

- (2) From recruiting main station to reception stations or other first duty stations.
- (a) The duplicate copy of DD Form 4, Standard Forms 88 and 89 (or DA Form 1811), and the originals of DD Forms 93 and 98 and, if applicable, DA Form 6022 or DA Form 6040, as appropriate.
 - (b) Copies of statement(s) required on enlistment.
 - (c) Two copies of special or letter orders. One copy will also be mailed to gaining reception station or other first duty station.
 - (d) Pencil copy of completed DD Form 398 if forwarded with individual's records.

59. Disposition of enlistment record and accompanying forms. Disposition of the enlistment record and accompanying forms will be made as follows:

a. Original. The original enlistment record will be inscribed or stamped in the upper left corner with the name of the reception station or other first duty station and will be attached to the morning report and forwarded to the serving data processing unit, as prescribed in AR 335-60, together with the following forms and statements securely fastened thereto:

- (1) Originals of SF 88 and SF 89 or DA Form 1811.
- (2) Statement(s) required on enlistment.
- (3) Copy of special or letter orders.

b. Duplicate copy. The duplicate copy of the enlistment record, with required forms and statements prescribed in paragraph 58b(2) securely fastened thereto, will be hand-carried to the reception station or other first duty station by the enlistee or group leaders, as appropriate. The duplicate of the enlistment record prepared at time of last enlistment will be retained and carried over to the new enlistment period for those personnel of the Regular Army who reenlist immediately.

c. Triplicate copy. The triplicate copy of the

CHAPTER 6

ENLISTMENT AND REENLISTMENT OPTIONS

Section I. GENERAL

78. **General.** *a.* This chapter prescribes options for enlistment and reenlistment in the Regular Army. All applicants must be fully qualified for enlistment and reenlistment as set forth in this regulation and meet any additional requirements established for the specific option. Only one choice is permitted except as otherwise specified herein.

b. The selection of an option under this regulation is permitted even if it will result in a second or subsequent permanent change of station during the same fiscal year. See AR 614-6.

c. All enlistments or reenlistments for these options will be for 3, 4, 5, or 6 years subject to minimum periods indicated in *f* below.

d. Prior to enlistment or reenlistment all applicants will be informed that options are for initial assignment only and no promises can be made that their entire enlistment period or any definite portion thereof will be served in the assignment they have chosen unless otherwise specifically stated within the option. Individuals selecting an oversea assignment will be informed that prior to movement overseas they may be assigned to an Army service school or other facility for training in any specialty for which there is a requirement in the oversea area of choice.

e. Personnel having over 4 years service for pay purposes may be enlisted or reenlisted for an option if authorized under *f* below. Such personnel not eligible to enlist for an option will be enlisted or reenlisted for regular army unassigned or present duty assignment.

f. Enlistment and reenlistment options are restricted to categories of personnel and minimum periods shown on page 6-2.

g. Prior to enlistment or reenlistment those applicants who have been granted a waiver of civil record for offenses other than minor traffic violation or other minor offenses *for which no civil restraint exists*, will be informed their choice of enlistment options is limited to those not requiring a security clearance.

h. In-service first term Regular Army enlistees, AUS inductees, USAR, and NGUS personnel serving on extended active duty must complete 1 year of active Federal service on their current term of service to be *eligible for discharge* for the purpose of immediate reenlistment for options under this chapter and provided further that they are otherwise qualified for enlistment or reenlistment, that this is their first reenlistment, and that they are recommended for retention. All options in this chapter are available for personnel in categories shown in *f* above who are serving in CONUS. Options contained in this chapter are modified as indicated below for first term Regular Army enlistees, AUS inductees, USAR and NGUS personnel on extended active duty and who are serving overseas;

- (1) Enlistment or reenlistment for the following options will entail continued service in the same area.
 - (a) *Career group.* When training in selected career group is available within the command.
 - (b) *Airborne.* When airborne training is available in the command.
 - (c) *Band.* Only within the command.
 - (d) *Special Forces.* When there is a special forces unit within the oversea command.

| Option | Category of personnel authorized options | | | | | |
|---|--|---|--|---|---|------------------------------------|
| | (Minimum enlistment/reenlistment periods indicated) (N/A indicates option not available to that category) | | | | | |
| | Nonprior service | Prior service (4 or less yrs service for pay) | In-service (4 or less yrs service for pay) | Prior or In-service (over 4 yrs service for pay less than 7 yrs Ad) | NGUS & USAR (Initial enl in RA w/o regard to svc for pay) | Applicable section of this chapter |
| Present duty assignment ¹ . . . | N/A | N/A | 3 | 3 | 3 | 2 |
| Airborne unassigned | 3 | 3 | 3 | N/A | 3 | 3 |
| Army career groups | 3 | 3 | 3 | N/A | 3 | 4 |
| Oversea command | ² 3 or 4 | N/A | N/A | N/A | N/A | 5 |
| High school graduate specialist program | 3 | ³ 3 | N/A | N/A | 3 | 6 |
| Army bands | 3 | 3 | 3 | N/A | 3 | 7 |
| Special forces | N/A | 3 | 3 | N/A | 3 | 8 |
| Intelligence Corps | 3 | 3 | 3 | N/A | 3 | 9 |
| Army Security Agency | 4 | 3 | 3 | N/A | 3 | 10 |
| ARADCOM | 3 | 3 | 3 or 4 | N/A | 3 or 4 | 11 |
| Buddy basic training plan | 3 | N/A | N/A | N/A | N/A | 12 |
| Oversea area of choice | N/A | 3 | 3 | ⁵ 3 | 3 | 13 |
| CONUS station of choice | N/A | 3 | 3 | ⁵ 3 | 3 | 13 |
| Army service school program | N/A | 3 | 3 or 4 | ⁵ 3 | 3 or 4 | 14 |
| Multi-level training program | 3 | 3 | 3 or 4 | N/A | 3 | 15 |

¹ Available to all personnel who do not desire or qualify for an option.
² Minimum enlistment period 4 years for USARPAC.
³ Eligible to enlist/reenlist in pay grade E-1 or E-2 only. N/A to in-service personnel.
⁴ Minimum enlistment/reenlistment period 4 years for applicants in O/S command.
⁵ Applicable to grade E-5 and below only.
⁶ Minimum reenlistment 4 years for phase II of training.

(2) Enlistment or reenlistment for the following option will entail TDY for training in CONUS and return to the same oversea command:

Airborne. When there is no training capability within the command.

(3) Reenlistment for the following options entails mandatory return to CONUS

upon completion of 5/6 of the oversea tour or 1 year beyond enlistment/reenlistment whichever is shorter. Enlistee receives credit for completed oversea tour:

(a) MOS Producing Schools—

1. Minimum enlistment/reenlistment commitment 4 years.

2. Individuals required to submit choice of options for which qualified not earlier than 6 nor later than 3 months prior to departure from oversea theater. *Provided* requirements preclude entry into course selected, individual will submit additional choices until firm school commitment is obtained. Unit to which individual is assigned at time option choice is *required* is responsible for necessary action to insure compliance with enlistment/reenlistment commitment.
 - (b) ASA.
 - (c) Intelligence Corps.
 - (d) Special Forces.
 - (e) Another Oversea Command.
 - (f) CONUS Station of Choice (AOR List).
 - (g) ARADCOM.
 1. Reenlistment will be limited to Mos peculiar to ARADCOM only.
 2. Minimum reenlistment commitment 4 years.
 3. Guaranteed 14 months stabilization in CONUS.
- (4) No options are available in the following areas:
 - (a) Recruiting and Civilian Component Duty.
 - (b) Dual Option.
- (5) Personnel who do not select an option may reenlist for their present duty assignment and remain in oversea area until completion of normal tour.
- (6) Terms of reenlistment for Regular Army enlistees will be for periods of service equal to or greater than that for which the individual was originally enlisted.
 - i. Prior service and in-service personnel in grade E-5 and below with more than 4 years service for pay purposes and less than 7 years active Federal service at time of reenlistment will be authorized a limited choice of reenlistment options as indicated in *f* above provided they are otherwise qualified for reenlistment and are recommended for further retention. Option choices available to this category of personnel are as follows:
 - (1) If currently serving in an overage MOS, announced in DA Circular 611-4, individual may reenlist for retraining in any shortage MOS area for which qualified.
 - (2) Individuals currently serving overseas who reenlist under (1) above, will be required to submit choice of options for which qualified not earlier than 4 nor later than 1 month prior to proposed reenlistment date. If applicable this option will be reconfirmed not earlier than 6 months nor later than 3 months prior to departure from the oversea theater. *Provided* requirements at time of submission of choice preclude entry into first course selected, individual will submit additional choices until firm school commitment is obtained. Unit to which individual is assigned at time specified for submission of option choice is responsible for necessary action to insure compliance with reenlistment commitment.
 - (3) Entry into selected training upon completion of the oversea tour will be contingent upon the individual meeting the service time remaining prerequisite for the course of instruction selected. Therefore it is incumbent on the individual to reenlist for a sufficient number of years to satisfy this requirement. Should the individual fail to meet the service time remaining prerequisite, the only authorized procedure for qualifying for the option choice is by extension or

amendment of enlistment. Further reenlistment action is not authorized under this option.

- (4) Individuals who do not qualify under (1) above, or who do not desire such retraining may reenlist for their choice of CONUS area (AOR list) or oversea assignment.
- (5) Individuals serving in an oversea assignment will be required to complete the full tour of the area in which serving before the option choice becomes effective.
- (6) Individuals on oversea levy will not be removed from the levy as a result of reenlistment action under this authority. Completion of the full oversea tour for which levied is required prior to option selected becoming effective. Such individuals will be required to reconform choice of school options not earlier than 6 nor later than 3 months prior to completion of the oversea tour. Unit to which individual is assigned at time specified for submission of school option choice is responsible for necessary action to insure

compliance with reenlistment commitment.

- (7) In those instances where the status of the individual changes, i.e., promotion reduction change of PMOS or loss of security clearance, subsequent to reenlistment and prior to confirmation of choice, the individual will be authorized to select additional choices for which qualified at the time stipulated for submission of choice.

j. DA Form 2792, Brochure for Parents of Enlistees will be prepared for each individual entering the Regular Army through initial enlistment. This form will be completed in one copy only and will be mailed to the parents or next of kin of the enlistee not later than one duty day following enlistment. All enlistment promises made to the individual at the time of enlistment will be entered on this form and signed by the commanding officer of the recruiting main station at which enlisted. Forms will be requisitioned through normal AG publications supply channels.

k. Enlistments and reenlistments under this chapter will be reported in accordance with instructions contained in AR 601-285.

Section II. ENLISTMENT AND REENLISTMENT FOR PRESENT DUTY ASSIGNMENT

79. General. Permanent party enlisted personnel of all components may enlist or reenlist to fill their present duty assignment (or any vacancy for which qualified) without regard to quotas authorized TD or TOE vacancies or whether their MOS is contained in MOS surplus list periodically announced by Headquarters, Department of the Army. Enlistment or reenlistment will be accomplished within 24 hours at the station to which assigned at the time of separation and unit for which enlisted must be under jurisdiction of the same major commander.

80. Restrictions. Personnel with over 7 years active Federal service and those personnel who require a waiver of any qualifications outlined in paragraphs 3, 5, or 9 of this regulation are not authorized to select a choice of station in

connection with this option and will only be authorized to enlist or reenlist immediately for present duty assignment without a change of station under this authority.

81. Information to applicants. Applicants who will be surplus to grade and MOS requirements as a result of reenlistment under this authority will be informed that reassignment may be effected at any time subsequent to enlistment or reenlistment.

82. Enlistment record. Entry in Item 13 of the enlistment record Armed Forces of the United States (DD Form 4) will be as follows:

- a.* Reenlistment (or enlistment) for present duty assignment, or
- b.* Reenlistment (or enlistment) for (assignment for which enlisted).

106. Qualifications. Applicants for enlistment or reenlistment under this program must meet the bandsman technical proficiency requirements as prescribed in the peacetime bandsman basic training course as published by the Commanding General, United States Continental Army Command (para. 108a(2)). This qualification must be evidenced by a letter of recommendation from—

a. An Active Army bandmaster, if enlisting for a specific band or for bandsman unassigned.

b. The bandmaster of the particular special band, if enlisting for one of the special bands.

107. Information to applicants. Prior to enlistment or reenlistment applicants will be informed that—

a. Assignment to an Army band will depend upon successful completion of bandsman advanced individual training for all personnel on initial enlistment and those not presently classified in a bandsman military occupational specialty. Assignment to the 82d Airborne Division Band or 101st Airborne Division Band will be contingent upon successful completion of airborne and basic training. Failure to successfully complete airborne training will result in the reassignment to another band (nonairborne) in accordance with the needs of the service.

b. Continued assignment to the band will depend on satisfactory performance of duty and the requirements of the service.

c. If bandsmen are reassigned in accordance with the needs of the service they will be required to complete the period of service for which they enlisted.

d. Any travel performed by applicants prior to enlistment for auditioning purposes will be at no expense to the Government.

108. Procedure. a. *Prior to enlistment or reenlistment.*

- (1) If the applicant is eligible for enlistment or reenlistment under the provisions of this regulation, recruiting main station commanders or reenlist-

ment officers will arrange a date and time for a personal audition with the bandmaster of—

- (a) The nearest Active Army band, if enlistment application is for a specific Army band or for band unassigned.
 - (b) The particular special band, if enlistment is for one of the special bands.
- (2) The bandmaster will determine the technical proficiency of the applicant, using the procedure prescribed in the peacetime bandsman basic training course as published by the Commanding General, United States Continental Army Command. If, in the opinion of the bandmaster, the applicant does not meet the minimum technical proficiency requirements for his instrument, he will be so advised at the time of audition score, instrument by MOS, and recommendation that the applicant be enlisted in the Regular Army as a bandsman unassigned or for assignment to a specific band or special band, as appropriate.
 - (3) Upon presentation by the applicant of the letter of recommendation and if he is otherwise qualified, the recruiting main station commander or reenlistment officer will—
 - (a) Accomplish enlistment or reenlistment if application is for band unassigned.
 - (b) If application is for enlistment for a specific or special band, advise the appropriate major commander or the Superintendent USMA, as applicable, of the applicant's name, service number (if available), home or military address, audition score, instrument by MOS, and date of availability for enlistment. Enlistment or reenlistment will be accomplished in accordance with instructions received from the Superintendent, USMA or the major commander concerned, as applicable.
 - (c) Require applicants to sign a state-

ment substantially as shown below, which will be attached to their enlistment record (DD Form 4), whenever enlistment choice requires successful completion of bandsman advanced individual training subsequent to enlistment:

I understand that my enlistment for requires successful completion of bandsman advanced individual training which cannot be determined at this activity. I further understand that in the event I fail to successfully complete the bandsman advanced individual training subsequent to my enlistment, I will not be given another enlistment or reenlistment option but will be trained and assigned in accordance with the needs of the Army in an area for which I am qualified and I will be required to fulfill my term of service which is for years.

- (4) Approval of applications for enlistment or reenlistment may be granted by major commanders for specific bands within their geographical area of responsibility based on criteria disseminated from time to time by The Adjutant General, Department of the Army. If application is approved, the major commander will forward a letter of authorization for immediate enlistment or enlistment within a specified period not to exceed 3 months following the audition required by (2) above. Commanding Generals of the First, Second, Fourth, Fifth, and Sixth United States Armies may communicate with the Commanding General, Third United States Army, ATTN: AJAAG-P by electrical means for approval of assignment to the 82d or 101st Airborne Band. The following information will be furnished:
- (a) Name.
 - (b) Grade in which eligible to be enlisted or reenlisted.
 - (c) Service number, if applicable.
 - (d) Instrument by MOS to include audition score.
 - (e) Date applicant will be available for enlistment or reenlistment.
 - (f) The specific airborne band desired.

- (5) Approval for enlistment in one of the special bands will be obtained from—
 - (a) The Commanding General, Military District of Washington, U.S. Army, for the United States Army Band.
 - (b) Commanding General, Second United States Army, for the United States Army Field Band.
 - (c) Superintendent, United States Military Academy, for the United States Military Academy Band.
- (6) Authority will be obtained from The Adjutant General, Department of the Army, Washington, D.C., ATTN: AGCA, for instructor personnel who desire to enlist or reenlist for initial assignment to the U.S. Army Element, 8725 DU, United States Naval School of Music.

b. At time of enlistment or reenlistment.

- (1) Men enlisting or reenlisting from civilian life under this regulation will be sent from the place of enlistment to the nearest reception station for processing and thence to a training activity for required training. These personnel will be reported by the training center on the report, Basic Trainees Available for Advanced Individual Training (Reports Control Symbol AG-405) and in accordance with AR 614-225 identifying them as having an enlistment commitment for a particular Army band or band unassigned under the authority of this regulation. Upon completion of BCT, or refresher training, if required, they will be forwarded to a training activity for required bandsman advanced individual training. Upon successful completion of bandsman advanced individual training, men whose enlistment commitment is for an airborne band will be placed in airborne training by the Office of Personnel Operations, and subsequently assigned to the 82d or 101st Airborne Division Band.
- (2) Personnel enlisting or reenlisting from within the service for a special

(Statement of Personal History) (Applicant and Spouse, if any). The interviewing agent will review this form to insure accurate completion.

- (b) Accomplish statement to be appended to DD Form 398 to indicate that the applicant has been advised of the necessity for submitting true, complete, and correct entries on the DD Form 398.
- (c) Require applicant to sign a statement indicating that all requirements for assignment to and retention in Intelligence Corps duties have been explained to him and that he understands these requirements.
- (d) Advise applicant to obtain three current full-length photographs (3¼" x 4¼") (separate photographs of applicant and spouse, if applicable).
- (e) Prepare a Statement of Interview containing findings relative to eligibility of applicant. Statement of Interview normally will be marked "FOR OFFICIAL USE ONLY".
- (f) Forward the above-mentioned documents to the recruiting main station or reenlistment activity commander.

c. The recruiting main station or reenlistment activity commander will forward the documents listed in b(4) above, accompanied by FBI Fingerprint Card (applicant type), FD 258 (applicant and spouse), via airmail to the Chief, Intelligence Corps, U.S. Army, ATTN: ACSIH-AG-MP, Fort Holabird, Baltimore, Md.

d. Direct communication is authorized between the Chief, Intelligence Corps and recruiting main station commanders and reenlistment activity commanders for the purpose of implementing this program.

e. Under no circumstances will the information contained in the Statement of Interview be divulged to the applicant by recruiting or other processing personnel.

119. Action by the Chief, Intelligence Corps, U.S. Army. The Chief, Intelligence Corps will

review the documents submitted under paragraph 118 and within 10 workdays after receipt notify the recruiting main station or reenlistment activity commander by the fastest means of communication whether the applicant is acceptable for assignment to Intelligence Corps duties.

120. Enlistment record. Applicants accepted for assignment to Intelligence Corps duties as provided in paragraph 119 will be enlisted in the Regular Army unassigned by the recruiting main station or reenlistment activity. The following entries will be made on DD Form 4 (Enlistment Record—Armed Forces of the United States):

a. Item 13. Intelligence Corps duties.

b. Item 14. Section 9, chapter 6, AR 601-210.

121. Processing subsequent to enlistment. a. An applicant enlisting or reenlisting from civilian life who has never been awarded an Intelligence Corps MOS (see AR 381-101) will be assigned to the appropriate reception station. Upon completion of reception processing and any required training, applicant will be assigned by training activity commander to the U.S. Army Intelligence Center, Fort Holabird, Baltimore, Md. 20219. This paragraph will be cited as authority.

b. An applicant enlisting or reenlisting from within the service who does not require further basic training and who has never been awarded an Intelligence Corps MOS (see AR 381-101) will be ordered directly to the U.S. Army Intelligence Center, Fort Holabird, Baltimore, Md. 20219. This paragraph will be cited as authority.

c. An applicant who has previously been awarded an Intelligence Corps MOS (see AR 381-101) and is applying for enlistment or reenlistment within 3 months from date of last discharge to fill other than his present duty assignment, will be reported by the recruiting main station or reenlistment activity to the Chief, Intelligence Corps, U.S. Army, ATTN: ACSIH-AG-MP, Fort Holabird, Baltimore,

Md., for approval prior to enlistment or reenlistment. The report, forwarded by message, or commercial telegram, will contain the name, grade, service number, date of birth, and place of birth of the applicant. The Chief, Intelligence Corps, will notify the recruiting main station or reenlistment activity of approval or disapproval of the applicant. Notice of approval will contain assignment instructions. Completion of requirement set forth in paragraph 118, is not required in this instance.

d. An applicant who has previously been awarded an Intelligence Corps MOS and is applying for enlistment or reenlistment after a period of more than 3 months has elapsed since date of last discharge will be subject to the provisions of paragraph 118. Applicant will be processed in accordance with *a* above, except that the training activity commander will request assignment instructions from OPO, ATTN: EPADS-S.

Section X. ENLISTMENT AND REENLISTMENT FOR U. S. ARMY SECURITY AGENCY

124. **General.** This section prescribes the qualifications and procedures for enlistment and reenlistment of male personnel in the Regular Army for initial assignment to the U.S. Army Security Agency. This enlistment option applies to male personnel with or without prior service who enlist or reenlist from civilian life or from within the service. Minimum period of enlistment for nonprior service personnel will be 4 years. Enlistments and reenlistments under the provisions of this regulation are not authorized without prior approval of the Chief, U.S. Army Security Agency, authorized U.S. Army Security Agency field representatives, or representatives of U.S. Army Security Agency Personnel Procurement and Processing Detachments on duty at training centers within continental United States.

125. **Qualifications.** *a.* Applicants must be high school graduates (or equivalent).

b. The applicant must attain an Aptitude Area GT score of 100 or higher. Waiver of this

122. **Disposition of enlistee not selected for assignment to Intelligence Corps duties.** *a.* An enlistee not selected for Intelligence Corps duties under paragraph 117 while undergoing basic training will be advised of his nonselection by the training activity commander, and be further advised that upon completion of basic training, he will be assigned in accordance with the needs of the Army.

b. An enlistee who is disqualified for Intelligence Corps duties while at the U.S. Army Intelligence Center will be reported for reassignment to the Office of Personnel Operations, ATTN: EPADR-I, in accordance with AR 614-205.

123. **Orders.** Two copies of all orders issued by enlisting installations and by reenlistment activities on personnel enlisted or reenlisted under this regulation will be forwarded to the Chief, Intelligence Corps, U.S. Army, ATTN: ACSIH-AG-MP, Fort Holabird, Baltimore, Md. 20219.

requirement may be requested from Chief, U.S. Army Security Agency.

c. Applicant must be of excellent character, discretion, and of unquestioned loyalty to the United States.

d. The applicant and spouse must be U.S. citizens. The applicant should be a native-born U. S. citizen; if applicant is a citizen by naturalization, final papers must have been held for a 10 year period. The members of applicant's immediate family must also be U.S. citizens. For the purpose of this regulation the family is defined as including spouse, parents, brothers, sisters, offspring and members of the spouse's immediate family.

e. Initial assignment and/or training of all personnel enlisting or reenlisting under this option will be in one of the MOS listed below. The level of training received, initially, in the MOS listed is elementary, may be on the helper or apprentice level, and is not to be construed as advance training such as received during

ment required by paragraph 55 will be modified to read, "that my choice of initial area of assignment shown in item 13 or 37 of the DD Form 4 does not constitute any guarantee that my entire enlistment or any portion beyond 14 months will be served in or near that initial area of assignment."

b. In Part II, entries made by the applicant should be limited to those commitments outlined in paragraph 132. The first entry should include the metropolitan or strategic defense area and minimum length of assignment, e.g., "Initial assignment for a minimum of 14 months to a surface-to-air missile unit of ARADCOM located in or near the Boston-Providence area. If all ARADCOM SAM units in the area of initial assignment are relocated or inactivated I understand that I will be reassigned in or near an area of my choice where ARADCOM SAM units are located in order to complete the enlistment commitment." The second of the two entries should stipulate the type of training to be received and the minimum duration guaranteed for such training, e.g., "On-the-job elementary training on the helper or apprentice level in guided missiles or electronics for a minimum of 12 months."

c. Where Part II indicates any promise actual or implied, written or oral, which is in addition to those stated in *b* above, the applicant will not be enlisted under the provisions of this regulation.

136. Metropolitan and Strategic Defense Areas—ARADCOM.

Abilene, Tex.
Albany, Ga.
Austin, Tex.
Boston, Mass.—Providence, R.I.
Caribou, Maine
Chicago, Ill.—Gary, Ind.
Cincinnati, Ohio
Cleveland, Ohio
Dallas—Fort Worth, Tex.
Detroit, Mich.
Hartford—Bridgeport, Conn.
Kansas City, Mo.
Key West, Fla.
Los Angeles, Calif.
Macon, Ga.

Miami—Homestead, Fla.
Milwaukee, Wis.
Minneapolis—St. Paul, Minn.
New York, N.Y.
Niagara—Buffalo, N.Y.
Norfolk, Va.
Omaha—Lincoln, Nebr.
Philadelphia, Pa.
Pittsburgh, Pa.
San Francisco, Calif.
Seattle, Wash.
Shreveport, La.
Spokane, Wash.
St. Louis, Mo.
Washington, D.C.—Baltimore, Md.

137. Military Occupational Specialties (MOS) —ARADCOM. All personnel who enlist in the Regular Army under the provisions of this section will receive on-the-job training for a minimum of 12 months in one or more of the MOS listed below. The MOS in which training is received will be designated by the commander of the applicant's initial unit of assignment. The level of training received, initially, in the MOS listed is elementary, on the helper or apprentice level, and is *not* to be construed as advanced training such as received during attendance at a formal course of instruction in guided missiles or electronics conducted at a U.S. Army Service School.

151.0–151.1 Air Defense Artillery Operations and Intelligence Assistant
174.0–174.1 Air Defense Missile Crewman (Hawk)
176.0–176.1 Air Defense Missile Fire Control Crewman (Hawk)
177.0–177.1 Air Defense Missile Crewman (Nike Hercules)
178.1 Air Defense Missile Material Specialist (Nike Hercules)
179.0–179.1 Air Defense Fire Control Crewman (Nike Hercules)
181.0–181.1 Defense Acquisition and Surveillance Radar Crewman
186.0–186.1 Air Defense Fire Distribution System Crewman
351.1 Power Generator Specialist

Section XII. BUDDY BASIC TRAINING PLAN

138. **General.** This section prescribes procedures for enlistment under Buddy Basic Training Plan. This option is available to those nonprior service individuals (male) electing enlistment in the Regular Army, through the U.S. Army Recruiting Service, for a period of 3 or more years. Under the "Buddy Basic Training Plan" two to five nonprior service individuals of a particular city, town, or community may elect enlistment with the assurance of remaining together during their first 8 weeks of basic training. In the event six or more individuals desire to enlist under this plan, these individuals will be divided into groups of 3, 4, or 5 individuals, depending upon the number enlisting.

139. **Information to applicants.** Individuals enlisting under this plan will be informed at the recruiting main station that they are subject to separation from the group if they fail to receive required processing or training with the remainder of the buddy team because of AWOL, confinement, leave (for emergency reasons), hospitalization, or absence in hands of civil authorities.

140. **Processing and assignment procedures.** Recruiting main station special orders issued on these Army enlistees will include a statement substantially as follows:

The following named personnel have enlisted under the "Buddy Basic Training Plan" in accordance with AR 601-210. In addition, recruiting main station commanders are responsible for issuing instructions to all recruiting personnel of their command outlining procedures to be followed in identifying personnel procured under this plan to assure that upon arrival at main station they are received, processed, enlisted, and shipped as "buddies." No commitment will be made or implied that "buddies" will receive basic combat training at a specific installation. Additionally, assignments to advanced individual training are made by the Department of the Army; therefore, no commitment will be made or implied to individuals that they will remain together beyond the first 8 weeks of basic training. Individuals enlisting under this plan will be required to sign a statement to the effect that they fully understand that they will only remain together as a group during the first 8 weeks of basic training and that no further commitment has been made or implied by recruiting personnel; further, that they are subject to separation from the group for any of the reasons outlined in paragraph 139. The statement will be retained in the recruiting main station files for a period of 6 months and then destroyed. Processing, assignment, and training procedures will be conducted in accordance with AR 612-200.

Section XIII. ENLISTMENT AND REENLISTMENT FOR DIRECT ASSIGNMENT TO A CONUS STATION OR OVERSEA AREA

141. **General.** *a.* This section prescribes the procedures for enlistment and reenlistment in the Regular Army of prior service Army and in-service enlisted personnel for direct assignment to a CONUS station or oversea area (does not include assignment to recruiting duty or Reserve component duty, Attaché or Mission duty, Army Security Agency, military intelligence duties, Special Forces, or U.S. Army Bands).

b. This option is applicable on a worldwide basis to the following enlisted personnel, except as indicated in *c* below.

- (1) Inservice personnel, grade E-5 and below, Regular Army, Inductees, Reserve component personnel on extended active duty, excluding ARNGUS active duty trainees, RFA 55 and REP 63 personnel on Active Duty for training who enlist or reenlist immediately (within 24 hours) following separation.
- (2) Prior Army enlisted personnel who enlist or reenlist within 3 months from date of separation.

c. The following personnel will not be afforded these options:

- (1) Enlisted personnel in grade E-6 and above who reenlist immediately after being separated upon return from an incomplete overseas tour.
- (2) Enlisted personnel requiring a waiver for any reason.
- (3) Enlisted personnel who have over 7 years active Federal service.

d. Oversea assignment choice will be available to personnel who qualify as volunteers under the provisions of AR 614-30.

142. Assignment requests for CONUS Station or Oversea area. a. Within CONUS, assignment authorization will be requested by collect telephone call not earlier than 30 days prior to anticipated date of enlistment. The data required by AR 614-205 plus the following additional information will be furnished:

- (1) Additional awarded MOS.
- (2) Desired assignment (3 choices in order of preference).
- (3) Oversea area from which last returned, date of return, and number of months served, if applicable.
- (4) For personnel requesting choice of overseas area, an indication of individual's eligibility for and whether or not he desires to request concurrent or nonconcurrent travel of dependents.
- (5) Physical profile code.

b. *Assignment regulation.*

- (1) Within CONUS, assignment authorization requests for a specific CONUS station or overseas area will be made to the Office of Personnel Operations, who will approve or disapprove the assignment based on requirements, if approved reenlistment will be authorized. Collect telephone call to OPO. Telephone OXFord 57291 for the purpose of obtaining assignment authorization. Collect telephone calls will be made only when the individual has indicated a favorable reenlistment intent. Limitation on the use of collect telephone calls are—

- (a) U.S. Army Recruiting Service Personnel. Unrestricted; however, when possible calls will be consolidated.
 - (b) In-service reenlistment personnel. Installations where troop strength is more than 5,000 one collect telephone call per day. Installations where troop strength is less than 5,000, one collect telephone call per calendar week.
- (2) SCAN (switched circuit automatic network) lines will be used to maximum and will not be subject to limitations set forth in (1)(a) and (b) above.
 - (3) Within overseas commands, assignment authorizations for personnel will be submitted to the Office of Personnel Operations, ATTN: EPADR-I by the overseas commander. Assignment authorizations will be requested by separate action for each individual concerned not earlier than 120 days nor later than 30 days prior to ETS or date of requested separation. Requests will include data indicated in a above, date of arrival in overseas command and date of completion of five-sixths of current foreign service tour or 1 year subsequent to reenlistment whichever is sooner. In addition, information required by paragraph 78 will be submitted on personnel who have over 4 years service for pay but less than 7 years active Federal service.

143. Assignment authorization. a. Upon receipt of a telephone call or communication requesting assignment authorization for a specific CONUS station or overseas area, the Office of Personnel Operations will determine CONUS station or overseas area requirement. If a requirement exists, reenlistment will be authorized. An Assignment Control Number (ACN) will be given each approved request and this control number will be included in the reenlistment orders published by the reenlisting agency.

b. Unused assignment authorization will be reported immediately to the Office of Personnel

Operations, ATTN: EPADR-I for cancellation. For in-service personnel, if reenlistment for an authorized assignment is not accomplished within 24 hours following ETS or requested date of separation, the assignment authorization will be reported for cancellation no later than the day following failure to reenlist. For personnel reenlisting with a break in service of less than 3 months, the unused assignment authorization will be reported for cancellation as soon as possible, and in every case, no later than 15 days following date of authorization. Cancellation may be reported by telephone, electrically transmitted message, or written communication, and will cite the Assignment Control Number (ACN) involved. Telephone requests for assignment authorization may be utilized for reporting cancellation; however individual telephone calls will not be made for the express purpose of reporting cancellation.

144. Processing of personnel reenlisting for an assignment within CONUS. *a.* Personnel reenlisting immediately at installation where separated will be processed by the parent unit of the individual. Upon completion of enlistment, the individual's Personnel Records Jacket (DA Form 201) will be transmitted to the gaining unit as prescribed by AR 640-10.

b. Personnel reenlisting through U.S. Army Recruiting Service will be assigned to gaining unit by the activity effecting reenlistment. The activity effecting reenlistment will transmit the DD Form 4 and allied records direct to the gaining unit. Orders issued will contain the following statement: "In accordance with the provisions of AR 601-210, preparation of all personnel records will be effected by the gaining unit."

145. Processing of personnel reenlisting in CONUS for an oversea assignment. *a.* Personnel reenlisting immediately at installation where separated. Personnel will be processed by the parent unit of the individual. Personnel Records Jacket (DA Form 201) for all individuals, which are continued for use upon reenlistment, and the DD Form 4 (Enlistment Record) will be transmitted in accordance with AR 640-10. POR processing under AR 612-35

will be accomplished at the parent unit of the individual. Inform personnel who decline to apply for concurrent travel of the provisions of AR 55-46. Upon reenlistment, processing at the home station will be accomplished as follows:

(1) Personnel eligible for and desiring to request concurrent travel of dependents. Request for concurrent travel of dependents, unless submission is precluded or suspended by separate Department of the Army directives and/or orders, will be transmitted to the oversea commander in accordance with AR 55-46.

(a) When the concurrent travel is approved, orders issued will relieve the individual from his current unit and will assign him direct to the specific oversea organization and station specified by the oversea commander. Processing and port call will be in accordance with AR 55-46.

(b) When concurrent travel is disapproved, orders issued will relieve the individual from his current unit and will assign him direct to the specific oversea organization and station indicated in the oversea commander's reply to the concurrent travel request. Orders issued will, in the case of personnel assigned to the U.S. Army Alaska, direct the individual to depart from his current unit within 72 hours after concurrent travel disapproval, for movement to McChord Air Force Base, Wash., reporting to the U.S. Army Air Traffic Coordinating Office (7530) thereat for necessary processing and onward transportation to U.S. Army Alaska. Orders issued for personnel destined to any oversea area other than U.S. Army Alaska will direct the individual to depart from his current unit within 72 hours after concurrent travel disapproval for movement to either the U.S. Army Oversea Replacement Station

(1264), Fort Dix, N.J., or the U.S. Army Oversea Replacement Station (6020), Oakland Army Terminal, Calif., reporting to the commander thereat for processing and onward movement to the designated overseas command. These individuals will not be issued port call instructions.

- (2) Personnel ineligible for or not desiring the request concurrent travel of dependents.

- (a) When specific overseas unit of assignments are provided in the enlistment authorization. When a specific overseas organization and station has been furnished by Headquarters, Department of the Army and after completion of POR processing, orders issued will relieve the individual from his current unit and will assign him direct to the specific overseas organization and station. Orders issued will direct the individual to depart his current unit immediately upon reenlistment; contain a date that the individual will report to either an overseas replacement station or in the case of personnel assigned to U.S. Army Alaska to McChord Air Force Base, Wash. (based on travel time from the current unit to the overseas replacement station or McChord Air Force Base, Wash.); and a statement that port call instructions will not be furnished the individual. Personnel who are destined for U.S. Army Alaska will be directed to proceed to McChord Air Force Base, Wash., reporting to the U.S. Army Air Traffic Coordinating Office (7530) thereat for necessary onward movement. Personnel who are destined for any other overseas area will be directed to proceed to either the U.S. Army Oversea Replacement Station (1264), Fort Dix, N.J., or (6020) Oakland Army Terminal, Calif., as appropriate.

- (b) When specific overseas unit of assignment is not provided in the enlistment authorization, home station commanders after POR processing will issue orders as prescribed below. The Office of Personnel Operations will inform the appropriate overseas commander (or USAREUR Assignment Team) by electrically transmitted message of the name, service number, pay grade, and qualification of individuals for whom enlistment authorization has been granted. Oversea commanders will within 3 workdays provide the appropriate overseas replacement station commander and OPO ATTN: EPADR-I with a specific overseas organization and station of assignment. Oversea Replacement Station commanders will reassign the individual from the overseas replacement station as prescribed by AR 612-40 for overseas replacements destined for overseas assignment.

1. When assignment is to U.S. Army Alaska, orders issued will relieve the individual from his current unit and will direct to the USARAL Replacement Detachment (1703), Fort Richardson, Alaska. Orders issued will direct the individual to depart his current unit immediately upon reenlistment for movement to McChord Air Force Base, Wash., reporting to the U.S. Army Air Traffic Coordinating Office (7530) thereat for processing and onward transportation to U.S. Army Alaska. These individuals will not be issued port call instructions.
2. When assignment is to an overseas area other than U.S. Army Alaska orders issued will relieve the individual from his current unit and will assign him direct to the U.S. Army Oversea Replacement Station (1264), Fort Dix, N. J., or

(6020) Oakland Army Terminal, Calif., as appropriate, for subsequent reassignment to the specific overseas organization and station to be furnished the overseas commander. Orders issued will direct the individual to depart his current unit immediately upon reenlistment; contain a date that the individual will report to the commander of the designated overseas replacement station (based on travel time from the current unit to the overseas replacement station); statement that port call instructions will not be furnished the individual; and a statement that overseas replacement station commander will be furnished the specific overseas unit of assignment by the appropriate overseas commander, in accordance with AR 601-210.

b. Personnel reenlisting through the U.S. Army Recruiting Service.

- (1) *Personnel eligible for and desiring to request concurrent travel of dependents.* Orders issued will relieve the individual from the recruiting main station and will assign him direct to the nearest U.S. Army Reception Station. Upon completion of personnel records preparation and reception processing, the reception station will assign him direct to the onpost training activity, citing this regulation, for the purpose of processing the request for concurrent travel under AR 55-46. Upon receipt of approval or disapproval of concurrent travel request, action will be taken by the training activity commander in accordance with a(1) above.
- (2) *Personnel ineligible for or not desiring to request concurrent travel of dependents.* Inform personnel who decline to apply for concurrent travel of the provisions of AR 55-46.

(a) *When specific overseas unit of as-*

signments are provided in the enlistment authorization. When a specific overseas organization and station has been furnished by Headquarters, Department of the Army, orders issued will relieve the individual from the recruiting main station and will assign him direct to the specific overseas organization and station. Orders issued will further direct the individual to depart his current unit immediately upon reenlistment; contain a statement that port call instructions will not be furnished the individual; and instructions indicated below:

1. In those cases where the individual is destined for U.S. Army Alaska these orders will further direct the individual to proceed to the nearest U.S. Army Reception Station for necessary processing under AR 612-10 and AR 612-35 as necessary, and on completion of this processing, to proceed immediately to McChord Air Force Base, Wash., reporting to the Army Air Traffic Coordinating Office (7530) thereat for onward movement to U.S. Army Alaska. In those cases where the nearest U.S. Army Reception Station is located at Fort Ord, Calif., the individual (as the only exception to the above policy), will be directed to proceed for processing indicated above to the U.S. Army Oversea Replacement Station (6020), Oakland Army Terminal, Calif.
2. In those cases where the individual is destined for an overseas area other than U.S. Army Alaska these orders will further direct the Fort Dix, N.J., or (6020) Oakland Army Terminal, Calif., as appropriate, for completion of necessary processing under AR 612-35 and subsequent onward movement to the destined overseas area of assignment.

- (b) *When specific overseas unit of assignment is not provided for in the enlistment authorization.* When the specific overseas unit of assignment is not provided for in the enlistment authorization, enlisted personnel will be reassigned as indicated below. The Office of Personnel Operations will inform the appropriate overseas commander (or CONUS assignment team) by electrically transmitted message of the name, service number, pay grade, and qualifications of individuals for whom enlistment authorizations have been granted. Overseas commanders will, within 3 workdays, provide the appropriate overseas replacement station commander and the Office of Personnel Operations with a specific overseas organization and station of assignment. Overseas Replacement Station commanders will, upon receipt of assignment instructions, reassign the individual from the overseas replacement station to the specific overseas organization and station as prescribed by AR 612-40 for overseas replacements destined for overseas movement.
1. When assignment is to U.S. Army Alaska, orders issued by the recruiting main station commander will relieve the individual from the recruiting main station and will assign him direct to the USARAL Replacement Detachment (1703), Fort Richardson, Alaska. Orders issued will direct the individual to report to the nearest U.S. Army Reception Station (except that if the nearest reception station is Fort Ord, Calif., then the individual will be directed to report to the U.S. Army Overseas Replacement Station (6020), Oakland Army Terminal, Calif.), for preparation of personnel records and necessary processing under AR 612-10 and

AR 612-35. Orders will also indicate that the individual will not be furnished port call instructions, and will direct the individual to proceed immediately upon completion of POR and reception processing to McChord Air Force Base, Wash., reporting to the U.S. Army Air Traffic Coordinating Office (7530). Commanders of reception stations or the overseas replacement station at Oakland, Calif., will indorse the orders of these individuals to show time of departure from their stations and will indorse the original orders to reflect the date that the individual is required to report to the U.S. Army Air Traffic Coordinating Office (7530) at McChord Air Force Base, Wash., for onward movement to U.S. Army Alaska.

2. When assignment is to an overseas area, other than U.S. Army Alaska, orders issued will relieve the individual from the recruiting main station and will assign him direct to the U.S. Army Overseas Replacement Station (1264) Fort Dix, N.J., or (6020) Oakland Army Terminal, Calif., for subsequent assignment to a specific overseas organization and station in accordance with AR 601-210. Orders will further indicate that processing as necessary will be accomplished under AR 612-10 and AR 612-35 at the overseas replacement station in compliance with AR 601-210; will direct the individual to depart his current unit immediately upon reenlistment; that no port call instructions will be issued; contain a date that the individual will report to the commander of the designated overseas replacement station (based on travel time from the current unit to the overseas replacement station); and that the overseas replacement station com-

mander will be furnished the specific oversea unit of assignment, by the appropriate oversea commander in accordance with AR 601-210.

146. Personnel reenlisting in oversea commands for another oversea command. The Office of Personnel Operations ATTN: EPADR-D will ascertain a unit of assignment in the requested oversea command. Approval of requests to be furnished oversea commanders will contain the specific organization and assignment in the oversea command. All orders issued will relieve the individual from his parent unit and assign him direct to the gaining specific organization and station as provided in AR 612-50. Personnel desiring concurrent travel will be processed in accordance with AR 55-46. Assignment will be confirmed when required by paragraph 78i.

147. Enlistment record. *a.* For personnel enlisting or reenlisting within CONUS:

- (1) Item 13, enter specific CONUS installation, or oversea command.
- (2) Item 14, enter "AR 601-210, ACN -----".

b. For personnel enlisting within an oversea command for CONUS area or another oversea command.

- (1) Item 13, enter "CONUS Area (AOR list) or oversea command see item 37".
- (2) Item 14, enter "AR 601-210 and cite approving document".
- (3) Item 37, enter "I understand that if my grade or MOS changes prior to this option becoming effective, I may be ineligible for this assignment, therefore, I must resubmit 3 choices of CONUS area or oversea command as applicable to OPO to obtain confirmation of assignment. I may be selected for an alternate assignment based on current qualifications".

Section XIV. ENLISTMENT AND REENLISTMENT OF ENLISTED PERSONNEL FOR ATTENDANCE AT AN MOS PRODUCING U.S. ARMY SERVICE SCHOOL COURSE

148. General. *a.* This section prescribes the procedures for enlistment and reenlistment in the Regular Army of prior or in-service Army Enlisted personnel for attendance at an MOS producing U.S. Army Service School Course.

b. This option is applicable on a worldwide basis to the following enlisted personnel, except as indicated in *c* below:

- (1) In-service personnel, grade E-6 and below, (Regular Army, inductees, Reserve component personnel on extended active duty, excluding ARNGUS active duty trainees and REP 63 personnel) who enlist or reenlist immediately (within 24 hours) following separation.
- (2) Prior Army enlisted personnel who enlist or reenlist within 3 months from date of separation.
- (3) ARNGUS and USAR personnel other than those excluded in (1) above on

initial entry into the Regular Army.

c. The following personnel will not be afforded this option:

- (1) Enlisted personnel who reenlist immediately after being separated upon return from an incomplete oversea tour.
- (2) Enlisted personnel requiring a waiver for any reason.
- (3) Enlisted personnel who have over 4 years service for pay purposes unless authorized limited option under paragraph 78i until reaching 7 years active Federal service.

d. Assignment authorization and quotas for specific MOS producing U.S. Army Service School courses will, within CONUS, be requested by collect telephone call to Office of Personnel Operations, telephone number to be used is OXFORD 57275. Collect telephone call will be made only when the individual has indicated a

c. Within CONUS quotas will be requested by collect telephone call when leased circuits are not available. Data furnished will be that set forth in AR 350-22.

d. Request for personnel in oversea commands will be in the manner set forth in paragraph 78*h* and *i*, and AR 350-22.

153. Processing of personnel being assigned to a U.S. Army Service School. Upon enlistment/reenlistment necessary orders will be issued. Personnel will be reassigned to the student detachment of the appropriate U.S. Army School as set forth below:

a. For attendance at school courses of 20 weeks or more duration, all personnel will be reassigned on a permanent change of status (PCS) basis.

b. For attendance at school courses of less than 20 weeks duration, personnel not entitled

to movement of household goods and dependents will be assigned direct to the new gaining CONUS unit with TDY en route to the school designated.

c. Personnel reenlisting immediately at installation where separated will be processed by the parent unit of the individual. Upon completion of enlistment, the individual's Personnel Records Jacket (DA Form 201) will be transmitted to the gaining unit as prescribed by AR 640-10.

d. Personnel reenlisting through U.S. Army Recruiting Service will be assigned to gaining unit by the activity effecting reenlistment. The activity effecting reenlistment will transmit the DD Form 4 and allied records direct to the gaining unit. Orders issued will contain the following statement:

In accordance with the provisions of AR 601-210, preparation of all personnel records will be effected by the gaining unit.

Section XV. ENLISTMENT AND REENLISTMENT FOR MULTILEVEL TRAINING PROGRAM

154. General. This section prescribes the qualifications and procedures for enlistment and reenlistment of personnel for assignment, retention, and utilization in the Multilevel Training Program as outlined in AR 621-201. This option is available to nonprior service personnel and prior service personnel, with less than 4 years service creditable in the computation of pay, who enlist or reenlist through the United States Army Recruiting Service. In-service personnel in grade E-4 and below who have completed at least 1 year active Federal service and have less than 4 years service for pay purposes may be discharged and immediately reenlisted, under current regulations, for this option. This option includes the following school courses:

| | |
|-----------|---|
| MOS 274.0 | Basic Fixed Plant Carrier Equipment Repair |
| MOS 281.0 | Basic Microwave Radio Equipment Repair |
| MOS 282.0 | Basic Radar Repair |
| MOS 294.0 | Basic Field Carrier Equipment Repair |
| MOS 296.0 | Basic Field Radio Repair |

MOS 341.0 Basic Teletypewriter
Equipment Repair

155. Qualifications. a. Applicants will—

- (1) Be fully qualified for enlistment or reenlistment under this regulation
- (2) High School Graduate or GED equivalent.
- (3) Meet minimum aptitude score requirements in appropriate aptitude area
- (4) Meet additional prerequisites without exception, contained in DA Form 20-21, The Army School Catalog, for the course requested.

b. In-service personnel applications will be forwarded to Chief, OPO, ATTN: EPRDT-S.

156. Information to applicants. Prior to enlistment or reenlistment each applicant will be given the following information.

a. The complete procedure for enlisting under this program will be explained to applicants. Nonprior service personnel will be informed that final qualification for enlistment

and aptitude for the course of their choice will be determined from a series of tests administered prior to enlistment.

b. Attendance at the school selected and subsequent assignment under this program is predicated upon satisfactory completion of basic combat training, and if applicable, favorable results of background investigation in accordance with AR 604-5. Those individuals who are relieved from this program for academic deficiency in the school, disciplinary reasons, failure to receive the required security clearance, failure to complete phase one of the program (supervised OJT and in a utilization tour of 1 year), inefficiency or subsequent physical disqualification will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.

c. If the school course is discontinued before the applicant attends the course, or while attending the course, he will be required to complete the period of service for which enlisted. However, this enlistee will be provided the opportunity to select a related course or any other course for which qualified and quotas are available. Such selection will be honored.

d. Upon completion of phase one of the program (completion of school and OJT and in a utilization tour of 1 year) if recommended for retention in the program, the applicant if otherwise qualified will be authorized to request discharge for the purpose of immediate reenlistment for entrance into phase two of the Multilevel Training Program for continued Career Progression.

e. Individuals enlisted or reenlisted for this program will be required to sign the following statement and Recruiting installation commanders and Reenlistment Officers will insure such statement becomes a permanent part of the individuals' personnel record:

**ENLISTMENT OR REENLISTMENT FOR
MULTILEVEL TRAINING PROGRAM**

1. Section 15, Chapter 6, AR 601-210 concerning enlistment and reenlistment for the Multilevel Training Program has been explained to me, and I understand the provision set forth therein.

2. I understand that—

a. I must satisfactorily complete basic combat training prior to attending the school of my choice.

b. My initial assignment is for attendance at the (course title and number of course) currently consisting of (number) weeks' training, after which I will be assigned for further training in a utilization tour of 1 year in the multilevel training program in accordance with the needs of the Army.

c. If the school course is discontinued before I attend the course, or while attending the course, I will be required to complete the period of service for which I enlisted. However, I will be provided the opportunity to elect an alternate course, related course, or any other course for which qualified and quotas are available and I understand that my alternate selection will be honored.

d. Attendance at the school selected and subsequent assignment under this program is predicated upon satisfactory completion of the school and if applicable, favorable results of background investigation in accordance with AR 604-5. If I am relieved from this program for academic deficiency in school, disciplinary reasons, failure to receive the required security clearance, failure to complete phase one of the program (supervised on-the-job training in a utilization tour of 1 year), inefficiency or subsequent physical disqualification, I will be reassigned in accordance with the needs of the Army and be required to complete the period of service for which enlisted.

e. Upon completion of phase one of the program (completion of school, OJT and in a utilization tour of 1 year) if recommended for retention in the program, I will be authorized to request discharge for the purpose of immediate reenlistment for entrance into phase two of the multilevel training program.

f. If I waive my initial enlistment commitment for any reason whatsoever my initial enlistment commitment will not be reinstated at a later date.

Signature

157. Term of enlistment or reenlistment. The minimum period of enlistment or reenlistment for applicants from civilian life will be 3 years for phase one and 4 years for phase two. For in-service personnel, the period of enlistment or reenlistment will be equal to or longer than the current term of service, and in no case less than 3 years for phase one and no less than 4 years for phase two.

158. Enlistment record. a. Item 13, DD Form 4, will contain "AR 601-210, DA Cir ----- (Section 37)."

b. Item 37 will contain "Enl/Reenl for Multilevel Training, course, e.g., (11-R-274.0). Approved by ----- date."