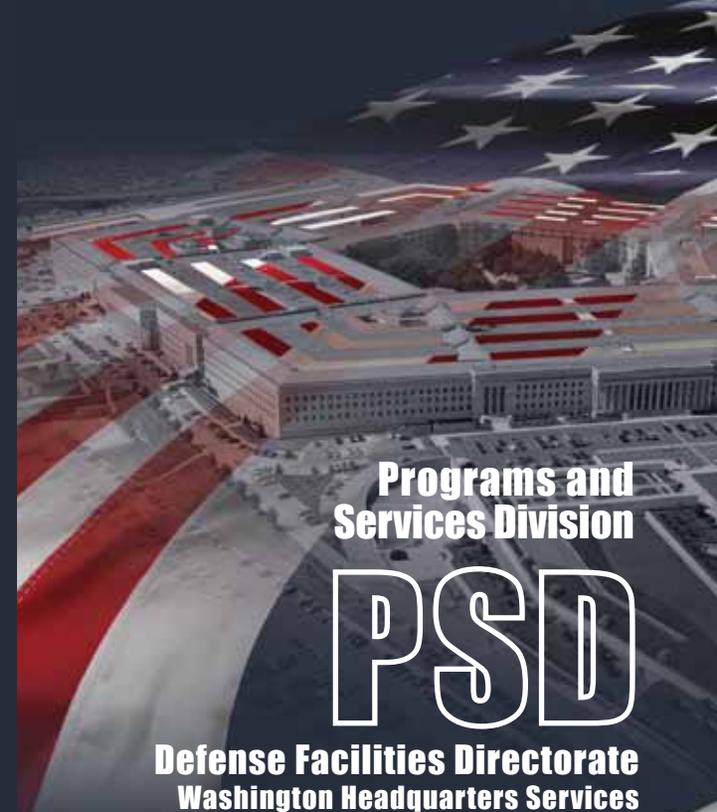


PSD MISSION STATEMENT

The mission of the Programs & Services Division is to provide the program management and administration of DoD Programs and specified business services to the Office of Secretary of Defense Components and Washington Headquarters Services.

PSD DIRECTORY

Director	703-614-6443
Deputy Director, Programs	703-697-2000
Deputy Director, Services	703-614-6409
PSD Main Office	703-693-3768
DFD	http://www.whs.mil/DFD/



Customer Service Information

What We Do:

Congressional Code Adam Program

PSD is responsible for ensuring that procedures for a child missing in a federal facility are visible for all Washington Headquarters Services (WHS)/ National Capitol Region (NCR) customers to view through poster and InFoNet.

Customer Relationship Management

Provides outreach services and educational information to customers to proactively meet customers' needs.

DoD NCR Mass Transportation Benefit

Manages and oversees the Program to ensure eligible military service members and federal employees receive the appropriate amount of benefit for commuting by mass transit.

DoD Shuttle Bus Program

Manages and oversees the transportation for eligible riders between designated NCR locations for the purpose of conducting official business.

Pentagon Child Development Advocacy Program

Provides liaison services for the WHS Child Development Center on behalf of Pentagon families.

Pentagon Corridor Program

Provides guidance/regulations on corridor displays, exhibits and signs in the Pentagon.

InFoNet

Provides joint oversight with the Information Technology Management Directorate (ITMD) to ensure timely dissemination of general and emergency information throughout the Pentagon and NCR region.

PSD provides the following business services specific to OSD Components and WHS

- Domestic and Foreign Gifts Inventory
- Office Supplies
- Fleet Management
- Government Publishing and Printing Services (Letterhead, Stationary, Medals, Brochures, Posters, Flyers, Invitations)
- American Flags, Cable Services Installation, Desktop Lamps
- Newspaper On-Line Subscriptions (Internet Subscriptions, Information Services)
- Supply Management (474 Purchase Requests & Credit Card Purchases)
- Executive Parking Management, Executive Motor Pool Support, OSD/ WHS vehicle Leasing
- Secure Equipment
- Secure Containers
- Defense Automation and Production Services (DAPS) Coordination

