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RESCINDED Per DA PAM 310-1, Sept 83

*AR 600-12

ARMY REGULATION

No. 600-12

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, D.C., 27 January 1965

PERSONNEL—GENERAL

BLOOD DONOR PROCUREMENT PROGRAM

Purpose and scope.....	Paragraph 1
Policy.....	2
Responsibilities.....	3
Procedures.....	4

1. Purpose and scope. This regulation sets forth policy, assigns responsibilities, and establishes procedures for administering and conducting a blood donor procurement program for all Department of the Army elements in the Washington Metropolitan area except those located at Fort Belvoir and the Army Map Service, Harry Diamond Laboratories, and Walter Reed Army Medical Center, which participate in blood donor programs operated by Walter Reed and DeWitt Army Hospitals as separate but coordinate elements of the Department of Defense Blood Donor Program. Regulations and procedures for operation of the blood donor program at the excepted installations are locally promulgated by the responsible Army Hospitals, with coordination and guidance from the Department of Defense Washington Area Blood Donor Coordinator.

2. Policy. *a.* It is Department of the Army policy to conduct a blood donor procurement program as an integral part of the Department of Defense blood donor procurement program in the Washington Metropolitan area in order to assist the American National Red Cross in carrying out its mission, assigned by the President, as the peacetime agent for collecting, processing, storing, and distributing blood for the Department of Defense.

b. All military and civilian personnel in the organizations covered by this regulation may receive benefits from this program for themselves and their immediate families through their designated blood donor recruiting officer.

3. Responsibilities. *a.* The Office, Chief of Staff (Staff Civilian Personnel Division) has general supervision of the program and will designate a staff member to serve as Executive Coordinator.

b. Each agency head and commander is responsible for conducting a blood donor procurement

program in his agency, command, or activity. He will designate a field grade officer, or a civilian of comparable grade, to serve as blood donor recruiting officer.

c. Blood donor recruiting officers are responsible for coordinating and publicizing the program; assuring that personnel are aware of the need to contribute blood on a regular basis and know to whom requests for emergency use of blood should be made; and establishing a structure of recruiters extending into all levels of the organization.

d. Recruiters are responsible for recruiting and coordinating the scheduling of blood donors and accepting requests for transfusions from eligible personnel and their families.

e. Military and civilian personnel should be urged to support the program by voluntarily contributing blood or, if not physically able to donate blood, to perform a useful service by assisting in procuring blood donors or in publicizing the program.

4. Procedures. The program will be conducted in a manner that will provide a relatively constant number of donors each collection day.

a. Quotas established by the Department of Defense will be assigned to Department of the Army elements in the Washington Metropolitan area on the assumption that a minimum of 20 percent of the workforce should be able to donate one pint of blood per person annually. Each element will therefore establish a long-range schedule of voluntary donors to meet its quota. Alternate donors should be kept available to give blood when scheduled donors are unable to appear.

b. Donations will be made as follows:

(1) Pentagon personnel—Room 3A750—
from 0930 to 1430 hours on Wednesdays.

*This regulation supersedes DA Memo 1-40-1, 1 November 1951.

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AR 600-12

- (2) Main Navy Building or Munitions Building personnel—Room 2541 Main Navy— from 0930 to 1430 hours on Wednesdays.
- (3) Bloodmobile facilities will be provided for personnel at locations other than those in (1) and (2) above. Schedules of bloodmobile visits to each area will be publicized prior to each donor day.

c. Each agency, command, and activity will maintain a central card file containing name, agency, telephone number, building, room number, and blood type of each donor. Cards will be filed by blood type for easy reference in an emergency.

d. Each agency, command, and activity covered (OSSCPD)

By Order of the Secretary of the Army:

Official:

J. C. LAMBERT,
*Major General, United States Army,
The Adjutant General.*

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NG: None.

USAR: None.

For explanation of abbreviations used, see AR 320-50.

by this regulation should maintain the following data for each calendar month in order to provide feedback information to the agency head, commander or executive coordinator when requested:

- (1) Number of military and civilian personnel on duty.
- (2) Number of personnel physically able to donate blood.
- (3) Number of scheduled donors for the month.
- (4) Number of donors who actually gave blood.
- (5) Percentage of quota achieved.



HAROLD K. JOHNSON,
*General, United States Army,
Chief of Staff.*

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