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RESOINDED Per DA Circular

310-81-8
Sept 15, 1981

AR 601-112
C I

Change }
No. 1 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
Washington, DC, 27 August 1975

PERSONNEL PROCUREMENT

PROGRAM FOR MEDICAL, OSTEOPATHIC, DENTAL, AND VETERINARY
EDUCATION FOR ARMY OFFICERS
Effective 27 September 1975

This change implements the Privacy Act of 1974 (5 U.S.C. 552a) by adding Privacy Act Statements for forms prescribed in this publication that are covered under the act.

AR 601-112, 28 July 1972, is changed as follows:

- The following form(s) (colm b) will be reproduced locally on 8 x 10 1/2 inch paper and made available on and after 27 September 1975 to the individual supplying data on form(s) in column a.

Column a	Column b
DA Form 3632	DA Form 3632-R, Privacy Act Statement
DA Form 3634	DA Form 3634-R, Privacy Act Statement

- File this change sheet in front of the publication for reference purposes.

The proponent agency of this publication is the Office of the Surgeon General.
(Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA (DASG-AOP) WASH DC 20311.

By Order of the Secretary of the Army:

Official:
VERNE L. BOWERS
Major General, United States Army
The Adjutant General

FRED C. WEYAND
General, United States Army
Chief of Staff

DISTRIBUTION: To be distributed in accordance with DA Form 12-9A requirements for AR, Personnel Procurement. ACTIVE ARMY: A (Qty rqr block no. 387). ARNG: B (Qty rqr block no. 388). USAR: A (Qty rqr block no. 387).

DATA REQUIRED BY THE PRIVACY ACT OF 1974
(5 U.S.C. 552a)

TITLE OF FORM Certificate of Acknowledgment and Understanding of Service Requirements for Medical, Osteopathic, Dental and Veterinary Education for Army Officers	PRESCRIBING DIRECTIVE AR 601-112
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1. AUTHORITY
10 USC 3012
10 USC 4301

2. PRINCIPAL PURPOSE(S)

For individual to read and sign that he understands his service obligation.

SSN is used as a means of identification in lieu of ASN.

3. ROUTINE USES

Form required for entry into the program. Form becomes part of officer's official file.

4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION

If not voluntarily submitted by the individual, appointment into this education program will not be effected.

DATA REQUIRED BY THE PRIVACY ACT OF 1974
(5 U.S.C. 552a)

TITLE OF FORM Contract Worksheet for Program for Medical, Osteopathic, Dental and Veterinary Education for Army Officers	PRESCRIBING DIRECTIVE AR 601-112
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1. AUTHORITY 10 USC 3012
10 USC 4301

2. PRINCIPAL PURPOSE(S)

To be submitted by program members so that contracts for payment of tuition and other fees can be negotiated and paid.

SSN used for identification purposes in lieu of ASN.

3. ROUTINE USES

From this form contracts are negotiated with schools at which program participants are enrolled.

4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION

As a program participant, submission of form is mandatory for reimbursement of training institution for services rendered.

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JOINT MESSAGEFORM						SECURITY CLASSIFICATION UNCLASSIFIED			
PAGE 01 of 03	DRAFTER OR RELEASER TIME	PRECEDENCE		LMF	CLASS	CIC	FOR MESSAGE CENTER/COMMUNICATIONS CENTER ONLY		
		ACT	INFO				DATE - TIME	MONTH	YR
		RR					201502Z	MAR	74

BOOK MESSAGE HANDLING INSTRUCTIONS

FROM: DA (TSG) WashDC //DASG-PTP-D//

TO: All holders of AR 601-112

Rec'd 4/17/74

Unclas

DASG-PTP-D

SUBJECT: Interim change to AR 601-112, Program for Medical, Osteopathic, Dental and Veterinary Education for Army Officers (Change 1). This interim change is being distributed through publication pinpoint distribution system to all holders of AR 601-112.

Reference: AR 601-112, 28 July 1972.

1. Pending revision of AR 601-112, announcement is made of major program changes effective date of this message. This message applies to those active duty officers who have submitted application for the program commencing in FY 1975 and those graduating USMA and ROTC cadets selected for participation commencing in FY 1975.

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DRAFTER TYPED NAME, TITLE, OFFICE SYMBOL, PHONE & DATE MAJ CLYDE R. CUNNINGHAM, MSC DASG-PTP-D (36162)	SPECIAL INSTRUCTIONS
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RELEASER TYPED NAME, TITLE, OFFICE SYMBOL AND PHONE R.L.ADCOCK, COL,GS, DAPE-MP X-77903	SIGNATURE <i>[Signature]</i>	SECURITY CLASSIFICATION UNCLASSIFIED	DATE TIME GROUP
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2. All active duty officers selected for participation will enter the program in grade 2LT, USAR. USMA and ROTC cadets scheduled for appointment as 2LT RA upon graduation and who are selected to enter this program immediately upon graduation will retain their RA commission. Program participants are eligible for permanent and temporary promotion. Eligibility for temporary promotion will be computed from date of entry into professional school (by adjustment of temporary date of rank) utilizing current time in grade requirements. Active duty officers selected for participation will submit a qualified resignation of their current appointment and a request for appointment as 2LT, MSC, USAR, with concurrent call to active duty. Individuals selected for participation who do not elect to resign and request reappointment will not enter the program.

3. Participating officers incur an active duty commitment of seven years regardless of time spent in this program. This service commitment is in addition to any other service commitment the officer may have incurred prior to entry into this program and will be fulfilled consecutively, rather than concurrently, with any other commitment. A service commitment incurred under this program may not be fulfilled while participating in this program; e.g., on-the-job training while in professional school, externship, clinical training, or off-quarter utilization. A service commitment incurred prior to entry into this program may not be fulfilled while participating in this program. Time spent in training in first year graduate medical education or internship or in dental general practice residency (one year) does not provide for reduction of obligation incurred in this program or obligation incurred prior to entry into this program. However, participation in an Army residency program may be used to fulfill no more than three years of a service commitment,

incurred prior to entry into this program, when computed on a year for year basis subsequent to the first year of graduate medical education or internship or dental general practice residency (one year). Participants will acknowledge the service obligation prior to entry into the program. Participants who fail to complete this program will have their service commitment determined by The Surgeon General. Such commitment will not exceed seven years and will be based on length of program participation.

4. Subsequent to selection, each officer applicant will receive notification of his selection from DASG-PTP and information as to changes in the program and necessary documents required. Participation in the program will be contingent upon completion and submission of required documents. Vacancies created by declination of principal selectees will pass to alternates ranked by order of merit.

5. Upon receipt of required documents, DASG-PTP will forward request for separation and appointment with appropriate special instructions to DAPC-PAS-S. Effective date of separation and appointment will be concurrent with reporting date to student detachment. DAPC-PAS-S will act on resignation and request appointment and active duty orders from CG, RCPAC.

6. Action officer at DASG-PTP is MAJ Clyde R. Cunningham, MSC (Autovon 223-6162). DASG-PTP will respond to any inquiries and provide assistance as required.

ARMY REGULATION
No. 601-112

ch 1,

310-81-8

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 28 July 1972

PERSONNEL PROCUREMENT 1981

PROGRAM FOR MEDICAL, OSTEOPATHIC, DENTAL, AND VETERINARY
EDUCATION FOR ARMY OFFICERS

Effective 15 September 1972

This regulation expands the policy of permitting RA officers to obtain a degree in medicine, osteopathy, dentistry or veterinary medicine under Army sponsorship to include Reserve officers of the active Army; deletes provision of excess leave status (without pay and allowances) and adds active duty status with payment of tuition and tuition-related fees; permits active duty personnel requiring no more than 1 academic year of preprofessional training, at their option, to obtain preprofessional training in a duty status with pay and allowances only; and changes service commitment. Local supplementation of this regulation is permitted but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy to HQDA (DASG-PTP) WASH DC 20314; other commands will furnish one copy of each to the next higher headquarters.

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*This regulation supersedes AR 601-112, 5 October 1970 and DA message MEDPT-RD 082100Z June 71 (U), subject: Interim Change to AR 601-112 (Change 1).

CHAPTER 1

GENERAL

1-1. Purpose. *a.* This regulation announces and establishes a program whereby outstanding Army officers who are highly motivated toward a career in the Army Medical Department may obtain a degree in medicine, osteopathy, dentistry or veterinary medicine under Army sponsorship.

b. The Surgeon General is responsible for determining the categories of applicants to be considered and the number to be selected for entry into each discipline consistent with the anticipated requirements of the Army Medical Department for selection of the participants and for monitoring the program. Periodic announcements will be made of the categories from which applications will be accepted, the disciplines and other necessary program requirements.

1-2. Description. The program for medical, osteopathic, dental and veterinary medicine provides a means whereby certain outstanding Army personnel may obtain their professional education in a duty status and subsidized basis in return for an additional service commitment.

a. Selected applicants may be placed on a subsidized basis (pay and allowances and tuition and certain other fees and expenses) for a maximum of 4 consecutive years for the purpose of attending a professional school in the 50 states of the United States, the District of Columbia, Commonwealth of Puerto Rico, or Canada, which is accredited or approved by the Council on Education of the American Medical Association, American Osteopathic Association, American Dental Association or American Veterinary Medical Association, to obtain a degree in medicine, osteopathy, dentistry or veterinary medicine. Participants will receive pay and allowances appropriate to their grade, payment of tuition and tuition-related fees exclusive of health and/or insurance fees listed in the school's official catalog and reimbursement for textbooks and other expenses such as expendable supplies as authorized under chapter 4. They may accept only those stipends, grants, allowances or other moneys to which they may be entitled or for which they may be eligible either from the Department of the Army or under laws administered by

the Veterans Administration, except as noted in paragraph 3-3*m*(2). Obligation incurred is based on pay and allowance status while participating in the program. Payment of tuition and tuition-related expenses is dependent upon the availability of funds.

b. Selected participants requiring no more than 1-academic year of preprofessional training may, at their option, obtain their preprofessional training in a duty status. Those who elect training in a duty status will receive pay and allowances appropriate to their grade. Tuition, related fees and other academic expenses will be borne by the participant. Participants in professional training will incur an obligation as reflected in paragraph 1-3.

c. Qualified applicants from the ROTC Program not selected for *a* above may nevertheless be appointed in the Army Reserve with deferment of their tender of Regular Army appointment and placed in a delay status under the provisions of AR 601-25, AR 601-26 and AR 601-100 for a maximum of 4-consecutive years for the purpose of attending a professional school in the 50 states of the United States, the District of Columbia, Commonwealth of Puerto Rico, or Canada, which is accredited or approved by the Council on Education of the American Medical Association, American Osteopathic Association, American Dental Association, or American Veterinary Medical Association to obtain a degree in medicine, osteopathy, dentistry or veterinary medicine. Officers in a delay status will be responsible for all expenses incident to their professional training.

d. Participants will be eligible for consideration for temporary and permanent promotion along with their contemporaries.

e. Participants may be Regular Army or officers of the Reserve components on extended active duty. Those who do not hold an appointment in the Medical Service Corps will be appointed or reappointed in the Medical Service Corps.

f. Medical, osteopathic and dental participants will apply for and participate in the Army Intern Programs or similar training programs. Medical and osteopathic students, under this regulation,

will participate in the National Intern and Resident Matching Program. Participants are ineligible for nonmilitary internships or for delay or deferment under the Armed Forces Physicians' Appointment and Residency Consideration Program, Osteopathic Residency Program, Armed Forces Dental Officer Allocation and Commissioning Program or Armed Forces Veterinary Postgraduate Program.

g. Participants may be appointed, reappointed or branch transferred as appropriate, in the Medical, Dental or Veterinary Corps, Regular Army or Army Reserve, upon satisfactory completion of the academic requirements and fulfillment of the prerequisites contained in AR 135-101 and AR 601-100. Those who decline this appointment will nevertheless be required to fill any additional service commitment incurred by reason of having participated in this program, as outlined in paragraph 1-3.

h. Payments and participation under this program are contingent upon the individual's acceptance of, or holding a Regular Army or Army Reserve appointment and fulfillment of other prerequisites as listed herein.

i. Costs incident to the change of professional schools for the convenience of the individual (travel and movement of household goods) will be at no expense to the Government.

j. Participation will be restricted to the number for which space authorizations are available.

1-3. Service commitment. Officers participating in this program contract for an additional active

duty commitment. This service commitment is in addition to any other service commitment the officer may have incurred or may incur, either prior to or subsequent to entry into this program and will be fulfilled consecutively, rather than concurrently, with any other commitment, except as specified in table 1-1. A service commitment incurred under this program may not be fulfilled during any further training such as on-the-job training while in professional school, externship, clinical training, internships or first year graduate medical education. A service commitment incurred prior to entry into this program may not be fulfilled while participating in this program, nor while participating in the Army Residency Program, except as specified in table 1-1. The service obligation upon completion of educational participation in the Program for Medical, Osteopathic, Dental and Veterinary Education for Army Officers will be computed based upon the obligation shown in table 1-1 (see footnote). Fractions of a year in excess of 3 calendar months spent in pre-professional education will count as a full year of obligation. Time spent in training in first year graduate medical education or internship does not provide for reduction of obligation incurred in this program or obligations incurred prior to entry into this program; nor is an additional obligation incurred for participation in the first year graduate medical education or internship. Participants who fail to complete this program will have their service commitment determined by The Surgeon General.

Table 1-1. Table of Incurred Obligations ¹

Years of participation in this program (Projected)	Years of obligation incurred prior to entry into program (Includes USMA, ROTC, Selective Service, ECP, etc.) Years					
	0	1	2	3	4	5
1-----	² 3	² 3	² 3	² 3	³ 4	³ 5
2-----	³ 3	³ 3	³ 3	³ 3	⁴ 4	5
3-----	3	3	3	4	5	6
4-----	4	4	4	5	6	7
5 ⁴ -----	5	5	5	6	7	8

¹To determine service obligation incurred as a result of program participation (with the understanding that the "payback" obligation starts upon completion of first year of graduate medical education or internship) first determine the number of years of program participation in the left hand vertical column. Determine the obligation previously incurred (USMA, ROTC, Selective Service, ECP, etc.) in the top horizontal line. Read across from the years of participation in the column reflecting the previously incurred obligation. The figure at the intersection of these lines is the obligation incurred as a program participant. Note carefully footnotes 2 and 3.

²Two years may be satisfied during participation in Army graduate medical education subsequent to first year level.

³One year may be satisfied during participation in Army graduate medical education subsequent to first year level.

⁴Five year "program" is 1 year preprofessional training plus 4-years professional training. Obligations are calculated separately, i.e., the obligation for preprofessional training is incurred at the completion of the preprofessional year, calculated and carried forward as the participant enters professional school.

CHAPTER 2

ELIGIBILITY, APPLICATION, AND SELECTION

2-1. Eligibility. *a.* The following categories of personnel are eligible for this program:

(1) Cadets undergoing their senior year at the United States Military Academy. Selections will be limited to those applicants applying for attendance at medical and osteopathic schools within quotas as determined by Headquarters, Department of the Army.

(2) Regular Army and officers of the Reserve components on extended active duty who will have no more than 3 years of active commissioned service as of 1 May of the calendar year in which they enter the program. Waiver may be granted by The Surgeon General for periods in excess of 3 years.

(3) Distinguished military students or scholarship cadets in the ROTC Program undergoing their senior year of preprofessional studies, who will accept a Regular Army appointment, if tendered.

(4) Graduating cadets from the Army ROTC Program who have a firm acceptance into a professional school for the first class subsequent to their graduation and appointment in the Army Reserve.

b. Applicants, in addition to meeting the eligibility criteria described in *a* above, must—

(1) Be a citizen of the United States at time of application.

(2) Be under age 33 at time of projected graduation from professional school. Waiver may be given to those applicants who have prior active commissioned service at time of application for the program, as determined by The Surgeon General.

(3) Have a firm written acceptance to a school of medicine, osteopathy, dentistry or veterinary medicine in the 50 States of the United States, the District of Columbia, Commonwealth of Puerto Rico, or Canada, which is accredited or approved by the Council on Education of the American Medical Association, American Osteopathic Association, American Dental Association, or American Veterinary Medical Association.

(4) Require no more than 1 academic year of preprofessional training and have a letter from an accredited or approved school of medicine, osteopathy, dentistry or veterinary medicine indicating

that the applicant will be eligible for consideration for admission to the class of (indicate year) of (name of professional school) upon successful completion of the academic courses required for admission (list courses). Applicants in categories *a*(3) and (4) above are not eligible to receive pre-professional training.

2-2. Application. DA Form 3631-R (Application for Medical, Osteopathic, Dental and Veterinary Education for Army Officers) (fig. 2-1). Eligible applicants must submit DA Form 3631-R in duplicate, through the individual's unit commander or professor of military science, as appropriate, through the major command reporting directly to the Department of the Army. The application (DA Form 3631-R) for this program is in addition to any application or other procedures required for appointment in the Regular Army or Army Reserve. Applications (DA Form 3631-R) under this program must be received in the Office of The Surgeon General (HQDA (DASG-PTP-D) WASH, DC 20314) by 15 January of the calendar year in which training is desired. DA Form 3631-R will be reproduced locally on 8- x 10 $\frac{1}{2}$ -inch paper (image size 7 $\frac{1}{10}$ " x 10") and printed head to foot. The following must accompany DA Form 3631-R:

a. A letter of acceptance from a school of medicine, osteopathy, dentistry or veterinary medicine in the 50 states of the United States, the District of Columbia, Commonwealth of Puerto Rico, or Canada, which is accredited or approved by the Council on Education of the American Medical Association, American Osteopathic Association, American Dental Association or American Veterinary Medical Association. Letters of acceptance from medical, osteopathic and dental schools may be submitted separately, but must arrive in the Office of The Surgeon General (HQDA (DASG-PTP-D)) not later than 15 April of the calendar year in which training is desired. Letters of acceptance from veterinary schools may be submitted separately, but must arrive in the Office of The Surgeon General (HQDA (DASG-PTP-D)) not later than 1 June of the calendar year in which

training is desired. In the event letters of acceptances are not forwarded with the initial application, the applicant will include information as to which schools applications have been made and the anticipated date of response. In the case of active duty personnel applying for preprofessional training, a letter of consideration may be submitted in lieu of a letter of acceptance; however, the participant will be required to submit a letter of acceptance for admission to a professional school upon completion of his preprofessional year.

b. A statement as to the applicant's plan for accomplishing required undergraduate training, if appropriate.

c. A letter of recommendation from the dean or comparable official of the applicant's undergraduate school. In the case of active duty personnel, a letter of recommendation from the applicant's unit commander will be acceptable. These letters of recommendation will be transmitted direct to The Surgeon General (HQDA (DASG-PTP-D) WASH DC 20314) indicating that the individual is applying for participation in this program.

d. A transcript of the applicant's grades in undergraduate school.

e. At least 2 letters of recommendation from individuals who have known the applicant for 12 months or more. The writer must not have been a classmate or be a relative of the applicant.

f. A 3- by 5-inch unretouched photograph of the applicant taken no later than 3 months prior to the application.

2-3. Selection of applicants. *a.* The application of active duty applicants will be referred to the individual's career branch by The Surgeon General for comment and recommendation.

b. Selections will be made by The Surgeon General on the best qualified basis from all applicants for each field of study within the quotas established in accordance with anticipated requirements.

c. Applicants will be notified of selections through the major commander by The Surgeon

General. They must signify acceptance or declination of the selection within 2 weeks of receipt of notification. Declination of selection, except for cogent military or compassionate reasons, will eliminate the applicant from the program.

(1) Selected applicants will be forwarded DA Form 3632 (Certificate of Acknowledgment and Understanding of Service Requirements for Medical, Osteopathic, Dental and Veterinary Education for Army Officers) concurrently with their notification. Form will be stocked and issued by the Office of The Surgeon General. DA Form 3632 must be signed, witnessed and returned to The Surgeon General (HQDA (DASG-PTP-D) WASH DC 20314) at the time the applicant signifies his acceptance of selection. Failure to sign or submit DA Form 3632 or any alteration thereof, may be cause for revocation of selection for this program. This commitment of service will be binding upon the officer only if he actually enters the program. Service commitments for officers who fail to complete the course of training in which enrolled will be adjusted by The Surgeon General.

(2) Selected participants for subsidized professional training will be furnished DA Form 3634 (Contract Worksheet for the Program for Medical, Osteopathic, Dental and Veterinary Education for Army Officers) by The Surgeon General. The form will be stocked and issued by the Office of The Surgeon General, and will be submitted, accompanied by a copy of the current professional school catalog or statement of tuition and fees from the Registrar of the professional school, within 30 days following receipt of notification. This material is to be forwarded to The Surgeon General (HQDA (DASG-PTP-D) WASH DC 20314). Failure to forward these two items on a timely basis may result in the student having to defray tuition and fees for the semester or quarter applicable and such failure could delay the effective date of pay and allowances. No retroactive reimbursements will be made in such instances.

APPLICATION FOR MEDICAL, OSTEOPATHIC, DENTAL AND VETERINARY EDUCATION FOR ARMY OFFICERS				
For use of this form, see AR 601-112; the proponent agency is the Office of The Surgeon General.				
Indicate in the THRU address the individual's Unit Commander or Professor of Military Science, as appropriate, including the commander reporting directly to the Department of Army.				
THRU: (Unit Commander or Professor of Military Science)		TO: HQDA (DASG-PTP-D) WASH D C 20314		
1. NAME (Last, First, Middle)		2. DATE OF BIRTH	3. PLACE OF BIRTH	
4. APPLICATION IS SUBMITTED FOR THE PURPOSE OF ATTAINING A DEGREE IN (Check applicable box below)				
<input type="checkbox"/> MEDICINE	<input type="checkbox"/> OSTEOPATHY	<input type="checkbox"/> DENTISTRY	<input type="checkbox"/> VETERINARY MEDICINE	
5. PRESENT STATUS				
<input type="checkbox"/> DMS	<input type="checkbox"/> ROTC SCHOLARSHIP CADET	<input type="checkbox"/> ROTC CADET		
<input type="checkbox"/> USMA CADET	OFFICER ON ACTIVE DUTY	<input type="checkbox"/> RA	<input type="checkbox"/> ARNG	<input type="checkbox"/> USAR
APPLICABLE ONLY IF ON ACTIVE DUTY				
6. GRADE	7. BRANCH	8. SERVICE NUMBER (if any)	9. SSN	10. PERIOD OF SERVICE FROM: TO:
11. DATE		12. BRANCH		
APPOINTMENT OR EXPECTED APPOINTMENT				
13. SOURCE OF COMMISSION				
<input type="checkbox"/> OCS	<input type="checkbox"/> DMG OR SCHOLARSHIP ROTC	<input type="checkbox"/> ROTC	<input type="checkbox"/> USMA	<input type="checkbox"/> DIRECT
<input type="checkbox"/> OTHER (specify)				
14. NAME AND LOCATION OF UNDERGRADUATE SCHOOL ATTENDED				
15. DEGREE	16. DATE/PROJECTED DATE OF DEGREE	17. SERVICE COMMITMENT AS OF 1 JULY FOLLOWING DATE OF THIS APPLICATION		
18. PRESENT MAILING ADDRESS		19. MAILING ADDRESS (After date given in "Effective until")		
EFFECTIVE UNTIL:				
20. PERMANENT MAILING ADDRESS		21. NAME AND LOCATION OF PROFESSIONAL SCHOOL FOR WHICH ACCEPTED		
22. ARMY SPONSORED FLIGHT TRAINING				
23. I HAVE BEEN INFORMED OR COUNSELED AS TO THE PROVISIONS OF AR 601-112 PERTAINING TO THIS PROGRAM BY (Name and address)				

24. I understand that my participation in the Program for Medical, Osteopathic, Dental and Veterinary Education for Army Officers is contingent upon my acceptance of a Regular Army or USAR appointment (may be crossed out by Army officers on active duty).

25. I understand that the Department of the Army is under no obligation to accept me as a participant in this program. No one has given me any assurance that I will be one of those selected.

26. I understand that I am incurring an additional service commitment for active duty in addition to my present active duty commitment of _____ years _____ months as of next 1 July. The total service commitment which I will assume upon completion of this program computed from the following table is _____ years.

27. I understand and agree that the active duty service obligation I incur under AR 601-112 is, if computed correctly, the total service commitment that I will incur for this program, to include any prior obligations incurred. I further understand and agree that my service commitment incurred under this program may not be fulfilled during any further training such as on-the-job training while in professional school, externship, clinical training, clerkship, duty performed during or between academic sessions, internship or first year graduate medical education. Additionally, I understand that any commitment incurred subsequent to graduation will be in addition to any service commitment incurred in this program or any prior obligations.

28. I understand that, if I am under subsidy, I may have to defray tuition expenses and would not receive a book allowance should the Congress fail to make the necessary appropriations.

29. I am willing to execute the service agreement, DA Form 3632-R (Certificate of Acknowledgment and Understanding of Service Requirements for Medical, Osteopathic, Dental and Veterinary Education for Army Officers), should I be accepted into this program.

INSTRUCTIONS FOR TABLE OF INCURRED OBLIGATIONS BELOW: To determine service obligation incurred as a result of program participation (with the understanding that the "payback" obligation starts upon completion of first year of graduate medical education or internship) first determine number of years of program participation in the left hand vertical column. Determine the obligation previously incurred (USMA, ROTC, Selective Service, ECP, etc.) in the top horizontal line. Read across from the years of participation to the column reflecting the previously incurred obligation. The figure at the intersection of these lines is the obligation incurred as a program participant. Note carefully the footnotes marked by asterisks.

* 1 year may be satisfied during participation in Army graduate medical education subsequent to first year level.

** 2 years may be satisfied during participation in Army graduate medical education subsequent to first year level.

*** 5 year program is one year preprofessional training plus four years professional training. Obligations are calculated separately, i.e., the obligation for preprofessional training is incurred at the completion of the preprofessional year, calculated and carried forward as the participant enters professional school.

YEARS OF PARTICIPATION IN THIS PROGRAM (PROJECTED)	YEARS OF OBLIGATION INCURRED PRIOR TO ENTRY INTO PROGRAM (INCLUDES USMA, ROTC, SELECTIVE SERVICE, ECP, ETC.)					
	0	1	2	3	4	5
1	3 **	3 **	3 **	3 **	4 *	5 *
2	3 *	3 *	3 *	3	4	5
3	3	3	3	4	5	6
4	4	4	4	5	6	7
5 ***	5	5	5	6	7	8

30. ATTACH INCLOSURES PRESCRIBED IN PARA 2-2, AR 601-112, IN SUPPORT OF APPLICATION AND ITEMIZE EACH INCLOSURE.

SIGNATURE	SSN	DATE
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CHAPTER 3

ADMINISTRATION

3-1. Contacts with professional schools. Responsibilities for contacts with professional schools under this program will be as listed below.

a. Applicants. Applicants are solely responsible for obtaining letters of acceptances, catalogs, or other information as required in conjunction with their application and selection.

b. Contracting officers. See AR 350-219.

3-2. Orders and funds. *a.* The Surgeon General will request necessary orders on all applicants selected who have fulfilled processing requirements for entry into this program. Initial entry on active duty orders for Regular Army and officers of the Reserve components on extended active duty and United States Military Academy cadets will be issued by Headquarters, Department of the Army, and in the case of Distinguished Military Students and Scholarship Cadets of the ROTC Program, by the appropriate commander having jurisdiction over the applicants. Permanent change of station orders for participants subsequent to the individual's initial entry on active duty will be published by Headquarters, Department of the Army. Assignment to a school as a student will constitute a permanent change of station. Orders other than subsequent change of station orders, incident to the furtherance of the education of the student will be published by the CONUS Army commander; Commanding General, US Army Military District of Washington; Commanding General, US Army, Hawaii; Commanding General, US Army, Alaska, or the Defense Attaché, US Embassy, Ottawa, Canada, as appropriate. Orders to terminate an individual's assignment at a civilian institution will be issued only—

(1) Upon successful completion of the program of instruction.

(2) As a result of failure of the student to meet the academic standards established by the institution concerned.

(3) For medical, disciplinary or other reasons as determined by The Surgeon General.

b. The Surgeon General (DASG-PTT-O) will budget in advance all funds anticipated to meet the requirements for this program.

c. For information concerning contracts and gratuitous agreements, see AR 350-219.

d. Service commitment will be expressed as OBV-3, OBV-4, OBV-6 in orders instead of voluntary indefinite category.

3-3. Administration and assignment of officers in this program. *a. Branch assignment.* Selected applicants whose branch of service is other than Medical Services Corps will be appointed, reappointed or branch transferred, as appropriate in the Medical Service Corps.

b. Promotion. Selected applicants will be considered for temporary and permanent promotion along with their contemporaries in accordance with applicable directives at the time of eligibility for promotion.

c. Interim duty. Selected applicants who are initially entering on active duty may be placed on excess leave during the interval between entry on active duty and the TDY prescribed in *f* below. Officers in excess leave status are not authorized pay and allowances and do not accrue ordinary leave.

d. Assignment. Students attending professional schools in the 50 states of the United States, the District of Columbia, Commonwealth of Puerto Rico, will be assigned to the student detachment of the headquarters of the Army area, oversea command, or US Army Military District of Washington in which the school is located, with station at the school concerned.

e. Students in Canada. Students attending professional schools in Canada will be assigned to the student detachment of Headquarters, US Army Military District of Washington, with station at the school concerned and attached to the Office of the Defense Attaché, Ottawa, Canada, for administration only.

f. Reporting date. Orders assigning officers for training at professional or undergraduate schools will specify a reporting date thereat approximately 10 days prior to the registration date, with approximately 1 day TDY en route at the student detachment, or Office of the Attaché, to which assigned or attached for the purpose of administra-

tive processing. This will include initiation of appropriate personnel and financial records; payment of advance pay, if desired; issuance of officer and dependent ID cards, if appropriate; and counseling and guidance as to obtaining medical care, leave, travel, code of conduct, pay matters, personal problems and the like, pertaining to officers undergoing civilian institutional schooling away from military facilities. Whenever possible, an informational guide designed for future reference of the student covering these matters will be given each student.

g. Notification. Each student will contact the commanding officer of the student detachment to which assigned immediately upon receipt of orders. He will then be advised of any special instructions incident to his processing, including time and place of reporting. Immediately upon arrival at the school, each student will personally contact the appropriate administrative office to ascertain that all necessary contract actions have been completed.

h. Student detachments. The necessary vacancies within a student detachment of the headquarters to which the student is assigned will be automatically created by the issuance of orders assigning personnel to such detachment and will be automatically withdrawn upon reassignment of the student (para 4-2, AR 351-16).

i. Strength accounting. For purposes of strength accounting, the organization of assignment will be responsible for recording the necessary morning report data pertaining to the personnel assigned as students under the provisions of this regulation. Students attending Canadian schools will be accounted for on the separate foreign school's student detachment morning report of the US Army Military District of Washington and as attached by the morning report of the Defense Attaché in Ottawa, Canada, as provided for in paragraph 3-16a(3), AR 680-1.

j. Administrative absence, leave and permissive travel.

(1) Participants may be authorized administrative absence (AR 630-5) for such activities as attendance at conferences and lectures within the United States and Canada in connection with their studies. These activities will be at no expense to the Government. Such absences require the prior approval of the student's commanding officer.

(2) Participants may attend conferences and lectures in connection with their studies or clinical training or externship in civilian medical institutions within the United States or Canada.

(3) Participants may be granted permissive travel orders (TC 417, AR 310-10) for the purpose of undergoing clinical training or externship at a US Army, Federal Government or civilian medical institution within the United States or Canada. They will remain in a duty status while at this facility but will not be entitled to travel and per diem.

(4) All students will be encouraged to take their maximum ordinary leave each year. Such leave as is accrued will be utilized by the officer for absences during vacation periods. In conjunction therewith, see *m* below.

(5) Election to take ordinary leave (AR 630-5) requires prior approval of the student detachment commander or military attaché to which attached. A participant may be granted ordinary leave in the amount accrued plus leave accrued during the period he is on ordinary leave.

(6) Advance leave is not authorized.

(7) Excess leave without pay and allowances will be granted to each officer during the interval between the individual's initial entry on active duty and the TDY prescribed in *f* above if requested by the member. United States Military Academy cadets may utilize academic leave between the individual's entry on active duty and the TDY prescribed in *f* above. Ordinary leave does not accrue while an individual is on excess leave.

k. Travel restrictions. It will be the responsibility of participants to keep their commanding officer advised of their whereabouts at all times.

l. Military administration. The Army commander, Commanding General, USARHAW, Commanding General, US Army, Alaska, Commanding General, US Army Military District of Washington, or the Defense Attaché Canada, whichever is immediately concerned will, in accordance with current Department of Army policies, be responsible for the military administration of all student personnel assigned or attached to his headquarters. This will include, promotion, pay, discipline, medical care, supply, transportation, processing of academic reports as prescribed in AR 623-106, leave of absence, TDY for clinical train-

ing travel and supply of pertinent Department of Army publications. Student personnel normally will correspond directly with the headquarters to which they are assigned or attached rather than to The Surgeon General on any matter affecting their duty status or assignment. Students attached to the Office of the Defense Attaché, Canada, will forward all official correspondence through that office. Two copies of all orders or personnel actions that have an effect on the status of the student will be forwarded to The Surgeon General (HQDA (DASG-PTP-D) WASH DC 20314).

m. School vacation utilization. During the periods when school is not in session or the quarter during which the student has the election of a vacation, participants will be utilized as determined between the officer and the Office of The Surgeon General. Normally, in addition to approximately 30 days leave, this will involve clinical training or externship at a US Army, Federal Government or civilian medical facility; or other related activities as approved by The Surgeon General. Students will submit their plan for school vacation or academic off-quarter utilization to The Surgeon General (HQDA (DASG-PTP-D) WASH DC 20314) for approval through the commander of the student detachment to which they are assigned between 90 and 105 days before the vacation or off-quarter period. Appropriate orders will be issued by the commander of the student detachment.

(1) Participants will defray travel expenses to and from the facility which they attend. They will not be placed on TDY.

(2) Participants drawing pay and allowances may not concurrently draw or accept a stipend while engaged in activities in a civilian medical facility. They may draw clothing or laundry allowances if such is paid to all other individuals engaged in the same activity. Participants may accept reimbursement from civilian facilities for actual expenses incurred for travel in connection with clerkships, externships or similar training, including participation in first year graduate medical education prior to graduation. In those cases where the individual is offered reimbursement for services performed, he will not accept the stipend. If the civilian institution issues a check to the participant and refuses to accept its return, the participant will endorse the check and write below his

indorsement on the check "Payable to the Treasurer of the United States only." A line will be drawn diagonally below the indorsement. The check together with a letter of explanation will be forwarded to the participant's finance and accounting officer for necessary action. Under no circumstances should participants attempt to cash such checks (See 18 U.S.C. 209).

n. DA Form 66 (Officer Qualification Records). Officer qualification records will accurately reflect the status of participants and the accomplishment of efficiency reports. Nonrated periods will be clearly reflected. Periods of authorized activities outside of the immediate professional school vicinity will be appropriately recorded.

o. Assignments. The Surgeon General will initiate orders effecting relief from the program, subsequent to assignment and branch transfer or reappointment, as appropriate.

p. Failure to complete training. Participants who fail to graduate or are dropped from pre-professional or professional school for academic or other reasons will be reported by the commanding officer of the student detachment to The Surgeon General (DASG-PTP-D). Such individuals will be reassigned by Headquarters, Department of the Army. They may be required to serve any obligation incurred as a result of training under this program.

3-4. Academic progress. *a.* The Surgeon General will monitor the academic progress of personnel participating in this program.

b. In accordance with instructions provided by The Surgeon General, each student will complete 2 copies of DA Form 2125 (Report to Training Agency) at the time of registration for each academic session, i.e., semester, quarter, term or summer session. This report will be forwarded immediately at the time of completion direct to The Surgeon General (DASG-PTT-O). The Surgeon General will be responsible for providing an initial supply of the necessary forms and directions to the personnel attending school under this program. Student detachments and the Defense Attaché, Canada, will have a sufficient stock of this form for subsequent distribution to students under their administrative control. At the time of initial registration, each student will list on the back of DA

Form 2125 his proposed program of instruction as developed with his counselor to include course number and title by semester or quarter for the entire period of instruction. Any changes in the initial program will be noted on subsequent reports to The Surgeon General.

c. Army medical facilities at which the student undergoes clinical training or other activities for 60 days or more will submit a US Army Officer Efficiency Report (DA Form 67-6) in accordance

with AR 623-105, through the commander of the student detachment concerned.

d. Medical facilities at which the student undergoes clinical training or other activities during his school vacation or academic off-quarter utilization, regardless of duration, will be requested to submit DA Form 1970 (Evaluation of Members of the House Staff) to The Surgeon General (DASG-PTP-D) through the commander of the student detachment concerned.

CHAPTER 4

REIMBURSEMENT FOR EXPENSES INCURRED AS A RESULT OF ATTENDANCE AT SCHOOL

4-1. General. This chapter provides a uniform method whereby participants in a subsidized status enrolled in professional school under the provision of this regulation may be reimbursed for expenses incurred as a result of the training. Reimbursement for expenses incurred as a result of attending a civilian institution for the purpose of completing requirements for admission/attendance at professional schools or for the sole benefit or convenience of the individual is not authorized.

4-2. Amounts authorized. Reimbursement for expenses incurred by participants in a subsidized status as a result of attending professional school for more than 6 months in a fiscal year is authorized up to \$100. If the period of attendance is not more than 6 months in a given fiscal year, reimbursement is authorized up to a maximum of \$50.

4-3. Reimbursable items. Reimbursable items can include (but are not limited to) the following items:

- a.* Textbooks and reference books.
- b.* School supplies and material which can be classified as expendable under AR 735-5.
- c.* Typewriter rental fees.
- d.* Graduate record examination fees.
- e.* Microscopes and/or other medical equipment required to be rented by students, including insurance coverage when required.
- f.* Typing, reproduction, binding and abstract fees in connection with thesis or other papers re-

quired for submission by the school.

g. Transcripts when required.

h. Application or other fees charged by the school in which enrolled that are not covered by contract.

4-4. Submission of vouchers. To obtain reimbursement, the subsidized student will submit Standard Form 1034 (Public Voucher for Purchases and Services other than Personal) supported by paid itemized instruments, substantiating the expenditure, as instructed by the appropriate area commander. Normally only one voucher should be submitted each fiscal year to include all reimbursable expenses incurred during the fiscal year.

4-5. Eligibility for reimbursement. *a.* Army officers who are attending approved schools of medicine, osteopathy, dentistry or veterinary medicine in a subsidized status, under the provisions of this regulation, are eligible for reimbursement for expenses resulting from enrollment and attendance at such civilian institutions as provided in paragraphs 4-1, 4-2 and 4-3.

b. Expenses and fees incurred by students under this program incident to qualification and prerequisite courses for admission to an approved medical, osteopathic, dental or veterinary medical school, are not reimbursable, even if such courses are taken after enrollment in such schools as an exception to policy.

CHAPTER 5

MISCELLANEOUS

5-1. Issuance of regulation. In addition to the administrative processing of participants in this program provided for in paragraph 3-3f, student detachment commanders will insure that students understand the provisions of this regulation and will furnish a copy of this regulation to each student.

5-2. Participation in other Army Medical Department Program. *a.* Medical, osteopathic and dental participants are required to apply for and participate in the Army intern or other first year graduate medical education programs. Medical and osteopathic students must participate in the National Intern and Resident Matching Program.

b. Participants are ineligible to apply for the Clinical Clerkship Training Program. They may, however, request clinical training or externship at an Army medical facility as described in paragraph 3-3j(3).

5-3. Participants in excess leave status. Officers participating in this program in an excess leave status authorized by previous editions of this reg-

ulation may, upon effective date of this regulation--

a. Continue in an excess leave status as provided in the regulation in effect at the time of entrance into the program; or

b. May request conversion to full subsidized status. Individuals converting to subsidized status will incur the increased service obligation for that status from the first month of subsidized participation. Obligation for that portion of training in an excess leave status will be carried forward. Request may be made through the student detachment of assignment and will be forwarded to The Surgeon General (HQDA (DASG-PTP-D)), WASH DC 20314 for action.

5-4. Reappointment upon completion of training. Upon completion of training under this program, the AUS grade for reappointment in the appropriate Army Medical Department branch will be determined under the same appointment criteria as those in effect if the appointment was being made directly from civilian status.

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AR 601-112

The proponent agency of this regulation is the Office of The Surgeon General. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to HQDA (DASG-PTP), WASH DC 20314.

By Order of the Secretary of the Army:

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Chief of Staff

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The Adjutant General

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