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*AR 601-102

ARMY REGULATION }
No. 601-102 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC 1 October 1981

PERSONNEL PROCUREMENT
VOLUNTARY DUTY WITH THE JUDGE ADVOCATE
GENERAL'S CORPS
Effective 1 November 1981

This revision updates guidance and procedures for applicants for voluntary duty with the Judge Advocate General's Corps (JAGC). It revises eligibility criteria for appointment and order to active duty under the program. Local supplementation is prohibited, except upon approval of The Judge Advocate General. Requests for exception, with justification, will be sent to HQDA(DAJA-PT), WASH DC 20310.

Interim changes to this regulation are not official unless they are authenticated by The Adjutant General. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

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1. Purpose. This regulation sets up a program for the procurement of judge advocates to meet the active duty requirements of the Army through voluntary duty with the Judge Advocate General's Corps (JAGC).

2. Applicability. *a.* This regulation applies to the following:

- (1) Qualified individuals (with or without military status) who may be considered for active duty with JAGC under this program.
- (2) Qualified officers who may be—
 - (a) Transferred to the JAGC with concurrent active duty.
 - (b) Ordered voluntarily to active duty with JAGC under this program.

(3) All elements of the Active Army, the Army National Guard (ARNG), and the US Army Reserve (USAR).

b. This regulation does not apply to the following:

- (1) Applicants for appointment (or branch transfer) without concurrent active duty. (See AR 135-100 and AR 140-10.)
- (2) Officers participating in the fully funded legal education program. (See AR 351-22.)

c. The program does not change the need to take specific action to appoint, reorder, or transfer applicants under the authority of (or in conjunction with) other regulations.

*This regulation supersedes AR 601-102, 1 September 1978.

The Army Library (ANRAL)
ATTN: Military Documents
Room 1A518, Pentagon
Washington, D.C. 20310

3. Required references. *a.* AR 40-501 (Standards of Medical Fitness). Cited in paragraph 4*e*.

b. AR 135-100 (Appointment of Commissioned and Warrant Officers of the Army). Cited in paragraph 2*b*(1).

c. AR 140-10 (Assignments, Attachments, Details, and Transfers). Cited in paragraph 2*b*(1).

d. AR 351-22 (The Judge Advocate General's Funded Legal Education Program). Cited in paragraph 2*b*(2).

e. AR 614-100 (Officers). Cited in paragraph 6*a*(1).

4. Eligibility. Applicants must have the following qualifications for appointment to active duty under this program at the time of appointment:

a. Age.

(1) Be at least 21 years of age and not have reached their 35th birthday.

(2) Be able to qualify for retirement under Section 3911 of Title 10, United States Code (20 years of active Federal Service including 10 years of commissioned officer service) before attaining 28 years of service (as computed under Section 3853 of Title 10, United States Code).

(3) Exceptions to (1) above may be granted by The Judge Advocate General (TJAG) to otherwise qualified persons who have unusual skills, experience, or outstanding professional qualifications uniquely suited to service on active duty with JAGC.

(4) Exceptions to (2) above will be granted only if TJAG determines that, in addition to meeting the foregoing criteria, such action satisfies a special need of the Army.

(5) When an exception to (2) above is granted, the applicant must sign a statement before commissioning, acknowledging retirement ineligibility.

b. Citizenship.

(1) Be a citizen of the United States, or have made a declaration of intention to become a citizen.

(2) An applicant who is not a citizen of the United States must—

(*a*) Have previously served in the US Armed Forces.

(*b*) Be presently residing in the United States.

(*c*) Have been lawfully admitted to the United States for permanent residence.

c. Character. Be of high moral character.

d. Leadership ability. Be qualified for potential leadership and have the ability to deal with people.

e. Physical fitness. Be medically fit. (See AR 40-501.)

f. National agency check. Receive a favorable report.

g. Last year law school student. May apply for a commission before graduation from law school or admission to the bar while taking courses during the last year of law school. The requirements in *h* and *i* below do not apply to these applicants; these requirements must, however, be satisfied before appointment or transfer can be made.

h. Law degree. Earned a J.D. or LL.B. degree from a law school accredited by the American Bar Association (ABA) at the time the applicant received the degree.

i. Admission to practice. Be admitted to practice and have membership in good standing of the bar of the highest court of a State of the United States or a Federal Court.

5. Service commitment. *a.* Selected applicants must serve for the period of active duty designated in the service commitment statement signed by the applicant.

b. Applicants having Reserve Officers' Training Corps (ROTC) scholarships must serve for 4 years.

c. Officers who enter active duty must apply for (and be selected competitively for) active duty beyond their initial period of service obligation.

6. Submission of application. *a.* Applicants will complete DA Form 3175, Preliminary Applica-

tion for Judge Advocate General's Corps (Active Duty). This application will be submitted as follows:

(1) *Army officers on active duty in another branch.* Submit the application concurrently with a request for branch transfer (per AR 614-100), through channels (including the proper US Army Military Personnel Center (MILPERCEN) career branch), to HQDA (DAJA-PT), WASH DC 20310. Officers who have already attained career status in their branch will send a request for detail to JAGC concurrently with their applications.

(2) *Officers serving in another armed force.* Submit the application, through channels (concurrently with a request for an interservice transfer), according to that armed force's service regulations.

(3) *ARNG and USAR personnel.*

(a) *Applicants with Reserve commissions.* Request branch transfer and send through proper channels. Submit the application direct to HQDA (DAJA-PT), WASH DC 20310.

(b) *National Guard officers and enlisted personnel.* Applications will be sent through channels. If the State Adjutant General agrees to release the applicant for extended active duty, the application and the release will be sent to HQDA (DAJA-PT), WASH DC 20310.

(c) *ROTC graduates who hold Reserve commissions and have been granted educational delays from order to active duty to obtain a law degree.* Submit the application direct to HQDA (DAJA-PT), WASH DC 20310.

(4) *Enlisted persons on active duty, civilian attorneys, and law students.* Submit the application direct to HQDA (DAJA-PT), WASH DC 20310.

b. Send the following items with the application:

(1) A consolidated transcript of all undergraduate and law school studies, prepared by the schools at which the work was completed. If the schools compute class standings, the transcript should show the applicant's class standings.

(2) A certificate or statement from the clerk of the highest court of a State or a Federal Court showing admission to practice and standing before the bar. An applicant who is not yet a member of the bar will furnish a statement that the applicant has taken a bar examination and the date thereof (or of intent to take a bar examination if one is required for admission to practice) as soon as the applicant becomes eligible.

(3) Description of the applicant's full-time or part-time legal experience. Legal experience includes private practice; governmental, judicial teaching, and military legal experience; and legal clerkships.

(a) For private practice experience, provide a description of the more important cases handled.

(b) For governmental or military legal experience, provide a description of the position and grade or rating.

(c) For judicial office experience, provide the extent of the court's jurisdiction.

(d) For law teaching experience, provide a list of the subjects taught.

(4) Letters based on personal acquaintance from not less than three unbiased judges, lawyers, law school professors, or military officers. These will concern the applicant's reputation and professional standing. The letters will be attached to the application form; they may be sent in a sealed envelope if the writer does not want the applicant to know the contents.

(5) Law School Admission Test (LSAT) score. Applications without LSAT scores will not be considered by a selection board unless the LSAT was not required by the law school. In such cases, attach a complete explanation to the application.

(6) Statement as to when an interview with a field screening officer (FSO) was held. Each applicant must be interviewed by an active duty JAGC officer who has been designated as an FSO. The procedure for initiating the interview is as follows:

(a) The applicant will arrange for the interview. The name and location of the near-

est FSO may be obtained by writing The Judge Advocate General's Corps Professional Recruiting Office, 5611 Columbia Pike, Falls Church, VA 22041, or by calling that office toll free at (800)336-3315. (In Virginia, call collect (703) 756-1792. Applicants will not be reimbursed for travel or incidental expenses incurred to complete the interview requirement.

(b) Applicants will list the date and place of the interview and identify the interviewing officer on the application form.

(c) An FSO will contact ABA-accredited law schools in the fall of each year to set up interviews with prospective JAGC applicants.

(d) FSOs who conduct interviews will send reports on DA Form 5000-R, Applicant Interview Report-Judge Advocate General's Corps, direct to The Judge Advocate General's Corps Professional Recruiting Office, 5611 Columbia Pike, Falls Church, VA 22041. (DA Form 5000-R may be reproduced locally on 8½" x 11" paper.) The interview report will be placed with the application. No further action regarding the interview report is required by the applicant.

7. Selection. A selection board convened by TJAG will consider applications. Selection boards will convene on dates specified by TJAG. The board will make recommendations to TJAG, who will make final selections. All selections are tentative and depend on the actual number of positions available in the particular fiscal year. Applications of officers meeting the criteria shown below will be considered by a Career Status Selection Board. This will be in lieu of consideration by the normal Accessions Board.

(1) Officers who have previously served on active duty as Army JAGC officers.

(2) Officers already having career status in another branch.

(3) Officers who have substantial commissioned service.

8. Admission to practice. a. Applicants cannot be appointed in the JAGC until they are admitted to practice. Law students who apply under paragraph 4g may be selected contingent upon admission to practice.

b. Selection of an applicant for a commission may be withdrawn if the applicant—

(1) Is unsuccessful in passing the bar examination.

(2) Is denied admission to the bar on other grounds.

c. Applicants who have twice been unsuccessful in bar examinations (regardless of whether one or more jurisdictions are involved) will be ineligible for commissions.

9. Entry grade. The entry grade of JAGC officers will be determined by previous service, constructive credit, and previous experience under appointment regulations promulgated by the Secretary of the Army.

10. Application forms. Further information and the application form may be obtained by writing The Judge Advocate General's Corps Professional Recruiting Office, 5611 Columbia Pike, Falls Church, VA 22041, or by calling that office toll free at (800)336-3315. (In Virginia, call collect (703)756-1792.)

The proponent agency of this regulation is the Office of The Judge Advocate General. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA(DAJA-PT), WASH DC 20310.

By Order of the Secretary of the Army:

E. C. MEYER
General, United States Army
Chief of Staff

Official:

ROBERT M. JOYCE
Brigadier General, United States Army
The Adjutant General

DISTRIBUTION:

Active Army, ARNG, USAR: To be distributed in accordance with DA Forms 12-9A requirements for AR, Personnel Procurement—B



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APPLICANT'S INTERVIEW REPORT - JUDGE ADVOCATE GENERAL'S CORPS <small>For use of this form, see AR 601-102; the proponent agency is TJAG.</small>																	
1. APPLICANT'S NAME <i>(Last - First - MI)</i>	2. DATE OF INTERVIEW																
3. APPLICANT'S LAW SCHOOL	4. LOCATION OF INTERVIEW																
5. APPLICANT <input type="checkbox"/> DOES <input type="checkbox"/> DOES NOT MEET ELIGIBILITY CRITERIA OF AR 601-102. IF NOT, WHY NOT?																	
6. APPLICANT <input type="checkbox"/> DOES <input type="checkbox"/> DOES NOT MEET HEIGHT/WEIGHT REQUIREMENTS OF AR 600-9. IF NOT, WHY NOT?																	
7. MILITARY OR JAGC SUMMER INTERN EXPERIENCE <i>(list dates, locations, and grades held)</i>																	
8. INDIVIDUAL QUALITIES <i>(circle appropriate number on scale)</i>																	
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3	2	1	1														
	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE														
3	2	1	1														
VERBAL EXPRESSION <i>(articulate, logical)</i>	3	2	1														
PERSONALITY <i>(personable, likeable)</i>	3	2	1														
MATURITY <i>(confident, well-adjusted)</i>	3	2	1														
GROOMING <i>(neat, appropriately dressed)</i>	3	2	1														
REMARKS:																	
9. MOTIVATION OF JAGC SERVICE																	
10. POTENTIAL FOR JAGC SERVICE																	
I HAVE INTERVIEWED _____ APPLICANTS. OF THOSE, THIS APPLICANT RANKS IN THE:																	
<input type="checkbox"/> TOP 10%	<input type="checkbox"/> TOP 1/3	<input type="checkbox"/> MIDDLE 1/3	<input type="checkbox"/> BOTTOM 1/3														
11. I <input type="checkbox"/> DO <input type="checkbox"/> DO NOT RECOMMEND APPLICANT FOR APPOINTMENT IN THE JAGC. REASON <i>(explain in detail)</i>																	
12. TYPED/PRINTED NAME AND RANK OF INTERVIEWER		13. SIGNATURE OF INTERVIEWER															