

*S/S 29 Oct 74*

*Ch 1,*

**PERSONNEL PROCUREMENT**

**APPOINTMENT OF COMMISSIONED AND  
WARRANT OFFICERS IN THE  
REGULAR ARMY**

This new cover is issued with Change 1  
to reflect the change in title. ✓

**Effective 1 January 1972**

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HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 6 October 1972

PERSONNEL PROCUREMENT

★APPOINTMENT OF COMMISSIONED AND WARRANT  
OFFICERS IN THE REGULAR ARMY

*Effective 15 November 1972*

*This change incorporates the provisions of AR 601-101 pertaining to the appointment of warrant officers in the Regular Army (added as chap. 6) and changes the title of this regulation to include warrant officers. It also institutes qualitative controls to prevent Regular Army commissioned officer strength from exceeding statutory ceiling and provides for the appointment of warrant officers in the grade of WO1.*

AR 601-100, 15 November 1971, is changed as follows:

1. New or changed material is indicated by a star.
2. Remove old pages and insert new pages as indicated below:

<i>Remove pages</i>	<i>Insert pages</i>
<del>i through iv</del> .....	i through iv
<del>1-1 through 1-6</del> .....	1-1 through 1-6.1
<del>1-9 and 1-10</del> .....	1-9 through 1-10.1
<del>2-1 and 2-2</del> .....	2-1 and 2-2
<del>2-7 and 2-8</del> .....	2-7 and 2-8
<del>2-11 and 2-12</del> .....	2-11 through 2-12.1
<del>2-15 through 2-18</del> .....	2-15 through 2-18.1
<del>2-27 and 2-28</del> .....	2-27 and 2-28
<del>4-1 and 4-2</del> .....	4-1 through 4-3
<del>5-3 through 5-6</del> .....	5-3 through 5-6
<del>6-1 through 6-5</del> .....	6-1 through 6-5
✓ Front cover .....	Front cover

3. File this change sheet in front of the publication for reference purposes.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to HQDA (DAAG-PSA-A) WASH DC 20314.

\* This change supersedes AR 601-101, 28 July 1969, including all changes; and DA message DAPE-PDC 061235Z Jun 72 (U), subject: Regular Army Officer Strength.

By Order of the Secretary of the Army:

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ARMY REGULATION

No. 601-100

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 15 November 1971

PERSONNEL PROCUREMENT

★ APPOINTMENT OF COMMISSIONED AND WARRANT  
OFFICERS IN THE REGULAR ARMY

Effective 1 January 1972

*This is a consolidation of AR 601-100, remaining portion of AR 601-107, AR 601-124, AR 601-125, and AR 601-126, pertaining to the procurement of commissioned officers for the Regular Army and AR 601-105 pertaining to the consummation of commissioned officer appointments in the Regular Army. Policies and procedures have been updated. Local supplementation of this regulation is prohibited, except upon approval of The Adjutant General's Office.*

	Paragraph	Page
CHAPTER 1. GENERAL PROVISIONS		
Section I. General		
Purpose .....	1-1	1-1
Sources of personnel .....	1-2	1-1
Statutory authority .....	1-3	1-1
Explanation of terms .....	1-4	1-1
Responsibilities .....	1-5	1-2
Status reports and station changes .....	1-6	1-3
Evaluation boards .....	1-7	1-8
Tender of appointment .....	1-8	1-4
Probationary period .....	1-9	1-4
Service requirements .....	1-10	1-4
Section II. Eligibility Requirements		
General .....	1-11	1-4
Citizenship .....	1-12	1-4
Character .....	1-13	1-5
Prior military service .....	1-14	1-5
No military or civil court convictions or juvenile offenses .....	1-15	1-5
Willingness to give unqualified military service to the United States .....	1-16	1-5
Loyalty .....	1-17	1-6
Service potential prior to retirement eligibility .....	1-18	1-6
Active duty status .....	1-19	1-6
Grade .....	1-20	1-6
Age .....	1-21	1-6
Education .....	1-22	1-6.1
Security requirements .....	1-23	1-7
Medical requirements .....	1-24	1-7
Requirements for military intelligence .....	1-25	1-8
Section III. Application		
Form .....	1-26	1-9
Punched card .....	1-27	1-9
Branch preferences .....	1-28	1-9
Procurement program .....	1-29	1-10
Additional documents .....	1-30	1-10
When submitted .....	1-31	1-10

\* This regulation supersedes AR 601-100, 3 July 1967; AR 601-105, 3 October 1961; AR 601-124, 12 November 1969; AR 601-125, 20 March 1958; and AR 601-126, 15 April 1968, including all changes, and together with AR 145-1, 14 October 1968, supersedes AR 601-107, 25 October 1962.

	Paragraph	Page
CHAPTER 1. GENERAL PROVISIONS—Continued		
Forwarding -----	1-32	1-10.1
Reapplication -----	1-33	1-11
Marital status -----	1-34	1-11
★CHAPTER 2. COMMISSIONED OFFICER PROCUREMENT PROGRAMS		
Section I. Enlisted Personnel and Warrant Officers		
General -----	2-1	2-1
Responsibility of and action by commanding officers -----	2-2	2-1
Action by area commanders -----	2-3	2-1
II. Distinguished Graduate of Army Officer Candidate Course or WAC Officer Basic Course		
Action by school commandant -----	2-4	2-1
Application -----	2-5	2-2
III. Distinguished Military Graduates, Senior Reserve Officers' Training Corps		
General -----	2-6	2-2
Eligibility -----	2-7	2-2
Application period -----	2-8	2-2
Responsibility of applicant -----	2-9	2-2
Action by professors of military science -----	2-10	2-3
Action by area commanders -----	2-11	2-3
Notification of selection -----	2-12	2-4
Branch assignments -----	2-13	2-4
Graduate study -----	2-14	2-4
Forms and test material -----	2-15	2-6
IV. Scholarship Cadets, Reserve Officers' Training Corps		
General -----	2-16	2-6
Eligibility -----	2-17	2-6
Application -----	2-18	2-6
Action by professors of military science -----	2-19	2-6
Action by area commanders -----	2-20	2-6
Assignments -----	2-21	2-6
Notification of selection -----	2-22	2-6
Graduate study programs -----	2-23	2-7
Forms and test material -----	2-24	2-7
V. Army Officers on Active Duty		
General -----	2-25	2-7
Application -----	2-26	2-8
Action by commanders exercising general courts-martial jurisdiction -----	2-27	2-8
VI. Technical Specialists		
General -----	2-28	2-8
Action by area commanders -----	2-29	2-8
Application -----	2-30	2-8
VII. Former Regular Army Officers and Reserve Component Commissioned Officers not on Active Duty		
General -----	2-31	2-9
Application -----	2-32	2-9
VIII. Nonobligated Personnel		
General -----	2-33	2-9
Application -----	2-34	2-9
Action by area commanders -----	2-35	2-9
Special training -----	2-36	2-9
IX. Officers Selected for Promotion from Secondary Zones		
Selection -----	2-37	2-9
Notification of selection -----	2-38	2-10

	Paragraph	Page
<b>CHAPTER 2. COMMISSIONED OFFICER PROCUREMENT PROGRAMS—Continued</b>		
<b>Section X. Direct Appointment of College Graduates</b>		
General .....	2-39	2-10
Eligibility .....	2-40	2-10
Application .....	2-41	2-10
Action by professors of military science .....	2-42	2-10
Action by area commander .....	2-43	2-10
<b>XI. Appointment of Chaplains</b>		
General .....	2-44	2-11
General eligibility requirements .....	2-45	2-11
Age and special eligibility requirements .....	2-46	2-11
Medical requirements .....	2-47	2-12
Application .....	2-48	2-12
Action by commander exercising general court-martial jurisdiction .....	2-49	2-12
Action within Headquarters, Department of The Army .....	2-50	2-12
Service credit .....	2-51	2-12.1
Grade determination .....	2-52	2-13
<b>XII. Appointment in the Judge Advocate General's Corps</b>		
General .....	2-53	2-13
Sources of personnel .....	2-54	2-13
Age and special eligibility requirements .....	2-55	2-13
Active duty .....	2-56	2-13
Medical requirements .....	2-57	2-14
Security requirements .....	2-58	2-14
Period of observation .....	2-59	2-14
Action within Headquarters, Department of the Army .....	2-60	2-14
Service credit .....	2-61	2-14
Grade determination .....	2-62	2-15
Consummation of appointment .....	2-63	2-15
<b>XIII. Appointment in the Corps of the Army Medical Department</b>		
General .....	2-64	2-15
Applicability .....	2-65	2-15
General eligibility requirements .....	2-66	2-15
<i>Restrictions on appointment in the Medical Service Corps and</i>		
<i>Veterinary Corps</i> .....	2-67	2-15
Marital status .....	2-68	2-15
Age .....	2-69	2-15
Educational and professional requirements .....	2-70	2-16
Medical requirements .....	2-71	2-17
Security requirements .....	2-72	2-17
Procurement of applicants .....	2-73	2-17
Time of application .....	2-74	2-17
Application .....	2-75	2-17
Reapplication .....	2-76	2-18
Service credit .....	2-77	2-18
Grade determination .....	2-78	2-19
<b>CHAPTER 3. POSTHUMOUS APPOINTMENTS</b>		
General .....	3-1	3-1
Authority to issue appointments .....	3-2	3-1
Conditions under which appointments may be issued .....	3-3	3-1
Submission of recommendation for appointment .....	3-4	3-1
Effective date .....	3-5	3-1
Bonus, gratuity, pay or allowance .....	3-6	3-1
<b>CHAPTER 4. SELECTION AND APPOINTMENT CRITERIA</b>		
Selection for appointment in the Regular Army .....	4-1	4-1
Service credit and permanent grade determination .....	4-2	4-2
Temporary grade and date of rank .....	4-3	4-2

	Paragraph	Page
<b>CHAPTER 5. CONSUMMATION OF COMMISSIONED OFFICER APPOINTMENT IN THE REGULAR ARMY</b>		
<b>Section I. Selection Notification</b>		
Notification -----	5-1	5-1
Contingencies -----	5-2	5-1
<b>II. Appointment Notification</b>		
General -----	5-3	5-2
Tender of appointment -----	5-4	5-2
<b>III. Consummation of Appointment</b>		
General -----	5-5	5-3
Action required of appointee -----	5-6	5-3
Recess appointments -----	5-7	5-3
Reporting disposition of appointees -----	5-8	5-4
Declination of appointment -----	5-9	5-4
<b>IV. Delay in Acceptance of Appointment</b>		
General -----	5-10	5-4
Application for delay -----	5-11	5-5
Processing application for delay -----	5-12	5-5
<b>V. Excess Leave</b>		
General -----	5-13	5-5
Excess leave request -----	5-14	5-5
<b>VI. Initial Duty Assignment Orders</b>		
General -----	5-15	5-6
Issuance of initial assignment orders -----	5-16	5-6
Action by appointee -----	5-17	5-6
Action by area commander -----	5-18	5-7
<b>★CHAPTER 6. WARRANT OFFICER PROCUREMENT PROGRAM</b>		
<b>Section I. Special Eligibility Requirements and Application Procedures</b>		
General -----	6-1	6-1
Sources of personnel -----	6-2	6-1
Qualifications -----	6-3	6-1
Application procedures -----	6-4	6-1
The Adjutant General's responsibilities -----	6-5	6-2
<b>II. APPOINTMENT</b>		
Tender of appointment -----	6-6	6-2
Creditable service -----	6-7	6-2
Date of rank -----	6-8	6-3
Temporary grade -----	6-9	6-3
Reserve component status -----	6-10	6-3
Probationary period -----	6-11	6-3
Post-appointment service requirement -----	6-12	6-3

## CHAPTER 1

### GENERAL PROVISIONS

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#### Section I. GENERAL

★1-1. **Purpose.** This regulation sets forth the statutory authority, general policy, eligibility requirements, special criteria, administrative procedures, and method of submission of applications for appointment in the Regular Army except from sources described in paragraph 1-2a(1). The Regular Army will be brought to and maintained at its authorized strength through a procurement program designed to produce the proper numbers and types of officers of high military merit through the full utilization of all sources of potential officer material. The United States Military Academy continues to be one of the primary sources of commissioned officers, but it alone will not provide the full number required annually.

★1-2. **Sources of personnel.** *a.* Commissioned officers of the Regular Army will be obtained from the following sources:

(1) Graduates of the United States Military, Naval, and Air Force Academies who request initial appointment in the United States Army and who are acceptable to the Secretary of the Army, as provided for under 10 U.S.C. 541.

(2) Enlisted personnel and warrant officers (sec I, chap. 2).

(3) Distinguished graduates of Army officer candidate courses or WAC officer basic course (sec II, chap. 2).

(4) Distinguished military graduates, Senior Reserve Officers' Training Corps (sec III, chap. 2).

(5) Graduates of the Scholarship Program, Senior Reserve Officers' Training Corps (sec IV, chap. 2).

(6) Officers on active duty (sec V, chap. 2).

(7) Technical specialists (sec VI, chap. 2).

(8) Former Regular Army officers and Reserve component commissioned officers not on active duty (sec VII, chap. 2).

(9) Nonobligated personnel (sec VIII, chap. 2).

(10) Selectees for promotion from secondary zones (sec IX, chap. 2).

(11) College students and graduates (other than those participating in ROTC) pursuing degrees (sec X, chap. 2).

(12) Individuals qualified for appointment as chaplains (sec XI, chap. 2).

(13) Individuals qualified for appointment in the Judge Advocate General's Corps (sec XII, chap. 2).

(14) Individuals qualified for appointment in the various corps of the Army Medical Department (sec XIII, chap. 2).

*b.* Warrant officers for the Regular Army will be appointed from among warrant officers on active duty who hold appointments in the Army Reserve, Army National Guard (ARNGUS), or Army of the United States (AUS).

★1-3. **Statutory authority.** Statutory authority for the appointment of commissioned officers in the Regular Army under this regulation is title 10, United States Code, sections 541, 1521, 2106, 2107, 3283-3295, and 3311. Warrant officers in the Regular Army are appointed under sections 556, 3213, 3310, and 3311.

1-4. **Explanation of terms.** *a.* *Accredited institution or program.* A university, college, hospi-

tal, school, curriculum, or training program which is approved by or holds membership in the appropriate State, regional, or national accrediting agency or professional association, or is listed in the current Educational Directory, Higher Education, published by the US Department of Health, Education, and Welfare. Accreditation must be effective for the date on which the applicant attained the qualifying education or professional training required by this regulation.

*b. Appointee.* A selectee who had been nominated by the President and has received Senate confirmation or is subject to confirmation upon termination of a Congressional recess.

*c. Area commanders.* The commanders of the CONUS armies, US Army Military District of Washington, US Army Alaska, US Army Hawaii, US Army Forces Southern Command, and major oversea commands.

★*d. Base year group.* Newly commissioned Regular Army officers whose year group corresponds to the current fiscal year.

★*e. Basic date.* The date on which service for commissioned promotion purposes in the Regular Army commences.

*f. Contingency.* An eligibility requirement which must be resolved by a selectee or appointee.

*g. Distinguished military graduate.* An individual designated as such by the Professor of Military Science, who—

(1) Was designated a distinguished military student and has maintained the required academic standards;

(2) Has completed the advanced course, Senior Reserve Officers' Training Corps, including training at advanced camp; and

(3) Has graduated with a baccalaureate degree or has a statement from the head of the institution that all requirements for a baccalaureate degree have been completed and that the degree will be conferred at the next regular commencement (para 6-12a(3), AR 145-1).

*h. Distinguished military student.* A military student enrolled in the advanced course, Senior

Reserve Officers' Training Corps, at a college or university who because of his high scholastic standing and leadership is recognized as outstanding by both the professor of military science (PMS) and school officials (para 6-11a, AR 145-1).

*i. Effective date of appointment (appointment date).* The date on which an appointee accepts a Regular Army appointment, generally evidenced by the signed Oath of Office—Military Personnel, (DA Form 71).

*j. Medical doctor or physician.* This term includes both a doctor of medicine and doctor of osteopathy.

*k. Procurement program number.* The number used to identify the various Regular Army Officer Procurement Programs (app A, AR 601-110).

★*l. Professional fields.* Medical Corps, Dental Corps, Veterinary Corps, Chaplains, and Judge Advocate General's Corps.

*m. Scholarship cadet.* An individual selected to participate in the ROTC Financial Assistance Program authorized by 10 U.S.C. 2107.

*n. Selectee.* An individual who has been selected for appointment as a commissioned officer in the Regular Army, but who has not yet been nominated by the President for Senate confirmation.

★*o. Year group.* Officers whose basic dates fall within the same fiscal year will constitute a Regular Army year group.

**1-5. Responsibilities.** The area commander, within whose geographical area an applicant, a selectee, or appointee resides or is assigned, is responsible for the administrative procedures contained in this regulation. The following are exceptions:

*a.* The Commanding General, First United States Army, is responsible for the administrative actions pertaining to those individuals who make application under the provisions of sections III and IV, chapter 2, who reside in the District of Columbia.

b. The nearest commander is responsible for the administrative actions of those individuals who are within an Atlantic or Pacific area not under the jurisdiction of a specific commander defined above.

1-6. Status reports and station changes. Headquarters, Department of the Army normally will not furnish status reports on applications of individuals being considered for appointment under this regulation. All applicants will be notified of appointment through their respective area commanders at the appropriate time. Since the appointive process may take 4 months or longer, a request for information delays the overall operation. Pending final action by Headquarters, Department of the Army, any change in status of an applicant will be reported by the appropriate area commander to The Adjutant General, (HQDA (DAAG-PSA-A) WASH DC 20314). In addition, applicants for any Regular Army officer procurement program will furnish The Adjutant General (HQDA (DAAG-PSA-A) WASH DC 20314) and the area commander with DD Form 1175 (Change of Address and Directory Record) whenever any change of address occurs.

1-7. Evaluation boards. Boards will determine the professional and technical qualifications of the applicant. Evaluation boards are required only for applicants under sections I, VI, VIII, and X, chapter 2.

a. For the purpose of evaluating individuals applying under the provisions of this regulation, area commanders or commanders exercising general courts-martial jurisdiction will appoint or direct the appointment of boards necessary to accommodate all applicants within or near the geographical area. Each evaluation board will consist of at least three Regular Army officers of field grade. All members of the evaluation board must be senior in grade to the applicant or his potential grade in the Regular Army. One member of the board will be a member of the primary choice of branch in which the applicant desires assignment. In the case of Women's Army Corps applicants at least one

officer of the board will be a member of the Women's Army Corps, Regular Army. If a field grade Women's Army Corps officer is not available, a company grade Women's Army Corps officer may be substituted. Three officers will constitute a quorum.

b. The board will supervise the administering of required tests, recording findings on appropriate forms, and insuring completeness of the application file for the specific procurement program under which applicant desires consideration. When necessary, major commanders will utilize professional scientists and engineers who are members of the Army Reserve research and development groups. Applicants will be informed of the competitive nature of the program under which they are applying and the fact that application does not bind them to accept any appointment tendered.

c. In no case will the board be given access, or be allowed, to examine the application or allied papers of the individual before he has completed the interview form prescribed for the specific procurement program.

d. When travel is involved, the president of a board will request the area commander in whose jurisdiction the applicant is stationed to issue the necessary orders for his appearance before the board, specifying the date upon which he should arrive. Travel and other expenses incident thereto incurred by applicants not on active duty will not be chargeable to the Government.

e. The boards will forward applications and allied papers to the appropriate commander as prescribed by paragraph 1-32 who, in turn, will score all testing instruments and forward the papers indicated in table 2-1. The processing and forwarding of all cases will be expedited to the greatest extent possible. Objective should be to complete board action within the 2-week period immediately following receipt of application.

★f. Files of applicants for whom jurisdiction is transferred prior to appearance before the board of officers will be referred expeditiously by the losing responsible commander to the

gaining commander. The letter of transmittal will contain a summary of processing actions completed and any instructions from The Adjutant General as to further processing of applicant. A copy of the transmittal letter will be forwarded to HQDA (DAAG-PSA-A).

**1-8. Tender of appointment.** The nomination date is that date upon which the President of the United States nominates the applicant for appointment in the Regular Army. The appointment date is the date of acceptance as evidenced by a signed oath of office. Delay between nomination date and appointment date will advance the date of rank for those officers not on active duty. Accordingly, the time limitation for the completion of certain actions prescribed herein will be rigidly adhered to by all concerned to avoid penalizing applicants for delay subsequent to nomination date.

**1-9. Probationary period.** A Regular commissioned officer having less than 3 years of continuous service as a commissioned officer therein may be discharged under the provisions of title 10, U.S.C., section 3814. Probationary period begins with acceptance of the appointment and runs for 3 years subsequent to that date.

## Section II. ELIGIBILITY REQUIREMENTS

**1-11. General.** The general eligibility requirements stated in this section will govern all appointments in the Regular Army. All of these requirements must be met.

**1-12. Citizenship.** Applicant must be a citizen of the United States. An applicant who is a citizen by birth must submit documentary evidence of birth with application. An applicant who is a citizen other than by birth will submit a statement signed by an officer of the Army, notary public, or other person authorized by law to administer oaths, reading substantially as indicated in *a*, *b*, or *c* below, as appropriate. Facsimiles or copies, photographic or otherwise, will not be made of certificates of naturalization or certificates of citizenship, as the reproducing of these certificates or any part

**1-10. Service requirements.** The service obligation for a Regular Army officer is as prescribed below unless the officer is sooner relieved under such regulations as the Secretary of the Army may prescribe.

*a.* Officer must complete at least 3 years of active service after the date of acceptance of the Regular Army appointment, except for graduates of the Scholarship Program, Reserve Officers' Training Corps, who have an active duty service obligation of 4 years, and graduates of the United States Military, Naval, or Air Force Academies, who have an active duty service obligation of 5 years.

*b.* A male officer must complete a total of 6 years of active and inactive military service in any capacity (exclusive of time spent as a cadet at the US Military, Naval, and Air Force Academies, as a student under the "ASTP," "V-12," or similar programs); or, having less than 6 years of such service, he must agree to accept an indefinite appointment in the US Army Reserve and complete at least 6 years' total service.

*c.* Officer must complete any applicable additional service specified in AR 635-120.

thereof constitutes a felony (see subsection 1426 (h), title 18, United States Code).

*a.* For those who are citizens by naturalization.

I have this date seen the original certificate of citizenship No. \_\_\_\_\_ (or certified copy of the court order establishing citizenship) stating that \_\_\_\_\_  
(Full name)  
was admitted to United States citizenship by court of \_\_\_\_\_ on \_\_\_\_\_  
(County) (State) (Date)

*b.* For those who claim citizenship through naturalization of parent.

I have this date seen the original certificate of citizenship No. \_\_\_\_\_ issued by the Immigration and Naturalization Service, Department of Justice, stating \_\_\_\_\_ acquired citizenship on \_\_\_\_\_  
(Full name) (Date)

★c. Persons who were born abroad of two American citizen parents or, under certain circumstances, one citizen parent and one alien parent will submit a photographic copy of the Consular Report of Birth issued to the applicant's parents or a certified copy obtained from the Authentication Officer of the Department of State.

1-13. **Character.** Applicant must be of good moral character.

1-14. **Prior-military service.** Applicant must not have been—

a. Separated from the service by reason of resignation in lieu of elimination for the good of the service.

b. Dropped from the rolls of any of the Armed Forces.

c. Removed from office under the criminal laws of the United States.

d. Eliminated (or about to be eliminated) from the active list of the Armed Forces of the United States by reason of having twice failed of selection for either temporary or permanent promotion.

e. Separated by reason of resignation from any of the Armed Forces of the United States subsequent to being notified of his second non-selection for temporary or permanent promotion.

f. Separated from any of the Armed Forces of the United States with other than an honorable discharge.

★1-15. **No military or civil court convictions or juvenile offenses.** Applicant must not have been adjudged a youthful offender and must have a record free of convictions by any type of military or civil court. Requests for a waiver for conviction of an offense or unfavorable juvenile court decision will be submitted in affidavit form or will be supported by documentary evidence citing the offense, the court action, and the judgment and sentence rendered. A waiver previously granted for the purpose of attendance at an Army Officer Candidate School, en-

rollment in ROTC, or appointment in a Reserve component will not be construed as a waiver for appointment in the Regular Army. Requests will be processed as follows:

a. Commanders at each echelon will make a specific recommendation as to granting or denying the waiver.

b. Major commanders (including commanders exercising general courts-martial jurisdiction) may grant a waiver for offenses under military or civil codes, provided—

(1) the offense was not a felony,

(2) the offense did not involve moral turpitude,

(3) the sentence did not involve confinement in prison, stockade, or detention area, or hard labor,

(4) applicant's conduct and character at this time are above reproach, and

(5) the potential value of applicant's services as a Regular Army officer is considered to be very high.

c. Requests for waiver for conviction of the following offenses will be sent with the application file through channels to The Adjutant General, (HQDA (DAAG-PSA-A) WASH DC 20314)

(1) Felony under local, Federal, or military law.

(2) One which resulted in sentence to confinement in prison, stockade, or detention area, or in sentence to hard labor even though such sentence was suspended.

(3) One involving moral turpitude.

★1-16. **Willingness to give unqualified military service to the United States.** Applicant must not be a conscientious objector. If applicant has been a conscientious objector, he will be required to furnish an affidavit which will express his abandonment of such beliefs and principles so far as they pertain to this unwillingness to bear arms and to give full and unqualified military service to the United States. Where appropriate, he must have demonstrated that he has changed his views by subsequent satisfactory military service. So much of this

paragraph as pertains to bearing of arms is applicable to individuals applying for all branches except the Army Medical Specialist Corps, Army Nurse Corps, Medical Corps, Dental Corps, Medical Service Corps, Veterinary Corps, Women's Army Corps, and Chaplains.

1-17. **Loyalty.** Applicant must not be or have been a member of any foreign or domestic organization, association, movement, group, or combination of persons advocating subversive policy or seeking to alter the form of the Government of the United States by unconstitutional means.

★1-18. **Service potential prior to retirement eligibility.** As of the date of the application, applicant must have a service potential of at least 1 year prior to retirement eligibility. Officers selected for retention on active duty beyond 20 years may apply and will state their status in the letter of application. However, an officer selected for retention who receives notification of mandatory retirement prior to submission of application for appointment in the Regular Army or subsequent thereto is ineligible for consideration for appointment.

★1-19. **Active duty status.** Applicant must be on active duty at time of application and screening if applying under sections I, II, V, XI, XII, and XIII in chapter 2, and under chapter 6. An applicant may be appointed subsequent to honorable release from active duty.

★1-20. **Grade.** If currently on active duty in the Army as a commissioned officer, applicant (except those being appointed in MC, DC, or JAGC) must be serving in a grade equal to or higher than that for which qualified for appointment in the Regular Army. A former officer, or a Reserve officer (except MC, DC, or JAGC) who is not on active duty or active duty for training, must have held on active duty a grade equal to or higher than that for which qualified for appointment in the Regular Army. Appointment grade is determined by the amount of service credit in accordance with the applicable section of chapter 2 as follows:

- a. 2LT—has less than 3 years' credit.
- b. 1LT—has 3 but less than 7 years' credit.
- c. CPT—has 7 but less than 14 years' credit.
- d. MAJ—has 14 but less than 21 years' credit.
- e. LTC—has 21 but less than 25 years' credit.

f. COL—has 25 or more years' credit.  
Eligibility in this respect will be determined at Headquarters, Department of the Army; therefore, applications of individuals otherwise qualified under this regulation will continue to be forwarded.

1-21. **Age.** a. Except as indicated in b through e below, applicants for appointment under this regulation must have reached their 21st birthday but must not have passed their 27th birthday on date of appointment. The age maximum is statutory and may not be waived. However, the age maximum is increased by:

(1) The number of years, months, and days of active commissioned service performed in the Army after attaining the age of 21 years and subsequent to 6 December 1941 and/or

(2) A period (not to exceed 2 years) equal to the days, months, and years by which age exceeds 27 years.

★b. An applicant for appointment under the ROTC Distinguished Military Graduate Program (sec III, chap. 2) or Scholarship Program (sec IV, chap. 2) and graduates of the United States Military, Naval, and Air Force Academies may be appointed in the grade of second lieutenant even though under 21 years of age.

c. Applicants for appointment in the Veterinary Corps, Army Medical Specialist Corps, Army Nurse Corps, or Medical Service Corps must be eligible according to the age requirements set forth in section XIII, chapter 2.

d. Applicants for appointment as chaplains must be eligible according to the age requirements set forth in section XI, chapter 2.

e. Applicants for appointment in the Judge Advocate General's Corps must be eligible

6 October 1972

C 1, AR 601-100

according to the age requirements set forth in section XII, chapter 2.

f. Applications will not be accepted from persons who will become ineligible because of over age within 4 months of the date of the application.

1-22. Education. Educational requirements by program are as follows:

a. *Sections I, II, V, VII, and IX, chapter 2.* Except for recipients of the Medal of Honor or Distinguished Service Cross, an associate degree in an academic curriculum from an accredited college, completion of at least 2 years' study at an accredited college or university leading to an academic degree, or favorable determination on the 2-year college equivalency evaluation (AR 621-5) is required. Section V applicants who have been selected under the

degree completion program outlined in AR 621-1 are excused from this requirement. (Medal of Honor and Distinguished Service Cross recipients and those applicants claiming exemption from the 2-year college requirement by reason of participation in the degree completion program will so identify themselves either in the letter application or in the remarks section of the DA Form 61.) These applicants required to meet the 2-year college requirement who do not have a bachelor's or appropriate associate degree will submit with the transcript of credits a statement from a responsible official of the issuing institution verifying that they have completed 2 or more years of the required credits for a baccalaureate. Applicants who have a 2-year equivalency evaluation will submit a photostat or a true copy of the Department of the Army letter which establishes the evaluation.

*b. Sections III, IV, VIII, and X, Chapter 2.* A bachelor's degree on the date of appointment.

*c. Section VI, chapter 2.* A master or doctoral degree, or a baccalaureate with practical experience.

*d. Section XI, chapter 2.* See paragraph 2-46c.

*e. Section XII, chapter 2.* Graduate of an approved law school with professional degree.

*f. Section XIII, chapter 2.* See paragraph 2-70.

**1-23. Security requirements.** *a.* Each application forwarded to The Adjutant General, (HQDA (DAAG-PSA-A) Washington, DC 20314) will contain a statement within the indorsement by the forwarding office to the effect that a National Agency Check has been initiated or completed for the applicant. Statement of completion will be as follows:

A review of the files available to this office reveals that a (favorable National Agency Check or favorable Background Investigation which included a National Agency Check) as defined in AR 381-130 regarding \_\_\_\_\_, \_\_\_\_\_ was completed on \_\_\_\_\_, by \_\_\_\_\_.

(Name) (SN)  
(Date) (Agency)

If National Agency Check is being initiated or

has been initiated but not completed, statement will be as follows:

A National Agency Check as defined in AR 381-130 regarding \_\_\_\_\_ was initiated on \_\_\_\_\_

(Name)  
(Date)

*b.* The area commander or, where applicable, the commander exercising general courts-martial jurisdiction in the applicant's chain of command will take appropriate action in accordance with AR 381-130 to initiate a National Agency Check, when required, and upon completion will forward a statement of completion of the National Agency Check to HQDA (DAAG-PSA-A). This statement will be in the same format as that prescribed in *a* above, and is in addition to statement of initiation. It will be unclassified whenever possible. Responsibility for expediting National Agency Checks rests with the commanders concerned. A pending National Agency Check will not be cause for delay in processing an application.

*c.* If, at time of the initiation of application, a previous favorable National Agency Check or Background Investigation has been completed, another National Agency Check will not be initiated provided that—

(1) Investigation meets the scope set forth in AR 381-130; and

(2) Applicant is currently on active duty with the military establishment or has had no break in service in excess of 12 consecutive months.

**1-24. Medical requirements.** Applicant must meet the standards of medical fitness prescribed in chapter 2, AR 40-501.

*a. Procedures.* Applicants other than those under sections III and IV, chapter 2.

(1) When applicant receives notification of selection for appointment by letter from The Adjutant General, he or she will immediately be required to undergo a Type "A" medical examination of the scope prescribed by chapter 10 and appendix IX, AR 40-501, unless such examination has been accomplished within the 6-month period immediately preceding announcement of selection, in which case copies of

these prior medical reports will be utilized. This medical examination will be accomplished at an Armed Forces medical facility equipped to perform the required examination procedures. Travel and other expenses incident to medical examinations of individuals not on active duty are not chargeable to the Government.

(2) Report of Medical Examination (Standard Form 88) and Report of Medical History (Standard Form 93), together with reports of such additional tests or consultations deemed appropriate by the medical examiner, will be forwarded to The Surgeon General (HQDA (DASG-HES-P) Washington, DC 20314). Copies of the transmittal document will be forwarded HQDA (DAAG-PSA-A), and to the individual's area commander.

*b. Procedures for ROTC applicants.* The following is applicable to applicants under the Distinguished Military Graduate (sec III, chap. 2) and ROTC Scholarship (sec IV, chap. 2) programs:

(1) Except for those applicants described in (2) and (3)(b) below, each applicant will be required to undergo a Type "A" medical examination (app IX, AR 40-105).

(2) Applicants who elect flight training will be required to undergo a Type "B" medical examination (app IX, AR 40-501). The medical fitness standards prescribed by chapter 4, AR 40-501 apply to all flight training applicants.

(3) The application will be accompanied by a Report of Medical Examination (Standard Form 88) and Report of Medical History (Standard Form 93), in single copy, together with reports of such other tests and consultations as examining physicians deem appropriate. The area command surgeon will indicate whether or not the individual is qualified for assignment to a combat arm.

(a) A Type "A" medical examination (app IX, AR 40-501), accomplished within 1 year of the date of application, is acceptable.

(b) The report of medical examination accomplished at advanced camp and reviewed and determined by the area commander to meet the prescribed medical fitness standards for USAR appointment, including the notation of

combat arms qualification (para 3-8g, AF 145-1), is acceptable.

(c) When it is anticipated that the report of medical examination submitted with the application will be more than 1-year old at the time of Regular Army appointment, the applicant will undergo another medical examination not later than 120 days prior to anticipated date of appointment. Examination will be accomplished at an Armed Forces medical facility unless otherwise authorized by the area commander.

(d) Travel and other expenses incident to securing medical examinations by individuals not on active duty will not be chargeable to the Government.

(e) A student who has indicated in writing his desire to establish his eligibility for a Regular Army appointment will not be denied attendance at the ROTC advanced camp solely because of a disqualifying defect discovered in the course of evaluation of his medical examination taken at camp. In any instance when it appears, based upon the report of medical examination, that a cadet is not medically qualified for appointment, he will be advised of these circumstances and given an opportunity to attend camp under the provisions of paragraph 3-11, AR 145-1. The reports of additional tests or consultations deemed appropriate and a statement of circumstances will be forwarded through the area commander to HQDA (DASG-HES-P) with copy of transmittal document to HQDA (DAAG-PSA-A). Following evaluation of the medical examination reports by the area command surgeon, the area commander concerned will retain the Report of Medical Examination (SF 88) and Report of Medical History (SF 93), with supporting papers, for inclusion in the MPRJ. In lieu of such reports (SF 88 and 93), statements as outlined in figures 2-6 and 2-7, as appropriate, will be forwarded to HQDA (DAAG-PSA-A) along with the application.

**1-25. Requirements for military intelligence.** In addition to the above, applicants for Military Intelligence must meet the requirements in AR 614-40 (Selection and Assignment of Officers in Military Intelligence MOS).

Section III. APPLICATION

★1-26. **Form.** DA Form 61 (Application for Appointment) will be used, except that a letter application may be submitted under sections V, VII, XI, XII, and XIII, chapter 2 and section I, chapter 6. Forms may be obtained at Army installations. Applications will be unclassified. Any information which requires a CONFIDENTIAL or higher classification will be the subject of separate correspondence, with a reference to the application, and will be sent to HQDA (DAAG-PSA-A).

★1-27. **Punched card.** Each application will be accompanied by an upper left-hand-cut punched card, DA Form 3792 series or 3793 series, with 80-column interpretation (as produced with an IBM 026 or 029 Printing Card Punch, with the print switch in ON position) and prepared in the following format by the first command in the chain of command having such machine capability:

*Commissioned Officer Procurement Program (chap. 2)*

Use form without horizontal top stripe ----- Sections I, II, V, VI, VII, VIII, IX, X, XI, XII, and XIII.

(DA Form 3792-1)

Use form with yellow top horizontal stripe ----- Section III  
(DA Form 3792-2 or DA Form 3793-1)

Use form with pink top horizontal stripe ----- Section IV  
(DA Form 3792-3 or DA Form 3793-2)

*Warrant Officer Procurement Program (chap. 6)*

Use form with green top horizontal stripe ----- Section I  
(DA Form 3792-4)

These forms are available through normal AG publications supply channels.

a. Punched card format (DA Form 3792 series) for all applicants. See figure 1-1.

b. Additional punched card format (DA Form 3793 series) to be completed for applicants under the ROTC programs (sec III and IV, chap. 2). See figure 1-2.

c. Source code will be the applicable procurement program number (PPN) for Regular Army appointees as prescribed by appendix A, AR 601-110.

★1-28. **Branch preferences.** a. Applicants electing to be considered for the professional fields (law, medicine, and religion) will indicate a single branch preference. All others may, in order of preference, indicate three or more of the following branches in which they would accept assignment as a commissioned officer. A Department of the Army circular, published semiannually, will announce overstrength branches and year groups in which appointments will be extremely limited. Officers applying for appointment in these overstrength branches and year groups will require indorsement by a general officer on their application as outlined in paragraph 4-1i.

<i>Branch</i>	<i>Alphabetical Code</i>
Adjutant General's Corps -----	AG
Air Defense Artillery -----	AD
Armor -----	AR
Army Nurse Corps -----	AN
Army Medical Specialist Corps -----	SP
Chaplain -----	CH
Chemical Corps -----	CM
Corps of Engineers -----	EN
Dental Corps -----	DE
Field Artillery -----	FA
Finance Corps -----	FI
Infantry -----	IN
Judge Advocate General's Corps -----	JA
Medical Corps -----	MC
Medical Service Corps -----	MS
Military Intelligence -----	MI
Military Police Corps -----	MP
Ordnance Corps -----	OD
Quartermaster Corps -----	QM
Signal Corps -----	SC
Transportation Corps -----	TC
Veterinary Corps -----	VC
Women's Army Corps -----	WC

Male applicants under sections I, II, III, IV, VI, VIII, X and XIII, chapter 2, may also show the

Medical Service Corps as one of their preferences. All applicants except those under sections XI, XII, and XIII, chapter 2, are encouraged to indicate additional branches in which appointment would be acceptable in the event quota restrictions preclude selection in the branch of first, second, or third choice. If the first choice is a branch other than that in which applicant is serving or in which the major portion of his service was performed, all special qualifications for that branch will be entered in item 32. Applicants under sections VI and X, chapter 2, should select branches having requirements for their field of specialization (table 2-1). Branch in which appointment would not be accepted should be listed in item 32.

b. Male applicants who prefer assignments to the Adjutant General's Corps, Chemical Corps, Finance Corps, Ordnance Corps, Quartermaster Corps, or Transportation Corps will enter in item 32 the order of preference for their combat arm detail (Air Defense Artillery, Armor, Field Artillery, or Infantry) required by AR 614-100. Applicants selecting Transportation Corps may show Corps of Engineers for the detail branch. Military Intelligence and Military Police Corps appointees will serve their combat arm detail in Infantry or Armor.

c. Applicants who list Military Intelligence as a preference will state in item 32, one of the following areas in which they desire to serve:

- (1) Combat or strategic intelligence.
- (2) Areas of counterintelligence.
- (3) Area intelligence or counterintelligence.

d. Female applicants, except for those qualified for the Medical Department, must show Women's Army Corps as the branch of assignment and may show in item 32 a desired branch detail (Adjutant General's Corps, Chemical Corps, Corps of Engineers, Finance Corps, Judge Advocate General's Corps, Military Intelligence, Military Police Corps, Ordnance Corps, Quartermaster Corps, Signal Corps, or Transportation Corps).

e. Applicants under sections III and IV, chapter 2, who elect to complete their legal,

medical, osteopathic, dental, or veterinary education with a view towards appointment in the Judge Advocate General's Corps, Medical Corps, Dental Corps or Veterinary Corps, will indicate JAGC, MC, DC, or VC as their only preference in the branch preference column of DA Form 61. In addition they will list, in order of preference, three other branch choices in item 32, Remarks, to be used in the event they are not selected for continuance of professional education. All other applicants will indicate numerically, in order of preference, three choices of branch assignment by appropriate annotation on the application.

f. Any applicant under section III or IV, chapter 2 desiring to apply for Army aviation training will indicate that fact in the "Remarks" (item 32) of DA Form 61. Such action constitutes application; a separate application is not required. Applicant will also enter a statement to the effect that he will accept appointment in the Regular Army with assignment to any of the ten branches for which Army aviation flight training is authorized. If applicable, the applicant will also note if the Army ROTC Supplemental Agreement-Flight Instruction (DA Form 597-1) has been completed. The requirements of AR 611-110 must be completed prior to entry into the Army aviation flight training.

g. Applications received by The Adjutant General later than 1 year from date of application will be returned to the appropriate command, along with allied documents outlined in section II, this chapter, for updating and resubmission.

**1-29. Procurement program.** The section of this regulation under which the application is submitted must be specified on the application form or letter.

**★1-30. Additional documents.** Additional documents to be submitted for a commission are listed in table 2-1; for a warrant, in table 6-1.

**1-31. When submitted.** Application may be submitted when eligibility requirements are met,

except that under section X, chapter 2, students may apply any time during their final academic year at the college or university from which they will take their degree but not later than the date of graduation.

**1-32. Forwarding. a.** Forward applications as follows:

(1) Reserve component officers on active

duty (sec *N*, chap. 2) through channels to the first commander in the chain of command having general court-martial jurisdiction. *Exception.* Distinguished graduates of Army officer candidate courses or WAC officer basic courses (sec II, chap. 2)—direct to The Adjutant General (HQDA (DAAG-PSA-A) WASH DC 20314).

DC 20314). Those commanders receiving applications will insure that all administrative requirements, including completion of National Agency Checks and action on waivers under paragraph 1-15b, are met. Commanders having general court-martial jurisdiction will submit applications and allied papers of eligible applicants and requests for waiver under paragraph 1-15c direct to HQDA (DAAG-PSA-A) Washington, DC 20314.

(2) Warrant officers and enlisted personnel on active duty and officers assigned to AR-ADCOM units—through channels to the area commander having jurisdiction over the geographic area in which the applicant is located.

(3) Members of the Army National Guard not on active duty—through National Guard channels to the State Adjutant General, who will send it, with recommendation to the area commander.

(4) Members of the Army Reserve not on active duty—through the unit commander.

(5) Civilians—to the nearest major army commander or to the nearest Army activity with a request that it be sent to the appropriate area commander for processing.

(6) ROTC cadets and other students in schools having ROTC units will submit their applications through the Professor of Military Science.

b. Each commander will include in the forwarding statement his recommendation, with reasons if he recommends disapproval, and comments if he has knowledge of the applicant's manner of performance or qualifications.

c. Area commanders, commanders having general court-martial jurisdiction; or, when applicable, professors of military science will review all applications to determine eligibility and take additional action as indicated in subsequent sections of this regulation. If applicant is not eligible, he will be advised accordingly with reasons therefor.

d. No command or headquarters, except that

conducting the evaluation board (para 1-7), will hold an application beyond 5 working days.

**1-33. Reapplication.** Commissioned officers on active duty who have previously applied for a Regular Army appointment under section V or XIII, chapter 2 but were not selected may reapply by letter in the formats prescribed in figure 2-1 or 2-3, as appropriate. In the case of an officer reapplying under section V who has less than 5 years on active duty in the Army in a commissioned status, a special efficiency report as required by paragraph 2-26 will be furnished along with documents listed in table 2-1.

a. An application will not be honored from any individual who is currently under consideration under any other Regular Army procurement program.

b. An applicant who has failed to be selected under the provisions of this regulation (except those under sec III and IV, chap. 2) may reapply not earlier than 1 year after the date of the nonselection notice, provided all eligibility requirements are met at time of latest application. The required waiting period will permit the nonselected applicant for Regular Army an interval of time during which he can improve his qualifications.

c. Waiver of the 1-year waiting period may be granted by Headquarters, Department of the Army for cogent reasons, e.g., quality of recent efficiency reports; specific written recommendation of immediate commander or a general officer, or receipt of a significant decoration or award (recognition of a heroic, extraordinary, outstanding or meritorious act, achievement or service). Request for waiver, with justification therefor, will be initiated by the applicant and will accompany the reapplication.

**1-34. Marital status.** All female applicants will include a statement of marital status and the number and ages of dependents under age 18. In addition to this information, all female applicants will sign and submit the statement at figure 2-8.

<i>Item</i>	<i>Description</i>	<i>Card column</i>
1	Blank -----	1
2	Last name, first name, middle initial or initials ----- (space between last name and first name and middle initials—use no commas. Names prefixed with “Mc,” “De,” “de,” etc., will be spaced when the first letter after the prefix is capitalized, except when preceded by an apostrophe). <i>Examples are—</i>  McAffee ----- MC AFFEE Mcaffee ----- MCAFFEE O'Brien ----- OBRIEN Van Heusen ----- VAN HEUSEN de la Pole ----- DE LA POLE du Bois ----- DU BOIS  Always code the name suffix (JR, II, etc.) when there are sufficient spaces remaining in the field to include it. (If only one character of a two or three character suffix could be coded, do not code the suffix.)	2-31
3	Social security number. (Punched without dashes) -----	32-40
4	Blank -----	41-54
5	AUS grade -----	55-57
6	Blank -----	58-68
7	Source (see para 1-27c for source code) -----	69-70
8	Last digit of fiscal year (e.g., 1 July 71—30 June 72 use 2, 1 July 72—30 June 73 use 3, etc.) -----	71
9	Blank -----	72-80

*Figure 1-1. Punched card format—DA Form 3792 series.*

<i>Item</i>	<i>Description</i>	<i>Card column</i>
1	Blank ( enter * (asterisk) if flight trained) -----	1
2	(Complete as for DA Form 3792 series as far as space permits) -----	2-21
3	Blank -----	22-29
4	Enter contingency "B" if designation DMG required or "G" if baccalaureate required, as appropriate -----	30
5	Blank -----	31
6	Name of school or university attended -----	32-55
7	Major subject -----	56-70
8	First branch preference (Use two letter alpha- betical codes as listed in AR 680-29) -----	71-72
9	Second branch reference ----- do -----	73-74
10	Third branch preference ----- do -----	75-76
11	Blank -----	77-80

*Figure 1-2. Punched card format—DA Form 3793 series.*

## CHAPTER 2

### ★COMMISSIONED OFFICER PROCUREMENT PROGRAMS

#### Section I. ENLISTED PERSONNEL AND WARRANT OFFICERS

★2-1. **General.** Commanders are authorized to recommend outstanding enlisted men, enlisted women, and warrant officers of the Army for direct appointment as second lieutenants, Regular Army (first lieutenant in professional fields). Individuals so recommended must meet the eligibility requirements prescribed in chapter 1, and, in addition, must—

a. Have distinguished themselves by demonstrating outstanding qualities of leadership and aptitude for military service.

b. Possess an exemplary record of efficiency and personal conduct.

c. Possess those personal attributes which are considered requisite to a successful career as a commissioned officer of the Regular Army.

2-2. **Responsibility of and action by commanding officers.** Commanding officers are responsible for encouraging outstanding eligible enlisted men and women and warrant officers to apply for a Regular Army appointment. Their indorsement to the application should include

comments concerning the applicant's character, soldierly qualities, performance of duty, and why he is considered to be outstanding.

2-3. **Action by area commanders.** Upon receipt of the application, the area commander will review the application for administrative correctness, initiate action required by paragraph 1-23, and refer the case to a board established in accordance with paragraph 1-7. This board will be responsible for furnishing the forms indicated in table 2-1. Upon completion of actions by the board, the completed application file will be returned to the area commander for further review of application and related papers. The area commander will have scores computed for each applicant's qualification report (OLR-1), qualification inventory (OQI-1), and board interview (OLB-1) and will forward all papers, in each case, to The Adjutant General (HQDA (DAAG-PSA-A) WASH DC 20314) with his recommendation. Composite scores will not be computed at major command level.

#### Section II. DISTINGUISHED GRADUATE OF ARMY OFFICER CANDIDATE COURSE OR WAC OFFICER BASIC COURSE

2-4. **Action by school commandant.** ★a. For each class of the Army officer candidate course or WAC officer basic course, the school commandant, under such procedure as may be established, will determine those students who have distinguished themselves by demonstrating outstanding qualities of leadership in the military service. Individuals must be within the upper tenth in final class standing and possess personal attributes which are considered requisite to a successful career as a Regular Army

officer. Upon graduation, the school commandant will designate such individuals as distinguished graduates of the Army officer candidate course or WAC officer basic course. The school commandant will, by letter, inform each individual concerned of this designation as well as its implications. The letter will bear the student's social security number, date of birth, educational level, class standing, and the number graduated. One copy of each such letter will be forwarded to HQDA (DAAG-PSA-A) and one

copy will be immediately forwarded to the Chief of Personnel Operations (HQDA (DAPO-OP-(Appropriate Career Branch)) WASH DC 20315).

*b.* A senior field grade Regular Army officer designated by the commandant will interview distinguished graduates individually and encourage them to apply for appointment. He will—

(1) Emphasize the need for competent young officers in the Regular Army.

★(2) Inform them that application under this program must be submitted within 1 year after graduation. After that period, applica-

tions may be submitted under other provisions of this regulation.

(3) Advise those who are not educationally qualified (para 1-22) to consult with the Educational Adviser at the local Army Education Center as to available programs.

(4) Inform them that selection for appointment is not automatic but is the result of deliberation by a board of officers at Headquarters, Department of Army level.

**2-5. Application.** Application will be submitted as prescribed in section III, chapter 1 and accompanied by the forms indicated in table 2-1.

### Section III. DISTINGUISHED MILITARY GRADUATES, SENIOR RESERVE OFFICERS' TRAINING CORPS

**2-6. General.** This section prescribes the administrative procedure for appointment of distinguished military graduates of the Reserve Officers' Training Corps and the processing of their applications for appointment.

**2-7. Eligibility.** The eligibility requirements for appointment in the Regular Army are prescribed in chapter 1, all of which must be fulfilled prior to execution of oath of office. In addition the cadet must not have been a nonselect for appointment under the Scholarship Program.

**2-8. Application period.** Application may be submitted at any time after registration for the final academic year, but not later than the date upon which designation as a distinguished military graduate occurs. A distinguished military student who declines appointment when notified of selection may request reconsideration of his application for appointment at any time prior to date of designation as DMG. Notwithstanding this authorized period of application, only applications submitted by deadlines set up in paragraph 2-12 can be assured of early notification of selection and appointment on date of graduation. Nonselection under this program does not preclude later application under other Regular Army Procurement Programs for which an applicant may become eligible.

**2-9. Responsibility of applicant.** The applicant will—

*a.* Prepare DA Form 61 in single copy, on a typewriter or by printing in ink. All applicable items will be completed in detail. Any items requiring more explanation than space permits will be completed in item 32, "Remarks," or on an attached sheet. When the proper answer is "no" or "none" the applicant will so state. School address will be indicated in item 10, and the permanent address in item 11.

*b.* Prepare and furnish the statement at figure 2-7 if seeking appointment in the Judge Advocate General's Corps, Medical Corps, Dental Corps, or Veterinary Corps.

*c.* Enter in item 32 "Remarks," DA Form 61, the law, medical, osteopathic, dental, or veterinary school attending or to be attended, date of entrance, and anticipated date of graduation if statement in *b* above is furnished.

*d.* Enter in item 12d, DA Form 61, the date upon which designation as a distinguished military graduate will occur (para 6-12, AR 145-1).

*e.* Enter the major and minor academic fields of study in item 13c, DA Form 61, using Item 32, "Remarks," if additional space is required.

*f.* Individuals who were not designated as a DMS and who attend the ROTC advanced camp

after completion of MS-IV may, upon favorable recommendation of the camp commander, be designated a DMS with subsequent designation as a DMG by the PMS after reevaluation of the student's standing in academic and military subjects. The designation need not be made during camp but must be accomplished in sufficient time so that application for commission in the Regular Army may be submitted by 31 October of the same calendar year. Individuals in this category will enter in item 32, DA Form 61, the following notation: "Application authorized by paragraph 2-9, AR 601-100."

*g.* Furnish documents as listed in section III of table 2-1.

**2-10. Action by professors of military science.** Upon receipt of application, the PMS will—

*a.* Review the application and related papers to insure that they are properly completed and that the applicant meets the requirements for distinguished military student set forth in paragraph 6-11, AR 145-1.

*b.* Administer the Senior ROTC Inventory, RI-1, DA Form 6201, to the applicant. Attach the Senior ROTC Inventory answer sheet, DA Form 6201-1, to the application.

*c.* Attach the report form, ROTC Evaluation ROE-2, (DA Form 6223) prepared by a commissioned officer of his staff who has had the DMS in his class during the advanced course (preferably MS-IV) and the ROTC Advanced Camp Cadet Evaluation prepared at camp; (section A, B and C). If the student has not attended camp an evaluation report, DA Form 6223, will be obtained from another commissioned member of the PMS staff and included in lieu of the ROTC camp commander's report. This report will contain a statement in section V as follows: "Report submitted in lieu of evaluation report from advanced camp." The cadet will be compared with all other DMS's who apply for a Regular Army appointment. A rating of "1 of 1" is meaningless and should not be used. The rater's comments will be specific to insure that the selection board is provided with a complete description of the cadet's strengths and weaknesses. The PMS will indorse each DA

Form 6223 and will include a positive statement that the cadet is or is not recommended for a Regular Army appointment. The PMS should include additional comments he deems appropriate for consideration by the selection board. He is responsible for resolving conflicting evaluations.

*d.* Forward the application and allied papers by indorsement to the area commander. The anticipated date that applicant will be designated a DMG and whether advanced camp has been completed will be indicated. The procedures outlined above are also applicable to students graduating other than at the end of the normal school year. The PMS will insure that all actions are expeditiously accomplished at the appropriate time. He will also establish and maintain a file for a period of 12 months from date of designation for each student designated a DMS. The file will contain a copy of each document listed in table 2-1 that is forwarded with the application for appointment in the Regular Army.

**2-11. Action by area commanders.** *a.* Area commanders will examine each application for correctness of all actions and will insure that each applicant meets the general eligibility requirements. Applications received from ineligible individuals will be returned to the PMS indicating the reason(s) therefor.

*b.* All actions to obtain missing elements required for completion of the application will be expedited in order to meet the deadline established in paragraph 2-12.

*c.* Each DA Form 6223 and DA Form 6201-1 will be carefully checked and scored. Incomplete reports will be returned to the PMS for correction. Each application file received without these reports and sections A, B, and C of the ROTC Advanced Camp Cadet Evaluation will be held in abeyance at area command headquarters until such time as reports are received.

*d.* Completed files will be assembled in the order indicated in table 2-1 and will be forwarded to HQDA (DAAG-PSA-A) Washington, DC 20314.

**2-12. Notification of selection.** *a.* To insure early notification of selection and appointment on date of graduation, applications should be submitted so as to reach HQDA (DAAG-PSA-A), not later than 1 November for cadets scheduled to graduate and receive commissions 1 April through 30 September of the following year. Selections will be announced as expeditiously as possible for those applicants meeting the 1 November deadline. Likewise, applications should reach The Adjutant General not later than 30 April for those cadets graduating and receiving commissions between 1 October of that year through 31 March of the next year. Selections of those cadets whose applications fail to meet these deadlines will be announced at periodic intervals through the year, as they occur.

*b.* When designation as a distinguished military graduate is the only remaining contingency, the PMS will be responsible for its fulfillment prior to tender of appointment.

*c.* Notification of selection, consummation of appointment, and request for delay in acceptance of appointment will be accomplished in accordance with chapter 5.

**2-13. Branch assignments.** The Department of the Army policy is to assign individuals to either their first, second, or third choice branch whenever possible. If not selected for assignment in one of the three branch preferences, he will be considered for all other branches in precedence of branch needs within established quotas. Selections under this program are based on the following:

*a. Position on the DA order of merit listing.* Position on the order of merit list is determined at Headquarters, DA from a composite of scores obtained from the ROTC Evaluation, ROE-2 (DA Form 6223), prepared by a member of the professor of military science's staff, the evaluation prepared at camp, and the Senior ROTC Inventory, RI-1 (DA Form 6201-1) accomplished by the cadet. When processed in Headquarters, Department of the Army, predetermined weights are applied to the scores obtained on each of the foregoing documents. The resultant score is the individual's order of merit score and determines his position on the

order of merit list. Minimum order of merit scores are established for each branch, and individuals whose standings place them below this minimum may not be selected for assignment to that branch.

*b. Branch preference.* The individual with the highest score is considered above all others for assignment to a particular branch. Further restriction on branch assignment is imposed by branch quotas. Since the combined ROTC DMG and scholarship programs are the primary sources of Regular Army second lieutenants for the technical and administrative branches, equitable distribution is made to these branches to insure the Army's capability of performing its mission. For this reason all students should be encouraged to list as a branch choice at least one of these branches which most closely relates to his academic field of study, except for those students who elect flight training. *For example.* Business Administration—FI; Personnel Management—AG; Textile—QM; Physics—OD.

*c. ROTC unit attended.* The type of ROTC unit at the college or university is given due consideration. However, the individual's position on the order of merit, branch quota, and branch requirements are paramount factors in determining the individual's branch of assignment.

*d. Academic training.* The individual's field of study as related to branch requirements (b above) and his demonstrated potential for specialization in a particular branch will influence his branch selection.

**2-14. Graduate study.** *a. Nonscholarship DMG's selected for appointment in the Regular Army with assignment to basic branches.*

(1) The top 5 percent of nonscholarship DMG's selected for Regular Army appointment with assignment to a basic branch may attend graduate school under the ROTC Fellowship Program at Army expense for the purpose of attaining a master's degree in a field of study for which the Army has a valid requirement. Officer will be on active duty with full pay and allowances. A selected nonscholarship DMG will have the option of attending graduate school immediately upon graduation and com-

missioning in the Regular Army or deferring graduate schooling up to the end of his 5th year on active duty. After receipt of notification of selection under this program, cadet will comply with instructions contained in the annual "Graduate Study Letter." The active duty service obligation will be as prescribed by paragraph 2-23b(1) for scholarship cadets.

(2) A nonscholarship DMG selected for appointment in the Regular Army with assignment to a basic branch may delay active duty for up to two years for the purpose of earning a master's degree. Individual will be required to accept a commission in the US Army Reserve and pursue graduate study in a delay status under the provisions of AR 601-25. Branch selection for the interim Reserve appointment will be made in accordance with chapter 6, AR 145-1. No active duty service obligation is incurred under this program.

b. *Nonscholarship DMG's selected for appointment in the Judge Advocate General's Corps, Medical Corps, Dental Corps, and Veterinary Corps.* Cadets may be tentatively selected for appointment in the Judge Advocate General's Corps, Medical Corps, Dental Corps or Veterinary Corps contingent upon completion of the required professional training. This may be accomplished either by the selectee accepting appointment in the Regular Army in a basic branch and completing his professional training in a subsidized or excess leave status (AR 601-112 or AR 601-114, as appropriate), or through acceptance of an appointment in the US Army Reserve and completion of legal, medical, osteopathic, dental, or veterinary training while in a delay status under the provisions of AR 601-25. (Selections for subsequent appointment in the Judge Advocate General's Corps are made by The Judge Advocate General.) Selections for appointment in the Medical Corps, Dental Corps, and Veterinary Corps are made by The Surgeon General. Branch selections for Reserve appointments of Regular Army selectees for the Judge Advocate General's Corps, Medical Corps, Dental Corps and Veterinary Corps will be made in accordance with the provisions of chapter 6, AR 145-1 except that the Medical Corps, Dental Corps and Veterinary Corps selectees will be assigned

to the Medical Service Corps without regard to the fact that the individual is an applicant for appointment in the Regular Army. Tentative selection for the Judge Advocate General's Corps, Medical Corps, Dental Corps or Veterinary Corps, followed by failure to complete the required professional schooling or to qualify for appointment, for any reason, nullifies further consideration for appointment in the Regular Army under the DMG program. It does not preclude consideration for appointment under any other Regular Army officer procurement program for which the cadet may later become eligible.

•(1) *Subsidized or excess leave status.* Qualified applicants may be placed in a subsidized or excess leave status, as appropriate, under AR 601-112 for the purpose of obtaining a medical, osteopathic, dental, or veterinary medicine degree; or may be placed in an excess leave status for the purpose of obtaining a law degree. Participants in an excess leave status do not receive pay or allowances and will defray all expenses incident to this training.

(a) Qualified applicants tentatively selected for appointment in the Medical Corps, Dental Corps, or Veterinary Corps will be appointed in the Medical Service Corps and may be placed in a subsidized or an excess leave status (without pay and allowances) as appropriate, for a maximum of 4 consecutive years to obtain a degree in medicine, osteopathy, dentistry, or veterinary medicine. The provisions of AR 601-112 apply.

•(b) Distinguished military graduates tentatively selected for appointment in The Judge Advocate General's Corps will be appointed in the Regular Army and assigned to one of the basic branches with detail to The Judge Advocate General's Corps upon attainment of a baccalaureate. They will be carried in an excess leave status except when performing on-the-job training. The provisions of AR 601-114 apply.

(2) *Delay status.* Qualified applicants tentatively selected for appointment in The Judge Advocate General's Corps, Medical Corps, Dental Corps, or Veterinary Corps may be appointed in the US Army Reserve, as outlined above, and placed in a delay status to complete

graduate study at their own expense. (Applicants for appointment in The Judge Advocate General's Corps must not have attained their 28th birthday on date of appointment in the US Army Reserve.) Upon completion of training, tender of appointment in the Judge Advocate General's Corps, Medical Corps, Dental Corps, or Veterinary Corps, Regular Army, will be effected under the provisions of sections XII or XIII, upon recommendation of The Judge Advocate General or The Surgeon General, as appropriate. Applicants desiring to complete their professional education under these provisions

will prepare and furnish a statement as shown in figure 2-7.

Applicants who apply and are permitted to accept a scholarship, fellowship, or grant may attend graduate school under the provisions of AR 621-7.

2-15. **Forms and test material.** The forms and other items required for processing applicants for a commission in the Regular Army under this section are listed in table 2-1. Excess copies of required forms will be kept to a minimum.

#### Section IV. SCHOLARSHIP CADETS, RESERVE OFFICERS' TRAINING CORPS

2-16. **General.** This section prescribes the administrative procedures for appointment of Reserve Officers' Training Corps scholarship cadets as commissioned officers in the Regular Army.

2-17. **Eligibility.** In addition to having met the requirements for admission to the Army ROTC Financial Assistance Program, applicant must meet the general eligibility requirements prescribed in chapter 1.

2-18. **Application.** Each scholarship cadet will submit a DA Form 61 (Application for Appointment) as prescribed in section III, chapter 1 and paragraphs 2-8 and 2-9 regardless of whether designated as a distinguished military student. The words "SCHOLARSHIP CADET" will be entered under "Governing Regulation or Circular." This application will be reviewed by a Department of Army Scholarship/Distinguished Military Graduate Selection Board, which will select the best qualified applicants for Regular Army appointments. Individuals not selected for Regular Army will be processed for appointment in the USAR by the area commander. For cadets selected for appointment in the Regular Army, USAR appointments will be tendered if the Regular Army appointment is not available at time of commissioning.

2-19. **Action by professors of military science.** The professors of military science will process applications in the same manner as prescribed

in paragraph 2-10 for the DMG program except that any requirement for designation as a distinguished military student (DMS) or distinguished military graduate (DMG) is not applicable. One DA Form 6201-1, one DA Form 6223, and one camp evaluation form as prescribed in paragraph 2-10, will be submitted on each cadet.

2-20. **Action by area commanders.** Area commanders will thoroughly check all applications for completeness. Any application which must be returned by Department of the Army for correction or for additional information may cause the applicant to miss the opportunity to be selected for the ROTC Fellowship Program (top 5 percent) and thereby lose consideration for graduate schooling at Army expense (para 2-23). Indorsement to Department of the Army will have the words "SCHOLARSHIP CADET" typed or stamped in red at the top of the page. Commanders will set up procedures to insure that all applications are submitted to Department of the Army by the deadline indicated in paragraph 2-22.

2-21. **Assignments.** Assignments to branches are made in the same manner as for the DMG program (para 2-13).

2-22. **Notification of selection a. Date of submission.** All applications under this section will be submitted so as to reach HQDA (DAAG-PSA-A) Washington DC 20314 not later than

15 October for all cadets scheduled to graduate and receive commissions from 1 April of the following year through 31 March next.

*b. Notification of selection.* Notification of selection and consummation of appointment will be in accordance with chapter 5.

**2-23. Graduate study programs.** ROTC scholarship cadets will be afforded the opportunity to pursue graduate studies under one of the programs described below. Schooling must be in a field for which the Army has a valid requirement.

*a. Programs.*

(1) Cadets who fall within the top 5 percent of the scholarship applicants, based on the order of merit ranking and Graduate Record Examination (GRE) Score, and are selected for a Regular Army appointment may attend graduate school at Government expense under the ROTC Fellowship Program. After acceptance of appointment, officers will attend school on active duty with full pay and allowances under the provisions of AR 621-1. Announcement of eligible cadets will be made concurrently with announcement of Regular Army selections or soon thereafter. Attainment of a law, religious, medical, osteopathic, dental, or veterinary degree is not included under this program. The maximum period of time allowed for completion of a graduate degree requirement will be 2 years.

(2) Scholarship cadets not selected for the ROTC Fellowship Program (top 5 percent) may delay acceptance of appointment in the Regular Army for the purpose of pursuing graduate study. Such cadets, if selected for appointment in the Regular Army, will be commissioned in the USAR and delayed from call to active duty under the provisions of AR 601-25 until such time as graduate study is completed. After completion of graduate study (normally not more than 2 years), the cadet

will be required to accept the Regular Army appointment for which he was selected. No additional service obligation will be incurred under this program.

(3) Applicants who apply and are permitted to accept a scholarship, fellowship, or grant may attend graduate school under the provisions of AR 621-7.

(4) Cadets wishing to pursue courses leading to a commission in the professional branches will be authorized to continue their education with the approval of The Surgeon General or The Judge Advocate General as prescribed for the DMG program under paragraph 2-14b.

*b. Active duty service obligation.*

(1) Fellowship Program (top 5 percent) participants will incur an active duty service obligation of 2 calendar years for each academic year or fraction thereof of graduate schooling completed, and in any event not less than 3 years. Such obligation will run concurrently with that incurred under the scholarship program. The total accrued active duty obligation will at no time exceed 4 years. A period of time spent in graduate study following commissioning will not be credited toward fulfillment of an active duty obligation previously incurred, e.g., through the ROTC Scholarship Program.

(2) Regular Army selectees accepting a scholarship, fellowship, or grant for schooling not to exceed 2 years under AR 621-7, with full pay and allowances as a commissioned officer, will incur an active duty service obligation of three times the period of graduate study.

(3) AR 601-112 and AR 601-114 prescribe service obligations for the professional programs.

**2-24. Forms and test material.** Forms, test materials, and other items required under this section are listed in table 2-1.

## Section V. ARMY OFFICERS ON ACTIVE DUTY

★**2-25. General.** This section prescribes the program and procedures whereby outstanding male and female Reserve component commis-

sioned officers serving on active duty in an OBV 3 or a voluntary indefinite status may apply for a Regular Army commission. Appli-

cants for assignment to Military Intelligence must meet the prerequisites outlined in paragraph 1-25. This program provides for the selection of the best qualified and most outstanding officers who have demonstrated their capabilities in an active capacity. This program is highly competitive.

**2-26. Application.** *a.* An officer will apply by letter through channels in the format prescribed in figure 2-1. Documents listed in table 2-1 will be submitted with the letter application. Appearance before an evaluation board is not required. Applicants are subject to medical qualification and security clearance. Medical examination will be performed only after notification of tentative selection.

★*b.* If an officer has had less than 5 years active commissioned service in the Army and has received no report submitted during the 30-day period immediately preceding the date of the application, a complete Officer Efficiency Report (DA Form 67-6) prepared in accordance with paragraph 2-2i, AR 623-105, will be submitted with the application file, unless report is required under *e* below. If an efficiency report cannot be prepared because the officer is a student attending a service or civilian school, an evaluation letter (fig. 2-4) will be completed by the individual who would normally prepare an academic report. Any report submitted must accompany the application.

★*c.* Officers must have completed at least 2 years of active Federal commissioned service at

the time of application and not less than 3 years at the time of appointment. No waivers of these requirements will be granted.

★*d.* Officers serving in an obligated status in excess of 2 years must have sufficient time remaining on active duty to permit selection by the Board prior to the conclusion of 3 years. Officers in this category who are selected for appointment will be retained as Reserve officers on active duty until the Regular Army appointment is consummated. Officers will not be permitted to extend their active duty commitment for the purpose of making application for a Regular Army commission.

★*e.* The applicant's commanding officer will review the application and allied papers. If a complete Officer Efficiency Report has not been submitted in applicant's current active duty tour, a special complete efficiency report in accordance with paragraph 2-2i, AR 623-105, or an evaluation letter as prescribed in *b* above, if appropriate, will be submitted with the application file. The application file will be sent to the first commander in the applicant's chain of command exercising general court-martial jurisdiction for processing.

**2-27. Action by commanders exercising general court-martial jurisdiction.** Application files will be forwarded to Department of the Army within 5 working days of receipt. Applications of officers subject to early release from active duty or who are at or near the maximum age will be given priority.

## Section VI. TECHNICAL SPECIALISTS

★**2-28. General.** *a.* This section prescribes the program whereby highly qualified individuals with degrees from accredited colleges or universities in any of the technical specialties listed in table 2-2, and who are eligible in accordance with chapter 1, may apply for appointment in the Regular Army. Area commanders are encouraged to identify those individuals who possess a high degree of technical knowledge essential to the National defense.

*b.* Each officer appointed in the Regular Army under this program, if he has not completed appropriate Army training, will attend

the basic course at the Infantry School and the basic course of the branch to which assigned.

**2-29. Action by area commanders.** Area commanders will maintain effective liaison with colleges, universities, and technical societies in their area to procure highly qualified applicants from these sources.

**2-30. Application.** Required documents are listed in table 2-1. Three letters of recommendation from persons not related to applicant who have personal knowledge of his character,

reputation, and community standing will be submitted with the application. If the applicant does not have a masters' or doctoral degree, a resume of practical experience justifying quali-

fication as a specialist in the particular field for which applying will be included with the application.

## Section VII. FORMER REGULAR ARMY OFFICERS AND RESERVE COMPONENT COMMISSIONED OFFICERS NOT ON ACTIVE DUTY

2-31. **General. a.** This section is applicable only to the following categories of personnel:

(1) Former Regular Army officers, not on active duty, who were appointed and commissioned as officers in the Regular Army of the United States and who subsequently relinquished such commissions under honorable conditions.

(2) Reserve component officers in civil life who have been commissioned as officers in one of the Reserve components of the Army, have served as commissioned officers on active duty or active duty for training in the Army, and are currently holding commissions in the ARNGUS or Army Reserve.

b. This program provides a means whereby those individuals possessing outstanding qualifications, as indicated by official records, may be considered for Regular Army appointment. Applicants for assignment in military intelligence must meet the prerequisites outlined in paragraph 1-25.

2-32. **Application.** Application and allied papers will be submitted direct to the commander having general court-martial jurisdiction or to the appropriate area commander who will review each application for correctness of action. Application files of those individuals found fully qualified will then be forwarded to HQDA (DAAG-PSA-A) Washington, DC 20314.

## Section VIII. NONOBLIGATED PERSONNEL

2-33. **General.** This section provides for the appointment in the Regular Army of individuals who have served in any of the Armed Forces of the United States, have satisfied the active duty or active duty for training obligation required by law, and are not eligible to apply under other chapters of this regulation. Former Armed Forces personnel must have been separated from the service under honorable conditions.

2-34. **Application.** DA Form 61 (Application for Appointment) will be completed in accordance with section III, chapter 1 and accompanied by forms indicated in table 2-1.

2-35. **Action by area commanders.** Upon receipt of application and allied papers, the area com-

mander will review each application to insure that the applicant meets the general eligibility requirements prescribed in chapter 1. If the applicant does not meet the requirements, his application will be returned immediately to him with reasons therefor. As soon as possible after receipt of application, each applicant will be invited to appear before a board of officers for processing in accordance with paragraph 1-7. All tests forwarded with the completed application file will be scored by area commanders.

2-36. **Special training.** Each individual appointed in the Regular Army under the provisions of this program will attend a special course of training in basic military fundamentals which is the same as that prescribed in paragraph 2-38b.

## Section IX. OFFICERS SELECTED FOR PROMOTION FROM SECONDARY ZONES

2-37. **Selection.** Nonregular Army officers serving on active duty, except for chaplains, who

are selected from secondary zones for temporary promotion will be tendered an appoint-

ment in the Regular Army, with the concurrence of their career branches, provided they are otherwise eligible, without processing an application and evaluation by a field board. Those selected for promotion to the grade of major and above who do not meet the educational requirement will be tendered appointments provided the appropriate career branch concurs.

### Section X. DIRECT APPOINTMENT OF COLLEGE GRADUATES

**2-39. General a.** This section prescribes the Department of the Army procurement program, policies, and procedures for the direct appointment in the Regular Army of male graduates from accredited colleges and universities not having Army ROTC units (except as provided herein). This program is highly competitive.

**b.** Each individual appointed in the Regular Army under this program will attend a special course for training in basic military fundamentals at one of the combat arms schools. After completion of his training the individual will attend the basic course of the branch to which appointed or detailed.

**2-40. Eligibility.** In addition to the eligibility requirements prescribed in chapter 1, students must be—

**a.** Graduates of colleges and universities which do not participate in the ROTC Program; or

**b.** Graduates of colleges and universities maintaining ROTC units, who could not participate in the ROTC program because of valid reasons (heavy academic schedules, active in campus activities, etc.). These individuals will be considered only if recommended by the professor of military science and the dean of the academic board as scholastically outstanding.

**2-41. Application. a. DA Form 61 and accompanying papers.** DA Form 61 will be completed in accordance with section III, chapter 1, to include the following:

(1) Letters based on personal acquaintanceship from not less than three disinterested

**2-38. Notification of selection.** Eligible officers will be informed by Department of the Army letter, through channels, of their selection for appointment subject to medical qualification, favorable review of the official military personnel file and security clearances, and satisfactory current performance. Officer must accept the offer of appointment within 30 days of receipt of the letter to be eligible under this provision.

individuals relative to the applicant's character, reputation, and community standing.

(2) Signed copy of letter of recommendation by the professor of military science and the dean of the academic board, if individual is applying under paragraph 2-40b.

**b. Forwarding.** Notwithstanding the provisions of paragraph 1-32, all applications from students in schools maintaining ROTC units will be forwarded direct to the professor of military science for further processing.

**2-42. Action by professors of military science.** Immediately following the registration of students entering their senior year of college, the professor of military science will examine the records and class standing of those individuals he deems best qualified for Regular Army appointment. With the concurrence of the dean of the academic board, he will advise each selected student of his opportunity to apply for such appointment. If an applicant is pursuing a degree higher than a baccalaureate at a university or college maintaining ROTC units, the professor of military science of his immediate school will obtain a letter of recommendation from his former school. He will consider this letter in evaluating the applicant for Regular Army appointment. Professors of military science will review each application for correctness and completion of all forms and will forward the completed application file to the appropriate area commander.

**2-43. Action by area commander. a.** The area commander will—

(1) Establish contact with potential appli-

cants of colleges and universities within the geographical area which do not participate in ROTC programs.

(2) Maintain liaison with professors of military science of those colleges and universities participating in ROTC programs.

(3) As soon as possible after receipt of an application, invite the applicant to appear be-

fore a board of officers for processing as indicated in paragraph 1-7.

b. Extreme care will be exercised in scheduling applicants for appearance before the board in view of academic schedules that must be maintained.

c. The completed files will be forwarded direct to HQDA (DAAG-PSA-A) WASH DC 20314 at the earliest practicable date.

## Section XI. APPOINTMENT OF CHAPLAINS

2-44. **General.** This section prescribes the special requirements and procedures for appointment of chaplains, Regular Army. This program permits the selection of the best qualified and most outstanding officers who have demonstrated their capabilities in an active capacity. In addition it provides for a gradual intake of those individuals possessing certain necessary service credit to maintain a balanced promotion structure, subject to the limitations imposed by statute.

2-45. **General eligibility requirements.** Applicant must meet the general eligibility requirements outlined in chapter 1 in addition to those prescribed in this section.

2-46. **Age and special eligibility requirements.**  
*a. Age.* Applicant must have reached his 21st birthday, but must not have passed his 34th birthday on date of appointment. The latter date may be increased by the number of years, months, and days of active Federal commissioned service performed in the Army after attaining the age of 21 years and subsequent to 6 December 1941, and one of the following if applicable:

(1) If he was a commissioned officer on active duty on 20 July 1956, a period of not more than 8 years, computed by—

(a) Taking the period of commissioned service that may be credited to him in computing his basic pay, but not more than the period computed by subtracting 27 years from his age on the date of his appointment; and

(b) Subtracting the period of active

commissioned service in the Army that he performed after 6 December 1941, after becoming 21 years of age, and before his appointment, but not more than the difference in age computed under (a) above.

(2) The number of days, months, and years by which the appointee's age exceeds 27 years, but not more than 2 years. No person may be appointed a Regular Army officer under this regulation if his age is above that which would permit him to complete 20 years of active commissioned service before he attains his 55th birthday.

★*b. Active duty.* Applicant must have completed 3 years of continuous active Federal commissioned service as a chaplain prior to submission of application and must be on active duty as a commissioned officer in the Army.

★*c. Education.* Applicant must possess consolidated transcripts showing that he has completed a minimum of—

(1) 120 semester hours of undergraduate credits from a college or university listed in the current issue of Part 3, Higher Education, Education Directory, as published by the Department of Health, Education, and Welfare. An applicant who has completed work at a non-listed school is acceptable if he presents a statement or transcript from an institution, listed as accredited, indicating that he has 120 semester-hour credits acceptable to that institution.

(2) 90 semester-hours of graduate credits or an appropriate graduate theological degree from a theological school listed in the Education Directory, or from a graduate school which is a component part of a college or university

listed as accredited on the theological level in Part 3 of the Education Directory. An applicant who has completed work at a nonlisted graduate theological school is acceptable if he presents a statement or transcript from a graduate theological institution, listed as accredited, indicating that he has 90 semester hours of graduate credits or a graduate theological degree acceptable to that institution. Applicants in graduate theological schools which are listed in the Directory will be governed, where applicable, by the above criteria.

*d. Ecclesiastical indorsement.* Applicant must present an ecclesiastical indorsement from the authorized indorsing agency of his denomination showing that he is approved and recommended for appointment in the Regular Army. This statement may be forwarded direct to Chief of Chaplains (HQDA (DACH-ZA) WASH DC 20314) by the denominational indorsing agency.

2-47. **Medical requirements.** See paragraph 1-24.

2-48. **Application.** *a.* An officer will apply by letter, through channels, in the format prescribed in figure 2-2. Documents listed in table 2-1 will be submitted with the letter application. Appearance before an evaluation board is not required. Applicants are subject to medical qualification and security clearance.

*b.* If officer has had less than 5 years' active commissioned service in the Army and has received no report during the previous 30 days or if he has had more than 5 years' such service and a complete report has not been submitted during his current tour the provisions of paragraph 2-26*b* and *e* apply.

*c.* Applications from individuals who meet the eligibility requirements may be submitted at any time.

*d.* The service agreement of the applicant, to include date of expiration, will be included in the remarks section, item 32, of the application.

*e.* For accompanying forms see table 2-1.

*f.* Applications will be forwarded to the first

commander of the applicant's chain of command exercising general court-martial jurisdiction for processing. Forwarding indorsement will indicate recommended approval or disapproval with the reasons therefor.

*g.* Chaplains on active duty, who have previously applied for a Regular Army appointment but were not selected, may reapply by letter. See paragraph 1-33. Applicant should first contact the Chief of Chaplains relative to the existence of a denominational vacancy.

2-49. **Action by commander exercising general court-martial jurisdiction.** *a. Eligibility.* Responsible commanders will examine each application upon receipt to insure that the applicant meets the general eligibility requirements prescribed by section II, chapter 1. Applications received from ineligible individuals will be returned with reason(s) therefor.

*b. National Agency Check.* See paragraph 1-23.

*c. Informal evaluation report.* The major command chaplain will submit an informal evaluation report direct to the Chief of Chaplains. The report will include appropriate recommendations relative to the applicant to include the degree of demonstrated aptitude for the military service and of the possession of personal attributes considered requisite to a successful career as a Regular Army chaplain.

*d. Completed application file.* The completed application file will be assembled in the order indicated in table 2-1 and forwarded to HQDA (DAAG-PSA-A) WASH DC 20314.

2-50. **Action within Headquarters, Department of the Army.** *a.* Upon receipt of the Regular Army application file, The Adjutant General will review the case to determine statutory and administrative eligibility.

*b.* The Adjutant General will then forward the application and allied papers of each qualified applicant to the Chief of Chaplains for recommendation as to appointment or nonappointment. Recommendation for nonappointment will include reasons therefor. All cases

6 October 1972

C 1, AR 601-100

will be returned promptly to HQDA (DAAG-PSA-A) WASH DC 20314, and those applicants not recommended for appointment will be notified by The Adjutant General. Applicants whose selection or rejection has been deferred pending receipt of additional data will be promptly informed by The Adjutant General.

2-51. Service credit. Each appointee will, at

time of appointment, be credited with an amount of service equivalent to the total period of active Federal service performed after attaining the age of 21 years as a commissioned officer in the Army subsequent to 6 December 1941 and prior to appointment in the Regular Army. In addition, each appointee will be given 3 years' service credit for professional training upon appointment as a Chaplain, Regular Army, provided, however, that, if the con

structive credit authorized in paragraph 2-46a(1) or (2) is credited to establish eligibility, the 3-year period will not be credited, but the period authorized by paragraph 2-46a(1)

or (2), whichever is used to establish eligibility, will be credited instead.

2-52. **Grade determination.** See paragraph 4-2b.

## Section XII. APPOINTMENT IN THE JUDGE ADVOCATE GENERAL'S CORPS

2-53. **General.** This section prescribes the special requirements for the appointment of commissioned officers in the Judge Advocate General's Corps, Regular Army. Individuals considered under this section must meet the general eligibility requirements prescribed in chapter 1 and this section.

2-54. **Sources of personnel.** Personnel will be procured from graduates of the ROTC Distinguished Military Graduate and Army ROTC Scholarship programs (sec III and IV, this chap.), those officers successfully completing the Judge Advocate General's Excess Leave Program (AR 601-114), and Reserve component officers on active duty (AR 601-102).

2-55. **Age and special eligibility requirements.** Individual must—

a. Have reached his 21st birthday, but not have passed his 32d birthday, on date of his appointment. The maximum age may be increased by a period equal to the number of years, months, and days of active commissioned service performed in the Army after attaining the age of 21 years and subsequent to 6 December 1941 and one of the following if applicable:

(1) If he was a commissioned officer on active duty on 20 July 1956, a period of not more than 8 years, computed by—

(a) Taking the period of commissioned service that may be credited to him in computing his basic pay, but not more than the period computed by subtracting 27 years from his age on the date of his appointment; and

(b) Subtracting the period of active commissioned service in the Army that he performed after 6 December 1941, after becoming 21 years of age, and before his appointment, but not more than the difference in age computed under (a) above.

(2) The number of days, months, and years by which the appointee's age exceeds 27 years, but not more than 2 years. No person may be appointed a Regular Army officer under this regulation if his age is above that which would permit him to complete 20 years of active commissioned service before he attains his 55th birthday.

b. Be a graduate of an approved law school with a professional degree. Transcript of law school credits will be furnished.

c. Be admitted to practice before the highest court of a State of the United States or a Federal court and be in good standing before the bar. Applicant will furnish a statement from proper authority showing admission to practice and standing before the bar or a statement by the applicant that he has taken a bar examination and the date thereof.

d. Applicant will furnish an affidavit containing a statement of his full-time or part-time legal experience. Legal experience may include governmental, judicial, teaching, military legal experience, and private practice. If he has practiced law, he should include a list of the more important cases handled by him, showing the nature of each, and a general statement of the character of his practice; if he has taught law, he should state the subjects which he teaches or has taught; if he has held judicial office, he should show the extent of jurisdiction of his court; and if he has had governmental or military legal experience, he should give a description of his position and rating.

2-56. **Active duty.** The individual must be on active duty as a commissioned officer. Individuals not on active duty, but desiring consideration for appointment should contact The Judge Advocate General, (HQDA (DAJA-PT) Washington, DC 20310) or the Commanding General

(ATTN: Staff Judge Advocate) at the address indicated in paragraph 7, AR 601-102.

**2-57. Medical requirements.** See paragraph 1-24.

**2-58. Security requirements.** See paragraph 1-23.

**2-59. Period of observation.** *a.* The Judge Advocate General's Corps period of observation is a period of closely observed extended active duty, during which time, individuals serve on active duty as Reserve officers and demonstrate their qualifications for appointment in the Regular Army. Individuals with no commissioned service prior to entrance on the period of observation may be required to attend basic courses at a service school for the purpose of receiving training of a basic or generalized nature.

*b.* The type and duration of assignments during the period of observation will be as directed by Headquarters, Department of the Army.

*c.* Orders detailing individuals to schools or assigning them to organizations will state, specifically, the purpose of the assignment. Similar statements will be incorporated in orders reassigning such individuals to another organization if reassignment becomes necessary.

*d.* Those individuals participating in the tour will be appointed or detailed in the Judge Advocate General's Corps, United States Army Reserve, unless already a member thereof. Members of the Army Reserve holding appointments in the grade of second lieutenant will be appointed first lieutenants, Judge Advocate General's Corps, USAR. Officers of the Army National Guard of the United States holding appointments in the grade of second lieutenant must effect a transfer to the Army Reserve in order to be appointed as first lieutenants, Judge Advocate General's Corps.

*e.* The selection, notification and appointment of successful individuals will be accomplished upon the completion of the period of observation.

*f.* Appropriate entries will be made on DA Form 66 (Officer Qualification Record).

*g.* Those individuals whose appointments in the Regular Army are not favorably considered may, at the discretion of the Secretary of the Army or upon their own application, be relieved from active duty and may be discharged from their commissions in the United States Army Reserve in accordance with the procedures set forth in regulations governing the discharge of Army Reserve officers. Those individuals who are fully qualified and who decline a Regular Army appointment when tendered may, at the discretion of the Secretary of the Army, be relieved from active duty, but in the absence of such a determination these individuals will complete the period of active service for which committed.

**2-60. Action within Headquarters, Department of the Army.** *a.* Upon determining that an individual's appointment is desired The Judge Advocate General will formally notify The Adjutant General.

*b.* Upon receipt of The Judge Advocate General's request for the officer's appointment, The Adjutant General will verify the officer's eligibility in accordance with chapter 1 and this section, utilizing the officer's Official Military Personnel File. If the selectee is found fully eligible, The Adjutant General will proceed with appointive action.

**2-61. Service credit.** Under the provisions of title 10, United States Code, section 3287, each appointee will, at the time of his appointment, be credited with an amount of service equivalent to the total period of active Federal service performed after attaining the age of 21 years as a commissioned officer in the Army subsequent to 6 December 1941, and prior to appointment in the Regular Army. In addition, each appointee will be given 3 years' service credit for professional training upon appointment in the Judge Advocate General's Corps, Regular Army, provided, however, that if the constructive credit authorized in paragraph 2-55a (1) or (2) is credited to establish eligibility, the 3-year period will not be credited, but the period authorized by paragraph 2-55a (1) or (2), whichever is used to establish eligibility will be credited instead.

2-62. **Grade determination.** Grade determination will be made by Headquarters, Department of the Army.

2-63. **Consummation of appointment.** Consummation of the appointment will be in accordance with chapter 5.

### Section XIII. APPOINTMENT IN THE CORPS OF THE ARMY MEDICAL DEPARTMENT

2-64. **General.** This section prescribes the special requirements and procedures for appointment of commissioned officers in the Regular Army in the various corps of the Army Medical Department.

of at least 90 consecutive days in any of the components of the Active Army.

2-65. **Applicability.** *a.* Initial Regular Army appointments in the Medical Corps, Dental Corps, Veterinary Corps, Army Nurse Corps, and the Army Medical Specialist Corps will be made under this section.

2-68. **Marital status.** Female applicants will submit information and furnish statement as prescribed by paragraph 1-34.

★*b.* Initial Regular Army appointments in the Medical Service Corps for the purpose of completing medical, osteopathic, dental, or veterinary school on a subsidized or excess leave basis will be made under AR 601-112 and this regulation.

2-69. **Age.** Applicants for any corps of the Army Medical Department must be at least 21 years of age. Except for the Medical and Dental Corps, applicants must also meet the age requirements indicated in *a* and *b* below for the corps concerned.

*c.* Initial Regular Army appointments for active service in the Medical Service Corps will be made under section I, II, III, IV, VI, VIII, IX, or X, and this section. Applications will be processed as provided for in applicable sections. Warrant officers and enlisted personnel on active duty (other than ADT) may apply only under section I or VI, this chapter.

*a. Veterinary Corps and Medical Service Corps.* Applicant must not have passed his—

(1) 32d birthday on date of appointment in the Veterinary Corps; or

(2) 30th birthday on date of appointment in the Medical Service Corps. These age maximums are statutory and may not be waived. However, the maximum age is increased by—

(*a*) The number of years, months and days of active commissioned service performed in the Army after attaining the age of 21 years and after 6 December 1941; and/or

(*b*) A period (not to exceed 2 years) equal to the years, months and days by which age exceeds 27 years.

2-66. **General eligibility requirements.** Applicants must meet the general eligibility requirements specified in chapter 1, in addition to the special requirements in this section. Care will be exercised at all intermediate headquarters to avoid forwarding applications from ineligible individuals.

*b. Army Nurse Corps and Army Medical Specialist Corps.* Applicant must not have passed the—

(1) 27th birthday for appointment in the grade of second lieutenant;

(2) 30th birthday for appointment in the grade of first lieutenant; or

(3) 39th birthday for appointment in the grade of captain, on the date of nomination for appointment by the President.

2-67. **Restrictions on appointment in the Medical Service Corps and Veterinary Corps.** No individual with prior active commissioned service in the Army will be appointed in the Medical Service Corps or Veterinary Corps if the amount of service with which he would be credited under paragraph 2-77*b* would require his appointment in a permanent grade higher than that previously held on active duty for a period

The maximum ages specified in (1) and (2) above are increased by an amount equal to the commissioned service performed on active duty

(including ADT) in the Armed Forces after 6 December 1941, but not by more than 5 years.

2-70. Educational and professional requirements. Final determination of the acceptability of an applicant's credentials will be made by The Surgeon General. Requirements by specialty area are as follows:

*a. Medical Corps.*

(1) Graduate of an accredited medical school or have received permanent certification by the Educational Council for Foreign Medical Graduates.

(2) Have completed a 1-year internship or its equivalent after graduation from medical school, except as noted in (3) below. (Application may be submitted before internship is completed.)

(3) Regular Army officers selected to enter the Army Medical Intern or Residency Programs may be appointed in the Medical Corps immediately upon graduation from medical school.

(4) A doctor of osteopathy will be considered professionally acceptable for appointment in the Medical Corps, Regular Army, provided that applicant:

(a) Is a graduate and possesses a degree of doctor of osteopathy from a college of osteopathy approved by the Bureau of Professional Education, Committee on Colleges of the American Osteopathic Association and whose graduates are eligible to be licensed to practice medicine or surgery in a majority of the States;

(b) Has completed a minimum of 3 years of preosteopathic college education prior to entrance into a college of osteopathy;

(c) Has completed a 4-year course with a degree of doctor of osteopathy approved by the American Osteopathic Association; and

(d) Subsequent to graduation from an approved school of osteopathy has had 12 months or more of intern or residency training in a hospital approved by the American Osteopathic Association or the American Medical Association.

*b. Dental Corps.* Graduate of an accredited dental school.

*c. Veterinary Corps.* Graduate of a veterinary school located in the United States or Canada and accredited by the Council on Education for the American Veterinary Medical Association.

*d. Medical Service Corps.* Applicant must have the qualifications indicated for the section or specialty concerned. The required degree must have been awarded by an accredited institution or program.

(1) *Pharmacy, supply and administration section.* Bachelor's degree. For assignment to the specialty of pharmacy officer (MOS 3318), applicant also must be licensed to practice pharmacy in the United States or the Commonwealth of Puerto Rico.

(2) *Medical allied sciences section.*

(a) *Medical entomology.* Master's degree with a major in the field of entomology, including at least one course in medical entomology.

(b) *Medical laboratory sciences.* Master's degree in bacteriology, biochemistry, immunology, microbiology, parasitology or other laboratory science allied to medicine, or a bachelor's degree with a major in one of the laboratory sciences and one year of hospital laboratory training approved by The Surgeon General. For assignment to the specialty of physiologist (MOS 3327), applicants must possess a doctor's degree in physiology.

(c) *Podiatry.* Degree in podiatry and be currently licensed to practice podiatry in the United States or in the Commonwealth of Puerto Rico.

(d) *Psychology.* Doctor's degree in clinical counselling; industrial, social, experimental, or psychophysiological psychology; or other subspecialty of psychology designated by The Surgeon General.

(e) *Social work.* Master's degree in social work acceptable to The Surgeon General.

(f) *Audiology.* Master's degree in audiology, or in speech pathology and audiology with major emphasis on audiology.

(g) *Nuclear medical science.* Master's degree or its equivalent in the specialty of radiobiology, health physics, or radiological physics.

(3) *Sanitary engineering section.* Master's degree in sanitary, civil, or chemical engineering or a master's degree in the environmental sciences acceptable to The Surgeon General.

(4) *Optometry section.* Degree in optometry and be currently licensed to practice optometry in the United States or the Commonwealth of Puerto Rico.

*e. Army Nurse Corps.* An applicant must—

(1) Be a graduate of an educational program in nursing which prepares the individual to become eligible for license as a registered nurse and which is nationally accredited by an agency recognized by the US Commissioner on Education and acceptable to Department of the Army;

(2) Possess a baccalaureate degree in nursing or furnish statements from institutions evidencing progress toward achieving such degree requirements; and

(3) Be currently licensed to practice as a registered nurse in the United States or Commonwealth of Puerto Rico.

*f. Army Medical Specialist Corps.* Bachelor's degree from an accredited institution which has been followed by accredited professional training acceptable to The Surgeon General as indicated below—

(1) *Dietitian section.* Dietetic internship or equivalent training.

(2) *Physical therapist section.* Curriculum in physical therapy.

(3) *Occupational therapist section.* Curriculum in occupational therapy.

2-71. **Medical requirements.** See paragraph 1-24. The statement "RA Apt UP section XIII, chapter 2, AR 601-100" will be entered in item 5 of the Standard Forms 88 and 93.

2-72. **Security requirements.** See paragraph 1-23.

2-73. **Procurement of applicants.** *a.* Any individual who meets the basic eligibility requirements and possesses the qualities desired for appointment in the Regular Army should be encouraged to initiate application. The primary

source of Army Medical Department Regular Army officers are those nonregular officers who have demonstrated their qualifications during military service; this source of applicants will be exploited to the optimum. Each senior officer should carefully observe the performance of his nonregular junior officer contacts, particularly those in an initial tour, and designate those to be encouraged toward a regular career. Each officer so identified will be thoroughly oriented in the advantages of a Regular Army career and furnished such assistance as he requires in the submission of an application.

*b.* Officers selected for promotion from secondary zones. See section IX, this chapter.

★2-74. **Time of application.** Applications may not be submitted earlier than 8 months after entry on active duty, except for Medical Service Corps applicants who may not apply prior to completion of 3 years' active duty unless invited to do so by the Chief, Medical Service Corps. Former Regular Army officers may apply for reappointment upon entry on active duty. A special efficiency report will be submitted with the application file in accordance with paragraph 2-2i, AR 623-105, if the applicant has less than 5 years' active commissioned service on his current tour. The rating, indorsing and reviewing officer will specifically comment on the overall qualifications of the officer for appointment in the Regular Army. A special efficiency report will be rendered on a Medical Corps applicant if the officer's DA Form 66 does not show that an efficiency report has been previously rendered. The submission of the application for appointment of Medical Corps officers will not be delayed pending completion of a special efficiency report; however, commanders will insure that report is rendered promptly in accordance with paragraph 2-2i, AR 623-105.

2-75. **Application.** *a. Format.* Officer will apply by letter in the format prescribed in figure 2-3, through the responsible commander who will forward the application direct to HQDA (DAAG-PSA-A) WASH DC 20314, with appropriate comment. Documents listed in table 2-1 will be submitted with the letter application. Appearance before an evaluation board is

not required. Appointments are subject to medical qualification and security clearance.

*b. Punched card.* Each application will be accompanied by an upper left-hand-cut punched card, as prescribed by paragraph 1-27.

*c. Service agreement.* The current service agreement of applicants on active duty (including ADT) to include expiration date, if applicable, will be indicated in the letter application.

**2-76. Reapplication.** See paragraph 1-33.

**2-77. Service credit.** For purposes of determining permanent grade, position on the appropriate promotion list, seniority in permanent grade, and eligibility for permanent promotion, each officer appointed in the Regular Army under this section will be credited at time of appointment with service as computed by Headquarters, Department of the Army in the following manner:

*a. Medical and Dental Corps.* Appointee may be credited with service as indicated in (1) through (6) below. Service credit for periods of less than a full year (other than credit under (2)(a) below) will be computed based on the number of months and days in such periods; however, an officer appointed in the Medical Corps will not be credited with less than 5 years of service.

(1) Credit for prior active commissioned service—

(a) As a medical or dental officer in the Army, Navy, or Air Force—100 percent credit.

(b) Other than as a medical or dental officer in the Army, Navy, Air Force, or US Marine Corps—100 percent credit for the first 2 years, 50 percent for each succeeding year not exceeding 4 years, and no additional credit for service in excess of 6 years; except for medical and dental participants in the Program for Medical, Osteopathic, Dental and Veterinary Education for Regular Army and Reserve Officers of the Army (AR 601-112) and its predecessor, the Excess Leave Program, who will receive full credit for their service as Regular Army officers.

(2) Credit for professional education, training, and experience not credited under (1) above for—

(a) Completion of medical, osteopathic, or dental school—4 years' credit.

(b) Professional education, training, and experience following graduation from medical, osteopathic, or dental school, including internship—100 percent credit for the first 2 years and 80 percent credit for each succeeding year.

(3) An additional amount of credit for outstanding qualifications, when warranted and not to exceed 3 years, may be granted as determined by Headquarters, Department of the Army. In the case of an individual credited with service under this provision, the total amount of service credited for the period of time subsequent to graduation from medical, osteopathic, or dental school may not exceed an amount equal to the number of years, months, and days subsequent to graduation.

(4) In computing credit, no period of time may be counted more than once except for credit under (3) above.

(5) No officer appointed in the Medical or Dental Corps under this regulation who has had a break in active service as a medical or dental officer will be given credit which is equal to or in excess of the service with which he would have been credited except for such break in service. In such cases, an appropriate amount of service will be credited as determined by Headquarters, Department of the Army. The service credited in such cases will not be less than that specified in (2)(a) above and that portion of (2)(b) above which provides for 100 percent credit for the first 2 years of professional education, training, and experience following graduation from medical, osteopathic, or dental school, including internship.

(6) In determining credit for a graduate of a foreign medical school, a constructive date of graduation will be determined by Headquarters, Department of the Army, to equate his state of training with that which he would have attained had he received such training in the United States.

**6 October 1972**

**C 1, AR 601-100**

(7) The provisions of this paragraph do not affect service creditable for voluntary or mandatory retirement or for pay purposes.

(8) An officer who holds a Regular Army appointment in the grade of second or first lieu-

tenant and who becomes otherwise eligible for transfer to the Medical or Dental Corps through the medium of a new appointment, but who will have less than 4 years' promotion list service credit at time of appointment, will be appointed in the grade of first lieutenant, Medical Corps or Dental Corps, and credited for the purpose of determining position on the promotion list, seniority, and eligibility for promotion with the service authorized in (1) and (3) above plus such additional credit authorized by (2) above as is necessary to credit the officer with a total of 4 years' promotion list service as of date of his or her appointment in the Medical or Dental Corps Regular Army. *Exception* An officer who has completed a 1-year internship since graduation from medical or osteopathic school and is being appointed in the Medical Corps will be credited with not less than 5 years' service.

*B. Veterinary and Medical Service Corps.*

(1) Appointee may be credited with the commissioned service performed on active duty in the Army after attaining age 21 and after 6 December 1941.

(2) In addition to the above, appointee may be credited with the following:

(a) Three years if appointed in the Veterinary Corps; provided however, that, if the constructive credit authorized in paragraph 2-69a (2)(b) is credited to establish eligibility, the 3-year period will not be credited, but the period authorized by paragraph 2-69a (2)(b) will be credited instead; except for veterinary participants in the Program for Medical, Osteopathic, Dental and Veterinary Education for Regular Army and Reserve Officers of the Army (AR 601-112) and its predecessor, the Excess Leave Program, who will receive full credit for their service as Regular Army officers.

(b) Three years, if appointed in the Medical Service Corps and if he holds, at the time of appointment, the degree of doctor of philosophy or a comparable degree recognized by The Surgeon General in a science allied to medicine; provided however, that, if the constructive credit authorized in paragraph 2-69a (2)(b) was credited in establishing eligibility, the 3-year period will not be credited; but the

period authorized by paragraph 2-69a (2)(b) which is used to establish eligibility will be credited instead. In the event the 3-year credit is authorized, it will be reduced by the amount of any active commissioned service previously credited which covered any part of the period during which the appointee was engaged in professional graduate education for which the qualifying degree was granted.

*c. Army Nurse and Army Medical Specialist Corps.*

(1) Appointee will be credited with the commissioned service performed on active duty in the Armed Forces after attaining age 21, except that not more than 14 years may be so credited.

(2) An appointee who does not qualify for at least 3 years' credit under (1), above, may be credited with 3 years' service provided he or she meets one of the requirements below. In computing periods of "appropriate professional activities," all periods subsequent to fulfillment of the basic educational and professional requirements specified in paragraphs 2-70e or f during which appointee was engaged on a full-time basis in training related to the profession or the practice of the profession are included.

*(a) Army Nurse Corps.*

1. Has been engaged in appropriate professional activities for at least 3 years subsequent to completion of the basic program in nursing.

2. Has a baccalaureate degree in nursing from an accredited institution and has been engaged in appropriate professional activities for at least 12 months.

3. Has a master's degree in nursing or a clinical specialty from an accredited institution.

*(b) Army Medical Specialist Corps.*

1. Has a baccalaureate and has been certified in an appropriate specialty and has been engaged in appropriate professional activities for at least 12 months or

2. Has a master's degree in an appropriate specialty.

(3) No period of time may be counted more than once.

2-78. **Grade Determination.** See paragraph 1-20.

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

SUBJECT: Application for Commission in the Regular Army

THRU: (Enter appropriate channel)

TO: HQDA (DAAG-PSA-A)  
WASH DC 20314

1. I hereby apply for appointment in the Regular Army under the provisions of section V, chapter 2, AR 601-100. I desire to be considered for assignment to one of the following branches, in the following order of preference

#1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_

2. I have performed (more) (less) than five years of active commissioned service in the Army, to date. I have performed active commissioned service:

From

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inclusive dates of my last regular efficiency report: \_\_\_\_ to \_\_\_\_.

3. My permanent home address is: \_\_\_\_\_

My military address is: \_\_\_\_\_

4. (In this paragraph mention all civil and military offenses, with final disposition of case--regardless of whether previously mentioned on any application for appointment).

5. (In this paragraph mention any information you feel may help to justify your appointment).

Incl  
(As required by table 2-1, applicant will always insure birth certificate and college transcript are inclosed)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(First, Middle, Last Name--  
Printed or Typed)

\_\_\_\_\_  
(SSN, Grade, and Branch)

Figure 2-1. In-service, Reserve component officers.

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

SUBJECT: Application for Appointment in the Regular Army

THRU: (Enter appropriate channel)

TO: HQDA (DAAG-PSA-A)  
WASH DC 20314

1. I hereby apply for appointment in the Regular Army under the provisions of section XI, chapter 2, AR 601-100 (Chaplain).

2. I have performed (more) (less) than 5 years of active commissioned service in the Army, to date.

Inclusive dates of my last regular efficiency report: \_\_\_\_ to \_\_\_\_.

3. My permanent home address is: \_\_\_\_\_

My military address is: \_\_\_\_\_

4. (In this paragraph mention all civil and military offenses, with final disposition of case--regardless of whether previously mentioned on any application for appointment).

5. (In this paragraph mention any information you feel may help to justify your appointment).

Incl  
(As required by table 2-1)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(First, Middle, Last Name--  
Printed or Typed)

\_\_\_\_\_  
(SSN, Grade and Branch)

Figure 2-2. Application letter (Chaplain).

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

SUBJECT: Application for Commission in the Regular Army

THRU: (Enter appropriate channel)

TO: HQDA (DAAG-PSA-A)  
WASH DC 20314

1. I hereby make application for appointment in the Regular Army under the provisions of section XIII, chapter 2, AR 601-100, in the following branch of the Army Medical Department.

MC DC VC MSC ANC AMSC (check appropriate branch).

2. My permanent home address is: \_\_\_\_\_

My military address is: \_\_\_\_\_

3. I entered upon my current tour of active duty \_\_\_\_\_  
(day) (month) (year)

4. (In this paragraph mention all civil and military offenses with final disposition of case--regardless of whether previously mentioned on any application for appointment).

5. (In this paragraph mention any information you feel may help to justify your appointment).

Incl  
(list)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(First, Middle, Last Name--  
Printed or Typed)

\_\_\_\_\_  
(SSN, Grade, and Branch)

Figure 2-3. Application letter (Medical Department).

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

SUBJECT: Evaluation of Applicant for Commission in the Regular Army

HQDA (DAAG-PSA-A)  
WASH DC 20314

1. I, the undersigned, offer the following evaluation of

\_\_\_\_\_  
(Name, Grade, Branch, and SSN)  
an applicant for commission in the Regular Army.

2. (Paragraph evaluating applicant's personal qualities).

3. (Paragraph evaluating manner in which applicant performs his (or her) duties).

4. (Paragraph evaluating applicant's overall ability to deal with people).

5. (Recommendation regarding overall value to the service with respect to appointment in the Regular Army).

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name, Grade and Duty  
Assignment (Position  
if civilian) Printed  
or Typed)

Figure 2-4. Letter of evaluation for in-service, Reserve component officers attending service or civilian school as a student (see para 2-26b).

HQ \_\_\_\_\_ U.S. Army, Office of the Surgeon

Date \_\_\_\_\_ Date of Medical Examination \_\_\_\_\_

Type \_\_\_\_\_

\_\_\_\_\_  
(Last Name - First Name - Middle Initial) (SSN) (Date of Birth)

Medically qualified for appointment in the Regular Army

Medically (qualified) (disqualified) for assignment to Combat Arm

\_\_\_\_\_  
(Signature, Grade and Branch of Reviewer)

*Figure 2-5. Medically qualified statement.*

HQ \_\_\_\_\_ U.S. Army, Office of the Surgeon

Date \_\_\_\_\_ Date of Medical Examination \_\_\_\_\_

Type \_\_\_\_\_

\_\_\_\_\_  
(Last Name - First Name - Middle Initial) (SSN) (Date of Birth)

Medically disqualified for appointment in the Regular Army because of \_\_\_\_\_  
\_\_\_\_\_.

Waiver (is) (is not) recommended.

\_\_\_\_\_  
(Signature, Grade and Branch of Reviewer)

Figure 2-6. Medically disqualified, or disqualified with waiver recommended.

Date \_\_\_\_\_

In consideration of being allowed to complete my (legal) (medical) (osteopathic) (dental) (veterinary) training, I agree, upon its successful completion, to accept appointment in the (Judge Advocate General's Corps) (Medical Corps) (Dental Corps) (Veterinary Corps), Regular Army, if tendered.

I understand that my completion of (legal) (medical) (osteopathic) (dental) (veterinary) training will not automatically lead to my appointment in the (Judge Advocate General's Corps) (Medical Corps) (Dental Corps) (Veterinary Corps), since I have been informed that the number of persons eligible for such appointment may exceed the number of vacancies which can be filled.

I also understand that, if I do not elect to accept a commission in the (Judge Advocate General's Corps) (Medical Corps) (Dental Corps) (Veterinary Corps), if tendered, or if I fail of final selection by (The Judge Advocate General) (The Surgeon General) or otherwise fail to qualify for appointment, I may be ordered to active duty under my Reserve commission in the branch to which I am assigned for a minimum of 2 years (4 years for scholarship cadets).

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(First, Middle, Last Name--  
Printed or Typed)

\_\_\_\_\_  
(SSN)

*Figure 2-7. Statement required by paragraph 2-14b(2).*

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

I understand that, if I am selected for appointment, I will be expected to accept such assignments as are in the best interest of the service regardless of my marital status and/or responsibility for dependents; and it is my responsibility to make appropriate arrangements for the care of my dependents should I be required to perform duty in an area where dependents are not permitted.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(First, Middle, Last  
Name--Printed or Typed)

\_\_\_\_\_  
(SSN, Grade, and Branch)

*Figure 2-8. Dependent statement.*

**Table 2-1. Required Documents**

These are the documents required to process an appointment in the Regular Army and the number of copies to be sent to HQDA (DAAG-PSA-A). Keep additional copies at a minimum. Of the testing material send only the form shown in parentheses after the title of the test package. See DA Pam 810-8 for the component parts of each test package for ordering. Requisition forms through publication supply channels.

Documents	Applicable section of chapter 2 and number of copies required												
	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII
1. Application for Appointment (DA Form 61)	1	1	1	1	1	1	1	1		1			
★ 2. Application for Appointment (Ltr--fig. 2-1, 2 or 3) <sup>1</sup>					1						1	1	1
3. Photograph (recent, head-and-shoulders type, approximately 4" x 5") <sup>1</sup>	1	1	1	1	1	1	1	1		1	1		1
4. Documentary evidence of birth or statement of citizenship <sup>1</sup> (para 1-12)	1	1	1	1	1	1	1	1		1	1		1
5. Transcript of accumulated college credits <sup>1</sup>	1	1	1	1	1	1	1	1		1	1		1
6. Statement verifying completion of two or more years credit for a baccalaureate (para 1-22a) <sup>1</sup>	1	1			1		1		1				
7. Copy of DA letter establishing 2-year college equivalency evaluation, if applicable (para 1-22a)	1	1			1		1		1				
8. Report of Medical Examination (SF 88) <sup>1</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
9. Report of Medical History (SF 93) <sup>1</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
10. Officer's Assignment Preference Statement (DA Form 483)	1	1			1	1	1	1		1			
11. National Agency Check (statement of initiation)	1	1	1	1	1	1	1	1		1	1		1
OR													
12. National Agency Check (statement of favorable completion)	1	1	1	1	1	1	1	1	1	1	1	1	1
13. Conscientious objector affidavit <sup>1</sup>	1	1	1	1	1	1	1	1		1	1		1
14. Statement of final class standing													
15. Designation as distinguished graduate of OCS													
16. Letters of recommendation (character reference) from three individuals (para 2-30 or 2-41a(1) as applicable)						3				3			
17. Letter of recommendation (para 2-41b(2))										1			
★ 18. Officer Qualification Inventory, OQI-1 (Answer Sheet, DA Form 6263-1) <sup>1</sup>	1							1					
19. Officer Leadership Qualification Report, OLR-1 (Report Form, DA Form 6233) <sup>1</sup>	1												
20. Officer Leadership Board Interview, OLB-1 (Interview Record, DA Form 6227) <sup>1</sup>	3							3					
21. WAC OCS Evaluation Report (WAC Officer Candidate Applicant Evaluation Report, DA Form 6226) <sup>1</sup>	1							1					
22. WAC OCS Interview (WAC Officer Candidate Applicant Interview Record, DA Form 6220) <sup>1</sup>	3							3					
23. WAC OCS Biographical Information Blank (Answer Sheet, DA Form 6215-1) <sup>1</sup>	1							1					

See footnotes at end of table.



Table 2-2. Technical Specialties

See section VI, chapter 2

Specialty	Branch										
	AG	EN	CM	FI	MS	MI	MP	OD	QM	SC	TC
Administration											
Business (Trans major rqr for TC)	X	X	X	X	X	X	X	X	X	X	X
Hospital					X						
Hotel									X		
Personnel	X	X			X			X	X		X
Public	X				X	X	X		X		X
Aerodynamics								X		X	X
Agriculture									X		
Animal Husbandry									X		
Architecture		X			X						
Bacteriology			X		X				X		
Biochemistry			X		X				X		
Business and Commerce	X								X		
Cartography		X				X					
Chemistry											
Analytical			X		X						
Hi-Polymer			X						X		
Industrial			X			X					
Organic and Physical			X		X			X			
Paper			X						X		
Commercial Science			X								
Criminology						X	X				
Dairy Science									X		
Economics	X		X	X	X	X		X	X		X
Education	X		X		X	X		X	X		X
Electronics		X				X		X		X	
Engineering											
Administrative								X			
Aeronautical		X						X	X	X	X
Automotive								X			X
Biological			X		X						
Chemical			X		X			X	X		
Chemical Research			X								
Civil		X			X				X		X
Communications		X				X				X	
Computer Systems		X	X	X	X	X		X	X	X	X
Electrical		X				X		X	X	X	X
Electronic		X	X			X		X		X	
Explosive		X	X					X			
Industrial		X	X					X	X	X	X
Inspection			X					X			
Management					X			X		X	X
Mechanical		X	X			X		X	X	X	
Metallurgical		X						X			
Mining		X							X		
Nuclear		X	X		X			X		X	
Nuclear Effects		X	X		X			X	X	X	X
Petroleum		X							X		
Radio						X				X	
Radiological Defense		X	X					X			
Safety		X					X	X			X

Specialty	Branch										
	AG	EN	CM	FI	MS	MI	MP	OD	QM	SC	TC
Sanitary		X	X		X						
Structural		X						X			X
Textile									X		
Traffic							X				X
Wire Communications		X				X				X	
Entomology			X		X				X		
Food Technology									X		
Foreign Affairs						X	X				
Geodesy		X									
Geography and Climatology		X				X			X		
Geology		X				X					
Horticulture									X		
Law						X	X				
Leather Technology									X		
Linguist						X	X				
Management											
Accounting and Financial				X	X	X		X	X		
Industrial	X	X	X	X	X		X	X	X	X	X
Institutional	X			X	X			X	X		X
Personnel	X				X			X	X		X
Production			X					X			X
Mathematics (Statistics Inc.)		X	X	X	X	X		X	X	X	X
Metallurgy								X			
Meteorology		X	X								
Motion Picture and Television										X	
Naval Architecture											X
Nuclear Medical Science					X						
Nuclear Physics		X	X		X	X		X	X	X	X
Nutrition									X		
Operations Research	X	X	X			X		X	X	X	X
Optometry					X						
Pharmacy					X						
Photo Interpretation		X				X					
Photography						X				X	
Physics		X	X		X	X		X		X	X
Plant Pathology			X								
Political Science	X					X					X
Portable and Flexible Structures		X							X		
Psychology											
Clinical	X				X	X					
Experimental	X				X	X			X		
Public Health					X						
Radiobiology or Health Physics			X		X						
Social Science	X					X	X				X
Social Work	X				X		X		X		
Soils		X									

## CHAPTER 3

### POSTHUMOUS APPOINTMENTS

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**3-1. General.** This chapter prescribes special requirements and procedures for the issue of posthumous appointments of officers in the Regular Army of the United States.

**3-2. Authority to issue appointments.** Posthumous appointments as commissioned officers in the Regular Army are issued by TAG under the authority contained in title 10, U.S.C., section 1521.

**3-3. Conditions under which appointments may be issued.** Posthumous appointment may be issued when—

a. The individual was officially nominated for the appointment by the President and such nomination was approved by the Senate, but the individual was unable to accept the appointment because of death in line of duty on or after the date of confirmation of the appointment by the US Senate; or

b. The individual was approved for appointment by the Secretary of the Army, under recess provisions, while the Senate was not in session, but the individual was unable to accept

the appointment because of death in line of duty on or after the date of the Secretary's recommendation.

**3-4. Submission of recommendation for appointment.** Commanders who have knowledge of a member who may be considered for a posthumous appointment will furnish the following information, as appropriate, through military channels to HQDA (DAAG-PSA-A) Washington, 20314.

a. Date and cause of member's death.

b. Statement indicating that the member's death was in the line of duty.

**3-5. Effective date.** The effective date of the appointment will be date of confirmation by the US Senate in the case of an appointment issued as outlined in paragraph 3-3a or date of approval by the Secretary of the Army in the case of an appointment under recess provisions as outlined in paragraph 3-3.

**3-6. Bonus, gratuity, pay or allowance.** No person is entitled to any bonus, gratuity, pay, or allowance because of a posthumous commission.

## CHAPTER 4

## SELECTION AND APPOINTMENT CRITERIA

**4-1. Selection or appointment in the Regular Army.** *a.* Upon receipt of the Regular Army application file submitted in accordance with instructions contained in preceding chapters, The Adjutant General, Department of the Army will review the application to determine statutory and administrative eligibility. Any additional information deemed necessary to establish eligibility will be requested by The Adjutant General.

★*b.* The Adjutant General will present the files of applicants for the Women's Army Corps and those for assignment to Army Promotion List Branches (less JAGC) to the permanent Regular Army Selection Board which will convene semiannually. Selection boards for all other branches will convene periodically. Names of applicants recommended for appointment will then be transmitted to the Secretary of the Army for action to effect appointment (to include nomination by the President by and with the advice and consent of the US Senate). The Adjutant General will also issue necessary instructions through area commanders to consummate such appointments. Announcement of selection for appointment will be made by Department of the Army circular. Officers not selected for appointment will be notified by individual letter from The Adjutant General.

★*c.* A Department of Army circular, published semiannually, will announce—

(1) Date the next Regular Army Selection Board is to convene.

(2) Cut-off date before which all applications are to be received by The Adjutant General in order to be considered by the board.

(3) Overstrength branches and overstrength year groups in which appointments will be limited.

*d.* The Chief, Military Intelligence Branch, (DAPO-OPD-MI), will coordinate with the Director, US Army Personnel Security Group, US Army Intelligence Command, Department of the Army, in the final approval of applicants for military intelligence.

*e.* A selectee who is not on active duty, but who holds a commission in the Reserve in a grade equal to or higher than the Regular Army grade for which being processed, may request that he be placed on active duty pending consummation of appointment. He will submit Application for Active Duty (DA Form 160), in duplicate, to the area commander not less than 21 days before the desired date of entry on active duty. In item 7b of the application he will enter "2" or "indefinite" years as the period of active duty for which he volunteers. The area commander will send the application to HQDA (DAAG-PSA-A). This duty will be on a voluntary basis.

★*f.* No selections will be made for appointment with assignment to overstrength branches (other than in the professional fields) except for base year groups.

★*g.* No selections will be made for appointment in overstrength year groups except for the Army Medical Department (less MSC), The Judge Advocate General's Corps, and Chaplains.

★*h.* No selections will be made for appointment in overstrength year groups within branches.

★*i.* Commanders will insure that applications are submitted only by the best-qualified officers. An exceptionally qualified officer whose year group or branch is overstrength may submit an application. However, the application must

bear the indorsement of a general officer in the chain of command justifying appointment as a Regular officer, as an exception to policy.

**4-2. Service credit and permanent grade determination.** *a.* For the purpose of determining grade, position on the promotion list, seniority in grade, and eligibility for promotion, each individual appointed under this regulation will, at time of appointment, be credited with the number of years, months, and days of active commissioned service performed in the Army after attaining the age of 21 years and subsequent to 6 December 1941 and, if applicable, the period by which his age is increased under paragraph 1-21a(2).

*b.* Based on the service credited under *a* above, the grade in which a person is appointed is that held by the junior officer on the applicable promotion list who is not a deferred officer or an officer considered but not recommended for promotion and who has the same or next longer service as the officer appointed. The name of the officer so appointed will be placed on that list immediately below such junior officer.

*c.* No person will be appointed if the amount of service with which he would be credited under *a* above would require his appointment in a permanent grade higher than the highest grade satisfactorily held on active duty in the active Federal service in the Army or any of its components. For these purposes active duty is defined as active continuous Federal commissioned service in the active Army based on a service agreement or call or order to duty in excess of 90 days. Periods of 90 days or less may not be combined to achieve this total.

*d.* No person who was a cadet at the United States Military, Naval, or Air Force academies may be originally appointed in a commissioned grade in the Regular Army before the date on which his classmates at that Academy are graduated and appointed as officers. In addition, no person who was a cadet at, but did not graduate from, an Academy may be credited, upon appointment as a commissioned officer in the Regular Army, with longer service than that

credited to any member of his class at that Academy whose service in the Army has been continuous since graduation.

*e.* For service credit and grade determination of appointees in the corps of the Army Medical Department, see section XIII, chapter 2.

**4-3. Temporary grade and date of rank.** *a.* Acceptance of an appointment as a commissioned officer in the Regular Army will automatically terminate any appointment held as a commissioned or warrant officer in the United States Army Reserve, Army National Guard of the United States, or as a Regular Army warrant officer.

*b.* Appointees serving on active duty under a temporary appointment as a commissioned officer will retain such appointment and will continue on active duty in that grade, if it is higher than their Regular Army grade or is the same but has an earlier date of rank.

*c.* Appointees who are serving on active duty in their Reserve commissioned grade will be concurrently tendered a temporary appointment in the highest grade in which they last served satisfactorily on active duty in any component of the Armed Forces of the United States, or in the grade in which serving on active duty, if either is higher than their Regular Army grade, or is the same but would have an earlier date of rank. (Appointees in the Medical Corps, Dental Corps, Veterinary Corps, Medical Service Corps, and the Judge Advocate General's Corps will be tendered a concurrent temporary appointment in the highest grade to which they would be entitled by reason of their professional education and experience, if such grade is higher.)

*d.* Appointees holding Reserve component status who are not serving on active duty will be concurrently tendered a temporary appointment in the highest grade in which they last served satisfactorily on active duty in any component of the Armed Forces of the United States or in the grade in which entitled to be called to active duty under the Reserve component status currently held, if either is higher

than their Regular Army grade or is the same but would have an earlier date of rank. (Except for appointees in the Medical Corps, Dental Corps, Veterinary Corps, Medical Service Corps, and the Judge Advocate General's Corps, who will be tendered a concurrent temporary appointment in the highest grade to which they would be entitled by reason of their professional education and experience, if such grade is higher.)

*e.* Appointees holding no Reserve component status will be called to active duty in their Regular Army grade unless they have previously served satisfactorily on active duty in the same or a higher grade in some component of the

Armed Forces, in which case a temporary appointment will be concurrently tendered in such grade. (Except for Medical Corps, Dental Corps; Veterinary Corps, Medical Service Corps, and Judge Advocate General's Corps appointees, who will be appointed as prescribed in *c* above if more advantageous to them.)

*f.* Graduates of a service academy will not be entitled, upon commissioning, to concurrent temporary appointment in the Army of the United States to reflect any commissioned service performed before leaving the Academy.

*g.* Temporary date of rank will be determined in accordance with AR 600-20.

## CHAPTER 5

CONSUMMATION OF COMMISSIONED OFFICER  
APPOINTMENT IN THE REGULAR ARMY

## Section I. SELECTION NOTIFICATION

**5-1. Notification.** *a.* Notification of an individual's selection for appointment will be made by Headquarters, Department of the Army, by letter addressed to the individual selectee, except ROTC students. Selectees under the ROTC programs (sec III and IV, chap. 2) will be notified through the area commander and professor of military science, in turn.

*b.* Selectees under the distinguished military graduate and scholarship programs, whose applications are received by dates cited in paragraphs 2-12*a* and 2-22*a*, will be announced as expeditiously as possible. Subsequent selections under these programs will be announced as Department of the Army selection board actions are approved.

*c.* Notification of selection is not authority to consummate appointment in the Regular Army.

**5-2. Contingencies.** *a.* An individual selected for appointment subject to the contingency of a medical examination must meet the standards of medical fitness for appointment prescribed in chapter 2, AR 40-501 and undergo a Type "A" or "B" examination (as appropriate) of the scope prescribed in chapter 10 and appendix IX of that regulation. Arrangements for the medical examination, except for selectees under the ROTC programs, are the responsibility of the selectee. The professor of military science will be responsible for arranging examination locations for selectees under the ROTC programs (sec III and IV, chap. 2). Maximum consideration will be given to arranging examination locations for selectees whose travel expenses are not chargeable to the Government. Under no circumstances, except selectees under the DMG and scholarship programs, will a selectee be informed that he is medically qualified

for Regular Army appointment except by authority of Headquarters, Department of the Army. No scheduled examination will be canceled or discontinued because the selectee does not appear to be qualified medically. The selectee will be advised that final determination of medical status, except for selectees under the DMG and scholarship programs of ROTC, is made by Headquarters, Department of the Army. If the required medical examination is not accomplished within a reasonable period, when directed by the area commander at Headquarters, Department of the Army request (normally 15 days), action will be taken by registered mail to determine the cause of noncompliance. Continued further delay will be construed as declination of appointment, and the selectee will be so notified by registered letter. A copy of the notification and registry receipt will be forwarded to HQDA (DAAG-PSA-A), Washington, D.C 20314.

*b.* Medical examinations conducted for the purpose of qualifying for appointment in the Regular Army will be valid for a period of 1 year (app IX, AR 40-501).

*c.* A selectee subject to the contingency of a National Agency Check may not be recommended for Presidential nomination until notification is received in Headquarters, Department of the Army, that a National Agency Check has been completed with favorable results.

*d.* When contingency(ies) for appointment cannot be fulfilled, HQDA (DAAG-PSA-A) will be notified and the letter of appointment will be destroyed.

## Section II. APPOINTMENT NOTIFICATION

**5-3. General. a.** Although there is no intent to prescribe or specifically limit the length of time required for the accomplishment of appointment action, controls must be established to insure that the appointee accomplishes required actions without necessary delay. Delay between date of approval of the appointment for tender and the date of acceptance will advance the date of rank for those officers not on active duty. Accordingly, the time limitation for the completion of certain actions prescribed herein will be rigidly adhered to by all concerned to avoid penalizing applicants for delay subsequent to nomination date. However, oath of office will not be executed until contingency(ies) are resolved.

**b.** When Presidential nomination and/or Senate confirmation has been accomplished, the names of all those appointed are announced in Department of the Army special orders. In accordance with AR 614-100, announcements of appointment in the Regular Army are made without specification of branch, except for appointments in the special branches and as professors of the United States Military Academy. The special orders include provisions to protect the appointee's rights to any higher temporary grade or more senior date of rank. Sufficient copies of the special orders together with individually addressed letters of appointment are forwarded to the area commanders by Headquarters, Department of the Army.

**5-4. Tender of appointment. a.** Upon receipt of special orders and letters of appointment, the area commander will tender appointments to all appointees within his command who have reached their 21st birthday and for whom no contingencies exist. (DMG and Scholarship Cadets of ROTC may be appointed even though they are under 21 years of age.) An appointee whose commissioning is subject to a contingency(ies) will be tendered appointment immediately upon favorable resolution of the contingency(ies). No appointee will be permitted to execute the oath of office prior to medical qualification. Whenever possible Headquarters, Department of the Army will have letters of ap-

pointment, appointment orders, and assignment instructions for end-year ROTC DMG's and scholarship cadets in possession of area commanders in time to permit tender of appointment on date of graduation. However, administrative processing and necessity for securing Presidential approval and Senate confirmation will not always permit such action for midterm graduates or end-year graduates who fail to apply in sufficient time. Area commanders will make a special effort to resolve any outstanding contingencies and insure that all eligible appointees becoming distinguished military graduates on graduation day are tendered their appointments on that date.

**b.** The following will be forwarded to the appointee by the most expeditious means:

(1) Letter of appointment. (To be retained by appointee.)

(2) Copy of the applicable Department of the Army special orders.

(3) DA Form 71 (Oath of Office—Military Personnel) for Regular Army appointment.

(4) DA Form 71 (Oath of Office—Military Personnel) for Army of the United States appointment, if applicable.

(5) DA Form 1972 (Regular Army Appointment Information), in triplicate.

(6) DA Pamphlet 600-2 (The Armed Forces Officer). Pamphlet will be forwarded if one has not been previously issued to appointee.

(7) Instructions advising appointee who is not on active duty that he should have his social security card in his possession upon reporting to his initial duty station.

(8) Instructions advising appointees of the requirement for medical statement outlined in paragraph 5-6c.

(9) Instructions advising appointee who is not on active duty of possible deferment in execution of oath of office as outlined in section V, this chapter.

(10) Initial duty assignment orders, if applicable, in accordance with paragraph 5-16.

(11) DD Form 98 (Armed Forces Security questionnaire).

(12) DA Pamphlet 600-3 (Career Planning for Army Commissioned Officers).

### Section III. CONSUMMATION OF APPOINTMENT

5-5. **General.** Extreme care will be exercised in completing all documents required in consummating the appointment as they become basic references essential to the record of an officer's Regular Army career.

5-6. **Action required of appointee.** *a.* An appointee who desires to accept appointment will execute the Regular Army oath of office (one copy) and the Army of the United States oath of office (one copy), if required, and forward the following to the area commander of his geographical area for dispatch to HQDA (DAAG-PSA-A).

(1) DA Form 71 (Oath of Office—Military Personnel) for Regular Army appointment.

(2) DA Form 71 (Oath of Office—Military Personnel) for appointment in the Army of the United States, if appropriate (para 4-3).

(3) Medical statement required by *c* below.

(4) DA Form 1972 (Regular Army Appointment Information) in triplicate.

★(5) DD Form 98 (Armed Forces Security Questionnaire). Witnessing officer must enter in the remarks on the form that it was executed prior to Regular Army oath of office in accordance with paragraph 3-1b, AR 604-10.

(6) Two copies of initial Regular Army assignment orders issued by area commander in compliance with paragraph 5-16.

★*b.* The area commander will associate the following with the above documents prior to forwarding to The Adjutant General: A copy of letter of appointment in the United States Army Reserve (USAR) issued either by the area commander or by the US Army Reserve Components Personnel and Administration Center, in the event such appointment was accepted prior to acceptance of current appointment in the Regular Army.

*c.* On the date he is to take the oath of office, appointee will execute a medical statement as shown in figure 5-1. The statement will not be modified. If it cannot be executed in the format shown, the appointment will not be consummated, and HQDA (DAAG-PSA-A), will be

informed of the circumstances. If appropriate, a new report of medical examination of the scope prescribed in paragraph 5-2 will be submitted as soon as appointee's medical condition permits or as directed by The Adjutant General.

*d.* Appointees with prior military service accepting appointment in the Medical Corps or the Dental Corps will furnish documentary evidence of completion of schooling/internship to their unit personnel officer to substantiate claim for constructive service credit. Documentary evidence may consist of a diploma issued to the officer by the medical or dental school, a transcript of his school credits, a letter from the school or any other document that substantiates the dates he attended such school or served as an intern. The substantiating document must show the day, month, and year of entry and completion of medical/dental school or internship. The unit personnel officer will obtain three copies of the document that is used to verify the dates, he will file one copy in the officer's financial data record folder; submit one copy with the officer's military pay voucher; and send one copy to HQDA (DAAG-PSA-A).

*e.* After execution of the Regular Army oath of office any correspondence concerning the appointment should bear the officer's social security number.

5-7. **Recess appointments.** *a.* Recess appointments are issued to appointees during periods Congress is not in session. These appointments by the Secretary of the Army are of limited nature and must be confirmed by the Senate during the succeeding session of the Congress. To complete the legal requirements and insure continuous Regular Army status, an appointee who accepts a recess appointment must also be tendered and accept a new confirmed appointment during the session of the Congress following his recess appointment. The recess appointment is automatically terminated on the day following the last day of the congressional session. Any officer holding a recess appointment who has not been tendered a new appointment

and executed a new oath of office accepting same will lose all military status on that date unless the individual is concurrently holding a temporary grade in the Army of the United States, in which case he will continue to serve in such status until separated.

b. All former Reserve status is vacated on the date of execution of the recess appointment oath and there are no provisions whereby the appointee may revert to such status. Therefore, to protect his military status, a recess appointee must either have been tendered and accepted a confirmed Regular Army appointment by the end of the congressional session or have made application and executed an oath of office for a Reserve commission. To insure that appointee is tendered the confirmed Regular Army appointment, reports of address change required by paragraph 1-6 will continue to be submitted until this second oath of office has been executed or appointment has been declined. This second oath, for administrative purposes, will be marked at top and bottom, "CONFIRMATION OATH." No additional documents need accompany this second DA Form 71. Tender of the new Regular Army appointment will be accomplished through the appropriate area commander after the recess appointment is confirmed by the US Senate. Those who wish to decline the confirmed Regular Army appointment, but desire or are required to retain military status will be cautioned that application for Reserve commission must be submitted in time to permit processing

and tender prior to the last day of the congressional session.

5-8. **Reporting disposition of appointees.** a. If an appointee (other than an Army ROTC Scholarship Cadet) does not accept appointment within 30 days of his having been tendered same, and delay in accepting has not been requested under section V, this chapter, the appointment will be reported to HQDA (DAAG-PSA-A) as having been ABANDONED. Likewise any appointee from the ROTC DMG Program who accepts appointment in the US Army Reserve in preference to the Regular Army appointment and fails to submit a statement of declination will also be reported as having abandoned his appointment.

b. When jurisdiction for processing an appointee is transferred from one area commander to another, the latter will provide the area commander where the application originated with information as to disposition of case (e.g., acceptance of the appointment or rejection for failure to meet physical qualifications).

★5-9. **Declination of appointment.** The area commander will acknowledge receipt of declinations of appointment and forward the declinations with copy of the acknowledgement to HQDA (DAAG-PSA-A). Participants in the Department of the Army ROTC Scholarship Program are bound by signed agreement to accept appointment in the Regular Army or US Army Reserve, whichever is tendered.

#### Section IV. DELAY IN ACCEPTANCE OF APPOINTMENT

5-10. **General.** a. Appointees who are not on active duty at time of tender of appointment may be granted delay in acceptance for the following reasons:

(1) To settle family and/or business affairs.

(2) To cope with sickness of the individual or with sickness or death within immediate family.

(3) To pursue graduate study (ROTC scholarship cadets and distinguished military graduates—para 2-14 and para 2-23).

b. Delay will not be granted for reasons such as awaiting results of appointment to a civilian or governmental position.

c. When an appointee desires to delay acceptance of appointment in excess of 30 days, he must submit his request for delay within 30 days after receipt of appointment notification.

d. In granting delays, extreme care will be taken to insure that appointee will not become ineligible by reason of age prior to planned date of execution of oath of office.

5-11. **Application for delay.** The application for delay will state the period for which delay is requested, the reason for the request and the employment status of the appointee, (whether self-employed, contractual, commercial, Federal, State, local municipal, or with an international agency). The application will be forwarded to the area commander who tendered appointment.

5-12. **Processing application for delay.** *a.* The area commander may approve application for delay of less than 60 days. Notification to appointee will include the following information:

(1) The date of rank as an officer in the Regular Army is established from the date of execution of oath of office, adjusted where appropriate to reflect such service, actual or constructive, as may be credited by law.

(2) The Regular Army oath of office may be executed at any time during the deferment period, if the appointee desires to reduce the authorized deferment period.

(3) Approval of delay in execution of Regular Army oath of office will not delay execution of oath of office for appointment in the Army Reserve (applicable to distinguished military graduates, ROTC, only). A copy of the approval of request for delay will be forwarded to HQDA (DAAG-PSA-A).

*b.* The area commander will forward a request for delay in excess of 60 days to The Adjutant General. His indorsement will include a recommendation for approval or disapproval of the action. The request will be forwarded by the most expeditious means.

## Section V. EXCESS LEAVE

5-13. **General.** *a.* Regular Army officers, including those newly appointed from the ROTC program, may be authorized excess leave without pay and allowances to pursue legal, medical, osteopathic, dental, or veterinary training (AR 601-112 and AR 601-114).

*b.* Regular Army appointees, other than ROTC distinguished military graduates and scholarship cadets, may be authorized excess leave for the purpose of obtaining a higher degree of education in fields other than those cited in *a* above. Attainment of only one advanced degree will be authorized under this regulation. The course of study must be of value to the Army. Scholarships, fellowships, or grants may be accepted. Applicants for excess leave must sign an agreement to serve as a Regular Army officer upon termination of excess leave for a period of 3 years and an additional 6 months for each year of excess leave or major portion thereof. Each request will be considered individually on its merits. Normally, excess leave granted under this regulation will not exceed 2 years.

*c.* Officers in an excess leave status must attend school on a full-time uninterrupted basis,

including summer sessions where practicable. Because a standard cannot be fixed, the measure to be applied is that the student will be required to maintain the progress necessary to complete degree requirements within the period for which excess leave was granted.

★5-14. **Excess leave request.** After notification of selection for appointment in the Regular Army, requests for excess leave will be submitted by letter through the area commander to HQDA (DAPO-OP-(Appropriate Career Branch)), TEMPO ABC WASH DC 20315.

*a.* The request will contain the following:

(1) The name of the institution where study or other program will be performed, the degree to be attained, length of the course, and particulars on the fellowship, scholarship, or grant under consideration (if applicable).

(2) Evidence of selectee's scholastic ability in either or both of the following forms:

(*a*) Transcript of grades.

(*b*) An official statement from the university attended, or in which enrollment is planned, which vouches for selectee's academic

standing or ability to successfully complete the desired graduate program within the time requested. Extensions of excess leave will not be granted except under exceptional circumstances.

(3) Signed agreement as specified in paragraph 5-14a.

b. Excess leave requests, when approved by the career branches, will be referred to HQDA (DAAG-PSA-A) for authorization to the field. If such leave is not recommended by the career branch, notification of disapproval will be furnished direct to the area commander by the career branch concerned.

## Section VI. INITIAL DUTY ASSIGNMENT ORDERS

5-15. **General.** *a.* Assignment instructions for Regular Army appointees not on active duty as commissioned officers will be sent to the area commander by Headquarters, Department of the Army. The branch to which selectee has been assigned (or the detail branch for those required a 1-year tour with a combat arm) normally will give assignment instructions at least 30 days prior to appointment. See AR 614-105 for policy and procedures for assignment of Distinguished Military Graduates and ROTC scholarship cadets appointed in the Regular Army.

★*b.* Appointees initially ordered to active duty under a Regular Army commission may be authorized a maximum of 30 days advance leave in accordance with paragraph 5-1, AR 630-5. Advance leave granted must be based on request from appointee. The appointee will be informed that leave does not preclude reporting for duty prior to expiration of leave; however, per diem allowances, if authorized, will not commence prior to specified reporting date. Delay in reporting for active duty due to the granting of advance leave is not to be confused with delay in executing the oath of office authorized under the provisions of section IV, this chapter.

5-16. **Issuance of initial assignment orders.** *a.* Area commanders will issue initial assignment orders. For persons authorized excess leave by Headquarters, Department of the Army, the area commander, unless otherwise directed by

Department of the Army, will issue initial active duty orders assigning them to the student detachment of the area command headquarters of the Army area in which the school is located, with station at the specified school.

*b.* See TC 105, AR 310-10 for format for orders. Copies of orders will be sent to commanders of all affected organizations and as follows:

(1) One to Commanding Officer, USAPDSC, ATTN: Officer Accession Branch, Edgewood Arsenal, MD 21210.

(2) One to the basic branch, Department of the Army, and if applicable, one to the detail branch, for each officer.

(3) Two to HQDA (DAAG-PSA-A), to be sent with the oath of office.

*c.* Changes to initial assignment orders will be distributed in accordance with *b* above. Procurement program identification and certain administrative entries will be made in accordance with AR 601-110.

5-17. **Action by appointee.** *a.* Appointees who are not on active duty will comply with the initial assignment orders no later than the day after they execute the oath of office. On the day appointee executes the oath of office he will notify the area commander whose office issued the assignment orders, by electrically transmitted message or by the most expeditious means, substantially as follows:

I executed oath of office for Regular Army on \_\_\_\_\_ and am proceeding to \_\_\_\_\_  
(Date)  
per letter orders No. \_\_\_\_\_ your headquarters  
(date)

\_\_\_\_\_  
(Name, grade, and social security No.)

b. Appointees on active duty, if absent from their assigned organization, will notify the commander of that organization of their acceptance.

c. Appointees who do not wish to accept the appointment will notify the area commander, unless they have previously declined the appointment in writing.

5-18. Action by area commander. Upon receipt of acceptance message the area commander will

record date of acceptance. He will then reproduce the acceptance message, annotated to cite assignment orders and reporting date, and mail copies as indicated in a through c below. If notification of acceptance is received verbally, the area commander will transmit or mail to the same addressees a multiple address message relaying this information, citing assignment orders and reporting date.

a. Morning report activity together with three copies of the active duty orders (1 copy for each copy of the morning report).

b. Commander of the organization to which officer is assigned.

c. Commanding Officer, USAPDSC, ATTN: Officer Accession Branch, Edgewood Arsenal, Maryland 21010.

MEDICAL STATEMENT

\_\_\_\_\_  
(Date)

To the best of my knowledge and belief there has been no change in my physical condition subsequent to the last examination which I took in conjunction with my appointment in the Regular Army and I am not now suffering from any defect or deformity not then recorded.

\_\_\_\_\_  
(Name, Grade, and SSN)

*Figure 5-1. Medical statement.*

## CHAPTER 6

### WARRANT OFFICER PROCUREMENT PROGRAM

---

#### Section I. SPECIAL ELIGIBILITY REQUIREMENTS AND APPLICATION PROCEDURES

**6-1. General.** This section prescribes the special qualifications and administrative procedures for appointment of warrant officers in the Regular Army. Individuals considered under this program must meet the general eligibility requirements prescribed in chapter 1 and this section.

**6-2. Sources of personnel.** See paragraph 1-2b.

**6-3. Qualifications.** To qualify for Regular Army appointment, applicant must have demonstrated, through experience or training, outstanding technical ability and aptitude for military service, must have an exemplary record of efficiency and personal conduct, and must possess personal attributes requisite for a successful career as a warrant officer of the Regular Army. Applicant must—

*a.* Be able to complete 30 years' active Federal service by age 62.

*b.* Be a high school graduate or equivalent, or must have passed the GED test (high school level) through USAFI. Evidence of completing the GED test must accompany the application if the information is not on file in the applicant's Department of the Army personnel record.

*c.* Meet educational requirement of the MOS in which appointment is to be made if the specialty requires more than a high-school-level education. (Two years of college or equivalent is the desired goal for Regular Army warrant officers.)

*d.* Have completed a minimum of 1 year of

active service in the Army at the time appointed in the Regular Army.

**6-4. Application procedures.** *a.* Warrant officers on active duty may apply by letter (fig. 6-1) as prescribed by paragraph 1-26.

*b.* The appropriate commander will prepare a punched card as prescribed by paragraph 1-27.

*c.* Applicant will list, in order of preference, up to three choices of MOS (listing monitoring career branch with each)—one of which must be his primary. Choices are limited to those MOS already acquired and to those in which he has served as a warrant officer on active duty in the Army Reserve, ANGUS, or AUS.

*d.* AUS warrant officers in grades WO1 or CW2 will require a report prepared as prescribed by paragraph 2-2i, AR 623-105 when—

(1) Their selection for temporary promotion to the next higher grade has not been announced or approved.

(2) They have not received a DA Form 67-6 (US Army Officer Efficiency Report) during the 30-day period immediately preceding the date of application.

*e.* The report in *d* above will be submitted with the first indorsement forwarding the application. (Table 6-1 lists other documents to be submitted with the application.)

*f.* Within the limitations of paragraph 6-3, applications may be submitted by—

(1) Warrant officers serving under a voluntary active duty agreement, if eligibility requirements are met.

(2) Warrant officers serving on initial tour of active duty under an obligated or voluntary AD assignment after completing one year of warrant officer service (para 5a(4), AR 135-215).

(3) Individuals, only upon invitation by the monitoring career branch. If accepted, those individuals will be appointed in the Regular Army no earlier than the day following the date they completed 1 year of active Army service.

*g.* Applications will be forwarded through channels to the appropriate commander. Each commander in the chain of command will include in the forwarding indorsement his recommendation for approval or disapproval. If he recommends disapproval, he will give reasons. He should also comment if he has personal knowledge of the applicant's performance or qualifications.

*h.* Appropriate commanders will review applications to determine eligibility and take action as indicated in this regulation. They will then notify those applicants who are not acceptable and give reasons for their ineligibility.

*i.* Applicants will be notified of unavoidable

processing delays (e.g., a need for additional information).

**6-5. The Adjutant General's responsibilities.**  
The Adjutant General will—

*a.* Review Regular Army warrant officer applications to determine statutory and administrative eligibility (para 4-1a).

*b.* Send application files to selection agencies (para 4-1b.).

*c.* Furnish names of applicants selected and recommended for appointment to the Secretary of the Army for approval, insuring that—

(1) Records of the Defense Central Index of Investigations, US Army Investigative Records Repository, Fort Holabird, MD, have been checked to confirm a favorable NAC or BI.

(2) No information precluding appointment has been recorded in the applicant's file after the security check was made.

*d.* Issue instructions to appropriate commanders to consummate appointments (para 4-1b).

*e.* Inform applicants of their selection or nonselection (para 4-1b).

## Section II. APPOINTMENT

**6-6. Tender of appointment.** *a.* Upon approval by the Secretary of the Army—

(1) Female applicants will be appointed as warrant officers in the Regular Army in the Women's Army Corps.

(2) Male applicants will be appointed as warrant officers in the Regular Army without specification of branch.

*b.* The date of appointment will be the date of acceptance by the applicant, as evidenced by the signed oath of office.

**6-7. Creditable service.** *a.* Only active service as a warrant officer will be considered for determining grade, position on the promotion list, seniority in grade, and eligibility for promotion. Subject to paragraph 6-8c, an appointee

will be credited, on the date of appointment, with the number of years, months, and days of his service as a WO, minus the number of years, months, and days spent in "nonselect" status.

(1) "Nonselect" time is the time between the date of adjournment of the promotion selection board which first considered the warrant officer but did not select him and the date of adjournment of the promotion board which later selected him for promotion.

(2) Active warrant officer service means full-time active duty as a warrant officer in the Army for more than 90 consecutive days. Active duty for periods of 90 days or less will not be included in the computation.

*b.* Computation of service credit and grade is determined as follows:

<i>Creditable service</i>	<i>Grade</i>
Less than 3 years .....	WO1
3 years, but less than 9 years .....	CW2
9 years, but less than 15 years .....	CW3
15 or more years .....	CW4

6-8. **Date of rank.** *a.* This paragraph applies only to determining Regular Army grade and date of rank and will not be used in determining service credit for any other purpose.

*b.* To determine the time in grade to be credited, deduct 3, 9, or 15 years from the total creditable service for those being appointed in grades CW2, CW3, and CW4, respectively. To compute the date of rank of those to be appointed in grade WO1, deduct creditable service of less than 3 years. The date of rank will not be earlier than the date the individual entered active duty as a warrant officer.

*c.* No individual will be appointed in a grade or with a date of rank which will make him senior to a Regular Army warrant officer who is senior to him in temporary grade or date of rank. If the date of rank within grade would make the individual senior to a Regular Army warrant officer who is senior to him in temporary grade or date of rank, the appointee will be awarded a later date of rank. If necessary, he will be given a lower grade which will cause him to be one day junior in rank to the Regular Army warrant officer who is next senior in the AUS seniority list to the selectee and who has never failed selection nor been deferred.

*d.* If a selectee for WO1 will be credited with more than 2 year's time in grade, or a selectee for CW2, CW3, or CW4 with more than 5 year's time in grade, the Regular Army Promotion Selection Board will determine eligibility for promotion in time for promotion to be made on the third or sixth anniversary (respectively) of RA appointment. If no regularly constituted board will be able to take this action, the selectee will be advised that he has been selected and that he will be appointed in the next higher grade on the date he would have completed the requisite time in grade had he been appointed in the lower grade.

6-9. **Temporary grade.** Temporary grades for applicants accepting appointments as Regular

Army warrant officers under this regulation are determined as follows:

*a.* An appointee, holding warrant officer status in the AUS and currently serving on active duty in a grade higher than the one he will receive in the Regular Army, will continue to serve on active duty in his AUS warrant officer grade.

*b.* An appointee, who is on extended active duty as a warrant officer of a Reserve component in a grade higher than the one he will receive in the Regular Army, and who does not hold coexisting warrant officer status in the AUS, will be appointed concurrently in the AUS in the higher officer grade at the time of appointment in the Regular Army.

6-10. **Reserve component status.** *a.* An appointee, who is currently serving in warrant officer status in a higher grade and who holds an appointment as a warrant officer in a Reserve component, will continue to serve as a warrant officer in the higher temporary AUS grade (para 6-9b). His Reserve warrant officer appointment will be automatically vacated if he accepts an appointment as a warrant officer in the Regular Army.

*b.* An appointee, who is currently serving in warrant officer status, but who holds an appointment as a commissioned officer in a Reserve component, will continue to serve as a warrant officer in his temporary AUS grade. He may retain his Reserve commission, but he will not be ordered to active duty as a commissioned officer except in time of mobilization or national emergency.

6-11. **Probationary period.** The Secretary of the Army may terminate the appointment of a permanent warrant officer of the Regular Army at any time within 3 years after the date the officer accepted his original permanent appointment (10 U.S.C. 1165).

6-12. **Post-appointment service requirement.** Except as provided by law and Army regulations, Regular Army warrant officers will be required to serve on active duty at least 3 years after the date of appointment in the Regular Army. Requests for exception to this requirement will be judged on individual merit.

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

SUBJECT: Application for Appointment as a Warrant Officer in the Regular Army

THRU: (Military Channels)

TO: HQDA (DAAG-PSA-A)  
WASH DC 20314

1. I hereby make application for appointment in the Regular Army under the provisions of AR 601-100. I desire to be considered for appointment in one of the following military occupational specialties in the following order of preference:

#1 \_\_\_\_\_  
(MOS & Monitoring  
Career Br)

#2 \_\_\_\_\_  
(MOS & Monitoring  
Career Br)

#3 \_\_\_\_\_  
(MOS & Monitoring  
Career Br)

2. My permanent home address is: \_\_\_\_\_  
\_\_\_\_\_

My military address is: \_\_\_\_\_  
\_\_\_\_\_

3. (In this paragraph mention all civil and military offenses with final disposition of case - regardless of whether previously mentioned on any application for appointment.)

4. (In this paragraph mention any information you feel may help to justify your appointment. If you are serving in the grade of WO 1 or CW2 and your name has been officially announced as having been selected for temporary promotion, cite DA Circular No. and date together with promotion sequence number.)

Incl

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(First, Middle, Last Name--Printed or  
Typed)

\_\_\_\_\_  
(SSN, Grade, and Monitoring Career Br)

Figure 6-1

Table 6-1. Documents Required to Process Applications

<i>Item</i>	<i>Document</i>	<i>Number of copies</i>
1.	Application for Appointment (letter—fig. 6-1) -----	1
2.	Punched card (para 1-27) -----	1
3.	Photograph (recent head-and-shoulders, approximately 4" x 5") -----	1
4.	Documentary evidence of birth or statement of citizen- ship (para 1-12) -----	1
5.	Evidence of completion of high school and transcript of accumulated college credits or evidence of completion of GED test (if not of record in DA personnel file) --	1
6.	Report of Medical Examination (SF 88) (para 1-24) --	1
7.	Report of Medical History (SF 93) (para 1-24) -----	1
8.	Statement of initiation of National Agency Check or statement of favorable completion of NAC -----	1
9.	Conscientious objector statement, if applicable (para 1-16) -----	1
10.	US Army Officer Efficiency Report (DA Form 67-6) (para 6-4d) -----	1
11.	Dependents Statement (para 1-34) -----	1

*Note:* Table indicates the number of copies to be sent to HQDA (DAAG-PSA-A). Keep additional copies to a minimum. Requisition forms through publication supply channels.

The proponent agency of this regulation is The Adjutant General's Office. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications) direct to HQDA (DAAG-PSA-A), Washington, DC 20314.

By Order of the Secretary of the Army:

Official:

VERNE L. BOWERS,  
Major General, United States Army,  
The Adjutant General.

W. C. WESTMORELAND,  
General, United States Army,  
Chief of Staff.

Distribution:

Active Army, ARNG, and USAR: To be distributed in accordance with DA Form 12-9 requirements for AR, Personnel Procurement—A (Qty Rqr Block No. 440).

S/SCI

ARMY REGULATION }  
No. 601-100 }

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, DC, 15 November 1971

PERSONNEL PROCUREMENT

APPOINTMENT OF COMMISSIONED OFFICERS IN THE REGULAR ARMY

Effective 1 January 1972

*This is a consolidation of AR 601-100, remaining portion of AR 601-107, AR 601-124, AR 601-125, and AR 601-126, pertaining to the procurement of commissioned officers for the Regular Army and AR 601-105 pertaining to the consummation of commissioned officer appointments in the Regular Army. Policies and procedures have been updated. Local supplementation of this regulation is prohibited, except upon approval of The Adjutant General's Office.*

	Paragraph	Page
CHAPTER 1. GENERAL PROVISIONS		
Section I. General		
Purpose .....	1-1	1-1
Sources of personnel .....	1-2	1-1
Statutory authority .....	1-3	1-1
Explanation of terms .....	1-4	1-1
Responsibilities .....	1-5	1-2
Status reports and station changes .....	1-6	1-2
Evaluation boards .....	1-7	1-3
Tender of appointment .....	1-8	1-3
Probationary period .....	1-9	1-3
Service requirements .....	1-10	1-4
Section II. Eligibility Requirements		
General .....	1-11	1-4
Citizenship .....	1-12	1-4
Character .....	1-13	1-4
Prior military service .....	1-14	1-4
No military or civil court convictions or juvenile offenses .....	1-15	1-5
Willingness to give unqualified military service to the United States .....	1-16	1-5
Loyalty .....	1-17	1-5
Service potential prior to retirement eligibility .....	1-18	1-5
Active duty status .....	1-19	1-5
Grade .....	1-20	1-6
Age .....	1-21	1-6
Education .....	1-22	1-6
Security requirements .....	1-23	1-7
Medical requirements .....	1-24	1-7
Requirements for military intelligence .....	1-25	1-8
Section III. Application		
Form .....	1-26	1-9
Punched card .....	1-27	1-9
Branch preferences .....	1-28	1-9
Procurement program .....	1-29	1-10
Additional documents .....	1-30	1-10
When submitted .....	1-31	1-10

\* This regulation supersedes AR 601-100, 3 July 1967; AR 601-105, 3 October 1961; AR 601-124, 12 November 1969; AR 601-125, 20 March 1958; and AR 601-126, 15 April 1968, including all changes, and together with AR 145-1, 14 October 1968, supersedes AR 601-107, 25 October 1962.

	Paragraph	Page
Forwarding -----	1-32	1-10
Reapplication -----	1-33	1-11
Marital status -----	1-34	1-11
<b>CHAPTER 2. PROCUREMENT PROGRAMS</b>		
<b>Section I. Enlisted Personnel and Warrant Officers</b>		
General -----	2-1	2-1
Responsibility of and action by commanding officers -----	2-2	2-1
Action by area commanders -----	2-3	2-1
<b>II. Distinguished Graduate of Army Officer Candidate Course or     WAC Officer Basic Course</b>		
Action by school commandant -----	2-4	2-1
Application -----	2-5	2-2
<b>III. Distinguished Military Graduates, Senior Reserve Officers'     Training Corps</b>		
General -----	2-6	2-2
Eligibility -----	2-7	2-2
Application period -----	2-8	2-2
Responsibility of applicant -----	2-9	2-2
Action by professors of military science -----	2-10	2-3
Action by area commanders -----	2-11	2-3
Notification of selection -----	2-12	2-4
Branch assignments -----	2-13	2-4
Graduate study -----	2-14	2-4
Forms and test material -----	2-15	2-6
<b>IV. Scholarship Cadets, Reserve Officers' Training Corps</b>		
General -----	2-16	2-6
Eligibility -----	2-17	2-6
Application -----	2-18	2-6
Action by professors of military science -----	2-19	2-6
Action by area commanders -----	2-20	2-6
Assignments -----	2-21	2-6
Notification of selection -----	2-22	2-6
Graduate study programs -----	2-23	2-7
Forms and test material -----	2-24	2-7
<b>V. Army Officers on Active Duty</b>		
General -----	2-25	2-7
Application -----	2-26	2-8
Action by commanders exercising general courts-martial jurisdiction -----	2-27	2-8
<b>VI. Technical Specialists</b>		
General -----	2-28	2-8
Action by area commanders -----	2-29	2-8
Application -----	2-30	2-8
<b>VII. Former Regular Army Officers and Reserve Component Commissioned     Officers not on Active Duty</b>		
General -----	2-31	2-9
Application -----	2-32	2-9
<b>VIII. Nonobligated Personnel</b>		
General -----	2-33	2-9
Application -----	2-34	2-9
Action by area commanders -----	2-35	2-9
Special training -----	2-36	2-9
<b>IX. Officers Selected for Promotion from Secondary Zones</b>		
Selection -----	2-37	2-9
Notification of selection -----	2-38	2-10
<b>X. Direct Appointment of College Graduates</b>		
General -----	2-39	2-10
Eligibility -----	2-40	2-10
Application -----	2-41	2-10

	Paragraph	Page
Action by professors of military science .....	2-42	2-10
Action by area commander .....	2-43	2-10
<b>XI. Appointment of Chaplains</b>		
General .....	2-44	2-11
General eligibility requirements .....	2-45	2-11
Age and special eligibility requirements .....	2-46	2-11
Medical requirements .....	2-47	2-12
Application .....	2-48	2-12
Action by commander exercising general court-martial jurisdiction .....	2-49	2-12
Action within Headquarters, Department of The Army .....	2-50	2-12
Service credit .....	2-51	2-12
Grade determination .....	2-52	2-13
<b>XII. Appointment in the Judge Advocate General's Corps</b>		
General .....	2-53	2-13
Sources of personnel .....	2-54	2-13
Age and special eligibility requirements .....	2-55	2-13
Active duty .....	2-56	2-13
Medical requirements .....	2-57	2-14
Security requirements .....	2-58	2-14
Period of observation .....	2-59	2-14
Action within Headquarters, Department of the Army .....	2-60	2-14
Service credit .....	2-61	2-14
Grade determination .....	2-62	2-15
Consummation of appointment .....	2-63	2-15
<b>XIII. Appointment in the Corps of the Army Medical Department</b>		
General .....	2-64	2-15
Applicability .....	2-65	2-15
General eligibility requirements .....	2-66	2-15
Restrictions on appointment in the Medical Service Corps and Veterinary Corps .....	2-67	2-15
Marital status .....	2-68	2-15
Age .....	2-69	2-15
Educational and professional requirements .....	2-70	2-16
Medical requirements .....	2-71	2-17
Security requirements .....	2-72	2-17
Procurement of applicants .....	2-73	2-17
Time of application .....	2-74	2-17
Application .....	2-75	2-17
Reapplication .....	2-76	2-18
Service credit .....	2-77	2-18
Grade determination .....	2-78	2-19
<b>CHAPTER 3. POSTHUMOUS APPOINTMENTS</b>		
General .....	3-1	3-1
Authority to issue appointments .....	3-2	3-1
Conditions under which appointments may be issued .....	3-3	3-1
Submission of recommendation for appointment .....	3-4	3-1
Effective date .....	3-5	3-1
Bonus, gratuity, pay or allowance .....	3-6	3-1
<b>4. SELECTION AND APPOINTMENT CRITERIA</b>		
Selection for appointment in the Regular Army .....	4-1	4-1
Service credit and permanent grade determination .....	4-2	4-1
Temporary grade and date of rank .....	4-3	4-2

	Paragraph	Page
<b>CHAPTER 5. CONSUMMATION OF COMMISSIONED OFFICER APPOINTMENT IN THE REGULAR ARMY</b>		
<b>Section I. Selection Notification</b>		
Notification -----	5-1	5-1
Contingencies -----	5-2	5-1
<b>II. Appointment Notification</b>		
General -----	5-3	5-2
Tender of appointment -----	5-4	5-2
<b>III. Consummation of Appointment</b>		
General -----	5-5	5-3
Action required of appointee -----	5-6	5-3
Recess appointments -----	5-7	5-3
Reporting disposition of appointees -----	5-8	5-4
Declination of appointment -----	5-9	5-4
<b>IV. Delay in Acceptance of Appointment</b>		
General -----	5-10	5-4
Application for delay -----	5-11	5-5
Processing application for delay -----	5-12	5-5
<b>V. Excess Leave</b>		
General -----	5-13	5-5
Excess leave request -----	5-14	5-5
<b>VI. Initial Duty Assignment Orders</b>		
General -----	5-15	5-6
Issuance of initial assignment orders -----	5-16	5-6
Action by appointee -----	5-17	5-6
Action by area commander -----	5-18	5-7

## CHAPTER 1

### GENERAL PROVISIONS

---

#### Section I. GENERAL

**1-1. Purpose.** This regulation sets forth the statutory authority, general policy, eligibility requirements, special criteria, administrative procedures, and method of submission of applications for appointment in the Regular Army except from sources described in paragraph 1-2a. The Regular Army will be brought to and maintained at its authorized strength through a procurement program designed to produce the proper numbers and types of officers of high military merit through the full utilization of all sources of potential officer material. The United States Military Academy continues to be one of the primary sources of officers, but it alone will not provide the full number required annually.

**1-2. Sources of personnel.** Commissioned officers for the Regular Army will be obtained from the following sources:

*a.* Graduates of the United States Military, Naval and Air Force Academies who request initial appointment in the United States Army and who are acceptable to the Secretary of the Army, as provided for under title 10, United States Code, section 541.

*b.* Enlisted personnel and warrant officers (sec I, chap. 2).

*c.* Distinguished graduates of Army officer candidate courses or WAC officer basic course (sec II, chap. 2).

*d.* Distinguished military graduates, Senior Reserve Officers' Training Corps (sec III, chap. 2).

*e.* Graduates of the Scholarship Program, Senior Reserve Officers' Training Corps (sec IV, chap. 2).

*f.* Officers on active duty (sec V, chap. 2).

*g.* Technical specialists (sec VI, chap. 2).

*h.* Former Regular Army officers and Reserve component commissioned officers not on active duty (sec VII, chap. 2).

*i.* Nonobligated personnel (sec VIII, chap. 2).

*j.* Selectees for promotion from secondary zones (sec IX, chap. 2).

*k.* College students and graduates (other than those participating in ROTC) pursuing degrees (sec X, chap. 2).

*l.* Individuals qualified for appointment as chaplains (sec XI, chap. 2).

*m.* Individuals qualified for appointment in the Judge Advocate General's Corps (sec XII, chap. 2).

*n.* Individuals qualified for appointment in the various corps of the Army Medical Department (sec XIII, chap. 2).

**1-3. Statutory authority.** Statutory authority for the appointment of officers in the Regular Army under this regulation is title 10, United States Code, sections 541, 1521, 2106, 2107, 3283-3295, and 3311.

**1-4. Explanation of terms.** *a. Accredited institution or program.* A university, college, hospital, school, curriculum, or training program which is approved by or holds membership in the appropriate State, regional, or national accrediting agency or professional association, or is listed in the current Educational Directory, Higher Education, published by the US Department of Health, Education, and Welfare. Accreditation must be effective for the date on which the applicant attained the qualifying education or professional training required by this regulation.

*b. Appointee.* A selectee who had been nomi-

nated by the President and has received Senate confirmation or is subject to confirmation upon termination of a Congressional recess.

*c. Area Commanders.* The commanders of the CONUS armies, US Army Military District of Washington, US Army Alaska, US Army Hawaii, US Army Forces Southern Command, and major oversea commands.

*d. Contingency.* An eligibility requirement which must be resolved by a selectee or appointee.

*e. Distinguished military graduate.* An individual designated as such by the Professor of Military Science, who—

(1) Was designated a distinguished military student and has maintained the required academic standards;

(2) Has completed the advanced course, Senior Reserve Officers' Training Corps, including training at advanced camp; and

(3) Has graduated with a baccalaureate degree or has a statement from the head of the institution that all requirements for a baccalaureate degree have been completed and that the degree will be conferred at the next regular commencement (para 6-12a (3), AR 145-1).

*f. Distinguished military student.* A military student enrolled in the advanced course, Senior Reserve Officers' Training Corps, at a college or university who because of his high scholastic standing and leadership is recognized as outstanding by both the professor of military science (PMS) and school officials (para 6-11a, AR 145-1).

*g. Effective date of appointment (appointment date).* The date on which an appointee accepts a Regular Army appointment, generally evidenced by the signed Oath of Office—Military Personnel, (DA Form 71).

*h. Medical doctor or physician.* This term includes both a doctor of medicine and doctor of osteopathy.

*i. Procurement program number.* The number used to identify the various Regular Army Officer Procurement Programs (app A, AR 601-110).

*j. Scholarship cadet.* An individual selected to participate in the ROTC Financial Assistance Program authorized by Title 10, U.S.C., section 2107.

*k. Selectee.* An individual who has been selected for appointment as a commissioned officer in the Regular Army, but who has not yet been nominated by the President for Senate confirmation.

**1-5. Responsibilities.** The area commander, within whose geographical area an applicant, a selectee, or appointee resides or is assigned, is responsible for the administrative procedures contained in this regulation. The following are exceptions:

*a. The Commanding General, First United States Army,* is responsible for the administrative actions pertaining to those individuals who make application under the provisions of sections III and IV, chapter 2, who reside in the District of Columbia.

*b. The nearest commander* is responsible for the administrative actions of those individuals who are within an Atlantic or Pacific area not under the jurisdiction of a specific commander defined above.

**1-6. Status reports and station changes.** Headquarters, Department of the Army normally will not furnish status reports on applications of individuals being considered for appointment under this regulation. All applicants will be notified of appointment through their respective area commanders at the appropriate time. Since the appointive process may take 4 months or longer, a request for information delays the overall operation. Pending final action by Headquarters, Department of the Army, any change in status of an applicant will be reported by the appropriate area commander to The Adjutant General, (HQDA (DAAG-PSA-A), Washington, DC 20314). In addition, applicants for any Regular Army officer procurement program will furnish The Adjutant General (HQDA (DAAG-PSA-A) Washington, DC 20314) and the area commander with DD Form 1175 (Change of Address and Direc-

tory Record) whenever any change of address occurs.

**1-7. Evaluation boards.** Boards will determine the professional and technical qualifications of the applicant. Evaluation boards are required only for applicants under sections I, VI, VIII and X, chapter 2.

*a.* For the purpose of evaluating individuals applying under the provisions of this regulation, area commanders or commanders exercising general courts-martial jurisdiction will appoint or direct the appointment of boards necessary to accommodate all applicants within or near the geographical area. Each evaluation board will consist of at least three Regular Army officers of field grade. All members of the evaluation board must be senior in grade to the applicant or his potential grade in the Regular Army. One member of the board will be a member of the primary choice of branch in which the applicant desires assignment. In the case of Women's Army Corps applicants at least one officer of the board will be a member of the Women's Army Corps, Regular Army. If a field grade Women's Army Corps officer is not available, a company grade Women's Army Corps officer may be substituted. Three officers will constitute a quorum.

*b.* The board will supervise the administering of required tests, recording findings on appropriate forms, and insuring completeness of the application file for the specific procurement program under which applicant desires consideration. When necessary, major commanders will utilize professional scientists and engineers who are members of the Army Reserve research and development groups. Applicants will be informed of the competitive nature of the program under which they are applying and the fact that application does not bind them to accept any appointment tendered.

*c.* In no case will the board be given access, or be allowed, to examine the application or allied papers of the individual before he has completed the interview form prescribed for the specific procurement program.

*d.* When travel is involved, the president of a

board will request the area commander in whose jurisdiction the applicant is stationed to issue the necessary orders for his appearance before the board, specifying the date upon which he should arrive. Travel and other expenses incident thereto incurred by applicants not on active duty will not be chargeable to the Government.

*e.* The boards will forward applications and allied papers to the appropriate commander as prescribed by paragraph 1-32 who, in turn, will score all testing instruments and forward the papers indicated in table 2-1. The processing and forwarding of all cases will be expedited to the greatest extent possible. Objective should be to complete board action within the 2-week period immediately following receipt of application.

*f.* Files of applicants for whom jurisdiction is transferred prior to appearance before the board of officers will be referred expeditiously by the closing responsible commander to the gaining commander. The letter of transmittal will contain a summary of processing actions completed and any instructions from The Adjutant General as to further processing of applicant. A copy of the transmittal letter will be forwarded to HQDA (DAAG-PSA-A).

**1-8. Tender of appointment.** The nomination date is that date upon which the President of the United States nominates the applicant for appointment in the Regular Army. The appointment date is the date of acceptance as evidenced by a signed oath of office. Delay between nomination date and appointment date will advance the date of rank for those officers not on active duty. Accordingly, the time limitation for the completion of certain actions prescribed herein will be rigidly adhered to by all concerned to avoid penalizing applicants for delay subsequent to nomination date.

**1-9. Probationary period.** A Regular commissioned officer having less than 3 years of continuous service as a commissioned officer therein may be discharged under the provisions of title 10, U.S.C., section 3814. Probationary period begins with acceptance of the appoint-

ment and runs for 3 years subsequent to that date.

**1-10. Service requirements.** The service obligation for a Regular Army officer is as prescribed below unless the officer is sooner relieved under such regulations as the Secretary of the Army may prescribe.

*a.* Officer must complete at least 3 years of active service after the date of acceptance of the Regular Army appointment, except for graduates of the Scholarship Program, Reserve Officers' Training Corps, who have an active duty service obligation of 4 years, and graduates of the United States Military, Naval, or

Air Force Academies, who have an active duty service obligation of 5 years.

*b.* A male officer must complete a total of 6 years of active and inactive military service in any capacity (exclusive of time spent as a cadet at the US Military, Naval, and Air Force Academies, as a student under the "ASTP," "V-12," or similar programs); or, having less than 6 years of such service, he must agree to accept an indefinite appointment in the US Army Reserve and complete at least 6 years' total service.

*c.* Officer must complete any applicable additional service specified in AR 635-120.

## Section II. ELIGIBILITY REQUIREMENTS

**1-11. General.** The general eligibility requirements stated in this section will govern all appointments in the Regular Army. All of these requirements must be met.

**1-12. Citizenship.** Applicant must be a citizen of the United States. An applicant who is a citizen by birth must submit documentary evidence of birth with application. An applicant who is a citizen other than by birth will submit a statement signed by an officer of the Army, notary public, or other person authorized by law to administer oaths, reading substantially as indicated in *a* or *b* below, as appropriate. Facsimiles or copies, photographic or otherwise, will not be made of certificates of naturalization or certificates of citizenship, as the reproducing of these certificates or any part thereof constitutes a felony (see subsection 1426 (h), title 18, United States Code).

*a.* For those who are citizens by naturalization.

I have this date seen the original certificate of citizenship No. \_\_\_\_\_ (or certified copy of the court order establishing citizenship) stating that \_\_\_\_\_  
(Full name)  
was admitted to United States citizenship by court of \_\_\_\_\_  
(County) (State) on \_\_\_\_\_  
(Date)

*b.* For those who claim citizenship through naturalization of parent.

I have this date seen the original certificate of citizenship No. \_\_\_\_\_ issued by the Immigration and Naturalization Service, Department of Justice, stating \_\_\_\_\_  
\_\_\_\_\_ acquired citizenship on \_\_\_\_\_  
(Full name) (Date)

**1-13. Character.** Applicant must be of good moral character.

**1-14. Prior military service.** Applicant must not have been—

*a.* Separated from the service by reason of resignation in lieu of elimination for the good of the service.

*b.* Dropped from the rolls of any of the Armed Forces.

*c.* Removed from office under the criminal laws of the United States.

*d.* Eliminated (or about to be eliminated) from the active list of the Armed Forces of the United States by reason of having twice failed of selection for either temporary or permanent promotion.

*e.* Separated by reason of resignation from any of the Armed Forces of the United States subsequent to being notified of his second non-selection for temporary or permanent promotion.

*f.* Separated from any of the Armed Forces

of the United States with other than an honorable discharge.

**1-15. No military or civil court convictions or juvenile offenses.** Applicant must not have been adjudged a youthful offender and must have a record free of convictions by any type of military or civil court, excluding minor traffic violations involving a fine or forfeiture of \$50 or less and excluding action taken under Article of War 104 or Article 15, Uniform Code of Military Justice. Requests for a waiver for conviction of an offense or unfavorable juvenile court decision will be submitted in affidavit form or will be supported by documentary evidence citing the offense, the court action, and the judgment and sentence rendered. A waiver previously granted for the purpose of attendance at an Army Officer Candidate School, enrollment in ROTC, or appointment in a Reserve component will be construed as a waiver for appointment in the Regular Army. Requests will be processed as follows:

a. Commanders at each echelon will make a specific recommendation as to granting or denying the waiver.

b. Major commanders (including commanders exercising general courts-martial jurisdiction) may grant a waiver for offenses under military or civil codes, provided—

- (1) the offense was not a felony,
- (2) the offense did not involve moral turpitude,
- (3) the sentence did not involve confinement in prison, stockade, or detention area, or hard labor,
- (4) applicant's conduct and character at this time are above reproach, and
- (5) the potential value of applicant's services as a Regular Army officer is considered to be very high.

c. Requests for waiver for conviction of the following offenses will be sent with the application file through channels to The Adjutant General, (HQDA (DAAG-PSA-A) Washington, DC 20314):

- (1) Felony under local, Federal, or military law.
- (2) One which resulted in sentence to confinement in prison, stockade, or detention area.

or in sentence to hard labor even though such sentence was suspended.

- (3) One involving moral turpitude.

**1-16. Willingness to give unqualified military service to the United States.** Applicant must not be a conscientious objector. If applicant has been a conscientious objector, he will be required to furnish an affidavit which will express his abandonment of such beliefs and principles so far as they pertain to this unwillingness to bear arms and to give full and unqualified military service to the United States. Where appropriate, he must have demonstrated that he has changed his views by subsequent satisfactory military service. So much of this paragraph as pertains to bearing of arms is applicable only to individuals applying for appointment in the Judge Advocate General's Corps and the basic branches outlined in AR 614-100.

**1-17. Loyalty.** Applicant must not be or have been a member of any foreign or domestic organization, association, movement, group, or combination of persons advocating subversive policy or seeking to alter the form of the Government of the United States by unconstitutional means.

**1-18. Service potential prior to retirement eligibility.** As of the date of the application, applicant must have a service potential of at least 1 year prior to retirement eligibility. Officers selected for retention on active duty beyond 20 years may apply and will state their status in the letter of application. However, an officer selected for retention who receives notification of mandatory retirement prior to submission of application or subsequent thereto is ineligible for consideration for appointment.

**1-19. Active duty status.** Applicant must be on active duty at time of application and screening if applying under sections I, II, V, XI, XII, and XIII, chapter 2. An applicant may be tendered an appointment subsequent to honorable release from active duty. Commissioned officers and warrant officers who are under consideration for a Regular Army commission and who are

awaiting determination of final outcome of application may be considered for retention on active duty or active duty for training pending outcome of final action, under the following provisions:

*a. Officers not on ADT.* For officers not on ADT, see paragraph 5, AR 135-215.

*b. ADT officers.* Subject to the availability of funds, officers on active duty for training may have their training period extended upon request of the major commander concerned for disposition instructions on the individual. This request will be forwarded to HQDA (DAAG-PSA-A) and will include a statement by the major commander that the individual does appear to be fully qualified for appointment under the provisions of this regulation.

**1-20. Grade.** If currently on active duty in the Army as a commissioned officer, applicant (except those being appointed in MC, DC, or JAGC) must be serving in a grade equal to or higher than that for which qualified for appointment in the Regular Army. A former officer, or a Reserve officer (except MC, DC, or JAGC) who is not on active duty or active duty for training, must have held on active duty a grade equal to or higher than that for which qualified for appointment in the Regular Army. Appointment grade is determined by the amount of service credit in accordance with the applicable section of chapter 2 as follows:

*a.* 2LT—with less than 3 years' credit.

*b.* 1LT—with 3 but less than 7 years' credit.

*c.* CPT—with 7 but less than 14 years' credit.

*d.* MAJ—with 14 but less than 21 years' credit.

*e.* LTC—with 21 but less than 25 years' credit.

*f.* COL—with 25 or more years' credit.

Eligibility in this respect will be determined at Headquarters, Department of the Army; therefore, applications of individuals otherwise qualified under this regulation will continue to be forwarded.

**1-21. Age.** *a.* Except as indicated in *b* through *e* below, applicants for appointment under this

regulation must have reached their 21st birthday but must not have passed their 27th birthday on date of appointment. The age maximum is statutory and may not be waived. However, the age maximum is increased by:

(1) The number of years, months, and days of active commissioned service performed in the Army after attaining the age of 21 years and subsequent to 6 December 1941 and/or

(2) A period (not to exceed 2 years) equal to the days, months, and years by which age exceeds 27 years.

*b.* An applicant for appointment under the ROTC Distinguished Military Graduate Program (sec III, chap. 2) or Scholarship Program (sec IV, chap. 2) and graduates of the United States Military Academy may be appointed in the grade of second lieutenant even though under 21 years of age.

*c.* Applicants for appointment in the Veterinary Corps, Army Medical Specialist Corps, Army Nurse Corps, or Medical Service Corps must be eligible according to the age requirements set forth in section XIII, chapter 2.

*d.* Applicants for appointment as chaplains must be eligible according to the age requirements set forth in section XI, chapter 2.

*e.* Applicants for appointment in the Judge Advocate General's Corps must be eligible according to the age requirements set forth in section XII, chapter 2.

*f.* Applications will not be accepted from persons who will become ineligible because of over age within 4 months of the date of the application.

**1-22. Education.** Educational requirements by program are as follows:

*a. Sections I, II, V, VII, and IX, chapter 2.* Except for recipients of the Medal of Honor or Distinguished Service Cross, an associate degree in an academic curriculum from an accredited college, completion of at least 2 years' study at an accredited college or university leading to an academic degree, or favorable determination on the 2-year college equivalency evaluation (see AR 621-5) is required. Section V applicants who have been selected under the

## Section III. APPLICATION

1-26. **Form.** DA Form 61 (Application for Appointment) will be used, except that a letter application may be submitted under sections V, VII, XI, XII, and XIII, chapter 2. Forms may be obtained at Army installations. Applications will be unclassified. Any information which requires a CONFIDENTIAL or higher classification will be the subject of separate correspondence, with a reference to the application, and will be sent to HQDA (DAAG-PSA-P).

1-27. **Punched card.** Each application will be accompanied by an upper left-hand-cut punched card, DA Form 3792 series or 3793 series, with 80-column interpretation (as produced with an IBM 026 or 029 Printing Card Punch, with the print switch in ON position) and prepared in the following format by the first command in the chain of command having such machine capability:

	<i>Procurement Program (chapter 2)</i>
Use form without horizontal top stripe ----- (DA Form 3792-1)	Section V
Use form with yellow top horizontal stripe ----- (DA Form 3792-2 or DA Form 3793-1)	Section III
Use form with pink top horizontal stripe ----- (DA Form 3792-3 or DA Form 3793-2)	Section IV
Use form with green top horizontal stripe ----- (DA Form 3792-4)	Sections I, II, VI, VII, VIII, IX, X, XI, XII, and XIII

These forms are available through normal AG publications supply channels.

a. Punched card format (DA Form 3792 series) for all applicants. See figure 1-1.

b. Additional punched card format (DA Form 3793 series) to be completed for applicants under the ROTC programs (sec III and IV, chap. 2). See figure 1-2.

c. Source code will be the applicable procurement program number (PPN) for Regular Army appointees as prescribed by appendix A, AR 601-110.

1-28. **Branch preferences.** a. Except for applicants electing to be considered for the professional fields (law, medicine and religion) who will indicate a single branch preference, applicants may specify, in the order of preference, three or more of the following branches in which they would accept assignment:

<i>Branch</i>	<i>Alphabetical code</i>
Adjutant General's Corps -----	AG
Air Defense Artillery -----	AD
Armor -----	AR
Army Nurse Corps -----	AN
Army Medical Specialist Corps -----	SP
Chaplain -----	CH
Chemical Corps -----	CM
Corps of Engineers -----	EN
Dental Corps -----	DE
Field Artillery -----	FA
Finance Corps -----	FI
Infantry -----	IN
Judge Advocate General's Corps -----	JA
Medical Corps -----	MC
Medical Service Corps -----	MS
Military Intelligence -----	MI
Military Police Corps -----	MP
Ordnance Corps -----	OD
Quartermaster Corps -----	QM
Signal Corps -----	SC
Transportation Corps -----	TC
Veterinary Corps -----	VC
Women's Army Corps -----	WC

Male applicants under sections I, II, III, IV, VI, VIII, X and XIII, chapter 2, may also show the Medical Service Corps as one of their preferences. All applicants except those under sections XI, XII, and XIII, chapter 2, are encouraged to indicate additional branches in which appointment would be acceptable in the event quota restrictions preclude selection in the branch of first, second, or third choice. If the first choice is a branch other than that in which applicant is serving or in which the major portion of his service was performed, all special qualifications for that branch will be entered in item 32. Applicants under sections VI and X, chapter 2, should select branches having re-

quirements for their field of specialization (table 2-1). Branch in which appointment would not be accepted should be listed in item 32.

b. Male applicants who prefer assignments to the Adjutant General's Corps, Chemical Corps, Finance Corps, Ordnance Corps, Quartermaster Corps, or Transportation Corps will enter in item 32 the order of preference for their combat arm detail (Air Defense Artillery, Armor, Field Artillery, or Infantry) required by AR 614-100. Applicants selecting Transportation Corps may show Corps of Engineers for the detail branch. Military Intelligence and Military Police Corps appointees will serve their combat arm detail in Infantry or Armor.

c. Applicants who list Military Intelligence as a preference will state in item 32, one of the following areas in which they desire to serve:

- (1) Combat or strategic intelligence.
- (2) Areas of counterintelligence.
- (3) Area intelligence or counterintelligence.

d. Female applicants, except for those qualified for the Medical Department, must show Women's Army Corps as the branch of assignment and may show in item 32 a desired branch detail (Adjutant General's Corps, Chemical Corps, Corps of Engineers, Finance Corps, Judge Advocate General's Corps, Military Intelligence, Military Police Corps, Ordnance Corps, Quartermaster Corps, Signal Corps, or Transportation Corps).

e. Applicants under sections III and IV, chapter 2, who elect to complete their legal, medical, osteopathic, dental, or veterinary education with a view towards appointment in the Judge Advocate General's Corps, Medical Corps, Dental Corps or Veterinary Corps, will indicate JAGC, MC, DC, or VC as their only preference in the branch preference column of DA Form 61. In addition they will list, in order of preference, three other branch choices in item 32, Remarks, to be used in the event they are not selected for continuance of professional education. All other applicants will indicate numerically, in order of preference, three choices of branch assignment by appropriate annotation on the application.

f. Any applicant under section III or IV, chapter 2 desiring to apply for Army aviation training will indicate that fact in the "Remarks" (item 32) of DA Form 61. Such action constitutes application; a separate application is not required. Applicant will also enter a statement to the effect that he will accept appointment in the Regular Army with assignment to any of the ten branches for which Army aviation flight training is authorized. If applicable, the applicant will also note if the Army ROTC Supplemental Agreement-Flight Instruction (DA Form 597-1) has been completed. The requirements of AR 611-110 must be completed prior to entry into the Army aviation flight training.

g. Applications received by The Adjutant General later than 1 year from date of application will be returned to the appropriate command, along with allied documents outlined in section II, this chapter, for updating and resubmission.

1-29. **Procurement program.** The section of this regulation under which the application is submitted must be specified on the application form or letter.

1-30. **Additional documents.** Additional documents to be submitted with the application are listed in table 2-1.

1-31. **When submitted.** Application may be submitted when eligibility requirements are met, except that under section X, chapter 2, students may apply any time during their final academic year at the college or university from which they will take their degree but not later than the date of graduation.

1-32. **Forwarding.** a. Forward applications as follows:

(1) Reserve component officers on active duty (sec V, chap. 2) through channels to the first commander in the chain of command having general court-martial jurisdiction. *Exception.* Distinguished graduates of Army officer candidate courses or WAC officer basic courses (sec II, chap. 2)—direct to The Adjutant General, (HQDA (DAAG-PSA-A) Washington,

## CHAPTER 2

### PROCUREMENT PROGRAMS

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#### Section I. ENLISTED PERSONNEL AND WARRANT OFFICERS

**2-1. General.** Commanders are authorized to recommend outstanding enlisted men, enlisted women, and warrant officers of the Army for direct appointment as second lieutenants, Regular Army. Individuals so recommended must meet the eligibility requirements prescribed in chapter 1, and, in addition, must—

*a.* Have distinguished themselves by demonstrating outstanding qualities of leadership and aptitude for military service.

*b.* Possess an exemplary record of efficiency and personal conduct.

*c.* Possess those personal attributes which are considered requisite to a successful career as a commissioned officer of the Regular Army.

**2-2. Responsibility of and action by commanding officers.** Commanding officers are responsible for encouraging outstanding eligible enlisted men and women and warrant officers to apply for a Regular Army appointment. Their indorsement to the application should include

comments concerning the applicant's character, soldierly qualities, performance of duty, and why he is considered to be outstanding.

**2-3 Action by area commanders.** Upon receipt of the application, the area commander will review the application for administrative correctness, initiate action required by paragraph 1-23, and refer the case to a board established in accordance with paragraph 1-7. This board will be responsible for furnishing the forms indicated in table 2-1. Upon completion of actions by the board, the completed application file will be returned to the area commander for further review of application and related papers. The area commander will have scores computed for each applicant's qualification report (OLR-1), qualification inventory (OQI-1), and board interview (OLB-1) and will forward all papers, in each case, to The Adjutant General, (HQDA (DAAG-PSA-A), Washington, DC 20314) with his recommendation. Composite scores will not be computed at major command level.

#### Section II. DISTINGUISHED GRADUATES OF ARMY OFFICER CANDIDATE COURSE OR WAC OFFICER BASIC COURSE

**2-4. Action by school commandant.** *a.* For each class of the Army officer candidate course or WAC officer basic course, the school commandant, under such procedure as may be established, will determine those students who have distinguished themselves by demonstrating outstanding qualities of leadership in the military service. Individuals must be within the upper tenth in final class standing and possess personal attributes which are considered requisite to a successful career as a Regular Army

officer. Upon graduation, the school commandant will designate such individuals as distinguished graduates of Army officer candidate course or WAC officer basic course. The school commandant will, by letter, inform each individual concerned of this designation as well as its implications. The letter will bear the student's social security number, date of birth, educational level, class standing, and the number graduated. One copy of each such letter will be forwarded to HQDA (DAAG-PSA-A) and

one copy will be immediately forwarded to the Chief of Personnel Operations, (HQDA (DAPO-OP-) (Appropriate Career Branch), Tempo ABC, Washington, DC 20315).

*b.* A senior field grade Regular Army officer designated by the commandant will interview distinguished graduates individually and encourage them to apply for appointment. He will—

(1) Emphasize the need for competent young officers in the Regular Army.

(2) Inform them that application under this program must be submitted within 2 years after graduation. After that period, application

may be submitted under other provisions of this regulation.

(3) Advise those who are not educationally qualified (para 1-22) to consult with the Educational Adviser at the local Army Education Center as to available programs.

(4) Inform them that selection for appointment is not automatic but is the result of deliberation by a board of officers at Headquarters, Department of Army level.

**2-5. Application.** Application will be submitted as prescribed in section III, chapter 1 and accompanied by the forms indicated in table 2-1.

### Section III. DISTINGUISHED MILITARY GRADUATES, SENIOR RESERVE OFFICERS' TRAINING CORPS

**2-6. General.** This section prescribes the administrative procedure for appointment of distinguished military graduates of the Reserve Officers' Training Corps and the processing of their applications for appointment.

**2-7. Eligibility.** The eligibility requirements for appointment in the Regular Army are prescribed in chapter 1, all of which must be fulfilled prior to execution of oath of office. In addition the cadet must not have been a nonselect for appointment under the Scholarship Program.

**2-8. Application period.** Application may be submitted at any time after registration for the final academic year, but not later than the date upon which designation as a distinguished military graduate occurs. A distinguished military student who declines appointment when notified of selection may request reconsideration of his application for appointment at any time prior to date of designation as DMG. Notwithstanding this authorized period of application, only applications submitted by deadlines set up in paragraph 2-12 can be assured of early notification of selection and appointment on date of graduation. Nonselection under this program does not preclude later application under other Regular Army Procurement Programs for which an applicant may become eligible.

**2-9. Responsibility of applicant.** The applicant will—

*a.* Prepare DA Form 61 in single copy, on a typewriter or by printing in ink. All applicable items will be completed in detail. Any items requiring more explanation than space permits will be completed in item 32, "Remarks," or on an attached sheet. When the proper answer is "no" or "none" the applicant will so state. School address will be indicated in item 10, and the permanent address in item 11.

*b.* Prepare and furnish the statement at figure 2-7 if seeking appointment in the Judge Advocate General's Corps, Medical Corps, Dental Corps, or Veterinary Corps.

*c.* Enter in item 32 "Remarks," DA Form 61, the law, medical, osteopathic, dental, or veterinary school attending or to be attended, date of entrance, and anticipated date of graduation if statement in *b* above is furnished.

*d.* Enter in item 12d, DA Form 61, the date upon which designation as a distinguished military graduate will occur (para 6-12, AR 145-1).

*e.* Enter the major and minor academic fields of study in item 13c, DA Form 61, using Item 32, "Remarks," if additional space is required.

*f.* Individuals who were not designated as a DMS and who attend the ROTC advanced camp

15 October for all cadets scheduled to graduate and receive commissions from 1 April of the following year through 31 March next.

*b. Notification of selection.* Notification of selection and consummation of appointment will be in accordance with chapter 5.

**2-23. Graduate study programs.** ROTC scholarship cadets will be afforded the opportunity to pursue graduate studies under one of the programs described below. Schooling must be in a field for which the Army has a valid requirement.

*a. Programs.*

(1) Cadets who fall within the top 5 percent of the scholarship applicants, based on the order of merit ranking and Graduate Record Examination (GRE) Score, and are selected for a Regular Army appointment may attend graduate school at Government expense under the ROTC Fellowship Program. After acceptance of appointment, officer will attend school on active duty with full pay and allowances under the provisions of AR 621-1. Announcement of eligible cadets will be made concurrently with announcement of Regular Army selections or soon thereafter. Attainment of a law, religious, medical, osteopathic, dental, or veterinary degree is not included under this program. The maximum period of time allowed for completion of a graduate degree requirement will be 2 years.

(2) Scholarship cadets not selected for the ROTC Fellowship Program (top 5 percent) may delay acceptance of appointment in the Regular Army for the purpose of pursuing graduate study. Such cadets, if selected for appointment in the Regular Army, will be commissioned in the USAR and delayed from call to active duty under the provisions of AR 601-25 until such time as graduate study is completed. After completion of graduate study (normally not more than 2 years), the cadet

will be required to accept the Regular Army appointment for which he was selected. No additional service obligation will be incurred under this program.

(3) Applicants who apply and are permitted to accept a scholarship, fellowship, or grant may attend graduate school under the provisions of AR 621-7.

(4) Cadets wishing to pursue courses leading to a commission in the professional branches will be authorized to continue their education with the approval of The Surgeon General or The Judge Advocate General as prescribed for the DMG program under paragraph 2-14b.

*b. Active duty service obligation.*

(1) Fellowship Program (top 5 percent) participants will incur an active duty service obligation of 2 calendar years for each academic year or fraction thereof of graduate schooling completed, and in any event not less than 3 years. Such obligation will run concurrently with that incurred under the scholarship program. The total accrued active duty obligation will at no time exceed 4 years. A period of time spent in graduate study following commissioning will not be credited toward fulfillment of an active duty obligation previously incurred, e.g., through the ROTC Scholarship Program.

(2) Regular Army selectees accepting a scholarship, fellowship, or grant for schooling not to exceed 2 years under AR 621-7, with full pay and allowances as a commissioned officer, will incur an active duty service obligation of three times the period of graduate study.

(3) AR 601-112 and AR 601-114 prescribe service obligations for the professional programs.

**2-24. Forms and test material.** Forms, test materials, and other items required under this section are listed in table 2-1.

## Section V. ARMY OFFICERS ON ACTIVE DUTY

**2-25. General.** This section prescribes the program and procedures whereby male and female Reserve component commissioned officers serv-

ing on active duty or active duty for training may apply for a Regular Army commission. Applicants for assignment in military intelli-

gence must meet the prerequisites outlined in paragraph 1-25. This program provides for the selection of the best qualified and most outstanding officers who have demonstrated their capabilities in an active capacity. This program is highly competitive.

**2-26. Application a.** An officer will apply by letter through channels in the format prescribed in figure 2-1. Documents listed in table 2-1 will be submitted with the letter application. Appearance before an evaluation board is not required. Applicants are subject to medical qualification and security clearance. Medical examination will be performed only after notification of tentative selection.

*b.* If an officer has had less than 5 years' active commissioned service in the Army and has received no report during the previous 30 days of his current tour of active duty, a complete Officer Efficiency Report (DA Form 67-6), prepared in accordance with paragraph 2-2*i*, AR 623-105, will be submitted with the application file, unless report is required under *e* below. If an efficiency report cannot be prepared because the officer is a student attending a service or civilian school, an evaluation letter (fig. 2-4) will be completed by the individual who would normally prepare an academic report.

*c.* Officers serving an initial tour of active duty may not apply until they have completed 8

months of active duty. Officers serving an initial tour of active duty for training may not apply until they have completed at least 60 days of duty with an Army unit.

*d.* Officers on an obligated tour are eligible under the provisions of AR 135-215 to extend their tours of duty, if necessary, for the purpose of processing Regular Army applications (para 1-19*a*).

*e.* The applicant's commanding officer will review the application and allied papers. If a complete Officer Efficiency Report has not been submitted in applicant's current active duty tour, a special complete efficiency report in accordance with paragraph 2-2*i*, AR 623-105, or an evaluation letter as prescribed in *b* above, if appropriate, will be submitted with the application file. The report on active duty for training (ADT) officers will be a complete report in accordance with AR 140-143. The application file will be sent to the first commander in the applicant's chain of command exercising general court-martial jurisdiction for processing.

**2-27. Action by commanders exercising general court-martial jurisdiction.** Application files will be forwarded to Department of the Army within 5 working days of receipt. Applications of officers subject to early release from active duty or who are at or near the maximum age will be given priority.

## Section VI. TECHNICAL SPECIALISTS

**2-28. General. a.** This section prescribes the program whereby highly qualified individuals with degrees from accredited colleges or universities in any of the technical specialties listed in table 2-2, and who are eligible in accordance with chapter 1, may apply for appointment in the Regular Army. Responsibility for the discovery of individuals possessing a high degree of technical knowledge essential to the national defense is vested in the area commanders.

*b.* Each officer appointed in the Regular Army under this program, if he has not completed appropriate Army training, will attend

the basic course at the Infantry School and the basic course of the branch to which assigned.

**2-29. Action by area commanders.** Area commanders will maintain effective liaison with colleges, universities, and technical societies in their area to procure highly qualified applicants from these sources.

**2-30. Application.** Required documents are listed in table 2-1. Three letters of recommendation from persons not related to applicant who have personal knowledge of his character,

cants of colleges and universities within the geographical area which do not participate in ROTC programs.

(2) Maintain liaison with professors of military science of those colleges and universities participating in ROTC programs.

(3) As soon as possible after receipt of an application, invite the applicant to appear be-

fore a board of officers for processing as indicated in paragraph 1-7.

b. Extreme care will be exercised in scheduling applicants for appearance before the board in view of academic schedules that must be maintained.

c. The completed files will be forwarded direct to HQDA (DAAG-PSA-A) Washington, DC 20314 at the earliest practicable date.

## Section XI. APPOINTMENT OF CHAPLAINS

2-44. **General.** This section prescribes the special requirements and procedures for appointment of chaplains, Regular Army. This program permits the selection of the best qualified and most outstanding officers who have demonstrated their capabilities in an active capacity. In addition it provides for a gradual intake of those individuals possessing certain necessary service credit to maintain a balanced promotion structure, subject to the limitations imposed by statute.

2-45. **General eligibility requirements.** Applicant must meet the general eligibility requirements outlined in chapter 1 in addition to those prescribed in this section.

2-46. **Age and special eligibility requirements.**  
*a. Age.* Applicant must have reached his 21st birthday, but must not have passed his 34th birthday on date of appointment. The latter date may be increased by the number of years, months, and days of active Federal commissioned service performed in the Army after attaining the age of 21 years and subsequent to 6 December 1941, and one of the following if applicable:

(1) If he was a commissioned officer on active duty on 20 July 1956, a period of not more than 8 years, computed by—

(a) Taking the period of commissioned service that may be credited to him in computing his basic pay, but not more than the period computed by subtracting 27 years from his age on the date of his appointment; and

(b) Subtracting the period of active commissioned service in the Army that he performed after 6 December 1941, after becoming

21 years of age, and before his appointment, but not more than the difference in age computed under (a) above.

(2) The number of days, months, and years by which the appointee's age exceeds 27 years, but not more than 2 years. No person may be appointed a Regular Army officer under this regulation if his age is above that which would permit him to complete 20 years of active commissioned service before he attains his 55th birthday.

b. *Active duty.* Applicant must be on active duty as a commissioned officer in the Army.

c. *Education.* Applicant must possess consolidated transcripts showing that he has completed a minimum of—

(1) 120 semester hours of undergraduate credits from a college or university accredited by one of the six regional accrediting associations shown in the Education Directory, Higher Education, published by the US Department of Health, Education and Welfare.

(2) 90 semester hours' graduate credits or an appropriate graduate theological degree from a theological school accepted as a member of the American Association of Theological Schools, or from a graduate school which is a component part of a college or university accredited by an appropriate regional accrediting agency.

d. *Ecclesiastical indorsement.* Applicant must present an ecclesiastical indorsement from the authorized indorsing agency of his denomination showing that he is approved and recommended for appointment in the Regular Army. This statement may be forwarded direct to

Chief of Chaplains (HQDA (DACH-ZA) Washington, DC 20314) by the denominational indorsing agency.

**2-47. Medical requirements.** See paragraph 1-24.

**2-48. Application.** *a.* An officer will apply by letter, through channels, in the format prescribed in figure 2-2. Documents listed in table 2-1 will be submitted with the letter application. Appearance before an evaluation board is not required. Applicants are subject to medical qualification and security clearance.

*b.* If officer has had less than 5 years' active commissioned service in the Army and has received no report during the previous 30 days or if he has had more than 5 years' such service and a complete report has not been submitted during his current tour the provisions of paragraph 2-26*b* and *e* apply.

*c.* Applications from individuals who meet the eligibility requirements may be submitted at any time.

*d.* The service agreement of the applicant, to include date of expiration, will be included in the remarks section, item 32, of the application.

*e.* For accompanying forms see table 2-1.

*f.* Applications will be forwarded to the first commander of the applicant's chain of command exercising general court-martial jurisdiction for processing. Forwarding indorsement will indicate recommended approval or disapproval with the reasons therefor.

*g.* Chaplains on active duty, who have previously applied for a Regular Army appointment but were not selected, may reapply by letter. See paragraph 1-33. Applicant should first contact the Chief of Chaplains relative to the existence of a denominational vacancy.

**2-49. Action by commander exercising general court-martial jurisdiction.** *a. Eligibility.* Responsible commanders will examine each application upon receipt to insure that the applicant meets the general eligibility requirements prescribed by section II, chapter 1. Applications received from ineligible individuals will be returned with reason(s) therefor.

*b. National Agency Check.* See paragraph 1-23.

*c. Informal evaluation report.* The major command chaplain will submit an informal evaluation report direct to the Chief of Chaplains. The report will include appropriate recommendations relative to the applicant to include the degree of demonstrated aptitude for the military service and of the possession of personal attributes considered requisite to a successful career as a Regular Army chaplain.

*d. Completed application file.* The completed application file will be assembled in the order indicated in table 2-1 and forwarded to HQDA (DAAG-PSA-A) Washington DC 20314.

**2-50. Action within Headquarters, Department of the Army.** *a.* Upon receipt of the Regular Army application file, The Adjutant General will review the case to determine statutory and administrative eligibility.

*b.* The Adjutant General will then forward the application and allied papers of each qualified applicant to the Chief of Chaplains for recommendation as to appointment or nonappointment. Recommendation for nonappointment will include reasons therefor. All cases will be returned promptly to HQDA (DAAG-PSA-A) Washington DC 20314, and those applicants not recommended for appointment will be notified by The Adjutant General. Applicants whose selection or rejection has been deferred pending receipt of additional data will be promptly informed by The Adjutant General.

**2-51. Service credit.** Each appointee will, at time of appointment, be credited with an amount of service equivalent to the total period of active Federal service performed after attaining the age of 21 years as a commissioned officer in the Army subsequent to 6 December 1941 and prior to appointment in the Regular Army. In addition, each appointee will be given 3 years' service credit for professional training upon appointment as a Chaplain, Regular Army, provided, however, that, if the con-

**2-62. Grade determination.** Grade determination will be made by Headquarters, Department of the Army.

**2-63. Consummation of appointment.** Consummation of the appointment will be in accordance with chapter 5.

### Section XIII. APPOINTMENT IN THE CORPS OF THE ARMY MEDICAL DEPARTMENT

**2-64. General.** This section prescribes the special requirements and procedures for appointment of commissioned officers in the Regular Army in the various corps of the Army Medical Department.

of at least 90 consecutive days in any of the components of the active Army.

**2-65. Applicability.** *a.* Initial Regular Army appointments in the Medical Corps, Dental Corps, Veterinary Corps, Army Nurse Corps, and the Army Medical Specialist Corps will be made under this section.

**2-68. Marital status.** Female applicants will submit information and furnish statement as prescribed by paragraph 1-34.

*b.* Initial Regular Army appointments in the Medical Service Corps for the purpose of completion medical, osteopathic, dental, or veterinary school on a subsidized for excess leave basis will be made under AR 601-112 and this regulation.

**2-69. Age.** Applicants for any corps of the Army Medical Department must be at least 21 years of age. Except for the Medical and Dental Corps, applicants must also meet the age requirements indicated in *a* and *b* below for the corps concerned.

*a. Veterinary Corps and Medical Service Corps.* Applicant must not have passed his—

*c.* Initial Regular Army appointments for active service in the Medical Service Corps will be made under section I, II, III, IV, VI, VIII, IX, or X, and this section. Applications will be processed as provided for in applicable sections. Warrant officers and enlisted personnel on active duty (other than ADT) may apply only under section I or VI, this chapter.

(1) 32d birthday on date of appointment in the Veterinary Corps; or

(2) 30th birthday on date of appointment in the Medical Service Corps. These age maximums are statutory and may not be waived. However, the maximum age is increased by—

(*a*) The number of years, months and days of active commissioned service performed in the Army after attaining the age of 21 years and after 6 December 1941; and/or

(*b*) A period (not to exceed 2 years) equal to the years, months and days by which age exceeds 27 years.

**2-66. General eligibility requirements.** Applicants must meet the general eligibility requirements specified in chapter 1, in addition to the special requirements in this section. Care will be exercised at all intermediate headquarters to avoid forwarding applications from ineligible individuals.

*b. Army Nurse Corps and Army Medical Specialist Corps.* Applicant must not have passed the—

(1) 27th birthday for appointment in the grade of second lieutenant;

(2) 30th birthday for appointment in the grade of first lieutenant; or

(3) 39th birthday for appointment in the grade of captain, on the date of nomination for appointment by the President.

**2-67. Restrictions on appointment in the Medical Service Corps and Veterinary Corps.** No individual with prior active commissioned service in the Army will be appointed in the Medical Service Corps or Veterinary Corps if the amount of service with which he would be credited under paragraph 2-77b would require his appointment in a permanent grade higher than that previously held on active duty for a period

The maximum ages specified in (1) and (2) above are increased by an amount equal to the commissioned service performed on active duty

(including ADT) in the Armed Forces after 7 December 1941, but not by more than 5 years.

**2-70. Educational and professional requirements.** Final determination of the acceptability of an applicant's credentials will be made by The Surgeon General. Requirements by specialty area are as follows:

*a. Medical Corps.*

(1) Graduate of an accredited medical school or have received permanent certification by the Educational Council for Foreign Medical Graduates.

(2) Have completed a 1-year internship or its equivalent after graduation from medical school, except as noted in (3) below. (Application may be submitted before internship is completed.)

(3) Regular Army officers selected to enter the Army Medical Intern or Residency Programs may be appointed in the Medical Corps immediately upon graduation from medical school.

(4) A doctor of osteopathy will be considered professionally acceptable for appointment in the Medical Corps, Regular Army, provided that applicant:

(a) Is a graduate and possesses a degree of doctor of osteopathy from a college of osteopathy approved by the Bureau of Professional Education, Committee on Colleges of the American Osteopathic Association and whose graduates are eligible to be licensed to practice medicine or surgery in a majority of the States;

(b) Has completed a minimum of 3 years of preosteopathic college education prior to entrance into a college of osteopathy;

(c) Has completed a 4-year course with a degree of doctor of osteopathy approved by the American Osteopathic Association; and

(d) Subsequent to graduation from an approved school of osteopathy has had 12 months or more of intern or residency training in a hospital approved by the American Osteopathic Association or the American Medical Association.

*b. Dental Corps.* Graduate of an accredited dental school.

*c. Veterinary Corps.* Graduate of a veterinary school located in the United States or Canada and accredited by the Council on Education for the American Veterinary Medical Association.

*d. Medical Service Corps.* Applicant must have the qualifications indicated for the section or specialty concerned. The required degree must have been awarded by an accredited institution or program.

(1) *Pharmacy, supply and administration section.* Bachelor's degree. For assignment to the specialty of pharmacy officer (MOS 3318), applicant also must be licensed to practice pharmacy in the United States or the Commonwealth of Puerto Rico.

(2) *Medicial allied sciences section.*

(a) *Medical entomology.* Master's degree with a major in the field of entomology, including at least one course in medical entomology.

(b) *Medical laboratory sciences.* Master's degree in bacteriology, biochemistry, immunology, microbiology, parasitology or other laboratory science allied to medicine, or a bachelor's degree with a major in one of the laboratory sciences and one year of hospital laboratory training approved by The Surgeon General. For assignment to the specialty of physiologist (MOS 3327), applicants must possess a doctor's degree in physiology.

(c) *Podiatry.* Degree in podiatry and be currently licensed to practice podiatry in the United States or in the Commonwealth of Puerto Rico.

(d) *Psychology.* Doctor's degree in clinical counselling; industrial, social, experimental, or psychophysiological psychology; or other subspecialty of psychology designated by The Surgeon General.

(e) *Social work.* Master's degree in social work acceptable to The Surgeon General.

(f) *Audiology.* Master's degree in audiology, or in speech pathology and audiology with major emphasis on audiology.

(g) *Nuclear medical science.* Master's degree or its equivalent in the specialty of radiobiology, health physics, or radiological physics.

(3) *Sanitary engineering section.* Master's degree in sanitary, civil, or chemical engineering or a master's degree in the environmental sciences acceptable to The Surgeon General.

(4) *Optometry section.* Degree in optometry and be currently licensed to practice optometry in the United States or the Commonwealth of Puerto Rico.

*e. Army Nurse Corps.* An applicant must—

(1) Be a graduate of an educational program in nursing which prepares the individual to become eligible for license as a registered nurse and which is nationally accredited by an agency recognized by the US Commissioner on Education and acceptable to Department of the Army;

(2) Possess a baccalaureate degree in nursing or furnish statements from institutions evidencing progress toward achieving such degree requirements; and

(3) Be currently licensed to practice as a registered nurse in the United States or Commonwealth of Puerto Rico.

*f. Army Medical Specialist Corps.* Bachelor's degree from an accredited institution which has been followed by accredited professional training acceptable to The Surgeon General as indicated below—

(1) *Dietitian section.* Dietetic internship or equivalent training.

(2) *Physical therapist section.* Curriculum in physical therapy.

(3) *Occupational therapist section.* Curriculum in occupational therapy.

2-71. **Medical requirements.** See paragraph 1-24. The statement "RA Apt UP section XIII, chapter 2, AR 601-100" will be entered in item 5 of the Standard Forms 88 and 93.

2-72. **Security requirements.** See paragraph 1-23.

2-73. **Procurement of applicants.** *a.* Any individual who meets the basic eligibility requirements and possesses the qualities desired for appointment in the Regular Army should be encouraged to initiate application. The primary

source of Army Medical Department Regular Army officers are those nonregular officers who have demonstrated their qualifications during military service; this source of applicants will be exploited to the optimum. Each senior officer should carefully observe the performance of his nonregular junior officer contacts, particularly those in an initial tour, and designate those to be encouraged toward a regular career. Each officer so identified will be thoroughly oriented in the advantages of a Regular Army career and furnished such assistance as he requires in the submission of an application.

*b.* Officers selected for promotion from secondary zones. See section IX, this chapter.

2-74. **Time of application.** Applications may not be submitted earlier than 8 months after entry on active duty, except those former Regular Army officers who may apply for reappointment upon entry on active duty. A special efficiency report will be submitted with the application file in accordance with paragraph 2-2i, AR 623-105, if the applicant has less than 5 years' active commissioned service on his current tour. The rating, indorsing and reviewing officer will specifically comment on the overall qualifications of the officer for appointment in the Regular Army. A special efficiency report will be rendered on a Medical Corps applicant if the officer's DA Form 66 does not show that an efficiency report has been previously rendered. The submission of the application for appointment of Medical Corps officers will not be delayed pending completion of a special efficiency report; however, commanders will insure that report is rendered promptly in accordance with paragraph 2-2i, AR 623-105.

2-75. **Application.** *a. Format.* Officer will apply by letter in the format prescribed in figure 2-3, through the responsible commander who will forward the application direct to HQDA (DAAG-PSA-A) Washington, DC 20314, with appropriate comment. Documents listed in table 2-1 will be submitted with the letter application. Appearance before an evaluation board is not required. Appointments are subject to medical qualification and security clearance.

*b. Punched card.* Each application will be accompanied by an upper left-hand-cut punched card, as prescribed by paragraph 1-27.

*c. Service agreement.* The current service agreement of applicants on active duty (including ADT) to include expiration date, if applicable, will be indicated in the letter application.

**2-76. Reapplication.** See paragraph 1-33.

**2-77. Service credit.** For purposes of determining permanent grade, position on the appropriate promotion list, seniority in permanent grade, and eligibility for permanent promotion, each officer appointed in the Regular Army under this section will be credited at time of appointment with service as computed by Headquarters, Department of the Army in the following manner:

*a. Medical and Dental Corps.* Appointee may be credited with service as indicated in (1) through (6) below. Service credit for periods of less than a full year (other than credit under (2)(a) below) will be computed based on the number of months and days in such periods; however, an officer appointed in the Medical Corps will not be credited with less than 5 years of service.

(1) Credit for prior active commissioned service—

(a) As a medical or dental officer in the Army, Navy, or Air Force—100 percent credit.

(b) Other than as a medical or dental officer in the Army, Navy, Air Force, or US Marine Corps—100 percent credit for the first 2 years, 50 percent for each succeeding year not exceeding 4 years, and no additional credit for service in excess of 6 years; except for medical and dental participants in the Program for Medical, Osteopathic, Dental and Veterinary Education for Regular Army and Reserve Officers of the Army (AR 601-112) and its predecessor, the Excess Leave Program, who will receive full credit for their service as Regular Army officers.

(2) Credit for professional education, training, and experience not credited under (1) above for—

(a) Completion of medical, osteopathic, or dental school—4 years' credit.

(b) Professional education, training, and experience following graduation from medical, osteopathic, or dental school, including internship—100 percent credit for the first 2 years and 80 percent credit for each succeeding year.

(3) Credit for outstanding qualifications. An additional amount, when warranted, not to exceed 3 years, may be granted as determined by Headquarters, Department of the Army. In the case of an individual credited with service under this provision, the total amount of service credited for the period of time subsequent to graduation from medical, osteopathic, or dental school may not exceed an amount equal to the number of years, months, and days subsequent to graduation.

(4) In computing credit, no period of time may be counted more than once except for credit under (3) above.

(5) No officer appointed in the Medical or Dental Corps under this regulation who has had a break in active service as a medical or dental officer will be given credit which is equal to or in excess of the service with which he would have been credited except for such break in service. In such cases, an appropriate amount of service will be credited as determined by Headquarters, Department of the Army. The service credited in such cases will not be less than that specified in (2)(a) above and that portion of (2)(b) above which provides for 100 percent credit for the first 2 years of professional education, training, and experience following graduation from medical, osteopathic, or dental school, including internship.

(6) In determining credit for a graduate of a foreign medical school, a constructive date of graduation will be determined by Headquarters, Department of the Army, to equate his state of training with that which he would have attained had he received such training in the United States.

(7) The provisions of this paragraph do not affect service creditable for voluntary or mandatory retirement or for pay purposes.

(8) An officer who holds a Regular Army appointment in the grade of second or first lieu-

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

I understand that if I am selected for appointment, I will be expected to accept such assignments as are in the best interest of the service regardless of my marital status and/or responsibility for dependents; and it is my responsibility to make appropriate arrangements for the care of my dependents should I be required to perform duty in an area where dependents are not permitted.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(First, Middle, Last Name--  
Printed or Typed)

\_\_\_\_\_  
(SSN, Grade, and Branch)

Figure 2-8. Dependent statement.

Table 2-1. Required Documents

These are the documents required to process an appointment in the Regular Army and the number of copies to be sent to HQDA (DAAG-PSA-A). Keep additional copies at a minimum. Of the testing material send only the form shown in parentheses after the title of the test package. See DA Pam 310-8 for the component parts of each test package for ordering. Requisition forms through publication supply channels.

Documents	Applicable section of chapter 2 and number of copies required												
	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII
1. Application for Appointment (DA Form 61)	1	1	1	1	1	1	1	1	1	1	1	1	1
2. Application for Appointment (Ltr—fig. 2, 1, 2 or 3) <sup>1</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
3. Photograph (recent, head-and-shoulders type, approximately 4" x 5")	1	1	1	1	1	1	1	1	1	1	1	1	1
4. Documentary evidence of birth or statement of citizenship <sup>2</sup> (para 1-12)	1	1	1	1	1	1	1	1	1	1	1	1	1
5. Transcript of accumulated college credits <sup>3</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
6. Statement verifying completion of two or more years credit for a baccalaureate (para 1-22a) <sup>4</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
7. Copy of DA letter establishing 2-year college equivalency evaluation, if applicable (para 1-22a)	1	1	1	1	1	1	1	1	1	1	1	1	1
8. Report of Medical Examination (SF 88) <sup>5</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
9. Report of Medical History (SF 93) <sup>5</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
10. Officer's Assignment Preference Statement (DA Form 483)	1	1	1	1	1	1	1	1	1	1	1	1	1
11. National Agency Check (statement of initiation)	1	1	1	1	1	1	1	1	1	1	1	1	1
OR													
12. National Agency Check (statement of favorable completion)	1	1	1	1	1	1	1	1	1	1	1	1	1
13. Conscientious objector affidavit <sup>6</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
14. Statement of final class standing	1	1	1	1	1	1	1	1	1	1	1	1	1
15. Designation as distinguished graduate of OCS	1	1	1	1	1	1	1	1	1	1	1	1	1
16. Letters of recommendation (character reference) from three individuals (para 2-30 or 2-41a(1) as applicable)	1	1	1	1	1	3	1	1	1	3	1	1	1
17. Letter of recommendation (para 2-41b(2))	1	1	1	1	1	1	1	1	1	1	1	1	1
18. Officer Qualification Inventory, OQI-1 (Answer Sheet, DA Form 6263) <sup>7</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
19. Officer Leadership Qualification Report, OLR-1 (Report Form, DA Form 6233) <sup>7</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
20. Officer Leadership Board Interview, OLB-1 (Interview Record, DA Form 6227) <sup>7</sup>	3	3	3	3	3	3	3	3	3	3	3	3	3
21. WAC OCS Evaluation Report (WAC Officer Candidate Applicant Evaluation Report, DA Form 6226) <sup>8</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1
22. WAC OCS Interview (WAC Officer Candidate Applicant Interview Record, DA Form 6220) <sup>8</sup>	3	3	3	3	3	3	3	3	3	3	3	3	3
23. WAC OCS Biographical Information Blank (Answer Sheet, DA Form 6215-1) <sup>8</sup>	1	1	1	1	1	1	1	1	1	1	1	1	1

See footnotes at end of table.

## CHAPTER 4

### SELECTION AND APPOINTMENT CRITERIA

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**4-1. Selection for appointment in the Regular Army.** *a.* Upon receipt of the Regular Army application file submitted in accordance with instructions contained in preceding chapters, The Adjutant General, Department of the Army will review the application to determine statutory and administrative eligibility. Any additional information deemed necessary to establish eligibility will be requested by The Adjutant General.

*b.* The Adjutant General will present the files to the selection agencies, transmit names of applicants recommended for appointment to the Secretary of the Army for action to effect appointments, and issue necessary instructions through area commanders to consummate such appointments. Applicants who have been selected or rejected for appointment and those for whom action has been deferred pending receipt of additional data will be so informed by The Adjutant General.

*c.* The Chief, Military Intelligence Branch, (DAPO-OPD-MI), will coordinate with the Director, US Army Personnel Security Group, US Army Intelligence Command, Department of the Army, in the final approval of applicants for military intelligence.

*d.* A selectee who is not an active duty, but who holds a commission in the Reserve in a grade equal to or higher than the Regular Army grade for which being processed, may request that he be placed on active duty pending consummation of appointment. He will submit Application for Active Duty (DA Form 160), in duplicate, to the area commander not less than 21 days before the desired date of entry on active duty. In item 7b of the application he will enter "2" or "indefinite" years as the period of active duty for which he volunteers. The area commander will send the appli-

cation to HQDA (DAAG-PSA-A). This duty will be on a voluntary basis.

**4-2. Service credit and permanent grade determination.** *a.* For the purpose of determining grade, position on the promotion list, seniority in grade, and eligibility for promotion, each individual appointed under this regulation will, at time of appointment, be credited with the number of years, months, and days of active commissioned service performed in the Army after attaining the age of 21 years and subsequent to 6 December 1941 and, if applicable, the period by which his age is increased under paragraph 1-21a(2).

*b.* Based on the service credited under *a* above, the grade in which a person is appointed is that held by the junior officer on the applicable promotion list who is not a deferred officer or an officer considered but not recommended for promotion and who has the same or next longer service as the officer appointed. The name of the officer so appointed will be placed on that list immediately below such junior officer.

*c.* No person will be appointed if the amount of service with which he would be credited under *a* above would require his appointment in a permanent grade higher than the highest grade satisfactorily held on active duty in the active Federal service in the Army or any of its components. For these purposes active duty is defined as active continuous Federal commissioned service in the active Army based on a service agreement or call or order to duty in excess of 90 days. Periods of 90 days or less may not be combined to achieve this total.

*d.* No person who was a cadet at the United States Military, Naval, or Air Force Academies may be originally appointed in a commissioned

grade in the Regular Army before the date on which his classmates at that Academy are graduated and appointed as officers. In addition, no person who was a cadet at, but did not graduate from, an Academy may be credited, upon appointment as a commissioned officer in the Regular Army, with longer service than that credited to any member of his class at that Academy whose service in the Army has been continuous since graduation.

*e.* For service credit and grade determination of appointees in the corps of the Army Medical Department, see section XIII, chapter 2.

**4-3. Temporary grade and date of rank.** *a.* Acceptance of an appointment as a commissioned officer in the Regular Army will automatically terminate any appointment held as a commissioned or warrant officer in the United States Army Reserve, Army National Guard of the United States, or as a Regular Army warrant officer.

*b.* Appointees serving on active duty under a temporary appointment as a commissioned officer will retain such appointment and will continue on active duty in that grade, if it is higher than their Regular Army grade or is the same but has an earlier date of rank.

*c.* Appointees who are serving on active duty in their Reserve commissioned grade will be concurrently tendered a temporary appointment in the highest grade in which they last served satisfactorily on active duty in any component of the Armed Forces of the United States, or in the grade in which serving on active duty, if either is higher than their Regular Army grade, or is the same but would have an earlier date of rank. (Appointees in the Medical Corps, Dental Corps, Veterinary Corps, Medical Service Corps, and the Judge Advocate General's Corps will be tendered a concurrent temporary appointment in the high-

est grade to which they would be entitled by reason of their professional education and experience, if such grade is higher.)

*d.* Appointees holding Reserve component status who are not serving on active duty will be concurrently tendered a temporary appointment in the highest grade in which they last served satisfactorily on active duty in any component of the Armed Forces of the United States or in the grade in which entitled to be called to active duty under the Reserve component status currently held, if either is higher than their Regular Army grade or is the same but would have an earlier date of rank. (Except for appointees in the Medical Corps, Dental Corps, Veterinary Corps, Medical Service Corps, and the Judge Advocate General's Corps, who will be tendered a concurrent temporary appointment in the highest grade to which they would be entitled by reason of their professional education and experience, if such grade is higher.)

*e.* Appointees holding no Reserve component status will be called to active duty in their Regular Army grade unless they have previously served satisfactorily on active duty in the same or a higher grade in some component of the Armed Forces, in which case a temporary appointment will be concurrently tendered in such grade. (Except for Medical Corps, Dental Corps; Veterinary Corps, Medical Service Corps, and Judge Advocate General's Corps appointees, who will be appointed as prescribed in *c* above if more advantageous to them.)

*f.* Graduates of a service academy will not be entitled, upon commissioning, to concurrent temporary appointment in the Army of the United States to reflect any commissioned service performed before leaving the Academy.

*g.* Temporary date of rank will be determined in accordance with AR 600-20.

### Section III. CONSUMMATION OF APPOINTMENT

5-5. **General.** Extreme care will be exercised in completing all documents required in consummating the appointment as they become basic references essential to the record of an officer's Regular Army career.

5-6. **Action required of appointee.** *a.* An appointee who desires to accept appointment will execute the Regular Army oath of office (one copy) and the Army of the United States oath of office (one copy), if required, and forward the following to the area commander of his geographical area for dispatch to HQDA (DAAG-PSA-A).

(1) DA Form 71 (Oath of Office—Military Personnel) for Regular Army appointment.

(2) DA Form 71 (Oath of Office—Military Personnel) for appointment in the Army of the United States, if appropriate (para 4-3).

(3) Medical statement required by *c* below.

(4) DA Form 1972 (Regular Army Appointment Information) in triplicate.

(5) DD Form 98 (Armed Forces Security Questionnaire). Witnessing officer must enter in the remarks on the form that it was executed prior to Regular Army oath of office in accordance with paragraph 15a(1), AR 604-10.

(6) Two copies of initial Regular Army assignment orders issued by area commander in compliance with paragraph 5-16.

*b.* The area commander will associate the following with the above documents prior to forwarding to The Adjutant General:

(1) Copy of DD Form 220 (Active Duty Report). (This is the form prepared at time of officer's initial entry on active duty as a USAR officer. Copy is not required if initial entry on active duty is in the status of a Regular Army officer.)

(2) Copy of letter of appointment in the United States Army Reserve (USAR) issued either by the area commander or by the US Army Reserve Components Personnel and Administration Center, in the event such appointment was accepted prior to acceptance of current appointment in the Regular Army.

*c.* On the date he is to take the oath of office, appointee will execute a medical statement as shown in figure 5-1. The statement will not be modified. If it cannot be executed in the format shown, the appointment will not be consummated, and HQDA (DAAG-PSA-A), will be informed of the circumstances. If appropriate, a new report of medical examination of the scope prescribed in paragraph 5-2 will be submitted as soon as appointee's medical condition permits or as directed by The Adjutant General.

*d.* Appointees with prior military service accepting appointment in the Medical Corps or the Dental Corps will furnish documentary evidence of completion of schooling/internship to their unit personnel officer to substantiate claim for constructive service credit. Documentary evidence may consist of a diploma issued to the officer by the medical or dental school, a transcript of his school credits, a letter from the school or any other document that substantiates the dates he attended such school or served as an intern. The substantiating document must show the day, month, and year of entry and completion of medical/dental school or internship. The unit personnel officer will obtain three copies of the document that is used to verify the dates, he will file one copy in the officer's financial data record folder; submit one copy with the officer's military pay voucher; and send one copy to HQDA (DAAG-PSA-A).

*e.* After execution of the Regular Army oath of office any correspondence concerning the appointment should bear the officer's social security number.

5-7. **Recess appointments.** *a.* Recess appointments are issued to appointees during periods Congress is not in session. These appointments by the Secretary of the Army are of limited nature and must be confirmed by the Senate during the succeeding session of the Congress. To complete the legal requirements and insure continuous Regular Army status, an appointee who accepts a recess appointment must also be

tendered and accept a new confirmed appointment during the session of the Congress following his recess appointment. The recess appointment is automatically terminated on the day following the last day of the congressional session. Any officer holding a recess appointment who has not been tendered a new appointment and executed a new oath of office accepting same will lose all military status on that date unless the individual is concurrently holding a temporary grade in the Army of the United States, in which case he will continue to serve in such status until separated.

b. All former Reserve status is vacated on the date of execution of the recess appointment oath and there are no provisions whereby the appointee may revert to such status. Therefore, to protect his military status, a recess appointee must either have been tendered and accepted a confirmed Regular Army appointment by the end of the congressional session or have made application and executed an oath of office for a Reserve commission. To insure that appointee is tendered the confirmed Regular Army appointment, reports of address change required by paragraph 1-6 will continue to be submitted until this second oath of office has been executed or appointment has been declined. This second oath, for administrative purposes, will be marked at top and bottom, "CONFIRMATION OATH." No additional documents need accompany this second DA Form 71. Tender of the new Regular Army appointment will be accomplished through the appropriate area commander after the recess appointment is confirmed by the US Senate. Those who wish to decline the confirmed Regular Army appointment, but desire or are required to retain military status will be cautioned that application for Reserve commission must be submitted in time to permit processing and tender prior to the last day of the congressional session.

#### Section IV. DELAY IN ACCEPTANCE OF APPOINTMENT

5-10. General. a. Appointees who are not on active duty at time of tender of appointment may be granted delay in acceptance for the following reasons:

5-8. Reporting disposition of appointees. a. If an appointee (other than an Army ROTC Scholarship Cadet) does not accept appointment within 30 days of his having been tendered same, and delay in accepting has not been requested under section V, this chapter, the appointment will be reported to HQDA (DAAG-PSA-A) as having been ABANDONED. Likewise any appointee from the ROTC DMG Program who accepts appointment in the US Army Reserve in preference to the Regular Army appointment and fails to submit a statement of declination will also be reported as having abandoned his appointment.

b. When jurisdiction for processing an appointee is transferred from one area commander to another, the latter will provide the area commander where the application originated with information as to disposition of case (e.g., acceptance of the appointment or rejection for failure to meet physical qualifications).

5-9. Declination of appointment. The area commander will acknowledge receipt of declinations of appointment and forward the declinations with copy of the acknowledgement to HQDA (DAAG-PSA-A). Distinguished Military Graduate selectees who decline appointment will also submit a short unsigned statement of reason(s) why the appointment is no longer desired. This explanation is sought by Department of the Army solely for information purposes in connection with management of the DMG program and will not be made a part of the individual's Army personnel record. Participants in the Department of the Army ROTC Scholarship Program are bound by signed agreement to accept appointment in the Regular Army or US Army Reserve, whichever is tendered.

(1) To settle family and/or business affairs.

(2) To cope with sickness of the individual

or with sickness or death within immediate family.

(3) To pursue graduate study (ROTC scholarship cadets and distinguished military graduates—para 2-14 and para 2-23).

b. Delay will not be granted for reasons such as awaiting results of appointment to a civilian or governmental position.

c. When an appointee desires to delay acceptance of appointment in excess of 30 days, he must submit his request for delay within 30 days after receipt of appointment notification.

d. In granting delays, extreme care will be taken to insure that appointee will not become ineligible by reason of age prior to planned date of execution of oath of office.

**5-11. Application for delay.** The application for delay will state the period for which delay is requested, the reason for the request and the employment status of the appointee, (whether self-employed, contractual, commercial, Federal, State, local municipal, or with an international agency). The application will be forwarded to the area commander who tendered appointment.

**5-12. Processing application for delay.** a. The area commander may approve application for delay of less than 60 days. Notification to appointee will include the following information:

(1) The date of rank as an officer in the Regular Army is established from the date of execution of oath of office, adjusted where appropriate to reflect such service, actual or constructive, as may be credited by law.

(2) The Regular Army oath of office may be executed at any time during the deferment period, if the appointee desires to reduce the authorized deferment period.

(3) Approval of delay in execution of Regular Army oath of office will not delay execution of oath of office for appointment in the Army Reserve (applicable to distinguished military graduates, ROTC, only). A copy of the approval of request for delay will be forwarded to HQDA (DAAG-PSA-A).

b. The area commander will forward a request for delay in excess of 60 days to The Adjutant General. His indorsement will include a recommendation for approval or disapproval of the action. The request will be forwarded by the most expeditious means.

## Section V. EXCESS LEAVE

**5-13. General.** a. Regular Army officers, including those newly appointed from the ROTC program, may be authorized excess leave without pay and allowances to pursue legal, medical, osteopathic, dental, or veterinary training (AR 601-112 and AR 601-114).

b. Regular Army appointees, other than ROTC distinguished military graduates and scholarship cadets, may be authorized excess leave for the purpose of obtaining a higher degree of education in fields other than those cited in a above. Attainment of only one advanced degree will be authorized under this regulation. The course of study must be of value to the Army. Scholarships, fellowships, or grants may be accepted. Applicants for excess leave must sign an agreement to serve as a Regular Army officer upon termination of excess leave for a period of 3 years and an

additional 6 months for each year of excess leave or major portion thereof. Each request will be considered individually on its merits. Normally, excess leave granted under this regulation will not exceed 2 years.

c. Officers in an excess leave status must attend school on a full-time uninterrupted basis, including summer sessions where practicable. Because a standard cannot be fixed, the measure to be applied is that the student will be required to maintain the progress necessary to complete degree requirements within the period for which excess leave was granted.

**5-14. Excess leave request.** After notification of selection for appointment in the Regular Army, requests for excess leave will be submitted by letter through the area commander to HQDA (DAPO-OP- (Appropriate Career Branch)), Tempo ABC, Washington, DC 20315.

a. The request will contain the following:

(1) The name of the institution where study or other program will be performed, the degree to be attained, length of the course, and particulars on the fellowship, scholarship, or grant under consideration (if applicable).

(2) Evidence of selectee's scholastic ability in either or both of the following forms:

(a) Transcript of grades.

(b) An official statement from the university attended, or in which enrollment is planned, which vouches for selectee's academic standing or ability to successfully complete the

desired graduate program within the time requested. Extensions of excess leave will not be granted except under exceptional circumstances.

(3) Signed agreement as specified in paragraph 5-14a.

b. Excess leave requests, when approved by the career branches, will be referred to HQDA (DAAG-PSA-A) for authorization to the field. If such leave is not recommended by the career branch, notification of disapproval will be furnished direct to the area commander by the career branch concerned.

## Section VI. INITIAL DUTY ASSIGNMENT ORDERS

5-15. **General.** a. Assignment instructions for Regular Army appointees not on active duty as commissioned officers will be sent to the area commander by Headquarters, Department of the Army. The branch to which selectee has been assigned (or the detail branch for those required a 1-year tour with a combat arm) normally will give assignment instructions at least 30 days prior to appointment. See AR 614-105 for policy and procedures for assignment of Distinguished Military Graduates and ROTC scholarship cadets appointed in the Regular Army.

b. Appointees initially ordered to active duty under a Regular Army commission will be authorized 30 days advance leave in accordance with paragraph 5-1, AR 630-5. The appointee will be informed that leave does not preclude reporting for duty prior to expiration of leave. Delay in reporting for active duty due to the granting of advance leave is not to be confused with delay in executing the oath of office authorized under section V, this chapter.

5-16. **Issuance of initial assignment orders.** a. Area commanders will issue initial assignment orders. For persons authorized excess leave by Headquarters, Department of the Army, the area commander, unless otherwise directed by Department of the Army, will issue initial active duty orders assigning them to the student detachment of the area command head-

quarters of the Army area in which the school is located, with station at the specified school.

b. See TC 105, AR 310-10 for format for orders. Copies of orders will be sent to commanders of all affected organizations and as follows:

(1) One to Commanding Officer, USAPDSC, ATTN: Officer Accession Branch, Edgewood Arsenal, Maryland 21210.

(2) One to the basic branch, Department of the Army, and if applicable, one to the detail branch, for each officer.

(3) Two to HQDA (DAAG-PSA-A), to be sent with the oath of office.

c. Changes to initial assignment orders will be distributed in accordance with b above. Procurement program identification and certain administrative entries will be made in accordance with AR 601-110.

5-17. **Action by appointee.** a. Appointees who are not on active duty will comply with the initial assignment orders no later than the day after they execute the oath of office. On the day appointee executes the oath of office he will notify the area commander whose office issued the assignment orders, by electrically transmitted message or by the most expeditious means, substantially as follows:

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**PERSONNEL PROCUREMENT**

**APPOINTMENT OF COMMISSIONED  
OFFICERS IN THE REGULAR ARMY**

**Effective 1 January 1972**

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