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AR 601-138  
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ARMY REGULATION  
No. 601-138

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC 20315  
13 March 1972

### PERSONNEL PROCUREMENT MEDICAL SERVICE CORPS GRADUATE STUDENT PROGRAM

Effective 1 May 1972

*This revision of AR 601-138 permits active duty officers as well as enlisted personnel who meet the requirements to apply for participation in the Medical Service Corps Graduate Student Program, removes the requirement for processing of academic reports for participants in the program, and revises the administration of the program. Local limited supplementation of this regulation is permitted, but is not required. If supplements are issued, Army staff agencies and major Army commands will furnish one copy of each to The Surgeon General, (HQDA (DASG-PTP)); other commands will furnish one copy of each to the next higher headquarters.*

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**1. Purpose.** This regulation announces the Army training program designed to procure specialists allied to medicine for the Medical Service Corps in the disciplines of psychology, physiology, and other fields which require doctoral level training for professional and scientific utilization.

**2. General.** *a.* Each year a limited number of students enrolled in or accepted by graduate schools approved by the Department of the Army will be selected for assignment to duty at their respective educational institutions for the purpose of continuing their professional education as commissioned officers on active duty until all requirements for the degree, doctor of philosophy, doctor of science, doctor of education, or other acceptable doctoral degree are met.

*b.* The total training period contemplated by this regulation normally will not exceed 3 years (36 months) from date of reporting for duty under its provisions.

*c.* Participants will defray all expenses incident to this training.

*d.* Participants will receive the pay and allowances of the grade in which serving (para 11).

*e.* Active duty officers and enlisted personnel who meet the eligibility requirement (para 3) may apply for participation in this program.

**3. Eligibility requirements.** *a.* Applicants who do not hold a commission in the Regular Army Medical Service Corps must be potentially qualified for such appointment (sec II, chap 1, AR 601-100).

*b.* Applicant must not have passed age 32 prior to the date of enrollment in the program.

*c.* Applicant must be matriculated or accepted for attendance at an approved graduate school, have successfully completed at least 1 academic year of appropriate graduate training, and be within 3 years of fulfilling all requirements for the appropriate doctoral degree, as prescribed by the college or university concerned.

**4. Medical examination.** Applicants will undergo a medical examination at an Armed Forces medical facility. Medical fitness standards prescribed in chapter 2, AR 40-501 will apply.

\*This regulation supersedes AR 601-138, 7 August 1969.

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**5. Security requirements.** An applicant will not be appointed until a National Agency Check or personnel security investigation of broader scope, as prescribed in AR 381-130, has been completed with favorable results. Requests for investigation will be initiated by The Surgeon General.

**6. Obligation.** *a.* Prior to appointment, prospective officers will be advised of any service obligation they may incur under AR 135-90.

*b.* Participants in this program voluntarily incur an additional active duty obligation following completion or termination of training under this program. This obligation is the greater of—

(1) 3 years, or

(2) 2 years for the first year of training and 1 year for each additional year or fraction thereof. Those applicants who were in excess leave status will incur only one-half of a year additional obligation for each year or major fraction thereof spent in training prior to participation in the Graduate Student Program. However, time spent in this program does not satisfy the fulfillment of the obligation incurred as a result of being in excess leave status.

**7. Training assignments.** Participants in this program normally will follow a training and assignment sequence as shown below.

*a.* Students in a graduate psychology program which has an internship requirement for its third year, and who have not served that internship year, will be assigned to duty for the period of internship at an Army Medical Department installation designated as a training institution by The Surgeon General. Upon completion of the internship, these officers will be returned to their college or university to complete their graduate training on an active duty status. Students selected from colleges or universities where the internship occurs during the fourth or final year will be assigned to an Army Medical Department installation to complete internship at that time. Unless specifically required, trainees whose internship occurs during the fourth or final year will not be returned to their respective college or university, but will be assigned directly to appropriate military installations upon completion of the internship.

*b.* Students in university programs not requiring an internship will normally remain in academic residence up to 3 years from the date of enrollment in the program.

*c.* Students who have completed the internship year before entering the Graduate Student Program will be assigned to their respective college or university for the purpose of completing their academic requirements.

**8. Application.** *a.* Applicant not holding a current appointment as a Reserve commissioned officer of the Army, and desiring to participate in the Graduate Student Program in an Army National Guard of the United States status, will obtain Federal recognition and appointment in the Reserve of the Army (ARNGUS) before submitting application and allied papers. These individuals will be referred to the appropriate State adjutant general for consideration. To be eligible for Federal recognition as second lieutenants, Medical Service Corps, applicants must meet the general requirements contained in NGR 600-100, except as follows:

(1) Applicants will not have passed their 31st birthday prior to their appointment as second lieutenant, Medical Service Corps.

(2) Applicants will have met the education and service requirements in NGR 600-100 by enrollment in an accredited graduate school.

(3) Applicants, upon completion of the above requirements, will submit documents listed in *d* and *e* below, except DA Form 61, DA Form 3208, and FD Form 258.

*b.* Applicants holding commissions in the Army Reserve not on active duty will submit the documents listed in *d* below, except DA Form 61, DA Form 3208, and FD Form 258.

*c.* Applicants serving on active duty in the Army, including Regular Army officers on excess leave status, will submit documents listed in *d*(8) through (11) below.

*d.* Applicants not holding a current appointment as a Reserve commissioned officer of the Army and desiring to participate in Army Reserve status will submit the following:

(1) Application in letter form (fig. 1) one copy.

(2) DA Form 61 (Application for Appointment) in duplicate.

(3) DA Form 160 (Application for Active Duty) one copy. Item 9b will be annotated as follows: "See item 13, 'Remarks.'" Item 13 will be annotated as follows: "I volunteer for active duty for the greater of the following: 3 years or 2 years



unit commander who will forward it, with appropriate remarks, through the Army commander to The Surgeon General, (DASG-PTP-M). Officers and enlisted men on active duty in the Army will forward applications through military channels.

**10. Selection.** A board of officers appointed by The Surgeon General will make final selections. Criteria for selection will include scholastic and professional standing; mental, moral and medical fitness; demonstrated interest in a military career; and leadership potential as evidenced by past achievements. Each applicant will be notified of selection or nonselection by The Surgeon General and whether selected as a principal or alternate. Selectees will advise The Surgeon General, (DASG-PTP-M), of acceptance or nonacceptance within 10 days after receipt of notification. Alternates will be utilized to fill vacancies occurring because of disqualification or withdrawal of principal selectees.

**11. Administration. a. Appointment.**

(1) Applicants for the Graduate Student Program not holding a Reserve of the Army appointment, if selected as principals, will be appointed in the Army Reserve for assignment to the Medical Service Corps in accordance with AR 135-101. Alternate selectees, who do not hold a Reserve of the Army appointment, will not be appointed in the Army Reserve nor ordered to active duty except to fill vacancies created by disqualifications or withdrawal of a principal.

(2) Selectees who have status in the Reserve of the Army (USAR) with assignment to a branch other than the Medical Service Corps will be transferred to, or reappointed in, the Medical Service Corps, whichever is appropriate.

(3) Letters of appointment, active duty orders, oaths of office, commissions and assignment instructions will be issued by the Commanding General, Reserve Components Personnel and Administration Center, St. Louis, MO 63132, and forwarded to each selectee prior to the beginning of the academic year, or as soon as possible thereafter.

(4) Officers, including those appointed under (1) through (3) above, will be ordered to active duty, transferred or reassigned, as appropriate, for the purpose of participating in the program, in the grade currently held unless entitled to a higher temporary grade under other regulations. If temporary advancement to first lieutenant and

captain upon entrance on active duty is currently provided for based on postgraduate schooling successfully completed, the amount of appropriate graduate training successfully completed by a participant will be considered active Federal commissioned service for the purpose of determining entitlement to temporary advancement at time of entry into the program. (For example, if under current criteria temporary promotion occurs after 12 months' active Federal commissioned service, an individual who enters the program after at least 1 year of appropriate graduate training may be promoted to the temporary grade of first lieutenant at that time under this authority.)

*b. Reporting date.* Orders assigning officers will specify a reporting date therein approximately 10 days prior to the registration date, with approximately 3 days TDY en route at the appropriate Army headquarters and the student detachment to which assigned for the purpose of orientation training and administrative processing. Orientation training will be as prescribed by the appropriate area surgeon. Administrative processing at the appropriate student detachment will include initiation of personnel and financial records; payment of advance pay, if desired; issuance of officer and dependent ID cards, if applicable; counseling and guidance as to obtaining medical care, leave, travel, code of conduct, pay matters, personal problems, and the like pertaining to officers undergoing civilian institutional schooling away from military facilities. Whenever possible, an informational guide designed for future reference covering these matters will be given each student.

*c. Notification.* Each student will contact the commanding officer of the student detachment to which assigned immediately upon receipt of orders. He will then be advised of any special instructions incident to his processing, including time and place of reporting.

*d. Student detachments.* The necessary vacancies within a student detachment of the headquarters to which the student is assigned will be automatically created by the issuance of orders assigning personnel to such detachment and will be automatically withdrawn upon reassignment of the student.

*e. Strength accounting.* For purposes of strength accounting, the organization of assignment will be responsible for recording the necessary morning

report data pertaining to the personnel assigned as students under the provisions of this regulation.

*f. Administrative absence, leave and permissive travel.*

(1) Participants will be considered to be on administrative absence during the periods when school is not in session or when they are required to attend conferences and lectures away from their school in connection with their studies, provided such absences are within the continental United States. As an exception to paragraph 11-1 and 11-2, AR 630-5, formal application for administrative absence is not required. Participants will utilize DA Form 647-1 (Personnel Register) to notify their respective detachment commanders when utilizing administrative absence by completing and forwarding the form upon departure and upon return. Student detachment commanders will provide each student with an ample supply of DA Form 647-1 (Personnel Register) together with instructions for the utilization of the form. Administrative absence is not authorized during periods when participants perform duty at military installations.

(2) Absences of participants outside of the continental United States during vacation and holiday periods when school is not in session will be charged as ordinary leave, unless permissive temporary duty is authorized (*g* below).

(3) All students will be encouraged to take their maximum ordinary leave each year.

(4) Ordinary leave (AR 630-5) requires prior approval of the commanding officer of the organization to which the student is assigned. A student may be granted ordinary leave in the amount accrued plus leave accrued during the period ordinary leave is taken.

(5) Advance leave is not authorized.

(6) In accordance with the provisions of paragraph 5-2*d*, AR 630-5, the commanding generals of each Army area, US Army Military District of Washington, or US Army, Hawaii, may grant any necessary periods of excess leave under the following circumstances:

(a) Upon exhaustion of ordinary leave.

(b) When student participation is being terminated and accrued ordinary leave has been exhausted.

(7) Excess leave will be granted only when requested by the service member. The individual

will acknowledge that he is aware that periods of excess leave are without pay and allowances and that no leave is earned or accrued during periods of excess leave.

*g. Permissive temporary travel.* Participants in the Graduate Student Program may be authorized to undergo periods of training at facilities and institutions other than at which they are matriculated to facilitate the attainment of the doctoral degree. Such activity will be on a permissive travel basis (TC 417, AR 310-10) at no expense to the Government. Per diem and travel pay are not authorized. Applications for permissive temporary travel for this purpose will be submitted at least 60 days in advance to the commanding officer of the student detachment to which the student is assigned for issuance of appropriate orders. Travel outside of the continental United States requires extra consideration and authority. The provisions of AR 1-40 apply. In all instances a statement from the dean or other appropriate officials at the school will accompany the application. Request for permissive travel outside of CONUS will be referred to The Surgeon General (DASG-PTP-M), by the commander of the student detachment.

*h. Other travel procedures.* It will be the responsibility of the participants to keep their commanding officer advised of their whereabouts at all times.

*i. Military administration.* The Army commander; Commanding General, US Army, Hawaii; or Commanding General, US Army Military District of Washington, whichever is immediately concerned will, in accordance with current Department of Army policies, be responsible for the military administration of all student personnel assigned to their headquarters. This will include pay, discipline, medical care, supply, transportation, leave of absence, clinical training, travel, and supply of pertinent Department of Army publications. Student personnel normally will correspond directly with the headquarters to which they are assigned on any matter affecting their duty status or assignment rather than The Surgeon General. Two copies of all orders or personnel actions that have any effect on the status of the student will be forwarded to The Surgeon General (HQDA (DASG-PTP-M) Washington, DC 20314).

*j. Officer qualification record (DA Form 66).* Qualification records will accurately reflect the

status of participants and the accomplishment of efficiency reports. Nonrated periods will be clearly reflected. Periods of authorized activities outside of the immediate professional school vicinity will be appropriately recorded.

*k. Assignments.* The Surgeon General (DASG-PTP-M), will initiate orders effecting relief from the program and subsequent assignment.

*l. Failure to complete requirements for degree.* If a participant fails to complete the requirements for the professional degree as scheduled, the stu-

dent detachment commander will request disposition instructions from The Surgeon General (HQDA (DASG-PTP-M)), Washington, DC 20314). Participants will be utilized in Medical Service Corps vacancies and will not be relieved from active duty for a period of years from date of termination of graduate student status as determined under the provisions of paragraph *6b*.

**12. Waivers.** Waiver of eligibility requirements will be requested from The Surgeon General (DASG-PTP-M).



SUBJECT: Army Medical Service Graduate Student Program

THRU:

TO: The Surgeon General  
ATTN: DASG-PTP-M  
Department of the Army  
Washington, DC 20314

1. This application is submitted for my acceptance into the Army Medical Service Corps Graduate Student Program under AR 601-138.

2. At the present time I (do) (do not) hold a Reserve commission in \_\_\_\_\_ . If I am currently commissioned in the Reserve (branch, component and Armed Forces)

of the Army with assignment to other than the Medical Service Corps. I understand that if I am selected for the program, this application will serve as my request for transfer to the Medical Service Corps, Army Reserve, for the purpose of participating in the Graduate Student Program.

3. I will complete my \_\_\_\_\_ year at \_\_\_\_\_ and expect to begin my course of instruction in that school for my \_\_\_\_\_ year on or about \_\_\_\_\_ 19\_\_ and to graduate on or about \_\_\_\_\_ 19\_\_ .  
(name of school)

4. I (have) (have not) been rejected for military service.

Note: If previously rejected for military service, state when, where and reasons therefor.

5. Completed forms required in AR 601-138 are attached.

Incl

\_\_\_\_\_  
(Name)

Figure 1

The proponent agency of this regulation is the Office of The Surgeon General. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) to HQDA (DASG-PTP), Washington, DC 20314.

By Order of the Secretary of the Army:

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Official:

VERNE L. BOWERS,  
Major General, United States Army,  
The Adjutant General.

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